MINOR SITE PLAN 
SUBMITTAL REQUIREMENTS

The site plan application and materials must be submitted in both print and electronic formats, on disc. If you are unable to provide the application materials in electronic format, please contact the Planning Office at 785-832-3150.

- Provide a space (minimum 2” x 3”) generally in the lower right corner of the plans for an approval block for the final plans. Staff will insert the approval block when the plans have been approved and all conditions of approval have been met.

A Minor Site Plan may be submitted for a development proposal which meets the following criteria in Section 20-1305 of the Development Code:

1. The property must have an approved site plan on file which accurately reflects the existing site conditions.
2. The proposal is a change in use to a less intense use or, does not meet the criteria for a standard or major site plan listed in Section 20-1305(b)(2) and (3).

A pre-submittal meeting is required at least 7 days prior to the submittal of the site plan application. At the meeting Planning Staff will assist the applicant in determining if a red-line revision may be submitted for the proposed change and if any of the following items are required:

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<th>N/A</th>
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Planning Staff will review the site plan application and make a determination of completeness within 5 working days of the application submittal date.
SITE PLAN APPLICATION
For Minor Development Projects
Submit in both print and electronic formats, on disc

OWNER INFORMATION
Name(s) Crown Castle USA as agent for AT&T
Contact Alex McDonald
Address 8020 Katy Fwy
City Houston State TX ZIP 77024
Phone (713) 570-3023 Fax (____) 
E-mail alex.mcdonald@crowncastle.com Mobile/Pager (____) 

APPLICANT/AGENT INFORMATION
Contact Alex McDonald
Company Crown Castle USA as agent for AT&T
Address 8020 Katy Fwy
City Houston State TX ZIP 77024
Phone (713) 570-3023 Fax (____) 
E-mail alex.mcdonald@crowncastle.com Mobile/Pager (____) 

PROPERTY INFORMATION
Legal Description (may be attached) LAWRENCE MEDICAL PLAZA NO 3 CONDOMINIUMS
(PART OF LT 1 LAWRENCE MEDICAL PLAZA NO 2) UNIT B - COMMON AREA (PLAT 2019)
Address of Property 1112 West 6th St. Lawrence, KS 66044
Description of Existing Improvements or Structures AT&T to install antennas and ancillary equipment to existing concealment tower. No changes to tower height.

<table>
<thead>
<tr>
<th>Existing Zoning</th>
<th>Existing Land Use</th>
<th>Proposed Land Use</th>
<th>Total site area</th>
<th>Current Appraised Value</th>
<th>Existing Building Footprint</th>
<th>Open Space Area</th>
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<tr>
<td>AT&amp;T to install antennas and ancillary equipment to existing concealment tower. No changes to tower height.</td>
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<tr>
<th># of Buildings</th>
<th>Estimated Cost of Construction</th>
<th>Proposed Building Footprint</th>
<th>Pavement Coverage</th>
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<tr>
<td>AT&amp;T to install antennas and ancillary equipment to existing concealment tower. No changes to tower height.</td>
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Are you also submitting any of the following applications?

- Building Permit YES
- Subdivision Plat N/A
- Special Use Permit N/A
- Zoning Change N/A
- Variance N/A
- Other (specify)
Description of Project:

**Property Address:** 1112 West 6th St. Lawrence, KS 66044

Detailed Description of Proposed Project:  
(Attach additional sheets if necessary)

REMOVE (3) SBNHH-1D65A, (3) 800 10121, (3) TME-E15Z09P94, (3) TME-E15Z01P13, (3) LGP17201  

Reason for Request: Upgrade of antennas and ancillary equipment.  
(Attach additional sheets if necessary)
SIGNATURE

I/We, the undersigned am/are the (owner(s)), [duly authorized agent] (Circle One) of the aforementioned property. By execution of my/our signature, I/we do hereby officially apply for site plan approval as indicated above.

Signature(s): Alex McDonald as Authorized Agent Date 10/10/2022

Note: If signing by agent submit Owner Authorization Form

STAFF USE ONLY

Application No. ____________________________________________
Date Received ____________________________________________
Fee $_____________________________________________________
Date Fee Paid ____________________________________________
Determination of Completeness, Accuracy, and Sufficiency

I have reviewed the site plan application submitted by:

Name: ___________________________________________ Date: ______________

Application No. ______________________________________

Based upon the submitted information, I find the application to be:

☐ Complete (based upon the items reviewed)

☐ Incomplete, inaccurate, or insufficient (circle) for the following reasons:

☐ The application or plan contains one or more significant inaccuracies or omissions that hinder timely or competent evaluation of the plan’s/application’s compliance with Development Code standards.

☐ The application contains multiple minor inaccuracies or omissions that hinder timely or competent evaluation of the plan’s/application’s compliance with Development Code standards.

☐ The application or plan cannot be approved without a variance or some other change or modification that the decision-making body for that application or plan does not have the authority to make.

☐ Other

________________________________________________________________________

________________________________________________________________________

________________________________________________________________________

________________________________________________________________________

________________________________________________________________________

________________________________________________________________________

Planner ___________________________________________ Date ______________

Determination of Completeness 3/19/2013

Page 6 of 6 Site Plan Application
EXHIBIT "B"

DESCRIPTION OR DEPICTION OF PREMISES

Lease Description
A tract of land located in Lot 1 of Lawrence Medical Plaza Addition, and Lots 71, 73, 135 and 137 in Block 42, West Lawrence Addition, in the City of Lawrence, Douglas County, Kansas, being more particularly described as follows:
Commencing at the Southeast corner of said Lot 1, said point also being the intersection of the Northerly right-of-way line of Sixth Street, as now established, and the Westerly right-of-way line of Maine Street, as now established; thence North 01° 49' 12" West along the East line of said Lot 1 a distance of 389.05 feet; thence South 88° 10' 08" West leaving said East line a distance of 531.88 feet to the point of beginning of the tract of land to be described; thence South 88° 12' 47" West a distance of 42.00 feet; thence North 01° 47' 13" West a distance of 42.00 feet; thence North 88° 12' 47" East a distance of 42.00 feet; thence South 01° 47' 13" East a distance of 42.00 feet to the Point of Beginning. Contains 1,764 square feet or 0.040 acres, more or less. End of description.

5' Utility Easement
A strip of land 5.00 feet in width located in Lot 1 of Lawrence Medical Plaza Addition, and Lots 71, 73, 135 and 137 in Block 42, West Lawrence Addition, in the City of Lawrence, Douglas County, Kansas, the strip centerline of which being more particularly described as follows:
Commencing at the Southeast corner of said Lot 1, said point also being the intersection of the northerly right-of-way line of Sixth Street, as now established, and the westerly right-of-way line of Maine Street, as now established; thence North 01° 49' 12" West along the East line of said Lot 1 a distance of 389.05 feet; thence South 88° 10' 08" West leaving said East line a distance of 531.88 feet; thence South 88° 12' 47" West a distance of 23.34 feet to the Point of Beginning of said strip centerline; thence South 13° 51' 12" West a distance of 221.98 feet to the terminus of said strip centerline. End of Description.

12' Ingress/Egress Easement
A strip of land 12.00 feet in width located in Lot 1 of Lawrence Medical Plaza Addition, and Lots 71, 73, 135 and 137 in Block 42, West Lawrence Addition, in the City of Lawrence, Douglas County, Kansas, the strip centerline of which being more particularly described as follows:
Commencing at the Southeast corner of said Lot 1, said point also being the intersection of the Northerly right-of-way line of Sixth Street, as now established, and the westerly right-of-way line of Maine Street, as now established; thence North 01° 49' 12" West along the East line of said Lot 1 a distance of 354.26 feet to the Point of Beginning of said strip centerline; thence South 87° 58' 37" West leaving said East line a distance of 366.00 feet; thence South 01° 51' 59" East a distance of 127.72 feet; thence South 88° 06' 58" West a distance of 122.00 feet; thence North 01° 51' 59" West a distance of 172.87 feet; thence South 88° 08' 01" West a distance of 43.84 feet to the terminus of said strip centerline. End of description.

Lessor Initials: [Signature]
Lessee Initials: [Signature]

Notes:
1. This Exhibit may be replaced by a land survey of the Premises once it is received by Lessee.
2. Width and locality of access road shall be the width required by the applicable governmental authorities and utility providers, including police and fire departments.