

6 East 6th Street, P.O. Box 708, Lawrence, KS 66044 (785) 832-3150 Fax (785) 832-3160 www.lawrenceks.org/pds/

REQUEST FOR INITIATION of a TEXT AMENDMENT

To the Land Development Code or Subdivision Regulations of Lawrence and Douglas County

*Only the Lawrence-Douglas County Planning Commission, Historic Resources Commission, Lawrence City Commission or Douglas County Commission may initiate review and consideration of a proposed text amendment. (Sec. 20-1302(a))

Pre-Application Meeting

A Pre-Application meeting is required for all matters that require a public hearing.

The applicant shall meet with Planning Staff at least seven (7) working days prior to submittal of the application.

Planning Staff will determine the completeness, accuracy, and sufficiency of the application within five (5) working days of submission.

Pre-submittal	, <u>20 .</u>		
Target Submission Date	, <u>20</u>		
Fee			

Submittal Requirements

Application Form

- ☐ A complete Application Form. (Application, 3 pages)
 - Page 1 Owner, Applicant, and Property information
 - Page 2 Description and details of proposal
 - Page 3 Description and details/signature page

Other

	Additional	documentation	provided by	the applicant	demonstrating need	d for amendmen	t proposed.
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□ Payment of review fee. (Make check payable to the City of Lawrence.)



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DETERMINATION OF COMPLETENESS, ACCURACY, AND SUFFICIENCY (Completed by Staff)

The following items apply to rezoning applications. Submission of less information than necessary to adequately review and process your application may delay the review process. The following submittal requirements will be deemed either fully completed and Provided (P) or Not Provided (NP) by the applicant. (Circled items have not been reviewed due to time constraints.)

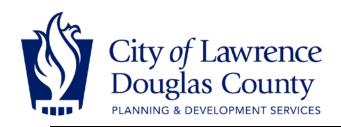
			be deemed either fully completed and Provided (P) or Not Provided (NP) by the items have not been reviewed due to time constraints.)
Pre P	-Appli NP	cation I	Meeting
		1.	Pre-Application Meeting. The applicant shall meet with Planning Staff at least seven (7) business days prior to submittal of the application.
Sub	omitta	l Requi	rements
		2.	A complete application form.
		3.	Payment of review fee.



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Determination Of Completeness, Accuracy, and Sufficiency (Completed by Staff)

۱r	nave	reviewed the rezoning application submitted by:		
Na	me:		Date:	
Αp	plica	ation No.		
Ва	sed	upon the submitted information, I find the application to	be:	
	Со	mplete (based upon the items reviewed)		
	Ind	complete, inaccurate, or insufficient (circle) for the follow	ing reasons:	
The application or plan contains one or more significant inaccuracies or omissions that timely or competent evaluation of the plan's/application's compliance with Developmer standards.				
		The application contains multiple minor inaccuracies or evaluation of the plan's/application's compliance with De	,	
		The application or plan cannot be approved without modification that the decision-making body for that applito make.		
		Other		
Pla	anne	er	 Date	
Re	sub	mit by to be placed on the ag	enda for the Planning Commission meeting	
on		(All resubmitted materials must b	e deemed to be complete, accurate, and	
su	fficie	ent.)		



Metropolitan Planning Office 6 East 6th Street, P.O. Box 708, Lawrence, KS 66044 (785) 832-3150 Fax (785) 832-3160 http://www.lawrenceplanning.org

REQUEST FOR INITIATION of a TEXT AMENDMENT

APPLICATION FORM

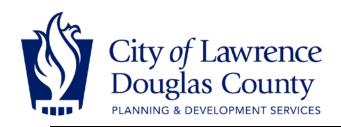
APPLICANT/AGENT INFORMATION		
Contact		
Company		
Address		
City	State ZI	P
Phone ()	Fax ()	
E-mail	Mobile/Pager ()
Pre-Application Meeting Date	Planner	
Please identify the section of the Deve	•	
Please provide proposed amendment.		



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Please respond to the following questions to the best of your knowledge. In reviewing and making decisions on proposed text amendments review bodies shall consider the following factors. (Attach additional sheets if needed.)

1.	Does the proposed text amendment correct an error or inconsistency in the Development Code or Subdivision Regulations? If so, please provide the specific error found and/or reference the specific section of the Development Code that is inconsistent with the section identified to be amended above.
2.	Does the proposed amendment meet the challenge of a changing condition? If so, please explain.
3.	Is the proposed amendment consistent with Horizon 2020? Please explain.
4.	Is the proposed amendment consistent with the stated purpose of the Development Code? See Sec. 20-104 of the Development Code for the stated purpose.



Lawrence Douglas County

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SIGNATURE

text amendment as indicated above.		
Signature(s):	Date	
	Date	
	Date	
STAFF USE ONLY		
Application No		
Date Received		
Planning Commission Date		
Fee \$		
Date Fee Paid		