

Memorandum

City of Lawrence

Planning & Development Services

TO: David L. Corliss, City Manager

FROM: Barry Walthall, Building Codes Manager

C: Scott McCullough, Planning & Development Services Director

Date: February 7, 2012

RE: 2011 Building Permit Plan Review Performance

Among the performance measures tracked by the Building Safety Division are plan review "turn-around" goals to review permit applications and plans and return comments or issue permits; within 5 days for residential projects and 15 days for commercial projects. BSD staff met these goals for 96% of all commercial permit applications, and 97% of residential applications in 2011. The following chart breaks these statistics out for each month:

Turnaround Time for Commercial and Residential Applications - 2011										
	Commercial Permits					Residential Permits				
	# of permits issued	# Issued within 15 days	# Reviewed within 15 days	% Commercial Applications Reviewed within 15 days	% Reviewed within 15 days - YTD	# of permits issued	# Issued within 5 days	# Reviewed within 5 days	% Residential Applications Reviewed within 5 days	% Reviewed within 5 days - YTD
January	13	10	13	100%	100%	18	7	18	100%	100%
February	12	4	11	92%	96%	14	6	14	100%	100%
March	38	26	38	100%	98%	31	21	31	100%	100%
April	33	23	31	94%	97%	32	19	32	100%	100%
May	13	6	13	100%	97%	39	24	36	92%	98%
June	17	15	16	94%	97%	31	17	28	90%	96%
July	18	10	18	100%	97%	18	14	17	94%	96%
August	26	13	23	88%	96%	27	17	27	100%	97%
September	44	15	43	98%	96%	21	14	21	100%	97%
October	8	2	8	100%	96%	36	26	36	100%	97%
November	20	7	17	85%	95%	21	12	20	95%	97%
December	10	5	10	100%	96%	18	13	16	89%	97%
Total	252	136	241		96%	306	190	296		97%