

**2016**  
**LAWRENCE-DOUGLAS COUNTY METROPOLITAN PLANNING COMMISSION**  
**MEETINGS AND SUBMITTAL DEADLINES**

Submittal Deadline		Planning Commission Meetings		City Commission Meetings		County Commission Meetings	
		6:30 PM		Tuesdays **		Wednesdays **	
Monday 3PM *Tuesdays		Monday	& Wednesday				
Nov 23, 2015		Jan 25, 2016	Jan 27, 2016	Feb 9	Feb 16	Feb 10	Feb 17
Dec 21, 2015		Feb 22	Feb 24	Mar 8	Mar 15	Mar 9	Mar 16
Jan 19, 2016*		Mar 21	Mar 23	Apr 5	Apr 12	Apr 6	Apr 13
Feb 22		Apr 25	Apr 27	May 10	May 17	May 11	May 18
Mar 21		May 23	May 25	Jun 7	Jun 14	Jun 8	Jun 15
Apr 18		Jun 20	Jun 22	Jul 5	Jul 12	Jul 6	Jul 13
May 23		Jul 25	Jul 27	Aug 9	Aug 16	Aug 10	Aug 17
Jun 20		Aug 22	Aug 24	Sep 6	Sep 13	Sep 7	Sep 14
Jul 25		Sep 26	Sep 28	Oct 11	Oct 18	Oct 12	Oct 19
Aug 22		Oct 24	Oct 26	Nov 8	Nov 15	Nov 9	Nov 16
Sep 12		Nov 14	Nov 16	Nov 29	Dec 6	Nov 30	Dec 7
Oct 10		Dec 12	Dec 14	Dec 27	Jan 3, 2017	Dec 28	Jan 4, 2017
Nov 21		Jan 23, 2017	Jan 25, 2017	Feb 7, 2017	Feb 14, 2017	Feb 1, 2017	Feb 8, 2017
Dec 19		Feb 20, 2017	Feb 22, 2017	Mar 7, 2017	Mar 14, 2017	Mar 8, 2017	Mar 15, 2017

	Complete applications submitted by the deadline day will be <i>tentatively</i> placed on the agenda as shown. More complex projects may take additional time. Deficiencies in submitted plans will be discussed at the applicant's review meeting and revised plans must be submitted by the deadline established by project planner to remain on the scheduled agenda.
	Deadlines pertain to submittal of completed applications including fees, property owner list, plan and electronic copies. Extensions will not be granted. Deadlines are on Tuesdays if the designated Monday is a holiday.
**	Public Hearing items which have 14 day protest period will not be forwarded to Governing Body prior to dates listed and contingent upon PC meeting minutes preparation. Governing Body dates subject to change.
<b>Written Communications</b>	Written communications must be received by the Planning Office <b>by 10:00AM on the Monday of the week in which the Planning Commission meeting is scheduled.</b> If the designated Monday is a holiday, then written communications must be received by 10:00am on the Tuesday of the week in which the Planning Commission meeting is scheduled.
<b>Deferred Items</b>	<i>New information or revised plans for deferred items must be submitted to the Planning Office for review by the submittal deadline dates established above to be place on a future PC meeting agenda.</i>
<b>Meeting Locations</b>	The Planning Commission and City Commission meetings are held in the City Commission meeting room on the 1 <sup>st</sup> floor of City Hall, 6 <sup>th</sup> & Massachusetts Streets. The Board of County Commissioners meetings are on the 2 <sup>nd</sup> floor of the County Courthouse located on the southeast corner of 11 <sup>th</sup> & Massachusetts Streets.