



2018

ANNUAL REPORT

**PLANNING &
DEVELOPMENT
SERVICES
DEPARTMENT**



City of Lawrence



DEPARTMENT STATISTICS

The Planning and Development Services Department (PDS) handles a multitude of inquiries, applications, and projects related to development in the community throughout the year.

Overall, the PDS Department handled **13,403** planning applications, licenses, permits, code enforcement cases, rental licenses, and inquiries in 2018.

PDS Applications Submitted in 2018	
Planning Applications	638
Code Enforcement Cases	1,337
Building Safety: Permits	2,767
Contractor/Trades Licenses	996
Active Rental Licenses	6,127
Inquiries/Investigations	1,538
Total	13,403

15 BOARDS,
COMMISSIONS,
COMMITTEES
STAFFED

.....

113 PUBLIC
MEETINGS
STAFFED IN
2018

.....

34 FULL-TIME
STAFF



Development Services staff recycled 46 lbs. of aluminum cans throughout 2018. The money received from this project again benefited the Lawrence Humane Society.



Find more information about Planning and Development Services online at: <https://lawrenceks.org/pds/>



BUILDING SAFETY DIVISION

Permit Review Times

The Building Safety Division (BSD), in cooperation with other City review staff involved with development and construction, has a goal of completing at least **90%** of all initial reviews of commercial building permit applications/plans within 15 business days of submittal; and of residential applications/plans within 5 business days of submittal.

These initial reviews were completed within target timeframes for **81%** of commercial applications/plans, with an average initial review period of **9 business days**.

Reviews were completed within target timeframes for **95.3%** of residential applications/plans, with an average initial review period of **2.6 business days**.

Commercial Permits - 1st Round Review Times	
	2018
% Completed in 15 Days	81%
Average Review Time - Days	9
Total Number of Reviews	1660

Residential Permits - 1st Round Review Times	
	2018
% Completed in 5 Days	95.3%
Average Review Time - Days	2.6
Total Number of Reviews	1477

Construction Trade and Licensing Boards Consolidated

At the direction of the City Commission, BSD staff developed a plan for consolidation of the various construction trades boards and contractor licensing board into a single advisory board to be known as the **Building Code Board of Appeals**. The new board was established upon adoption of the 2018 International Code Council building codes in 2019.

The consolidated board includes 11 members, including 2 architects, 2 engineers (structural and mechanical or electrical), 2 building contractors (1 commercial classification, 1 residential), 1 electrical contractor or licensed employee, 1 mechanical contractor or licensed employee, 1 plumbing contractor or licensed employee, 1 fire protection specialist, and 1 member at large.

Permit Statistics

The total number of building permits issued in 2018 (all types) was **2,767**, an **18.9% increase** over the total number issued in 2017.

In 2018, **23** building permits for new multi-family residential buildings (3+ unit dwellings) were issued, with a total of **392** new residential dwelling units. The total of 392 new multi-family units was **11.5% lower** than the 5-year annual average of 443 units (2014 through 2018), and **11% higher** than the 10-year annual average of 352.8 units (2009 through 2018).

In 2018 there were **14** building permits issued for new commercial, office, and industrial buildings, with a total permit valuation of \$99,478,244. The 14 new commercial building permits was **29% lower** than the 5-year annual average of 19.6 permits, and **8% lower** than the 10-year annual average of 15.2.

	2016 Total	2017 Total	2018 Total
Permits Issued			
Single-Family	137	144	154
Duplex	34	28	108
Residential Remodel/Addition	215	226	222
Multi-Family (dwelling units)	74 (1,205)	1 (8)	23 (392)
New Commercial	28	16	14
Commercial Remodel/Addition	163	160	156
Mechanical/Electrical/Plumbing	1,559	1,456	1,730
Sign	236	187	258
Other	131	114	102
Total Permits Issued	2,577	2,327	2,767
Total Valuation	\$220,882,200	\$165,923,864	\$276,589,268

2018 International Code Council Codes Reviewed

BSD staff worked with the various construction code advisory boards, including the Building Code Board of Appeals, Electrical Code Board of Appeals, Mechanical Code Board of Appeals and Plumbing Code Board of Appeals to review the 2018 International Code Council codes and National Electrical Codes and amendments thereto for recommended adoption in 2019.

New License Classifications

Building Safety staff drafted revised trade licensing regulations to include a new license classification for residential plumbers similar to existing classifications for residential mechanics and residential electricians. The new license classification became effective in 2019 upon adoption of the 2018 International Code Council building codes.

Staff also worked with members of the roofing contracting industry and contractor licensing board to draft roofing contractor license regulations that will be implemented in 2019.


Building Safety Division Statistics

The Building Safety Division processes and reviews building permit applications, performs inspections, investigates work without a permit complaints, and manages the contractor licensing program.

In 2018, the division performed **11,118 inspections**, a **10% increase** over 2017, and issued **996 contractor and trades work licenses**. Total project valuation was approximately **\$276.5 million** resulting in approximately **\$1.37 million** in fees collected.

The total valuation for building permits issued during 2018 was **\$276.5M**. This total valuation was **40% higher** than the rolling 5-year annual average of \$198.2M (2014 through 2018) and **75% higher** than the rolling 10-year annual average of \$158.3M (2009 through 2018).

	2016 Total	2017 Total	2018 Total
Inspections/Occupancy			
Inspections Performed	10,995	10,127	11,118
Investigations	98	86	116
Certificates of Occupancy Issued (Commercial)	118	145	220
Certificates of Occupancy Issued (Residential)	213	187	153
Licensing			
Contractor Licenses Issued	723	767	597
Trades Work Licenses Issued	432	412	399
Fees			
Permit Fees Collected	\$1,311,813	\$1,033,104	\$1,370,576
License Fees Collected	\$80,981	\$84,255	\$79,175
Construction Valuation			
Total Valuation	\$220,882,200	\$165,923,864	\$276,589,268
Public Project Valuation	\$25,663,895	\$12,343,017	\$9,286,296

 Find more information about Building Safety online at:
<https://lawrenceks.org/pds/building-safety/>



COMMUNITY DEVELOPMENT DIVISION

Community Development Division Overview

The Community Development Division (CDD) administers multiple grants provided directly by the US Department of Housing and Urban Development (HUD), Kansas Housing Resources Corporation (KHRC) and the Kansas Department of Commerce. These include the Community Development Block Grant (CDBG), the HOME Investment Partnership (HOME), and the Emergency Shelter Grant (ESG) programs.

Lawrence Community Housing Trust Projects

The First Time Homebuyer Lawrence Community Housing Trust (LCHT) program provided down payment and closing cost assistance and placed **five first time homebuyers** in new homes, for a total subsidy of **\$43,983.49**.

Staff worked with Tenants to Homeowners to acquire land at 1445 Prairie Street to construct up to **4 new homes**, and completed construction of a new energy star home at 1346 Rhode Island Street, which sold to a low-income family. These projects, funded with HOME grant funds, will remain affordable in the LCHT.



16 properties received weatherization assistance averaging \$1,601.52. Attic insulation, weather-stripping of entry doors, and new storm windows were installed for a total of **\$25,624.36**.

There were **17 Emergency Furnace Loan** applications approved for up to \$5,000 each, for a total of **\$67,164**.



Staff Using HEROS System

Staff began using HEROS (HUD Environmental Review Online System) to prepare and manage the Environmental Review Records for the upcoming 2018-2022 Consolidated Plan.

HEROS streamlines the environmental review process for users by replacing the existing paper-based process with a comprehensive web-based system. Users are able to create electronic Environmental Review Records and manage their reviews from a single portal. This facilitates easier organization, sharing, and communication between a Responsible Entity and its partners. Environmental Review Records can be viewed at <https://www.hudexchange.info/programs/environmental-review/environmental-review-records/>.



Staff continues to staff three advisory boards: The Homeless Issues Advisory Committee, the Community Development Advisory Committee, and the Affordable Housing Advisory Board.



Other Grants and Funding

The Community Development Division, in partnership with Independence, Inc., provided **accessibility modification grants** to eight low income renters who had income below 80% Area Median Income in the amount of **\$48,547.24**.

HOME Funds allocated to Habitat for Humanity provided \$27,439.82 to fund construction costs for a home at 825 Walnut Street in North Lawrence.

In partnership with the Municipal Services & Operations Department, the City was able to complete the 2017 Sidewalk Gap Program **improvements to sidewalk safety** in many low-income areas of the city in the amount of **\$123,291.38**.



CDD Manager Danelle Walters assisted the Kansas Statewide Homeless Coalition by providing training on the annual required Point-In-Time homeless count to seven different regions of the Balance of State Continuum of Care. Walters also assisted with statewide data analysis on the count.



Find more information about Community Development online at: https://lawrenceks.org/pds/community_development/

CODE ENFORCEMENT DIVISION

Code Enforcement Division Overview

The Code Enforcement Division (CED) is responsible for managing and obtaining code compliance with many City codes including: the Long-term and Short-term Rental Licensing and Inspection Ordinances; the Property Maintenance Code; the Weed Code; the Development Code; the Fence Code; the Sign Code; the Sidewalk Dining Ordinance; the Graffiti Ordinance; and the Sidewalk Snow Removal Ordinance. The division also plays a vital role in assisting other city departments such as the Police Department, Parks & Recreation, Municipal Services & Operations, and the City Clerk's Office with city code inquiries.

Code Enforcement Training to LDCFM

Staff provided code enforcement case tracking training to members of the Lawrence-Douglas County Fire Medical Department to allow them to utilize code enforcement records to assist them in obtaining owner information when responding to fires and/or medical emergencies. These records provide their department another resource that will greatly benefit their ability to locate property owners/property agents when time is of the essence.

2018 Code Enforcement Division Caseload (Excluding Rental Licensing)			
Code Violation Type	# of Cases Created During 2018	# of Created Cases Closed During 2018	Case Resolution Percentage *
Property Maintenance Code (PMC)	567	547	96%
Weed Code	518	518	100%
Sidewalk Snow Removal	69	69	100%
Sidewalk Dining License	46	46	100%
Right-of-Way Signs	10	10	100%
Tree Code	20	20	100%
Sign Code (Private Property)	19	19	100%
Development Code	28	22	79%
ADA Complaints	2	2	100%
Fence Code	5	5	100%
Graffiti Code	24	24	100%
Urban Agriculture	15	15	100%
Occupancy	14	14	100%
Total Enforcement Cases	1,337	1,311	98%
*Since Case Resolution Percentage measures the number of cases closed in 2018 that were created in 2018, it is not practical to reach 100% in some categories, except for seasonal items (sidewalk snow & weeds) because some of the cases, specifically (PMC) cases created in the later months of the year, would not have had sufficient amount of time to reach compliance.			

Staff Continuing Education

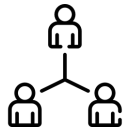
- Inspection staff attended the fall education seminars hosted by Johnson County Contractor Licensing. This agency also allows for code enforcement staff to attend in order to maintain continuing education hours for certification renewals. Seminar topics included: Tank-less Water Heater Technology, Venting Gas Appliances, Quality HVAC Installation Practices, Electrical – Down the Load Path, Quality HVAC Installation Practices, Basics of Fire Alarm Systems and Fire Protection Systems: Save Your Life, Save Your Building.
- Dan Devin, Code Enforcement Officer, obtained the Residential Plumbing, Mechanical and Electrical Inspector Certifications and Accessibility Inspector/Plans Examiner Inspector certifications issued and governed by the International Code Council (ICC). By obtaining these certifications, Dan has demonstrated code proficiency for building planning/structural and plumbing elements for one and two-family dwelling units. This knowledge is used daily in his primary job duties of inspecting residential rental dwelling units that are regulated by the City's Rental Inspection Ordinance and responding to tenant complaint inspections of such dwelling units.
- The Code Enforcement Manager attended training on Accessible Design in Action –Reinterpreting the 2010 Department of Justice Standards and attended quarterly leadership training programs for supervisors and managers that were sponsored by the City's Human Resources Department and conducted by the staff of the Kansas University Public Management Center.

Other Items of Note

- Staff was contacted by the City of Topeka to assist their legal and code enforcement staff with questions and best practices of adopting the International Property Maintenance Code. Staff provided insight and recommendations on how to proceed with the adoption of the code.
- CED staff assisted Planning staff in drafting the code language for the Land Development Code text amendments for Urban Agriculture. The Code Enforcement Division assumed most of the enforcement regulations from Animal Control with the adoption.
- The Code Enforcement Manager and the Planning Manager coordinated the presentation of the Short-term Residential Rental Property Ordinance to the City Commission on September 18, 2018. On October 2, 2018, the City Commission adopted Ordinance No. 9560 with an effective date of November 1, 2018 for short-term rental properties to comply with the regulations of the ordinance.



Staff coordinated the review of the 2018 edition of the International Property Maintenance Code issued by the International Code Council (ICC). This code is the core code that assists the City in maintaining the livability of neighborhoods by reducing blighting influences that have significant negative impacts to such neighborhoods and establishing minimum code standards for residential and commercial structures. The code was adopted by the City Commission on September 18, 2018 with an effective date of January 1, 2019.



Staff attended meetings with various organizations including Downtown Lawrence, Inc., the Lawrence Landlord Association, and the Coalition of Homeless to discuss information related to general code enforcement, property maintenance, and rental licensing.

Rental Licensing and Inspection Program

In 2018, the Code Enforcement Division completed the fourth year of the expanded Rental Licensing and Inspection Program. It should be noted that inspection totals in 2018 were significantly less than previous three years of inspections due to 2018 being the first year of the 3 year periodic inspection cycle in which a high percentage of the units inspected in 2015 received the 6 year incentive inspection cycle. Those units will not be inspected again until 2021. It is anticipated that inspection numbers will remain relatively low in 2019 and 2020 as the incentive cycle of 6 years continues into these two years.

In 2018, there **6,127 rental licenses** in good standing with a total of **20,653 dwelling units licensed**. Staff collected a total of **\$330,678** in fees which includes license and inspection fees. For the year, inspection staff completed 323 initial inspections and 204 re-inspections for a total of **527 inspections**. Program Standard violations were found in 188 (58.2%) of the inspected units (average of 3.4 violations per unit). Some of the most common Program Standards violations found in 2018 include inoperable or missing smoke alarms; missing or inoperable GFCI electrical outlets; and missing electrical outlet covers. In units where violations were found, violations were corrected within 60 days in 88% of units.

RENTAL LICENSE SUMMARY DATA					
	2014	2015	2016	2017	2018
LICENSES					
Active Licenses - Program Inception (July 1, 2014) to Month's End	1,871	6,407	6,128	6,237	6,127
Units Licensed - Program Inception (July 1, 2014) to Month's End	2,659	16,605	18,960	20,186	20,653
INSPECTIONS					
Initial, 3-Year, 6-Year or Additional Inspections Completed (by unit)	123	975	1161	1016	323
Initial, 3-Year, 6-Year or Additional Inspections Completed with No Violation Found (by unit)	32	404	410	387	105
Initial, 3-Year, 6-Year or Additional Inspections Completed with Violation Found (by unit)	91	571	751	629	188
% of Units Inspected with Violations (for Initial, 3, 6 year or Additional inspections)	74.0%	59.9%	65.8%	61.9%	58.2%
Reinspections Completed	86	531	812	666	204
Reinspections Completed with Violations Corrected	81	509	765	632	193
VIOLATIONS					
Total Number of Violations Found	375	1791	2173	1909	643
Average Number of Violations when Found	4.1	3.1	2.9	3.0	3.4
% of Units with Violations Outstanding after 30 Days	-	28.9%	42.7%	43.0%	41.0%
% of Units with Violations Outstanding after 60 Days	-	11.5%	28.7%	22.6%	12.0%
% of Units Inspected that Qualify for Inspection Incentive (5 or less violations)	82.1%	92.2%	94.5%	92.6%	89.5%
PROPERTY MAINTENANCE CASES					
Total Number of PMC Cases Created as a Result of a Rental Inspection	56	314	347	291	89
Total Number of Violations Found-PMC	130	766	714	596	235
% of Rental Units with PMC Case Created as Result of a Rental Inspection	45.5%	36.7%	32.2%	28.6%	27.6%
Average Number of Violations on PMC Case	2.1	2.4	2.1	2.0	2.6
PMC Cases resulting from Tenant Complaint not as a Result of Rental Inspection	24	71	74	55	64
MISC.					
Number of Inspections Scheduled where Consent was Denied	0	1	1	0	0
Administrative Search Warrants Sought	0	1	1	0	0
Administrative Search Warrants Issued	0	1	1	0	0
Number of Cases sent to Prosecution	0	35	28	20	0
Notices of Violation Issued to Tenants on Tenant Caused Violations	0	1	0	0	0
FEES					
Total Fees Collected	\$50,226	\$325,864	\$345,602	\$353,267	\$330,678



The City has a dedicated Rental Licensing and Inspection website at: <http://www.lawrenceks.org/pds/rentallicensing>. Rental Licensing and Inspection staff can be reached at 785-832-3345 or rentallicensing@lawrenceks.org.



Find more information about Code Enforcement online at: https://lawrenceks.org/pds/code_enforcement/

PLANNING DIVISION

Planning Division Overview

The Planning Division oversees growth and development in the City of Lawrence and Unincorporated Areas of Douglas County with respect to zoning and land use. A great deal of the division's time is spent handling information requests from the development community, other departments, neighborhood groups, and the general public. The Planning Division reviewed a **total of 638 applications** in 2018.

In 2018, City Site Plan Applications took an **average of 59.2 business days** to complete. The first round of review comments were sent to applicants an **average of 8.1 business days** after the application was submitted.

2018 Site Plans - 1st Round Review Statistics (Business Days)	
% Completed in 15 Days	95.4%
Average Review Time (days)	8.1
Max Review Time	55
Min Review Time	1

2018 Site Plans - Processing Time, Submitted to Approved (Business Days)	
Average Review Time	59.2
Max Review Time	201
Min Review Time	3

2018 Planning Submittals		
Classification	Cases	% of Total
Accessory Dwelling Unit	2	0.3%
Address Request	10	1.6%
Annexation	3	0.5%
Certificate of Survey Rural	60	9.4%
Certificate of Survey Urban	7	1.1%
City Site Plan	69	10.8%
City Zoning	25	3.9%
Comprehensive Plan Amendment	3	0.5%
Conditional Use Permit	8	1.3%
County Site Plan	7	1.1%
County Zoning	1	0.2%
Design Review	204	32.0%
Fence Variance	1	0.2%
Final Development Plan	8	1.3%
Final Plat	5	0.8%
Floodplain Determination	14	2.2%
Floodplain Permit	13	2.0%
Home Occupation Type B	5	0.8%
Minor City Site Plan	15	2.4%
Minor Subdivision	20	3.1%
Nonconforming Use Registration	13	2.0%
PC Resolution	2	0.3%
Preliminary Development Plan	2	0.3%
Preliminary Plat	8	1.3%
Section 106 Review	3	0.5%
Sign Variance	5	0.8%
Special Event	36	5.6%
Special Use Permit	12	1.9%
Text Amendment	13	2.0%
Variance	19	3.0%
Zoning Certification	45	7.1%
Total	638	100.0%

Spotlight on Current Planning Projects

During 2018, the Planning Division worked to process development applications and helped guide applicants through the development process. The following is a list of notable projects:

- Review and approval of Preliminary and Final Development Plans for the Lawrence Humane Society;
- Site plan approval for the Collegiate at Lawrence Apartments, a 270-unit apartment complex located at 1601 W 33rd Street;
- Site plan approval for Lawrence Memorial Hospital - Health West, 6265 Rock Chalk Drive;
- Presentation and approval of a Comprehensive Plan Amendment incorporating *Transportation 2040* into *Horizon 2020*;
- Site plan review for the Hawker II Apartments, a 57-unit apartment complex located at 10th Street & Missouri Street

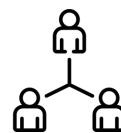
Comprehensive Plan Update

In 2014, staff started work on updating the City and County's comprehensive plan: *Horizon 2020*. The City and County Commissions adopted a joint resolution creating the steering committee to oversee and guide the review process. In 2018, the Steering Committee released their proposed draft of *Plan 2040* for the Planning Commission and governing bodies' consideration. The Planning Commission is the first commission to review and consider the draft plan. At this time, the Planning Commission is expected to complete their review in May 2019 and to consider approving and recommending the plan at their June meeting. The next steps for the draft comprehensive plan includes public hearings before the City Commission and Board of County Commissioners.

Downtown Master Plan Update

Through the City's strategic planning process, the City Commission identified a priority initiative of creating a Downtown Master Plan that includes identifying needed and desirable assets, identifying existing infrastructure and uses, and discovering potential uses and obstacles in response to the critical success factor of Economic Growth and Security.

Through a Request for Proposal process, the city has hired Houseal Lavigne Associates as the consultant to lead, manage and write the plan. The consultant was in town at the beginning of November and held the first of three Steering Committee meetings. The project website can be viewed here: <https://lawrenceks.org/strategic-plan/downtown/>. This is also the place to sign up to receive email updates throughout the process.



Staff attends the monthly Lawrence Association of Neighborhoods meeting and drafts a monthly newsletter for the organization about important development related items, including upcoming Planning Commission agendas, the Rental Licensing and Inspection Program and the Comprehensive Plan Update process.



Find more information about Planning Division processes at https://lawrenceks.org/pds/applications_forms/ and about long-range plans at https://lawrenceks.org/pds/long_range_planning/




METROPOLITAN PLANNING ORGANIZATION

The Lawrence-Douglas County Metropolitan Planning Organization (L-DC MPO) is designed to foster cooperation among local governments in the region to plan for and develop a multi-modal transportation system.



What is multi-modal?



Multi-modal planning refers to planning that considers a wide range of mobility options – automobile, public transit, walking, bicycling, ridesharing (carpooling and vanpooling) and connections between modes.

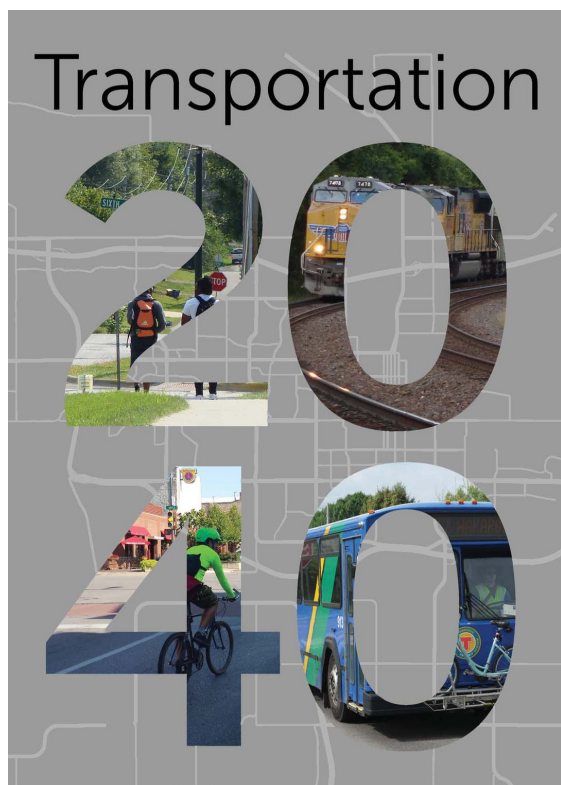
Bicycles and Pedestrian Counts

In September 2018, the MPO staff coordinated 31 volunteers who manually observed bicyclists and pedestrians at 19 locations throughout the community. Count locations included bicycle and pedestrian activity areas or corridors (downtown, near schools, parks, etc.) and locations near proposed major bicycle or pedestrian improvements or recently built improvements. Lawrence, Eudora and Baldwin City count summaries are located at www.lawrenceks.org/mpo/bikepedcount.

Bicycle Plan Update

The Bikeway Plan Update process began in 2018 to reconcile the various bicycle related plans into one vision for the future of bikeway infrastructure in Lawrence. The purpose of this plan is to develop a low-stress bicycle network that can make bicycling an attractive choice for transportation. More information can be found online at:

www.lawrenceks.org/mpo/bicycle_planning/



Transportation 2040

T2040 is the blueprint for our future transportation system; it is a vision for a healthy, safe, and efficient transportation system. The vision reflects the input from over 1,600 people who participated in the public engagement process. *T2040* sets regional goals and improvement recommendations for all modes of transportation (automobile, public transit, bicycle, pedestrian, etc.) to meet the region's future transportation needs through 2040.

The plan unites all adopted modal plans (ex. Countywide Bikeway Plan and the Regional Pedestrian Plan) by incorporating them into a single regional transportation vision. *T2040* is a data-driven, performance based plan meeting the Federal Fixing America's Surface Transportation (FAST) Act requirements. It utilizes infrastructure condition and inventories, assessing performance trends, and sets performance measures. The plan includes 26 performance measures: 12 federally mandated and 14 community established. *T2040* was adopted by the Lawrence-Douglas County MPO Policy Board on March 15, 2018 after a year and a half long planning process. View the plan online at:

www.lawrenceks.org/mpo/t2040

Transportation Planning Work Program

The MPO staff work highlights from 2018 include:

- Led an extensive public engagement process to support the development of an update to Transportation 2040, over 1,600 people participated in the plan development process.
- T2040 was adopted and incorporated into Horizon 2020, the Comprehensive Plan.
- Began a public engagement process to update the Countywide Bikeway Plan for Lawrence.
- Approved the 2019 Unified Planning Work Program (UPWP) and 2019-2022 Transportation Improvement Program (TIP).
- Participated in conversations about bicycle and pedestrian planning and worked to implement the Regional Pedestrian Plan and the Countywide Bikeway Plan, the Lawrence Transportation Commission, the MPO Bicycle Advisory Committee (MPO-BAC), and the KU Bicycle Advisory Committee (KU-BAC).
- Completed the 10th annual bicycle and pedestrian count.
- Worked with paratransit and transit operators in Douglas County to implement the Coordinated Public Transit – Human Services Transportation Plan (CPT-HSTP).
- Provided data and information for the City of Lawrence's application for People for Bikes Community Rating. Lawrence is currently a Silver Level Walk Friendly Community and a Bronze Level Bicycle Friendly Community.
- Updated the Metropolitan Planning Agreement between the MPO, City of Lawrence and Kansas Department of Transportation to clarify roles and responsibilities for regional transportation planning.



Find more information about the MPO
online at: www.lawrenceks.org/mpo



Register of Historic Places

Historic Resources staff completed **204 design reviews** for their impact on Historic Resources in 2018. This is in addition to providing guidance outside of formal development applications, staffing the Historic Resources Commission and processing Lawrence Register of Historic Places nominations.

The Lawrence Register of Historic Places was created in 1988 and the first five properties were listed in 1990. During 2018, **5 properties** (see below) were individually listed in the Lawrence Register of Historic Places. With these new listings there are now 90 individual properties and 2 historic districts listed.

In addition to the Lawrence Register, there are 55 individual properties and 10 Historic Districts listed in the National Register of Historic Places.

Properties Added in 2018

1. Twenhofel - Eikenberry House
1655 Mississippi Street
Constructed 1916



2. Adam and Ronnie Rottman House
2127 Barker Avenue
Constructed c. 1870

2018 NUMBERS

5 PROPERTIES
ADDED

204 DESIGN
REVIEWS
COMPLETED

90 TOTAL
INDIVIDUAL
PROPERTIES
LISTED

3. Thaddeus D. and Elizabeth Prentice House
645 Kentucky Street
Constructed c. 1921



4. Louis and Eva Poehler House
801 Alabama Street
Constructed c. 1899

5. Santa Fe Depot
413 E 7th Street
Constructed 1955



Design Reviews

A "Certificate of Appropriateness" is a design permit issued by the Lawrence Historic Resources Commission based on approval of any construction, alteration, demolition, or removal of a structure within an historic district, local historic landmark or property located within the environs of a listed property.

The Historic Resources Administrator will determine whether the project is "major" or "minor." Generally, a minor project is any maintenance, repair, replacement that uses materials which are identical to the original or existing materials and can be approved administratively. A major project is one that uses materials that are different than those that are currently there or changes in appearance to the structure such as additions or modifications, and must be approved by the Lawrence Historic Resources Commission.

 Find more information about Historic Resources and Preservation
in Lawrence at: www.lawrenceks.org/pds/historic_resources