

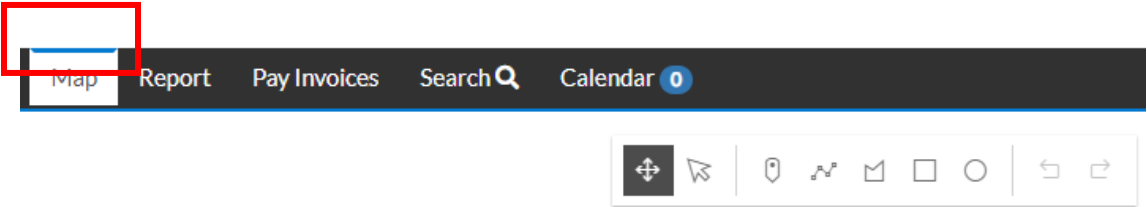
How to Use the Map Tool in the Portal

1. Click on the Map tab, which pulls up the Map page.

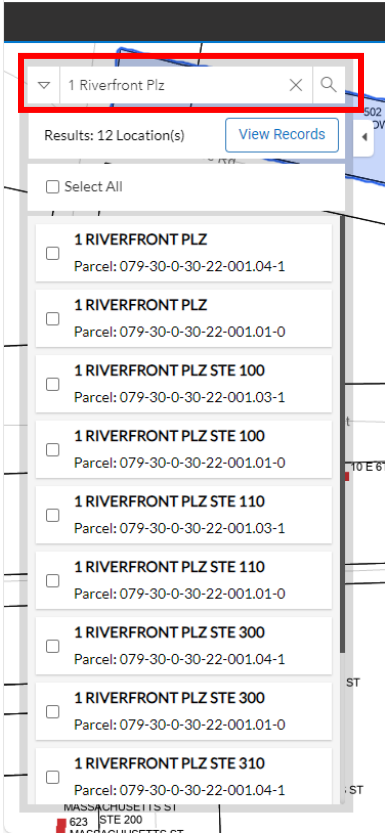
City Hall
Riverfront
Planning &
Development
Services

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Lawrence, KS 66044

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lawrenceks.org



2. Enter the address in the search bar. It will pull up all the locations, including apartment/unit/suite/lot numbers.



3. After selecting the parcel location(s) by clicking on the check box, View Records and Start Application appear. View Records shows all the records linked to the location(s).

The screenshot displays a web application interface. At the top, there are navigation links for 'Home', 'Web Links', and 'Data'. Below this, a search bar shows 'Results: 12 Location(s)' and a 'View Records' button. A red box highlights the 'Select All' checkbox and the 'Start Application' button. The main area contains a list of parcel locations, each with a checkbox and a 'Parcel' ID. Two locations are selected, indicated by red arrows pointing to their checkboxes. On the right, a 'Records' panel is open, showing details for three cases, including Case Number, Apply Date, Case Type, and Status.

Case Number	Apply Date	Case Type	Status
1-12-01021	11/27/2012	Commercial Remodel	Complete
1-13-00485	4/22/2013	Commercial Remodel	Complete
1-14-01180			

Start Application redirects you to the License, Permits, and Plans Application page. Once an application is started, the location will automatically fill in with the selected parcel(s).



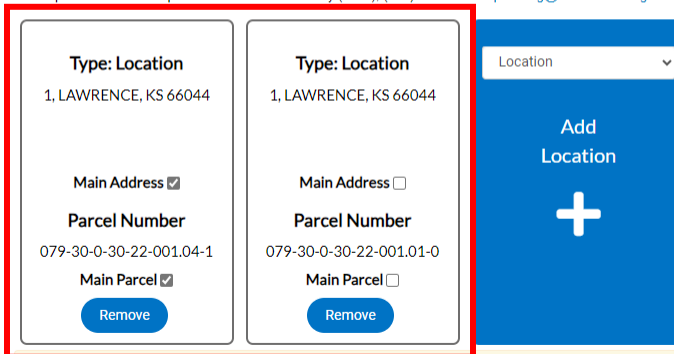
LOCATIONS

Mission Statement

The City's goal is to have the proper building permit and inspections that ensure you have a safe structure. The permit requirements are to ensure that projects are constructed in compliance with all relevant codes; and to fulfill obligations to provide property owners a code compliant finished project for current and future occupants.

Location Instructions

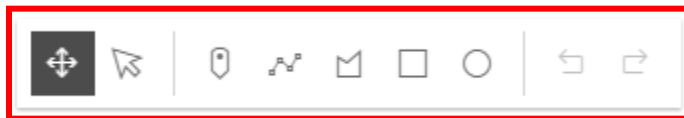
Please use the correct address, do not enter legal descriptions. Use the search tab to locate the property on the interactive map or enter the address manually. Contact the Planning & Development Services Department Planner of the Day (POD), (785) 832-3172 or planning@lawrenceks.org if an address is unavailable.



The screenshot shows a user interface for adding locations. On the left, two location cards are displayed, each with a red border. Each card contains the following information: 'Type: Location', '1, LAWRENCE, KS 66044', 'Main Address' (checked), 'Parcel Number' (079-30-0-30-22-001.04-1), and 'Main Parcel' (checked). Below each card is a blue 'Remove' button. To the right of the cards is a blue panel with a dropdown menu labeled 'Location', the text 'Add Location', and a large white plus sign.

The following information is relevant to your application:

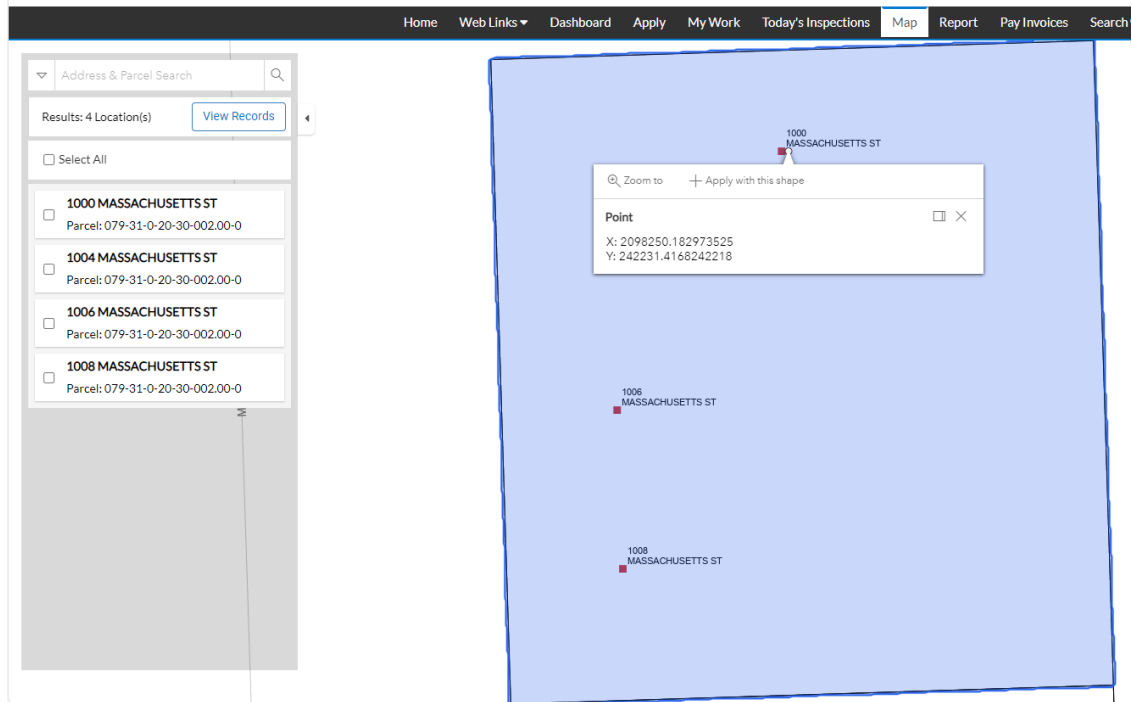
4. How-to Use the Map Tools



Draw a Point

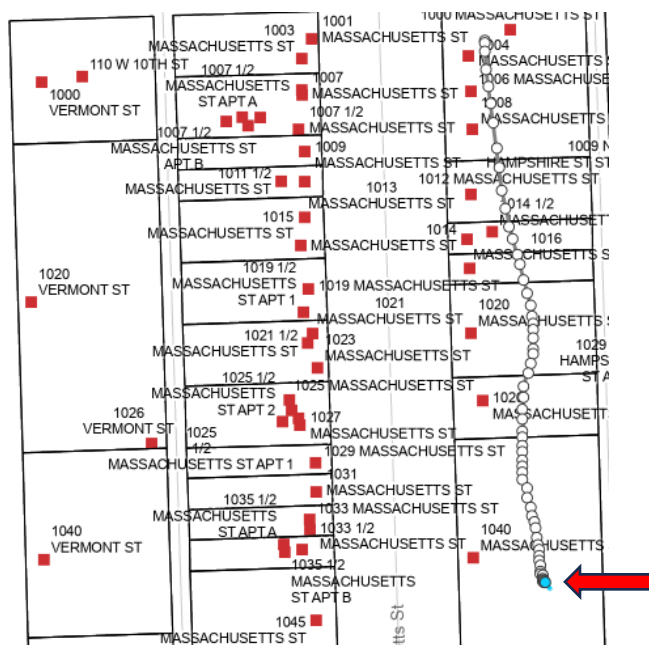
You can select a parcel by clicking on it, and the Map will bring up the addresses in that parcel.

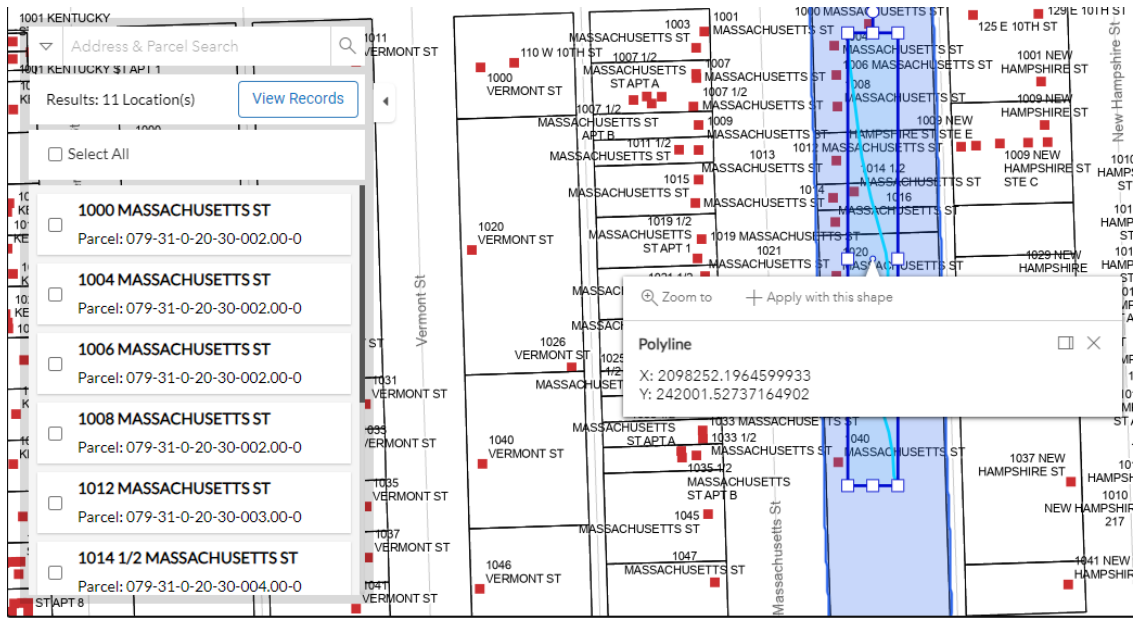




Draw a Polyline

You can draw a line over the Map to include multiple parcels, and once you double click the end point, the Map will bring up the addresses in those parcels.

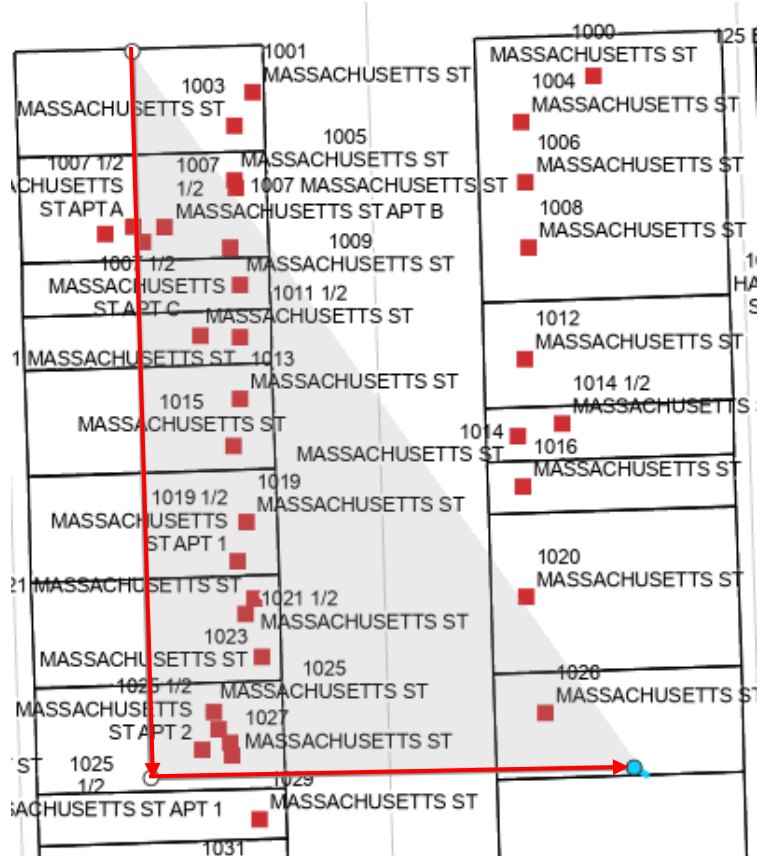




Draw a Polygon

You can draw over the Map to include multiple parcels. Make sure you are connecting the dots. When all the points are closed, the Map will bring up the addresses in those parcels.





Home Web Links Dashboard Apply My Work Today's Inspections **Map** Report Parcels Invoices Search

Address & Parcel Search

Results: 34 Location(s) [View Records](#)

Select All

- 1000 MASSACHUSETTS ST
Parcel: 079-31-0-20-30-002.00-0
- 1001 MASSACHUSETTS ST
Parcel: 079-31-0-20-29-001.00-0
- 1003 MASSACHUSETTS ST
Parcel: 079-31-0-20-29-001.00-0
- 1004 MASSACHUSETTS ST
Parcel: 079-31-0-20-30-002.00-0
- 1005 MASSACHUSETTS ST
Parcel: 079-31-0-20-29-015.00-0
- 1006 MASSACHUSETTS ST
Parcel: 079-31-0-20-30-002.00-0
- 1007 1/2 MASSACHUSETTS ST
Parcel: 079-31-0-20-29-015.00-0
- 1007 1/2 MASSACHUSETTS ST APT A
Parcel: 079-31-0-20-29-015.00-0
- 1007 1/2 MASSACHUSETTS ST APT B
Parcel: 079-31-0-20-29-015.00-0

Zoom to: + Apply with this shape

Polygon

X: 2098150.312918843
Y: 242074.9811228199



Draw a Rectangle

You can select multiple parcels by drawing a rectangle. The Map will bring up all the addresses on the parcels the rectangle falls on.

The screenshot displays a web application interface for a map. At the top, there is a navigation bar with links: Home, Web Links, Dashboard, Apply, My Work, Today's Inspections, Map (highlighted), Report, and Pay. On the left, a search sidebar titled 'Address & Parcel Search' shows 'Results: 44 Location(s)' and a 'View Records' button. Below this, a list of parcels is shown with checkboxes and details:

- 1000 MASSACHUSETTS ST
Parcel: 079-31-0-20-30-002.00-0
- 1001 MASSACHUSETTS ST
Parcel: 079-31-0-20-29-001.00-0
- 1003 MASSACHUSETTS ST
Parcel: 079-31-0-20-29-001.00-0
- 1004 MASSACHUSETTS ST
Parcel: 079-31-0-20-30-002.00-0
- 1005 MASSACHUSETTS ST
Parcel: 079-31-0-20-29-015.00-0
- 1006 MASSACHUSETTS ST
Parcel: 079-31-0-20-30-002.00-0

The main map area shows a street grid with several parcels highlighted in blue. A blue rectangle is drawn over a group of parcels. A tooltip titled 'Polygon' is displayed over the rectangle, showing the coordinates: X: 2098161.516679712, Y: 241943.90785133117. The tooltip also includes a search icon for 'Zoom to' and a plus icon for 'Apply with this shape'. The map shows streets including Vermont St, Massachusetts St, and Kenton St. Parcel numbers and addresses are visible on the map, such as 1000, 1001, 1003, 1004, 1005, 1006, 1007, 1008, 1009, 1010, 1011, 1012, 1013, 1014, 1015, 1016, 1017, 1018, 1019, 1020, 1021, 1022, 1023, 1024, 1025, 1026, 1027, 1028, 1029, 1030, 1031, 1032, 1033, 1034, 1035, 1036, 1037, 1038, 1039, 1040, 1041, 1042, 1043, 1044, 1045, 1046, 1047, 1048, 1049, 1050.

Draw a Circle

You can select multiple parcels by drawing a circle. The Map will bring up all the addresses on the parcels the circle falls on.



VERMONT ST

Address & Parcel Search

Results: 20 Location(s) [View Records](#)

Select All [Start Application](#)

- 10 W 10TH ST**
Parcel: 079-31-0-20-20-005.00-0
- 10 W 10TH ST UNIT 2A**
Parcel: 079-31-0-20-20-005.00-0
- 10 W 10TH ST UNIT 2B**
Parcel: 079-31-0-20-20-005.00-0
- 10 W 10TH ST UNIT 2C**
Parcel: 079-31-0-20-20-005.00-0
- 10 W 10TH ST UNIT 2D**
Parcel: 079-31-0-20-20-005.00-0
- 10 W 10TH ST UNIT 3A**
Parcel: 079-31-0-20-20-005.00-0
- 10 W 10TH ST UNIT 3B**
Parcel: 079-31-0-20-20-005.00-0
- 10 W 10TH ST UNIT 3C**
Parcel: 079-31-0-20-20-005.00-0
- 10 W 10TH ST UNIT 3D**
Parcel: 079-31-0-20-20-005.00-0

W 10th St

Alley

110 W 10TH ST

941 MASSACHUSETTS ST

943 MASSACHUSETTS ST

945 MASSACHUSETTS ST

947 MASSACHUSETTS ST

940 MASSACHUSETTS ST

942 MASSACHUSETTS ST

944 MASSACHUSETTS ST

946 MASSACHUSETTS ST

10 W 10TH ST UNIT 2B

10 W 10TH ST UNIT 3A

10 W 10TH ST UNIT 2C

10 W 10TH ST UNIT 3B

10 W 10TH ST UNIT 3D

10 W 10TH ST

10 W 10TH ST UNIT 2C

10 W 10TH ST UNIT 3E

1001 MASSACHUSETTS ST

1003 MASSACHUSETTS ST

1004 MASSACHUSETTS ST

1005 MASSACHUSETTS ST

1007 MASSACHUSETTS ST

1007 1/2 MASSACHUSETTS ST APT A

1007 1/2 MASSACHUSETTS ST APT B

1007 1/2 MASSACHUSETTS ST APT C

1007 1/2 MASSACHUSETTS ST APT D

1009 MASSACHUSETTS ST

1006 MASSACHUSETTS ST

1008 MASSACHUSETTS ST

Zoom to [+ Apply with this shape](#)

Polygon

X: 2098140.3451428707
Y: 242290.1277053572

If you have any questions, please call Planning & Development Services at 785-832-7700, option 7 or send an email to PDSAdmin@lawrenceks.org

