



City of Lawrence

PLANNING & DEVELOPMENT SERVICES

2022 Action Plan



Consolidated Plan 2018-2022

Executive Summary

AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

1. Introduction

This Annual Action Plan provides a basis and strategy for the use of federal funds granted to the City of Lawrence by the U.S. Department of Housing and Urban Development (HUD) under the Community Development Block Grant (CDBG) and Home Investment Partnerships (HOME) programs. This Annual Action Plan (Year five of the 2018 - 2022 Consolidated Plan) covers the period beginning August 1, 2022 through July 31, 2023, including one program year. Programs and activities described in this plan are intended to primarily benefit low and moderate-income residents of the City of Lawrence, neighborhoods with high concentrations of low-income and moderate-income residents, and the city as a whole. This plan is the product of public outreach, public hearings, and consultation with many agencies, groups, and organizations involved in the development of affordable housing, creation of job opportunities for low and moderate-income residents, and/or provision of services to children, elderly persons, persons with disabilities, and homeless persons. A complete draft of this plan has been made available for public review and comment for a 30-day period beginning May 3, 2022. The availability of both the draft plan and the final plan is advertised in the Lawrence Journal-World newspaper and the complete documents are available for review at the City's website https://lawrenceks.org/pds/reports_plans/ and in print form in the office of Planning and Development Services.

2. Summarize the objectives and outcomes identified in the Plan

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

The City has prioritized the following for projects and activities:

- provide services that respond to critical, identifiable and unmet needs (CDBG and HOME);
- address Outcome Areas as established by the City Commission (CDBG and HOME);
- address priority needs outlined in the Consolidated Plan (CDBG and HOME);
- have a high benefit to low-income persons (CDBG and HOME);
- are clearly defined as to scope, location, need, budget, goals, beneficiaries and means for evaluation of program progress, with evaluation criteria that are specific, measurable, and realistic (CDBG and HOME);

- present a reasonable, sound budget and have a clear sustainability plan that is consistent with the budget and that demonstrates that the applicant has the capacity and the capability to implement the proposed plan successfully (CDBG and HOME);
- maximize the use of outside funds (non-CDBG/non-HOME or other City funds);
- support or coordinate with other community development efforts (CDBG and HOME);
- provide a housing or neighborhood benefit as described in the Step Up to Better Housing strategy (CDBG and HOME); and
- provide for a **permanent** period of affordability (HOME).

3. Evaluation of past performance

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

The pandemic has highlighted some areas in programing that are critical to the citizens of Lawrence, and has also created a framework for a more collaborative way of addressing such needs. Since the late 1990's, the City of Lawrence has used the Step Up to Better Housing strategy as the basis for funding recommendations made by both the former Community Development Advisory Committee (CDAC) and the city's own staff review team. The strategy aligns with the Consolidated Plan goals. The Strategy was approved by the City Commission, and had been reaffirmed on a yearly basis by the CDAC prior to allocating funding for CDBG and HOME activities and projects. Guided by this strategy, funding was consistently allocated to one of five areas: Emergency Shelter, Transitional Housing, Permanent/Permanent Supportive Housing, Revitalized Neighborhoods, and Community Facilities. The 2022 program year's funding priorities continued to take the City Commission Strategic Plan into account when recommending funding, and the Step Up to Better Housing Strategy and public input continued to provide a significant benefit to looking at projects that sustain services in the community that serve low-moderate income individuals and families, as well as to effectively meet the three objectives of providing decent, affordable housing, suitable living environments, or economic opportunities. The City of Lawrence Housing Initiatives Division has been effective at providing homeowner improvement programs such as weatherization, comprehensive housing rehabilitation, emergency and furnace loans, and first-time homebuyer rehabilitation. Public service agencies provide reporting on performance measures, and other capital improvement projects such as traffic calming devices and sidewalk gap construction have provided immediate community benefits. The partnership between the Lawrence-Douglas County Housing Authority and the City has produced a highly successful Tenant-Based Rental Assistance (TBRA) program, and the City's partnership with Tenants to Homeowners (the City's Community Housing Development Organization (CHDO)) and Lawrence Habitat for Humanity has proven very effective in providing affordable options to first-time homebuyers.

4. Summary of Citizen Participation Process and consultation process

Summary from citizen participation section of plan.

The City provides for and encourages citizens to participate in the development of all the Plans covered by the Citizen Participation Plan. The City further encourages participation by low- and moderate-income persons, particularly those persons living in areas designated by the jurisdiction as a revitalization area or in a slum and blighted area and in areas where CDBG funds are proposed to be used, and by residents of predominantly low- and moderate-income neighborhoods, as defined by the City. The City will take appropriate actions to encourage the participation of all citizens, including minorities and non-English speaking persons, as well as persons with disabilities.

The City encourages the participation of local and regional institutions, Continuums of Care, and other organizations (including businesses, developers, nonprofit organizations, philanthropic organizations, and community-based and faith-based organizations) in the process of developing and implementing the Plans. The City encourages the participation of public and private organizations, including broadband internet service providers, organizations engaged in narrowing the digital divide, agencies whose primary responsibilities include the management of flood prone areas, public land or water resources, and emergency management agencies in the process of developing the Plans.

The City encourages, in conjunction with consultation with public housing agencies (PHA), the participation of residents of public and assisted housing developments (including any resident advisory boards, resident councils, and resident management corporations) in the process of developing and implementing the Plans, along with other low-income residents of targeted revitalization areas in which the developments are located. The City will make an effort to provide information to the PHA about the Assessment of Fair Housing, Affirmatively Furthering Fair Housing strategy, and consolidated plan activities related to its developments and surrounding communities so that the PHA can make this information available at the annual public hearing(s) required for the PHA Plan.

The City will explore alternative public involvement techniques and quantitative ways to measure efforts that encourage citizen participation in a shared vision for change in communities and neighborhoods, and the review of program performance; e.g., use of focus groups and the Internet.

The City will provide citizens with a reasonable opportunity to comment on the Plans and on substantial amendments to the Plans, and will make the citizen participation plan public. The citizen participation plan will be in a format accessible to persons with disabilities, upon request.

The City will take reasonable steps to provide language assistance to ensure meaningful access to participation by non-English-speaking residents of the community. The City of Lawrence Housing Initiative Division (HID) Limited English Proficiency (LEP) Plan is established pursuant to and in accordance with Title VI of the Civil Right Act of 1964, Executive Order 13166, "Improving Access to Services for Persons With Limited English Proficiency," and the Department of Housing and Urban Development's (HUD) Final Guidance to Federal Financial Assistance Recipients Regarding Title VI Prohibition Against National Origin Discrimination Affecting Limited English Proficient Persons, dated January 22, 2007, and effective February 21, 2007. The current HID LEP Plan is available for public review online at: https://lawrenceks.org/pds/reports_plans/.

5. Summary of public comments

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

A copy of the written comment from the public hearing is attached to this Plan. The City received two written public comments.

The public hearing can be found here: <https://lawrenceks.civicweb.net/Portal/MeetingInformation.aspx?Org=Cal&Id=934>

It was part of the City Commission agenda on May 3, 2022. (Regular agenda (H) item 01)

6. Summary of comments or views not accepted and the reasons for not accepting them

The City accepts all written comment.

7. Summary

Several strategies and plans go into the creation of project and activity selection. These include the “Step up to Better Housing” strategy topic of housing focused neighborhood revitalization. Other considerations include the Lawrence City Commission’s Strategic Plan Outcome Areas, the Consolidated Plan priority needs, and the Consolidated Plan Assessment of Fair Housing needs. All of these plans/factors/needs are attached to this document.

The Outcome Areas for 2022 as identified by the Lawrence City Commission include Unmistakable Identity, Strong and Welcoming Neighborhoods, Safe and Secure, Prosperity and Economic Security, and Connected City.

Consolidated Plan Priority Needs utilized in 2022 are: improved quality of owner occupied housing, availability of affordable rental units, housing for the homeless, accessibility of affordable rental housing, homeless prevention services, availability of affordable owner housing, quality/quantity/access of public improvements, public services for LMI persons and neighborhood improvement and stability.

AFH Consolidated Plan Priority Needs include: lack of resources – fair Housing agencies and organizations, location and type of affordable housing, availability of affordable housing units in a range of sizes, lack of affordable, accessible housing in a range of sizes, expand housing choice and access to opportunity, loss of affordable housing, source of income discrimination, lack of access due to high housing costs, and displacement of residents to economic pressure.

PR-05 Lead & Responsible Agencies – 91.200(b)

1. Agency/entity responsible for preparing/administering the Consolidated Plan

Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
CDBG Administrator	LAWRENCE	Planning and Development Services
HOME Administrator	LAWRENCE	Planning and Development Services

Table 1 – Responsible Agencies

Narrative (optional)

The lead agency for the Consolidated Plan is the Housing Initiatives Division of the Planning and Development Services Department, City of Lawrence, KS. This division and department oversaw the development of the plan. One citizen advisory board, the Affordable Housing Advisory Board (AHAB) contributed by discussing and recommending allocations for the HOME funding. A city staff group of comprised of representatives from the Housing Initiatives Division (2), the Finance Department (1), and the City’s Strategic Plan “Strong and Welcoming Neighborhoods” outcome work group (1) provided recommendations for the CDBG Public Service Funding. Representatives from the Housing Initiatives Division, the Parks and Recreation Department, the Transit Department, and the Municipal Services and Operations Department recommended allocations for various homeowner housing rehabilitation programs, Parks, transit, and infrastructure projects. Funding for 2022 was sufficient to recommend fully funding agency Non-Public Service projects. The City Commission was the ultimate decision body for final funding allocations that are submitted to HUD with this plan.

Affordable Housing Advisory Board - Established by Ordinance No. 9427, as amended on February 6, 2018, the purpose of the Affordable Housing Board is to:

1. Advise the Governing Body regarding issues affecting affordable housing and supportive services in the community;

2. Oversee and facilitate the purpose of the Affordable Housing Trust Fund, which is to support the acquisition, rehabilitation, and development of affordable housing and supportive services so that all persons in the community have access to independent living with dignity;
3. Make recommendations to the Governing Body regarding the expenditure of money from the Affordable Housing Trust Fund in order to fund projects, as reviewed and approved by the Board, that are consistent with the purpose of the Affordable Housing Trust Fund; and
4. Make recommendations to the Governing Body regarding the cultivation and maintenance of steady and various streams of income to fund the Affordable Housing Trust Fund. However, the Board shall not apply for any grant without prior approval of the Governing Body; nor shall it accept any gift or donation without prior approval of the Governing Body.

Members of the Board shall serve three (3) year terms, except when appointed to complete an unexpired term. As established by the bylaws, the terms of Board members shall be staggered so that no more than one-third of the Board's terms shall expire each year. No member shall serve more than two (2) consecutive full, 3-year terms. All members of the board shall serve without compensation

Consolidated Plan Public Contact Information

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AP-10 Consultation – 91.100, 91.200(b), 91.215(I)

1. Introduction

The following information is comprised of the agencies that have served on committees, provided direct input or provided input via other means, CDBG, HOME, Lawrence Housing Trust Fund, and CoC-funded sub-recipients, and delivered the CDBG and HOME services directly. The Consolidated Plan and Action Plan process is a year-round accumulation of reports, discussions, analysis, and observations. All of the agencies/groups listed below have had a part in the final product as well as decisions and discussions that happen year-round.

Provide a concise summary of the jurisdiction’s activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(I))

Lawrence has always had a very strong sense of agency collaboration, and this was only enhanced in the wake of the pandemic. The Unified Command structure to disaster response allowed for stakeholders to have conversations and planning efforts that brought a new configuration to working as one. This structure brought together the City, the County, the Lawrence-Douglas County Health Department, LMH Health, the Chamber of Commerce, the University of Kansas, and Lawrence Public Schools. Determining needs and responses to the pandemic led to strong collaborations between agencies on projects both in the present and for future needs.

The branches of the Unified Command met every two weeks throughout most of the 2021 program year, and these branches brought another layer of agencies and providers together for the same planning process. Within these branch meetings, coordination efforts were undertaken by the above agencies and in addition, the Bert Nash Community Mental Health Center, the Lawrence-Douglas County Housing Authority, the faith-based community, housing assistance providers, and others.

An influx of Emergency Solutions Grant CARES funding continued to bring strong coordination in the form of the Coordinated Entry process. Douglas County created a position for the Coordinated Entry Administrator, so focus on the regional Coordinated Entry process is a full-time role. The City joined the Statewide Homeless Coalition, the Lawrence-Douglas County Continuum of Care regional team, service providers, housing providers, and community housing navigators in twice-monthly meetings that worked toward housing the community’s most vulnerable population.

The City’s Affordable Housing Trust-Funded projects continued to be part of a larger coordinated effort to bring affordable housing and supportive services to the city. The Habitat for Humanity Critical Home Repair and Workforce Housing Project (\$50,000), the Accessible Housing Program operated by Independence Inc. (\$50,000), The Lawrence-Douglas County Housing Authority New Horizons Voucher Program (\$50,000), the Tenants to Homeowners Affordable Rental Management (ARM) Program

(\$100,000), the Housing Stabilization Collaborative Rent and Utility Assistance Program (\$150,000) and the Lawrence Community Shelter Rapid Re-Housing Program (\$50,000) all contributed to shared goals in the City structure in working with low-moderate income residents.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.

Lawrence and Douglas County are a part of the Kansas Balance of State (BoS) Continuum of Care (CoC). The BoS CoC consists of eight regions containing 101 counties. Lawrence/Douglas County is its own region within the CoC. Previously, Danelle Walters, Housing Initiatives Manager in the Housing Initiatives Division served for three years as the Chair of the BoS CoC Committee as well as the regional coordinator for the Lawrence/Douglas County region. Walters currently serves on the Balance of State Continuum of Care Steering Committee. The committee meets every other week. The CoC membership committee meets on a monthly basis and there are reports heard from each region including Lawrence/Douglas County. In addition, Lawrence/Douglas County is active in the Coordinated Entry process.

Douglas County recently created a position for the Coordinated Entry Administrator, who serves full-time as a point of contact for the region with the coordinated entry process. Additionally, the City is recruiting for two positions, the Homeless Programs Coordinator and a Project Specialist for Homeless Programs. These positions will work closely with the Continuum of Care and partner agencies to identify service gaps and work with program creation for addressing those experiencing homelessness.

Community service providers and partners meet on a year-round basis regarding Point-In-Time (PIT) homeless count efforts. The PIT numbers are used throughout the community in varying capacities, and because of the efforts of the City and the service providers, the importance and impact of the count are appreciated and every effort is made to perform an effective and efficient count. In addition, the City of Lawrence is an Emergency Solutions Grant recipient through the State of Kansas and coordination between the City and the CoC is reached in that way as well. Within the community, the numbers received as part of the PIT efforts are implemented into the Community Housing Vision, and gaps are identified from what housing services are available and what the actual need is. The BoS has not reported any unaccompanied youth in recent years, and the community has placed a special emphasis on homeless families with children. Agencies have examined their programs and resources to service this particular population. Referral sources are utilized when a particular sector of homeless are unable to obtain resources in Lawrence or Douglas County.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate

outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS

The Unified Command structure was the driving factor in the allocation of ESG funding in Lawrence and Douglas County. Lawrence is a state ESG recipient, and consults with both the funding agency, the Kansas Housing Resources Corporation (KHRC), as well as the CoC. KHRC surveyed the CoC participating agencies and developed their funding plan and performance standards. Lawrence also participated in the Consolidated Plan process with the State, as well as attended training on ESG. In the 2020 ESG program year, the City received \$382,054 in funding which will fund three agencies, the Willow Domestic Violence Center (Emergency Shelter Operations), Lawrence Community Shelter (Street Outreach Programming, Emergency Shelter Operations, and Rapid Re-Housing Programming) and Catholic Charities of Northeast Kansas - Lawrence (Homeless Prevention Programming and Rapid Re-Housing Programming). Additional funding was received for Homeless Management Information System (HMIS) programming and Administrative funding. These funds continued to be expended during the 2021 CDBG/HOME program year.

The City received \$1,177,092 in ESG-CV Round One funding which funded four agencies, Lawrence Community Shelter (Emergency Shelter Operations), Bert Nash Community Mental Health Center (Rapid Re-Housing Programming), Catholic Charities of NE Kansas (Homeless Prevention) and Willow Domestic Violence Center (Emergency Shelter Operations). In addition, the city was awarded funding for operations of a sanctioned homeless campsite, as well as for emergency winter shelter operations in the EconoLodge hotel. These funds continued to be expended during the 2021 CDBG/HOME program year.

The City received \$915,480 in ESG-CV Round Two funding which will fund four agencies, Lawrence Community Shelter (Emergency Shelter Operations and Rapid Re-Housing Programming), Bert Nash Community Mental Health Center (Rapid Re-Housing Programming), Lawrence Douglas-County Housing Authority (Landlord Liaison Project and Landlord Risk Reduction Fund), and the United Way of Douglas County - Housing Stabilization Collaborative (Homeless Prevention Programming). These funds continued to be expended during the 2021 CDBG/HOME Program year.

The City facilitates training, provides agency feedback to the vendor, and in addition staff has also attended the HMIS training.

2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction’s consultations with housing, social service agencies and other entities

Table 2 – Agencies, groups, organizations who participated

1	Agency/Group/Organization	City of Lawrence
	Agency/Group/Organization Type	Other government - Local
	What section of the Plan was addressed by Consultation?	All Parts, including creation of the Consolidated Plan.
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Lead Agency. Delivers homeowner improvement programs. Lead-based paint strategy, market analysis, program monitoring and administration. Floodplain management. Broadband consultation with providers.
2	Agency/Group/Organization	Balance of State CoC
	Agency/Group/Organization Type	Continuum of Care
	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Lawrence/Douglas County has its own regional planning group for the CoC. Coordinated Entry is conducted every other week with partner agencies in attendance. City of Lawrence has a seat on the CoC Steering Committee.
3	Agency/Group/Organization	Affordable Housing Advisory Board
	Agency/Group/Organization Type	City Advisory Board
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Non-Homeless Special Needs Market Analysis

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Advisory board that recommends funding from the city's Housing Trust Fund. Commissioned a comprehensive housing market analysis in 2018.
4	Agency/Group/Organization	Bert Nash Mental Health Center
	Agency/Group/Organization Type	Services - Housing Services-homeless
	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Unaccompanied youth Homelessness Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Lead agency in CoC regional activities, coordinated entry, transitional housing consultation, Point-In-Time data collection. Participant in creating and implementation of Community Housing Vision. ESG-CV Recipient. Provides input on unsheltered homeless and homeless needs gap analysis. Rapid Re-Housing agency, Built for Zero participant.
5	Agency/Group/Organization	Habitat for Humanity
	Agency/Group/Organization Type	Housing
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Market Analysis
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Developer using HOME funds. Provides the department with plans for housing development within the community via the grant application.

6	Agency/Group/Organization	HOUSING AND CREDIT COUNSELING, INC
	Agency/Group/Organization Type	Service-Fair Housing
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	CDBG sub-recipient. Provides monthly client reporting. Provides housing counseling services for local projects. Provides analysis of needs within grant application.
7	Agency/Group/Organization	INDEPENDENCE, INC
	Agency/Group/Organization Type	Housing Services-Persons with Disabilities
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Provides accessibility improvements for disabled renters and owner-occupants. Provides demographics and input to staff regarding their clientele. Participant in Community Health Plan regarding Housing needs.
8	Agency/Group/Organization	Lawrence Homebuilder's Association
	Agency/Group/Organization Type	Housing
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Affordable Housing Consultation
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Work with building codes and standards. Provide input on process as well as gaps and enhancements in the construction of permanent housing in the community. Active participant on AHAB.

9	Agency/Group/Organization	LAWRENCE COMMUNITY SHELTER
	Agency/Group/Organization Type	Services-homeless
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	LCS is the only emergency homeless shelter in Lawrence. Active participant in the regional CoC effort. CDBG sub-recipient. Reports monthly on demographics of clientele. Coordinated Entry participant. Built for Zero participant. Meets regularly with HID staff regarding needs analysis and recommendations. ESG funded agency.
10	Agency/Group/Organization	Lawrence Douglas County Housing Authority
	Agency/Group/Organization Type	PHA
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Public Housing Needs Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Strategy AFH
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	HOME sub-recipient for TBRA program. Meets regularly with HID staff regarding TBRA, Section 8, Moving to Work, and case management. Active participant in Coordinated Entry and Health and Human services Unified Command branches. Very active in community partnerships, LIHTC projects, and is also a CoC funded-agency with a PSH program. Active participant in AHAB.

11	Agency/Group/Organization	TENANTS TO HOMEOWNERS, INC.
	Agency/Group/Organization Type	Housing
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Non-Homeless Special Needs AFH
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	HOME program Community Housing Development Organization (CHDO). Quarterly meeting with staff regarding projects and consistent market analysis. Works with first-time homebuyer rehabilitation, CHDO set-aside, Neighborhood Stabilization Program, LIHTC, and permanent housing development. Administers Lawrence Community Housing Trust. Active participant in AHAB. Major partner in Housing Stabilization Collaborative for Homeless Prevention activities.
12	Agency/Group/Organization	DOUGLAS COUNTY
	Agency/Group/Organization Type	Other government - County
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Public Housing Needs Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Strategy Market Analysis
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Partner to City on Homeless strategies, leads Built for Zero effort, coordination of agency funding, collaboration on pandemic response. Houses Housing Stabilization Collaborative. Maintains coordinated entry manager.

13	Agency/Group/Organization	THE WILLOW DOMESTIC VIOLENCE CENTER
	Agency/Group/Organization Type	Services-Victims of Domestic Violence
	What section of the Plan was addressed by Consultation?	Homeless Needs - Families with children Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	CDBG recipient. Provide reports to committees on successes and challenges to deliver DV services. Participant in the CoC activities, including PIT data collection. Partner with LDCHA for TBRA program. ESG sub-recipient.
14	Agency/Group/Organization	City of Lawrence MSO
	Agency/Group/Organization Type	Other government - Local Grantee Department
	What section of the Plan was addressed by Consultation?	Non- Housing Community Development
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Completed inventory of city sidewalk conditions and created a sidewalk gap program to address the needs of walkability in CDBG-eligible neighborhoods, as well as other area benefit locations. Consults with HID staff regarding analysis of neighborhood conditions and strategy to repair such areas. Also works with neighborhoods to provide area capital improvements such as neighborhood crosswalks, storm water management, and street repair.
15	Agency/Group/Organization	Neighborhood Groups/Associations
	Agency/Group/Organization Type	Neighborhood Associaions Neighborhood Organization
	What section of the Plan was addressed by Consultation?	Market Analysis Non-housing Community Development

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Four Low-moderate neighborhoods receive city General funds for their operations and communications. The associations provide detailed neighborhood assessments of services, condition, and needs in application. Work directly with Planning with zoning requests and with the Municipal Services and Operations department on neighborhood capital improvement projects
16	Agency/Group/Organization	Lawrence Police Department
	Agency/Group/Organization Type	Other government - Local Grantee Department
	What section of the Plan was addressed by Consultation?	Homelessness Strategy Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Collaboration with the Lawrence Police Department in the Development Services Department includes assistance to staff. Provide input from a public safety viewpoint regarding homelessness issues and additionally provide input on code enforcement issues, including blight and violating properties.
17	Agency/Group/Organization	Douglas County Sheriff's Office
	Agency/Group/Organization Type	Other government - County
	What section of the Plan was addressed by Consultation?	Homelessness Strategy Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Provide consultation on re-entry challenges and implemented procedures. Provide input on the specific population leaving incarceration. Active in CoC data collection and meetings as well. Also active in TBRA program with the LDCHA.

18	Agency/Group/Organization	Family Promise of Lawrence
	Agency/Group/Organization Type	Housing Services-homeless
	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Active participant in regional CoC efforts, as well as represented on the AHAB. Provide information on their population including challenges to reaching permanent housing. Active participant on AHAB. Major partner in Housing Stabilization Collaborative.
19	Agency/Group/Organization	Lawrence Memorial Hospital
	Agency/Group/Organization Type	Services-Health Publicly Funded Institution/System of Care
	What section of the Plan was addressed by Consultation?	Homelessness Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Provides detailed reporting on homeless and ER services. Provides Consultation on discharge planning.
20	Agency/Group/Organization	Lawrence Business Community
	Agency/Group/Organization Type	Civic Leaders
	What section of the Plan was addressed by Consultation?	Homelessness Strategy AFH

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Provides input on challenges that the business community faces with homelessness in the downtown business district. Facilitates discussions with community members regarding homelessness.
21	Agency/Group/Organization	Catholic Charities of NE Kansas
	Agency/Group/Organization Type	Services-homeless
	What section of the Plan was addressed by Consultation?	Homelessness Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	ESG recipient. Active partner with LDCHA in TBRA program. Provides assessment information regarding service delivery in the community. Participant in the Housing Stabilization Collaborative.
22	Agency/Group/Organization	Local Broadband Providers
	Agency/Group/Organization Type	Services - Broadband Internet Service Providers Services - Narrowing the Digital Divide
	What section of the Plan was addressed by Consultation?	Market Analysis
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Includes MidCo. Companies are working with the City on strategic goals centered around broadband and fiber access for the community.
23	Agency/Group/Organization	Justice Matters
	Agency/Group/Organization Type	Housing Regional organization

	What section of the Plan was addressed by Consultation?	Housing Need Assessment
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Active participant in AHAB meetings, provide research and recommendations to AHAB regarding housing.
24	Agency/Group/Organization	Lawrence Douglas County Public Health
	Agency/Group/Organization Type	Services-Health Health Agency
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homelessness Strategy Lead-based Paint Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Major partner in pandemic response, collaborator for CDBG-CV round three funds, partner in the Community Health Plan Affordable housing planning activities.
25	Agency/Group/Organization	The University of Kansas
	Agency/Group/Organization Type	University
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Market Analysis
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	AHAB participant. Provides information on student population in regard to housing needs.

26	Agency/Group/Organization	Chamber of Commerce
	Agency/Group/Organization Type	Civic Leaders
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Market Analysis
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	AHAB participant. Partner of City Strategic Plan Key Initiatives and outcomes.

Identify any Agency Types not consulted and provide rationale for not consulting

The vast majority of service providers and agencies in Lawrence that provide services directly pertaining to the Consolidated Planning process have been involved in some type of consultation. Some have been consulted during other meetings and other forums. There have been no agencies purposely left off of communication efforts or meeting invitations. The City of Lawrence works very hard to ensure strong and positive community collaboration. If any groups are identified as not being consulted in some form the City will engage that group going forward in planning processes.

Other local/regional/state/federal planning efforts considered when preparing the Plan

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	Kansas Statewide Homeless Coalition	Coordination in terms of homeless program delivery and strategic planning. Technical assistance to grantees, support to applicants.
Plan 2040	Lawrence/Douglas County Metropolitan Planning Commission	Development, HOME and CDBG included, abides by the City's Land Use Plan, including but not limited to building codes and zoning requirements.

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
2019-2023 Kansas Consolidated Plan	Kansas Housing Resources Corporation	The City of Lawrence is an ESG recipient from the State of Kansas, and there have been several community projects that have involved LIHTC that obtain entry-level AHAB recommendations. In addition, the CHDO, Tenants to Homeowners has been a past recipient of State HOME funds. The City of Lawrence has also been a past recipient of NSP and HPRP funding, outlined in this plan.
Transportation 2040	Lawrence/Douglas County Metropolitan Planning Organization	Long-Range Transportation Plan. Overlap in the transportation plan occurs with bus routes and walkability routes within the community, especially in low-moderate income areas. CDBG funds are used for sidewalk installation and public facility projects, all affected by the ability to reach the destination agency or area.

Table 3 – Other local / regional / federal planning efforts

Narrative (optional)

The City of Lawrence regularly consults with the State of Kansas as well as Douglas County government. While the CDBG and HOME funding affect the city itself, importance is placed on effective collaboration with all agencies with the same cause and goals. The goals of the Consolidated Plan and corresponding Annual Action Plans should be, and are, efforts that have the support of the three levels of government in our community. Several CDBG and HOME-funded agencies work with both the City and the County to reach their goals and deliver their services. As Lawrence is the primary city in Douglas County where many of the service agencies are located, County partnerships are crucial to provide the level of service necessary to accomplish goals and serve the greater community. The City has a history of strong partnerships with both the State and County and look to continue those relationships and collaborations moving forward.

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AP-12 Participation – 91.105, 91.200(c)

1. Summary of citizen participation process/Efforts made to broaden citizen participation Summarize citizen participation process and how it impacted goal-setting

The City of Lawrence abides by the Citizen Participation Plan most recently amended in April of 2020. The process makes it possible for anyone who wants to be involved to be able to provide input and have their ideas and recommendations heard. There are two public hearings yearly. Citizens have the opportunity at both public hearings to speak to the staff and assist in planning and creation of the Consolidated Plan. Public hearings are advertised in the Lawrence Journal-World, and agendas/minutes from every HID-staffed Citizen advisory board are published for citizen review on the website a minimum of one week prior to the scheduled meeting. A listserv notifies citizens of upcoming meetings and other items. Every effort is made to reach groups such as residents of low-moderate income neighborhoods, minorities, non-English speaking persons, persons with disabilities, public housing residents and other organizations such as the CoC, businesses, development officials, city government, and faith-based organizations. In addition, the Director of Planning and Development Services has frequently met with citizens who have concerns, challenges, or recommendations for community development. Citizen participation is the heart of the consolidated planning process, involving citizens in decisions that directly affect their lives.

The Citizen Participation Plan formally designates structures, procedures, roles and policies to be followed by program participants. A secondary purpose of this Plan is to implement federal regulations regarding citizen participation for the consolidated planning process described by Title 24 CFR 91.105 of the Housing and Community Development Act of 1974, as amended. Nothing in this Plan shall restrict the responsibility and authority of the City of Lawrence (City) from developing and executing its Consolidated Plan. The Annual Action Plan and Investment Summary were made available for review on April 26, 2022. The plan was available on the City's website, https://lawrenceks.org/pds/reports_plans. The first public hearing was held May 3, 2022, and the second public hearing will be held on or around September 12, 2022. The public notice for the Spring hearing was published in the April 26, 2022 Lawrence Journal-World, and the 30-day public comment period began May 3, 2022. The public hearings are both held via Zoom with an in-person option at the City of Lawrence City Commission Chambers, 6 East 6th Street, Lawrence, KS 66044. Applicant agencies were notified of the process and dates via the listserv. Staff provided technical assistance to applicants throughout the allocation process, including a review of the application packet for eligibility and correct documentation. The City has resources to assist with those who are non-English speaking and a complete Limited English Proficiency Plan is available on the website and at the HID offices.

As part of the city's 2018 Housing Market assessment, more than 2,000 residents and students were surveyed about their housing needs and preferences. This survey provided a unique dataset, customized to Lawrence, for the Needs Assessment and Housing Market sections. Results of the survey were also used to evaluate priority needs and goal setting. In addition, the City conducted surveys regarding neighborhood needs and public service activities and gathered public input for use in this plan.

A Homeless Needs Assessment and a Supportive Housing Assessment are both currently ongoing and will be completed in Spring of 2022 which will have a strong impact on Consolidated Plan efforts for 2023-2027.

Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
1	Public Meeting	<p>Minorities</p> <p>Persons with disabilities</p> <p>Non-targeted/broad community</p> <p>Residents of Public and Assisted Housing</p>	<p>Meeting available as a hybrid option with both in-person and virtual participation. Written Comment and public comment accepted. City's meeting notice was released on April 28, 2022 and the Public Notification was published on April 26, 2022.</p>	<p>Public Hearing and Public Comments will be attached to this plan.</p>	<p>There were no comments not accepted.</p>	<p>www.lawrenceks.org</p>

Table 4 – Citizen Participation Outreach

Expected Resources

AP-15 Expected Resources – 91.220(c)(1,2)

Introduction

The priorities and accomplishment goals outlined in this document are based on assumptions about future funding levels for the Consolidated Plan programs. Because these programs are subject to annual Congressional appropriations as well as potential changes in funding distribution formulas or the number of communities eligible to receive entitlement grants, the accomplishment projections and planned activities are subject to change with availability of funding. A re-allocated amount of \$250,000 is composed of funding awarded to city programming that did not move forward because of an unfilled staff position (due to a retired CDBG and HOME Project Specialist), an increase in the expected program income from the previous program year, and the COVID pandemic. These programs included comprehensive housing rehabilitation and weatherization. These programs will be evaluated and when a new staff person is brought on both will be analyzed and re-implemented.

The City of Lawrence changed course on public services funding in 2021. On July 7, 2021, the City Manager released the proposed 2022 budget with the intent of funding of Homeless and Housing Initiatives stating “As we engage in this work, we advise focusing City resources on three specific outcomes: 1. Homeless Outreach, 2. Emergency Sheltering, and 3. Rapid Rehousing. To support this focus, the proposed budget consolidates previous outside agency funding (General Fund and Alcohol Funds) for programs that advance our goals in these three areas.”

At its September 7, 2021, regular meeting, the Governing Body authorized the City of Lawrence 2022 budget via Resolution No. 7392. The adopted budget included the above Housing Initiatives investment direction as well as a Special Alcohol Fund allocation to fund Safe Bar training in the amount of \$17,152, and General Fund investment in the amount of \$20,000 for to provide funding to formerly Community Development Block Grant (CDBG)-funded neighborhood associations for neighborhood communications and operations. The four funded neighborhoods include Brook Creek Neighborhood Association, East Lawrence Neighborhood Association, Pinkney Neighborhood Association, and Schwegler Neighborhood Association. Each Neighborhood Association will receive \$5,000 for the 2022 calendar year.

The amount of General Fund and Special Alcohol Funds that were available for agency allocation was \$1,101,848 which included \$373,848 in Special Alcohol Funding and \$728,000 in General Funds. The funded projects not listed above include funding the Bert Nash Community Mental

Health Center for homeless services (including expansion of the outreach team) and funding to the City’s Winter Emergency Shelter and the Lawrence Community Shelter.

The City has been working closely with Douglas County on their Homelessness Needs Assessment and anticipates that the results of the assessment will drive future funding initiatives. The assessment is expected to be complete in the spring of 2022. The assessment will be reviewing and analyzing current programs and services in Lawrence and Douglas County, and will look at key findings and service gaps in the community. This will drive the remainder of the social service funding.

Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	764,313	100,000	250,000	1,114,313	0	The City will continue to derive strategy and priorities for housing and community development through the Consolidated Plan, the City Commission's Strategic plan, and the Step Up to Better Housing strategy, which was developed cooperatively with public and private agencies and community groups. Housing, housing services, and community development are the focus of the strategy, which is divided into five areas: emergency/temporary housing, transitional housing, permanent housing, revitalized neighborhoods, and Community Facilities.

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
HOME	public - federal	Acquisition Homebuyer assistance Homeowner rehab Multifamily rental new construction Multifamily rental rehab New construction for ownership TBRA	508,743	0	0	508,743	0	The City will continue to derive strategy and priorities for housing and community development through the Consolidated Plan, the City Commission Strategic Plan, and the Step Up to Better Housing strategy, which was developed cooperatively with public and private agencies and community groups. Housing, housing services, and community development are the focus of the strategy, which is divided into five areas: emergency/temporary housing, transitional housing, permanent housing, revitalized neighborhoods, and Community Facilities.

Table 5 - Expected Resources – Priority Table

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

The City continues to identify match contributions for the HOME program. Thus far, match has been provided from projects meeting HUD’s criteria for affordable housing activities (some with partial federal funding and some with no federal funding), including houses built or rehabilitated for sale to income-eligible buyers through the Lawrence Community Housing Trust, and houses built by Habitat for Humanity for sale to income-eligible families. The HOME program match has been obtained primarily from the following sources: (1) cash from non-federal sources for eligible affordable housing projects, such as cash donations from project supporters or grants from state or local government funds;

(2) forgone fees and charges for building permits, building permit plan reviews and demolition permits required for such eligible projects; (3) the appraised market value of real property donations for such eligible projects; and (4) the value of donated project design services, donated site preparation services, donated project construction materials and/or donated project labor for such eligible projects. Moving forward, the City will continue to identify HUD-eligible affordable housing activities, which may include new or additional affordable housing activity providers, and which may also include additional/new HOME program match contribution sources such as grants provided for projects through the City's Affordable Housing Trust Fund (supported by a new City sales tax initiated in 2018) or forgone fees and charges for items such as City or County taxes, land development fees, or certain City water and sewer utility fees.

In 2020 the ESG funding was primarily CARES Act-related aid. The City was awarded \$1,177,092 to fund four agencies: Lawrence Community Shelter and Willow Domestic Violence Center (Shelter Operations), Catholic Charities of NE Kansas (Homeless Prevention), and Bert Nash Community Mental Health Center (Rapid Re-Housing). Additionally there are supports for a sanctioned homeless campsite (Street outreach) and a winter temporary shelter at the EconoLodge hotel in Lawrence (Emergency Shelter). There were also supports for the Homeless Management Information System (HMIS), and administration in ESG-CV Round One. These funds continued to be expended during the 2021 program year.

The City received \$915,480 in ESG-CV Round Two funding which will fund four agencies, Lawrence Community Shelter (Emergency Shelter Operations and Rapid Re-Housing Programming), Bert Nash Community Mental Health Center (Rapid Re-Housing Programming), Lawrence Douglas-County Housing Authority (Landlord Liaison Project and Landlord Risk Reduction Fund), and the United Way of Douglas County - Housing Stabilization Collaborative (Homeless Prevention Programming). These funds continued to be expended during the 2021 program year.

For the 2020 ESG program year funds were awarded to The City in the amount of \$382,054 which will fund three agencies, the Willow Domestic Violence Center (Emergency Shelter Operations), Lawrence Community Shelter (Street Outreach Programming, Emergency Shelter Operations, and Rapid Re-Housing Programming) and Catholic Charities of Northeast Kansas - Lawrence (Homeless Prevention Programming and Rapid Re-Housing Programming). Additional funding was received for Homeless Management Information System (HMIS) programming and Administrative funding. These funds continued to be expended during the 2021 program year and will finish out in June of 2022.

If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

This discussion is ongoing in the Affordable Housing branch of the Housing Initiatives Division. As of the time of this report, no land has been identified as land that can be logistically used to address the needs identified in the plan.

Discussion

The City of Lawrence Housing Trust will also be a highly utilized form of Affordable Housing investment in the community. The City's Affordable Housing Trust Fund is funded by both Capital Improvement allocations through the City as well as a voter-approved sales tax initiative. Between those two sources, the Trust Fund is estimated to allow for around \$1,300,000 annually of affordable housing funds for use of (but not limited to) the development, rehabilitation, acquisition, and support services. The City's Affordable Housing Advisory Board (AHAB), who makes funding recommendations for the HOME funding also makes the recommendations to the City Commission for Affordable Housing Trust project funding.

Annual Goals and Objectives

AP-20 Annual Goals and Objectives

Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Comprehensive Housing Rehabilitation	2018	2022	Affordable Housing	City of Lawrence	Improved quality of owner housing. AFH: Location and type of Affordable Housing AFH: Lack affordable, accessible hsg - range of sz AFH: Lack of access due to high housing costs AFH: Displacement of residents - to econ. pressure	CDBG: \$150,000	Homeowner Housing Rehabilitated: 2 Household Housing Unit

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
2	First Time Homebuyer Assistance	2018	2022	Affordable Housing	City of Lawrence	Availability of affordable owner housing. AFH: Location and type of Affordable Housing AFH: Availability of AH units in a range of sizes AFH: Lack affordable, accessible hsg - range of sz AFH: Source of income discrimination AFH: Lack of access due to high housing costs AFH: Displacement of residents - to econ. pressure	HOME: \$95,560	Direct Financial Assistance to Homebuyers: 4 Households Assisted
4	Energy Improvements - Weatherization	2018	2022	Affordable Housing	City of Lawrence	Improved quality of owner housing. AFH: Lack of access due to high housing costs AFH: Displacement of residents - to econ. pressure	CDBG: \$73,355	Homeowner Housing Rehabilitated: 4 Household Housing Unit
5	Emergency and Furnace Loans	2018	2022	Affordable Housing	City of Lawrence	Availability of affordable owner housing.	CDBG: \$85,000	Homeowner Housing Rehabilitated: 15 Household Housing Unit

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
7	Tenant-Based Rental Assistance	2018	2022	Affordable Housing Public Housing Homeless	City of Lawrence	Availability of affordable rental units. AFH: Location and type of Affordable Housing AFH: Availability of AH units in a range of sizes AFH: Lack affordable, accessible hsg - range of sz AFH: Source of income discrimination AFH: Lack of access due to high housing costs AFH: Displacement of residents - to econ. pressure	HOME: \$260,561	Tenant-based rental assistance / Rapid Rehousing: 20 Households Assisted
8	Property Acquisition/New Construction	2018	2022	Affordable Housing	City of Lawrence	Availability of affordable owner housing. AFH: Location and type of Affordable Housing	HOME: \$101,748	Homeowner Housing Added: 1 Household Housing Unit
9	Homeless/HIV/AIDS Services	2018	2022	Homeless Non-Homeless Special Needs	City of Lawrence	Homelessness prevention services. Housing for the homeless.	CDBG: \$51,387	Homeless Person Overnight Shelter: 30 Persons Assisted
10	Infrastructure	2018	2022	Non-Housing Community Development	City of Lawrence	Quality/quantity/access of public improvements.	CDBG: \$221,380	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 2000 Persons Assisted

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
11	Public Services	2018	2022	Non-Homeless Special Needs	City of Lawrence	Homelessness prevention services. Public Services for LMI persons.	CDBG: \$63,259	Public service activities for Low/Moderate Income Housing Benefit: 114 Households Assisted
13	Non-public service	2018	2022	Non-Housing Community Development	City of Lawrence	Quality/quantity/access of public improvements.	CDBG: \$331,425	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 2000 Persons Assisted

14	Administration	2018	2022	Administration	City of Lawrence	Accessibility of affordable rental housing. Availability of affordable owner housing. Availability of affordable rental units. Homelessness prevention services. Housing for the homeless. Improved quality of owner housing. Neighborhood improvement and stability. Public Services for LMI persons. Quality/quantity/access of public improvements. Supportive services for those with HIV/AIDS. AFH: Lack of Resources - FH agencies and orgs AFH: Location and type of Affordable Housing AFH: Availability of AH units in a range of sizes AFH: Lack affordable, accessible hsg - range of sz AFH: Loss of Affordable	CDBG: \$152,862 HOME: \$50,874	Other: 1 Other
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Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
						Housing AFH: Source of income discrimination AFH: Lack of access due to high housing costs AFH: Displacement of residents - to econ. pressure		
15	AFH: Increase Affordable Housing Options	2018	2022	Affordable Housing	City of Lawrence	Availability of affordable owner housing. Availability of affordable rental units. AFH: Location and type of Affordable Housing AFH: Availability of AH units in a range of sizes AFH: Loss of Affordable Housing AFH: Lack of access due to high housing costs AFH: Displacement of residents - to econ. pressure		

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
16	AFH: Explore Addtl. HTF Revenue Streams	2018	2022	Affordable Housing		<p>Accessibility of affordable rental housing.</p> <p>Availability of affordable owner housing.</p> <p>Availability of affordable rental units.</p> <p>Homelessness prevention services.</p> <p>Housing for the homeless.</p> <p>Improved quality of owner housing.</p> <p>AFH: Location and type of Affordable Housing</p> <p>AFH: Availability of AH units in a range of sizes</p> <p>AFH: Lack affordable, accessible hsg - range of sz</p> <p>AFH: Lack of access due to high housing costs</p> <p>AFH: Displacement of residents - to econ. pressure</p>		
17	AFH: Maintain existing affordable housing	2018	2022	Affordable Housing	City of Lawrence	<p>Availability of affordable owner housing.</p> <p>Improved quality of owner housing.</p>		

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
18	AFH: Improve public perception of affdble. housing	2018	2022	Affordable Housing	City of Lawrence	AFH: Location and type of Affordable Housing AFH: Availability of AH units in a range of sizes AFH: Lack affordable, accessible hsg - range of sz AFH: Source of income discrimination		
20	AFH: Expand housing choice and access to opptnty.	2018	2022	Affordable Housing Public Housing	City of Lawrence	AFH: Location and type of Affordable Housing AFH: Availability of AH units in a range of sizes		

Table 6 – Goals Summary

Goal Descriptions

1	Goal Name	Comprehensive Housing Rehabilitation
	Goal Description	Rehabilitation Loans may be offered to eligible applicants as funds are available. This program offers deferred or installment loans to income eligible homeowners to have necessary rehabilitation completed. This program may be run as a total rehabilitation project or may be run ala carte to assist eligible homeowners with necessary repairs to bring the home up to code. Any home pre-1978 will be capped at \$25,000 total per address. Currently the only funding for a program such as this comes from CDBG. Additional non-federal funding may become available through the City's Affordable Housing Trust Fund as those decisions are made and funding becomes available through the sales tax initiative. Includes Activity Delivery charges for various CDBG and HOME proگرامing

2	Goal Name	First Time Homebuyer Assistance
	Goal Description	
4	Goal Name	Energy Improvements - Weatherization
	Goal Description	The weatherization program provides small grants to improve the energy efficiency of owner-occupied homes. The program provides storm windows, attic insulation, and weather-stripping of doors. Includes Activity Delivery and pilot of a new comprehensive weatherization program.
5	Goal Name	Emergency and Furnace Loans
	Goal Description	
7	Goal Name	Tenant-Based Rental Assistance
	Goal Description	
8	Goal Name	Property Acquisition/New Construction
	Goal Description	Financial assistance to agencies to build affordable housing. Includes CHDO reserve (\$76,311) Includes CHDO Operating (\$25,437)
9	Goal Name	Homeless/HIV/AIDS Services
	Goal Description	Lawrence Community Shelter provides 24/7 temporary emergency shelter and services to persons and families experiencing homelessness. This includes shelter, a bed, storage space, meals, showers, laundry facilities, access to phone and internet, basic first aid supplies, and medications (for guests in case management). This allocation will fund the "Stabilization Services

10	Goal Name	Infrastructure
	Goal Description	Improve quality/quantity/access of public improvements that benefit LMI persons. These projects could be a form of any of the following (or similar project providing area benefit) sidewalk gap infill, ADA ramp replacement/infill, crosswalks, bicycle pavement markings and signage, traffic calming devices, accessible curb replacement, sharrows, trails, parks, and walking paths.
11	Goal Name	Public Services
	Goal Description	
13	Goal Name	Non-public service
	Goal Description	Assistance to public service agencies for capital improvement activities. Agencies serve a LMI clientele. Includes Activity Delivery Charges.
14	Goal Name	Administration
	Goal Description	Administration of the CDBG and HOME programs. Activity Delivery will be applied to the various programs and activities and is not reflected in this line item.
15	Goal Name	AFH: Increase Affordable Housing Options
	Goal Description	A common thread across the Assessment of Fair Housing is the lack of affordable housing in the jurisdiction. The City currently has several sources of funding for the development of affordable housing. The Affordable Housing Advisory Board will recommend allocations from the Affordable Housing Trust Fund for the development of affordable units. HOME Investment Partnership program funds will be used yearly for the development of affordable, accessible units. Recommendations for new units will include a range of unit sizes and locations to increase dispersal of affordable housing throughout the community.

16	Goal Name	AFH: Explore Addtl. HTF Revenue Streams
	Goal Description	In 2018, the City amended the Economic Development policy to include specific language regarding the development of affordable housing units when incentives are requested by developers. Currently, the Affordable Housing Trust Fund is funded in the five year Capital Improvement Plan (CIP) and by a taxpayer-backed sales tax revenue stream. The Affordable Housing Advisory Board will continue to review and recommend at least one new revenue stream for funding the Affordable Housing Trust Fund
17	Goal Name	AFH: Maintain existing affordable housing
	Goal Description	The City will continue to administer funding to rehabilitate, improve energy efficiency, modify accessibility, and/or repair both low-income homeowner and rental housing. These improvements allow low-income households to remain in their housing and also improve the existing stock of affordable housing. These programs are marketed city wide to all eligible households
18	Goal Name	AFH: Improve public perception of affdble. housing
	Goal Description	To effectively increase the availability, location, and type of affordable housing in the jurisdiction and region, community education will be critical. Improving the public perception of affordable housing and increasing the number of landlords participating in housing voucher programs should lead to increased access to affordable housing throughout the area.
20	Goal Name	AFH: Expand housing choice and access to opptnty.
	Goal Description	To increase affordable housing options near transportation, services, parks, and other such locations.

Projects

AP-35 Projects – 91.220(d)

Introduction

One citizen advisory board, the Affordable Housing Advisory Board (AHAB) recommended allocations for the HOME funding. A city staff group of comprised of representatives from the Housing Initiatives Division (2), the Finance Department (1), and the City’s Strategic Plan “Strong and Welcoming Neighborhoods” outcome work group (1) provided recommendations for the CDBG Public Service Funding. Representatives from the Housing Initiatives Division and the Municipal Services and Operations Department recommended allocations for various homeowner housing rehabilitation programs and infrastructure projects. Funding for 2022 was sufficient to recommend fully funding agency Non-Public Service projects. The City Commission was the ultimate decision body for final funding allocations that are submitted to HUD with this plan.

Projects

#	Project Name
1	Comprehensive Housing Rehabilitation
2	First Time Homebuyer Assistance
3	Emergency and Furnace Loans - Minor Home Repair
4	Tenant-Based Rental Assistance
5	Property Acquisition/New Construction
6	Energy Improvements - Weatherization
7	Homeless Shelter Services/Case Management
8	Infrastructure
9	Public Services
10	Non-Public Service
11	Administration

Table 7 - Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

The City will continue to derive strategy and priorities for housing and community development through the Step Up to Better Housing strategy, the City Commission Key Priorities and Outcomes, and the Consolidated Plan Priority Needs. Housing, housing services, and community development are the focus of the Step Up to Better housing strategy, which is divided into five areas: emergency shelter, transitional housing, permanent/permanent supportive housing, revitalized neighborhoods, and community facilities. The primary obstacle to meeting all of the identified needs, including those

identified as high priorities is the general lack of funding resources available to the public and private agencies who serve low and moderate income residents. Lawrence, due to being an entitlement community, is not eligible for state CDBG or HOME programs. Limited State HOME dollars are available for community development activities through the City's CHDO, and the city's general fund has been stretched to overcome stagnant property and sales tax revenues. The City will be entering into year five of the current Capital Improvement Plan which has allocated around \$350,000 per year to affordable housing activities through the Affordable Housing Trust Fund, and the City recently had a sales tax passed by voters to repurpose .05% sales tax to affordable housing activities. This began in April of 2019.

AP-38 Project Summary
Project Summary Information

1	Project Name	Comprehensive Housing Rehabilitation
	Target Area	City of Lawrence
	Goals Supported	Comprehensive Housing Rehabilitation
	Needs Addressed	Improved quality of owner housing. AFH: Loss of Affordable Housing
	Funding	CDBG: \$150,000
	Description	Rehabilitation Loans may be offered to eligible applicants as funds are available. This program offers deferred or installment loans to income eligible homeowners to have necessary rehabilitation completed. This program may be run as a total rehabilitation project or may be run ala carte to assist eligible homeowners with necessary repairs to bring the home up to code. Any home pre-1978 will be capped at \$25,000 total per address. Currently the only funding for a program such as this comes from CDBG. Additional non-federal funding may become available through the City's Affordable Housing Trust Fund as those decisions are made and funding becomes available through the sales tax initiative. Includes Activity Delivery charges for CDBG projects.
	Target Date	7/31/2023
	Estimate the number and type of families that will benefit from the proposed activities	It is estimated that the Comprehensive Rehabilitation Program will assist two homeowners with rehabilitation needs in the 2022 program year, and in addition this funding category includes Activity Delivery funding that will be applied to HID delivery of programs under CDBG.
	Location Description	Locations will be within the City of Lawrence, and specific locations will be determined by an application process
	Planned Activities	Comprehensive housing rehabilitation of homeowner units for income eligible households. Zero-interest loans may be in the form of a forgivable loan and may or may not require payments.
2	Project Name	First Time Homebuyer Assistance
	Target Area	City of Lawrence
	Goals Supported	First Time Homebuyer Assistance
	Needs Addressed	Availability of affordable owner housing. AFH: Location and type of Affordable Housing AFH: Availability of AH units in a range of sizes AFH: Lack affordable, accessible hsg - range of sz
	Funding	HOME: \$95,560

	Description	The First Time Homebuyer Program provides closing costs, down payment assistance, and developer subsidy to income-qualified buyers to fill the gap between what a buyer can finance and what they can afford. The subsidy provided will remain in Trust and will keep the home permanently affordable for future buyers. It is anticipated that this program will assist up to four homebuyers in the 2022 Program Year.
	Target Date	7/31/2023
	Estimate the number and type of families that will benefit from the proposed activities	It is estimated that the program will be able to serve up to four low-income households with First time Homebuyer assistance.
	Location Description	Locations to be determined by applications received during the 2022 Program Year.
	Planned Activities	The First Time Homebuyer Program provides closing costs, down payment assistance, and developer subsidy to income-qualified buyers to fill the gap between what a buyer can finance and what they can afford. The subsidy provided will remain in Trust and will keep the home permanently affordable for future buyers. It is anticipated that this program will assist up to four homebuyers in the 2022 Program Year.
3	Project Name	Emergency and Furnace Loans - Minor Home Repair
	Target Area	City of Lawrence
	Goals Supported	Emergency and Furnace Loans
	Needs Addressed	Improved quality of owner housing.
	Funding	CDBG: \$85,000
	Description	The emergency and furnace loan programs provide up to \$5,000 for owner-occupants to make emergency repairs and to replace failing furnaces. It is anticipated that the 2022 program year will see up to 15 households taking part in the loan programs.
	Target Date	7/31/2023

	Estimate the number and type of families that will benefit from the proposed activities	It is estimated that up to 15 low-income households will benefit from this program in the 2022 program year.
	Location Description	Locations will be in the City of Lawrence and are selected based in an application process during the program year.
	Planned Activities	The emergency and furnace loan programs provide up to \$5,000 for owner-occupants to make emergency repairs and to replace failing furnaces. This also includes an allotment for Activity Delivery of the program
4	Project Name	Tenant-Based Rental Assistance
	Target Area	City of Lawrence
	Goals Supported	Tenant-Based Rental Assistance
	Needs Addressed	Housing for the homeless.
	Funding	HOME: \$260,561
	Description	The Lawrence-Douglas County Housing Authority (LDCHA) is the only program in Lawrence that provides permanent housing assistance to homeless individuals and families. To qualify for the TBRA program, the client must meet the definition of literally homeless or be at imminent risk of homelessness, be a homeless youth or families with children, or be fleeing domestic violence. HOME TBRA funds are time limited and usually sufficient to support a family for 24 months, which is the maximum amount of TBRA allowed.
	Target Date	7/31/2023
	Estimate the number and type of families that will benefit from the proposed activities	It is estimated that 20 households will benefit from the 2022 TBRA allocation. This program has a homeless focus so first priority is given to homeless households.
	Location Description	This project is for scattered site housing within the city limits of Lawrence. Locations will depend on where the voucher holders are able to find units.

	Planned Activities	The Lawrence-Douglas County Housing Authority (LDCHA) is the only program in Lawrence that provides permanent housing assistance to homeless individuals and families. To qualify for the TBRA program, the client must meet the definition of literally homeless or be at imminent risk of homelessness, be a homeless youth or families with children, or be fleeing domestic violence. HOME TBRA funds are time limited and usually sufficient to support a family for 24 months.
5	Project Name	Property Acquisition/New Construction
	Target Area	City of Lawrence
	Goals Supported	Property Acquisition/New Construction
	Needs Addressed	Improved quality of owner housing. Availability of affordable owner housing. AFH: Location and type of Affordable Housing AFH: Lack affordable, accessible hsg - range of sz
	Funding	HOME: \$101,748
	Description	Financial assistance to agencies to build affordable housing. Includes CHDO set-aside. It is anticipated that one household will benefit from new construction of affordable housing. Includes CHDO Operating.
	Target Date	7/31/2023
	Estimate the number and type of families that will benefit from the proposed activities	It is estimated that one low-income household will benefit from the project in the 2022 program year.
	Location Description	Location to be determined upon program year work plan for CHDO. Location will be within the City of Lawrence. The household will have gone through the appropriate homebuyer counseling program as required. CHDO Operating - Tenants to Homeowners, 2518 Ridge Court, #103
Planned Activities	CHDO Set Aside - Tenants to Homeowners (\$76,311) address TBD. CHDO Operating – Tenants to Homeowners (\$25,437) CDBG: TBD	
6	Project Name	Energy Improvements - Weatherization
	Target Area	City of Lawrence
	Goals Supported	Energy Improvements - Weatherization

	Needs Addressed	Improved quality of owner housing.
	Funding	CDBG: \$73,355
	Description	In the past, the weatherization program provides small grants to improve the energy efficiency of owner-occupied homes. The program provides storm windows, attic insulation, and weather-stripping of doors. In 2022, this program will be rebuilt to include a greater level of effectiveness in the projects, including a more comprehensive energy efficiency outcome, an energy audit, and other activities to look at the project unit as a whole and not based on a few pieces. Includes Activity Delivery.
	Target Date	7/31/2023
	Estimate the number and type of families that will benefit from the proposed activities	It is estimated that four low-income households will be assisted with measurable Energy Efficiency improvements.
	Location Description	Locations within the City of Lawrence will be determined upon project creation and application process.
	Planned Activities	In 2022, this program will be rebuilt to include a greater level of effectiveness in the projects, including a more comprehensive energy efficiency outcome, an energy audit, and other activities to look at the project unit as a whole and not based on a few pieces. Includes Activity Delivery.
7	Project Name	Homeless Shelter Services/Case Management
	Target Area	City of Lawrence
	Goals Supported	Homeless/HIV/AIDS Services
	Needs Addressed	Housing for the homeless.
	Funding	CDBG: \$51,387

	Description	Lawrence Community Shelter provides 24/7 temporary emergency shelter and services to persons and families experiencing homelessness. This includes shelter, a bed, storage space, meals, showers, laundry facilities, access to phone and internet, basic first aid supplies, and medications (for guests in case management). This allocation will fund the Stabilization Services for Shelter Guests Program. Lawrence Community Shelter will provide temporary emergency shelter and/or services to persons and families experiencing homelessness. Eligible expenses include labor, supplies, materials and the cost of operating and maintaining that portion of a facility in which the service is located. Such activities are eligible as a Public Service under 24 CFR 570.201(e).
	Target Date	7/31/2023
	Estimate the number and type of families that will benefit from the proposed activities	The goal of the project is to assist in connecting approximately 150 individuals experiencing homelessness and assisting 30 with access to permanent housing opportunities.
	Location Description	Lawrence Community Shelter - 3655 E 25th Street, Lawrence, KS 66046
	Planned Activities	Support for more effective and efficient transitions from emergency shelter to permanent housing for guests of the Lawrence Community Shelter. Lawrence Community Shelter is requesting CDBG funding for 1 FTE Stabilization Team Manager and .2 FTE Director of Programs position. This team will be in charge of triaging guests for their barriers to housing and providing housing navigation services. This will include crafting relationships with local landlords, identifying opportunities in the community for affordable permanent housing, and administering funds available for moving people into housing, including security deposit assistance, Rapid Re-Housing funds, ID and utility assistance.
8	Project Name	Infrastructure
	Target Area	City of Lawrence
	Goals Supported	Infrastructure
	Needs Addressed	Quality/quantity/access of public improvements. Neighborhood improvement and stability.
	Funding	CDBG: \$379,025

	Description	Improve quality/quantity/access of public improvements that benefit LMI persons. These projects could be a form of any of the following (or similar project providing area benefit): sidewalk gap infill, ADA ramp replacement/infill, crosswalks, bicycle pavement markings and signage, traffic calming devices, accessible curb replacement, sharrows, trails, and walking paths.
	Target Date	7/31/2022
	Estimate the number and type of families that will benefit from the proposed activities	This will be determined when the exact locations are decided. The estimated amount of low-mod income population will be based on the census tract and block group.
	Location Description	To be determined within low-moderate eligible areas in the City of Lawrence.
	Planned Activities	City of Lawrence Municipal Services and Operations Department – sidewalk gap program in low/moderate CDBG-eligible areas. City of Lawrence Parks and Recreation - replacement/development of parks and trails infrastructure. (\$331,425 between the two departments) East Lawrence Neighborhood Association – Pavement Markings (\$3,600) Brook Creek Neighborhood Association – Lawrence Loop Signage (up to \$44,000 – <i>pending HUD approval</i>)
9	Project Name	Public Services
	Target Area	City of Lawrence
	Goals Supported	Public Services
	Needs Addressed	Public Services for LMI persons.
	Funding	CDBG: \$63,259
	Description	Improved access to services for LMI persons. Agency assistance will include direct emergency financial assistance services to individuals and families, credit counseling, budget coaching, case management, and referral services, as well as other related public services.
	Target Date	7/31/2023

	Estimate the number and type of families that will benefit from the proposed activities	<p>The agencies estimate that the proposed funding will assist:</p> <p><i>Housing Stabilization Collaborative</i> - 36 Households</p> <p><i>Housing and Credit Counseling, Inc.</i> - 30 Households</p> <p><i>Willow Domestic Violence Center</i> – 48 Households</p>
	Location Description	<p>The agencies estimate that the proposed funding will assist:</p> <p><i>Housing Stabilization Collaborative</i> - 36 Households</p> <p><i>Housing and Credit Counseling, Inc.</i> - 30 Households</p> <p><i>Willow Domestic Violence Center</i> – 48 Households</p>
	Planned Activities	<p>Housing Stabilization Collaborative (\$46,187) – This project provides emergency rental and utility assistance to income-eligible households who are in danger of losing their housing. This homeless prevention funding includes case management for the households and provides the emergency payments directly to the landlord or utility company.</p> <p>Housing and Credit Counseling (\$5,536) - This project provides HUD approved housing and consumer credit counseling for lower-income families who are financially overextended due to job loss, underemployment, divorce, and medical issues. Counseling will address budgeting, debt payment, credit building, mortgage, and rent delinquency. This promotes financial stability.</p> <p>Willow Domestic Violence Center (\$11,536) – The proposed project would allow for the part-time Community Housing Case Manager to become full-time. This advocate’s primary focus is providing services for domestic violence survivors living in the community who are seeking housing.</p>
10	Project Name	Non-Public Service
	Target Area	City of Lawrence
	Goals Supported	Non-public service
	Needs Addressed	Quality/quantity/access of public improvements.
	Funding	CDBG: \$159,425
	Description	Assistance to public service agencies for capital improvement type activities. Agencies all serve eligible LMI clientele. This amount includes the GoodLife Innovations, Inc. project for group home window and door replacement.
	Target Date	7/31/2023

	Estimate the number and type of families that will benefit from the proposed activities	There will be nine group homes benefiting and 42 residents of those homes. All clients in the program are 100% qualified for Medicaid and are disabled.
	Location Description	Nine group home sites within the City of Lawrence.
	Planned Activities	The improvement of GoodLife's residential intensive care facilities that provide affordable housing to LMI individuals with disabilities in Lawrence. By ensuring the homes have energy efficient windows and doors, the proposed project mitigates the risk of exposure, unexpected displacement (which can be extremely disruptive to individuals with severe or multiple disabilities), and significantly reduces utility costs for income-qualified residents served by GoodLife
11	Project Name	Administration
	Target Area	City of Lawrence
	Goals Supported	Administration
	Needs Addressed	Improved quality of owner housing. Availability of affordable rental units. Housing for the homeless. Accessibility of affordable rental housing. Homelessness prevention services. Availability of affordable owner housing. Quality/quantity/access of public improvements. Supportive services for those with HIV/AIDS. Public Services for LMI persons. Neighborhood improvement and stability. AFH: Lack of Resources - FH agencies and orgs AFH: Location and type of Affordable Housing AFH: Availability of AH units in a range of sizes AFH: Lack affordable, accessible hsg - range of sz AFH: Loss of Affordable Housing AFH: Source of income discrimination AFH: Lack of access due to high housing costs AFH: Displacement of residents - to econ. pressure
	Funding	CDBG: \$152,862 HOME: \$50,874
	Description	Administration of CDBG and HOME for CDD staff, and CHDO operating

	Target Date	7/31/2023
	Estimate the number and type of families that will benefit from the proposed activities	City of Lawrence Housing Initiatives Division - PO Box 708, Lawrence KS
	Location Description	
	Planned Activities	Administration of HOME and CDBG programs. Affordable Housing activities, Homelessness activities.

AP-50 Geographic Distribution – 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

Activities will be carried out in the City of Lawrence and will either provide direct benefit to low-moderate income clientele, low-moderate income neighborhoods, or agencies that provide services to low-mod clientele.

Geographic Distribution

Target Area	Percentage of Funds
City of Lawrence	100

Table 8 - Geographic Distribution

Rationale for the priorities for allocating investments geographically

Both CDBG and HOME funding will be allocated within the City of Lawrence.

Discussion

All activities will be carried out in the City of Lawrence and will either provide direct benefit to low-moderate income clientele, low-moderate income neighborhoods, or agencies that provide services to low-mod clientele.

Affordable Housing

AP-55 Affordable Housing – 91.220(g)

Introduction

According to the Step Up to Better Housing strategy, permanent, affordable housing includes a variety of ownership and rental choices (including permanent supportive housing arrangements). Permanent Supportive Housing: Permanent housing with ongoing support services. Permanent Housing: Assisted or non-assisted public or private housing with no time limit. NEEDS: Low-income homebuyer and rental assistance; Programs to help sustain homeownership; Public and private policies which promote permanent housing for people with low-incomes and for people with disabilities; Permanent supportive housing; A stock of decent affordable homes for purchase and rent; Respite care for people in need.

The Affordable Housing Advisory Board’s Mission Statement is “The mission of the Affordable Housing Advisory Board is to make recommendations to the City Commission on ways everyone in Lawrence has access to safe, quality, affordable housing and supportive services necessary to maintain independent living with dignity.” Some items of note for the AHAB’s performance and use of the Affordable Housing Trust Fund, CDBG, and HOME funds at the City over the last several years:

- 104 rental units have been funded from the Housing Trust Fund, with 56 units completed to date.
- 21 new construction ownership units have been funded from the Housing Trust Fund and HOME funds, with 11 units completed and sold to date. An additional 21 households have received down payment and/or closing cost assistance funded with HOME funds.
- 39 renter and homeowner units have been funded from CDBG and the Housing Trust Fund for accessibility modifications and improvements, with 29 completed to date.
- 298 units have been funded with TBRA and TBRA-related activities from HOME funds and the Housing Trust Fund.
- 153 homeowner units have had improvement made funded from CDBG funds and the Housing Trust Fund.

One Year Goals for the Number of Households to be Supported	
Homeless	20
Non-Homeless	22
Special-Needs	0
Total	42

Table 9 - One Year Goals for Affordable Housing by Support Requirement

One Year Goals for the Number of Households Supported Through	
Rental Assistance	20

One Year Goals for the Number of Households Supported Through	
The Production of New Units	1
Rehab of Existing Units	21
Acquisition of Existing Units	0
Total	42

Table 10 - One Year Goals for Affordable Housing by Support Type

Discussion

According to the Step Up to Better Housing strategy, the following strategies apply to permanent housing: STRATEGIES: Continue to invest funds for homebuyer assistance; Consider supportive service needs for low-income elderly, persons with disabilities, and other at-risk populations when investing available funds; Continue to invest funds in rehabilitation, weatherization, and emergency funds; Secure more tenant-based rental assistance; Encourage landlords to accept tenants who receive rental assistance; Encourage landlords to accept tenants with poor or criminal histories; Facilitate proper code enforcement; Support agencies that provide housing stabilization services.

Through the First Time Homebuyer program, it is expected that a total of 3-4 homeowners will buy their first home during the 2022 Program Year period. Much like the First Time Homebuyer program, the New Construction and Acquisition program will also assist homebuyers. It is estimated that over the 2022 Action Plan Year, one home will be developed by the City's CHDO. The TBRA program breaks down to an average of 20 households per program year.

The Rehab of Existing Units number is pulled from the following programs: Comprehensive Housing Rehabilitation (2), Weatherization (4), and Emergency and Furnace Loans (15)

The City anticipates the possibility of CDBG land acquisition in 2022 program year.

AP-60 Public Housing – 91.220(h)

Introduction

The City of Lawrence and the Lawrence-Douglas County Housing Authority have a very viable working relationship, and the partnership between the agencies spans beyond Consolidated Plan items. The City is actively searching for alternative funding opportunities for the TBRA program. In addition to TBRA and other voucher programs, the Housing Authority has a very successful Move To Work program in place. The Lawrence-Douglas County Housing Authority sees the community as a big picture and not just in relation to the services that they provide. The City and the Housing Authority partnered on the Assessment of Fair Housing, providing a joint submission. The successful partnerships between the Housing Authority and the community will only continue to become stronger through federally and locally funded housing initiatives.

Actions planned during the next year to address the needs to public housing

HOME funds will continue to be granted to LDCHA for TBRA. LDCHA also receives funding funding for a similar but different program, New Horizons, from the City and the County.

Actions to encourage public housing residents to become more involved in management and participate in homeownership

The LDCHA offers a Home Ownership Program through the Resident Services Office. Currently, there are 19 families in Section 8 voucher programs and public housing actively working toward their goal of home ownership. The Home Ownership Program features financial literacy case management, a monthly workshop featuring our partner organizations, and a savings matching grant program of up to \$3,000 at closing. Our partner organizations are Lawrence Habitat for Humanity, Lawrence Community Land Trust / Tenants to Homeowners, and Housing and Credit Counseling, Inc. Since implementing the Home Ownership Program in 2002, 104 LDCHA residents have purchased homes and voluntarily ended their participation in low income housing assistance programs. The LDCHA has distributed \$180,129.28 in savings matching grants to 104 homeowners since 2002.

In 2021, three families served through the Resident Services Office Home Ownership Program purchased homes. Two families are former public housing tenants and one family is a former participant in the Section 8 housing voucher program. All three of these households participated in the MTW program and benefited from the savings matching grant program. The LDCHA recently reached an important milestone by assisting their 100th homeowner in January of 2020.

If the PHA is designated as troubled, describe the manner in which financial assistance will be

provided or other assistance

LDCHA is a high-performing agency.

Discussion

The reduction in HOME funds over the last several years has had a large impact on the amount of families the TBRA assistance has been able to help. LDCHA continues to seek additional funding to assist in this program and continue the progression of the community Housing Vision.

AP-65 Homeless and Other Special Needs Activities – 91.220(i)

Introduction

The Lawrence Community Shelter is the sole homeless shelter in operation in Lawrence. The Lawrence Community Shelter provides shelter for those single male/female individuals and families in need of shelter. LCS is currently sheltering 40 people nightly. The Lawrence Police Department assists with late night emergency admissions to the shelter. On weekday mornings and during the day, the Lawrence Community Shelter provides drop in shelter and services, with an emphasis on employment, for people experiencing homelessness or who are at-risk of homelessness. The Lawrence Community Shelter receives CDBG support for emergency housing activities as the sole emergency shelter in Lawrence. Family Promise of Lawrence also provides temporary shelter for families in Lawrence. The Lawrence Community Shelter provides guests enhanced services and job programs. Service agencies assist homeless individuals with finding housing and supportive services. Transitional housing is also provided through vouchers funded by HOME funds to the general homeless population. LDCHA will receive HOME funds for transitional housing vouchers (Tenant Based Rental Assistance). The 2020 Point in Time homeless count is still the most recent full homeless count that data is available for. It was conducted on January 22, 2020 and it provided a number of 408 individuals who were literally homeless, including those in emergency shelter (148), transitional housing (185), or in unsheltered situations (75).

The LDCHA TBRA program is designed to bring chronically homeless people into temporary housing. here is a definite need for transitional housing units and landlords in Lawrence. There are no units of permanent supportive housing in Lawrence. The former Homeless Issues Advisory Committee estimated the need for another 15 supportive housing units for chronically homeless individuals. The need was based on information extrapolated from the Community Housing Vision.

Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

During the 2022 program year, funding will be increased for the Homeless Outreach Team, based out of the Bert Nash Mental Health Center, which is funded from the City General Fund and the City's Special Alcohol Fund. This outreach team of six is charged with providing services and facilitating a client's move into the emergency shelter, Family Promise shelter, Willow Domestic Violence Center, or other temporary housing solutions. They work with the Housing Vision to move people along the continuum of housing. Part of the effort is to build a sense of trust with the case worker and the homeless individual or family. Case managers assist this population with service referrals, obtaining identification, transportation to both medical appointments as well as job/workforce opportunities, and obtaining benefits. The social service network in Lawrence is a very diverse partnership between agencies and several meetings are held quarterly that bring together case managers to discuss service delivery and

opportunities. Lawrence, being part of the Balance of State Continuum of Care, is part of discussions to centralize intake on a statewide level, and currently local service providers, outreach workers, and case managers have free access to the Homeless Management Information System (HMIS). Case management for those experiencing homelessness has proven to be the most effective way to transition the person or family into housing, and have them remain in housing.

Lawrence/Douglas County has a coordinated entry team led by staff from Douglas County government that works with agencies in the community to reach out to, assist, and help place those who are experiencing homelessness and to help find them case management and housing options. The VI-SPDAT (Vulnerability Index – Service Prioritization Decision Assistance) is used to determine the risk factors and helps to prioritize those who need housing and shelter assistance.

Addressing the emergency shelter and transitional housing needs of homeless persons

2022 CDBG – Lawrence Community Shelter (Shelter Operations) - \$51,387

2020 CDBG-CV – Lawrence Community Shelter (Healthy Shelter Improvements) - \$446,184 (ongoing from previous plans)

2022 HOME – Lawrence/Douglas County (TBRA Program) - \$260,561

The Lawrence Community Shelter typically has a capacity of 125 (140 in cold weather), though this number has gone down significantly decreased in the wake of the pandemic, as well as an agency shift to a housing-focused shelter, which looks to maintain the lower capacity rates. They have a case management plan to move their guests into housing and to help stabilize them in the housing when they are there. If a guest stays at the shelter, they must be involved in programming to facilitate their move to housing. The Homeless Outreach Team, as well as numerous service providers, have case management agreements with the Lawrence-Douglas County Housing Authority for their TBRA program. Included in the regulations of the TBRA program is a requirement of case management and wrap around service delivery for their clients. The idea behind the case management and TBRA is to move them from a temporary home (TBRA) to either permanent housing or Section 8 housing. Without reaching out to the people affected and offering a wrap-around case management approach, maintaining housing is extremely difficult. Lawrence, much like many other geographical areas, experiences a lack of Permanent Supportive Housing (PSH) Units for those with mental illness or disabilities. Currently there are no grant-funded units of PSH in the community for those who are chronically homeless, which are a mixture of individual and family units. This continues to be a focus of the CoC and the local Douglas County Region.

In the community, other non-CDBG/HOME funded agencies, such as Family Promise of Lawrence and Willow Domestic Violence Center, also work to assist those in emergency shelters.

Helping homeless persons (especially chronically homeless individuals and families, families

with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

As mentioned previously, case management is the most effective method of assisting all homeless (chronic, families with children, veterans and their families) both obtain housing and remain housed. Lawrence, nor the Balance of State Continuum of Care, has seen any documented instances of unaccompanied youth, however there are shelter spots available should that change. Once a person enters the emergency shelter, they are provided case management and an expectation of moving them across the Housing Vision and into a minimum of transitional housing. Once in Transitional Housing, extensive case management occurs with the assigned case manager, as well as through the LDCHA Resident Services Department, which helps with items such as computer education, workforce training, resume building, and other lifestyle-type activities. Families with children have seen a dramatic increase in recent years, and agencies have worked to modify programming and shelter space to accommodate the rising number of this population. Lawrence Community Shelter provides a separate space for families with children in their shelter facility, and Lawrence Family Promise is a faith-based initiative that houses families in a network of member congregations. Family Promise also offers their own case management and mentoring program, and has recently begun offering an intermediary housing option for those who successfully complete their shelter program, but might not be financially able to support their own housing immediately.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.

CDBG 2022 – Housing Stabilization Collaborative (Emergency rent/utility assistance) - \$46,187

CDBG 2022 – Housing and Credit Counseling Inc. (Housing and Consumer Credit Counseling for Lawrence Households Earning Lower Incomes) - \$5,536

CDBG 2022 – Willow Domestic Violence Center (Community Housing Case Management) - \$11,536

Overall, there are several programs in the Lawrence community that work with families to try to avoid homelessness. There are rental assistance, utility assistance, and landlord-tenant relations programs. There is a firm commitment to keeping people housed in the community. The Housing Stabilization

Collaborative has been formed to streamline emergency assistance in the community.

Many agencies have Memorandums of Understanding which run through a series of providers so everyone has the same goal, which is to either house the homeless or help them to remain housed. Foster Care: Youth who leave the foster care system because they have attained 18 years of age are eligible to participate in Independent Living Services, contracted by Kansas Department of Children and Families (DCF). Caseworkers begin working with youth who will age out of foster care on a discharge plan as early as age 15 to ensure that youth will not need to seek McKinney-Vento housing options. Planning includes housing, employment and education. Mental Health: DCF has adopted a policy that would prevent discharging homeless individuals from publicly funded institutions or systems of care into homelessness or into HUD funded programs for the homeless. Additionally, Bert Nash works closely with State hospitals for discharge of patients who have been released. Bert Nash sets up intake appointments with all those released in Douglas County and works to follow up with them to work through the issue of being released into homelessness. Corrections: The Douglas County Jail has an extensive re-entry program that includes a housing component. A full-time Re-entry Coordinator works within the community in collaboration with other service providers and housing providers. The County recognizes that releasing offenders into homelessness increases the likelihood for re-offending.

Discussion

The community Homeless Needs Assessment and the Supporting Housing Study will be defining documents moving forward for the City. Increased general fund investment and staffing investments will additionally assist this category.

AP-75 Barriers to affordable housing – 91.220(j)

Introduction:

The city has adopted the 2018 International Codes (Building, Residential, Fire, Energy, Mechanical, Plumbing and Fuel Gas) and the 2017 National Electrical Code. The 2018 International Property Maintenance Code that has been adopted as the minimum housing code is similar to the requirements of HUD's Housing Quality Standards. The minimum housing code is enforced through the rental registration program that requires all rental properties to be inspected at least once every three years. All other minimum housing code is enforced on a complaint basis. The city does not impose rent controls or impact fees. Regulations that are designed to protect the health, safety, and welfare of citizens may affect the cost of housing.

The City of Lawrence is actively examining Zoning and Land Use Code, fees, and policies to determine impact on affordable housing development and to ameliorate negative effects on affordable housing. One of the initial goals of the Land Development Code revision process, initiated in 2021, is affordable housing affordability and availability. The revision process will allow the code to consider ways to foster and grow affordable housing throughout the community, and to ensure ways of providing housing options for all ages and abilities. In the last several years the City of Lawrence created a double density bonus for affordable housing, and further policies to incentivize affordable housing development are being explored.

Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment

The City of Lawrence is committed to equitable access to safe and affordable housing so that all residents have the opportunity to live in a healthy environment with dignity. Although the City does not currently impose systemic barriers that serve as obstacles to fair housing, as noted in the Lawrence Fair Housing Assessment, the historical legacy of redlining, discriminatory lending practices, and other forms of racial discrimination have resulted in present-day racial disparities in housing. According to the Lawrence Fair Housing Assessment, Black, Indigenous and People of Color (BIPOC) residents experience higher rates of housing problems including housing insecurity, overcrowding, or substandard housing than White Lawrence residents: 47% of Black residents, 57% of Hispanic/Latinx residents, and 51% of Asian Pacific Islander experience housing problems in Lawrence compared with 38% of White residents.

In Lawrence, BIPOC populations are also disproportionately renters over homeowners. The White, Non-Hispanic population makes up 79.74 percent of the entire Lawrence population, but is 89.91 percent of the households that own a home. Notably, according to the Douglas County Health Equity Report, Native American, Black, multi-race, and other race populations are also all above their Douglas County

population percentages in terms of admissions at the Lawrence Community Shelter. Black populations make up a particularly high percentage of admissions (16% compared to roughly 5% of the overall population), as do Native Americans (6% compared to roughly 3% of the population), indicating greater housing insecurity and houselessness among these demographics.

The City of Lawrence is committed to ameliorating the negative effects of past public and private policies that served to exclude equitable access to fair housing. For example, the City of Lawrence Fair Housing Law is more inclusive than the Federal Fair Housing Act of 1968 by prohibiting discrimination on the basis of sexual orientation and gender identity, in addition to the protected classes set forth in the federal law. The City's law assures equal opportunity in housing, without distinction on account of race, sex, religion, color, national origin, age, ancestry, familial status, sexual orientation, disability or gender identity. The ordinance declares the City's policy against housing discrimination, creates the Lawrence Human Relations Commission and the Human Relations Department Director, and establishes their powers and duties. The ordinance also makes it unlawful for any person to engage in an unlawful housing/real property practice, to deny reasonable accommodations or reasonable modifications, or to retaliate against any person exercising any right granted or protected by the law.

The City of Lawrence also works to ensure equitable access to fair housing through policy and processes that reduce disparities. For example, the Affordable Housing Advisory Board included a Racial Impact Analysis in their Affordable Housing Trust Funds grant application, and racial impact is considered when awarding project funds to ensure all projects provide fair and equitable access to housing. The City's Director of Equity and Inclusion provides leadership to ensure that all city policies and practices are fair and equitable, including housing and homelessness service programs. The City is a participating member of the Government Alliance for Racial Equity (GARE), with active participation from Housing and Homelessness Initiatives division staff. In addition, the City serves as leadership on numerous community committees and coalitions working to increase equitable access to safe and fair housing, including the Sexual Assault Prevention Housing committee, the Community Health Plan Health Equity committee, and Built for Zero.

Discussion:

The primary obstacle to meeting all of the identified needs, including those identified as affordable housing activities, is the general lack of funding resources available to the public and private agencies who serve low and moderate income residents

AP-85 Other Actions – 91.220(k)

Introduction:

This Annual Action Plan provides a basis and strategy for the use of federal funds granted to the City of Lawrence by the U.S. Department of Housing and Urban Development (HUD) under the Community Development Block Grant (CDBG) and Home Investment Partnerships (HOME) programs. This Action Plan covers the period beginning August 1, 2022 through July 31, 2023. Programs and activities described in this plan are intended to primarily benefit low and moderate-income residents of the City of Lawrence, neighborhoods with high concentrations of low-income and moderate-income residents, and the city as a whole.

Actions planned to address obstacles to meeting underserved needs

The City will derive strategy and priorities for housing and community development through the City Commission Strategic Plan Outcome Areas and the Step Up to Better Housing strategy. The Strategy was developed cooperatively with public and private agencies and community groups. Consolidated Plan goals, housing, housing services, and community development are the focus of the strategy, which is divided into five areas: emergency/temporary housing, transitional housing, permanent/permanent supportive housing, revitalized neighborhoods, and community facilities. The primary obstacle to meeting all of the identified needs, including those identified as high priorities is the general lack of funding resources available to the public and private agencies who serve low and moderate income residents. Lawrence, due to being an entitlement community, is not eligible for state CDBG or HOME programs. Limited State HOME dollars are available for community development activities through the City's CHDO, and the city's general fund has been stretched to overcome stagnant property and sales tax revenues. The City will be entering into year five of the current Capital Improvement Plan which has allocated around \$350,000 per year to affordable housing activities through the Affordable Housing Trust Fund, and the City recently had a sales tax passed by voters to repurpose .05% sales tax to affordable housing activities. This began in April of 2019, with collections starting in June of 2019.

Actions planned to foster and maintain affordable housing

As required by HOME regulations, to ensure affordability for the LCHT program, the City has elected to impose resale requirements. Current resale requirements of the program ensure that the housing is made available for subsequent purchase only to a buyer whose family qualifies as a low or moderate income family (50%-80% MFI paying no more than 38 percent of income for Principal, Interest, Property Taxes and Insurance), and will use the property as their principal residence. For homes in the Lawrence Community Housing Trust, through a previously determined and agreed upon formula, the house is sold to the eligible buyer for substantially less than the home's market appraised value and LCHT leases the land to the buyer for \$25 per month. The affordability period is maintained by a deed restriction on the property and a land-lease agreement between the buyer and LCHT. Due to the subsidy, the housing is affordable to the new homebuyer and the seller gains equity from mortgage payments, improvements

made to the land and 25% of the market appreciation since the initial purchase of the property, thus providing the original HOME-assisted owner a fair return on investment.

LCHT homes in the program stay permanently affordable. In addition, Habitat for Humanity has begun to insert permanent affordability provisions in their HOME-funded projects.

Actions planned to reduce lead-based paint hazards

The city will ensure that all federally funded improvement programs for the existing housing stock use lead hazard reduction activities including evaluating lead hazard risk and using only lead free paint. Staff distributes Renovate Right pamphlets, published by the Environmental Protection Agency. The Housing Initiatives Division has two staff certified as Lead Hazard Risk Assessors and Inspectors. They have also received and provided training in Lead Safe Work Practices.

Actions planned to reduce the number of poverty-level families

One purpose of the Consolidated Plan Programs and other initiatives in Lawrence is to reduce the number of persons in poverty. The emphasis in Lawrence is to help people rise out of poverty, rather than temporarily easing their situation. Although essential short-term direct aid such as emergency food and shelter is provided, the strongest community support is for programs to address the root causes of poverty and assisting people in becoming self-sufficient in the long-term. Two key components of helping people attain self-sufficiency are employment and housing. Examples of programs that directly influence people's ability to escape poverty include job education and placement services, as well as housing advocacy, homeless prevention, and rental assistance. Projects that indirectly affect poverty include those that improve the community at-large and provide transportation and child care services that help people access employment and services. CDBG, HOME, CoC and State ESG funds are often used in combination with other grants that also contribute to reducing the number of families living in poverty. Thus, the power of these federal dollars is leveraged to a greater extent. Recognizing that limited Consolidated Plan dollars should be focused where the need is greatest, Lawrence gives preference to projects that directly benefit low and moderate income residents, or serve low and moderate income neighborhoods, over those that will benefit the city as a whole. This strategy will ensure that scarce resources are directed to best serve those who have the greatest need, including those areas with the greatest concentration of poverty. In addition to Consolidated Plan programs, a number of other public, private, and partnership initiatives have been designed to assist in the reduction of poverty rates. These include the Workforce Development Center, the Douglas County Re-entry Program, and a newly forming partnership of employment agencies. The City's Step Up to Better Housing strategy, The Housing Vision developed by the former Community Commission on Homeless, and the City Commission Strategic Plan Outcome Areas will serve as the baseline for the city's anti-

poverty strategy.

Actions planned to develop institutional structure

The Planning and Development Services Department, Housing Initiatives Division (HID) is the lead agency of the City in the development of the Consolidated Plan and Annual Action Plans. HID provides fiscal and regulatory oversight of all CDBG and HOME funding. The Lawrence City Commission acts as the final authority for the appropriation of funds for Annual Action Plan activities under the Consolidated Plan grant programs, following recommendations of the Affordable Housing Advisory Board and city staff. In addition, the City provides opportunities, to the maximum extent possible, to women and minority owned business enterprises for contract bids and services. The City of Lawrence encourages inclusion in the list of approved bidders for minority and women-owned businesses, and actively works to recruit new contractors into the programs administered by the HID. HOME sub-grantee agreements specifically contain the language: 3. Affirmative marketing and MBE/WBE records: (a) Records demonstrating compliance with the affirmative marketing procedures and requirements of 92.351. (b) Documentation and data on the steps taken to implement the jurisdiction's outreach programs to minority owned and female owned businesses including data indicating the racial/ethnic or gender character of each business entity receiving a contract or sub-contract of \$25,000 or more paid, or to be paid, with HOME funds; the amount of the contract or subcontract, and documentation of affirmative steps to assure that minority business and women's business enterprises have an equal opportunity to obtain or compete for contracts and subcontracts as sources of supplies, equipment, construction, and services. Within each of the priority funding areas, activities will be completed and managed by a diverse team of public, private, not-for-profit, and institutional partners.

Actions planned to enhance coordination between public and private housing and social service agencies

To accomplish these goals, the City of Lawrence will work closely with the Lawrence-Douglas County Housing Authority on their Tenant Based Rental Assistance (TBRA) to cover the activity of Rental Housing Subsidies through the HOME program. Tenants to Homeowners, Inc., the City of Lawrence CHDO, will be the agency primarily working towards the goal of construction of housing as well as direct homeownership assistance objectives. Habitat for Humanity will also be involved in providing HOME-funded homebuyer units. HID staff will administer the rehabilitation and energy efficiency programs through the City of Lawrence using local licensed contractors. HID staff, in addition, continues to work to educate the community as well as program participants on ways to make their homes energy efficient and save money on energy bills. Social service agencies will offer tenant and rental assistance as well as consultation, and the homeless shelter will provide programming to move people from the shelter situation into housing of a more permanent nature.

The Lawrence Housing Trust Fund serves as another strong coordinated effort for public/private coordination in housing. Agencies have trended towards collaborative projects that include housing,

case management, and supportive services. The 2021 AHAB Annual Report is attached to this document.

Discussion:

Lawrence prides itself on a decades-long track record of successful partnerships among public and private sector entities. The Consolidated Plan delivery system is an example of this. Communication and cooperation between the City of Lawrence's Housing Initiatives Division and the partner agencies and organizations that administer activities is strong. HID staff has worked closely with the organizations involved in Consolidated Plan programs to improve regulatory compliance, monitoring, cooperation and partnerships among agencies, and technical capacity of organizations involved in project delivery.

Program Specific Requirements

AP-90 Program Specific Requirements – 91.220(I)(1,2,4)

Introduction:

The lead agency for the Consolidated Plan is the Housing Initiatives Division of the Planning and Development Services Department, City of Lawrence, KS. This division and department oversaw the development of the plan. One citizen advisory board, the Affordable Housing Advisory Board (AHAB) contributed by discussing and recommending allocations for the HOME funding. A city staff group comprised of representatives from the Housing Initiatives Division (2), the Finance Department (1), and the City’s Strategic Plan “Strong and Welcoming Neighborhoods” outcome work group (1) provided recommendations for the CDBG Public Service Funding.

Community Development Block Grant Program (CDBG)

Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
Total Program Income:	0

Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	90.00%

**HOME Investment Partnership Program (HOME)
Reference 24 CFR 91.220(l)(2)**

1. A description of other forms of investment being used beyond those identified in Section 92.205 is as follows:

Not applicable to the City of Lawrence.

2. A description of the guidelines that will be used for resale or recapture of HOME funds when used for homebuyer activities as required in 92.254, is as follows:

HOME funds are allocated for a First Time Homebuyer Program through the City's designated Community Housing Development Organization (CHDO), Tenants to Homeowners, Inc. (TTH) and for Lawrence Habitat for Humanity's homeowner program. The TTH First Time Homebuyer program is the Lawrence Community Housing Trust (LCHT). The LCHT was instituted in Lawrence to preserve long term affordable housing for Lawrence residents with low and moderate incomes. The City and TTH have long partnered in providing this homebuyer program. The City provides funding, technical assistance, and oversight to TTH and TTH in turn, does outreach for potential homebuyers, provides the pre-purchase education, and generally administers the program. The LCHT First Time Homebuyer Program supersedes the City's previous First Time Homebuyer Program, Homeowners Out of Tenants (HOOT). As required by HOME regulations, to ensure affordability for the LCHT program, the City has elected to impose resale requirements. Current resale requirements of the program ensure that the housing is made available for subsequent purchase only to a buyer whose family qualifies as a low or moderate income family (50%-80% MFI paying no more than 38 percent of income for Principal, Interest, Property Taxes and Insurance), and will use the property as their principal residence.

Notification to Prospective Buyers: The resale policy is explained to the prospective homebuyer(s) prior to signing a contract to purchase the HOME-assisted unit. The prospective homebuyer(s) sign an acknowledgement that they understand the terms and conditions applicable to the resale policy as they have been explained. This document is included with the executed sales contract.

3. A description of the guidelines for resale or recapture that ensures the affordability of units acquired with HOME funds? See 24 CFR 92.254(a)(4) are as follows:

The TTH First Time Homebuyer program is the Lawrence Community Housing Trust (LCHT). The LCHT was instituted in Lawrence to preserve long term affordable housing for Lawrence residents with low and moderate incomes. The City and TTH have long partnered in providing this homebuyer program. The City provides funding, technical assistance, and oversight to TTH and TTH in turn,

does outreach for potential homebuyers, provides the pre-purchase education, and generally administers the program. The LCHT First Time Homebuyer Program supersedes the City's previous First Time Homebuyer Program, Homeowners Out of Tenants (HOOT). As required by HOME regulations, to ensure affordability for the LCHT program, the City has elected to impose resale requirements. Current resale requirements of the program ensure that the housing is made available for subsequent purchase only to a buyer whose family qualifies as a low or moderate income family (50%-80% MFI paying no more than 38 percent of income for Principal, Interest, Property Taxes and Insurance), and will use the property as their principal residence. The affordability period is maintained by a ground lease agreement between the buyer and LCHT, and the HOME agreement is protected with a deed restriction signed by the buyer.

Affordability to a Range of Buyers. The City of Lawrence will ensure continued affordability to a range of buyers, particularly those whose total household incomes range from 50% to no greater than 80% MFI. HUD will provide limits for affordable existing housing based on 95 percent of the median purchase price for the area using Federal FHA single family mortgage program data for existing housing data and other appropriate data that are available nation-wide for sales of existing housing, with a minimum limit based on 95 percent of the state-wide nonmetropolitan area median purchase price using this data. Homeownership Value limits may be found here:

<https://www.hudexchange.info/resource/2312/home-maximum-purchase-price-after-rehab-value/>

4. Plans for using HOME funds to refinance existing debt secured by multifamily housing that is rehabilitated with HOME funds along with a description of the refinancing guidelines required that will be used under 24 CFR 92.206(b), are as follows:

Not applicable - HOME-assisted housing rehabilitation is not undertaken by the City of Lawrence program.

Representatives from the Community Development Division, the Parks and Recreation Department, the Transit Department, and the Municipal Services and Operations Department recommended allocations for various homeowner housing rehabilitation programs, Parks, transit, and infrastructure projects. Funding for 2021 was sufficient to recommend fully funding agency Non-Public Service projects. The City Commission was the ultimate decision body for final funding allocations that are submitted to HUD with this plan.

Attachments

Citizen Participation Comments

Danelle Walters

From: John and Deborah <snydrich@gmail.com>
Sent: Tuesday, April 26, 2022 6:54 PM
To: Danelle Walters
Cc: John Richardson; John and Deborah
Subject: 2022 Action Plan Query

External Email. Be careful with links and attachments.

- City of Lawrence IT Helpdesk

Deborah Snyder
1909 Maine Street
Lawrence, KS 66046

April 27, 2022

Dani Walters, Manager
Housing Initiatives Division
City of Lawrence
P.O. Box 708,
Lawrence, KS 66044

Regarding 2022 Action Plan

Dear Ms. Walters,

It has been a good long while since we last spoke. I am happy to see you have your own position running the HID, and I know you have brought the city further along towards sustainable solutions for affordable permanent housing than anyone else I know of at City Hall.

You may recall I was a founding member of the Centennial Neighborhood in 1993, and have been actively involved in advocating for the protection of modest housing stock and their neighborhoods ever since. I have watched as the owner-occupied single-family homes around me became rentals for college-age adults, and lost their affordability because their land-use and value became a portfolio for investors. The value of our home today reflects that change.

Now, I brought this abbreviated history up to ask questions about the following statement found on Page 60:

1

"The (Lawrence/Douglas County Housing Authority)LDCHA (Tenant Based Rental Assistance)TBRA program is designed to bring chronically homeless people into temporary housing. Here [is] a definite need for transitional housing units and landlords in Lawrence. There are no units of permanent supportive housing in Lawrence. The former Homeless Issues Advisory Committee estimated the need for another 15 supportive housing units for chronically homeless individuals. The need was based on information extrapolated from the Community Housing Vision."

I'm confused. Why would the city want to identify existing permanent housing stock sprinkled around the city, owned by various landlords willing to subject their rentals to the chronically homeless? Doesn't it make more sense to place any proposed permanent transitional housing nearby the institutions designed to help them?

I thought there are some tiny houses adjacent to the city's homeless shelter, which serve as permanent temporary housing. Why are those structures not counted as permanent supportive housing units?

Is it possible for the city to secure funding to build more tiny houses at the homeless shelter, as well as installing other permanent supportive housing units nearby or adjacent to the new mental health campus nearby the Bert Nash Community Mental Health Center?

Thank you for your time and attention to my confusion and inquiry.

Sincerely,

Deborah
(785) 550-2046
snydrich@gmail.com

Danelle Walters

From: John and Deborah <snydrich@gmail.com>
Sent: Thursday, April 28, 2022 8:45 AM
To: Danelle Walters
Subject: You are most welcome!

External Email. Be careful with links and attachments.

- City of Lawrence // Helpdesk



On Thu, Apr 28, 2022, 6:56 AM Danelle Walters <dwalters@lawrencecks.org> wrote:

Hi Deborah –

Thank you for your comments. I think in re-reading that statement I need to correct it and qualify it that there are no "grant -funded units of Permanent Supportive Housing in Lawrence" as there are a few projects that are being operated that do serve this clientele. Historically, we really have not been able to utilize the grant funds we are addressing with the Plan in the area of Permanent Supportive Housing just because the investment of resources needed for these kinds of programs is much deeper than what these particular grant funds can achieve.

I really do appreciate the input on permanent supportive housing and I believe that the 15 unit number is not the most accurate count as of now, but that is the last count that was in the Community Housing Vision which is our reference point in this document. Douglas County recently commissioned a study on the Permanent Supportive Housing picture in the community and going forward after that final plan is released it will be what we are looking to in this area (it just isn't ready to use yet as it is not final). If we can get a final report back prior to our deadline for this Action Plan I will update that section with the proper newly released numbers. It will certainly pave the way for our work moving forward and will be a large piece of our discussion in our 2023-2027 Consolidated Plan and the re-working of the above-mentioned Community Housing Vision.

Another impactful area of the Permanent Supportive Housing conversation is the City's upcoming Allocation Plan to use the HOME (Home Investment Partnerships Program) American Rescue Plan (ARP) funding. The City is receiving close to \$1.6 million in HOME ARP funds, and the issue of Permanent Supportive Housing will be a large part of this discussion. There will be several opportunities for public input for this particular pot of ARP funds, and I hope that you will continue to keep an eye on what we are doing and that you provide us with your thoughts as that moves forward. We are gearing up to start this process so we will be releasing information on how to be a part of the process in the coming months.

1

We will include your comments (and my response) with our final program submission to HUD.

Thank you again, and I look forward to more conversation around Permanent Supportive Housing in the community.

Dani

Danelle Walters *Housing Initiatives Manager*

dwalters@lawrenceks.org

City of Lawrence Planning and Development Services www.lawrenceks.org/pds

From: John and Deborah <snydrich@gmail.com>
Sent: Tuesday, April 26, 2022 6:54 PM
To: Danelle Walters <dwalters@lawrenceks.org>
Cc: John Richardson <jrichardson@ku.edu>; John and Deborah <snydrich@gmail.com>
Subject: 2022 Action Plan Query

External Email. Be careful with links and attachments.

- City of Lawrence IT Helpdesk

Deborah Snyder
1909 Maine Street
Lawrence, KS 66046

2

April 27, 2022

Dani Walters, Manager
Housing Initiatives Division
City of Lawrence
P.O. Box 708,
Lawrence, KS 66044

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Thank you for your time and attention to my confusion and inquiry.

Sincerely,

Deborah

(785) 550-2046

4

snvdrieh@gmail.com

Danelle Walters

From: Eric Degenhardt <degenhardt.eric@gmail.com>
Sent: Tuesday, May 31, 2022 1:25 PM
To: Danelle Walters
Subject: 2022 Action Plan Public Comments

External Email. Be careful with links and attachments.

- City of Lawrence // Helpdesk

Good Afternoon Danelle Walters,

I would like to make the following comments for the 2022 Action Plan for the Consolidated Plan 2018-2022.

Furnace Loan Program

I would like the City to start increasing the efficiency requirements of the furnaces being installed with this program. The current published requirements only require 80% efficiency on new furnaces. Also, the guidelines specifically prohibit the installation of heat pumps. These requirements on this program perpetuate a reliance on fossil fuels to heat our homes which is a contributor to climate change. Heat pump technology has progressed and they are now more energy efficient for the vast majority of the year, and excluding them from this program hinders our City's fight against climate change. The Furnace Loan Program's requirements seem to be at odds with other programs in the Action Plan, namely the Weatherization and Emergency Loans. These other projects in the plan do seem to be more holistic in their design and help homeowners live comfortably in their homes. Updating the standards in the Furnace Loan Program will make it more compatible with the other programs.

More information on using heat pumps for heating can be found here:
<https://neep.org/smart-efficient-low-carbon-building-energy-solutions/air-source-heat-pumps>

Suggestion to maximize the use of outside funds

Please research the City of Topeka's "FHLB Property Maintenance Assistance" program (<https://www.topeka.org/housing-services/fhlb-property-maintenance-assistance/>) and see if the City of Lawrence can create a similar program. The Federal Home Loan Bank of Topeka (FHLB) has a competitive Affordable Housing Program that is available to organizations, including cities, to help develop housing. In Topeka, they are using the funds to assist homeowners who need repairs to bring their homes up to Topeka's code. This type of program can supplement the Emergency Loan project already in Lawrence's Action Plan.

Thank you for your time Danelle, and let me know if you have any questions or want to follow up on my comments.

Thank you,

Eric Degenhardt
531 Lyon St
Lawrence, KS 66044

Danelle Walters

From: Danelle Walters
Sent: Tuesday, May 31, 2022 1:32 PM
To: Eric Degenhardt
Cc: Bradly Karr; Caitlyn Dolar
Subject: RE: 2022 Action Plan Public Comments

Thank you for your comments. We appreciate the feedback and are always looking for ways to improve and enhance our programs so we will certainly keep this in mind as we are evaluating our applications and procedures for the program. I really appreciate the link you provided to Topeka's program for us to check out. We will be sure to reach out to their staff to see how we can improve upon and potentially supplement our program by looking at what they are doing.

We will be adding your comment to the submittal of the Action Plan to HUD. Thanks again!

Dani

Danelle Walters *Housing Initiatives Manager*
dwalters@lawrenceks.org
City of Lawrence Planning and Development Services www.lawrenceks.org/pds

From: Eric Degenhardt <degenhardt.eric@gmail.com>
Sent: Tuesday, May 31, 2022 1:25 PM
To: Danelle Walters <dwalters@lawrenceks.org>
Subject: 2022 Action Plan Public Comments

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- City of Lawrence IT Helpdesk

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1

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Thank you for your time Danelle, and let me know if you have any questions or want to follow up on my comments.

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Eric Degenhardt
531 Lyon St
Lawrence, KS 66044

Grantee Unique Appendices

Additional Resources for the 2022 City of Lawrence Annual Action Plan of the 2018-2022 Consolidated Plan:

1. Citizen Participation Plan (Revised April, 2020)
2. Step Up to Better Housing Strategy (Updated 2010)
3. City Commission Strategic Plan Overview (2021)
4. Consolidated Plan Goals (2018-2022)
5. Affordable Housing Advisory Board Annual Report (2020)
6. Housing Vision Chart (Updated October 2009)
7. Continuum of Care local model (Updated 2021)
8. Low/Mod with Census Tract/Block Group (2011-2015 ACS Data)
9. Resale Provisions for HOME (2020)
10. Publication – Public Hearing 04/26/2022 (Affidavit to be added later)
11. Investment Summary 2022 (Final as of 5.26.2022)
12. Resolution No. 7427

City of Lawrence Citizen Participation Plan

1. **INTRODUCTION**

The City of Lawrence (City) is a federal entitlement jurisdiction that receives federal grant funding from the U.S. Department of Housing and Urban Development (HUD) for the following programs: Community Development Block Grant (CDBG) and HOME Investment Partnerships Program (HOME).

As a requirement for receiving the above named entitlement grants, the City is required to prepare the following documents:

- (a) [Consolidated Plan](#): A five year Consolidated Plan to identify local community development needs and set forth a funding strategy to address those needs.
- (b) [Annual Action Plan](#): An Annual Action Plan that summarizes the activities that will be undertaken in the upcoming Program Year (PY) to address the needs outlined in the Consolidated Plan.
- (c) [Consolidated Annual Performance Evaluation Report \(CAPER\)](#): A Performance Report that evaluates the progress during the previous PY in carrying out the activities outlined in the Annual Action Plan.
- (d) [Assessment of Fair Housing \(AFH\)](#): An assessment to identify local and regional fair housing issues and set goals for improving fair housing choice and access to opportunity. Assessment of Fair Housing uses the HUD provided Assessment of Fair Housing tool to guide grantees through the identification process of fair housing issues and related contributing factors.

Under HUD's Code of Federal Regulations for citizen participation (Title 24 CFR 91.105), the City is required to adopt a Citizen Participation Plan that sets forth the City's policies and procedures for citizen participation in the planning, execution, and evaluation of the Consolidated Plan, Annual Action Plan, CAPER, and Assessment of Fair Housing. The guidelines established in this Citizen Participation Plan apply to the development and adoption of all of the above-listed documents (hereafter referred to as "the Plans"). Each Plan individually describes the agencies, groups, organizations, and others who participated in the citizen participation and consultation process.

2. **OBJECTIVE**

The Citizen Participation Plan establishes standards to promote citizen participation in the development of the Plans and related documents. The Citizen Participation Plan is designed to especially encourage participation by low- and moderate-income persons. As an entitlement jurisdiction for the respective HUD programs, the City is responsible for the implementation and use of the Citizen Participation Plan. The requirements for citizen participation do not restrict the responsibility or authority of the City for the development and execution of its Plans.

3. CITIZEN PARTICIPATION (24 CFR 91.105)

The City provides for and encourages citizens to participate in the development of all the Plans covered by the Citizen Participation Plan. The City further encourages participation by low- and moderate-income persons, particularly those persons living in areas designated by the jurisdiction as a revitalization area or in a slum and blighted area and in areas where CDBG funds are proposed to be used, and by residents of predominantly low- and moderate-income neighborhoods, as defined by the City. The City will take appropriate actions to encourage the participation of all citizens, including minorities and non-English speaking persons, as well as persons with disabilities.

The City encourages the participation of local and regional institutions, Continuums of Care, and other organizations (including businesses, developers, nonprofit organizations, philanthropic organizations, and community-based and faith-based organizations) in the process of developing and implementing the Plans. The City encourages the participation of public and private organizations, including broadband internet service providers, organizations engaged in narrowing the digital divide, agencies whose primary responsibilities include the management of flood prone areas, public land or water resources, and emergency management agencies in the process of developing the Plans.

The City encourages, in conjunction with consultation with public housing agencies (PHA), the participation of residents of public and assisted housing developments (including any resident advisory boards, resident councils, and resident management corporations) in the process of developing and implementing the Plans, along with other low-income residents of targeted revitalization areas in which the developments are located. The City will make an effort to provide information to the PHA about the AFH, AFH strategy, and consolidated plan activities related to its developments and surrounding communities so that the PHA can make this information available at the annual public hearing(s) required for the PHA Plan.

The City will explore alternative public involvement techniques and quantitative ways to measure efforts that encourage citizen participation in a shared vision for change in communities and neighborhoods, and the review of program performance; e.g., use of focus groups and the Internet.

The City will provide citizens with a reasonable opportunity to comment on the Plans and on substantial amendments to the Plans, and will make the citizen participation plan public. The citizen participation plan will be in a format accessible to persons with disabilities, upon request.

The City will take reasonable steps to provide language assistance to ensure meaningful access to participation by non-English-speaking residents of the community. The City of Lawrence Community Development Division (CDD) Limited English Proficiency (LEP) Plan is established pursuant to and in accordance with Title VI of the Civil Right Act of 1964, Executive Order 13166, "Improving Access to Services for Persons With Limited English Proficiency," and the Department of Housing and Urban Development's (HUD) Final Guidance to Federal Financial Assistance Recipients Regarding Title VI Prohibition Against

National Origin Discrimination Affecting Limited English Proficient Persons, dated January 22, 2007, and effective February 21, 2007. The current CDD LEP Plan is available for public review online at: https://lawrenceks.org/pds/reports_plans/.

4. CONSULTATION (24 CFR 91.100)

In the development of the Plans, the City will consult with other public and private agencies and organizations that provide assisted housing, health services, and social services (including those focusing on services to children, elderly persons, persons with disabilities, persons with HIV/AIDS and their families, homeless persons), neighborhood-based groups, community-based and regionally-based organizations that represent protected class members, organizations that enforce fair housing laws, broadband internet service providers, organizations engaged in narrowing the digital divide, agencies whose primary responsibilities include the management of flood prone areas, public land or water resources, and emergency management agencies.

When preparing the portions of the consolidated plan describing the City's homeless strategy and the resources available to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) and persons at risk of homelessness, the City will consult with:

- (a) The Continuum of Care that serves the City's geographic area;
- (b) Public and private agencies that address housing, health, social service, victim services, employment, or education needs of low-income individuals and families; homeless individuals and families, including homeless veterans; youth; and/or other persons with special needs;
- (c) Publicly funded institutions and systems of care that may discharge persons into homelessness (such as health-care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); and
- (d) Business and civic leaders.

When preparing the portion of its consolidated plan concerning lead-based paint hazards, the City will consult with state or local health and child welfare agencies and examine existing data related to lead-based paint hazards and poisonings, including health department data on the addresses of housing units in which children have been identified as lead poisoned.

The City also will consult with adjacent units of general local government and local and regional government agencies, including local government agencies with metropolitan-wide planning and transportation responsibilities, particularly for problems and solutions that go beyond a single jurisdiction.

The City will consult with the Lawrence-Douglas County Housing Authority regarding consideration of public housing needs, planned programs and activities, the AFH,

strategies for affirmatively furthering fair housing, and proposed actions to affirmatively further fair housing in the consolidated plan.

A variety of mechanisms may be utilized to solicit input from the persons/service providers/agencies listed above. These include posting and/or mailing notices of public meetings and hearings, telephone or personal interviews, mail surveys, social media, internet-based feedback and consultation workshops.

5. AVAILABILITY OF DRAFT AND APPROVED DOCUMENTS

The draft versions of Consolidated Plans and Annual Action Plans will present to residents, public agencies, and other interested parties, information that includes the estimated amount the City expects to receive (including grant funds and program income) and the range of activities that may be undertaken, including the estimated amount that will benefit persons of low- and moderate-income.

The City will publish the proposed Plans in a manner that affords its residents, public agencies, and other interested parties a reasonable opportunity to examine the contents and to submit comments. The requirement for publishing will be met by publishing a summary of each document in one or more newspapers of general circulation. The summary will describe the content and purpose of the Plan, and will include a list of the locations where copies of the entire proposed document may be examined.

The draft and final versions of Consolidated Plans, Annual Action Plans, CAPERs, Assessments of Fair Housing, and Citizen Participation Plans, and all related amendments, will be made available for public review online at the City of Lawrence website: https://lawrenceks.org/pds/reports_plans/.

Hard copies of the documents will be available at the City of Lawrence Planning and Development Services Department, 1 Riverfront Plaza, Suite 320 Lawrence, KS 66044. The City will provide a reasonable number of free copies of the Plans to residents and groups that request it.

The City will provide residents of the community, public agencies, and other interested parties with reasonable and timely access to information and records relating to the Plans, and use of assistance under the programs covered by this plan during the preceding five years.

6. AMENDMENTS

Substantial Amendments will be necessary whenever any of the criteria under each Plan listed below is proposed. Substantial amendments to any of the Plans will be subject to Citizen Participation Plan requirements. The City will consider all substantial amendments at a public meeting. Notice of all public meetings and information regarding the proposed substantial amendment will be made by publishing a notice prior to the meeting, which will begin the 30-day public comment period. The City will consider any comments or views of residents of the community received in writing, or orally at public hearings, if any, in preparing any substantial amendment. The recommendation regarding a substantial amendment will be forwarded to the City Commission for discussion and

consideration of approval at a regularly scheduled meeting. If approved, the substantial amendment shall be attached to the plan, and submitted along with all public comments or views, to the local HUD office. Implementation of the amendment shall not occur before the expiration of the public comment period.

- (a) Consolidated Plan and Annual Action Plan Amendment Considerations: A Substantial Amendment will be made to the Consolidated Plan or Annual Action Plan whenever one of the following decisions is made:
- (i) To change the allocation priorities or a change in the method of distribution of funds.
 - (ii) To carry out an activity, using funds from any program covered by the Consolidated Plan (including program income), not previously described in the plan.
 - (iii) To change the purpose of a previously approved activity. The following categories of purpose are established:
 - (A) Acquisition and/or Disposition of Real Property;
 - (B) Public Facilities and Improvements;
 - (C) Clearance;
 - (D) Public Services;
 - (E) Rehabilitation;
 - (F) Economic Development;
 - (G) Homeownership Assistance;
 - (H) Planning; and
 - (I) Program Administration
 - (iv) To change the scope of a previously approved activity. A change in scope will occur when the cost of the activity is reduced or increased by 50% or more, or when the quantity of the activity is reduced or increased by 50% or more.
 - (v) To change the location of a previously approved activity, when the change of location will cause the targeted group of beneficiaries to lose the benefit.
 - (vi) To change the beneficiaries of a previously approved activity, when the targeted groups of beneficiaries will no longer benefit, or when the percentage of low- and moderate-income beneficiaries will be less than the minimum required by federal law or regulation.

All other changes may be handled administratively and are not subject to the public hearing requirements of this Citizen Participation Plan. The following changes are considered administrative:

- (i) Proportional adjustments to previously approved activities to accommodate actual HUD allocation amounts (provided new subrecipients are not awarded funds).
 - (ii) Reallocation of funds, not exceeding an amount of \$100,000, between activities approved in the current or prior Annual Action Plan.
 - (iii) Reallocation of fund balance, in any amount, from a completed activity to another approved activity.
 - (iv) If the carry forward of unspent grant funds would inhibit the City's ability to meet the CDBG timeliness spending test, allocations of CDBG funding in total amounts less than \$250,000 in a single Program Year may be directed toward eligible City Projects/Programs within the same category of the unspent allocation. The Planning and Development Services Director may propose one-time CDBG-eligible City infrastructure projects to the City Manager for such previously allocated but unspent CDBG funding. Depending on project size and scope, the City Manager may bring such one-time projects directly to the City Commission for authorization as deemed necessary and appropriate for the timely expenditure of CDBG funds.
- (b) Citizen Participation Plan Amendment Considerations: A substantial amendment to the Citizen Participation Plan is defined as an addition or deletion of the plan's priorities or goals. All other changes may be handled administratively and are not subject to the public hearing requirements of this Citizen Participation Plan.
- (c) Assessment of Fair Housing Amendment Considerations: An AFH previously accepted by HUD must be revised and submitted to HUD for review under the following circumstances:
- (i) A material change occurs. A material change is a change in circumstances in the jurisdiction of a program participant that affects the information on which the AFH is based to the extent that the analysis, the fair housing contributing factors, or the priorities and goals of the AFH no longer reflect actual circumstances. Examples include Presidentially declared disasters, under title IV of the Robert T. Stafford Disaster Relief and Emergency Assistance Act, in the program participant's area that are of such a nature as to significantly impact the steps a program participant may need to take to affirmatively further fair housing; significant demographic changes; new significant contributing factors in the participant's jurisdiction; and civil rights findings, determinations, settlements (including Voluntary Compliance Agreements), or court orders; or

- (ii) Upon HUD's written notification specifying a material change that requires the revision.

The City shall provide residents with reasonable notice of a revision to the AFH and provide not less than 30 calendar days to receive comments from residents. Notice of a revision to the AFH will be made public by publishing a notice prior to the revised AFH being submitted to HUD for review, which will begin the 30 day written comment period. The City shall consider the comments or views of residents, whether received in writing or orally, in regard to a revision to the AFH. A summary of any comments or views, and a summary of any comments or views not accepted and the reasons why, shall be attached to the revision to the AFH.

7. PUBLIC HEARINGS, NOTIFICATION AND ACCESS

The City will follow the following procedure in conducting public hearings and providing notification and access to all Consolidated Plan and Annual Action Plan documents discussed in this Citizen Participation Plan:

- (a) Public Hearing Process: The City will conduct at least two public hearings per year to obtain citizens' views and comments, and to respond to proposals and questions. Such meetings will be conducted at a minimum of two different times of the program year and together will cover the following topics:
 - (i) Housing and Community Development Needs;
 - (ii) Development of Proposed Activities;
 - (iii) Proposed strategies and actions for affirmatively furthering fair housing consistent with the AFH; and
 - (iv) Review of Program Performance.

To obtain the views of residents of the community on housing and community development needs, including priority nonhousing community development needs and affirmatively furthering fair housing, the City will conduct at least one of these hearings before the Consolidated Plan is published for comment.

The City, at its discretion, may conduct additional outreach, public meetings, or public hearings as necessary to foster citizen access and engagement.

- (b) Public Hearing Notification: Notification of public hearings will be posted/printed at least two weeks prior to the meeting date. Noticing may include printing a public notice in newspaper(s) of general circulation in the City, website posting, email, and/or press releases.

Notices will include sufficient information about the subject of the hearing, including summaries when possible and appropriate, to permit informed comment.

- (c) Public Review/Comment Period: Public notices will be printed/posted prior to the commencement of any public review/comment period alerting citizens of the

documents for review. The minimum public review/comment period for each Plan is listed below:

Document	Public Comment Period
Consolidated Plan	30 days
Annual Action Plan	30 days
Substantial Amendments	30 days
CAPER	15 days
AFH	30 days
Citizen Participation Plan	30 days

Copies of all documents and notices will be available for public review at the City of Lawrence Planning and Development Services Department, 1 Riverfront Plaza, Suite 320 Lawrence, KS 66044, and on the City of Lawrence website: https://lawrenceks.org/pds/reports_plans/.

The City shall consider any comments or views of residents of the community received in writing or orally at all public hearings and/or meetings. A summary of these comments or views, and a summary of any comments or views not accepted and the reasons why, shall be attached to the Plans.

- (d) Access to Meetings: Unless otherwise noted, public hearings requiring City Commission action will be conducted at regularly scheduled City Commission meetings located at 6 E 6th Street, Lawrence, KS 66044. For public hearings and/or meetings not requiring City Commission action, the City will make every effort to conduct such meetings at a location accessible and convenient to potential and actual beneficiaries.

The City will provide residents of the community with reasonable and timely access to local meetings, consistent with accessibility and reasonable accommodation requirements, in accordance with section 504 of the Rehabilitation Act of 1973, the regulations at 24 CFR part 8, the Americans with Disabilities Act, and the regulations at 28 CFR parts 35 and 36, as applicable.

If an attendee or participant at a public hearing and/or meeting needs special assistance beyond what is normally provided, the City will attempt to accommodate such persons in every reasonable manner.

- (e) Technical Assistance: The City will provide for technical assistance to groups representative of persons of low- and moderate-income that request such assistance in commenting on the Plans and in developing proposals for funding assistance under any of the programs covered by the consolidated plan, with the level and type of assistance determined by the City. The assistance need not include the provision of funds to the groups.
- (f) Complaints: A complaint regarding any of the Plans and related documents covered by this Citizen Participation Plan must be submitted in writing to the

Planning and Development Services Director, 1 Riverfront Plaza, Suite 320
Lawrence, KS 66044.

Community Development Division staff will assist the complainant with the preparation of written complaints and/or advise the complainant of other sources of technical assistance. All complaints shall be submitted on a Complaint Form provided by the Community Development Division and shall be signed by the complainant.

Pursuant to 24 CFR 91.105(j), the City will provide a timely, substantive written response to every written resident complaint within 15 working days, where practicable.

- (g) Individuals with Limited English Proficiency: The City will take reasonable steps to provide language assistance to ensure meaningful access to public hearings where a significant number of non-English speaking residents can be reasonably expected to participate. If an individual or participant with Limited English Proficiency needs assistance beyond what is normally provided, the City will attempt to accommodate their request in every reasonable manner.

The City of Lawrence Community Development Division (CDD) Limited English Proficiency (LEP) Plan is established pursuant to and in accordance with Title VI of the Civil Right Act of 1964, Executive Order 13166, "Improving Access to Services for Persons With Limited English Proficiency," and the Department of Housing and Urban Development's (HUD) Final Guidance to Federal Financial Assistance Recipients Regarding Title VI Prohibition Against National Origin Discrimination Affecting Limited English Proficient Persons, dated January 22, 2007, and effective February 21, 2007. The current CDD LEP Plan is available for public review online at: https://lawrenceks.org/pds/reports_plans/.

- (h) In the Event of an Emergency: In the event of an unforeseen and unpreventable event that renders in-person public gathering impossible or inadvisable, such as a natural disaster or pandemic, public hearings may be held as a virtual meeting. Meeting formats may include webinars, webcasts, telecasts, radio or audio broadcasts, or other virtual communication tools as appropriate for the meeting format. Virtual meetings must provide, at a minimum, an opportunity for the public to submit public questions and for the presenter or public officials to make public response, or an acknowledgement of receipt of the comments. All questions and responses must be documented, either via text, such as meeting minutes or chat scripts, or recorded, or as appropriate for the meeting format. Virtual meetings must be publicly noticed, and in the event traditional noticing tools are unavailable or will not effectively reach the public, alternative public noticing efforts must be made and documented.

In the event of an emergency, the following alternatives may be instituted by the City:

- (i) The public comment and display period for the Consolidated Plan and/or Annual Action Plan and any amendment thereto will be consistent with HUD's requirements;
- (ii) Draft documents for public comment and review will be made available on the City's website at https://lawrenceks.org/pds/reports_plans/. Copies of the draft documents will be e-mailed upon request, if possible;
- (iii) Public meetings may be held as virtual meetings using online platforms for public viewing with the option for real-time questions to be presented; and/or
- (iv) The City may opt to hold one public hearing during the Consolidated Plan/Annual Plan process and its second required public hearing during the CAPER process for the same program year if a virtual hearing is not feasible.

8. ANTIDISPLACEMENT AND RELOCATION PLAN

The City seeks to minimize, to the greatest extent feasible, the involuntary displacement, whether permanently or temporarily, of persons (families, individuals, businesses, nonprofit organizations, or farms) from projects funded with CDBG or HOME involving single or multi-family rehabilitation, acquisition, commercial rehabilitation, demolition, economic development, or capital improvement activities.

Projects that the City deems beneficial but that may cause displacement may be recommended and approved for funding only if the City demonstrates that such displacement is necessary and vital to the project and that they take efforts to reduce the number of persons displaced. Further, it must be clearly demonstrated that the goals and anticipated accomplishments of a project outweigh the adverse effects of displacement imposed on persons who must relocate.

This section describes the City's Residential Antidisplacement and Relocation Assistance Plan and how it will assist persons who will be temporarily relocated or permanently displaced due to the use of HUD funds. This plan takes effect whenever the City sponsors projects using CDGB or HOME funds that involve property acquisition or the demolition or conversion of low- and moderate-income dwelling units.

- (a) Minimizing Displacement: The City will take reasonable steps to minimize displacement occurring as a result of its CDBG and HOME activities. This means that the City will:
 - (i) Consider if displacement will occur as part of funding decisions and project feasibility determinations;
 - (ii) Assure, whenever possible, that occupants of buildings to be rehabilitated are offered an opportunity to return;

- (iii) Plan substantial rehabilitation projects in "stages" to minimize displacement; and
 - (iv) Meet all HUD notification requirements so that affected persons do not move because they have not been informed about project plans and their rights.
- (b) Relocation Assistance for Displaced Persons: Consistent with the goals and objectives of the CDBG and HOME programs, the City will take all reasonable steps necessary to minimize displacement of persons, even temporarily. If displacement occurs, the City will provide relocation assistance for lower income tenants who, in connection with an activity assisted under the CDBG and/or HOME Program(s), move permanently or move personal property from real property as a direct result of the demolition of any dwelling unit or the conversion of a lower-income dwelling unit in accordance with the requirements of 24 CFR 42.350. A displaced person who is not a lower-income tenant, will be provided relocation assistance in accordance with the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, and implementing regulations at 49 CFR Part 24.
- (c) One-For-One Replacement of Lower-Income Dwelling Units: The City will replace all occupied and vacant occupiable lower-income dwelling units that are demolished or converted to a use other than as lower-income dwelling units in connection with a project assisted with funds provided under the CDBG and/or HOME Program(s).

Before entering into a contract committing the City to use HUD funds on a project that will directly result in demolition of lower-income dwelling units or the conversion of lower-income dwelling units to another use, the City will make public, by providing a notice that such information is available at the City of Lawrence Planning and Development Services Department, and submit to HUD, a One-for-One Replacement Plan that contains the following information in writing:

- (i) A description of proposed assisted activity;
- (ii) The location on a map and number of dwelling units by size (number of bedrooms) that will be demolished or converted to a use other than for lower-income dwelling units as a direct result of the assisted activity;
- (iii) A time schedule for the commencement and completion of demolition or conversion;
- (iv) The location on a map and number of dwelling units by size (number of bedrooms) that will be provided as replacement dwelling units. If such data are not available at the time of the general submission, the submission shall identify the general location on an area map and the approximate number of dwelling units by size, and information identifying the specific

location and number of dwelling units by size shall be submitted and disclosed to the public as soon as it is available;

- (v) The source of funding and a time schedule for the provision of replacement dwelling units;
- (vi) The basis for concluding that each replacement dwelling unit will remain a lower-income dwelling unit for at least 10 years from date of initial occupancy; and
- (vii) Information demonstrating that any proposed replacement of dwelling units with smaller dwelling units (e.g., a 2-bedroom unit with two 1-bedroom units) is consistent with the needs assessment contained in its HUD-approved consolidated plan.

Under 24 CFR 42.375(d), the City may submit a request to HUD for a determination that the one-for-one replacement requirement does not apply, based on objective data, that there is an adequate supply of vacant lower-income dwelling units in standard condition available on a non-discriminatory basis within the area.

9. ASSESSMENT OF FAIR HOUSING

During the development of the Assessment of Fair Housing (AFH), the City of Lawrence will:

- (a) Encourage citizens to participate in the development of the AFH and any revisions of the AFH.
- (b) Encourage the participation of Continuums of Care, businesses, developers, nonprofit organizations, philanthropic organizations, and community-based and faith-based organizations, in the process of developing and implementing the AFH.
- (c) Encourage, in conjunction with public housing agency consultations, participation of residents of public and assisted housing developments, including any resident advisory boards, resident councils, and resident management corporations, in the process of developing and implementing the AFH, along with other low-income residents of targeted revitalization areas in which the developments are located.
- (d) Take reasonable steps to provide language assistance to ensure meaningful access to participation by non-English-speaking, limited English proficiency residents, and persons with disabilities.
- (e) Make available to the public, residents, public agencies, and other interested parties any HUD-provided data and the other supplemental information the City plans to incorporate into its AFH at the start of the public participation process (or as soon as feasible after).
- (f) Provide for at least one public hearing during the development of the AFH, and provide not less than 30 calendar days to receive comments from residents.

- (g) Provide residents of the community with reasonable and timely access to local meetings, consistent with accessibility and reasonable accommodation requirements, in accordance with section 504 of the Rehabilitation Act of 1973 and implementing regulations at 24 CFR part 8 as well as the Americans with Disabilities Act and implementing regulations at 28 CFR part 35 and 36, as applicable.
- (h) Publish the proposed AFH in a manner that affords its residents, units of general local government, public agencies, and other interested parties a reasonable opportunity to examine its content and to submit comments.
- (i) A summary which describes the content and purpose of the AFH, and includes a list of locations where copies of the entire propose document may be examined, will be made public by publishing a display ad in one or more newspapers of general circulation, and by making copies of the AFH available on the City of Lawrence website at https://lawrenceks.org/pds/reports_plans/.
- (j) Provide for technical assistance to groups representative of persons of low-and-moderate income that request such assistance to comment on the AFH.
- (k) Consider the comments or views of residents, whether received in writing or orally at the public hearing, in preparing the final AFH. A summary of any comments or views, and a summary of any comments or views not accepted and the reasons why, shall be attached to the final AFH.
- (l) Provide a reasonable number of free copies of the AFH to residents and groups that request a copy.
- (m) Provide a timely, substantive written response to every written resident complaint related to the AFH and any revisions of the AFH, within an established period of time (normally within 15 working days, where practicable).

Step Up to Better Housing

Developed in 1996 by the citizens and city staff of Lawrence, and adopted by the City Commission in 1997.
Updated in 2010.

Community Development Advisory Committee
with guidance from the Community Commission on Homelessness

A SUMMARY GUIDE:
to identify spending goals and priorities associated with CDBG and HOME allocations

Emergency Housing

Temporary options for immediate & safe shelter for individuals and families who are homeless, transient, or experiencing an emergency situation.

Emergency Shelter: A short-term facility (90-120 days) used to get people off the street in order to stabilize for movement to better housing options. This option does not include or account for shelters that serve special populations (Willow Domestic Violence Center, First Step House, Family Promise, etc.)¹

Emergency Temporary Housing: A parallel alternative to the shelter, where people can obtain immediate housing while awaiting a spot in Transitional Housing (TH) or other longer-term housing, working to address housing barriers.

NEEDS

- Year-round, 24-hour emergency shelter with appropriate services for transients or chronically homeless, addicts, and other populations in need.
- Emergency housing for families.
- Shelter for battered women and their children.
- Shelter with peer support for people with severe and persistent mental illness.

STRATEGIES

- Consider emergency shelter needs when investing available funds.
- Seek private and public funds to strengthen Lawrence emergency shelters.
- Endorse expansion efforts of well-managed existing shelters.
- Promote collaborative efforts with community-based providers.

Transitional Housing

Housing and services designed to promote residential stability, increase skills, enhance self-determination and move people who are homeless to permanent housing within 24 months.

NEEDS

- Short-term housing units and services.
- Support for people with certain criminal backgrounds who are precluded from other housing options.
- Case-management funding.

STRATEGIES

- Consider transitional housing needs when investing available funds.
- Endorse efforts to develop transitional housing in Lawrence.
- Encourage landlords to accept tenants who receive rental assistance.
- Support various case-management efforts.
- Ensure that housing is compliant.

¹ As defined by the Community Commission on Homelessness Housing Vision Chart (10-13-2009)

Permanent Housing

A variety of ownership and rental choices including permanent supportive housing arrangements.

Permanent Supportive Housing: Permanent housing with ongoing support services.

Permanent Housing: Assisted or non-assisted public or private housing with no time limit.

NEEDS

- Low-income homebuyer and rental assistance.
- Programs to help sustain homeownership.
- Public and private policies which promote permanent housing for people with low-incomes and for people with disabilities.
- Permanent supportive housing.
- A stock of decent affordable homes for purchase and rent.

STRATEGIES

- Continue to invest funds for homebuyer assistance
- Consider supportive service needs for low-income elderly, persons with disabilities, and other at-risk populations when investing available funds.
- Continue to invest funds in rehabilitation, weatherization, and emergency funds.
- Secure more tenant-based rental assistance.
- Encourage landlords to accept tenants who receive rental assistance.
- Encourage landlords to accept tenants with poor or criminal histories.
- Facilitate proper code enforcement.
- Support agencies that provide housing stabilization services.

Revitalized Neighborhoods

NEEDS

- Continued revitalization in low-moderate income neighborhoods.
- Continued environmental code enforcement.
- Education for homeowners and renters.
- Capital improvement projects (stormwater, paving, sidewalks, parks)
- Identification of blighted housing based on housing appraiser's information.

STRATEGIES

- Promote neighborhood improvement.
- Improve existing housing stock.
- Encourage neighborhood associations.
- Encourage programs that promote crime prevention.
- Insure that housing is code compliant.
- Increase rental inspection rates and environmental code enforcement.
- Endorse mixed-income development.
- Support efforts to meet American Disabilities Act and Fair Housing Act requirements.
- Provide outreach and education to owners and residents regarding International Property Maintenance Code.

Community Facilities

NEEDS

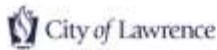
- Funding for capital improvements for structures housing agencies that provide services to low-moderate income individuals.
- Assurance that the investment is working for the community.

STRATEGIES

- Support efforts by local nonprofits and other organizations serving the low-moderate income population by funding facilities and facility maintenance improvements.

LAWRENCE STRATEGIC PLAN





The strategic plan was adopted by the 2020 Lawrence City Commission.
 Jennifer Armenta, Mayor
 Brad Finkbein, Vice Mayor
 Stuart Roney, City Commissioner
 Lisa Latson, City Commissioner
 Courtney Brody, City Commissioner

City Manager
 Craig Owens

For questions, please contact the City Manager's Office
citymgr@lawrenceks.org / 785-832-3430
 Visit our website at lawrenceks.org

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City of Lawrence Strategic Plan | 1



Dear Lawrence:

We are exceedingly proud to share with you our strategic plan that will guide the next three to five years of work in our community. Community involvement has been an essential component since we began this process, and I hope everyone in Lawrence will see this strategic plan as something that was made for and by our community.

Born out of community engagement, interpreted and curated by its elected leaders and translated into plans of action, we were able to create a plan that outlines:

- WHY we do what we do;
- WHAT it will take for us to achieve the future we have described; and
- HOW we will accomplish our work with commitment.

This is the community's plan. We want to thank everyone who participated and contributed. During our community engagement efforts, more than 3,000 community members contributed valuable personal time to collaborate in our process and make sure we heard from them. Thank you – these efforts are earnestly appreciated. I sincerely hope that everyone who participated can see a reflection of their ideas in this strategic plan and that you will work with us in making it a reality.

The work ahead will be challenging, and it will require continued listening, learning and adapting that we hope will ultimately be very rewarding as we arrive in the future we have planned and built together. The vivid vision this plan captures is ambitious, readily achievable and unique to Lawrence. As your City team and as fellow members of our community, we look forward to working together to create a community where all enjoy life and feel at home.

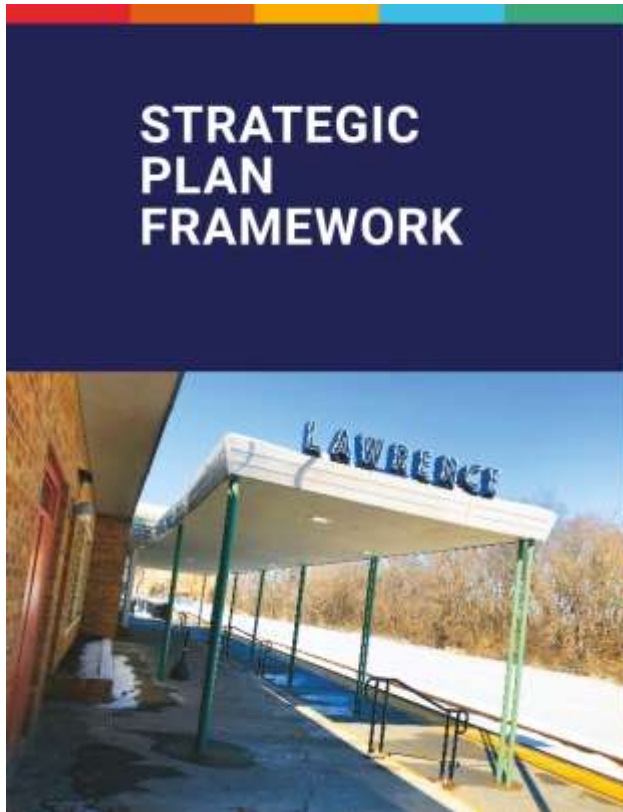
Sincerely,

Craig J. Owens



2 City of Lawrence Strategic Plan





HOW WE GOT HERE

As work on the City's previous strategic plan neared completion in February 2016, members of the Lawrence City Commission wanted to begin a new process to create a strategic plan that would guide the following three to five years.

Commissioners directed staff to create a strategic plan that reflects the community's perceptions of the City today as well as its hopes for the future. Because of this, community engagement has been a core component since this strategic plan process began. In total, the City engaged in two rounds of community involvement. In the first round, Lawrence residents had a variety of opportunities to make their voice heard, with engagement opportunities that included:

- Community meetings
- Facilitated discussions with community groups
- Talking events at local businesses and events
- Facilitated discussions with government stakeholders and employer groups
- Online feedback forum

Several themes emerged from responses during the first round of community engagement:

- **When asked about what the City does well, residents praised the quality of the City's Parks and Recreation services.** Residents also noted the City does a good job keeping its residents safe and they praised the community engagement efforts.
- **When asked what additional services the City should be providing, residents shared that they would value an expanded transit system and enhanced street and sidewalk maintenance.** The third most common response was the desire for more services to address homelessness.
- **When asked what they viewed as the top three issues facing our community, residents identified affordable housing, homelessness and development.** With development, residents expressed a concern that urban sprawl may contribute to a loss of the City's uniqueness or sense of community.
- **When asked what they wanted to stay true about Lawrence into the future, residents indicated they wanted to maintain the vibrancy of Downtown Lawrence.** Additionally, many residents shared a desire for the City to maintain a thriving arts community as well as continue to offer quality Parks & Recreation services.
- **When asked what was not true about Lawrence today that they hoped would be in the future, residents shared they would like to see more environmental programs.** Residents were also interested in more services to address homelessness and more affordable housing.



City of Lawrence Strategic Plan 6



A second round of community engagement activities came during the COVID-19 pandemic and included a series of community check-in meetings held virtually via Zoom as well as another online feedback forum. These renewed engagement opportunities asked community members to reflect on the feedback received in the first round and share if they had any changes in light of recent local and national events.

The priorities and findings identified by the second round of community engagement included:

- The issues of affordable housing and homelessness, which participants believe are immediate.
- The Lawrence economy needs to be strengthened.
- Racial equity should be addressed.

Participants were also asked to identify action items they believed the City should pursue in order to address the policy priorities. The action items that were identified include:

- Multimodal and affordable transit should be expanded.

- Promote economic development strategies to strengthen the Lawrence economy.
- Provide services to prevent homelessness and support those who are currently experiencing homelessness.
- Address the City's funding shortfall.

Following the analysis of community engagement efforts, City Commissioners worked with staff to develop a strategic plan framework that incorporated community feedback and formed the backbone of our strategic plan.

City of Lawrence Strategic Plan

MISSION VISION ORGANIZATIONAL VALUES

Our strategic plan outlines the process through which we will accomplish our mission and fulfill our vision for Lawrence. The mission, vision and organizational values were all adopted by the Lawrence City Commission in October 2020 as part of the strategic plan framework.

Mission
We create a community where all enjoy life and feel at home.

Vision
The City of Lawrence – supporting an unmistakably vibrant community with innovative, equitable, transparent and responsible local government.

Organizational Values
Character, Competence, Courage, Collaboration, Commitment

City of Lawrence Strategic Plan 7

OUTCOMES

To realize our vision for Lawrence, our strategic plan is centered on achieving these outcomes. The outcomes represent what our City is "in business to do" and what we plan to accomplish for our community.



Unmistakable Identity
Lawrence is a welcoming community, synonymous with arts, diverse culture, fun, and a quality-of-life downtown. City parks and community events contribute to the vibrancy experienced by all people in Lawrence.



Strong, Welcoming Neighborhoods
All people in Lawrence live in safe, functional, and aesthetically unique neighborhoods that provide opportunities to lead healthy lifestyles with access to safe and affordable housing and essential services that help them thrive.



Safe and Secure
Lawrence is a community where all people feel safe and secure and have access to trusted public and community-based safety resources.

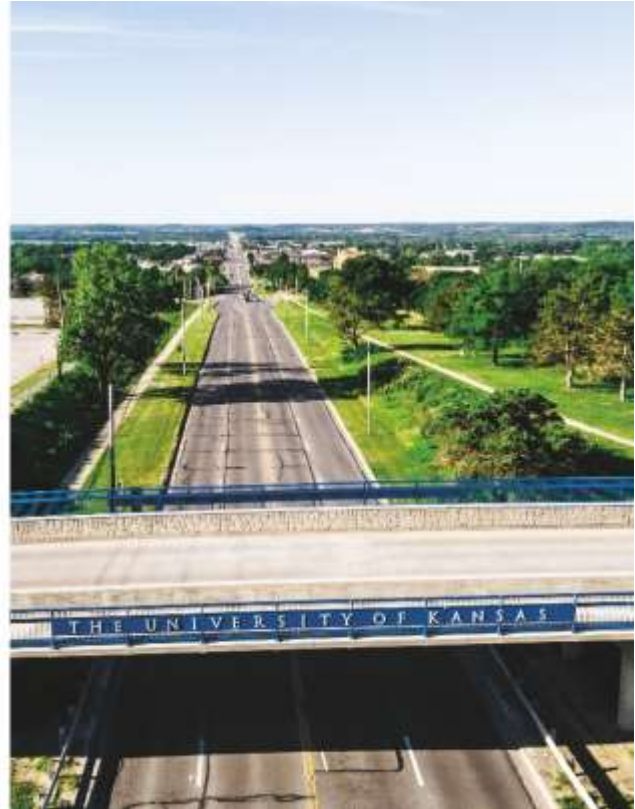


Prosperity and Economic Security
The City of Lawrence fosters an environment that provides all people and businesses the opportunity for economic security and professional advancement, rewards, and career benefits created by scientific and technological expertise. The community succeeds because of collective prosperity and a vibrant, sustainable local economy.



Connected City
The City of Lawrence has well-maintained, functional, and efficient infrastructure, facilities, and other assets. Connectivity supports accessible, sustainable methods for safely moving people and information throughout the community and the region. Investment in these assets reflects the City's commitment to contribute to the well-being of all people.

City of Lawrence Strategic Plan



COMMITMENTS

The way in which we accomplish the work set out in this plan is as important as the outcomes. The following commitments are essential. With these six commitments to how we do our work, the City will ensure we're following through on our strategic plan in the right way and with excellence.



Community Engagement: Listen, share, and engage with our community to drive action and build trust in City government.

We invite and welcome all community members to collaborate and innovate with us. Through strong and equitable engagement with our community, we share and receive information about important city services and community life.



Efficient and Effective Processes: Streamlined and consistent delivery of city services.

We focus on process improvement by working collaboratively to understand needs, research, adapt and develop successful solutions. Trustworthy processes are the foundation for the delivery of city services.



Equity and Inclusion: Fair and impartial delivery of services so that no group is disadvantaged or excluded along with having inclusive representation and participation for all.

Inclusion and racial equity drive the culture of our organization and our community. When we intentionally prioritize race, it can no longer be used to predict life outcomes and outcomes are improved for all. We remove systemic barriers to reconcile historic injustices and their continued presence in our work.



Sound Fiscal Stewardship: Efficient use and sustainable management of resources that align with community priorities.

We build and maintain public trust while using our resources to achieve high value. We provide transparent, easy access to relevant, accurate data for budgeting and decision making.



Engaged and Empowered Teams: People throughout the organization are trusted, supported, and cared for as we build community.

We invest in and activate service in community, individual growth, team development, respect, and hope. Our way best is achieved by a diverse, engaged, collaborative, and innovative organizational culture.



Environmental Sustainability: A deep respect for our place in relationship with the planet and environment.

We consider the environmental consequences of every decision, big and small, knowing that our actions have impacts beyond our boundaries. We protect and restore our ecosystem to make it healthier and more balanced for future generations.



10 City of Lawrence Strategic Plan

City of Lawrence Strategic Plan 11

MEASURING OUR PROGRESS

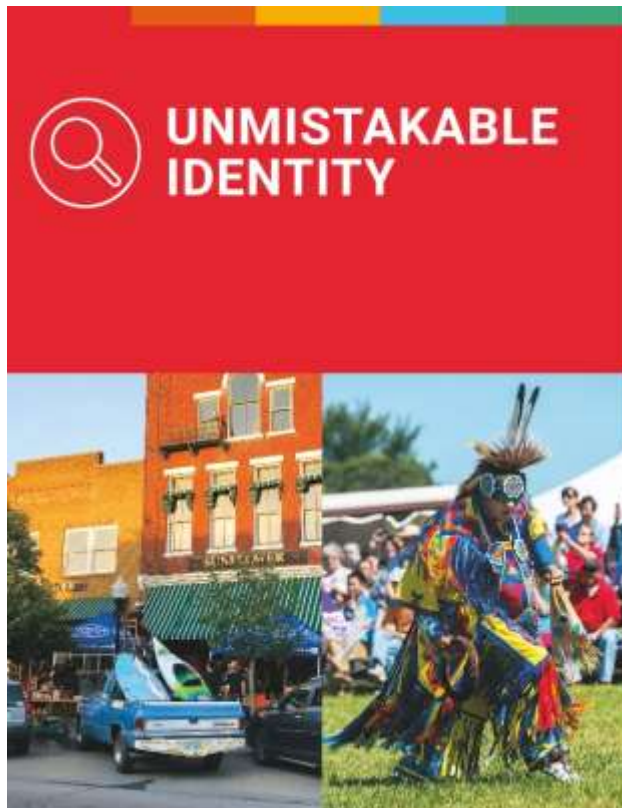
How will we achieve these outcomes? And where do the commitments come into play? They work in tandem, step-by-step because how we do the work (our commitments) is as important as what we are working toward (our outcomes).

The City has built plans that are targeted at achieving these outcomes while maintaining our commitments. The plans are centered on progress indicators, which are specific measures that will show if our work is making a difference by moving the needle in a positive direction. By considering our commitments when creating the progress indicators, we looked at how we would accomplish each outcome.

For each progress indicator, the City set a target for what would indicate success in that area and developed strategies for achieving those targets.

These strategies are the guiding force for the work the City will be doing in the coming years. They will guide future budgets, hiring choices and more City-wide decisions to ensure we have the resources available to bring our vision for Lawrence to life.

The following pages of this document go into detail on the progress indicators and strategies for each outcome area.



UNMISTAKABLE IDENTITY

PROGRESS INDICATORS

Community Engagement

- U-1: Percent of residents who are satisfied or very satisfied with the Parks & Recreation system.
- U-2: Percent of residents who are satisfied or very satisfied with the amount of arts, diverse culture and events.

Efficient and Effective Processes

- U-3: Number of people who have visited or attended a City park/trail, City recreation facility, City recreation program, Theater Lawrence, Weston Museum of History, Lawrence Arts Center, the Oldfire Lawrence Tourism Center and/or Lawrence Public Library.
- U-4: Percent of residents who have attended an event in the past year.

Equity and Inclusion

- U-5: Percent of Black, Indigenous, and people of color (BIPOC) residents rating the community as welcoming.
- U-6: Percent of residents who believe their culture is celebrated in the community (i.e. festivals, parades, events, etc.).
- U-7: Percent of scholarship need that is met for recreation programs.

Sound Fiscal Stewardship

- U-8: Net City cost per visitor attending each event.
- U-9: Percent of Parks & Recreation programming that is meeting the cost recovery target.
- U-10: Retail sales in Downtown Lawrence.

Engaged and Empowered Teams

- U-11: Employee Engagement Index for Parks & Recreation.

Environmental Sustainability

- U-12: Acres of park green space per resident.
- U-13: Number of events that celebrate and enhance area environmental sustainability.
- U-14: Number of trees planted, removed and maintained to create a healthy tree canopy.

STRATEGIES

Community Engagement

STRATEGY: Market Lawrence as a destination for parks and recreation as well as community and cultural events.

PROGRESS INDICATORS: U-1, U-3

STRATEGY: Enhance parks, park amenities and recreational opportunities to meet the needs of a growing city.

PROGRESS INDICATOR: U-1

STRATEGY: Invest in green infrastructure to provide attractive entrances to the City, a sustainable urban forest and an exciting downtown business district.

PROGRESS INDICATORS: U-1, U-14

Efficient and Effective Processes

STRATEGY: Strengthen the network linking cultural organizations and events to increase resident awareness and participation in cultural opportunities.

PROGRESS INDICATORS: U-3, U-4

Equity and Inclusion

STRATEGY: Develop and support initiatives that engage underserved and under-represented communities.

PROGRESS INDICATORS: U-5, U-6, U-7

STRATEGY: Provide accessible, diverse and inclusive parks and recreation programs and amenities for all ages and abilities, with a specific focus on historically marginalized communities.

PROGRESS INDICATORS: U-5, U-6, U-7

Sound Fiscal Stewardship

STRATEGY: Establish a system to evaluate the impact of cultural activities on community engagement and inclusion.

PROGRESS INDICATORS: U-8, U-9, U-11

STRATEGY: Ensure cost recovery targets meet the goals set in the cost recovery permit and that they allow individuals of all income levels to have access to recreational services provided by the City.

PROGRESS INDICATORS: U-9



STRATEGY: Strengthen the perception of downtown as a destination for retail shopping, dining, unique character, atmosphere, culture, art, parks and events.

PROGRESS INDICATORS: U-10

Engaged and Empowered Teams

The Engaged and Empowered Teams progress indicator for this outcome (U-11) is addressed in the City-Wide strategies (page 37).

Environmental Sustainability

STRATEGY: Acquire, identify and develop park properties to assure who parks open space and recreational opportunities are available in all areas of the City.

PROGRESS INDICATORS: U-12

STRATEGY: Increase educational classes, public events and exhibitions that emphasize preservation of the environment.

PROGRESS INDICATORS: U-12

STRATEGY: Manage natural resources in the community to assure trees are planted and maintained in accordance with the Street Tree Program.

PROGRESS INDICATORS: U-14



PROGRESS INDICATORS

Community Engagement

SWN-1: Percent of residents who perceive the City as a good or very good place to live

Efficient and Effective Processes

(There are no Efficient and Effective Processes progress indicators for SWN outcomes)

Equity and Inclusion

- SWN-2:** Percent of residential units within a half mile of City green space
- SWN-3:** Percent of residential units within a half mile of a walking/biking trail
- SWN-4:** Percent of residential units within a half mile of a school or library
- SWN-5:** Percent of households that are experiencing housing stress (spending more than 30% of their income on housing)
- SWN-6:** Point-in-time count of people experiencing homelessness

Sound Fiscal Stewardship

- SWN-7:** Affordable Housing (Sales Tax dollars invested divided by unit investments)
- SWN-8:** Infrastructure cost per new residential unit
- SWN-9:** Cost per capita of solid waste collected

Engaged and Empowered Teams

- SWN-10:** Employee Engagement index for Planning & Development Services
- SWN-11:** Employee Engagement index for Solid Waste

Environmental Sustainability

- SWN-12:** Acres per resident of public land used for environmentally sustainable uses (food production, native landscaping, monarch waystations, green infrastructure, etc.)
- SWN-13:** Connectivity of healthy food providers by transit, bike routes or sidewalks
- SWN-14:** Percent of residential, commercial and industrial units (all construction) above or at energy code

STRATEGIES

Community Engagement

STRATEGY: Improve the relationship of the Planning & Development Services Department and the community at large.
PROGRESS INDICATORS: SWN-1, SWN 10

Efficient and Effective Processes

There are no Efficient and Effective Processes strategies for this outcome.

Equity and Inclusion

STRATEGY: Ensure equitable access and continue to improve parks, recreation opportunities, open spaces and trails within the community.
PROGRESS INDICATORS: SWN-2, SWN-3

STRATEGY: Identify new and unused residential zoning areas for new housing units within one-half mile of roads or highways.
PROGRESS INDICATORS: SWN-4

STRATEGY: Create more ownership options for low- and moderate-income renters who want to become owners by increasing the supply of affordable housing options.
PROGRESS INDICATORS: SWN-5

STRATEGY: Create lending solutions to connect people to housing to make homelessness a last, brief and one-time experience.
PROGRESS INDICATORS: SWN-6

Sound Fiscal Stewardship

STRATEGY: Increase affordable housing opportunities by investing in underutilized properties, developing innovative partnerships and identifying additional funding sources.
PROGRESS INDICATORS: SWN-7

STRATEGY: Review and improve subdivision regulations and encourage larger developments to foster greater economies of scale.
PROGRESS INDICATORS: SWN-8

STRATEGY: Review and benchmark solid waste routes and service levels to improve system efficiencies.
PROGRESS INDICATORS: SWN-9



Engaged and Empowered Teams

The Engaged and Empowered Teams progress indicators for this outcome (SWN 12 and SWN 13) are addressed in the City-Wide strategies (page 37)

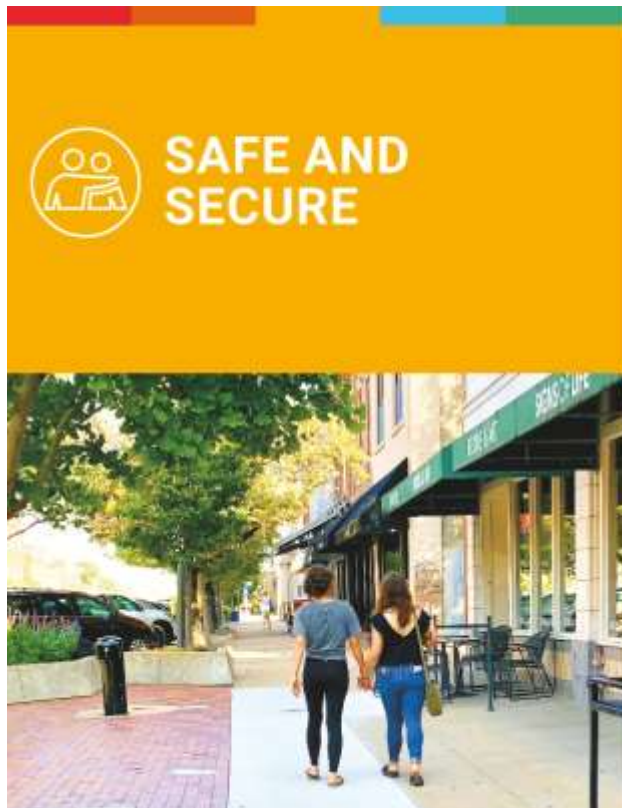
Environmental Sustainability

STRATEGY: Use public land following available best practices for food production, urban forestry, native landscaping and pollinator habitats.
PROGRESS INDICATORS: SWN 12

STRATEGY: Integrate green infrastructure best practices into public projects.
PROGRESS INDICATORS: SWN 12

STRATEGY: Improve multi-modal transportation options when traveling to priority destinations.
PROGRESS INDICATORS: SWN 13

STRATEGY: Identify energy efficiency opportunities for residential, industrial and commercial buildings.
PROGRESS INDICATORS: SWN 14



PROGRESS INDICATORS

Community Engagement

SW-1: Percent of residents who perceive Lawrence as safe or very safe

Efficient and Effective Processes

SW-2: Part 1 crimes per 1,000 residents

SW-3: Percent of fires contained to their room of origin

SW-4: Percent of cardiac arrest patients with palpable rhythms upon arrival to a hospital

SW-5: Number of responses to a mental health crisis per 1,000 residents

Equity and Inclusion

SW-6: Variance of satisfaction with perceptions of safety by race, gender, education and income

SW-7: Number of Child Protective Services reported incidents to the Kansas Department for Children and Families for Douglas County per 1,000 residents

SW-8: Percent of residents using trust in emergency services departments as satisfied or very satisfied

SW-9: Sexual and domestic violence per 1,000 residents

Sound Fiscal Stewardship

SW-10: Expenditure per 1,000 residents for Police and Fire/Emergency Medical Services

Engaged and Empowered Teams

SW-11: Employee Engagement Index for Police

SW-12: Employee Engagement Index for Fire/Medical

SW-13: Percent of Law Enforcement Officers meeting or exceeding 80 hours of annual training

SW-14: Percent of Firefighters meeting or exceeding 120 hours of firefighter training

Environmental Sustainability

There are no Environmental Sustainability progress indicators for this outcome.

STRATEGIES

Community Engagement

STRATEGY: Use community empowerment and education to eliminate, reduce and respond to events, trends and activities that pose the greatest threat to safety and security.

PROGRESS INDICATORS: SaS-2, SaS-3, SaS-4, SaS-9

STRATEGY: Enhance partnerships and programs community-wide to protect and enhance public health, including physical, behavioral and mental health.

PROGRESS INDICATORS: SaS-3, SaS-8

STRATEGY: Provide community education and engagement on support services before, during and after traumatic events.

PROGRESS INDICATORS: SaS-1, SaS-8

STRATEGY: Enhance our partnerships with community organizations and governmental agencies to: 1) reduce instances of sexual and domestic violence incidents and 2) respond to and assist victims through their recovery.

PROGRESS INDICATORS: SaS-3, SaS-9

Efficient and Effective Processes

STRATEGY: Promote prevention information and provide rapid and skilled emergency response to control the spread of fire.

PROGRESS INDICATORS: SaS-3, SaS-13, SaS-14

STRATEGY: Provide rapid and skilled emergency response to cardiac arrest events.

PROGRESS INDICATORS: SaS-4, SaS-13, SaS-14

STRATEGY: Provide rapid, skilled and appropriate response to Part 1 offenses, domestic violence and other serious, time-critical incidents.

PROGRESS INDICATORS: SaS-5, SaS-9, SaS-13, SaS-14

Equity and Inclusion

STRATEGY: Establish a baseline, identify gaps and develop activities to improve health impacts to all marginalized identities within the community. Prepare and provide community-based education and solutions based upon the gathered data.

PROGRESS INDICATORS: SaS-6, SaS-7, SaS-9

The smartphone app, MyStrength is available for free in all Douglas County residents. The SaT resource offers a variety of programs, including mindfulness and meditation, improving sleep, reducing stress, controlling anxiety, managing depression, balancing chronic conditions, losing weight and abstaining, and more.



Over the past three years, Lawrence-Douglas County Fire Medical has responded to an average of 46.32 Multiple fire annually in the City of Lawrence and 218.87 cardiac arrests annually in Lawrence and Douglas County.

STRATEGY: Enhance or establish partnerships and collaboration with existing community organizations, governmental agencies, healthcare providers and schools with a focus on increasing awareness of and access to resources that will impact victims and reduce repeated incidents.

PROGRESS INDICATORS: SaS-5, SaS-6, SaS-7, SaS-9

STRATEGY: Train and equip personnel to effectively respond to and support the investigation of incidents involving a child in need of care (CIN) or other incidents falling under the jurisdiction of the Kansas Department for Children and Families.

PROGRESS INDICATORS: SaS-7, SaS-9, SaS-13

Sound Fiscal Stewardship

STRATEGY: Develop a strong, reliable and integrated system of volunteer and community resources.

PROGRESS INDICATORS: SaS-8, SaS-10

STRATEGY: Reduce redundancy with other safety agencies, City departments and community resources.

PROGRESS INDICATORS: SaS-10

STRATEGY: Maximize use of civilian capabilities to make deployment of specialized and highly technical personnel more efficient.

PROGRESS INDICATORS: SaS-8, SaS-10, SaS-11, SaS-12

Engaged and Empowered Teams

STRATEGY: Train and equip personnel to skillfully support mental, behavioral, and physical well-being of community members.

PROGRESS INDICATORS: SaS-5, SaS-13, SaS-14

STRATEGY: Train and equip personnel to effectively respond to and investigate incidents related to Part 1 offenses.

PROGRESS INDICATORS: SaS-2, SaS-9, SaS-11, SaS-12, SaS-13

STRATEGY: Train and equip personnel to effectively respond to and investigate incidents involving sexual and domestic violence.

PROGRESS INDICATORS: SaS-2, SaS-9, SaS-11, SaS-12, SaS-13

Environmental Sustainability

STRATEGY: Evaluate public safety processes for opportunities to enhance environmental management practices.


PROGRESS INDICATORS: SaS-1, SaS-8, SaS-10




In 2020, Lawrence-Douglas County Fire Medical provided 38,239 hours of department training.



In 2020, the Lawrence Kansas Police Department moved into their facility at 2100 Overland Drive.



PROSPERITY AND ECONOMIC SECURITY



2019-2023 Strategic Plan

PROGRESS INDICATORS

Community Engagement

CE-1: Percent of businesses rating Lawrence as a good or excellent place to do business.

CE-2: Percent of residents rating Lawrence as a good or excellent place to work.

Efficient and Effective Processes

EE-3: Target industry employment growth (target industries: creative and professional services, research and biomedical computers, electronics and information technology, advanced materials and green manufacturing).

EE-4: Average calendar days from application to issuance for development permits for commercial development.

Equity and Inclusion

EI-6: Women minority business ownership rate.

EI-8: Variance of median income by race.

EI-9: Area median income.

Sound Fiscal Stewardship

SFS-8: Five-year rolling average of the total commercial building permit value.

SFS-9: Percent of private dollars leveraged to City dollars.

Engaged and Empowered Teams

There are no Engaged and Empowered Teams progress indicators for this outcome.

Environmental Sustainability

ES-10: Percent of development that is walkable.

STRATEGIES

Community Engagement

STRATEGY: Establish Lawrence as the most business-friendly community in the region.

PROGRESS INDICATORS: PE-1, PE-4

STRATEGY: Make existing businesses a priority, providing robust support for business retention and expansion.

PROGRESS INDICATORS: PE-1

STRATEGY: Provide resources and support for small and medium-sized businesses to grow and expand.

PROGRESS INDICATORS: PE-1, PE-3, PE-5

STRATEGY: Create programs that recruit, sustain and grow the arts and entertainment community.

PROGRESS INDICATORS: PE-1, PE-2, PE-6

STRATEGY: Enhance childcare options at all ages levels.

PROGRESS INDICATORS: PE-2

STRATEGY: Increase and focus resources to generate entrepreneurial and tech-related company growth.

PROGRESS INDICATORS: PE-2, PE-3, PE-7

Efficient and Effective Processes

STRATEGY: Enhance and streamline permitting processes and development codes.

PROGRESS INDICATORS: PE-4

Equity and Inclusion

STRATEGY: Ensure greater economic opportunities amongst historically marginalized populations, communities and businesses.

PROGRESS INDICATORS: PE-5, PE-6, PE-7



In a 2020 community survey, 57% of respondents said they would consider Lawrence a business-friendly community while 47% said they would not.

There are seven self-employed workers for every 100 residents in Lawrence.



According to a 2017 study, the arts and culture industry created more than \$20,700,000 in total spending in Lawrence, which accounted for more than 1,900 full-time jobs and \$1,250,000 in local government revenue.

Sound Fiscal Stewardship

STRATEGY: Attract private development partners based on community plan objectives and goals.

PROGRESS INDICATORS: PE-3, PE-5, PE-9

STRATEGY: Create new businesses that are targeted at businesses and industries that provide pathways to economic success for the employees, the company and the community.

PROGRESS INDICATORS: PE-1, PE-2, PE-3, PE-5, PE-9

Engaged and Empowered Teams

There are no Engaged and Empowered Teams strategies for this outcome.

Environmental Sustainability

STRATEGY: Utilize infill development to enhance the local food system and related businesses.

PROGRESS INDICATORS: PE-10

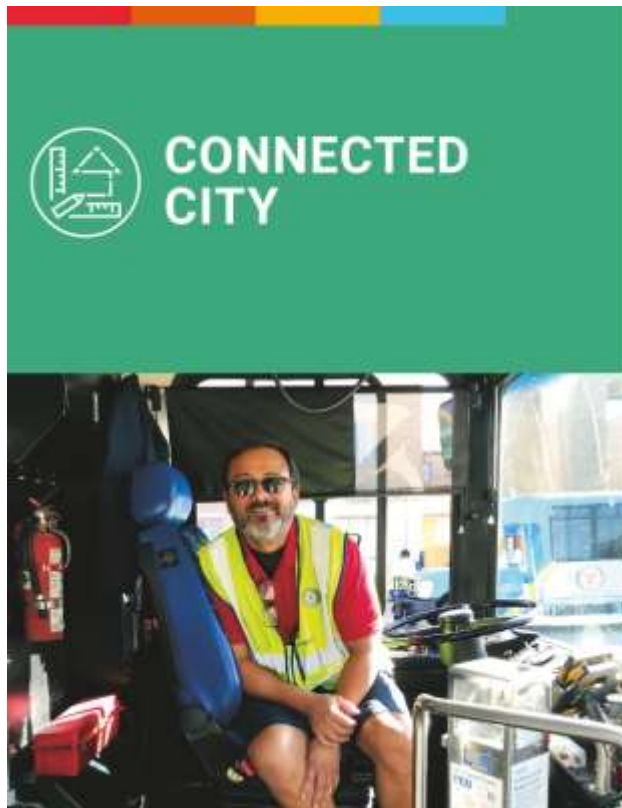
STRATEGY: Establish sustainability initiatives for infill development and explore related research and technology partnerships, including smart investments.

PROGRESS INDICATORS: PE-10



Currently being constructed in Lawrence, the Prostate Inc. plant at 23rd & O'Connell is the 8th largest economic development project underway in Kansas in 2021. The project has 688 million in total investment.

Construction and developments in the process of developing vacant or under-used parcels within existing urban areas that are already largely developed.



CC: COMMUNITY CITY

PROGRESS INDICATORS

Community Engagement

CC-1: Percent of residents satisfied or very satisfied with the condition of major city streets

CC-2: Percent of residents satisfied or very satisfied with their transportation experiences (driving, walking/bicycling, taking, riding the bus, etc.)

Efficient and Effective Processes

CC-3: Months per year the City is in compliance with minimum water and wastewater discharge standards

CC-4: Percent of goals met for reliability of water, wastewater, transit, fleet, traffic signals, information technology systems, fire, pavement condition index and the Fire Medical and Police departments

Equity and Inclusion

CC-5: Percent of sidewalks and shared use paths in compliance with the Americans with Disabilities Act (ADA) and deflection minimum standards

CC-6: Percent of residential units in the Environmental Justice Zone within a quarter mile of a transit stop or on-demand transit zone

Sound Fiscal Stewardship

CC-7: Cost per gallon of clean and wastewater treated

CC-8: Cost per lane mile (including street maintenance and reconstruction costs)

CC-9: Cost per passenger trip on Lawrence Transit

Engaged and Empowered Teams

CC-10: Employee Engagement Index for Municipal Services & Operations (except Solid Waste)

Environmental Sustainability

CC-11: Percent of trips not taken in automobile (driven alone)

CC-12: Percent of City used energy (electric, natural gas, fuel) that is renewable

CC-13: Miles of trails

CC-14: Number of public infrastructure projects that account for climate adaptation

STRATEGIES

Community Engagement

STRATEGY: Invest in multimodal infrastructure and services to improve mobility, safety and connectivity.

PROGRESS INDICATORS: CC-1, CC-2, CC-5, CC-6, CC-13, SWN-3, SWN-13

Efficient and Effective Processes

STRATEGY: Enhance the City's performance management system to track accountability, improve transparency and streamline operations.

PROGRESS INDICATORS: CC-5, CC-4, CC-7, CC-8

STRATEGY: Prioritize and enhance timely, accurate, reliable, accessible and transparent information, processes and services to ensure a Connected City.

PROGRESS INDICATORS: CC-2, CC-4

STRATEGY: Establish a technology strategy and support connectivity through interdepartmental and external stakeholder collaboration.

PROGRESS INDICATORS: CC-4, CC-12

Equity and Inclusion

STRATEGY: Update and implement the American with Disabilities Act (ADA) Transition Plan to reduce barriers to access.

PROGRESS INDICATORS: CC-5

STRATEGY: Improve multiracial connectivity with an emphasis on pedestrian and bicycle demand and transportation for disadvantaged populations.

PROGRESS INDICATORS: CC-2, CC-5, CC-6, CC-13



Lawrence Transit and the University of Kansas have nearly 400 bus stops throughout the City and university campus.



Once completed, the Lawrence Loop will be a continuous 22-mile loop encircling the City of Lawrence. Currently, just under 16 miles are completed.

Sound Fiscal Stewardship

STRATEGY: Institute an asset management framework to achieve the desired level of service expectations for infrastructure and services.

PROGRESS INDICATORS: CC-4, CC-7, CC-8

STRATEGY: Follow the implementation schedule for infrastructure improvements identified in the City's Integrated Plan to achieve clean water and human health goals while addressing aging infrastructure, climate change and competing priorities for funding.

PROGRESS INDICATORS: CC-3, CC-4, CC-7, CC-14

STRATEGY: Maximize riding through Lawrence Transit made redesign and improved access, comfort and convenience for all riders.

PROGRESS INDICATORS: CC-2, CC-6, CC-9, CC-11

Engaged and Empowered Teams

The Engaged and Empowered Teams progress indicator for this outcome (CC-10) is addressed in the City-Wide strategies (page 27).

Environmental Sustainability

STRATEGY: Reduce energy consumption by the City of Lawrence.

PROGRESS INDICATOR: CC-12

STRATEGY: Utilize a green rating system for infrastructure projects.

PROGRESS INDICATORS: CC-14

STRATEGY: Enhance transportation options and choices to minimize adverse social, economic and environmental impacts created by transportation.

PROGRESS INDICATORS: CC-2, CC-11, CC-13

STRATEGY: Establish land use policies and codes that harmonize the need to walk or bike more than 15 minutes for basic needs such as groceries, medicine, general merchandise, schools and transit.

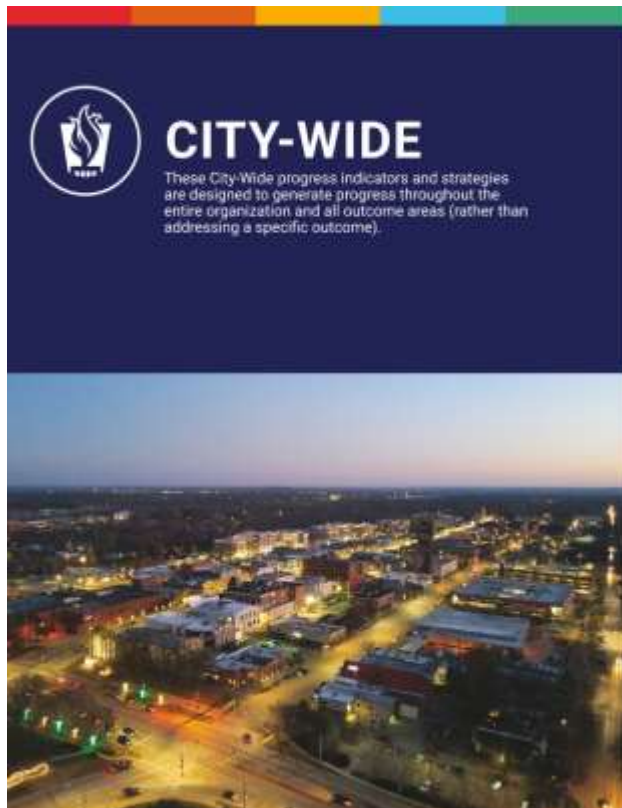
PROGRESS INDICATORS: CC-2, CC-6, CC-11, CC-13

Did you know: An average of two million gallons of water go through the Wakarusa Wastewater Treatment Plant every day!



Approximately 3.8% of Lawrence residents use public transportation to get to work.

In March 2021, the City Commission set a goal of the City using 100% clean, renewable energy by 2035.



CW: CITY-WIDE

PROGRESS INDICATORS

Community Engagement

CW-1: Percent of residents who are satisfied or very satisfied with the access, availability and timeliness of information.

CW-2: Of residents who have engaged with a City department in the past year, the percent who were satisfied with the overall quality of service provided.

CW-3: Percent of City projects that follow the community engagement plan.

Efficient and Effective Processes

CW-4: Number of processes that are evaluated and improved every year.

Equity and Inclusion

CW-5: Overall Municipal Equality Index score.

Sound Fiscal Stewardship

There are no City-Wide Sound Fiscal Stewardship progress indicators.

Engaged and Empowered Teams

CW-6: Overall Employee Engagement Index.

CW-7: Employee Engagement Index for internal service departments.

CW-8: Percent of employees who are satisfied with their job.

Environmental Sustainability

There are no City-Wide Environmental Sustainability progress indicators.

STRATEGIES

Community Engagement

STRATEGY: Create and implement a City-Wide community engagement plan.

PROGRESS INDICATORS: CW-1, CW-2, CW-3

STRATEGY: Implement a City-Wide customer relations management software system.

PROGRESS INDICATORS: CW-3

Efficient and Effective Processes

STRATEGY: Develop and implement performance improvement capacity to enhance processes and reduce frustration.

PROGRESS INDICATORS: CW-4

Equity and Inclusion

STRATEGY: Improve diversity-focused hiring, recruitment, promotion and outreach efforts so that the City workforce reflects the community we serve.

PROGRESS INDICATORS: CW-5, CW-6

STRATEGY: Utilize the Human Rights Campaign Municipal Equality Index (MEI) scorecard as guidance to advance equity.

PROGRESS INDICATORS: CW-5

STRATEGY: Identify and implement best practices for advancing diversity, equity and inclusion throughout City government and with external stakeholders.

PROGRESS INDICATORS: CW-5

Sound Fiscal Stewardship

There are no City-Wide Sound Fiscal Stewardship strategies.



The City of Lawrence has adopted (AP2) International Association of Public Participation standards for community engagement. This means our engagement efforts are goal-driven, values-based and decision-oriented.



The City of Lawrence was recognized as "48-Star City" in the Human Rights Campaign 2020 Municipal Equality Index for achieving a score of 88 out of 100. The index assesses each city on criteria including city-wide non-discrimination protections, policies for municipal employees, city services, law enforcement and city leaders' relationship to LGBTQ+ equality.

Engaged and Empowered Teams

STRATEGY: Develop, refine and promote activities related to employee career development and succession planning.

PROGRESS INDICATORS: CW-6, CW-7, CW-8, IP-11, IWH-10, IWH-11, IWS-11, IWS-12, CC-10

STRATEGY: Provide safe environments and programs that promote and encourage the physical, mental and emotional well-being of City employees.

PROGRESS INDICATORS: CW-6, CW-7, CW-8, IP-11, IWH-10, IWH-11, IWS-11, IWS-12, CC-10

STRATEGY: Compensate and reward employees so they can focus on complex and long-term outcomes that serve our community.

PROGRESS INDICATORS: CW-6, CW-7, CW-8, IP-11, IWH-10, IWH-11, IWS-11, IWS-12, CC-10

STRATEGY: Build trust throughout all levels of the organization by encouraging feedback and creating open, two-way communication.

PROGRESS INDICATORS: CW-6, CW-7, CW-8, IP-11, IWH-10, IWH-11, IWS-11, IWS-12, CC-10

STRATEGY: Recognize our successes through open appreciation.

PROGRESS INDICATORS: CW-6, CW-7, CW-8, IP-11, IWH-10, IWH-11, IWS-11, IWS-12, CC-10

STRATEGY: Create a welcoming environment with space for autonomy, innovation and continuous improvement where all members of the organization can discover their purpose.

PROGRESS INDICATORS: CW-6, CW-7, CW-8, IP-11, IWH-10, IWH-11, IWS-11, IWS-12, CC-10

Environmental Sustainability

There are no City-Wide Environmental Sustainability strategies.



ACKNOWLEDGMENTS

The City of Lawrence strategic plan reflects our community, and it would not have been possible without the support of community organizations and residents who took the time to tell us what they envisioned for our future. Our thanks are given to the following organizations; some allowed us to host facilitated discussions with their organization, some allowed us to take air heavily trafficked areas, and some displayed our flyer for the public. All of these efforts made a difference. Thank you.

- 1900 Barker Baker
- Adriana (Julie) Harris
- Amy Barker Gray
- Arts Roundtable
- Business & Technology Business Center Board and Staff
- Boys and Girls Club of Lawrence
- Brook Creek Neighborhood Association
- Centennial Neighborhood Association
- City of Lawrence Employee Relations Council
- City of Lawrence Staff
- Darin Barber Shop
- DARE (Drug In and out) Center Guests and Volunteers
- Downtown Lawrence, Inc.
- East Lawrence Neighborhood Association
- Efficient Lawrence Board
- Family Promise
- First Baptist Church
- First United Methodist Men's Meeting
- Free State High School students
- Ruz's Team Shop
- David Evans
- Haskell Indian Nations University
- Isaacson Center of Lawrence
- Jayhawk Breakfast Rotary Club
- J&J Coffee
- Kansas Workforce Environmental Network
- Kansas Works Job Center
- Kuonin Club
- Lawrence Area Neighborhoods
- Lawrence Arts Center Board of Directors and Staff
- Lawrence Board of Realtors
- Lawrence Breakfast Rotary Club
- Lawrence Central Rotary
- Lawrence Chamber of Commerce
- Lawrence College and Career Center
- Lawrence Community Shelter Society and Staff
- Lawrence Cultural Arts Commission
- Lawrence Ecological Teams United in Sustainability
- Lawrence HomeBuilders
- Lawrence Inhabit's Alliance
- Lawrence Landlords Coalition
- Lawrence Lions Club
- Lawrence Public Library
- Lawrence Public Schools
- Lawrence Rotary Club
- National Association for the Advancement of Colored People (Lawrence Chapter)
- Next Step
- New Generation Society
- Pat Walsh
- Phoenix Gallery
- Plymouth Congregational Church
- Senior Resource Center
- S&B Coffee
- Starks Club
- Signs of Life
- Service Project
- Sustainability Action Network
- The Men
- The Dwight Pearson Technical Training Center
- United Way
- University of Kansas
- University of Kansas School of Architecture & Design
- University of Kansas School of the Arts
- University of Kansas School of Engineering
- University of Kansas School of Public Affairs and Administration
- University of Kansas Student Housing Association
- USEE #10 Student Advisory Group
- Willow Street/6th Violence Center
- Wooler Fair
- Z's Donut Express

Special thanks to the members of Team Lawrence who contributed to this plan, including our City Commissioners and City staff who shared their time and energy throughout its creation. Additionally, the City formed a Lawrence Listening Team that consisted of City employees trained to facilitate community meetings and collect feedback for the strategic plan. The Lawrence Listening Team included:

- | | |
|----------------------|---------------------|
| Alisa Edinger | Kathrina Wells |
| Artur Stuchey | Seaman Hamilton |
| Amy Chavez | Nancy Russell |
| Andrea Reppel | Kevin Dery |
| Angela Johnson | Kyle Koke |
| Andy Rhodes | Leah Marks |
| Andrew Marshall | Lon Williams |
| Buddy Spar | Laura Morrison |
| Brendon McGuire | Melissa Brady |
| Brendon Thompson | Michael Carl |
| Britt Clum-Care | Medina Hanger |
| Cathy Tammey | Michelle Finkenauer |
| Chris Gomez | Michelle Ferguson |
| Courtney Shanks | Patrick S. Davidson |
| Daig Owens | Henry Huber |
| Danielle Bush-Austin | Phyllis Arnold |
| Dani Sillbert | Rachel Palmer Reed |
| Earl Kuyama | Rebecca Campbell |
| Frank Dennis | Rebecca Coffman |
| Garland Chavez | Roger Sandbrook |
| James Moore | Sarah Stravel |
| Jay Lovett | Shawn Kaskorian |
| Jeremy O'Neil | Shawn Madson |
| Joseph Hardy | Thomas Hight |
| Josephine Gonzalez | Travis Flair |
| Josh Carson | Tyler Turkness |
| Josh Thorne | |

Recognition
 Thanks and appreciation to Team Lawrence, Jeff Siskind and Home Team for the contribution of many of the photos included in this document.





Can Plan Priority Need	Description
Improved quality of owner housing	Help qualified low-moderate income homeowners stay in their homes by providing assistance for necessary repairs and emergency assistance. These programs are administered by Community Development Division staff for the City of Lawrence.
Availability of affordable rental units	The community Housing Vision lists an ultimate goal of permanently housing people and families going through the shelter, however the community also strives to house, and keep housed, those that are in units already. Affordability is a challenge, and increasing affordable units is an effort between agencies and programs.
Housing for the homeless	The community has adopted the Community Housing Vision, which is the strategic plan that works with homelessness. The goal of the Vision is to move people from being homeless and in an emergency shelter situation into permanent housing. This also speaks to the emergency shelter component under public services.
Accessibility of affordable housing	Accessibility improvements for housing.
Homelessness prevention services	Provide assistance/counseling to those attempting to avoid eviction and/or utility disconnection.
Availability of affordable owner housing	Homeownership subsidy and first time homebuyer assistance.
Quality/quantity/access of public improvements	Capital improvements such as crosswalks, parks, sidewalks, and streets in low/moderate income neighborhoods that provide safety improvements.
Supportive services for those with HIV/AIDS	Douglas County AIDS Project assists those with HIV/AIDS with financial assistance.
Public Services for LMI persons	Provide operations and essential services support to public service agencies that primarily assist LMI persons and families. Services such as housing and consumer credit counseling, emergency shelter, and financial assistance programs.
Neighborhood improvement and stability	Assistance to low/moderate income neighborhoods in the areas of improved infrastructure, services, and function.
AFH: Lack of Resources - FH agencies and orgs	AFH Factor: Lack of resources for fair housing agencies and organizations is a concern that was discussed as a contributing factor to improving local fair housing outreach efforts in conjunction with the AFH document. Primarily undertaken by the City of Lawrence Human Relations Division. The Human Relations Division will increase partnerships with outside agencies for advocacy of fair housing education and awareness.
AFH: Location and type of Affordable Housing	Fair housing is distinct from affordable housing. However, there is a great deal of overlap between the two issues. Fair housing experts and advocates, including those consulted in Douglas County, know that the most prevalent barrier to fair housing is unaffordability. To address the contributing factors related to the type and location of affordable housing, the city, county and LDCHA will partner with the private market and other public organizations to increase the supply and variety of affordable housing in high opportunity neighborhoods. Development incentive programs that are already in place or that can be easily implemented at little to no cost, such as fee waivers, expedited review, zoning variances, etc., will be a primary tool for achieving this goal.
AFH: Availability of AH units in a range of sizes	Fair housing is distinct from affordable housing. However, there is a great deal of overlap between the two issues. Fair housing experts and advocates, including those consulted in Douglas County, know that the most prevalent barrier to fair housing is unaffordability. To address the contributing factors related to the type and location of affordable housing, the city, county and LDCHA will partner with the private market and other public organizations to increase the supply and variety of affordable housing in high opportunity neighborhoods. Development incentive programs that are already in place or that can be easily implemented at little to no cost, such as fee waivers, expedited review, zoning variances, etc., will be a primary tool for achieving this goal.
AFH: Lack affordable, accessible hsg - range of sz	Fair housing is distinct from affordable housing. However, there is a great deal of overlap between the two issues. Fair housing experts and advocates, including those consulted in Douglas County, know that the most prevalent barrier to fair housing is unaffordability. To address the contributing factors related to the type and location of affordable housing, the city, county and LDCHA will partner with the private market and other public organizations to increase the supply and variety of affordable housing in high opportunity neighborhoods. Development incentive programs that are already in place or that can be easily implemented at little to no cost, such as fee waivers, expedited review, zoning variances, etc., will be a primary tool for achieving this goal.
AFH: Loss of Affordable Housing	In order to accurately assess the housing needs in the community, a comprehensive housing assessment must be conducted. By knowing the extent of the housing issues, funds can be appropriately allocated to address the identified areas of need. A request for proposals was completed in March of 2017 and qualified proposals were reviewed to identify a consultant to conduct the assessment by 2018.
AFH: Source of income discrimination	To effectively increase the availability, location, and type of affordable housing in the jurisdiction and region, community education will be critical. Improving the public perception of affordable housing and increasing the number of landlords participating in housing voucher programs should lead to increased access to affordable housing throughout the area.
AFH: Lack of access due to high housing costs	Maintaining existing affordable housing.
AFH: Displacement of residents - to econ. pressure	AFH Goal: Maintain existing affordable housing.

*AFH (Assessment of Fair Housing)

**City of Lawrence, KS
AFFORDABLE HOUSING ADVISORY BOARD
2021 ANNUAL REPORT**



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AFFORDABLE HOUSING ADVISORY BOARD

Chair

- Monte Soukup

Vice-Chair

- Edith Guffey

Board Members

- Thomas Allen
- Rebecca Buford
- Ron Gaches
- Christina Gentry
- Thomas Howe
- Paul Nuzum
- Dana Ortiz
- Shannon Oury
- Shannon Reid
- Sarah Waters
- Erika Zimmerman

Staff Liasons

- Danielle Buschkoetter, Budget and Strategic Initiatives Administrator
- Jeff Crick, Director, Planning and Development Services
- Brad Karr, Community Development Analyst
- Lea Roselyn, Affordable Housing Administrator
- Diane Stoddard, Assistant City Manager
- Danelle Walters, Community Development Manager



ABOUT THE AFFORDABLE HOUSING ADVISORY BOARD

The mission of the Affordable Housing Advisory Board is to make recommendations to the City Commission on ways everyone in Lawrence has access to safe, quality, affordable housing and the supportive services necessary to maintain independent living with dignity.

Vision

Opportunity for affordable housing and supportive services for everyone in Lawrence.

Purpose

The purpose of the Affordable Housing Advisory Board is to advise the Governing Body of the City of Lawrence, Kansas, regarding issues affecting affordable housing and supportive services in the community. The Board is also charged with making recommendations to the Governing Body regarding the expenditure of money from the Affordable Housing Trust Fund, in order to support the acquisition, rehabilitation, and development of affordable housing and supportive services in the community, and regarding the cultivation and maintenance of steady and various streams of income to fund the Affordable Housing Trust Fund.

Annual Report Background

Pursuant to [Chapter 1, Article 18](#) of the code of the City of Lawrence, KS, the Affordable Housing Advisory Board (AHAB), "shall make annual reports to the Governing Body, no later than March 1 of each year, recounting board activities of the preceding calendar year. Such report shall, at a minimum, disclose all financial transactions involving monies raised and received by the board, including gifts and donations, and all projects which the board recommended and for which the Governing Body approved expenditures of money from the Affordable Housing Trust Fund. The annual report shall be filed with the City Clerk."



SUMMARY OF 2021 BOARD ACTIVITIES

2021 AHAB Elections and Appointments

In January of 2021 the Affordable Housing Advisory Board (AHAB) elected a new Board Chair and Vice-Chair. Monte Soukup, Justice Matters AHAB representative, was unanimously elected as Board Chair. Edith Guffey, member at large, was unanimously elected as Vice Chair.

In August of 2021, Thomas Allen was appointed by the Mayor to serve as a city at-large representative to the AHAB.

Affordable Housing Trust Fund Awards

2021 Awards

In January of 2021 the AHAB provided recommendations for 2021 Affordable Housing Trust Fund grant awards. The AHAB received and reviewed the following eight (8) applications, for \$1,544,497 in funding requests:

APPLICANT	PROJECT	REQUEST
Lawrence Habitat for Humanity	Critical Home Repair and Workforce Housing Project	\$50,000
Bert Nash Community Mental Health Center	Transitions Transitional Housing Project	\$493,097
Tenants to Homeowners/ Vecino Group	Libertad Lawrence Housing	\$450,000
Independence, Inc.	Accessible Housing Program	\$50,000
Lawrence-Douglas Co. Housing Authority	New Horizons voucher Program	\$50,000
Tenants to Homeowners	Affordable Rental Management (ARM) Program	\$110,000
United Way of Douglas County/Tenants to Homeowners/Family Promise of Lawrence	Housing Stabilization Collaborative (HSC)	\$291,400
Lawrence Community Shelter	Exiting Winter Shelter to Housing with Rapid Re-housing Assistance Program	\$50,000

At their meeting on January 11, 2021, the AHAB deliberated and made the following unanimous recommendations for funding: \$450,000 for the Tenants to Homeowners, Inc./Vecino Group Libertad Lawrence Project.



On January 11, 2021, Tenants to Homeowners sent a letter to the City for the Affordable Housing Advisory Board stating that the project partnerships had determined that they would be applying to the State for the Low Income Housing Tax Credit Program (LIHTC) in 2022, so they requested to withdraw their application. In February 2021 the AHAB reallocated the funding previously recommended for the Lawrence Libertad Project.

The AHAB recommended the following awards, which were approved by the City Commission in February of 2021:

APPLICANT	PROJECT	AWARD
Lawrence Habitat for Humanity	Critical Home Repair and Workforce Housing Project	\$50,000
Independence, Inc.	Accessible Housing Program	\$50,000
Lawrence-Douglas Co. Housing Authority	New Horizons voucher Program	\$50,000
Tenants to Homeowners	Affordable Rental Management (ARM) Program	\$100,000
United Way of Douglas County/Tenants to Homeowners/Family Promise of Lawrence	Housing Stabilization Collaborative (HSC)	\$150,000
Lawrence Community Shelter	Exiting Winter Shelter to Housing with Rapid Re-housing Assistance Program	\$50,000

Total 2021 Affordable Housing Trust Fund awards: \$450,000

2022 Awards

In September of 2021 the AHAB released the 2022 Affordable Housing Trust Fund Notice of Funding Opportunity (NOFO). In October of 2021 the AHAB received and reviewed the following six (6) applications, for \$1,225,000 in funding requests:

APPLICANT	PROJECT	REQUESTED
Tenants to Homeowners	Michigan Six	\$400,000
Lawrence-Douglas County Housing Authority	New Horizon	\$50,000
Independence, Inc.	Accessible Housing Program	\$50,000
Housing Stabilization Collaborative (TTH & FP)	Housing Stabilization Collaborative	\$500,000
Lawrence Habitat for Humanity	Critical System Repair	\$50,000
Salb Construction	Going South Subdivision	\$300,000



At their November 8, 2021 meeting the AHAB the AHAB received presentations from the six applicant representatives, and at their December 13, 2021 meeting, the AHAB provided recommendations for 2022 Affordable Housing Trust Fund awards. The City Council approved the following 2022 awards in January of 2022.

APPLICANT	PROJECT	Award
Tenants to Homeowners	Michigan Six new housing development	\$400,000
Lawrence Douglas County Housing Authority	New Horizon voucher program	\$50,000
Independence, Inc.	Accessible Housing Program	\$50,000
Housing Stabilization Collaborative	Housing stabilization services	\$300,000
Lawrence Habitat for Humanity	Critical System Repair	\$50,000

HOME Awards

At their March 8, 2021 meeting, the AHAB provided recommendations for 2021 HOME Investment Partnerships awards. The AHAB received and reviewed the following eight (4) applications, for \$489,900 in funding requests:

APPLICANT	PROJECT	REQUEST
City of Lawrence Community Development Division	First Time Homebuyer Program-Lawrence Comm. Housing Trust	\$100,000
Lawrence-Douglas County Housing Authority	Homeless Transitional Housing Program (TBRA)	\$300,000
Tenants to Homeowners, Inc.	CHDO Set-Aside Project Funds	\$66,750
Tenants to Homeowners, Inc.	CHDO Operating Funds	\$22,250

The AHAB deliberated and made the following recommendations for funding, which were awarded by the City Commission in March 2021:

APPLICANT	PROJECT	AWARD
City of Lawrence Community Development Division	First Time Homebuyer Program-Lawrence Comm. Housing Trust	\$84,996
Lawrence-Douglas County Housing Authority	Homeless Transitional Housing Program (TBRA)	\$250,000
Tenants to Homeowners, Inc.	CHDO Set-Aside Project Funds	\$67,998
Tenants to Homeowners, Inc.	CHDO Operating Funds	\$20,000
Total 2021 HOME Fund awards:		\$422,994



Advancing Affordable Housing Policy

In addition to increasing supply and access to safe and affordable housing, the AHAB advances affordable housing through policy advocacy. The AHAB considered and took action on the following affordable housing policy in 2021.

House Bill 2065

In March of 2021 the AHAB took action in support of House Bill number 2065, an act concerning the Kansas act prohibiting discrimination in housing based on the source of income of the buyer or renter. The AHAB supported the advancement of this bill by recommending the Lawrence City Commission send a letter to the Director of the Kansas Housing Resources Corporation and members of the Office of Rural Prosperity Housing Workgroup requesting an examination of laws which may impede affordable housing in Kansas. The AHAB also recommended the City Commission communicate with our Kansas legislative delegation about City support for HB 2065. As a result of AHAB recommendations, Mayor Finkeldei [sent a letter](#) to the Kansas Housing Resources Corporation in support of increasing the availability and equitable access to safe and affordable housing.

Source of Income Nondiscrimination

In December of 2020 the AHAB began research and discussions on a local Source of Income Nondiscrimination ordinance, in response to the growing concern of housing vouchers not being accepted as a form of payment to access

DEFINING AFFORDABLE HOUSING

In general, affordable housing is defined as housing for which the occupant(s) are **paying no more than 30 percent of their income for gross housing costs, including utilities.**

In 2016, the Affordable Housing Advisory Board established the following additional definitions of affordable housing:

Affordable Rental Housing

Housing units with monthly rent and utilities not exceeding 110% of the HUD defined Fair Market Rent, as determined yearly by the Lawrence Douglas County Housing Authority.

Affordable Ownership Housing.

Housing units for those earning up to 80% of the Area Median Family Income, as established yearly by HUD for the Lawrence, KS MSA.



affordable housing. The AHAB reviewed and discussed legal parameters of a local ordinance as [outlined by the City Attorney's Office](#), and heard presentations from the Live Well Sexual Assault Prevention Housing subgroup to learn peer city local source of income nondiscrimination ordinances and local data on voucher acceptance and rental availability. The AHAB advanced a local source of income nondiscrimination policy through a recommendation to the City of Lawrence Human Relations Commission.

Text Amendment TA-20-00002

In August of 2020 the AHAB moved to recommend a text amendment to the Land Development Code to the Planning Commission and City Commission. The recommendation goal is to reduce the cost of housing by 5% in the City of Lawrence by providing developers with flexibility to complete sidewalks before an occupancy permit is issued, and to provide for continuation between occupied homes through any vacant lots. The recommended changes are targeted toward street tree requirements, plat studies, and sidewalk installation timing. At their August 17, 2021 meeting, the City Commission moved to deny the proposed changes to street tree, traffic impact study, or downstream sanitary sewer analysis requirements.

City Identified Property for Affordable Housing Development

With the goal of increasing affordable housing infill development and affordable housing stock, the AHAB requested, received, and reviewed [a report on city owned property](#) that may be useable for affordable housing development or conversion. The report noted that while the City of Lawrence owns a significant amount of property, the City does not own a significant amount of property that is currently served with utilities and not otherwise designated for use. The City of Lawrence owns several parcels which may have some potential for future development for affordable housing, outlined in the [September 7, 2021 memo](#). As a result of that presentation, the AHAB moved to recommend to the City Commission to consider issuing a Request for Proposals seeking development opportunities from private property owners.



GOALS

In 2019, the board established a set of both ongoing and short-term goals, based on the results from the August 2018 [Housing Market Analysis](#). In 2021, the board continued their work towards achieving these goals.



ONGOING GOAL 1:

For the Affordable Housing Advisory Board to advocate or build community support for increased CIP funding, and other funding sources, during City budget process for 2019 and beyond (create and develop partnerships with various community organizations).

PROGRESS:

In December 2021 the board made a recommendation to the City Commission to provide general city funds towards the development of roads and infrastructure to support affordable housing development, while maintaining the Affordable Housing Trust Fund budget to develop and maintain affordable housing stock.

The board also continued to provide outreach and work with community organizations including Justice Matters, the Live Well Coalition, the Housing Stabilization Collaborative, Lawrence Renters Together, the Community Health Plan Affordable Housing Group, the Housing and Homelessness Stakeholders group, Built for Zero, the Human Relations Commission, the Kansas Housing Resources Corporation, the Lawrence Chamber of Commerce, and others to build support for affordable housing.

Monthly Affordable Housing Trust Fund revenue and expenses can be viewed on the [City of Lawrence OpenGov website](#).



ONGOING GOAL 2:

Leverage the current CIP proposed Housing Trust Fund allocation 6-1 (\$9Million/\$125K per unit) to create more units of affordable rental housing, first time homebuyer homes, and supportive services within five years.

PROGRESS:

The board continued to review leverage ratios on each round of funding recommendations, and utilized a weighted matrix to compare and score each application requesting funding. Leverage ratios are tracked and reported for each application receiving funding.





SHORT-TERM* GOAL 1:

Narrow the rental gap for non-student renters earning less than \$25,000 annually.

Output goal: 100 newly affordable rental units total in 5 years, from 2019-2023.

PROGRESS:

104 rental units have been funded with housing trust funds, with 56 units completed to date.



SHORT-TERM* GOAL 2:

Low- and moderate-income renters who want to become owners have more options for purchasing affordable units.

Output goal: 100 more units are affordable to low- and moderate-income renters who are qualified to become owners.

PROGRESS:

21 new construction ownership units have been funded with housing trust funds and HOME funds, with 11 units completed and sold to date.



SHORT-TERM* GOAL 3:

Low- and moderate-income persons with accessibility needs are able to get the improvements they need and/or find visitable and accessible housing

Output goal: 25 renter households that receive accessibility modifications annually for a total of 125 in 5 years.

PROGRESS:

39 renter and homeowner units have been funded with housing trust funds and CDBG funds, with 29 units completed to date.



SHORT-TERM* GOAL 4:

Low- and moderate-income residents in unstable housing situations have more permanent affordable and supportive housing options.

Output goal: 45 tenant based rental assistance vouchers available annually for a total of 225 in 5 years.

PROGRESS:

298 household vouchers have been funded with housing trust funds and HOME funds.



SHORT-TERM* GOAL 5:

Low- and moderate-income residents living in housing in poor condition have improvements made (70 units brought into good condition annually).

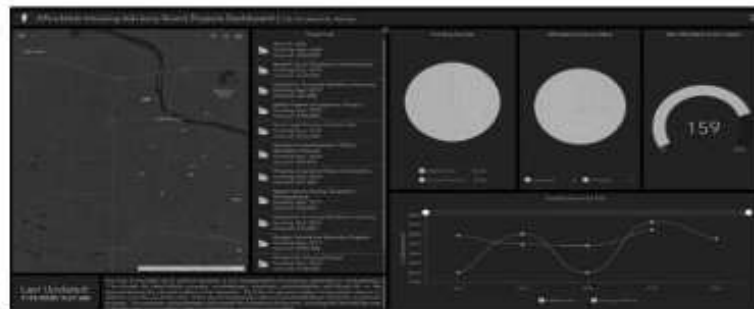
PROGRESS:

153 homeowner unit improvements have been funded with CDBG funds, with all **133** completed to date.

Affordable Housing Dashboard

The [interactive dashboard](#) for affordable housing projects funded by both the Affordable Housing Trust Fund and federal dollars. The dashboard contains a live map and information on funded

projects. Project documents are in the process of being uploaded to the complete the dashboard and staff will continue to add new projects as they are funded.



**Short term goals are from 2019-2023. Short-term goal metrics are intentionally aspirational, and will be reviewed and adjusted annually by the board, as needed, with the overall goal of increasing the number of affordable units. The board recognizes the need for additional outside funding, using housing trust funds as leverage, to reach the goal metrics. Metrics for goals 1 and 2 are five-year totals, while 3, 4, and 5 are annual metrics. Totals provided include projects funded from 2016-2019.*



2021 PROJECTS

Accessible Housing Program

The Independence, Inc.

7 households were served with the support of the 2021 Affordable Housing Trust Funds. The types of modifications made included installation of: grab bars, an accessible toilet, a handheld shower head, a walk-in shower, low-rise steps, and three ramps. The Independence, Inc. Accessible Housing Program helps to ensure people with disabilities are able to maintain affordable housing by getting the accessibility modifications they need to continue living independently in the community with dignity. This vital program directly increases the Lawrence housing stock that is both affordable *and* accessible.



Before



After





Before



After





Before



After

Affordable Rental Management (ARM) Program

Tenants to Homeowners, Inc.

With \$100,000 in Housing Trust Fund dollars awarded to Tenants to Homeowners for the Affordable Rental Management (ARM) pilot program, TTH has gone under contract for construction and property management services for two residential properties, which includes one four-bedroom single-family residence and a 15-unit complex. Over the next five years the initial \$100,000 in Affordable Housing Trust Fund (AHTF) subsidy will provide \$163,200 of affordable housing by way of decreased rents. Low rents are achieved in an agreement with private owner in exchange for capital improvements. These capital improvements are what is initially covered by awarded AHTF dollars. The project is currently in process. Assuming all 19 bedrooms are occupied for the duration of the program agreement, total subsidy investment per person over the 5-year period is just under \$87.72/month with a return on that investment of \$142.98/month in program generated affordability (decreased rents based on Lawrence Fair Market rent as of 2021). In addition to measuring the affordability of these units, ARM also provides capital improvements to the privately owned properties. While Lawrence technically does not have any "blighted areas", individual cases of blight and disrepair exist. ARM is capitalizing on these instances by approaching the issue of affordable housing through a holistic lens. In addition to affordability, ARM is making repairs to vacant and/or underutilized privately owned housing stock. This approach cures instances of blight through each ARM enlisted property, and improves the safety and welcoming character of our community.

Critical Home Repair

Lawrence Habitat for Humanity

Financial support provided through the Housing Trust Fund allowed Lawrence Habitat for Humanity (Lawrence Habitat) to complete critical home repair for safe affordable housing. In 2021, Lawrence Habitat set a goal to build upon their Aging in Place repair program by adding critical home repair to their list of community programs. Based on the [Housing Market Analysis](#), three out of four homeowners that expressed their house was in fair/poor condition have not made needed repairs because they cannot afford them. With Affordable Housing Trust Funds, Lawrence Habitat completed three critical repair projects and helped move us closer to our goal for low and moderate income residents in unstable housing conditions to have improvements made in order to maintain safe and affordable housing with dignity.

"As a homeowner on a fixed income, social security only, we are so grateful for all your help on getting us a new hot water heater. We were out of hot water for 6 days. Thank you so much."

- Don Williams



Exiting Winter Shelter to Housing with Rapid Re-housing Assistance *Lawrence Community Shelter*

Lawrence Community Shelter's (LCS) Rapid Re-housing program assists individuals and families who are experiencing homelessness to identify housing, take the necessary steps to acquire housing, secure housing, and stabilize. Rapid re-housing is intended to help individuals obtain housing quickly without preconditions using the Housing First Approach. Housing First (HF) allows individuals to meet the ultimate need of secured shelter so that they can focus on other challenges they are facing. Lawrence Community Shelter's Rapid Re-housing project helps meet affordable housing goals by providing low income residents experiencing homelessness access to permanent, affordable housing through housing identification and rental assistance. With the Affordable Housing funds, LCS was able to assist 44 individuals with rapid rehousing services, and 41 individuals were housed. The recidivism rate was only 4.5% (2 individuals) returning to the shelter within the same year. With the help of rapid rehousing funds, LCS had an average of only 43.1 days at the shelter per person for 2021. This is a 21% reduction in length of stay from 2020.

Housing Stabilization Collaborative *Tenants to Homeowners, Family Promise of Lawrence, United Way of Douglas County*

The Housing Stabilization Collaborative's (HSC) mission is to support housing stability for all people living in Douglas County by engaging tenants, utility companies, landlords, and social service agencies in building a culture of safe, affordable, and accessible housing. The HSC has brought together agencies and funding to provide rental/utility assistance and address systemic housing issues in the Douglas County community. The HSC has one collective rent/utility assistance process for all agencies to access through a shared application. There are more than 12 agencies involved in the HSC's monthly Stabilization meetings including Tenants to Homeowners (TTH), Family Promise of Lawrence (FPL), United Way of Douglas County (UWDGCO), The Willow DV Center, Centro Hispano (HP), Success by Six (SB6), Ballard Center (BC), Kansas Holistic Defenders, City of Lawrence, Douglas County, KS Homeless Coalition, and Catholic Charities of NEKS (CCNEKS). This Housing Stabilization Collaborative funding was also used to leverage other funds – the HSC has brought a total of \$1,968,000 of housing supports into the Douglas County community, a majority of which has remained in the City of Lawrence. From the beginning of the program in 2020 through January 14th, 2022, the HSC has assisted roughly 1,000 households in preventing, or moving out of, homelessness. 89 households were provided with tenant based rental assistance through the 2021 Affordable Housing Trust Fund.



New Horizons Program

Lawrence Douglas County Housing Authority

The LDCHA's New Horizons Transitional program provides the most significant opportunity for permanent housing assistance to homeless families staying at the Lawrence Community Shelter. Families enrolled in the New Horizons Housing Program participate in self-sufficiency activities including Renter's Education courses. The courses provide education and tools for families to be successful in their housing goals and to understand their rights and obligations as tenants. Families also have access to the Resident Services office, which provides additional self-sufficiency supports including programs for youth, wellness, employment, educational/vocational assistance, financial literacy, transportation, and case management services. This program assists in the achievement of affordable housing goals by creating a pathway to permanent housing assistance for families experiencing homelessness, and with a success rate of 79%, rental assistance with case management has proven to be a successful process for helping households find housing stability. In 2021, 26 households were housed through New Horizons, for a total of 94 individuals, 62 of which are children.

Workforce Housing

Lawrence Habitat for Humanity

Financial support provided through the Housing Trust Fund allowed Lawrence Habitat for Humanity (Lawrence Habitat) to build workforce housing and complete their 104th home build.

Habitat Lawrence uses best practices for building safe and affordable housing, and has a supportive community and strong volunteer base, which allows them to build efficiently and with purpose.

At the Dedication of her home, Habitat Lawrence's 104th Homeowner shared, "I want to start off by saying thank you to Habitat, the women's build, and all the volunteers. This has been one of the greatest experiences of my life. I just want to say again, thank you to all the volunteers you all worked so hard and are selfless you helped me make my dream of owning my own home come true. Now I can provide the stability for my daughter and Chico. Words can't truly express how I feel except to say I feel like can breathe for the first time in a long time. My family's next chapter can now begin!"

This is a true testament of the impact affordable housing can make for a family and our community, and Lawrence Habitat wouldn't be able to complete this life-changing work without the support of our community.





Building Process



Complete!



FINANCIAL TRANSACTIONS

The table below summarizes the financial transactions of the Affordable Housing Trust Fund in 2021.

Beginning Balance (as of 1/1/2021)		\$1,191,744
Revenues		
General Fund Support	350,000	
Interest	3,301	
Sales Tax Proceeds	1,023,397	
Miscellaneous	-	
	Total Revenues	\$1,376,698
Expenses		
United Way of Douglas County: Housing Stabilization Collaborative	(150,000)	
Independence, Inc: Accessible Housing Program	(50,000)	
Lawrence Community Shelter: Exiting Winter Shelter to Housing with Rapid Rehousing Assistance Program	(50,000)	
Tenants to Homeowners: Affordable Rental Management Program	(100,000)	
Lawrence Habitat for Humanity: Critical Home Repair & Workforce Housing	(50,000)	
LDCHA: New Horizons Vouchers	(50,000)	
Investing Fees	(1,087)	
	Total Expenditures	(\$451,087)
Ending Balance (as of 12/31/2021)*		\$2,117,355

**Fund balance is unaudited*



LIST OF ACRONYMS

AHAB	Affordable Housing Advisory Board
CDBG	Community Development Block Grant
CIP	Capital Improvement Plan
HOME	HOME Investment Partnerships Program
HUD	Department of Housing and Urban Development
LIHTC	Low-Income Housing Tax Credit program
MSA	Metropolitan Statistical Area
NOFO	Notice of Funding Opportunity



ADDITIONAL RESOURCES

[Affordable Housing Advisory Board Bylaws](#)

[2018 Lawrence Housing Market Analysis](#)

[Lawrence Housing Toolkit](#)

[AHAB Goals and Accomplishments](#)

[Monthly Affordable Housing Trust Fund Financial Reporting](#)

[Interactive Map of Projects Funded by the Affordable Housing Trust Fund](#)



HOUSING VISION CHART (6/14/2007; Updated by CCH 10/13/2009)

Emergency Housing Options				
Shelter	Temporary Housing	Transitional Housing (TBRA)	Permanent Supportive Housing	Permanent Housing
*75 **125 (one facility)	*100 new	*35 new	*22 new	
Transients (10 – outreach worker estimate) – may or may not seek shelter. Chronically homeless (32 – PIT count) - may or may not seek shelter, may or may not be interested in permanent ETH, TH or PSH.	Single Homeless and Families without Children (70 PIT count) – likely will seek shelter; 35% will move into TH; some will need PSH and others will need private housing. Homeless Families with Children (45) – likely will seek shelter; many will move into TH; some will need private housing.	Single Homeless, Families Without Children and Families with Children (35 HA estimate) – likely will qualify for TH immediately if vouchers are made available.	Single Homeless, Disabled and/or Chronic (22 estimate) - assuming not ALL disabled will need PSH and not all chronically homeless will pursue PSH.	

* Number of units needed to meet immediate housing needs, based on 2007 Point-in-Time (PIT) Count numbers and service provider estimates.

**Number of individuals based on 2009 information from social service agencies serving Lawrence homeless.

Emergency Shelter: A short-term facility (90-120 days) used to get people off the street in order to stabilize for movement to better housing options. This option does not include or account for shelters that serve special populations (WTCS, First Step House, etc.).

Emergency Temporary Housing: A parallel alternative to the shelter, where people can obtain immediate housing while awaiting a spot in TH or other longer-term housing, working to address housing barriers.

Transitional Housing: Assisted housing with support services, available for up to two years. Major gap is for people who are precluded from LDCHA due to methamphetamine conviction, sex offender status or other recent drug convictions.

Permanent Supportive Housing: Permanent housing with ongoing support services.

Permanent Housing: Assisted or non-assisted public or private housing with no time limit.



A description of the guidelines that will be used for resale or recapture of HOME funds when used for homebuyer activities as required in 92.254, is as follows:

As required by HOME regulations, to ensure affordability for the required period of time, the City has elected to impose resale requirements on this housing. Current resale requirements of the program ensure that the housing is made available for subsequent purchase only to a buyer whose family qualifies as a low or moderate income family (50%-80% MFI paying no more than 38 percent of income for Principal, Interest, Property Taxes and Insurance), and will use the property as their principal residence. The affordability period is secured by a recorded deed restriction signed by the buyer at closing.

Notification to Prospective Buyers: The resale policy is explained to the prospective homebuyer(s) prior to signing a contract to purchase the HOME-assisted unit. The prospective homebuyer(s) sign an acknowledgement that they understand the terms and conditions applicable to the resale policy as they have been explained. This document is included with the executed sales contract.

Enforcement of Resale Provisions: The resale policy is enforced through the use of a recorded deed restriction signed by the homebuyer(s) at closing. The deed restriction specifies:

1. The length of the affordability period (based on the dollar amount of HOME funds invested in the unit);
2. That the home remain the Buyer's principal residence throughout the affordability period; and
3. The conditions and obligations of the Owner should the Owner wish to sell before the end of the affordability period, including:
 - a. The Owner must contact the Developer or CHDO in writing if intending to sell the home prior to the end of the affordability period;
 - b. The subsequent buyer must be low or moderate income as defined by the resale provisions, and occupy the home as his/her principal residence for the remaining years of the affordability period. (However, if the new purchaser receives assistance through a HOME-funded program, the affordability period will be reset according to the amount of assistance provided);
 - c. The sales price must be affordable to the subsequent purchaser; affordability is defined as limiting the Principal, Interest, Taxes and Insurance (PITI) amount to no more than 38% of the new purchaser's monthly income; and
 - d. The Owner will receive a fair return on their investment as detailed in the resale provisions.

Fair Return on Investment: The City of Lawrence will administer its resale provisions by ensuring that the Owner receives a fair return on his/her investment and that the home will continue to be affordable to a specific range of incomes. Fair Return on Investment means the total homeowner investment, which includes the total cash contributed, plus up to 25% of the dollar amount of appreciation as calculated by the Housing Price Index Calculator, plus the approved capital improvement credits as described below:

1. The amount of the down payment plus principal paid to date;
2. Up to 80% of the cost of any capital improvements, documented with receipts and pictures provided by the homeowner, including but not limited to:
 - a. Room addition (bedroom, bathroom, family room);
 - b. Refurbishment/modernization of kitchens or bathrooms, limited to built-in new appliances, cabinets, or flooring;
 - c. Addition of porches or decks;
 - d. Installation of new central air conditioning or new upgraded heating equipment;
 - e. Major upgrading of electrical service or plumbing; and
 - f. Sprinkler system.

Any and all of which must have been paid for directly by the Owner and which were not installed through a federal, state, or locally funded grant program. All applicable City of Lawrence building codes and permitting requirements must have been followed.

3. Up to 25% of the appreciation as calculated by the Housing Price Index (HPI) Calculator of the Federal Housing Finance Agency. The HPI Calculator is currently located at <http://www.fhfa.gov/DataTools/Tools/pages/hpi-calculator.aspx> and projects what a given house purchased at a point in time would be worth today if it appreciated at the average appreciation rate of all homes in the area. The calculation shall be performed for the Lawrence, KS Metropolitan Statistical Area (MSA).

It is important to note that in certain circumstances, such as a declining housing market where home values are depreciating, the original homebuyer(s) may not receive a return on his/her investment because the home sold for less or the same price as the original purchase price. The fair return on investment does not include any reasonable and customary sales expenses paid by the buyer or seller in connection with the sale, such as closing costs and/or property taxes.

A description of the guidelines for resale or recapture that ensures the affordability of units acquired with HOME funds? See 24 CFR 92.254(a)(4) are as follows:

Affordability to a Range of Buyers: The City of Lawrence will ensure continued affordability to a range of buyers, particularly those whose total household incomes range from 50% to no greater than 80% MFI. The affordable sales price shall not exceed 95% of the median purchase price for the area as established by HUD.

Example: A home with a 10-year affordability period was purchased nine years ago by the original homeowner who now wishes to sell. The original homeowner's mortgage was \$120,000, and the principal amount paid down so far is \$19,830 leaving a current mortgage balance of \$100,170.

Down Payment: The original homeowner was required to put down \$2,000 at the signing of the sales contract.

Cost of Capital Improvements: The original homeowner renovated the kitchen and provided pictures and receipts totaling \$5,000.

Appreciation/Depreciation of the property: The original purchase price of the home was \$122,000 and the amount of developer subsidy using HOME funds was \$20,000, thus requiring the 10-year affordability period. Using the HPI Calculator, the house would be worth approximately \$126,789 as of 1st Quarter 2015.

Calculating the Fair Return to the Original Owner:	
Down payment:	\$2,000
Up to 80% of approved Capital Improvements:	\$4,000
Principal paid to date:	\$19,830
Up to 25% of the appreciation per HPI:	<u>\$447</u>
	\$26,277 Fair Return

In order to realize a fair return to the original homeowner, the sales price must be set at \$126,447 (i.e., \$120,000 [19,830 in principal payments plus remaining mortgage balance of \$100,170] + \$2,000 down payment + \$4,000 capital improvements + \$447 HPI appreciation).

Affordability for a Range of Buyers: If the original homeowner sets the sales price at \$126,447 to get a fair return on investment and if current assumptions are used for front/back ratios, interest rates, insurance, taxes, an 80% Loan-to-Value (LTV) Ratio, etc., the monthly PITI would be approximately \$745. The PITI of \$745 could, in theory, be supported by an annual household income of \$23,520 and not exceed 38% of the subsequent homebuyer's monthly income. If the subsequent homeowner does not require any HOME subsidy to purchase the home, the original affordability period would end in one (1) year.

NOTICE OF PUBLIC HEARING FOR THE
CITY OF LAWRENCE

2022 ACTION PLAN
Of the
2018 – 2022 CONSOLIDATED PLAN

Members of the Lawrence City Commission will conduct a public hearing on the 2022 Annual Action Plan of the 2018-2022 Consolidated Plan, including the 2022 Investment Summary, during their regular meeting which will be held on Tuesday, May 3, 2022 at 5:45 P.M.

This meeting will be held in a hybrid format. People may join the meeting virtually by Zoom or in-person. Some staff will be present while others may participate virtually. The agenda notification will be distributed on Thursday, April 28, 2022 and will contain information about attending and joining the meeting virtually. To request meeting information please contact Danelle Walters at dwalters@lawrenceks.org.

During the public hearing, the City of Lawrence will seek input regarding the 2022 Annual Action Plan and 2022 Investment Summary. The Action Plan and Consolidated Plan is required by the Cranston-Gonzalez National Affordable Housing Act of 1990 and is the result of a collaborative process whereby a community establishes a unified vision for community development using federal, state, and local funds. The annual hearing is intended to provide the following:

1. An opportunity to provide comments to the City's Annual Action Plan. The Action Plan provides a unified vision for community development. More specifically, it examines the housing needs of special populations, the availability of affordable housing, the condition of housing in the City, and the housing market. Additionally, the Plan examines the needs for infrastructure, capital improvements, and neighborhood development in the community. The Plan is a one-year strategy under the 2018-2022 Consolidated Plan.
2. An opportunity to make public comments concerning the Investment Summary.

Copies of the draft Action Plan and/or Investment Summary will be available on April 26, 2022 on the City of Lawrence web site at https://lawrenceks.org/pds/reports_plans/. The public comment period for the Plan will be thirty (30) days from the date of the public hearing, until June 3, 2022.

The City encourages written comments on this document. They may be mailed to City of Lawrence Housing Initiatives Division, P.O. Box 708, Lawrence, KS 66044, or emailed to dwalters@lawrenceks.org.

2022 Investment Summary follows:

Affidavit in Proof of Publication

STATE OF KANSAS
Douglas County

Kelly Schellman of the Legal Dept. of the Lawrence Daily Journal-World being first duly sworn, deposes and says:

That this daily newspaper printed in the State of Kansas, and published in and of general circulation in Douglas County, Kansas, with a general paid circulation on a daily basis in Douglas County, Kansas, and that said newspaper is not a trade, religious or fraternal publication, and which newspaper has been admitted to the mails as periodicals class matter in said County, and that a notice of which is hereto attached, was published in the regular and entire issue of the Lawrence Daily Journal-World

Said newspaper is published six days per week, 52 weeks per year; has been so published continuously and uninteruptedly in said county and state for a period of more than five years prior to the first publication of said notice and been admitted at the post office of Lawrence in said County as second class matter.

That the attached notice is a true copy thereof and was published in the regular and entire issue of said newspaper for 1 consecutive days/weeks the first publication thereof being made as aforesaid on 04/26/2022 with publications being made on the following dates:

04/26/2022



Subscribed and sworn to before me this 26th day of April, 2022.



Notary Public

My Appointment expires: 8/19/2024

Notary And Affidavit	\$3.00
Additional Copies	\$0.00
Publication Charges	\$330.00
	\$333.00



(Published in the Lawrence Daily Journal-World on April 26, 2022)

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OF THE
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2022 Investment Summary - DRAFT (Updated 4/19/2022)

COBG Public Services Housing and Credit Counseling, Inc. \$5,000 Housing and Financial Counseling Program Housing Stabilization Collaborative Emergency Family Assistance \$45,850 The Lawrence Community Shelter Distribution Services for Shelter Clients \$10,850 The Willow Domestic Violence Center Community Housing Case Management \$11,000 Public Services Total \$112,800	HOME Investment Partnership Program LIHC's Tenant Based Rental Assistance \$240,000 CHDO Grants \$87,500 CHDO Operating Expenses \$22,500 First-Time Homebuyer Program \$75,000 HUD Administration of HOME \$45,000 HOME GRANTS TOTAL \$460,000
COBG Non-Public Service City of Lawrence Various Department Projects \$678,875 GoodLife Renovations Replace Doors/Windows in Residential Facilities \$156,425 Total Non-Public Service \$835,300	Funding Sources 2022 COBG Grant \$750,000 Projected Program Income \$100,000 Grant Reallocation \$250,000 Total COBG Grant Allocation \$1,100,000 2022 HOME Grant \$460,000 Projected Program Income \$0 Grant Reallocation \$0 Total HOME Grant Allocation \$460,000
COBG Administration HUD Administration of COBG \$150,000 COBG GRANT TOTAL \$1,100,000	TOTAL Total COBG Grant Allocation \$1,100,000 Total HOME Grant Allocation \$460,000 GRANT TOTAL COBG & HOME \$1,560,000

Potential City projects include (subject to eligibility, Environmental Review, and funding availability):

- Owner-occupied housing Weatherization
- Owner-occupied housing Emergency Loans
- Owner-occupied housing Furnace Loans
- Owner-occupied Comprehensive Housing Rehabilitation
- Skatepark Gap Program
 - Oscars from 21st to 22nd (East Side)
 - Asibema from 23rd to 27th (West Side)
- Brook Creek Signage project - subject to HUD approval
- ELNA Traffic Markings
- Neighborhood park restroom facilities

amendments may be proposed to above potential projects or new programs may be proposed as program year progresses

2022 Investment Summary – FINAL (Updated 5/25/2022)

CDBG Public Services	
Housing and Credit Counseling, Inc.	
Housing and Financial Counseling Program	\$5,536
Housing Stabilization Collaborative	
Emergency Rent/Utility Assistance	\$46,187
The Lawrence Community Shelter	
Stabilization Services for Shelter Guests	\$51,387
The Willow Domestic Violence Center	
Community Housing Case Management	\$11,536
Public Services Total	\$114,646

CDBG Non-Public Service	
City of Lawrence	
Various Department Projects	\$687,380
GoodLife Innovations	
Replace Doors/Windows in Residential Facilities	\$159,425
Total Non-Public Service	\$846,805

CDBG Administration	
HID Administration of CDBG	\$152,862
CDBG GRAND TOTAL	\$1,114,313

HOME Investment Partnerships Program	
LDCHA Tenant Based Rental Assistance	\$260,561
CHDO Set-Aside	\$76,311
CHDO Operating Expenses	\$25,437
First-Time Homebuyer Program	\$95,560
HID Administration of HOME	\$50,874
HOME GRAND TOTAL	\$508,743

Funding Sources	
2022 CDBG Grant	\$764,313
Projected Program Income	\$100,000
Grant Reallocation	\$250,000
Total CDBG Grant Allocation	\$1,114,313
2022 HOME Grant	\$508,743
Projected Program Income	\$0
Grant Reallocation	\$0
Total HOME Grant Allocation	\$508,743

Totals	
Total CDBG Grant Allocation	\$1,114,313
Total HOME Grant Allocation	\$508,743
GRAND TOTAL, CDBG & HOME	\$1,623,056

Potential City projects include (subject to eligibility, Environmental Review, and funding availability):

- Owner-occupied housing Weatherization
- Owner-occupied housing Emergency Loans
- Owner-occupied housing Furnace Loans
- Owner-occupied Comprehensive Housing Rehabilitation
- Sidewalk Gap Program
 - Ousdahl from 21st to 23rd (East Side)
 - Alabama from 23rd to 27th (West Side)
- Neighborhood park restroom facilities
- ELNA Pavement Markings
- BCNA Signage Project (contingent on HUD approvals)

amendments may be proposed to above potential projects or new programs may be proposed as program year progresses

RESOLUTION NO. 7427

A RESOLUTION OF THE CITY OF LAWRENCE, KANSAS, AUTHORIZING THE MAYOR, OR THE MAYOR'S DESIGNEE, TO EXECUTE THE GRANT AGREEMENTS FOR THE 2022 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) AND 2022 HOME INVESTMENT PARTNERSHIPS PROGRAM (HOME) AND AUTHORIZING THE MAYOR, OR THE MAYOR'S DESIGNEE, TO SIGN SUCH OTHER DOCUMENTS, UNDERSTANDINGS, AND ASSURANCES AS MAY BE REQUIRED PURSUANT TO TITLE I OF THE HOUSING AND COMMUNITY DEVELOPMENT ACT OF 1974, CODIFIED AS AMENDED AT 42 U.S.C. § 5301 *ET SEQ.*, AND TITLE II OF THE CRANSTON-GONZALEZ NATIONAL AFFORDABLE HOUSING ACT OF 1990, CODIFIED AS AMENDED AT 42 U.S.C. § 12703 *ET SEQ.*

WHEREAS, the City of Lawrence, Kansas, is entitled to receive from the United States Department of Housing and Urban Development (HUD) certain funds under Title I of the Housing and Community Development Act of 1974, codified as amended at 42 U.S.C. § 5301 *et seq.*, and Title II of the Cranston-Gonzalez National Affordable Housing Act of 1990, codified as amended at 42 U.S.C. § 12703 *et seq.*;

WHEREAS, HUD requires that grant agreements for the 2022 Community Development Block Grant (CDBG) and the 2022 HOME Investment Partnerships Program (HOME) be executed by the recipient of such funds;

WHEREAS, HUD requires that the City submit to it, for approval, a Five-Year Consolidated Plan for the 2018-2022 program years and an Annual Update to the Consolidated Plan for the 2022 program; and

WHEREAS, HUD also requires that the City submit to it, from time to time, certain other documents, understandings, and assurances;

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF LAWRENCE, KANSAS:

SECTION 1. The above-stated Recitals are adopted by reference and incorporated herein as if set forth *verbatim*.

SECTION 2. The Mayor, or the Mayor's designee, is hereby authorized to execute the City's grant agreements for the 2022 CDBG and 2022 HOME programs and to execute certain other documents, understandings, and assurances, required by HUD to be submitted to it from time to time, including but not limited to the following:

- (a) Consolidated Plan and Annual Update, including Substantial Amendments,
- (b) CDBG and HOME Grant Applications and required certifications.

- (c) HUD project Environmental Reviews, including ones prepared as Responsible Entity,
- (d) Consolidated Annual Performance and Evaluation Report, and
- (e) Sub-Recipient Agreements,

all in accordance with Title I of the Housing and Community Development Act of 1974, codified as amended at 42 U.S.C. § 5301 *et seq.*, and Title II of the Cranston-Gonzalez National Affordable Housing Act of 1990, codified as amended at 42 U.S.C. § 12703 *et seq.*

SECTION 3. This Resolution shall be effective upon adoption by the Governing Body.


ADOPTED by the Governing Body of the City of Lawrence, Kansas, this 7th day of June, 2022.

APPROVED:



Courtney Shipley
Mayor

ATTEST:



Sherri Riedemann
City Clerk



APPROVED AS TO FORM:



Toni R. Wheeler
City Attorney

Grantee SF-424's and Certification(s)

CDBG Assurances

View Public Statement	ASSURANCES - CONSTRUCTION PROGRAMS	OMB Number: 4040-0020 Expiration Date: 02/28/2022
<p>Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0042), Washington, DC 20503.</p> <p>PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.</p>		

NOTE: Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the Awarding Agency. Further, certain Federal assistance awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:


1. Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and completion of project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, the right to examine all records, books, papers, accounts related to the assistance; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will not discuss or, modify the use of, or change the terms of the real property title or other interest in the site and facilities without permission and withdrawal from the awarding agency. Will record the Federal awarding agency directives and will include a covenant in the title of real property acquired in whole or in part with Federal assistance funds to assure non-discrimination during the useful life of the project.
4. Will comply with the requirements of the assistance awarding agency with regard to the drafting, review and approval of construction plans and specifications.
5. Will provide and maintain competent and adequate engineering supervision at the construction site to ensure that the complete work conforms with the approved plans and specifications and will furnish progressive reports and such other information as may be required by the assistance awarding agency or State.
6. Will initiate and complete the work within the applicable time frame after receipt or approval of the awarding agency.
7. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
8. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4726-4783) relating to prescribed standards of merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 200, Subpart F).
9. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4001 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residential structures.
10. Will comply with all Federal statutes relating to non-discrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681-1683, and 1685-1686) which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of disability; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Control and Treatment Act of 1972 (P.L. 92-255), as amended, relating to non-discrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-236), as amended, relating to non-discrimination on the basis of alcohol abuse or alcoholism; (g) §§322 and 327 of the Public Health Service Act of 1912 (42 U.S.C. §§290 c1-3 and 290 c3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VII of the Civil Rights Act of 1964 (42 U.S.C. §§2001 et seq.), as amended, relating to non-discrimination in the sale, rental or financing of housing; (i) any other non-discrimination provisions in the specific statute(s) under which applicant for Federal assistance is being made; and (j) the requirements of any other non-discrimination statute(s) which may apply to the application.

Form SF-424 (Rev. 10/2010)

Authorized for Local Reproduction

Standard Form 424D (Rev. 7-97)
Prescribed by GSA General Regulation 41 CFR

11. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Practices Act of 1970 (P.L. 91-648) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal and Federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
12. Will comply with the provisions of the Hatch Act (5 U.S.C. §§1601-1608 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
13. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-329) regarding labor standards for Federally-assisted construction subagreements.
14. Will comply with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
15. Will comply with environmental standards which may be prescribed pursuant to the following: (a) installation of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11980; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) Implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
16. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
17. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1988, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq.).
18. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1998 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
19. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.
20. Will comply with the requirements of Section 108(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL	TITLE
	Mayor
APPLICANT ORGANIZATION	DATE SUBMITTED
City of Leesville	6/13/20

SF-4240 (Rev. 7-02) Back

HOME Assurances

ASSURANCES - CONSTRUCTION PROGRAMS

GMP Number: 4046-0003
Expiration Date: 02/28/2022

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0042), Washington, DC 20503.

PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.

NOTE: Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the Awarding Agency. Further, certain Federal assistance awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:


1. Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and completion of project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, the right to examine all records, books, papers, or documents related to the assistance; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will not dispose of, modify the use of, or change the terms of the real property title or other interest in the site and facilities without permission and instructions from the awarding agency. Will record the Federal awarding agency directives and will include a covenant in the title of real property acquired in whole or in part with Federal assistance funds to assure non-discrimination during the useful life of the project.
4. Will comply with the requirements of the assistance awarding agency with regard to the drafting, review and approval of construction plans and specifications.
5. Will provide and maintain competent and adequate engineering supervision at the construction site to ensure that the complete work conforms with the approved plans and specifications and will furnish progressive reports and such other information as may be required by the assistance awarding agency or State.
6. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
7. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
8. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4726-4763) relating to prescribed standards of merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
9. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
10. Will comply with all Federal statutes relating to non-discrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicap; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-265), as amended relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1942 (42 U.S.C. §§290 (d)-3 and 290 (e)-3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§8601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.

Previous Edition Usable

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Standard Form 424D (Rev. 7-87)
Prescribed by GMS Circular A-102

11. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal and federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
12. Will comply with the provisions of the Hatch Act (5 U.S.C. § 1501-1506 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
13. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333) regarding labor standards for federally-assisted construction subagreements.
14. Will comply with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
15. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
16. Will comply with the Wild and Scenic Rivers Act of 1966 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
17. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq.).
18. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, 'Audits of States, Local Governments, and Non-Profit Organizations.'
19. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.
20. Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL	TITLE
	Mayor
APPLICANT ORGANIZATION	DATE SUBMITTED
City of Lawrence, KS	07/05/2022

SF-424D (Rev. 7-97) Back

View Burden Statement

OMB Number: 4040-0034
Expiration Date: 12/31/2022

Application for Federal Assistance SF-424		
* 1. Type of Submission: <input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application	* 2. Type of Application: <input type="checkbox"/> New <input checked="" type="checkbox"/> Continuation <input type="checkbox"/> Revision	* If Revision, select appropriate title (s): <input type="text"/> * Other (Specify): <input type="text"/>
* 3. Date Received: 08/13/2022	4. Applicant Identifier: K5201902	
5a. Federal Entity Identifier: <input type="text"/>	5b. Federal Award Identifier: B-22-MC-20-0005	
State Use Only:		
6. Date Received by State: <input type="text"/>	7. State Application Identifier: <input type="text"/>	
0. APPLICANT INFORMATION:		
* a. Legal Name: City of Lawrence, Kansas		
* b. Employer/Taxpayer Identification Number (EIN/TIN): 48-5032520	* c. Organization DUNS: 0908824610000	
d. Address:		
* Street: Street2: * City: County/Parish: * State: Province: * Country: * Zip / Postal Code:	1 Riverfront Plaza Suite 320 Lawrence <input type="text"/> KS <input type="text"/> <input type="text"/> USA: UNITED STATES 66044-2204	
e. Organizational Unit:		
Department Name: Planning and Development Services		Division Name: Housing Initiatives Division
f. Name and contact information of person to be contacted on matters involving this application:		
First Name: Middle Name: * Last Name: Suffix:	* First Name: Danielle <input type="text"/> <input type="text"/> Walters <input type="text"/>	
Title: Housing Initiatives Division Manager		
Organizational Affiliation: <input type="text"/>		
* Telephone Number: 785-832-3108	Fax Number: <input type="text"/>	
* Email: idwalters@lawrenceks.org		

Application for Federal Assistance SF-424		
* 8. Type of Applicant 1: Select Applicant Type: <input type="text" value="C: City or Township Government"/>		
Type of Applicant 2: Select Applicant Type: <input type="text"/>		
Type of Applicant 3: Select Applicant Type: <input type="text"/>		
* Other (specify): <input type="text"/>		
* 10. Name of Federal Agency: <input type="text" value="U.S. Department of Housing and Urban Development"/>		
* 11. Catalog of Federal Domestic Assistance Number: <input type="text" value="14-219"/>		
CFDA Title: <input type="text" value="Community Development Block Grant"/>		
* 12. Funding Opportunity Number: <input type="text" value="B-22-MC-20-0005"/>		
* Title: <input type="text" value="Community Development Block Grant"/>		
* 13. Competition Identification Number: <input type="text"/>		
Title: <input type="text"/>		
* 14. Areas Affected by Project (Cities, Counties, States, etc.): <input type="text"/> <input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachments"/>		
* 15. Descriptive Title of Applicant's Project: <input type="text" value="Funding for public services, homeowner housing rehabilitation programs, weatherization, infrastructure improvements, housing affordability programs, homeless assistance, program administration and activity delivery."/>		
Attach supporting documents as specified in agency instructions. <input type="button" value="Add Attachments"/> <input type="button" value="Upload Attachments"/> <input type="button" value="View Attachments"/>		

Application for Federal Assistance SF-424	
16. Congressional Districts Of:	
* a. Applicant: <input type="text" value="2,3"/>	* b. Program/Project: <input type="text" value="2,3"/>
Attach an additional list of Program/Project Congressional Districts if needed.	
<input type="text"/> <input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/>	
17. Proposed Project:	
* a. Start Date: <input type="text" value="8/1/22"/>	* b. End Date: <input type="text" value="7/31/23"/>
18. Estimated Funding (\$):	
* a. Federal	<input type="text" value="\$764,313"/>
* b. Applicant	<input type="text"/>
* c. State	<input type="text"/>
* d. Local	<input type="text"/>
* e. Other	<input type="text" value="\$250,000"/>
* f. Program Income	<input type="text" value="\$100,000"/>
* g. TOTAL	<input type="text" value="\$1,114,313"/>
* 18. Is Application Subject to Review By State Under Executive Order 12372 Process?	
<input type="checkbox"/> a. This application was made available to the State under the Executive Order 12372 Process for review on <input type="text"/>	
<input type="checkbox"/> b. Program is subject to E.O. 12372 but has not been selected by the State for review.	
<input checked="" type="checkbox"/> c. Program is not covered by E.O. 12372.	
* 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)	
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
If "Yes", provide explanation and attach	
<input type="text"/> <input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/>	
21. *By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 21B, Section 1001)	
<input checked="" type="checkbox"/> ** I AGREE	
** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.	
Authorized Representative:	
Prefix: <input type="text"/>	* First Name: <input type="text" value="Courtney"/>
Middle Name: <input type="text"/>	
* Last Name: <input type="text" value="Shipley"/>	
Suffix: <input type="text"/>	
* Title: <input type="text" value="Mayor"/>	
* Telephone Number: <input type="text" value="785-832-2418"/>	Fax Number: <input type="text"/>
* Email: <input type="text" value="cityhall@lawrenceks.org"/>	
* Signature of Authorized Representative: <input type="text" value="Courtney Shipley"/>	* Date Signed: <input type="text" value="8/7/22"/>

Application for Federal Assistance SF-424		
* 1. Type of Submission:	* 2. Type of Application:	* If Revision, send application label(s)
<input type="checkbox"/> Proapplication	<input type="checkbox"/> New	
<input checked="" type="checkbox"/> Application	<input checked="" type="checkbox"/> Continuation	* Other (Specify)
<input type="checkbox"/> Changed/Corrected Application	<input type="checkbox"/> Revision	
* 3. Date Received:	4. Applicant Identifier:	
08/13/2022	KS201802	
5a. Federal entity identifier:	5b. Federal Award Identifier:	
	M-22-MC-20-0205	
State Use Only:		
6. Date Received by State:	7. State Application Identifier:	
B. APPLICANT INFORMATION:		
* a. Legal Name: City of Lawrence, Kansas		
* b. Employer/ taxpayer Identification Number (EIN/TIN):	* c. Organizational DUNS:	
43-8033520	00986249-0000	
d. Address:		
* Street:	1 Riverfront Plaza	
Street:	Suite 320	
* City:	Lawrence	
County/Parish:		
* State:	KS	
Province:		
* Country:	USA: UNITED STATES	
* Zip / Postal Code:	66044-2254	
e. Organizational Unit:		
Department Name:	Division Name:	
Planning and Development Services	Housing Initiatives Division	
f. Name and contact information of person to be contacted on matters involving this application:		
Prefix:	* First Name: Danelle	
Middle Name:		
* Last Name: Walters		
Suffix:		
Title: Housing Initiatives Division Manager		
Organizational Affiliation:		
* Telephone Number: 785-822-3136	Fax Number:	
* Email: dwalters@lawrenceks.org		

Application for Federal Assistance SF-424	
<p>* 9. Type of Applicant 1: Select Applicant Type:</p> <p>C: City or Township Government</p> <p>Type of Applicant 2: Select Applicant Type:</p> <p>Type of Applicant Select Applicant Type:</p> <p>* Other (specify):</p>	
<p>* 10. Name of Federal Agency:</p> <p>U.S. Department of Housing and Urban Development</p>	
<p>11. Catalog of Federal Domestic Assistance Number:</p> <p>14-239</p> <p>CFDA Title:</p> <p>HOME Investment Partnership Program</p>	
<p>* 12. Funding Opportunity Number:</p> <p>M-22-MC-20-0205</p> <p>* Title:</p> <p>HOME Investment Partnership Program</p>	
<p>13. Competition Identification Number:</p> <p>Title:</p>	
<p>14. Areas Affected by Project (Cities, Counties, States, etc.):</p> <p>Add Attachment Delete Attachment View Attachment</p>	
<p>* 15. Descriptive Title of Applicant's Project:</p> <p>Funding for Tenant-Based Rental Assistance, Home Buyer Assistance, administration, CHDO set-aside, CHDO Operating Expenses, and affordable housing development</p>	
<p>Attach supporting documents as specified in agency instructions.</p> <p>Add Attachments Delete Attachments View Attachments</p>	

Application for Federal Assistance SF-424	
16. Congressional Districts Of:	
* a. Applicant: <input type="text" value="2,3"/>	* b. Program/Project: <input type="text" value="2,3"/>
Attach an additional list of Program/Project Congressional Districts if needed.	
<input type="text"/>	<input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/>
17. Proposed Project:	
* a. Start Date: <input type="text" value="8/1/22"/>	* b. End Date: <input type="text" value="7/31/23"/>
18. Estimated Funding (\$):	
* a. Federal	<input type="text" value="\$508,743"/>
* b. Applicant	<input type="text"/>
* c. State	<input type="text"/>
* d. Local	<input type="text"/>
* e. Other	<input type="text"/>
* f. Program Income	<input type="text"/>
* g. TOTAL	<input type="text" value="\$508,743"/>
* 19. Is Application Subject to Review By State Under Executive Order 12372 Process?	
<input type="checkbox"/> a. This application was made available to the State under the Executive Order 12372 Process for review on <input type="text"/>	
<input type="checkbox"/> b. Program is subject to E.O. 12372 but has not been selected by the State for review.	
<input checked="" type="checkbox"/> c. Program is not covered by E.O. 12372.	
* 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)	
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
If "Yes", provide explanation and attach	
<input type="text"/>	<input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/>
21. *By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 210, Section 1004)	
<input checked="" type="checkbox"/> ** I AGREE	
** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the award document or agency specific instructions.	
Authorized Representative:	
Prefix: <input type="text"/>	* First Name: <input type="text" value="Courtney"/>
Middle Name: <input type="text"/>	
* Last Name: <input type="text" value="Shippy"/>	
Suffix: <input type="text"/>	
* Title: <input type="text" value="Mayor"/>	
* Telephone Number: <input type="text" value="785-632-2418"/>	Fax Number: <input type="text"/>
* Email: <input type="text" value="cshippy@lawrenceks.org"/>	
* Signature of Authorized Representative: <input type="text" value="CS Shippy"/>	* Date Signed: <input type="text" value="8/7/22"/>

Specific HOME Certifications

The HOME participating jurisdiction certifies that:

Tenant Based Rental Assistance -- If it plans to provide tenant-based rental assistance, the tenant-based rental assistance is an essential element of its consolidated plan.

Eligible Activities and Costs -- It is using and will use HOME funds for eligible activities and costs, as described in 24 CFR §§92.205 through 92.209 and that it is not using and will not use HOME funds for prohibited activities, as described in §92.214.

Subsidy layering -- Before committing any funds to a project, it will evaluate the project in accordance with the guidelines that it adopts for this purpose and will not invest any more HOME funds in combination with other Federal assistance than is necessary to provide affordable housing;



Signature of Authorized Official

6.7.22

Date

Mayor

Title

Compliance with Anti-discrimination laws -- The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d) and the Fair Housing Act (42 U.S.C. 3601-3619) and implementing regulations.

Lead-Based Paint -- Its activities concerning lead-based paint will comply with the requirements of 24 CFR Part 35, Subparts A, B, J, K and R.

Compliance with Laws -- It will comply with applicable laws.



Signature of Authorized Official

6.7.22
Date

Mayor

Title

OPTIONAL Community Development Block Grant Certification

Submit the following certification only when one or more of the activities in the action plan are designed to meet other community development needs having particular urgency as specified in 24 CFR 570.208(e):

The grantee hereby certifies that the Annual Plan includes one or more specifically identified CDBG-assisted activities which are designed to meet other community development needs having particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community and other financial resources are not available to meet such needs.



Signature of Authorized Official

6.7.22

Date

Mayor

Title

Specific Community Development Block Grant Certifications

The Entitlement Community certifies that:

Citizen Participation -- It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

Community Development Plan -- Its consolidated plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that have been developed in accordance with the primary objective of the CDBG program (i.e., the development of viable urban communities, by providing decent housing and expanding economic opportunities, primarily for persons of low and moderate income) and requirements of 24 CFR Parts 91 and 570.

Following a Plan -- It is following a current consolidated plan that has been approved by HUD.

Use of Funds -- It has complied with the following criteria:

1. Maximum Feasible Priority. With respect to activities expected to be assisted with CDBG funds, it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low- and moderate-income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include CDBG-assisted activities which the grantee certifies are designed to meet other community development needs having particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available (see Optional CDBG Certification).

2. Overall Benefit. The aggregate use of CDBG funds, including Section 108 guaranteed loans, during program year(s) 2020-2022 (a period specified by the grantee of one, two, or three specific consecutive program years), shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period.

3. Special Assessments. It will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108 loan guaranteed funds, by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

In addition, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

Excessive Force -- It has adopted and is enforcing:

1. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and
2. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction.

CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

Affirmatively Further Fair Housing --The jurisdiction will affirmatively further fair housing.

Uniform Relocation Act and Anti-displacement and Relocation Plan -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, (42 U.S.C. 4601-4655) and implementing regulations at 49 CFR Part 24. It has in effect and is following a residential anti-displacement and relocation assistance plan required under 24 CFR Part 42 in connection with any activity assisted with funding under the Community Development Block Grant or HOME programs.

Anti-Lobbying --To the best of the jurisdiction's knowledge and belief:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and
3. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

Authority of Jurisdiction --The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

Consistency with plan --The housing activities to be undertaken with Community Development Block Grant, HOME, Emergency Solutions Grant, and Housing Opportunities for Persons With AIDS funds are consistent with the strategic plan in the jurisdiction's consolidated plan.

Section 3 -- It will comply with section 3 of the Housing and Urban Development Act of 1968 (12 U.S.C. 1701u) and implementing regulations at 24 CFR Part 75.


Signature of Authorized Official

07.05.2022
Date

Mayor
Title

APPENDIX TO CERTIFICATIONS

INSTRUCTIONS CONCERNING LOBBYING CERTIFICATION:

Lobbying Certification

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.