



# City of Lawrence

PLANNING & DEVELOPMENT SERVICES

## 2020 Action Plan



Consolidated Plan 2018-2022

# Executive Summary

## AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

### 1. Introduction

This Annual Action Plan provides a basis and strategy for the use of federal funds granted to the City of Lawrence by the U.S. Department of Housing and Urban Development (HUD) under the Community Development Block Grant (CDBG) and Home Investment Partnerships (HOME) programs. This Annual Action Plan (Year three of the 2018 - 2022 Consolidated Plan) covers the period beginning August 1, 2020 through July 31, 2021, including one program year. Programs and activities described in this plan are intended to primarily benefit low and moderate-income residents of the City of Lawrence, neighborhoods with high concentrations of low-income and moderate-income residents, and the city as a whole. This plan is the product of public outreach, public hearings, and consultation with over 50 agencies, groups, and organizations involved in the development of affordable housing, creation of job opportunities for low and moderate-income residents, and/or provision of services to children, elderly persons, persons with disabilities, and homeless persons. A complete draft of this plan has been made available for public review and comment for a 30-day period beginning May 18, 2020. The availability of both the draft plan and the final plan is advertised in the Lawrence Journal-World newspaper and the complete documents are available for review at the City's website [http://www.lawrenceks.org/pds/reports\\_plans/](http://www.lawrenceks.org/pds/reports_plans/) and in print form in the office of Planning and Development Services.

The City has exercised a HUD-approved waiver of the Public Service cap on activities for 2020. Due to the Coronavirus pandemic, the local need for public services has been increased exponentially. The City made the decision to recommend full funding of the Lawrence Community Shelter which will provide direct client services to vulnerable groups in the community for COVID-related re-housing activities. This follows the lead of the Unified Command in the community-wide COVID pandemic response.

### 2. Summarize the objectives and outcomes identified in the Plan

The City has prioritized the following for projects and activities:

- provide services that respond to critical, identifiable and unmet needs (CDBG and HOME);
- address Critical Success Factors as established by the City Commission (CDBG and HOME);
- address priority needs outlined in the Consolidated Plan (CDBG and HOME);
- have a high benefit to low-income persons (CDBG and HOME);
- are clearly defined as to scope, location, need, budget, goals, beneficiaries and means for evaluation of program progress, with evaluation criteria that are specific, measurable, and realistic (CDBG and HOME);

- present a reasonable, sound budget and have a clear sustainability plan that is consistent with the budget and that demonstrates that the applicant has the capacity and the capability to implement the proposed plan successfully (CDBG and HOME);
- maximize the use of outside funds (non-CDBG/non-HOME or other City funds);
- support or coordinate with other community development efforts (CDBG and HOME);
- provide a housing or neighborhood benefit as described in the Step Up to Better Housing strategy (CDBG and HOME); and
- provide for a **permanent** period of affordability (HOME).

### **3. Evaluation of past performance**

Since the late 1990's, the City of Lawrence used the Step Up to Better Housing strategy as the basis for funding decisions made by the former Community Development Advisory Committee (CDAC). The strategy aligned with the Consolidated Plan goals. The Strategy was approved by the City Commission, and had been reaffirmed on a yearly basis by the CDAC prior to allocating funding for CDBG and HOME activities and projects. Guided by this strategy, funding was consistently allocated to one of five areas: Emergency Shelter, Transitional Housing, Permanent/Permanent Supportive Housing, Revitalized Neighborhoods, and Community Facilities. While this year's funding priorities took the City Commission Strategic Plan into account when recommending funding, the Step Up to Better Housing Strategy and public input continued to provide a significant benefit to sustaining services in the community that serve low-moderate income individuals and families, as well as to effectively meet the three objectives of providing decent, affordable housing, suitable living environments, or economic opportunities. The City of Lawrence Community Development Division has been very successful at providing homeowner improvement programs such as weatherization, comprehensive housing rehabilitation, emergency and furnace loans, and first-time homebuyer rehabilitation. Public service agencies and CDBG funded neighborhood associations provide reporting on performance measures, and other capital improvement projects such as traffic calming devices and sidewalk gap construction have provided immediate community benefits. The partnership between the Lawrence-Douglas County Housing Authority and the City has produced a highly successful Tenant-Based Rental Assistance (TBRA) program, and the City's partnership with Tenants to Homeowners (The City's CHDO) and Lawrence Habitat for Humanity has proven very effective in providing affordable options to first-time homebuyers.

### **4. Summary of Citizen Participation Process and consultation process**

The City provides for and encourages citizens to participate in the development of all the Plans covered by the Citizen Participation Plan. The City further encourages participation by low- and moderate-income persons, particularly those persons living in areas designated by the jurisdiction as a revitalization area or in a slum and blighted area and in areas where CDBG funds are proposed to be used, and by residents of predominantly low- and moderate-income neighborhoods, as defined by the City. The City will take appropriate actions to encourage the participation of all citizens, including minorities and non-English speaking persons, as well as persons with disabilities.

The City encourages the participation of local and regional institutions, Continuums of Care, and other organizations (including businesses, developers, nonprofit organizations, philanthropic organizations, and community-based and faith-based organizations) in the process of developing and implementing the Plans. The City encourages the participation of public and private organizations, including broadband internet service providers, organizations engaged in narrowing the digital divide, agencies whose primary responsibilities include the management of flood prone areas, public land or water resources, and emergency management agencies in the process of developing the Plans.

The City encourages, in conjunction with consultation with public housing agencies (PHA), the participation of residents of public and assisted housing developments (including any resident advisory boards, resident councils, and resident management corporations) in the process of developing and implementing the Plans, along with other low-income residents of targeted revitalization areas in which the developments are located. The City will make an effort to provide information to the PHA about the AFH, AFFH strategy, and consolidated plan activities related to its developments and surrounding communities so that the PHA can make this information available at the annual public hearing(s) required for the PHA Plan.

The City will explore alternative public involvement techniques and quantitative ways to measure efforts that encourage citizen participation in a shared vision for change in communities and neighborhoods, and the review of program performance; e.g., use of focus groups and the Internet.

The City will provide citizens with a reasonable opportunity to comment on the Plans and on substantial amendments to the Plans, and will make the citizen participation plan public. The citizen participation plan will be in a format accessible to persons with disabilities, upon request.

The City will take reasonable steps to provide language assistance to ensure meaningful access to participation by non-English-speaking residents of the community. The City of Lawrence Community Development Division (CDD) Limited English Proficiency (LEP) Plan is established pursuant to and in accordance with Title VI of the Civil Right Act of 1964, Executive Order 13166, "Improving Access to Services for Persons With Limited English Proficiency," and the Department of Housing and Urban Development's (HUD) Final Guidance to Federal Financial Assistance Recipients Regarding Title VI Prohibition Against National Origin Discrimination Affecting Limited English Proficient Persons, dated January 22, 2007, and effective February 21, 2007. The current CDD LEP Plan is available for public review online at: [https://lawrenceks.org/pds/reports\\_plans/](https://lawrenceks.org/pds/reports_plans/).

## **5. Summary of public comments**

A copy of the public hearing minutes and any written comment has been attached to this Plan.

## **6. Summary of comments or views not accepted and the reasons for not accepting them**

Staff accepted all comments and views that were submitted and they are all attached to this Plan. This year began the first year of the “new” procedures for allocation of the CDBG Public Service funding. The procedures included a staff review team from the City, and a scoring matrix that is new to the process entirely. Historically there have been two different sections of applicants for CDBG Public Service funding. Public Service Agencies that are providing direct services and low-moderate income neighborhood associations. In the past, the Community Development Advisory Committee split the public service pot between agencies providing Low-Mod clientele services and Neighborhoods providing communications on a low-mod area benefit. The new procedures looked at the applications under one pot of funding with a scoring matrix that spoke to priorities and related CDBG objectives. There was a scoring gap between agencies and neighborhoods that did shift the way the resources were recommended to the City Commission. Going through the Citizen Participation Plan for this process and utilizing the public comment period, staff received a large amount of public comment, all from neighborhood organizations. This comment was all turned into the City Commission for their consideration when looking at the funding recommendations. Based on the comments received, the City Commission slightly shifted resources within the public service category and provided the four low-mod neighborhood associations with additional funding. The comments were taken very seriously by staff and by the City Commission, and in the fall there will be a review of the process for allocation with substantial low-moderate income neighborhood association outreach and discussions.

## **7. Summary**

Several strategies and plans go into the creation of project and activity selection. These include the “Step up to Better Housing” strategy topic of housing focused neighborhood revitalization. Other considerations include the Lawrence City Commission’s Strategic Plan Critical Success Factors, the Consolidated Plan priority needs, and the Consolidated Plan Assessment of Fair Housing needs. All of these plans/factors/needs are attached to this document.

The Critical Success Factors for 2020 as identified by the Lawrence City Commission include effective governance and professional administration, safe, healthy, and welcoming neighborhoods, innovative infrastructure and asset management, commitment to core services, sound fiscal stewardship, collaborative solutions, and economic growth and security.

Consolidated Plan Priority Needs utilized in 2020 are: improved quality of owner occupied housing, availability of affordable rental units, housing for the homeless, accessibility of affordable rental housing, homeless prevention services, availability of affordable owner housing, quality/quantity/access of public improvements, public services for LMI persons and neighborhood improvement and stability.

AFH Consolidated Plan Priority Needs include: lack of resources – fair Housing agencies and organizations, location and type of affordable housing, availability of affordable housing units in a range of sizes, lack of affordable, accessible housing in a range of sizes, expand housing choice and access to opportunity, loss of affordable housing, source of income discrimination, lack of access due to high housing costs, and displacement of residents to economic pressure.

In addition, the City has exercised a HUD-approved waiver of the Public Service cap on activities for 2020. Due to the Coronavirus pandemic, the local need for public services has been increased exponentially. The City made the decision to recommend full funding of the Lawrence Community Shelter which will provide direct client services to vulnerable groups in the community for COVID-related re-housing activities. This follows the lead of the Unified Command in the community-wide COVID pandemic response.

**PR-05 Lead & Responsible Agencies – 91.200(b)**

**1. Agency/entity responsible for preparing/administering the Consolidated Plan**

Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
CDBG Administrator	LAWRENCE	Planning and Development Services
HOME Administrator	LAWRENCE	Planning and Development Services

**Table 1 – Responsible Agencies**

**Narrative (optional)**

The lead agency for the Consolidated Plan is the Community Development Division of the Planning and Development Services Department, City of Lawrence, KS. This division and department oversaw the development of the plan. One citizen advisory board, the Affordable Housing Advisory Board (AHAB) contributed by discussing and recommending allocations for the HOME funding. A city staff group of comprised of representatives from the Community Development Department (2), the Finance Department (1), and the City Manager’s Office (1) provided recommendations for the CDBG Public Service Funding. Representatives from the Community Development Division and the Municipal Services and Operations Department recommended allocations for various homeowner housing rehabilitation programs and infrastructure projects. Funding for 2020 was sufficient to recommend fully funding agency Non-Public Service projects. The City Commission was the ultimate decision body for final funding allocations that are submitted to HUD with this plan.

**The Affordable Housing Advisory Board (AHAB) Purpose:**

Established by Ordinance No. 9427, as amended on February 6, 2018, the purpose of the Affordable Housing Board is to:

1. Advise the Governing Body regarding issues affecting affordable housing and supportive services in the community;

2. Oversee and facilitate the purpose of the Affordable Housing Trust Fund, which is to support the acquisition, rehabilitation, and development of affordable housing and supportive services so that all persons in the community have access to independent living with dignity;
3. Make recommendations to the Governing Body regarding the expenditure of money from the Affordable Housing Trust Fund in order to fund projects, as reviewed and approved by the Board, that are consistent with the purpose of the Affordable Housing Trust Fund; and
4. Make recommendations to the Governing Body regarding the cultivation and maintenance of steady and various streams of income to fund the Affordable Housing Trust Fund. However, the Board shall not apply for any grant without prior approval of the Governing Body; nor shall it accept any gift or donation without prior approval of the Governing Body.

Members of the Board shall serve three (3) year terms, except when appointed to complete an unexpired term. As established by the bylaws, the terms of Board members shall be staggered so that no more than one-third of the Board's terms shall expire each year. No member shall serve more than two (2) consecutive full, 3-year terms. All members of the board shall serve without compensation

### **Consolidated Plan Public Contact Information**

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## **AP-10 Consultation – 91.100, 91.200(b), 91.215(I)**

### **1. Introduction**

The following information is compromised of the agencies that have served on committees, provided direct input or provided input via other means, CDBG, HOME, Lawrence HTF, and CoC-funded sub-recipients, and delivered the CDBG and HOME services directly. The Consolidated Plan and Action Plan process is a year-round accumulation of reports, discussions, analysis, and observations. All of the agencies/groups listed below have had a part in the final product as well as decisions and discussions that happen year-round.

#### **Provide a concise summary of the jurisdiction’s activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(I))**

Lawrence has a very strong commitment to agency coordination, and because of this commitment and the effort to bring community agencies and providers together, this has been very successful. City staff attends quarterly meetings at the Lawrence-Douglas County Housing Authority. Agendas for advisory committees are structured so as to obtain reports and feedback from community partners. Staff additionally is involved in Continuum of Care efforts in the community. Because of the effort to bring all stakeholders to the table, no matter what the issue or discussion, there is a strong knowledge of community resources among the agencies. Lawrence is home to a very strong referral network and very effective discussions regarding needs analysis and service delivery.

#### **Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.**

Lawrence and Douglas County are a part of the Kansas Balance of State (BoS) Continuum of Care (CoC). The BoS CoC consists of eight regions containing 101 counties. Lawrence and Douglas County is its own region within the CoC. Danelle Walters, Community Development Manager in the Community Development Division formerly served for three years as the Chair of the BoS CoC Committee as well as the regional coordinator for the Lawrence/Douglas County region. The CoC committee meets on a monthly basis and there are reports heard from each region including Lawrence/Douglas County. In addition, Lawrence/Douglas County is active in the Coordinated Entry process.

Community service providers and partners meet on a year-round basis regarding Point-In-Time (PIT) homeless count efforts. The PIT numbers are used throughout the community in varying capacities, and because of the efforts of the City and the service providers, the importance and impact of the count are appreciated and every effort is made to perform an effective and efficient count. In addition, the City of Lawrence is an Emergency Solutions Grant recipient through the State of Kansas and coordination

between the City and the CoC is reached in that way as well. Within the community, the numbers received as part of the PIT efforts are implemented into the Community Housing Vision, and gaps are identified from what housing services are available and what the actual need is. The BoS has not reported any unaccompanied youth in recent years, and the community has placed a special emphasis on homeless families with children. Agencies have examined their programs and resources to service this particular population. Referral sources are utilized when a particular sector of homeless are unable to obtain resources in Lawrence or Douglas County.

**Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS**

Lawrence is a state ESG recipient, and consults with both the funding agency, the Kansas Housing Resources Corporation (KHRC), as well as the CoC. KHRC surveyed the CoC participating agencies and developed their funding plan and performance standards. Lawrence also participated in the Consolidated Plan process with the State, as well as attended training on ESG. In 2019 the City of Lawrence funded two agencies with their ESG allocation, the Willow Domestic Violence Center and Catholic Charities of NE Kansas. The City also works with KHRC in the local implementation of the HMIS and participated in the selection of a new HMIS vendor. The City facilitates training, provides agency feedback to the vendor, and in addition staff has also attended the HMIS training.

**2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction's consultations with housing, social service agencies and other entities**

**Table 2 – Agencies, groups, organizations who participated**

1	<b>Agency/Group/Organization</b>	LAWRENCE
	<b>Agency/Group/Organization Type</b>	Other government - Local Grantee Department
	<b>What section of the Plan was addressed by Consultation?</b>	All parts, including creation of the Consolidated Plan.
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Lead Agency. Delivers homeowner improvement programs. Lead-based paint strategy, market analysis, program monitoring and administration. Floodplain management. Broadband consultation with providers.
2	<b>Agency/Group/Organization</b>	Community Development Advisory Committee
	<b>Agency/Group/Organization Type</b>	City Advisory Board
	<b>What section of the Plan was addressed by Consultation?</b>	All parts of the Consolidated Plan/Annual Action Plan
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Allocation of funding in 2019 for CDBG and HOME, held public hearings, took citizen input and citizen participation. Recommended funding to City Commission.
3	<b>Agency/Group/Organization</b>	Balance of State CoC
	<b>Agency/Group/Organization Type</b>	Contium of Care
	<b>What section of the Plan was addressed by Consultation?</b>	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy

	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The Coalition for Homeless Concerns is the regional planning group for the CoC. Recommendations made for funding, support of projects, recruitment of potential applicants. Participation in state-wide CoC meetings and required data gathering for HUD
4	<b>Agency/Group/Organization</b>	Affordable Housing Advisory Board
	<b>Agency/Group/Organization Type</b>	City Advisory Board
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Non-Homeless Special Needs Market Analysis
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Advisory board that recommends funding from the city's Housing Trust Fund. Commissioned a comprehensive housing market analysis in 2018.
5	<b>Agency/Group/Organization</b>	Bert Nash Mental Health Center
	<b>Agency/Group/Organization Type</b>	Services - Housing Services-homeless
	<b>What section of the Plan was addressed by Consultation?</b>	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Participation in CoC regional activities, transitional housing consultation, Point-In-Time data collection. Participant in creating and implementation of Community Housing Vision. Active in regional planning for the CoC. Provides input on unsheltered homeless and homeless needs gap analysis.

6	<b>Agency/Group/Organization</b>	Coalition for Homeless Concerns
	<b>Agency/Group/Organization Type</b>	Regional organization
	<b>What section of the Plan was addressed by Consultation?</b>	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Regional group for the Lawrence/Douglas County Balance of State. Provide input on homeless concerns and provide discussion of solutions. The CHC also holds community forums and discussions on the issues seen by the homeless community as well as the agencies that serve them
7	<b>Agency/Group/Organization</b>	Habitat for Humanity
	<b>Agency/Group/Organization Type</b>	Housing
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Market Analysis
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Developer using HOME funds. Provides the department with plans for housing development within the community via the grant application.
8	<b>Agency/Group/Organization</b>	HOUSING AND CREDIT COUNSELING, INC
	<b>Agency/Group/Organization Type</b>	Service-Fair Housing
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Non-Homeless Special Needs

	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	CDBG sub-recipient. Provides monthly client reporting. Provides analysis of needs within grant application. Participation in CDAC public hearings.
9	<b>Agency/Group/Organization</b>	INDEPENDENCE, INC
	<b>Agency/Group/Organization Type</b>	Housing Services-Persons with Disabilities
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Non-Homeless Special Needs AFH
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	CDBG sub-recipient. Provides accessibility improvements for disabled renters and owner-occupants. Provides demographics and input to staff regarding their clientele. Participant in Community Health Plan regarding Housing needs.
10	<b>Agency/Group/Organization</b>	Lawrence Homebuilder's Association
	<b>Agency/Group/Organization Type</b>	Housing
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Affordable Housing
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Work with building codes and standards. Provide input on process as well as gaps and enhancements in the construction of permanent housing in the community. Active participant on AHAB.
11	<b>Agency/Group/Organization</b>	LAWRENCE COMMUNITY SHELTER
	<b>Agency/Group/Organization Type</b>	Services-homeless

	<b>What section of the Plan was addressed by Consultation?</b>	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy AFH
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	LCS is the only emergency homeless shelter in Lawrence. Active participant in the regional CoC effort. CDBG sub-recipient. Reports monthly on demographics of clientele. Meets regularly with CDD staff regarding needs analysis and recommendations. ESG funded agency.
12	<b>Agency/Group/Organization</b>	LAWRENCE HOUSING AUTHORITY
	<b>Agency/Group/Organization Type</b>	PHA
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Public Housing Needs Homeless Needs - Families with children Homelessness Strategy AFH
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	HOME sub-recipient for TBRA program. Meets regularly with CDD staff regarding TBRA, Section 8, Moving to Work, and case management. Administered HPRP program for the City. Monthly reporting to HIAC regarding programs. Very active in community partnerships, LIHTC projects, and is also a CoC funded-agency with a PSH program. Active participant in AHAB.
13	<b>Agency/Group/Organization</b>	TENANTS TO HOMEOWNERS, INC
	<b>Agency/Group/Organization Type</b>	Housing

	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Non-Homeless Special Needs AFH
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	HOME program Community Housing Development Organization (CHDO). Quarterly meeting with staff regarding projects and consistent market analysis. Works with first-time homebuyer rehabilitation, CHDO set-aside, Neighborhood Stabilization Program, LIHTC, and permanent housing development. Administers Lawrence Community Housing Trust. Active participant in AHAB.
14	<b>Agency/Group/Organization</b>	Department for Children and Families
	<b>Agency/Group/Organization Type</b>	Services-Children Other government - State
	<b>What section of the Plan was addressed by Consultation?</b>	Non-Homeless Special Needs
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Participant in LDCHA transitional housing program. MOU with LDCHA for case management of TBRA clients. Provides assessment and details of services in community. Provides consultation to the plan for foster care discharge. AHAB participant.
15	<b>Agency/Group/Organization</b>	THE SALVATION ARMY
	<b>Agency/Group/Organization Type</b>	Housing Services-Persons with Disabilities Services-homeless
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Homelessness Needs - Veterans Non-Homeless Special Needs



	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	CoC-funded agency for Permanent Supportive Housing as well as Supportive Services, participant in TBRA program case management, active in regional CoC. Assistance with PIT and data collections for HUD-required information. Provide analysis and assessment of service needs and gaps. Oversees SSVF program.
16	<b>Agency/Group/Organization</b>	THE WILLOW DOMESTIC VIOLENCE CENTER
	<b>Agency/Group/Organization Type</b>	Services-Victims of Domestic Violence
	<b>What section of the Plan was addressed by Consultation?</b>	Homeless Needs - Families with children Non-Homeless Special Needs
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Provide reports to committees on successes and challenges to deliver DV services. Participant in the CoC activities, including PIT data collection. Partner with LDCHA for TBRA program. ESG sub-recipient.
17	<b>Agency/Group/Organization</b>	City of Lawrence MSO
	<b>Agency/Group/Organization Type</b>	Other government - Local
	<b>What section of the Plan was addressed by Consultation?</b>	Non-housing Community Development
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	CDBG sub-recipient. Completed inventory of city sidewalk conditions and created a sidewalk gap program to address the needs of walkability in CDBG-funded neighborhoods, as well as other area benefit locations. Consults with CDD staff regarding analysis of neighborhood conditions and strategy to repair such areas. Also works with neighborhoods to provide area capital improvements such as neighborhood crosswalks, storm water management, and street repair.
18	<b>Agency/Group/Organization</b>	Neighborhood Groups/Associations
	<b>Agency/Group/Organization Type</b>	Neighborhood Associations

	<b>What section of the Plan was addressed by Consultation?</b>	Market Analysis Non-Housing Community Development
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Low-moderate income neighborhoods can qualify for CDBG operating and coordinator funding. Currently four neighborhoods receive funding: Brook Creek, Pinckney, East Lawrence, and Schwegler. The associations provide detailed neighborhood assessments of services, condition, and needs in application. Work directly with Planning with zoning requests and with the Municipal Services and Operations department on neighborhood capital improvement projects.
19	<b>Agency/Group/Organization</b>	Lawrence Police Department
	<b>Agency/Group/Organization Type</b>	Other government - Local
	<b>What section of the Plan was addressed by Consultation?</b>	Homelessness Strategy Non-Homeless Special Needs
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Collaboration with the Lawrence Police Department in the Development Services Department includes assistance to staff. Provide input from a public safety viewpoint regarding homelessness issues and additionally provide input on code enforcement issues, including blight and violating properties.
20	<b>Agency/Group/Organization</b>	Douglas County Sheriff's Office
	<b>Agency/Group/Organization Type</b>	Other government - County
	<b>What section of the Plan was addressed by Consultation?</b>	Homelessness Strategy Non-Homeless Special Needs
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Provide consultation on re-entry challenges and implemented procedures. Provide input on the specific population leaving incarceration. Active in CoC data collection and meetings as well. Also active in TBRA program with the LDCHA.

21	<b>Agency/Group/Organization</b>	Family Promise of Lawrence
	<b>Agency/Group/Organization Type</b>	Housing Services-homeless
	<b>What section of the Plan was addressed by Consultation?</b>	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Active participant in regional CoC efforts, as well as represented on the AHAB. Provide information on their population including challenges to reaching permanent housing. Active participant on AHAB.
22	<b>Agency/Group/Organization</b>	Lawrence Memorial Hospital
	<b>Agency/Group/Organization Type</b>	Services-Health Publicly Funded Institution/System of Care
	<b>What section of the Plan was addressed by Consultation?</b>	Homelessness Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Provides detailed reporting on homeless and ER service. Provide consultation on discharge planning.
23	<b>Agency/Group/Organization</b>	Lawrence Business Community
	<b>Agency/Group/Organization Type</b>	Civic Leaders
	<b>What section of the Plan was addressed by Consultation?</b>	Homelessness Strategy AFH

	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Provides input on challenges that the business community faces with homelessness in the downtown business district. Facilitates discussions with community members regarding homelessness.
24	<b>Agency/Group/Organization</b>	Catholic Charities of NE Kansas
	<b>Agency/Group/Organization Type</b>	Services-homeless
	<b>What section of the Plan was addressed by Consultation?</b>	Homelessness Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	CDBG and ESG recipient. Active partner with LDCHA in TBRA program. Provides assessment information regarding service delivery in the community.
25	<b>Agency/Group/Organization</b>	Local Broadband Providers
	<b>Agency/Group/Organization Type</b>	Broadband/Fiber
	<b>What section of the Plan was addressed by Consultation?</b>	Market Analysis
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Includes MidCo. Companies are working with the City on strategic goals centered around broadband and fiber access for the community.
26	<b>Agency/Group/Organization</b>	Justice Matters
	<b>Agency/Group/Organization Type</b>	Housing Regional organization
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment

	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Active participant in AHAB meetings, provide research and recommendations to AHAB regarding housing.
27	<b>Agency/Group/Organization</b>	The University of Kansas
	<b>Agency/Group/Organization Type</b>	University
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Market Analysis
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	AHAB participant. Provides information on student population in regard to housing needs.
28	<b>Agency/Group/Organization</b>	Chamber of Commerce
	<b>Agency/Group/Organization Type</b>	Civic Leaders
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Market Analysis
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	AHAB participant.
29	<b>Agency/Group/Organization</b>	Lawrence-Douglas County Unified Command
	<b>Agency/Group/Organization Type</b>	Civic Leaders – Disaster Response
	<b>What section of the Plan was addressed by Consultation?</b>	Emergency Response needs

<p><b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b></p>	<p>Advised on emergency disaster response needs in the community. Informed and advised on LCS challenges leading to determination for usage of Public Service cap waiver to fully fund shelter activities to address COVID-related challenges.</p>
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**Identify any Agency Types not consulted and provide rationale for not consulting**

The City makes a strong effort to ensure that all service providers and agencies that provide services directly pertaining to the Consolidated Planning process have been involved in some type of consultation. Some have been consulted during other meetings and other forums. There have been no agencies purposely left off of communication efforts or meeting invitations. The City of Lawrence works very hard to ensure strong and positive community collaboration.

**Other local/regional/state/federal planning efforts considered when preparing the Plan**

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	Kansas Statewide Homeless Coalition	Coordination in terms of homeless program delivery and strategic planning. Technical assistance to grantees, support to applicants.
Horizon 2040	Lawrence/Douglas County Metropolitan Planning Organization	Development, HOME included, abides by the City's Land Use Plan, including but not limited to building codes and zoning requirements. In the process of updating.
2019-2023 Kansas Consolidated Plan	Kansas Housing Resources Corp	The City of Lawrence is an ESG recipient from the State of Kansas, and there have been several community projects that have involved LIHTC that obtain entry-level CDAC recommendations. In addition, the CHDO, Tenants to Homeowners has been a past recipient of State HOME funds. The City of Lawrence has also been a past recipient of NSP and HPRP funding, outlined in this plan.

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Transportation 2030	Lawrence/Douglas County Metropolitan Planning Organization	Long-Range Transportation Plan. Overlap in the transportation plan occurs with bus routes and walkability routes within the community, especially in low-moderate income areas. CDBG funds are used for sidewalk repair and public facility projects, all affected by the ability to reach the destination agency or area.

**Table 3 – Other local / regional / federal planning efforts**

**Narrative**

The City of Lawrence regularly consults with the State of Kansas as well as Douglas County government. While the CDBG and HOME funding affect the city itself, importance is placed on effective collaboration with all agencies with the same cause and goals. The goals of the Consolidated Plan and corresponding Annual Action Plans should be, and are, efforts that have the support of the three levels of government in our community. Several CDBG and HOME-funded agencies work with both the City and the County to reach their goals and deliver their services. As Lawrence is the primary city in Douglas County where many of the service agencies are located, County partnerships are crucial to provide the level of service necessary to accomplish goals and serve the greater community. The City has a history of strong partnerships with both the State and County and look to continue those relationships and collaborations moving forward.

Additional consultation occurred with USD 497 regarding the Assessment of Fair Housing goals, as well as with other housing providers. BBC Consultants out of Denver additionally performed a Housing Market Assessment in Lawrence in the beginning of 2018 and provided information based on their phone surveys, focus groups, and online surveys.

## **AP-12 Participation – 91.105, 91.200(c)**

### **1. Summary of citizen participation process/Efforts made to broaden citizen participation Summarize citizen participation process and how it impacted goal-setting**

The City of Lawrence abides by the Citizen Participation Plan most recently amended in April of 2020. The process makes it possible for anyone who wants to be involved to be able to provide input and have their ideas and recommendations heard. There are two public hearings yearly. Citizens have the opportunity at both public hearings to speak to the staff and assist in planning and creation of the Consolidated Plan. Public hearings are advertised in the Lawrence Journal-World, and agendas/minutes from every CDD-staffed Citizen advisory board are published for citizen review on the website a minimum of one week prior to the scheduled meeting. A listserv notifies citizens of upcoming meetings and other items. Every effort is made to reach groups such as residents of low-moderate income neighborhoods, minorities, non-English speaking persons, persons with disabilities, public housing residents and other organizations such as the CoC, businesses, development officials, city government, and faith-based organizations. In addition, the Director of Planning and Development Services has frequently met with citizens who have concerns, challenges, or recommendations for community development. The City Manager has also worked with citizens that may be able to apply for a CDBG-funded program as a referral source, offering input on their behalf regarding the Plan. Citizen participation is the heart of the consolidated planning process, involving citizens in decisions that directly affect their lives. The Citizen Participation Plan formally designates structures, procedures, roles and policies to be followed by program participants. A secondary purpose of this Plan is to implement federal regulations regarding citizen participation for the consolidated planning process described by Title 24 CFR 91.105 of the Housing and Community Development Act of 1974, as amended. Nothing in this Plan shall restrict the responsibility and authority of the City of Lawrence (City) from developing and executing its Consolidated Plan. The Annual Action Plan and Investment Summary were made available for review on May 18, 2020. The plan was available on the City's website, [https://lawrenceks.org/pds/reports\\_plans](https://lawrenceks.org/pds/reports_plans). The first public hearing was held June 2, 2020, and the second public hearing will be held on or around September 14, 2020. The public notice for the hearing was published in the May 18, 2020 Lawrence Journal-World, and the 30-day public comment period began May 18, 2020. The public hearings are both held at the City of Lawrence City Commission Chambers, 6 East 6th Street, Lawrence, KS 66044. Applicant agencies were notified of the process and dates via the listserv. Staff provided technical assistance to applicants throughout the allocation process, including a review of the application packet for eligibility and correct documentation. The City has resources to assist with those who are non-English speaking and a complete Limited English Proficiency Plan is available on the website and at the CDD offices.



As part of the city's 2018 Housing Market assessment, more than 2,000 residents and students were surveyed about their housing needs and preferences. This survey provided a unique dataset, customized to Lawrence, for the Needs Assessment and Housing Market sections. Results of the survey were also used to evaluate priority needs and goal setting.

**Citizen Participation Outreach**

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
1	Public Meetings	Minorities Persons with disabilities Non-targeted/broad community Residents of Public and Assisted Housing	Meeting minutes can be found here: <a href="#">June 2, 2020 Public Hearing</a>	Public comments are attached to this Plan	There were no comments not accepted.	<a href="#">June 2, 2020 Public Hearing</a>  <a href="#">June 16, 2020 Allocation Discussion – City Commission level</a>

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
2	Newspaper Ad	Minorities Persons with disabilities Non-targeted/broad community	NA	Public comments are attached to this Plan	There were no comments not accepted.	<a href="http://www.ljworld.com">www.ljworld.com</a>
3	Internet Outreach	Minorities Persons with disabilities Non-targeted/broad community Residents of Public and Assisted Housing	NA	Public comments are attached to this Plan.	There were no comments not accepted.	<a href="http://www.lawrenceks.org/pds">www.lawrenceks.org/pds</a>

**Table 4 – Citizen Participation Outreach**

## Expected Resources

### AP-15 Expected Resources – 91.220(c)(1,2)

#### Introduction

The priorities and accomplishment goals outlined in this document are based on assumptions about future funding levels for the Consolidated Plan programs. In all cases, the City of Lawrence has used the presumption of level-funding of each program at Federal Fiscal Year 2020 levels as outlined below. Because these programs are subject to annual Congressional appropriations as well as potential changes in funding distribution formulas or the number of communities eligible to receive entitlement grants, the accomplishment projections and planned activities are subject to change with availability of funding.

The City of Lawrence annually funds a portion of the budget of five agencies (The Salvation Army, Ballard Community Center, Lawrence Community Shelter, Housing and Credit Counseling, and the Willow Domestic Violence Center) that are also eligible for CDBG activities, usually at 1% to 4% of the agency budget. Additionally, the City of Lawrence funded a portion of the budget for four non-profit agencies (Boys and Girls Club of Lawrence, Health Care Access, The Shelter, Inc., and VanGo Mobile Arts) that do not typically receive CDBG funding, but who serve low- to moderate-income or homeless individuals and families. The City of Lawrence also funds a Homeless Outreach Team annually that is administered through the Bert

Nash Mental Health Center.

**Anticipated Resources**

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	758,473	50,000	250,000	1,058,473	1,500,000	The City will continue to derive strategy and priorities for housing and community development through the Consolidated Plan, the City Commission's Strategic plan, and the Step Up to Better Housing strategy, which was developed cooperatively with public and private agencies and community groups. Housing, housing services, and community development are the focus of the strategy, which is divided into five areas: emergency/temporary housing, transitional housing, permanent supportive housing, permanent housing and revitalized neighborhoods.

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
HOME	public - federal	Acquisition Homebuyer assistance Homeowner rehab Multifamily rental new construction Multifamily rental rehab New construction for ownership TBRA	446,291	25,000	0	471,291	794,314	The City will continue to derive strategy and priorities for housing and community development through the Consolidated Plan, the City Commission Strategic Plan, and the Step Up to Better Housing strategy, which was developed cooperatively with public and private agencies and community groups. Housing, housing services, and community development are the focus of the strategy, which is divided into five areas: emergency/temporary housing, transitional housing, permanent supportive housing, permanent housing and revitalized neighborhoods.

**Table 5 - Expected Resources – Priority Table**

**Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied**

The City continues to identify match contributions for the HOME program. Thus far, match has been provided from projects meeting HUD’s criteria for affordable housing activities (some with partial federal funding and some with no federal funding), including houses built or rehabilitated for sale to income-eligible buyers through the Lawrence Community Housing Trust, and houses built by Habitat for Humanity for sale to income-eligible families. The HOME program match has been obtained primarily from the following sources: (1) cash from non-federal sources for eligible affordable housing projects, such as cash donations from project supporters or grants from state or local government funds; (2) forgone fees and

charges for building permits, building permit plan reviews and demolition permits required for such eligible projects; (3) the appraised market value of real property donations for such eligible projects; and (4) the value of donated project design services, donated site preparation services, donated project construction materials and/or donated project labor for such eligible projects. Moving forward, the City will continue to identify HUD-eligible affordable housing activities, which may include new or additional affordable housing activity providers, and which may also include additional/new HOME program match contribution sources such as grants provided for projects through the City's Affordable Housing Trust Fund (supported by a new City sales tax initiated in 2018) or forgone fees and charges for items such as City or County taxes, land development fees, or certain City water and sewer utility fees.

For the Consolidated Planning period, it is anticipated that the City will continue to receive the Emergency Solutions Grant (ESG) annually from the State of Kansas. In 2019 the amount was \$95,400. For the 2019 ESG program year funds were used by two agencies to provide shelter operations and essential services, as well as homeless prevention, rapid re-housing, and HMIS support. The City of Lawrence Housing Trust will also be a highly utilized form of Affordable Housing investment in the community.

The City's Affordable Housing Trust Fund is funded by both Capital Improvement allocations through the City as well as a voter-approved sales tax initiative. Between those two sources, the Trust Fund is estimated to allow for around \$1,300,000 annually of affordable housing funds for use of (but not limited to) the development, rehabilitation, acquisition, and support services. The City's Affordable Housing Advisory Board, who makes funding recommendations for the HOME funding also makes the recommendations to the City Commission for Affordable Housing Trust project funding. In 2019 the Trust fund funded Tenants to Homeowners \$125,000 to help fund the acquisition and residential development of seven lots to be sold to income-eligible households, \$50,000 to the Lawrence-Douglas County Housing Authority and Family Promise of Lawrence for TBRA activities with case management, \$25,000 to Independence Inc. to assist renter and homeowner with accessibility modifications, \$50,000 to Habitat for Humanity for the construction of two new homes, \$350,000 to Wheatland Investments, Inc. to assist with a LIHTC project housing income-eligible senior housing, and \$125,000 to Porch Light Homes for development of three townhomes to be sold to income-eligible homebuyers.

**If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan**

This is not applicable to the City of Lawrence's Annual Action Plan.

**Discussion**

The City will continue to derive strategy and priorities for housing and community development through the Step Up to Better Housing strategy, the City Commission Strategic Plan Critical Factors, and the Consolidated Plan Priority Needs.

Resources will continue to be leveraged to provide the most the city can with limited funding. One citizen advisory board, the Affordable Housing Advisory Board (AHAB) recommended allocations for the HOME funding. A city staff group of comprised of representatives from the Community Development Department (2), the Finance Department (1), and the City Manager's Office (1) provided recommendations for the CDBG Public Service Funding. Representatives from the Community Development Division and the Municipal Services and Operations Department recommended allocations for various homeowner housing rehabilitation programs and infrastructure projects. Funding for 2020 was sufficient to recommend fully funding agency Non-Public Service projects. The City Commission was the ultimate decision body for final funding allocations that are submitted to HUD with this plan.

## Annual Goals and Objectives

### AP-20 Annual Goals and Objectives

#### Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Comprehensive Housing Rehabilitation	2018	2022	Affordable Housing	City of Lawrence	Improved quality of owner housing. AFH: Location and type of Affordable Housing AFH: Availability of AH units in a range of sizes AFH: Lack affordable, accessible hsg - range of sz AFH: Lack of access due to high housing costs AFH: Displacement of residents - to econ. pressure	CDBG: \$130,000	Homeowner Housing Rehabilitated: 1 Household Housing Unit  (Includes Activity Delivery Charges that will apply to all projects)



Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
2	First Time Homebuyer Assistance	2018	2022	Affordable Housing	City of Lawrence	Availability of affordable owner housing. AFH: Location and type of Affordable Housing AFH: Availability of AH units in a range of sizes AFH: Lack affordable, accessible hsg - range of sz AFH: Source of income discrimination AFH: Lack of access due to high housing costs AFH: Displacement of residents - to econ. pressure	HOME: \$61,830	Direct Financial Assistance to Homebuyers: 2 Households Assisted

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
3	First Time Homebuyer Rehabilitation	2018	2022	Affordable Housing	City of Lawrence	Availability of affordable owner housing. AFH: Location and type of Affordable Housing AFH: Availability of AH units in a range of sizes AFH: Lack affordable, accessible hsg - range of sz AFH: Source of income discrimination AFH: Lack of access due to high housing costs AFH: Displacement of residents - to econ. pressure	CDBG: \$0	
4	Energy Improvements - Weatherization	2018	2022	Affordable Housing	City of Lawrence	Improved quality of owner housing. AFH: Lack of access due to high housing costs AFH: Displacement of residents - to econ. pressure	CDBG: \$7,500	Homeowner Housing Rehabilitated: 4 Household Housing Unit
5	Emergency and Furnace Loans	2018	2022	Affordable Housing	City of Lawrence	Improved quality of owner housing.	CDBG: \$90,836	Homeowner Housing Rehabilitated: 20 Household Housing Unit

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
6	Accessibility Modifications	2018	2022	Affordable Housing Non-Homeless Special Needs	City of Lawrence	Accessibility of affordable rental housing. Improved quality of owner housing. AFH: Lack of access due to high housing costs	CDBG: \$49,500	Rental units rehabilitated: 2 Household Housing Unit Homeowner Housing Rehabilitated: 2 Household Housing Unit
7	Tenant-Based Rental Assistance	2018	2022	Affordable Housing Public Housing Homeless	City of Lawrence	Availability of affordable owner housing. Housing for the homeless. AFH: Location and type of Affordable Housing AFH: Availability of AH units in a range of sizes AFH: Lack affordable, accessible hsg - range of sz AFH: Source of income discrimination AFH: Lack of access due to high housing costs AFH: Displacement of residents - to econ. pressure	HOME: \$250,000	Tenant-based rental assistance / Rapid Rehousing: 20 Households Assisted
8	Property Acquisition/New Construction	2018	2022	Affordable Housing	City of Lawrence	Availability of affordable owner housing. AFH: Location and type of Affordable Housing	HOME: \$114,832	Homeowner Housing Added: 2 Household Housing Unit

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
9	Homeless/HIV/AIDS Services	2018	2022	Homeless Non-Homeless Special Needs	City of Lawrence	Housing for the homeless.  Responding to COVID-19 pandemic.	CDBG: \$52,432	Homeless Person Overnight Shelter: 180 Persons Assisted
10	Infrastructure	2018	2022	Non-Housing Community Development	City of Lawrence	Quality/quantity/access of public improvements.	CDBG: \$425,000	Persons benefitting will be updated when exact project locations are determined.
11	Public Services	2018	2022	Non-Homeless Special Needs	City of Lawrence	Homelessness prevention services. Public Services for LMI persons.	CDBG: \$64,540	Public service activities for Low/Moderate Income Housing Benefit: 446 Households Assisted
12	Neighborhood Assistance	2018	2022	Neighborhoods	City of Lawrence	Neighborhood improvement and stability.	CDBG: \$7,671	Public service activities other than Low/Moderate Income Housing Benefit: 8080 Persons Assisted
13	Non-public service	2018	2022	Non-Housing Community Development	City of Lawrence	Quality/quantity/access of public improvements.	CDBG: \$79,800	Will assist 12 units and approximately 45 individuals.

14	Administration	2018	2022	Administration	City of Lawrence	Accessibility of affordable rental housing. Availability of affordable owner housing. Availability of affordable rental units. Homelessness prevention services. Housing for the homeless. Improved quality of owner housing. Neighborhood improvement and stability. Public Services for LMI persons. Quality/quantity/access of public improvements. AFH: Lack of Resources - FH agencies and orgs AFH: Location and type of Affordable Housing AFH: Availability of AH units in a range of sizes AFH: Lack affordable, accessible hsg - range of sz AFH: Loss of Affordable Housing AFH: Source of income	CDBG: \$151,694 HOME: \$44,629	Other: 1 Other
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Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
						discrimination AFH: Lack of access due to high housing costs AFH: Displacement of residents - to econ. pressure		
15	AFH: Increase Affordable Housing Options	2018	2022	Affordable Housing	City of Lawrence	Accessibility of affordable rental housing. Availability of affordable owner housing. Availability of affordable rental units. AFH: Location and type of Affordable Housing AFH: Availability of AH units in a range of sizes AFH: Loss of Affordable Housing AFH: Lack of access due to high housing costs AFH: Displacement of residents - to econ. pressure	CDBG: \$0 HOME: \$0	Homeowner Housing Added: 1 Household Housing Unit

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
16	AFH: Explore Addtl. HTF Revenue Streams	2018	2022	Affordable Housing	City of Lawrence	<p>Accessibility of affordable rental housing.</p> <p>Availability of affordable owner housing.</p> <p>Availability of affordable rental units.</p> <p>Homelessness prevention services.</p> <p>Housing for the homeless.</p> <p>Improved quality of owner housing.</p> <p>AFH: Location and type of Affordable Housing</p> <p>AFH: Availability of AH units in a range of sizes</p> <p>AFH: Lack affordable, accessible hsg - range of sz</p> <p>AFH: Lack of access due to high housing costs</p> <p>AFH: Displacement of residents - to econ. pressure</p>	CDBG: \$0 HOME: \$0	Other: 1 Other
17	AFH: Maintain existing affordable housing	2018	2022	Affordable Housing	City of Lawrence	<p>Availability of affordable owner housing.</p> <p>Improved quality of owner housing.</p>	CDBG: \$0 HOME: \$0	Other: 1 Other

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
18	AFH: Improve public perception of affordable housing	2018	2022	Affordable Housing	City of Lawrence	AFH: Location and type of Affordable Housing AFH: Availability of AH units in a range of sizes AFH: Lack affordable, accessible hsg - range of sz AFH: Source of income discrimination	CDBG: \$0 HOME: \$0	Other: 1 Other
19	AFH: Commission a Housing Needs Market Assessment	2018	2022	Affordable Housing Public Housing Homeless	City of Lawrence	AFH: Location and type of Affordable Housing AFH: Availability of AH units in a range of sizes AFH: Lack affordable, accessible hsg - range of sz AFH: Loss of Affordable Housing	CDBG: \$0 HOME: \$0	Other: 1 Other
20	AFH: Expand housing choice and access to opportunity.	2018	2022	Affordable Housing Public Housing	City of Lawrence	AFH: Location and type of Affordable Housing AFH: Lack affordable, accessible hsg - range of sz	CDBG: \$0 HOME: \$0	Other: 1 Other

Table 6 – Goals Summary

## Goal Descriptions



<b>1</b>	<b>Goal Name</b>	Comprehensive Housing Rehabilitation
	<b>Goal Description</b>	Rehabilitation Loans may be offered to eligible applicants as funds are available. This program offers deferred or installment loans to income eligible homeowners to have necessary rehabilitation completed. This program may be run as a total rehabilitation project or may be run ala carte to assist eligible homeowners with necessary repairs to bring the home up to code. Any home pre-1978 will be capped at \$25,000 total per address. Currently the only funding for a program such as this comes from CDBG. Additional non-federal funding may become available through the City's Affordable Housing Trust Fund as those decisions are made and funding becomes available through the sales tax initiative. Includes Activity Delivery charges.
<b>2</b>	<b>Goal Name</b>	First Time Homebuyer Assistance
	<b>Goal Description</b>	All of the Department's programs work toward the goal of strengthening neighborhoods by improving the quality of housing stock and by making new or continued homeownership a possibility for low- and moderate- income residents of the City of Lawrence. The First Time Homebuyer Program provides closing costs, down payment assistance, and developer subsidy to income-qualified buyers to fill the gap between what a buyer can finance and what they can afford. The subsidy provided will remain in Trust and will keep the home permanently affordable for future buyers.
<b>3</b>	<b>Goal Name</b>	First Time Homebuyer Rehabilitation
	<b>Goal Description</b>	All of the Department's programs work towards the goal of strengthening neighborhoods by improving the quality of housing stock and by making new or continued homeownership a possibility for low- and moderate- income residents of the City of Lawrence. The Homebuyer rehabilitation program provides funding for any necessary rehabilitation of homes being purchased by low- or moderate- income buyers through the Land Trust Program.

4	<b>Goal Name</b>	Energy Improvements - Weatherization
	<b>Goal Description</b>	The weatherization program provides small grants to improve the energy efficiency of owner-occupied homes. The program provides storm windows, attic insulation, and weather-stripping of doors. Includes Activity Delivery.
5	<b>Goal Name</b>	Emergency and Furnace Loans
	<b>Goal Description</b>	The emergency and furnace loan programs provide up to \$5,000 for owner-occupants to make emergency repairs and to replace failing furnaces. Includes Activity Delivery.
6	<b>Goal Name</b>	Accessibility Modifications
	<b>Goal Description</b>	The Accessible Housing Program enables individuals with disabilities to live in affordable and accessible housing that is integrated throughout the community. This program is a grant program for rental units and owner-occupied units. This amount includes activity delivery.
7	<b>Goal Name</b>	Tenant-Based Rental Assistance
	<b>Goal Description</b>	The Lawrence-Douglas County Housing Authority (LDCHA) is the only program in Lawrence that provides permanent housing assistance to homeless individuals and families. To qualify for the TBRA program, the client must meet the definition of literally homeless or be at imminent risk of homelessness, be a homeless youth or families with children, or be fleeing domestic violence. HOME TBRA funds are time limited and usually sufficient to support a family for 24 months.

8	<b>Goal Name</b>	Property Acquisition/New Construction
	<b>Goal Description</b>	<p>Financial assistance to agencies like Habitat for Humanity to build affordable housing.</p> <p>Includes CHDO reserve (\$66,943) and Habitat for Humanity (\$25,575)</p> <p>Includes CHDO Operating of \$22,314</p>

9	<b>Goal Name</b>	Homeless/HIV/AIDS Services
	<b>Goal Description</b>	<p>Lawrence Community Shelter provides 24/7 temporary emergency shelter and services to persons and families experiencing homelessness. This includes shelter, a bed, storage space, meals, showers, laundry facilities, access to phone and internet, basic first aid supplies, and medications (for guests in case management). This allocation will fund the “Stabilization Services Shelter Guests” Program.</p> <p>Lawrence Community Shelter will provide temporary emergency shelter and/or services to persons and families experiencing homelessness. Eligible expenses include labor, supplies, materials and the cost of operating and maintaining that portion of a facility in which the service is located. Such activities are eligible as a Public Service under 24 CFR 570.201(e).</p> <p>It is anticipated that \$52,432 in CDBG funds will help the Stabilization Services for Shelter Guests program assist 30% of the shelter population, or 180 guests for the duration of the program year.</p> <p>This project will expand access to housing stabilization for individuals and families experiencing homelessness in Lawrence including housing navigation and rental assistance. With this project, the City has exercised a HUD-approved waiver of the Public Service cap on activities for 2020. Due to the Coronavirus pandemic, the local need for public services has been increased exponentially. The City made the decision to recommend full funding of the Lawrence Community Shelter which will provide direct client services to vulnerable groups in the community for COVID-related re-housing activities. This follows the lead of the Unified Command in the community-wide COVID pandemic response.</p>

10	<b>Goal Name</b>	Infrastructure
	<b>Goal Description</b>	Improve quality/quantity/access of public improvements that benefit LMI persons. These projects could be a form of any of the following (or similar project providing area benefit) sidewalk gap infill, ADA ramp replacement/infill, crosswalks, bicycle pavement markings and signage, traffic calming devices, accessible curb replacement, sharrows, trails, and walking paths.
11	<b>Goal Name</b>	Public Services
	<b>Goal Description</b>	Improved access to services for LMI persons. Agency assistance will include direct financial assistance services to individuals and families, credit counseling, budget coaching, case management, and referral services, as well as other related public services. 2020 Sub-recipients include Catholic Charities of NE KS (\$14,000), Housing and Credit Counseling (\$10,540), The Emergency Services Council (administered by The Salvation Army \$23,000), Success by 6 Coalition of Douglas County (\$13,000)
12	<b>Goal Name</b>	Neighborhood Assistance
	<b>Goal Description</b>	Support neighborhood improvement and stability, and encourage a sense of community in LMI areas. Support for activities such as, but not limited to, neighborhood operations including vendor payments to coordinate neighborhood activities, print newsletters, and general neighborhood association operations. Includes Brook Creek Neighborhood Association (\$3,032), East Lawrence Neighborhood Association (\$3,169), Pinckney Neighborhood Association (\$2,889), Schwegler Neighborhood Association (\$2,581).
13	<b>Goal Name</b>	Non-public service
	<b>Goal Description</b>	Assistance to public service agencies for capital improvement activities. Agencies serve a LMI clientele. Includes Activity Delivery Charges

14	<b>Goal Name</b>	Administration
	<b>Goal Description</b>	Administration of the CDBG and HOME programs.
15	<b>Goal Name</b>	AFH: Increase Affordable Housing Options
	<b>Goal Description</b>	A common thread across the Assessment of Fair Housing is the lack of affordable housing in the jurisdiction. The City currently has several sources of funding for the development of affordable housing. The Affordable Housing Advisory Board will recommend allocations from the Affordable Housing Trust Fund for the development of affordable units. HOME Investment Partnership program funds will be used yearly for the development of affordable, accessible units. Recommendations for new units will include a range of unit sizes and locations to increase dispersal of affordable housing throughout the community.
16	<b>Goal Name</b>	AFH: Explore Additional HTF Revenue Streams
	<b>Goal Description</b>	In 2018, the City amended the Economic Development policy to include specific language regarding the development of affordable housing units when incentives are requested by developers. Currently, the Affordable Housing Trust Fund is funded in the five year Capital Improvement Plan (CIP) and by a taxpayer-backed sales tax revenue stream. The Affordable Housing Advisory Board will continue to review and recommend at least one new revenue stream for funding the Affordable Housing Trust Fund.
17	<b>Goal Name</b>	AFH: Maintain existing affordable housing
	<b>Goal Description</b>	The City will continue to administer funding to rehabilitate, improve energy efficiency, modify accessibility, and/or repair both low-income homeowner and rental housing. These improvements allow low-income households to remain in their housing and also improve the existing stock of affordable housing. These programs are marketed city wide to all eligible households.

18	<b>Goal Name</b>	AFH: Improve public perception of affordable housing
	<b>Goal Description</b>	To effectively increase the availability, location, and type of affordable housing in the jurisdiction and region, community education will be critical. Improving the public perception of affordable housing and increasing the number of landlords participating in housing voucher programs should lead to increased access to affordable housing throughout the area.
19	<b>Goal Name</b>	AFH: Commission a Housing Needs Market Assessment
	<b>Goal Description</b>	In order to accurately assess the housing needs in the community, a comprehensive housing assessment was conducted. By knowing the extent of the housing issues, funds can be appropriately allocated to address the identified areas of need. A request for proposals was completed in March of 2017 and qualified proposals were reviewed to identify a consultant to conduct the assessment by 2018. Assessment completion date was June of 2018.
20	<b>Goal Name</b>	AFH: Expand housing choice and access to opportunity
	<b>Goal Description</b>	Fair housing is distinct from affordable housing. However, there is a great deal of overlap between the two issues. Fair housing experts and advocates, including those consulted in Douglas County, know that the most prevalent barrier to fair housing is unaffordability. To address the contributing factors related to the type and location of affordable housing, the city, county and LDCHA will partner with the private market and other public organizations to increase the supply and variety of affordable housing in high opportunity neighborhoods. Development incentive programs that are already in place or that can be easily implemented at little to no cost, such as fee waivers, expedited review, zoning variances, etc., will be a primary tool for achieving this goal.

## Projects

### AP-35 Projects – 91.220(d)

#### Introduction

One citizen advisory board, the Affordable Housing Advisory Board (AHAB) recommended allocations for the HOME funding. A city staff group of comprised of representatives from the Community Development Department (2), the Finance Department (1), and the City Manager’s Office (1) provided recommendations for the CDBG Public Service Funding. Representatives from the Community Development Division and the Municipal Services and Operations Department recommended allocations for various homeowner housing rehabilitation programs and infrastructure projects. Funding for 2020 was sufficient to recommend fully funding agency Non-Public Service projects. The City Commission was the ultimate decision body for final funding allocations that are submitted to HUD with this plan.

#### Projects

#	Project Name
1	Comprehensive Housing Rehabilitation
2	First Time Homebuyer Assistance
3	Energy Improvements - Weatherization
4	Emergency and Furnace Loans - Minor Home Repair
5	Accessibility Modifications
6	Tenant-Based Rental Assistance
7	Property Acquisition/New Construction
8	Homeless Shelter Services
9	Infrastructure
10	Public Services
11	Neighborhood Assistance
12	Non-Public Service
13	Administration

**Table 7 - Project Information**

#### **Describe the reasons for allocation priorities and any obstacles to addressing underserved needs**

The City will continue to derive strategy and priorities for housing and community development through the Step Up to Better Housing strategy, the City Commission Strategic Plan Critical Factors, and the Consolidated Plan Priority Needs. Housing, housing services, and community development are the focus



of the Step Up to Better housing strategy, which is divided into five areas: emergency shelter, transitional housing, permanent/permanent supportive housing, revitalized neighborhoods, and community facilities. The primary obstacle to meeting all of the identified needs, including those identified as high priorities is the general lack of funding resources available to the public and private agencies who serve low and moderate income residents. Lawrence, due to being an entitlement community, is not eligible for state CDBG or HOME programs. Limited State HOME dollars are available for community development activities through the City's CHDO, and the city's general fund has been stretched to overcome stagnant property and sales tax revenues. The City will be entering into year four of the current Capital Improvement Plan which has allocated around \$350,000 per year to affordable housing activities through the Affordable Housing Trust Fund, and the City recently had a sales tax passed by voters to repurpose .05% sales tax to affordable housing activities. This began in April of 2019. This leaves little room for expansion of community development funding at the local level.

The City has exercised a HUD-approved waiver of the Public Service cap on activities for 2020. Due to the Coronavirus pandemic, the local need for public services has been increased exponentially. The City made the decision to recommend full funding of the Lawrence Community Shelter which will provide direct client services to vulnerable groups in the community for COVID-related re-housing activities. This follows the lead of the Unified Command in the community-wide COVID pandemic response.

**AP-38 Project Summary**  
**Project Summary Information**

1	<b>Project Name</b>	Comprehensive Housing Rehabilitation
	<b>Target Area</b>	City of Lawrence
	<b>Goals Supported</b>	Comprehensive Housing Rehabilitation AFH: Maintain existing affordable housing AFH: Improve public perception of affordable housing AFH: Expand housing choice and access to opportunity.
	<b>Needs Addressed</b>	Improved quality of owner housing.
	<b>Funding</b>	CDBG: \$130,000
	<b>Description</b>	Rehabilitation Loans may be offered to eligible applicants as funds are available. This program offers deferred or installment loans to income eligible homeowners to have necessary rehabilitation completed. This program may be run as a total rehabilitation project or may be run ala carte to assist eligible homeowners with necessary repairs to bring the home up to code. Any home pre-1978 will be capped at \$25,000 total per address. Currently the only funding for a program such as this comes from CDBG. Additional non-federal funding may become available through the City's Affordable Housing Trust Fund as those decisions are made and funding becomes available through the sales tax initiative. Includes Activity Delivery charges. It is anticipated that in the 2020 program year this project will assist one homebuyer. Funding includes Activity Delivery for the overall CDBG/HOME program (EL/FL, Weatherization, Comp Rehab, ER activities, project activities, HOME projects, infrastructure, non-public service, etc). Funds will be allocated to activities for activity delivery as needed.
	<b>Target Date</b>	7/31/2021
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	It is estimated that the Comprehensive Rehabilitation Program will assist one homeowner in the 2020 Program Year.
	<b>Location Description</b>	Location will be within the City of Lawrence.
	<b>Planned Activities</b>	Comprehensive housing rehabilitation of homeowner units for income eligible households. Zero-interest loans may be in the form of a forgivable loan and may or may not require payments. This project is being scaled down in 2020 based on housing rehabilitation needs in other areas.
	<b>Project Name</b>	First Time Homebuyer Assistance

<b>2</b>	<b>Target Area</b>	City of Lawrence
	<b>Goals Supported</b>	First Time Homebuyer Assistance
	<b>Needs Addressed</b>	Availability of affordable owner housing. AFH: Location and type of Affordable Housing AFH: Availability of AH units in a range of sizes AFH: Lack affordable, accessible hsg - range of sz AFH: Loss of Affordable Housing
	<b>Funding</b>	HOME: \$61,830
	<b>Description</b>	The First Time Homebuyer Program provides closing costs, down payment assistance, and developer subsidy to income-qualified buyers to fill the gap between what a buyer can finance and what they can afford. The subsidy provided will remain in Trust and will keep the home permanently affordable for future buyers. It is anticipated that this program will assist two to three homebuyers in the 2020 Program Year.
	<b>Target Date</b>	7/31/2021
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	It is estimated that this program will be able to serve up to three households with First Time Homebuyer Assistance.
	<b>Location Description</b>	Locations to be determined by applications received during the 2020 Program Year.
	<b>Planned Activities</b>	The First Time Homebuyer Program provides closing costs, down payment assistance, and developer subsidy to income-qualified buyers to fill the gap between what a buyer can finance and what they can afford. The subsidy provided will remain in Trust and will keep the home permanently affordable for future buyers. It is anticipated that this program will assist two to three homebuyers in the 2020 Program Year.
<b>3</b>	<b>Project Name</b>	Energy Improvements - Weatherization
	<b>Target Area</b>	City of Lawrence
	<b>Goals Supported</b>	Energy Improvements - Weatherization AFH: Maintain existing affordable housing
	<b>Needs Addressed</b>	Improved quality of owner housing.
	<b>Funding</b>	CDBG: \$7,500

	<b>Description</b>	The weatherization program provides small grants to improve the energy efficiency of owner-occupied homes. The program provides storm windows, attic insulation, and weather-stripping of doors. Includes Activity Delivery.
	<b>Target Date</b>	7/31/2021
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	If this project moves forward in the 2020 program year we anticipate assisting around four households. If it does not move forward, these funds will be reallocated to the Emergency and Furnace Loan program for either energy improvements or other emergency needs.
	<b>Location Description</b>	Locations will be determined during the program year and will be within the City of Lawrence.
	<b>Planned Activities</b>	This is a year where we will be re-evaluating this program. It is anticipated that a \$7,500 allocation would serve approximately four households with energy efficiency improvements, however during the program year it may be that this funding is better suited in the Emergency Loan or Furnace Loan program.
<b>4</b>	<b>Project Name</b>	Emergency and Furnace Loans - Minor Home Repair
	<b>Target Area</b>	City of Lawrence
	<b>Goals Supported</b>	Emergency and Furnace Loans
	<b>Needs Addressed</b>	Improved quality of owner housing.
	<b>Funding</b>	CDBG: \$90,336
	<b>Description</b>	The emergency and furnace loan programs provide up to \$5,000 for owner-occupants to make emergency repairs and to replace failing furnaces. It is anticipated that the 2020 program year will see up to 20 households taking part in the loan programs.
	<b>Target Date</b>	7/31/2021
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	It is estimated that an estimated 20 households could be assisted with these funds. The households will be income-eligible homeowner households with a defined need for this program.
	<b>Location Description</b>	Various homeowner units within the Lawrence city limits.
	<b>Planned Activities</b>	The emergency and furnace loan programs provide up to \$5,000 for owner-occupants to make emergency repairs and to replace failing furnaces.

5	<b>Project Name</b>	Accessibility Modifications
	<b>Target Area</b>	City of Lawrence
	<b>Goals Supported</b>	Accessibility Modifications AFH: Maintain existing affordable housing
	<b>Needs Addressed</b>	Improved quality of owner housing. Accessibility of affordable rental housing. AFH: Lack affordable, accessible hsg - range of sz
	<b>Funding</b>	CDBG: \$49,500
	<b>Description</b>	The Accessible Housing Program enables individuals with disabilities to live in affordable and accessible housing that is integrated throughout the community. This program is a grant program for both rental units and owner-occupied units. It is anticipated that up to four households will be able to participate in this program. Includes Activity Delivery for program administrating agency and city CDD staff.
	<b>Target Date</b>	7/31/2021
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	It is estimated that four households will benefit from this program. These households will be either rental or owner-occupied, and will be CDBG income-eligible. There will need to be a defined accessibility need.
	<b>Location Description</b>	Locations will be within the Lawrence city limits.
	<b>Planned Activities</b>	The Accessible Housing Program enables individuals with disabilities to live in affordable and accessible housing that is integrated throughout the community. This program is a grant program for both rental units and owner-occupied units. Includes \$6750 for Activity Delivery of rehab program for staff of Independence Inc. (sub-recipient administrator of the program).
6	<b>Project Name</b>	Tenant-Based Rental Assistance
	<b>Target Area</b>	City of Lawrence
	<b>Goals Supported</b>	Tenant-Based Rental Assistance
	<b>Needs Addressed</b>	Availability of affordable rental units. Housing for the homeless.
	<b>Funding</b>	HOME: \$250,000

	<b>Description</b>	The Lawrence-Douglas County Housing Authority (LDCHA) is the only program in Lawrence that provides permanent housing assistance to homeless individuals and families. To qualify for the TBRA program, the client must meet the definition of literally homeless or be at imminent risk of homelessness, be a homeless youth or families with children, or be fleeing domestic violence. HOME TBRA funds are time limited and usually sufficient to support a family for 24 months, which is the maximum amount of TBRA allowed.
	<b>Target Date</b>	7/31/2021
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	It is estimated that 20 households will benefit from the 2020 TBRA allocation. This program has a homeless focus so first priority is given to homeless households.
	<b>Location Description</b>	This project is for scattered site housing within the city limits of Lawrence.
	<b>Planned Activities</b>	The Lawrence-Douglas County Housing Authority (LDCHA) is the only program in Lawrence that provides permanent housing assistance to homeless individuals and families. To qualify for the TBRA program, the client must meet the definition of literally homeless or be at imminent risk of homelessness, be a homeless youth or families with children, or be fleeing domestic violence. HOME TBRA funds are time limited and usually sufficient to support a family for 24 months.
7	<b>Project Name</b>	Property Acquisition/New Construction
	<b>Target Area</b>	City of Lawrence
	<b>Goals Supported</b>	Property Acquisition/New Construction AFH: Increase Affordable Housing Options AFH: Improve public perception of affordable housing AFH: Expand housing choice and access to opportunity.
	<b>Needs Addressed</b>	Improved quality of owner housing. Availability of affordable owner housing. AFH: Location and type of Affordable Housing AFH: Lack affordable, accessible housing - range of sizes
	<b>Funding</b>	HOME: \$114,832

	<b>Description</b>	Financial assistance to agencies to build affordable housing. Includes CHDO set-aside and construction foundation funding for Habitat for Humanity. It is anticipated that two households will benefit from new construction of affordable housing. Includes CHDO Operating.
	<b>Target Date</b>	7/31/2021
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	It is estimated the two families will benefit from these activities. The families will be income-eligible and will have gone through the proper certified homeowner counseling prior to becoming homeowners.
	<b>Location Description</b>	CHDO Set aside - TBD CHDO Operating - Tenants to Homeowners, 2518 Ridge Court, #103 Habitat - 775 Walnut St. (approximately - address may change)
	<b>Planned Activities</b>	CHDO Set Aside - Tenants to Homeowners (\$66,943) address TBD Lawrence Habitat For Humanity – Construction of a new unit (Home #105) at approximately 775 Walnut Street (\$25,575)
<b>8</b>	<b>Project Name</b>	Homeless Shelter Services
	<b>Target Area</b>	City of Lawrence
	<b>Goals Supported</b>	Homeless/HIV/AIDS Services
	<b>Needs Addressed</b>	Public Services for LMI persons.
	<b>Funding</b>	CDBG: \$52,432



<p><b>Description</b></p>	<p>Lawrence Community Shelter provides 24/7 temporary emergency shelter and services to persons and families experiencing homelessness. This includes shelter, a bed, storage space, meals, showers, laundry facilities, access to phone and internet, basic first aid supplies, and medications (for guests in case management). This allocation will fund the Stabilization Services for Shelter Guests Program. Lawrence Community Shelter will provide temporary emergency shelter and/or services to persons and families experiencing homelessness. Eligible expenses include labor, supplies, materials and the cost of operating and maintaining that portion of a facility in which the service is located. Such activities are eligible as a Public Service under 24 CFR 570.201(e).</p> <p>The City has exercised a HUD-approved waiver of the Public Service cap on activities for 2020. Due to the Coronavirus pandemic, the local need for public services has been increased exponentially. The City made the decision to recommend full funding of the Lawrence Community Shelter which will provide direct client services to vulnerable groups in the community for COVID-related re-housing activities. This follows the lead of the Unified Command in the community-wide COVID pandemic response.</p>
<p><b>Target Date</b></p>	<p>7/31/2021</p>
<p><b>Estimate the number and type of families that will benefit from the proposed activities</b></p>	<p>It is anticipated that \$52,432 in CDBG funds will help the Stabilization Services for Shelter Guests program assist 30% of the shelter population, or 180 guests for the duration of the program year.</p>
<p><b>Location Description</b></p>	<p>The Lawrence Community Shelter, 3655 E 25th Street, Lawrence, KS 66046</p>
<p><b>Planned Activities</b></p>	<p>Lawrence Community Shelter provides 24/7 access to emergency shelter for individuals and families experiencing homelessness in Lawrence. This project will expand access to housing stabilization for individuals and families experiencing homelessness in Lawrence including housing navigation and rental assistance.</p>
<p><b>Project Name</b></p>	<p>Infrastructure</p>

9	<b>Target Area</b>	City of Lawrence
	<b>Goals Supported</b>	Infrastructure
	<b>Needs Addressed</b>	Quality/quantity/access of public improvements. Neighborhood improvement and stability.
	<b>Funding</b>	CDBG: \$425,000
	<b>Description</b>	Improve quality/quantity/access of public improvements that benefit LMI persons. These projects could be a form of any of the following (or similar project providing area benefit): sidewalk gap infill, ADA ramp replacement/infill, crosswalks, bicycle pavement markings and signage, traffic calming devices, accessible curb replacement, sharrows, trails, and walking paths.
	<b>Target Date</b>	7/31/2021
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	This will be determined when the exact locations are decided. The estimated amount of low-mod income population will be based on the census tract and block group.
	<b>Location Description</b>	To be determined within low-mod eligible areas in the City of Lawrence
	<b>Planned Activities</b>	City of Lawrence Municipal Services and Operations Department – Mill & Overlay residential streets in low/moderate CDBG-eligible areas. Work will include milling the existing surface and overlaying with new asphalt. A mill and overlay will restore the road surface and extend the life of the pavement an average of 10-15 years. Final determinations for streets to include in the project will be based on cost estimates, available funds, and coordination with other projects. Funds available for this project will be up to \$425,000.
10	<b>Project Name</b>	Public Services
	<b>Target Area</b>	City of Lawrence
	<b>Goals Supported</b>	Public Services
	<b>Needs Addressed</b>	Public Services for LMI persons.
	<b>Funding</b>	CDBG: \$60,540
	<b>Description</b>	Improved access to services for LMI persons. Agency assistance will include direct financial assistance services to individuals and families, credit counseling, budget coaching, case management, and referral services, as well as other related public services.

<b>Target Date</b>	7/31/2021
<b>Estimate the number and type of families that will benefit from the proposed activities</b>	<p>The agencies estimate that the proposed funding will assist:</p> <p>Catholic Charities - 150 people (20-40 families)</p> <p>ESC - 125 Households</p> <p>HCCI - 124 people</p> <p>Success by 6 - 47 families</p>
<b>Location Description</b>	<p>Catholic Charities of NE Kansas - 1525 W 6th Street</p> <p>Housing and Credit Counseling - 2518 Ridge Court #208</p> <p>Success by 6 - 1900 Delaware Street</p> <p>Emergency Services Council (administered by the Salvation Army) - 946 New Hampshire Street</p>

	<b>Planned Activities</b>	<p>Catholic Charities (\$14,000) - The Emergency Assistance Center meets the basic needs of Lawrence individuals and families who are below 150% of the poverty level to help them maintain housing and utilities and put food on the table in a manner that ensures they leave with a sense of dignity and are filled with hope. Funding will be used specifically and directly to address the homelessness and crisis issues within the community. Funding will be used to augment those in need but not qualified for other federal programming.</p> <p>Housing and Credit Counseling (\$10,540) - This project provides HUD approved housing and consumer credit counseling for lower-income families who are financially overextended due to job loss, underemployment, divorce, and medical issues. Counseling will address budgeting, debt payment, credit building, mortgage, and rent delinquency. This promotes financial stability.</p> <p>Success by 6 Coalition (\$13,000) – Keep Infants and Toddlers Housed program. Success by 6 will combining CDBG funds for rent and utility assistance with home visiting, case management, and other paid leave to prevent insecurely housed families who are pregnant or parenting infants and toddlers from becoming homeless.</p> <p>Emergency Services Council (ESC – administered by The Salvation Army) (\$23,000) is a collaborative effort between The Salvation Army, Ballard Community Services/Penn House, ECKAN, the Willow Domestic Violence Center, and Senior Resource Center to prevent loss of utility services and/or homelessness through a coordinated effort. The Salvation Army provides administrative support to the ESC and will work closely with ESC partners to benefit the community.</p>
<b>11</b>	<b>Project Name</b>	Neighborhood Assistance
	<b>Target Area</b>	City of Lawrence
	<b>Goals Supported</b>	Neighborhood Assistance
	<b>Needs Addressed</b>	Neighborhood improvement and stability.
	<b>Funding</b>	CDBG: \$11,761
	<b>Description</b>	Support neighborhood improvement and stability, and encourage a sense of community in LMI areas. Support for activities such as, but not limited to, neighborhood operations including vendor payments to coordinate neighborhood activities, print newsletters, and general neighborhood association operations.

	<b>Target Date</b>	7/31/2021
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	<p>Brook Creek NA - 59.06% Low-Mod, 4800 total residents, 2835 Low-Mod (\$3,032)</p> <p>East Lawrence NA - 75.04% Low-Mod, 3205 total residents, 2405 Low-Mod (\$3,169)</p> <p>Pinckney NA - 59.90% Low-Mod, 3055 total residents, 1830 Low-Mod (\$2,889)</p> <p>Schwegler NA - 69.66% Low-Mod, 1450 total residents, 1010 Low-Mod (\$2,581)</p>
	<b>Location Description</b>	<p>Brook Creek - Census Tract 2, Block Groups 1,3,4,5,6</p> <p>East Lawrence - Census Tract 2, Block Group 1,2,3</p> <p>Pinckney - Census Tract 5.01, Block Group 1,2</p> <p>Schwegler - Census Tract 9.01, Block Group 2</p>
	<b>Planned Activities</b>	Support neighborhood improvement and stability, and encourage a sense of community in LMI areas. Support for activities such as, but not limited to, neighborhood operations including vendor payments to coordinate neighborhood activities, print newsletters, and general neighborhood association operations.
<b>12</b>	<b>Project Name</b>	Non-Public Service
	<b>Target Area</b>	City of Lawrence
	<b>Goals Supported</b>	Non-public service
	<b>Needs Addressed</b>	Quality/quantity/access of public improvements.
	<b>Funding</b>	CDBG: \$79,800
	<b>Description</b>	Assistance to public service agencies for capital improvement type activities. Agencies all serve eligible LMI clientele.
	<b>Target Date</b>	7/31/2021
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	There will be 42 clients of Good Life Innovations in 12 group homes that will benefit from this project. All 42 clients qualify for Medicaid and are defined as very low income by HUD.
	<b>Location Description</b>	HVAC systems will be replaced in 12 units located in Lawrence, KS.
	<b>Planned Activities</b>	Good Life Innovations (formerly Community Living Opportunities) – Replacement of HVAC units in group home facilities.

<b>13</b>	<b>Project Name</b>	Administration
	<b>Target Area</b>	City of Lawrence
	<b>Goals Supported</b>	Administration
	<b>Needs Addressed</b>	Improved quality of owner housing. Availability of affordable rental units. Housing for the homeless. Accessibility of affordable rental housing. Homelessness prevention services. Availability of affordable owner housing. Quality/quantity/access of public improvements. Supportive services for those with HIV/AIDS. Public Services for LMI persons. Neighborhood improvement and stability. AFH: Lack of Resources - FH agencies and orgs AFH: Location and type of Affordable Housing AFH: Availability of AH units in a range of sizes AFH: Lack affordable, accessible hsg - range of sz AFH: Loss of Affordable Housing AFH: Source of income discrimination AFH: Lack of access due to high housing costs AFH: Displacement of residents - to econ. pressure
	<b>Funding</b>	CDBG: \$151,694 HOME: \$44,629
	<b>Description</b>	Administration of CDBG and HOME for CDD staff, CHDO operating for CHDO is listed under its own category.
	<b>Target Date</b>	7/31/2021
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Administration only.
	<b>Location Description</b>	City of Lawrence Community Development Division - PO Box 708, Lawrence KS
	<b>Planned Activities</b>	Administration of HOME and CDBG programs. Affordable Housing activities, Homelessness activities.

## **AP-50 Geographic Distribution – 91.220(f)**

### **Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed**

Activities will be carried out in the City of Lawrence and will either provide direct benefit to low-moderate income clientele, low-moderate income neighborhoods, or agencies that provide services to low-mod clientele.

### **Geographic Distribution**

<b>Target Area</b>	<b>Percentage of Funds</b>
City of Lawrence	100

**Table 8 - Geographic Distribution**

### **Rationale for the priorities for allocating investments geographically**

Both CDBG and HOME funding will be allocated within the City of Lawrence.

### **Discussion**

All activities will be carried out in the City of Lawrence and will either provide direct benefit to low-moderate income clientele, low-moderate income neighborhoods, or agencies that provide services to low-mod clientele.

## Affordable Housing

### AP-55 Affordable Housing – 91.220(g)

#### Introduction

According to the Step Up to Better Housing strategy, permanent, affordable housing includes a variety of ownership and rental choices (including permanent supportive housing arrangements). Permanent Supportive Housing: Permanent housing with ongoing support services. Permanent Housing: Assisted or non-assisted public or private housing with no time limit. NEEDS: Low-income homebuyer and rental assistance; Programs to help sustain homeownership; Public and private policies which promote permanent housing for people with low-incomes and for people with disabilities; Permanent supportive housing; A stock of decent affordable homes for purchase and rent; Respite care for people in need.

<b>One Year Goals for the Number of Households to be Supported</b>	
Homeless	125
Non-Homeless	0
Special-Needs	0
Total	125

**Table 9 - One Year Goals for Affordable Housing by Support Requirement**

<b>One Year Goals for the Number of Households Supported Through</b>	
Rental Assistance	20
The Production of New Units	2
Rehab of Existing Units	45
Acquisition of Existing Units	0
Total	67

**Table 10 - One Year Goals for Affordable Housing by Support Type**

#### Discussion

According to the Step Up to Better Housing strategy, and aligned with the Consolidated Plan goals, the following strategies apply to permanent housing: STRATEGIES: Continue to invest funds for homebuyer assistance; Consider supportive service needs for low-income elderly, persons with disabilities, and other at-risk populations when investing available funds; Continue to invest funds in rehabilitation, weatherization, and emergency funds; Secure more tenant-based rental assistance; Encourage landlords to accept tenants who receive rental assistance; Encourage landlords to accept tenants with poor or criminal histories; Facilitate proper code enforcement; Support agencies that provide housing stabilization



services.

Through the First Time Homebuyer program, it is expected that a total of 2-3 homeowners will buy their first home during the 2020 Program Year period. Much like the First Time Homebuyer program, the New Construction and Acquisition program will also assist homebuyers. It is estimated that over the 2020 Action Plan Year, two a year will be constructed between the CHDO and Habitat for Humanity. The TBRA program breaks down to an average of 20 households per program year.

The Rehab of Existing Units number is pulled from the following programs: Comprehensive Housing Rehabilitation (2), First Time Homebuyer Housing Rehabilitation (1), Weatherization (20), Emergency and Furnace Loans (16), and Accessibility Modification program (6).

The City does not anticipate acquisition in 2020 program year.

## **AP-60 Public Housing – 91.220(h)**

### **Introduction**

The City of Lawrence and the Lawrence-Douglas County Housing Authority have a very viable working relationship, and the partnership between the agencies spans beyond Consolidated Plan items. The City is actively searching for alternative funding opportunities for the TBRA program. In addition to TBRA and other voucher programs, the Housing Authority has a very successful Move To Work program in place. The Lawrence-Douglas County Housing Authority sees the community as a big picture and not just in relation to the services that they provide. The City and the Housing Authority partnered on the Assessment of Fair Housing, providing a joint submission. The successful partnerships between the Housing Authority and the community will only continue to become stronger through federally and locally funded housing initiatives.

### **Actions planned during the next year to address the needs to public housing**

HOME funds will continue to be granted to LDCHA for TBRA.

### **Actions to encourage public housing residents to become more involved in management and participate in homeownership**

The LDCHA offers a Home Ownership Program through the Resident Services Office. There are currently 12 families in Section 8 voucher programs and public housing that are actively working toward their goal of home ownership. The Home Ownership Program features financial literacy case management, a monthly workshop featuring our partner organizations, and a savings matching grant program of up to \$3,000 at closing. Our partner organizations are Lawrence Habitat for Humanity, Lawrence Community Land Trust / Tenants to Homeowners, and Housing and Credit Counseling, Inc. Since implementing the Home Ownership Program in 2002, 101 LDCHA residents have purchased homes and voluntarily ended their participation in low income housing assistance programs. The LDCHA has distributed \$171,129.28 in savings matching grants to 101 homeowners since 2002.

In 2019, six families served through the Resident Services Office Home Ownership Program purchased homes. Two families were from public housing and four families were Section 8 voucher holders. All of these households participated in the MTW program and benefited from the savings matching grant program. The LDCHA recently reached an important milestone by assisting their 100th homeowner.

### **If the PHA is designated as troubled, describe the manner in which financial assistance will be**

**provided or other assistance**

LDCHA is a high-performing agency.

**Discussion**

The reduction in HOME funds over the last several years has had a large impact on the amount of families the TBRA assistance has been able to help. LDCHA continues to seek additional funding to assist in this program and continue the progression of the community Housing Vision.

## **AP-65 Homeless and Other Special Needs Activities – 91.220(i)**

### **Introduction**

The Lawrence Community Shelter is the sole homeless shelter in operation in Lawrence. The Lawrence Community Shelter provides shelter for those single male/female individuals and families in need of shelter. The Lawrence Police Department assists with late night emergency admissions to the shelter. On weekday mornings and during the day, the Lawrence Community Shelter provides drop in shelter and services, with an emphasis on employment, for people experiencing homelessness or who are at-risk of homelessness. The Lawrence Community Shelter receives CDBG support for emergency housing activities as the sole emergency shelter in Lawrence. Family Promise of Lawrence also provides temporary shelter for families in Lawrence. The Lawrence Community Shelter provides guests enhanced services and job programs. Service agencies assist homeless individuals with finding housing and supportive services. Transitional housing is also provided through vouchers funded by HOME funds to the general homeless population. LDCHA will receive HOME funds for transitional housing vouchers (Tenant Based Rental Assistance). The Salvation Army has developed a transitional housing program, and continues to receive funding through the Balance of State Continuum of Care. The 2020 Point in Time homeless count conducted on January 22, 2020 provided a number of 408 individuals who were literally homeless, including those in emergency shelter (148), transitional housing (185), or in unsheltered situations (75). The LDCHA TBRA program is designed to bring chronically homeless people into temporary housing. Looking at the homeless count number considering that the one emergency shelter in Lawrence is filled to capacity every night, the daily usage of the drop in center is high, and the multitude of individuals served by meal programs or other services on a daily basis, indicates there is a definite need for transitional housing subsidy in Lawrence. Private nonprofit agencies administer 78 (23 for chronically homeless) units of permanent supportive housing in Lawrence. The former Homeless Issues Advisory Committee estimated the need for another 15 supportive housing units for chronically homeless individuals. The need was based on information extrapolated from the Community Housing Vision. The Lawrence-Douglas County Housing Authority (LDCHA) is currently in the 13th year of a Continuum of Care Supportive Housing Grant for its permanent supportive housing program, Hope Building. Hope Building provides housing and support services for up to eight chronically homeless persons with disabilities. The LDCHA operates the program with the Bert Nash Community Mental Health Center providing mental health services and DCCCA providing substance abuse services. As of March 2020, the Hope Building was at full capacity.

The City has exercised a HUD-approved waiver of the Public Service cap on activities for 2020. Due to the Coronavirus pandemic, the local need for public services has been increased exponentially. The City made the decision to recommend full funding of the Lawrence Community Shelter which will provide direct client services to vulnerable groups in the community for COVID-related re-housing activities. This follows the lead of the Unified Command in the community-wide COVID pandemic response.

**Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including:**

**1. Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs**

During the 2020 program year, funding will remain intact for the Homeless Outreach Team, based out of the Bert Nash Mental Health Center, which is funded from the City General Fund. This outreach team of three is charged with reaching out to unsheltered homeless, and they work to facilitate a client's move into the emergency shelter, Family Promise shelter, Willow Domestic Violence Center, or other temporary housing solutions. They work with the Housing Vision to move people along the continuum of housing. Part of the outreach effort is to build a sense of trust with the case worker and the homeless individual or family. Case managers assist this population with service referrals, obtaining identification, transportation to both medical appointments as well as job/workforce opportunities, and obtaining benefits. The social service network in Lawrence is a very diverse partnership between agencies and several meetings are held quarterly that bring together case managers to discuss service delivery and opportunities. Lawrence, being part of the Balance of State Continuum of Care, is part of discussions to centralize intake on a statewide level, and currently local service providers, outreach workers, and case managers have free access to the Homeless Information Management System (HMIS). Case management for those experiencing homelessness has proven to be the most effective way to transition the person or family into housing, and have them remain in housing.

Lawrence/Douglas County has a coordinated entry team led by staff from the Bert Nash Mental Health Center that works with agencies in the community to reach out to, assist, and help place those who are experiencing homelessness and to help find them case management and housing options. The VI-SPDAT (Vulnerability Index – Service Prioritization Decision Assistance) is used to determine the risk factors and helps to prioritize those who need housing and shelter assistance.

**2. Addressing the emergency shelter and transitional housing needs of homeless persons**

2020 CDBG – Lawrence Community Shelter (Shelter Operations) - \$52,432

2020 HOME – Lawrence/Douglas County (TBRA Program) - \$250,000

The Lawrence Community Shelter has a capacity of 125 (140 in cold weather). They have a separate family area and workforce programs on site, along with a case management plan to move their guests into housing. If a guest stays at the shelter they must be involved in programming to facilitate their move to

housing. The Homeless Outreach Team, as well as numerous service providers, have case management agreements with the Lawrence-Douglas County Housing Authority for their TBRA program. Included in the regulations of the TBRA program is a requirement of case management and wrap around service delivery for their clients. The idea behind the case management and TBRA is to move them from a temporary home (TBRA) to either permanent housing or Section 8 housing. Without reaching out to the people affected and offering a wrap-around case management approach, maintaining housing is extremely difficult. Lawrence, much like many other geographical areas, experiences a lack of Permanent Supportive Housing (PSH) Units for those with mental illness or disabilities. Currently there are 23 units of PSH in the community for those who are chronically homeless, which are a mixture of individual and family units. This continues to be a focus of the CoC.

In the community, other non-CDBG/HOME funded agencies, such as Family Promise of Lawrence and Willow Domestic Violence Center, also work to assist those in emergency shelters.

**3. Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again**

As mentioned previously, case management is the most effective method of assisting all homeless (chronic, families with children, veterans and their families) both obtain housing and remain housed. Lawrence, nor the Balance of State Continuum of Care, has seen any documented instances of unaccompanied youth, however there are shelter spots available should that change. Once a person enters the emergency shelter, they are provided case management and an expectation of moving them across the Housing Vision and into a minimum of transitional housing. Once in Transitional Housing, extensive case management occurs with the assigned case manager, as well as through the LDCHA Resident Services Department, which helps with items such as computer education, workforce training, resume building, and other lifestyle-type activities. Families with children have seen a dramatic increase in recent years, and agencies have worked to modify programming and shelter space to accommodate the rising number of this population. Lawrence Community Shelter provides a separate space for families with children in their shelter facility, and Lawrence Family Promise is a faith-based initiative that houses families in a network of member congregations. Family Promise also offers their own case management and mentoring program, and has recently begun offering an intermediary housing option for those who successfully complete their shelter program, but might not be financially able to support their own housing immediately.

The City has exercised a HUD-approved waiver of the Public Service cap on activities for 2020. Due to the Coronavirus pandemic, the local need for public services has been increased exponentially. The City made

the decision to recommend full funding of the Lawrence Community Shelter which will provide direct client services to vulnerable groups in the community for COVID-related re-housing activities. This follows the lead of the Unified Command in the community-wide COVID pandemic response.

- 4. Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.**

CDBG 2020 – Catholic Charities of NE Kansas (Lawrence Family Support Center Assistance Fund) - \$14,000

CDBG 2020 – Housing and Credit Counseling Inc. (Housing and Consumer Credit Counseling for Lawrence Households Earning Lower Incomes) - \$10,540

CDBG 2020 – Success By 6 (Keep Infants and Toddlers Housed Program) - \$13,000

CDBG 2020 – Emergency Services Council (as administered by the Salvation Army) - \$23,000

Overall, there are several programs in the Lawrence community that work with families to try to avoid homelessness. There are utility programs, rental assistance, utility assistance, and landlord-tenant relations programs. There is a firm commitment to keeping people housed in the community. Many agencies have Memorandums of Understanding which run through a series of providers so everyone has the same goal, which is to either house the homeless or help them to remain housed. Foster Care: Youth who leave the foster care system because they have attained 18 years of age are eligible to participate in Independent Living Services, contracted by Kansas Department of Children and Families (DCF). Caseworkers begin working with youth who will age out of foster care on a discharge plan as early as age 15 to ensure that youth will not need to seek McKinney-Vento housing options. Planning includes housing, employment and education. Mental Health: DCF has adopted a policy that would prevent discharging homeless individuals from publicly funded institutions or systems of care into homelessness or into HUD funded programs for the homeless. Additionally, Bert Nash works closely with State hospitals for discharge

of patients who have been released. Bert Nash sets up intake appointments with all those released in Douglas County and works to follow up with them to work through the issue of being released into homelessness. Corrections: The Douglas County Jail has an extensive re-entry program that includes a housing component. A full-time Re-entry Coordinator works within the community in collaboration with other service providers and housing providers, as well as sitting on the Community Commission on Homelessness. The County recognizes that releasing offenders into homelessness increases the likelihood for re-offending.

## **Discussion**

The City will continue to derive strategy and priorities for housing and community development through the Step Up to Better Housing strategy, the City Commission Strategic Plan Critical Factors, and the Consolidated Plan Priority Needs.

Resources will continue to be leveraged to provide the most the city can with limited funding. One citizen advisory board, the Affordable Housing Advisory Board (AHAB) recommended allocations for the HOME funding. A city staff group of comprised of representatives from the Community Development Department (2), the Finance Department (1), and the City Manager's Office (1) provided recommendations for the CDBG Public Service Funding. Representatives from the Community Development Division and the Municipal Services and Operations Department recommended allocations for various homeowner housing rehabilitation programs and infrastructure projects. Funding for 2020 was sufficient to recommend fully funding agency Non-Public Service projects. The City Commission was the ultimate decision body for final funding allocations that are submitted to HUD with this plan.



## **AP-75 Barriers to affordable housing – 91.220(j)**

### **Introduction:**

The City of Lawrence has an approved Assessment of Fair Housing (AFH). The AFH does indicate that Lawrence has done well in avoiding systematic impediments to fair housing choice, although affordability remains an important challenge. City ordinances, regulations, administrative policies, procedures and practices do not impede housing choice. The rental and homebuyer market, however, continue to remain at higher levels than most of the state of Kansas for those families of three or more.

### **Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment**

A review of the City of Lawrence housing policy indicates there are no institutional barriers to obtain affordable housing. The city has adopted the 2018 International Codes (Building, Residential, Fire, Energy, Mechanical, Plumbing and Fuel Gas) and the 2017 National Electrical Code. The 2018 International Property Maintenance Code that has been adopted as the minimum housing code is similar to the requirements of HUD's Housing Quality Standards. The minimum housing code is enforced through the rental registration program that requires all rental properties to be inspected at least once every three years. All other minimum housing code is enforced on a complaint basis. The city does not impose rent controls or impact fees. Regulations that are designed to protect the health, safety, and welfare of citizens may affect the cost of housing. However, these regulations are not designed to discourage the availability of affordable housing. Therefore, the City of Lawrence does not propose actions or reform steps to remove or restructure such policies in the coming five-year period.

### **Discussion:**

The primary obstacle to meeting all of the identified needs, including those identified as affordable housing activities, is the general lack of funding resources available to the public and private agencies who serve low and moderate income residents.

## **AP-85 Other Actions – 91.220(k)**

### **Introduction:**

This Annual Action Plan provides a basis and strategy for the use of federal funds granted to the City of Lawrence by the U.S. Department of Housing and Urban Development (HUD) under the Community Development Block Grant (CDBG) and Home Investment Partnerships (HOME) programs. This Action Plan covers the period beginning August 1, 2020 through July 31, 2021. Programs and activities described in this plan are intended to primarily benefit low and moderate-income residents of the City of Lawrence, neighborhoods with high concentrations of low-income and moderate-income residents, and the city as a whole.

### **Actions planned to address obstacles to meeting underserved needs**

The City will derive strategy and priorities for housing and community development through the City Commission Strategic Plan Critical Success Factors and the Step Up to Better Housing strategy. The Strategy was developed cooperatively with public and private agencies and community groups. Consolidated Plan goals, housing, housing services, and community development are the focus of the strategy, which is divided into five areas: emergency/temporary housing, transitional housing, permanent/permanent supportive housing, revitalized neighborhoods, and community facilities. The primary obstacle to meeting all of the identified needs, including those identified as high priorities is the general lack of funding resources available to the public and private agencies who serve low and moderate income residents. Lawrence, due to being an entitlement community, is not eligible for state CDBG or HOME programs. Limited State HOME dollars are available for community development activities through the City's CHDO, and the city's general fund has been stretched to overcome stagnant property and sales tax revenues. The City will be entering into year three of the current Capital Improvement Plan which has allocated around \$350,000 per year to affordable housing activities through the Affordable Housing Trust Fund, and the City recently had a sales tax passed by voters to repurpose .05% sales tax to affordable housing activities. This began in April of 2019, with collections starting in June of 2019.

### **Actions planned to foster and maintain affordable housing**

As required by HOME regulations, to ensure affordability for the LCHT program, the City has elected to impose resale requirements. Current resale requirements of the program ensure that the housing is made available for subsequent purchase only to a buyer whose family qualifies as a low or moderate income family (50%-80% MFI paying no more than 38 percent of income for Principal, Interest, Property Taxes and Insurance), and will use the property as their principal residence. For homes in the Lawrence Community Housing Trust, through a previously determined and agreed upon formula, the house is sold to the eligible buyer for substantially less than the home's market appraised value and LCHT leases the land to the buyer for \$25 per month. The affordability period is maintained by a deed restriction on the property and a land-lease agreement between the buyer and LCHT. Due to the subsidy, the housing is affordable to the new homebuyer and the seller gains equity from mortgage payments, improvements

made to the land and 25% of the market appreciation since the initial purchase of the property, thus providing the original HOME-assisted owner a fair return on investment.

LCHT homes in the program stay permanently affordable. In addition, Habitat for Humanity has begun to insert permanent affordability provisions in their HOME-funded projects.

### **Actions planned to reduce lead-based paint hazards**

The city will ensure that all federally funded improvement programs for the existing housing stock use lead hazard reduction activities including evaluating lead hazard risk and using only lead free paint. Staff distributes Renovate Right pamphlets, published by the Environmental Protection Agency. The Community Development Division has three staff certified as Lead Hazard Risk Assessors and Inspectors. They have also received and provided training in Lead Safe Work Practices.

### **Actions planned to reduce the number of poverty-level families**

One purpose of the Consolidated Plan Programs and other initiatives in Lawrence is to reduce the number of persons in poverty. The emphasis in Lawrence is to help people rise out of poverty, rather than temporarily easing their situation. Although essential short-term direct aid such as emergency food and shelter is provided, the strongest community support is for programs to address the root causes of poverty and assisting people in becoming self-sufficient in the long-term. Two key components of helping people attain self-sufficiency are employment and housing. Examples of programs that directly influence people's ability to escape poverty include job education and placement services, as well as housing advocacy, homeless prevention, and rental assistance. Projects that indirectly affect poverty include those that improve the community at-large and provide transportation and child care services that help people access employment and services. CDBG, HOME, CoC and State ESG funds are often used in combination with other grants that also contribute to reducing the number of families living in poverty. Thus, the power of these federal dollars is leveraged to a greater extent. Recognizing that limited Consolidated Plan dollars should be focused where the need is greatest, Lawrence gives preference to projects that directly benefit low and moderate income residents, or serve low and moderate income neighborhoods, over those that will benefit the city as a whole. This strategy will ensure that scarce resources are directed to best serve those who have the greatest need, including those areas with the greatest concentration of poverty. In addition to Consolidated Plan programs, a number of other public, private, and partnership initiatives have been designed to assist in the reduction of poverty rates. These include the Workforce Development Center, the Douglas County Re-entry Program, and a newly forming partnership of employment agencies. The City's Step Up to Better Housing strategy, The Housing Vision developed by the former Community Commission on Homeless, and the City Commission Strategic Plan Critical Success Factors will serve as the

baseline for the city's anti-poverty strategy.

### **Actions planned to develop institutional structure**

The Planning and Development Services Department, Community Development Division (CDD) is the lead agency of the City in the development of the Consolidated Plan and Annual Action Plans. CDD provides fiscal and regulatory oversight of all CDBG and HOME funding. The Lawrence City Commission acts as the final authority for the appropriation of funds for Annual Action Plan activities under the Consolidated Plan grant programs, following recommendations of the CDAC. In addition, the City provides opportunities, to the maximum extent possible, to women and minority owned business enterprises for contract bids and services. The City of Lawrence encourages inclusion in the list of approved bidders for minority and women-owned businesses, and actively works to recruit new contractors into the programs administered by the CDD. HOME sub-grantee agreements specifically contain the language: 3. Affirmative marketing and MBE/WBE records: (a) Records demonstrating compliance with the affirmative marketing procedures and requirements of 92.351. (b) Documentation and data on the steps taken to implement the jurisdiction's outreach programs to minority owned and female owned businesses including data indicating the racial/ethnic or gender character of each business entity receiving a contract or sub-contract of \$25,000 or more paid, or to be paid, with HOME funds; the amount of the contract or subcontract, and documentation of affirmative steps to assure that minority business and women's business enterprises have an equal opportunity to obtain or compete for contracts and subcontracts as sources of supplies, equipment, construction, and services. Within each of the priority funding areas, activities will be completed and managed by a diverse team of public, private, not-for-profit, and institutional partners.

### **Actions planned to enhance coordination between public and private housing and social service agencies**

To accomplish these goals, the City of Lawrence will work closely with the Lawrence-Douglas County Housing Authority on their Tenant Based Rental Assistance (TBRA) to cover the activity of Rental Housing Subsidies through the HOME program. Tenants to Homeowners, Inc., the City of Lawrence CHDO, will be the agency primarily working towards the goal of construction of housing as well as direct homeownership assistance objectives. Habitat for Humanity will also be involved in providing HOME-funded homebuyer units. CDD staff will administer the rehabilitation and energy efficiency programs through the City of Lawrence using local licensed contractors. CDD staff, in addition, continues to work to educate the community as well as program participants on ways to make their homes energy efficient and save money on energy bills. Social service agencies will offer tenant and rental assistance as well as consultation, and the homeless shelter will provide programming to move people from the shelter situation into housing of a more permanent nature.

The Lawrence Housing Trust Fund serves as another strong coordinated effort for public/private coordination in housing. Agencies have trended towards collaborative projects that include housing, case

management, and supportive services. The 2019 AHAB Annual Report is attached to this document.

**Discussion:**

Lawrence prides itself on a decades-long track record of successful partnerships among public and private sector entities. The Consolidated Plan delivery system is an example of this. Communication and cooperation between the City of Lawrence's Community Development Division and the partner agencies and organizations that administer activities is strong. CDD staff has worked closely with the organizations involved in Consolidated Plan programs to improve regulatory compliance, monitoring, cooperation and partnerships among agencies, and technical capacity of organizations involved in project delivery.

## Program Specific Requirements

### AP-90 Program Specific Requirements – 91.220(I)(1,2,4)

#### Introduction:

The City will continue to derive strategy and priorities for housing and community development through the Step Up to Better Housing strategy, the City Commission Strategic Plan Critical Factors, and the Consolidated Plan Priority Needs.

Resources will continue to be leveraged to provide the most the city can with limited funding. One citizen advisory board, the Affordable Housing Advisory Board (AHAB) recommended allocations for the HOME funding. A city staff group of comprised of representatives from the Community Development Department (2), the Finance Department (1), and the City Manager’s Office (1) provided recommendations for the CDBG Public Service Funding. Representatives from the Community Development Division and the Municipal Services and Operations Department recommended allocations for various homeowner housing rehabilitation programs and infrastructure projects. Funding for 2020 was sufficient to recommend fully funding agency Non-Public Service projects. The City Commission was the ultimate decision body for final funding allocations that are submitted to HUD with this plan.

### Community Development Block Grant Program (CDBG) Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
<b>Total Program Income:</b>	<b>0</b>

#### Other CDBG Requirements

1. The amount of urgent need activities	0
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2020

2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan. 90.00%

**HOME Investment Partnership Program (HOME)**  
**Reference 24 CFR 91.220(I)(2)**

1. A description of other forms of investment being used beyond those identified in Section 92.205 is as follows:

Not applicable to the City of Lawrence.

2. A description of the guidelines that will be used for resale or recapture of HOME funds when used for homebuyer activities as required in 92.254, is as follows:

HOME funds are allocated for a First Time Homebuyer Program through the City's designated Community Housing Development Organization (CHDO), Tenants to Homeowners, Inc. (TTH) and for Lawrence Habitat for Humanity's homeowner program. The TTH First Time Homebuyer program is the Lawrence Community Housing Trust (LCHT). The LCHT was instituted in Lawrence to preserve long term affordable housing for Lawrence residents with low and moderate incomes. The City and TTH have long partnered in providing this homebuyer program. The City provides funding, technical assistance, and oversight to TTH and TTH in turn, does outreach for potential homebuyers, provides the pre-purchase education, and generally administers the program. The LCHT First Time Homebuyer Program supersedes the City's previous First Time Homebuyer Program, Homeowners Out of Tenants (HOOT). As required by HOME regulations, to ensure affordability for the LCHT program, the City has elected to impose resale requirements. Current resale requirements of the program ensure that the housing is made available for subsequent purchase only to a buyer whose family qualifies as a low or moderate income family (50%-80% MFI paying no more than 38 percent of income for Principal, Interest, Property Taxes and Insurance), and will use the property as their principal residence.

Notification to Prospective Buyers: The resale policy is explained to the prospective homebuyer(s) prior to signing a contract to purchase the HOME-assisted unit. The prospective homebuyer(s) sign an acknowledgement that they understand the terms and conditions applicable to the resale policy as they have been explained. This document is included with the executed sales contract.

3. A description of the guidelines for resale or recapture that ensures the affordability of units acquired with HOME funds? See 24 CFR 92.254(a)(4) are as follows:

The TTH First Time Homebuyer program is the Lawrence Community Housing Trust (LCHT). The LCHT was instituted in Lawrence to preserve long term affordable housing for Lawrence residents with low and moderate incomes. The City and TTH have long partnered in providing this homebuyer program. The City provides funding, technical assistance, and oversight to TTH and TTH in turn, does outreach for potential homebuyers, provides the pre-purchase education, and generally administers the program. The LCHT First Time Homebuyer Program supersedes the City's previous First Time Homebuyer Program, Homeowners Out of Tenants (HOOT). As required by HOME regulations, to ensure affordability for the LCHT program, the City has elected to impose resale requirements. Current resale requirements of the program ensure that the housing is made available for subsequent purchase only to a buyer whose family qualifies as a low or moderate income family (50%-80% MFI paying no more than 38 percent of income for Principal, Interest, Property Taxes and Insurance), and will use the property as their principal residence. The affordability period is maintained by a ground lease agreement between the buyer and LCHT, and this agreement is protected with deed restrictions and a lien signed by the buyer.

**Affordability to a Range of Buyers.** The City of Lawrence will ensure continued affordability to a range of buyers, particularly those whose total household incomes range from 50% to no greater than 80% MFI. HUD will provide limits for affordable existing housing based on 95 percent of the median purchase price for the area using Federal FHA single family mortgage program data for existing housing data and other appropriate data that are available nation-wide for sales of existing housing, with a minimum limit based on 95 percent of the state-wide nonmetropolitan area median purchase price using this data. Homeownership Value limits may be found here:

<https://www.hudexchange.info/resource/2312/home-maximum-purchase-price-after-rehab-value/>

4. Plans for using HOME funds to refinance existing debt secured by multifamily housing that is rehabilitated with HOME funds along with a description of the refinancing guidelines required that will be used under 24 CFR 92.206(b), are as follows:

Not Applicable. No HOME-funded rehabilitation is undertaken in the City of Lawrence program.









# Agenda Item Report

## City Commission - Jun 02 2020

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Department	Staff Contact
Planning & Development Services	Danelle Walters, Community Development Manager

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### Recommendations

Receive 2020 Community Development Block Grant (CDBG) and HOME Investment Partnership (HOME) funding recommendations and hold Public Hearing.

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### Executive Summary

In order to continue receiving HUD funding for the Community Development Block Grant (CDBG) and the HOME Investment Partnership Program (HOME), the City is required to operate under a five year consolidated plan, and is also required to submit an Annual Action Plan to HUD each year regarding the CDBG and HOME programs to make sure the goals and objectives are still aligned with the Community's approved consolidated plan. The City is currently in the process of the 2020 Program Year submission.

Per the Citizen Participation Plan, the City will conduct at least two public hearings per year to obtain citizens' views and comments, and to respond to proposals and questions. Such meetings will be conducted at a minimum of two different times of the program year and together will cover the following topics: Housing and Community Development Needs; Development of Proposed Activities; Proposed strategies and actions for affirmatively furthering fair housing consistent with the Assessment of Fair Housing (AFH); and Review of Program Performance. These hearings are held to obtain the views of residents of the community on housing and community development needs, including priority non-housing community development needs and affirmatively furthering fair housing.

This public hearing covers the 2020 Annual Action Plan and 2020 Investment Summary. The second public hearing will be held with the Affordable Housing Advisory Committee during the fall to look at the results of the 2019 program year and the Consolidated Planning process for the 2021 program year.

The process for CDBG and HOME recommendations for the 2020 program year has changed from the past in that the Community Development Advisory Committee is no longer an active City Advisory Board and they were the body that made the recommendations in the past. The 2020 program year HOME recommendations were made by the Affordable Housing Advisory Board and the CDBG recommendations were made by a staff review team.

The 2020 Annual Action Plan and Investment Summary will be brought back to the City Commission to consider adoption on June 16, 2020.

A memorandum is included that speaks directly to the allocation recommendation process for the 2020 program year.

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**Strategic Plan Critical Success Factor**

Safe, Healthy, and Welcoming Neighborhoods

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**Fiscal Impact**

The fiscal impact to the City is \$0. Federal match requirements for the HOME program have been waived for the 2020 program year due to the COVID-19 Presidential Disaster Declaration. The grant funding was estimated in the 2020 Planning and Development Services budget and has been confirmed by HUD.

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**Action Requested**

Receive 2020 Community Development Block Grant (CDBG) and HOME Investment Partnership (HOME) funding recommendations and hold Public Hearing.

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**Previous Agenda Reports:**

[Affordable Housing Advisory Board, March 9, 2020](#)

Agenda Item No. 2 (HOME Funding Discussion)

[City Commission Meeting, December 10, 2019](#)

Consent Item B.7, Item D (CDBG/HOME Recommendation Procedure)

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**Attachments**

[2020 Annual Action Plan Draft for Public Comment](#)

[2020 Investment Summary Draft](#)

[2020 CDBG HOME AP Memo](#)

[Public Notice Copy 2020 Action Plan CDBG HOME](#)

[MSO 2020 CDBG Funding Request](#)

[Scoring Matrix Results](#)

[Communications - Updated 06/02/20](#)

[PowerPoint Presentation - Added 06/02/20](#)

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## **Bobbie Walthall**

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**From:** William Trimble Eleanor Gardner <WillandEleanor@hotmail.com>  
**Sent:** Monday, June 1, 2020 5:36 PM  
**To:** City Commission Agendas  
**Subject:** Submitting public comment for June 2nd meeting agenda item

Hello,

I wish to voice my concern about the City's proposed reduction to the CDBG allocation for the Pinckney Neighborhood Association. I live in the Pinckney Neighborhood and I think the association is an important part of it. The association promotes a sense of community within our sprawling neighborhood through events and programs, such as the annual Trunk-or-Treat and the quarterly "Walk Pinckney" neighborhood engagement initiatives. The association also helps to improve public parks located in our neighborhood through cleanup events, which benefit the City overall. With this public comment, I am asking the City to increase the proposed funding to the Pinckney Neighborhood Association so that it can continue to support communications efforts, to employ a coordinator, and to host special neighborhood events. Please consider raising PNA's allocation amount to \$4800, which is the same amount as in previous years. Thank you.

Sincerely,  
William Trimble  
401 Mississippi St.  
Lawrence, KS 66044

## **Bobbie Walthall**

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**From:** Eleanor Gardner <eegardner@gmail.com>  
**Sent:** Monday, June 1, 2020 5:20 PM  
**To:** City Commission Agendas  
**Subject:** Public Comment for June 2nd City Commission Meeting

Dear City Commissioners,

As a resident of the Pinckney Neighborhood, I would like to submit the following for public comment (speaking only for myself) regarding regular agenda item E1:

The City's draft of proposed distributions of Community Development Block Grants (CDBG) reduces the Pinckney Neighborhood Association's allocation by more 60% from the previous year (\$4800 to \$1889). It similarly reduces the allocations to our fellow neighborhood associations of East Lawrence, Brook Creek, and Schwegler. As you know, each of these organizations work to help low- to moderate-income residents in our respective neighborhoods and generate a sense of community and inclusivity. I ask you to reconsider the proposed cuts and instead increase the allocations back up to their previous levels (for Pinckney, this would be \$4800). It would be cruel to cut funding for these organizations during THIS time in our nation's history, when we desperately need to come together in solidarity to lift up citizens who have been historically discriminated against and denied opportunities. Doing the work to foster neighborhood communities where ALL feel welcome and safe is of utmost importance -- and requires adequate funding to be successful! I ask you, as City Commissioners, to show that you DO value and support the low- to moderate-income citizens of Lawrence. And I ask you to do this by increasing CDBG neighborhood allocations back up to previous levels. Thank you for your consideration.

Appreciatively,  
Eleanor Gardner  
401 Mississippi St.  
Lawrence, KS 66044



## PINCKNEY NEIGHBORHOOD ASSOCIATION

PO Box 125, Lawrence, Kansas 66044

[www.PinckneyNeighborhood.org](http://www.PinckneyNeighborhood.org)

[Pinckney.Neighborhood@gmail.com](mailto:Pinckney.Neighborhood@gmail.com)

President: Nathan "Bart" Littlejohn  
Vice President: Nick Kuzmyak  
Secretary: Kate Kuzmyak  
Treasurer: Pat Miller  
Communications Coordinator:  
Eleanor Gardner

June 1, 2020

*Via e-mail*

Dear City Commissioners;

On behalf of the residents of Pinckney neighborhood, the Pinckney Neighborhood Association asks the city to increase the CDBG funding for this upcoming year. At the current proposed level, Pinckney will struggle to maintain the same effectiveness as before as we depend heavily upon the funds received from the CDBG allocation -- and with it, we are able to support our communications efforts, our coordinator, and special events. Those funds help us to foster a sense of community and connection for the people of Pinckney.

Pinckney is a low to moderate income neighborhood with a diversity of means and access. For us to properly make sure that everyone's voice is heard requires the funds necessary to explore all methods of communication. Unfortunately, the proposed allocation would hinder that effort as we strive to include everyone in the process.

Additionally, I reference the city's adopted strategic plan that includes critical success factors that help forward our vision and mission ([https://assets.lawrenceks.org/agendas/cc/2017/03-07-17/strategic\\_plan\\_framework.pdf](https://assets.lawrenceks.org/agendas/cc/2017/03-07-17/strategic_plan_framework.pdf)). One of those critical success factors is "Safe, Healthy and Welcoming Neighborhoods" and another one is "Collaborative Solutions". These critical success factors contribute to all of the decisions that are made. The proposed allocations of CDBG funding for the neighborhoods would cause us to fall short these relevant success factors.

We ask that you reconsider your previous draft and match the amount from last year to all of the applicant neighborhood associations.

We appreciate your attention to this matter. Please feel free to contact me to discuss this matter further.

Sincerely,

Bart Littlejohn  
President, Pinckney Neighborhood Association

May 31, 2020

To: The City Commission

From: East Lawrence Neighborhood Association

Re: Public Comment on 2020 Action Plan

The East Lawrence Neighborhood Association is asking that you increase our allocation to \$4800 from the City recommended \$2169, and you consider raising the allocation to the other Low-Mod Neighborhoods. We see this amounting to an approximately 55% cut to our funding, in a year in which the pool of money that we draw from has increased by nearly 20%. We do not understand this shift in direction from City Staff to decrease our funding and we were not given an opportunity to interact with the deciders as we have in the past when an advisory board made the recommendations. \$2169 will support only about 13.5% of our annual budget. Couple that with our inability to host our 2 major fundraisers (Yart Sale and probably the block party) and this change will cause a major budget shortfall that we will have to work through.

That \$4800 goes straight to funding our wonderfully effective coordinator, who is the hub for all communications for ELNA. Our Coordinator reviews hundreds of emails from a variety of people and entities. She solicits and prepares content for our Thursday email news and our bimonthly newsletter and regularly updates our website and our social media presence. She does event planning, such as volunteer sidewalk repairs for seniors and cleanups along the river and the Burroughs Creek Trail. She archives, tracks, and manages our ELNA documents. Why is this work so important? It keeps us focused as stewards of our East Lawrence history and culture, it allows us to preserve and cultivate an east side community, and it is a point of connection to the people of the neighborhood to the City and other organizations. Our Coordinator works hard and clears the way so that we can be better prepared to have an impact on what is happening in our neighborhood.

75% of E Lawrence residents have low/moderate incomes and the advent of covid-19 has caused many people in to lose their jobs and child care and has forced them to get groceries from Just Food. It is critical to have a formal network to share resources, ask for volunteers to shop, visit seniors, get neighbors to donate diapers and more. We believe our work has helped keep people in their homes and out of our already large & vulnerable homeless population.

The City adopted a strategic plan with a vision and a mission for the City of Lawrence that also includes critical success factors to measure effectiveness ([https://assets.lawrenceks.org/agendas/cc/2017/03-07-17/strategic\\_plan\\_frame\\_work.pdf](https://assets.lawrenceks.org/agendas/cc/2017/03-07-17/strategic_plan_frame_work.pdf)). One of those critical success factors is "Safe, Healthy and Welcoming



Neighborhoods” and another one is “Collaborative Solutions”. The City asserts that these critical success factors will be a part of all of the decisions that are made. The proposed allocations of CDBG funding for the neighborhoods does not align well with either of these relevant success factors. What NA’s bring to the table definitely strengthen our neighborhoods and makes them a better place for all who live here, and we were left out of the discussion to have an impact on this budget change to our neighborhood.

Thank you for your consideration of this matter,

The Board of the East Lawrence Neighborhood Association

## **Bobbie Walthall**

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**From:** Barbara Michener <barbmichener@gmail.com>  
**Sent:** Thursday, May 28, 2020 1:38 PM  
**To:** City Commission Agendas  
**Subject:** Community Dev Block Grant

Hello,

I have learned that the Community Dev Block Grant to the East Lawrence Neighborhood Association has been more than halved. I understand that Community Dev. Dept., Finance Dept., and the City Manager's office is making the decision, not the advisory board as before. ELNA is requesting \$4800, which is the same as for several years, to assist the 75% of East Lawrence residents who fall into the low/moderate income levels.

I always maintain that in my Lawrence, everyone is working for the best outcome. Please reconsider this reduction in funding to East Lawrence. Thank you for all your work.

--

Barb Michener

*Actually, it's only quarantine if it comes from the Quarantine region of France; otherwise, it's just sparkling isolation. --  
Brian Smith*

## **Bobbie Walthall**

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**From:** Holli Joyce <holliajoyce@yahoo.com>  
**Sent:** Friday, May 22, 2020 4:15 PM  
**To:** Danelle Walters  
**Subject:** From: Holli Joyce

With regard to input for the 2020 Annual Action Plan and 2020 Investment Summary meeting, June 2, 2020:

Schwegler Neighborhood Association is appreciative for the proposed allocation, and looks forward to being part of future strategies which will benefit all neighborhoods.

Holli Joyce,  
Co-Chair, Schwegler NA  
785-979-5097



# Agenda Item Report

## City Commission - Jun 16 2020

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Department	Staff Contact
Planning & Development Services	Danelle Walters, Community Development Manager

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### Recommendations

Consider adoption of the 2020 Annual Action Plan and Investment Summary for the CDBG/HOME programs and Resolution No. 7322 authorizing the Mayor to sign corresponding grant documents.

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### Executive Summary

The City Commission will consider adoption of the CDBG/HOME 2020 Action Plan and Investment Summary and Resolution No. 7322 at their regular meeting Tuesday, June 16, 2020. The Consolidated Plan / Action Plan is required by the Cranston-Gonzalez National Affordable Housing Act of 1990, as amended, and is the result of a collaborative process whereby a community establishes a unified vision for community development, which in the case of the City of Lawrence is how federal funds are utilized to meet that vision. The 2020 Program Year grant allocations are \$758,473 for CDBG and \$446,291 for HOME.

The [2020 Action Plan](#) includes the one year Investment Summary for the upcoming 2020 program year (August 1, 2020 through July 31, 2021). The 2020 Program Year is year three of the 2018-2022 Consolidated Plan. The Action Plan has been available to the public since May 18, 2020, which began the 30-day public comment period. The Lawrence City Commission held the public hearing on June 2, 2020. The comment period ends on June 17, 2020. Any public comment received will be included in the final Plan submittal to the U.S. Department of Housing and Urban Development (HUD) and is independent of the City Commission adoption of the Investment Summary and the Action Plan Document.

Staff has not made updates to the recommendations since they were last presented to the City Commission on June 2, 2020. If appropriate, adoption options for the 2020 program year include (1) adopting the 2020 Action Plan and Investment Summary as presented or (2) adopting the 2020 Action Plan and Investment Summary with changes as recommended by the City Commission.

Resolution No. 7322 authorizes the Mayor or designee to sign the 2020 Annual Action Plan submittal as well as other documents that are associated with the 2020 program year.

### Strategic Plan Critical Success Factor

Safe, Healthy, and Welcoming Neighborhoods  
Sound Fiscal Stewardship  
Collaborative Solutions

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**Fiscal Impact**

The fiscal impact to the City is \$1,529,764 comprised of HUD grant funds, program income, and reallocated prior year HUD grant funding. None of the above dollar amount comes from City General Fund dollars. This item was reflected in the 2020 budget and will be reflected in the 2021 budget as well.

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**Action Requested**

Adopt the 2020 Action Plan and Investment Summary and adopt Resolution No. 7322 authorizing the Mayor to sign corresponding grant documents.

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**Previous Agenda Reports:**

[City Commission, June 2, 2020](#) (Receive CDBG/HOME 2020 Recommendations and hold Public Hearing)

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**Attachments**

[2020 Investment Summary Draft](#)  
[2020 CDBG Public Service Scoring Matrix](#)  
[2020 CDBG Public Service Scoring Totals](#)  
[Communications - Updated 06/16/20](#)  
[Resolution No. 7322](#)  
[2020 Public Service Applications - added 6/12/20](#)  
[2020 Scoring Matrix results - added 6/12/20](#)

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## Danelle Walters

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**From:** Kendall Simmons <ks@acornwebworks.com>  
**Sent:** Monday, June 15, 2020 6:20 PM  
**To:** Danelle Walters  
**Subject:** 60% Pinckney funding cut!

External Email. Be careful with links and attachments.

- City of Lawrence IT Helpdesk

I know the deadline was 5:45 today, but I JUST learned about this, so figured it couldn't hurt to try.

PLEASE do not accept a 60% cut to our funding!! The City wasted a bunch of money building (this winter) a pointless, inaccessible (!) sideway on the 400 block of Michigan Street...when there's a perfectly good, FLAT sidewalk on the other side of the street! I have to walk with a cane and I LITERALLY couldn't climb the sidewalk from where it started on the south-east side of Michigan at 4th St. I tried going up it and couldn't do it. I then tried to come back down...and it was too steep for even that! Fortunately a neighbor came to my rescue. But there's ZERO excuse for constructing a sidewalk like that. No one in a manual wheelchair could do it, either. Plus the sidewalk literally cuts through the MIDDLE of some people's yards! Neighbors have lost their gardens, memorials, statuary. Friends at 420 now have a good 1/2"+ drop between the new sidewalk and their walkway that goes to their front door. Walk up it without warning, and you'll stumble and fall. Great design, huh?

The City has gotten ridiculous about worthless sidewalks, "bike boulevards" on streets that aren't a main bike thoroughfare, and making lousy choices (like not giving the shelter \$100,000, so kicking out homeless people, then wasting it on the sidewalk on my block)

Neighborhood Associations get a TINY bit of money. Yet the City has no problem wasting gazillions on the Doug Comptons and Thomas Fritzels of the City. So STOP being so darned "penny wise, pound foolish"...PLEASE!!!

Thank you,

Kendall Simmons  
427 Michigan  
785-84-6902  
[ks@acornwebworks.com](mailto:ks@acornwebworks.com)

## **Bobbie Walthall**

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**From:** Katy Clagett <katy.clagett@gmail.com>  
**Sent:** Monday, June 15, 2020 5:11 PM  
**To:** City Commission Agendas; Danelle Walters; Jennifer Ananda; Brad Finkeldei; Courtney Shipley; Stuart Boley; Lisa Larsen  
**Subject:** CDBG Funding for ELNA

**Follow Up Flag:** Follow up  
**Flag Status:** Completed

**External Email. Be careful with links and attachments.**

*- City of Lawrence IT Helpdesk*

It has come to my attention that the city is considering decreasing CDBG funding to the East Lawrence Neighborhood association from \$4,800 to \$2,169 per year.

This is a huge mistake. The work that Lane Eisenbart does as ELNA coordinator because of those CDBG funding keeps the neighborhood connected. She is a gen=m. And is significantly underpaid as is, considering all the effort she puts into streamlining communications within the neighborhood, and the events she coordinates.

By decreasing the amount of funding ELNA receives for this, you will effectively end the neighborhood's ability to have events. You will end the YART sale. You will end the block party. You will end the newsletter. You will usher in the end of an era for the best neighborhood I have ever lived in.

This is a minuscule amount in the grand scheme of your budget, but will have have a maximum impact on the community.

Please do not decrease funding to ELNA.

Katy Clagett  
(785) 330-3301

15 June 2020

Mayor Ananda and Members of the Lawrence City Commissioners:

I apologize for not participating in the June 2<sup>nd</sup> public hearing (it was the night before the special session of the legislature started), so am pleased that the public comment period is not over for the 2020 Action Plan and Investment Summary for the CDBG/HOME programs. I am concerned about 1) the lack of targeted investment in blighted neighborhoods, 2) the lack of participation of low- and moderate-income residents in the allocation of the public service dollars, 3) the methodology for the application scoring matrix, and 4) the potential loss of employment for the three current neighborhood coordinators.

- 1) In **§5301. Congressional findings and declaration of purpose (b)** Congress “finds and declares that the future welfare of the Nation and the well-being of its citizens depends on the establishment and maintenance of viable urban communities as social, economic, and political entities,”. A viable urban community needs decent housing, but decent housing is not enough. I believe more of these “community development funds” should be targeted to strengthen our low-income neighborhoods. Strong social networks attract investments, as can clearly be seen in the recent improvements and desirability of the East Lawrence Neighborhood.
- 2) The City of Lawrence must certify that it is following a detailed citizen participation plan that provides for and encourages citizen participation, with particular emphasis on participation by persons of low and moderate income who are residents of slum and blight areas. The Community Development Advisory Committee is listed as the second Agency/Group/Organization addressing all parts of the Consolidated Plan/Annual Action Plan, however the description references only allocation of funding in 2019 – with no mention that the Committee was disbanded. Public hearings are important, but they do not emphasize participation by those low- and moderate-income residents.
- 3) The totals of the scores for the Public Service Applicants were included in the agenda packet for June 2<sup>nd</sup> public hearing however the information about the individual scores was not available until June 12<sup>th</sup>. I have attached a list of comments and questions regarding the methodology of those individual scores; I am concerned that there may have been some misunderstandings in the interpretations.
- 4) One of the most serious concerns our community is facing is employment. Requirements of the grants for the neighborhood associations include communication with all the residents. There are many active volunteers, but the coordinators have been essential in getting out a newsletter. It seems we are setting up an association to fail if we are not granting enough funds to cover both some salary and the printing and postage for a newsletter. Why would you choose to eliminate these jobs and add those individuals to the growing list of residents who need help with housing and utility assistance?

I hope that you will reconsider the allocations for the public service funding and maintain the initial allocations that were made to the neighborhoods associations that applied for them.

*marci francisco* 1101 Ohio, Lawrence, Kansas 66044



Comments on the CDBG/HOME Application Scoring Matrix categories and scoring:

Coordination of Efforts:

This seems to be a combination of two scores; one for use of partnerships to expand or enhance services and the other to not duplicate services. The scores might be easier to understand if those were broken out.

Utility payments could be considered as a duplication of LIEAP (Low Income Energy Assistance Program) funds unless they are for city water and trash for non-seniors or for the short-term situations that Success by Six is proposing for pregnant women and new mothers.

Critical Success Factor:

It seems surprising that two scorers gave 10s for all the proposed projects and another gave 10s only to the outside agencies.

Diversification of funds

This seems more related to a project rather than a service although the intent may be that requested funds should not be the sole source of funding for a project or used in place of other available public or private funds. How does the city differentiate between a project and the total agency budget?

If an agency has a 21-county service area, then it is likely that the scores for diversification will be higher but may not mean that the project for our city/county area is that much more diversified.

The table for the Proposed Project/Activity Budget includes three columns for funds (CDBG, Other, and Total); the narrative says that an agency should demonstrate a commitment of other cash funds and/or in-kind resources but there is not a column to report such labor or materials. Neighborhood associations are likely to have volunteer hours and donated materials to report.

How can ELNA have been given a score of 0 for Diversification of Funds by two scorers when a quarter of their budget is other funds?

Cost reasonableness:

Is this just the amount of funding requested compared with the number of beneficiaries?

What is the formula? (all the scorers had the same numbers) yet ELNA got the same score as Catholic Charities; ELNA was asking for \$12,175 to serve 9,375 low- to moderate-income people when Catholic Charities was asking for 15,000 to serve 40 families.

Sustainability:

These are service funds; they would likely be spent in the fiscal year. Although the projects may continue, I did not see any indication in the applications that the CDBG allocations this year would create any opportunity for funds for the future for any of these projects.

Please correct the application for the Emergency Assistance Program; the request is for \$25,000 however the proposed activity budget shows only \$2,500 in CDBG funds for staff time.

To: The Lawrence City Commission

Date: June 14, 2020

Regarding: June 16<sup>th</sup> Agenda item #1 2020 Annual Action Plan

Dear Commissioners,

I am writing representing myself, to support increasing the allotment for the 3 neighborhoods that qualify as low-mod income neighborhoods. I will note there are 4 neighborhoods that qualify, but one neighborhood is content with their allotment. As an active participant in my neighborhood association I believe we do make a difference in our neighborhood to improve the lives of all the residents, including the 75% of Low to Moderate income residents. I know that the City is all about using metrics and a scoresheet that helps determine the allotment that various entities are given. What neighborhoods bring to the table is more intangible than the counts of how much money, how many people, how many widgets that these metrics record. We build a sense of place and pride, and connect people to make them feel a part of things, and we battle loneliness. We rent a lawnmower and a tiller at a very low rate and no one is turned down for lack of funds. Our Yart Sale is a showcase of connecting neighbors with art and music, and re-distributing our gently used items for super low pricing, often free. The money we make is a goodwill donation that exceeds our expectations and no one goes away empty handed. Our Block Party offers the same types of connections, community building and a sense of belonging. All are welcome. This year we fed 200 people for free with donations and a general potluck. Throughout the year we provide information that gets inside of every residence about how to get help if you need it, what the schools are doing and other relevant community information. We recently picked up the pieces from a failed community-building project that was ill conceived from the beginning and turned it into a positive project that is doing things for us. It is paying neighbors to provide art that will build community and a sense of place and pride. We also note that areas like ours, where there is a vital arts scene brought about by grass roots local community actions often are targets for gentrification and displacement of those that made it "cool". A strong Neighborhood Association can help mitigate those attempts into something more positive. This CDBG funding plays a vital role that helps to keep East Lawrence strong and vital, as it does in the other low-mod neighborhoods.

Please note that when we work with the City and private industry to make our neighborhood "better", everyone in the room is getting paid. Everyone except the neighbors. Every meeting we attend with City Staff, with the Chamber, with developers, in every meeting we attend we are volunteers in a sea of people getting paid to coordinate the events that they find important. This CDBG funding under discussion gives us the opportunity to have some money that we can use to help coordinate all of our activities that we find important, and have a central point of contact, just like every other entity that does things to / for / with us. And who would not do the work if they weren't getting paid.

We volunteered to work with paid City Staff to get the zoning changed in the north end of our neighborhood to make it consistent with the work we did 35 years ago in the south end of the neighborhood. Thus, our zoning now reflects what is actually there (residential housing) instead of what Business Leaders wanted this area to become one day, displacing us. Through the years Business Leaders wanted us to become industrial truck parking that would support the industry that didn't develop along the riverfront. They tried twice to destroy us by proposing highways that went right through Hobbs Park and 4-6 and more square blocks of residential housing. More recently we were left vulnerable to being displaced by large apartment complexes and other real estate speculation. The residents of East Lawrence deserve to have the same security that nearly every other neighborhood in town takes for granted. Our minimal CDBG funding helps to give us the ability to do that. I think that

this work should be recognized as having had a very positive impact on those 75% low-mod income folks and all the resident's quality of life.

Dr. Dennis Domer has a yet unreleased article that explores why there has been animosity through the years between East Lawrence and City Hall. It starts out with a story about when the founders of Lawrence got here from Massachusetts to begin this wonderful town and who are still credited with founding the town. When they got here they discovered there were already people living here, mostly in the area that has become East Lawrence, and so they had to move their own encampment to the west. "Even after the first six months of settlement, the New Englanders accounted for less than half of the town's population of 400 with ninety persons from Massachusetts, fifty-nine New York, forty-one of foreign birth, thirty-eight from Pennsylvania, and 172 from the western states." I find that to be a fascinating revelation.

Please reconsider the allocations so that the most vulnerable neighborhoods can have more voice in their destiny. Thank you very much for considering,  
Phil Collison

PS. I would like to comment on the procedure that was used this year to determine that funding.

1) I would like to see more clarity on what "public comment is accepted until June 17" actually means. I think I have figured out that there are 2 types of public comment going on. The public comment that was advertised to end on June 17<sup>th</sup> is destined for HUD. There is a second set of public comment that is destined to have an impact on the allocations by the City Commission. This decision is being made on June 16<sup>th</sup>, one day before HUD public comment closes. A clarification of that distinction is appropriate. What does HUD do with this public comment? What would it impact. The allocations? The entire grant? I question the role of HUD in responding to public comment about these allocations. The relevant public comments are those directed to the decision being made on the 16<sup>th</sup>.

2) This year there was no Advisory Board to interact with, and the process used to recommend the allocations appears to have been determined at the very last minute. City Staff did not know what the process would be and we did not find out what the process was until the Action Plan was released. We learned that the allocations were done at City Hall with unknown members representing the Neighborhood Resources Department, City Manager's Staff and the Financial Department. We were not consulted nor given an opportunity to provide input, answer questions, nor review the decisions made there. That occurs when we get to work with an advisory board.

3) Having City Staff that we work with recommending the allocations puts them in an awkward spot. Now as we interact with staff we are thinking they don't truly support us and they are thinking we don't deserve this. Please go back to having an advisory board. All the players would be known and all discussions would be public.

4) Collaboration and keeping Neighborhoods strong are two of the tenets that the City uses as a metric in all decisions. I think this process failed that. I urge you to build a better process for next year.

5) The scorecards used creates an apples and oranges comparison between NA's and Social Service Agencies. We are different. Have scorecards that reflect that difference.

Thanks again,  
Phil Collison, East Lawrence Resident

## Danelle Walters

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**From:** Bradly Karr  
**Sent:** Friday, June 12, 2020 5:11 PM  
**To:** Phil Collison  
**Cc:** Danelle Walters; Jeff Crick  
**Subject:** Re: City Commission to review and finalize the 2020 CDBG and HOME allocations

Hello Phil,

The City Commission will make their final decision at the June 16th meeting. All public comments, including those received on the 17th, will be included in the submission of the 2020 Annual Action Plan to HUD.

As stated in the City's adopted [Citizen Participation Plan](#):

*The City shall consider any comments or views of residents of the community received in writing or orally at all public hearings and/or meetings. A summary of these comments or views, and a summary of any comments or views not accepted and the reasons why, shall be attached to the Plans.*

The Citizen Participation Plan also discusses the complaint process:

*A complaint regarding any of the Plans and related documents covered by this Citizen Participation Plan must be submitted in writing to the Planning and Development Services Director, 1 Riverfront Plaza, Suite 320 Lawrence, KS 66044. Community Development Division staff will assist the complainant with the preparation of written complaints and/or advise the complainant of other sources of technical assistance. All complaints shall be submitted on a Complaint Form provided by the Community Development Division and shall be signed by the complainant. Pursuant to 24 CFR 91.105(j), the City will provide a timely, substantive written response to every written resident complaint within 15 working days, where practicable.*

Thank you



**Brad Karr, Community Development Analyst** – [bkarr@lawrenceks.org](mailto:bkarr@lawrenceks.org)

Community Development Division | [www.lawrenceks.org/pds](http://www.lawrenceks.org/pds)

1 Riverfront Plaza, Suite 320, Lawrence, KS 66044

Office (785) 832-3114 | Fax (785) 832-3110

*"Your opinion counts! Customer feedback helps us serve you better. Please tell us how we're doing by completing this short online Customer Satisfaction Survey: <http://lawrenceks.org/pds/survey/satisfaction>."*

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**From:** Phil Collison <[phil@pcollison.com](mailto:phil@pcollison.com)>

**Sent:** Friday, June 12, 2020 4:28 PM

**To:** Bradly Karr <[bkarr@lawrenceks.org](mailto:bkarr@lawrenceks.org)>

**Subject:** Re: City Commission to review and finalize the 2020 CDBG and HOME allocations

External Email. Be careful with links and attachments.

- City of Lawrence IT Helpdesk

When does the city Commission make a decision about how much gets allocated to each entity? How do public comments after the CC's decision impact the decision? Are we appealing to HUD?

Thanks.

Phil

Sent from a phone.

On Jun 12, 2020, at 4:24 PM, Bradly Karr <bkarr@lawrenceks.org> wrote:

Hi Phil,

The City Commission will be making their final recommendation on June 16, 2020. The public can then make comments on the City Commission's final decision up to the end of the day on the 17th, and all of the comments are then provided to HUD.

Thank you

<Outlook-Descriptio.png>

**Brad Karr, Community Development Analyst** – [bkarr@lawrenceks.org](mailto:bkarr@lawrenceks.org)

Community Development Division | [www.lawrenceks.org/pds](http://www.lawrenceks.org/pds)

1 Riverfront Plaza, Suite 320, Lawrence, KS 66044

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*<http://lawrenceks.org/pds/survey/satisfaction>."*

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**From:** Phil Collison <phil@pcollison.com>

**Sent:** Friday, June 12, 2020 4:18 PM

**To:** Bradly Karr <bkarr@lawrenceks.org>

**Subject:** Re: City Commission to review and finalize the 2020 CDBG and HOME allocations

External Email. Be careful with links and attachments.

- City of Lawrence IT Helpdesk

Doesn't public comment run through June 17? How does that factor in? Is the CC voting on this on the 16th? Or is it another feedback session?

Sent from a phone.

On Jun 12, 2020, at 3:26 PM, Bradly Karr <bkarr@lawrenceks.org> wrote:

Hello CDBG and HOME applicants,

The City Commission will be reviewing and finalizing the 2020 CDBG and HOME allocations at their June 16, 2020 meeting. If you would like to provide written comments, or participate remotely in the meeting to provide live public comments, please see the meeting agenda for instructions:

<https://lawrenceks.civicweb.net/Portal/MeetingInformation.aspx?id=330>

Thank you

<image001.jpg>

**Brad Karr, Community Development Analyst** – [bkarr@lawrenceks.org](mailto:bkarr@lawrenceks.org)

Community Development Division | [www.lawrenceks.org/pds](http://www.lawrenceks.org/pds)

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*"Your opinion counts! Customer feedback helps us serve you better. Please tell us how we're doing by completing this short online Customer Satisfaction Survey: <http://lawrenceks.org/pds/survey/satisfaction>."*

## **Bobbie Walthall**

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**From:** Dave Loewenstein <dloewenstein@hotmail.com>  
**Sent:** Sunday, June 14, 2020 10:29 AM  
**To:** Jennifer Ananda; Bradley R. Finkeldei; Courtney Shipley; Stuart Boley; Lisa Larsen  
**Cc:** Bobbie Walthall; City Commission Agendas; Phil Collison; east lawrence  
**Subject:** ELNA CDBG funding  
**Attachments:** ELNA.CDBG.pdf

External Email. Be careful with links and attachments.

- City of Lawrence IT Helpdesk

June 12, 2020

Dear Mayor Ananda and Lawrence City Commissioners,

The proposed cut to the East Lawrence Neighborhood Association's CDBG funding, from \$4,800 this year to \$2,169 next year, will destroy the capacity of ELNA to serve the residents of our neighborhood, especially the most vulnerable. At a time like this, cutting this critical support is unjust, unfair and heartless.

As a longtime resident of East Lawrence and ELNA board member, I plead with you to not cut our CDBG funding. It is essential to the well being of our community.

Respectfully,  
Dave Loewenstein

June 12, 2020

Dear Mayor Ananda and Lawrence City Commissioners,

The proposed cut to the East Lawrence Neighborhood Association's CDBG funding, from \$4,800 this year to \$2,169 next year, will destroy the capacity of ELNA to serve the residents of our neighborhood, especially the most vulnerable. At a time like this, cutting this critical support is unjust, unfair and heartless.

As a longtime resident of East Lawrence and ELNA board member, I plead with you to not cut our CDBG funding. It is essential to the well being of our community.

Respectfully,  
Dave Loewenstein



## **Bobbie Walthall**

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**From:** Kendra J. Pittman <kjpittman@gmail.com>  
**Sent:** Friday, June 12, 2020 4:04 PM  
**To:** Courtney Shipley; finkeldei@lawrenceks.org; Jennifer Ananda; Lisa Larsen; Stuart Boley  
**Cc:** City Commission Agendas; Danelle Walters  
**Subject:** CDBG Funding for ELNA

External Email. Be careful with links and attachments.

- City of Lawrence IT Helpdesk

We are writing to respectfully ask that you do not reduce funding for our neighborhood association, ELNA. The work ELNA does is absolutely central to the cohesiveness of our neighborhood. We chose this neighborhood to be our forever home because of the sense of community and engagement of its citizens. Without this funding ELNA will not be able to operate our neighborhood will never be the same. Please continue to allow our neighborhood to thrive.

Sincerely,  
Dr. Kendra Pittman Irwin and  
Robert J. Irwin  
1332 Connecticut St.  
Lawrence, KS 66044

--  
K.J. Pittman, Ph.D.

--  
K.J. Pittman, Ph.D.

RECEIVED

JUN 12 2020

CITY MANAGER'S OFFICE  
LAWRENCE, KS

June 10, 2020

Dear Mayor Ananda,

I'm reaching out on behalf of the Neighborhood Associations. I recently learned that you are considering cutting the funding for the associations and as an East Lawrence resident, I wanted to speak out against cutting the funding to our community outreach.

Please do not turn your back on our community right now. Our Neighborhood Associations connect us to resources & information and allows us to help each other in times of need. And right now, we need these programs - more than ever. Please consider how much our neighbors are able to help each other through the NA and know that with a funding cut, they will not be able to continue.

Thank you for your time.  
Your Neighbor,

Kalie

## **Bobbie Walthall**

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**To:** Danelle Walters  
**Subject:** RE: Pinkney Funding

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**From:** Kenneth Wallace <[countkw@aol.com](mailto:countkw@aol.com)>  
**Sent:** Wednesday, June 10, 2020 9:23 PM  
**To:** Danelle Walters <[dwalters@lawrenceks.org](mailto:dwalters@lawrenceks.org)>  
**Subject:** Pinkney Funding

External Email. Be careful with links and attachments.

This group deserves support. Please do not cut their funding!!

-- Ken Wallace, 1603 W 2nd Terr for 15 years

*- City of Lawrence IT Helpdesk*

## **Bobbie Walthall**

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**From:** Jenna Ray <dejennarate@gmail.com>  
**Sent:** Tuesday, June 2, 2020 3:14 PM  
**To:** City Commission Agendas  
**Subject:** CDBD funding for ELNA

To whom it may concern:

I am deeply disappointed to hear of the plans to cut funding for the East Lawrence Neighborhood Association during this time when community support is most needed. I hope the decision will be reversed and ELNA funded the usual amount. I have lived in Lawrence for almost 14 years and am raising my children here. Most of those years have been in East Lawrence, and the community events they organize and work they do to beautify the neighborhood helps make East Lawrence the diverse and thriving neighborhood it is. It is essential, and it's funding is as well.

Thank you,  
Jenna West-Sova, LMT

Sent from my iPhone

## **Bobbie Walthall**

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**From:** Barry Shalinsky <bshalinsky@hotmail.com>  
**Sent:** Tuesday, June 2, 2020 8:31 AM  
**To:** City Commission Agendas  
**Subject:** CDBG Allocations

I was disappointed to learn of the recommended cut to allocations for neighborhood association staff, particularly with regard to East Lawrence Neighborhood Association (ELNA), from the current \$4800 allocation to \$2169.

I share my opinions based on years of experience. I am a long time property owner of two homes in East Lawrence, for going on 40 years. I live in one of the homes at 645 Connecticut. I served as president of ELNA's precursor organization, the East Lawrence Improvement Association (ELIA) for three years in the mid-1980's, have served on the neighborhood association's board off and on over the decades, and was paid staff for a period of time in the early 1980's, so I have a variety of perspectives.

My disappointment is two fold, on the basis of both (lack of) procedure, and on substance.

For as long as I can remember, CDBG allocations were reviewed and vetted by a representative citizen's advisory committee, with public hearings and a comprehensive look at all of the proposals. That procedure is no longer in place, with city staff now making recommendations with little transparency or opportunity for public input. This is really contrary to the original intent of having a robust citizen participation component to the CDBG process. In fact, ELIA was initially created to provide that citizen participation component so that the city could be eligible for the CDBG funding at all. ELNA and East Lawrence residents have been provided with no meaningful opportunity to shape this year's funding allocation recommendation.

Regarding the actual substance, I will start with some brief history. In 1981, I was hired to serve as a VISTA (now AmeriCorps) volunteer for ELIA, along with three other individuals. We were each paid a \$300 monthly stipend. It was our job to enhance communications among neighborhood residents, coordinate delivery of services to at need and at risk low income and/or minority residents, to enhance neighborhood culture through social and cultural events, to enhance neighborhood infrastructure through advocacy for maintenance and improvements, to document and preserve history, advocate for appropriate zoning and land use, organize neighborhood cleanups and coordinate participation in all of these and other activities. After the VISTA project ended, ELIA received CDBG funding for a neighborhood coordinator and a newsletter director. I was newsletter director. Total CDBG allocation for both positions was in the neighborhood of \$8000+ in the 1980's.

Here we are today, and ELNA employs a part-time coordinator for \$400 a month, less than \$100 a week, less than we were receiving 40 years ago. The basic needs have not changed. East Lawrence is still a diverse community with a plethora of low income at risk residents, especially now. We have an aging and inadequate physical infrastructure that needs to be updated and maintained, but in a way that is compatible with being a historic neighborhood with a historic streetscape.

Our coordinator compiles and sends a weekly e-newsletter to hundreds of neighborhood residents with vital information about resources for survival and promoting culture. The e-news also promotes information directly from city departments and government to neighborhood residents. Not only does the coordinator compile the information, but she must also maintain an accurate e-mail list. In addition to the weekly e-news, she maintains a robust social media presence for the neighborhood association and coordinates the publication and delivery of a printed newsletter to every address in the neighborhood several times a year. The coordinator facilitates communication among the board members to promote efficient internal communications. She coordinates social events to build neighborhood cohesiveness and fundraising to enhance the services we can offer to neighborhood residents. She helps maintain our connections to local

non-profits and our Title One neighborhood schools. She helps us to coordinate “adoption” of families at holiday time. And so much more.

In these times of COVID pandemic, the coordinator has been especially busy providing vital information and services to residents in economic distress. Unfortunately, COVID has forced the cancellation of ELNA’s annual fundraising event, our annual YART sale, so this budget cut could not come at a worse time. As it is, the coordinator’s salary is just a fraction of our operational costs, and we raise the rest through donations and events. The proposed cut adds a \$2600 shortfall at time when we can ill afford it.

I implore the City Commission to fund the ENLA coordinator’s salary at the \$4800 level it has been at for several years. In historical terms, and in real terms today, the services provided for this expenditure are a bargain, and more importantly, they are vital to the continued viability of our East Lawrence neighborhood.

Thank you for your consideration.

Barry Shalinsky  
645 Connecticut

Sent from [Mail](#) for Windows 10

## **Bobbie Walthall**

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**From:** khtinsman917@sunflower.com  
**Sent:** Tuesday, June 2, 2020 10:27 AM  
**To:** City Commission Agendas  
**Subject:** CDBG funding for ELNA

City Leaders,

Please do not reduce the funding directed to the ELNA. This funding should be INCREASED. ELNA is such an important service for all those in East Lawrence , many of those who are under-served. ELNA encourages community involvement and support that brings people together - something we need more than ever in these dark times. I was shocked to see that you are even considering this action.

Please INCREASE the funding for ELNA.

Thanks for listening,  
Kitty

## **Bobbie Walthall**

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**From:** Michelle Needham <michelleneedham2014@gmail.com>  
**Sent:** Tuesday, June 2, 2020 1:17 PM  
**To:** City Commission Agendas  
**Subject:** ELNA Funding

As an East Lawrence resident for the past 18+ years, I love and appreciate the East Lawrence Neighborhood Association. They work hard to keep our community informed and connected. Without them, so much of the vitality of East Lawrence would be lost. While a difference of \$1,040 wouldn't really make an impact in other areas, it absolutely is a necessity for ELNA. Please find ELNA at the full \$4,800.

Sincerely,  
Michelle Needham



## **Bobbie Walthall**

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**From:** Kendra J. Pittman <kjpittman@gmail.com>  
**Sent:** Tuesday, June 2, 2020 6:56 PM  
**To:** City Commission Agendas  
**Cc:** lane eisenbart  
**Subject:** CDBG Funding for ELNA

We are writing to respectfully ask that you do not reduce funding for our neighborhood association, ELNA. The work ELNA does is absolutely central to the cohesiveness of our neighborhood. We chose this neighborhood to be our forever home because of the sense of community and engagement of its citizens. Without this funding ELNA will not be able to operate our neighborhood will never be the same. Please continue to allow our neighborhood to thrive.

Sincerely,  
Dr. Kendra Pittman Irwin  
Robert J. Irwin  
1332 Connecticut St.  
Lawrence, KS 66044

--

K.J. Pittman, Ph.D.

## Danelle Walters

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**From:** Bobbie Walthall  
**Sent:** Wednesday, June 3, 2020 1:21 PM  
**To:** Danelle Walters  
**Subject:** FW: Current Agenda Items



### **Mrs. Bobbie J. Walthall**

Senior Administrative Specialist  
City Manager's Office | [City of Lawrence, KS](#)  
P.O. Box 708, Lawrence, KS 66044  
office (785) 832-3400 | fax (785) 832-3405  
Email: [bjwalthall@lawrenceks.org](mailto:bjwalthall@lawrenceks.org)

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**From:** Kristina E. D. <kristinaeronat@gmail.com>  
**Sent:** Wednesday, June 3, 2020 12:35 PM  
**To:** City Commission Agendas <ccagendas@lawrenceks.org>; Lisa Larsen <llarsen@lawrenceks.org>; Stuart Boley <sboley@lawrenceks.org>; Courtney Shipley <cshipley@lawrenceks.org>; Brad Finkeldei <bfinkeldei@lawrenceks.org>; Jennifer Ananda <jananda@lawrenceks.org>  
**Subject:** Current Agenda Items

Dear Mayor, Vice-Mayor, and City Commissioners,

I am writing to you as a concerned resident of Lawrence, and member of the East Lawrence Neighborhood Association. It's come to my attention that in the agenda for allocating 2021 city funds, there is a proposal to slash the budget allotted to ELNA from \$4,800 to \$2,169. ELNA cannot operate on this budget. Due to the pandemic, we've also been unable to run our usual yearly fundraising events, leaving the association coffers severely lacking. I strongly urge you not to make this budgetary change. East Lawrence is the heart of Lawrence, the pulse of downtown, and the neighborhood residents heavily rely on the services and support the Association provides. Not allotting ELNA with adequate funding would be a shameful mistake.

Additionally, I see that once again the city is attempting to expand the jail. Now, more than ever, I urge you to vote NO on agenda item 2, expanding the jail. You have the power to actually make a difference, you have the power to take the steps against systemic racism and to move towards reform in the criminal justice system. Do not simply voice concern with no follow-through. You all have the power to actually make a difference in this movement and I beg you, in the interests of all of your constituents, please vote no on the continued push for jail expansion. LAWRENCE DOES NOT WANT THIS.

Thank you for listening to my concerns.

Sincerely,  
Kristina Eronat-Davis  
205 East 12th Street



June 3, 2020

Re: Proposed CDBG funding for East Lawrence Neighborhood Association

Dear Commissioners:

If any of you are part of the list serve for the weekly East Lawrence Neighborhood Association (ELNA) E newsletter, it is impossible to read it in this period of heightened financial and housing crisis without wondering why this neighborhood organization could score so low and receive such an initial pittance for proposed annual CDBG funding. I know of no other neighborhood organization that provides such timely information and services on a weekly basis.

As a non-profit counselor, educator, and outreach coordinator for over twenty years, one of the most crucial necessities for any nonprofit staff is an up-to-date list of short term, emergency services that clients can easily avail in time of need. It seems like an easy thing to do but services, like nonprofits in transition, can change on short notice, making lists of services and organizations subject to change when change comes without notice (as we found out in March). To this day I still read the newsletter to find current service and outreach information, and always read and posted service information in this newsletter when working for nonprofits.

I marvel at the comprehensive list of food banks and free meals that extends beyond what usually constitutes our community's general knowledge of providers of meals or groceries. Anybody, in any part of town can access this list and find somewhere close to them, often within walking distance. This is not an easy task but is necessary for people anxious and frustrated and in need of reassurance and a legitimate emergency service reference. I sincerely believe it is necessary to have these sorts of "boots on the ground" organizations to get the most timely information. The ELNA news also provides info for latest city services, the Census, the library opening and much more.

This information meets the necessary criteria for the annual funding request of \$5,000/year. Please reconsider this woeful proposed amount. Not all neighborhood organizations are as vital to community resource info and outreach as these largely volunteer members and one chronically underpaid and overworked neighborhood coordination (\$400/month). I cannot think another neighborhood organization that provides the ELNA level of community outreach and service. It seems like a necessary extension of professional Lawrence information and outreach programming, at a ridiculously nonprofessional cost.

Thanks for you consideration,

Robert Baker

PS – Posted on pages 2-4 is a three page copy of a recent May newsletter

Thursday East Lawrence News

May 14th 2020

Hi neighbors,

We're hoping you are well and hanging in there. We had an ELNA meeting via zoom last Monday. We talked about a Kansas Marathon being planned for November, neighborhood traffic concerns, and creative ways to fundraise. As you know, we were not able to hold our annual Yart Sale in March, and because the Yart Sale is our biggest fundraiser of the year, our bank balance is feeling very small. So! Stay tuned for some creative fundraisers in the near future, including a possible online raffle, drive in movie, and new tshirts. Got ideas? Share them with us at [eastlawrence@yahoo.com](mailto:eastlawrence@yahoo.com).

In the meantime, here's your Thursday News Unusual with ways to get free food, get groceries, news and ways to connect, and ELNA news at the bottom.

#### FREE FOOD RESOURCES

Free Shelf At Sunrise

Just Food Curbside Food Distribution Schedule

\*Free\* Breakfast And Lunch For Kids, Curbside

Dinners From Boys And Girls Club

Other Free Food

Resources

Resources From LAN

#### ALTERNATIVE WAYS TO GET YOUR GROCERIES

App To Order From The Farmer's Market

List Of Other Farmers For Order And Delivery

Cottin's Farmers Market

#### OTHER NEWS and WAYS TO CONNECT

ENROLL FOR KINDERGARTEN!

Sunrise Community Meals TO GO! Friday May 15th

City News: Household Waste and Compost Facility ReOpening Plans

LPL Soft Opening May 18th

2020 Census Response Deadline Extended

ReStore ReOpening Notices and Sales

Neighbor Sewing Masks

United Way 211

Free Wifi At LPL

ELNA STUFF

ELNA Facebook

ELNA Mower and Tiller for Rent

ELNA Needs a Barn! (for Yart Stuff)

FREE FOOD RESOURCES

FREE COMMUNITY SHELF AT SUNRISE PROJECT

The Sunrise Project's front porch has been transformed into a community pantry, where folks can pick up and/or drop off supplies that they need. The shelves are always open at 1501 Learnard. As the garden and orchards growing seasons continue, fresh produce will be added. There's a fridge! We welcome the community to take care of one another by sharing supplies and collecting supplies. You can donate via the Sunrise website or mail a check to 1501 Learnard Ave. Lawrence, KS 66044

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JUST FOOD CURBSIDE FOOD DISTRIBUTION

Just Food will continue our mobile distribution, drive through for pick up Wednesday and Friday between 12:00-5:00 pm for two weeks' worth of groceries.

Give us a call at (785)856-7030 or email us at [info@justfoodks.org](mailto:info@justfoodks.org) for any questions you have!

You may fill out assistance paperwork online here:

[https://docs.google.com/forms/d/1EVOvqg\\_CVPJq1nrztSsg4\\_9i0zFTXLWJHvu7BIPLR5k/viewform?edit\\_requested=true&fbclid=IwAR3OmCcILLStUDcS6rFZhXtBbbIOwoWaWDWoyKZIR1YRw1b8vPWyPiSeW6o](https://docs.google.com/forms/d/1EVOvqg_CVPJq1nrztSsg4_9i0zFTXLWJHvu7BIPLR5k/viewform?edit_requested=true&fbclid=IwAR3OmCcILLStUDcS6rFZhXtBbbIOwoWaWDWoyKZIR1YRw1b8vPWyPiSeW6o)

If you need someone else to pick up your food box, you can indicate that on your assistance paperwork.

Wondering how you can help?

Sponsor a Grocery Box! For \$20, you can sponsor a family for two weeks! To donate, follow this link:

<http://bit.ly/SponsorGroceryBox>

Donate Food! Grocery stores,

restaurants, and individuals can drop off donations at our warehouse located at 1000 E. 11th Street  
Lawrence, KS 66046

Spread the word! Share our posts on your social media to get the word out!

Volunteer! Get in touch with our Volunteer Manager at [volunteer@justfoodks.org](mailto:volunteer@justfoodks.org)

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#### **\*FREE\* BREAKFAST AND LUNCH FOR KIDS, CURBSIDE**

Through a community partnership, ten local restaurants will provide

Free Curbside Pickup of Breakfast and Lunch for children under 18,

11:00 a.m.-1 p.m., Monday-Friday and NOW SATURDAY TOO! April 15, extended through May 23rd

· Hillcrest Elementary, 1045 Hilltop Drive

· Schwegler Elementary, 2201 Ousdahl

· Billy Mills Middle School, 2734 Louisiana

· Liberty Memorial Central Middle School, 1400 Massachusetts

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#### **DINNER FROM BOYS AND GIRLS CLUB**

Boys & Girls Club of Lawrence is serving hot dinner to go for the community. Located at 2910 Haskell Ave. M-F, 6-7pm. You can pull into our circle drive by the Teen Entrance door-a staff will greet

you and find out how many meals you would like (adults and/or kids-meals for all!). We also have prepackaged food pantry bags we can bring out as well. Have a good day! Stay well! ☐

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#### **OTHER FREE FOOD RESOURCES**

List updated regularly at

[https://docs.google.com/document/d/1QaqZRNOUKRMRPx1E4IX7YZt6XIZio6jKs2\\_rew1907Q/edit](https://docs.google.com/document/d/1QaqZRNOUKRMRPx1E4IX7YZt6XIZio6jKs2_rew1907Q/edit)

And <https://www.usd497.org/Coronavirus>

Archibowls -- Serving take out and delivery, and offering free hot beans and rice meals at the window from noon to 8 every day.

Visit their website or call (785) 424-7822 for updates

ADDRESS: 125 E. 10th St.

Ballard Center -- Food pantry – call 785 842-0729 x108.

ADDRESS: 708 Elm St.

Harvesters Mobile Food pantry is 2nd & 4th Tues of the month – 8:30 am registration & 10:30 am distribution.

ADDRESS 1930 Harper St

Catholic Charities Food Pantry -- Call 785-856-2694.M-F, 8:30-4pm

ADDRESS: 1525 W 6th

ECKAN -- Call 785-841-3357 for Food pantry hours.

ADDRESS: 2518 Ridge Ct.

First Baptist Church Pantry -- Once per

month use only. Open Wednesday 12-2 p.m. First and Third Wednesdays open also from 5:30-6:30 p.m.. Call 785-843-0020 for information.

ADDRESS: 1330 Kasold Dr.

Heartland Community Health Center Food Pantry -- By appointment only. Call 785-841-7297 x223 for information.

ADDRESS: Maine St. Suite 150

Heritage Baptist Church Food Pantry -- Open first and third Thursdays 4-6 p.m. Call 785-887-2200 for information.

ADDRESS: 1781 E. 800 Rd.

Ladybird Diner -- Free sack lunches Monday – Friday 11-noon.

The Salvation Army Food Pantry -- Call 785-843-4188. Open Monday, Tuesday, Thursday, and Friday 9am-12pm

ADDRESS 946 New Hampshire St.

Southside Church of Christ Food Pantry -- Tuesday, Wednesday, and Friday from 9:30-11:30 a.m. Must call before arriving. Call (785) 843-0770

ADDRESS 1105 West 25thStreet

Texas Roadhouse -- Free lunches for kids noon-2pm Saturdays. Pickup at restaurant.

ADDRESS 2329 Iowa

Trinity Interfaith Pantry -- Tuesdays 2-4 p.m. and Saturdays 10a.m.-noon. Call 785-843-6166 for information.



ADDRESS: 1027 Vermont St.

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## LIST OF RESOURCES FROM LAN

Our neighbors in Old West have composed a list of places you can source your needs in Lawrence including grocery and pharmacy delivery. (Link Corrected)

[https://docs.google.com/document/d/12g6S\\_fR\\_K-b8jO5z1HqkhfidlypCn8IPyteMu3naJv8/edit?usp=sha](https://docs.google.com/document/d/12g6S_fR_K-b8jO5z1HqkhfidlypCn8IPyteMu3naJv8/edit?usp=sha)

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## ALTERNATIVE WAYS TO GET YOUR GROCERIES

### APP TO ORDER FROM LAWRENCE FARMER'S MARKET

With the new LFM app, you can order online directly with the Farmer's Market vendor of your choice from Sunday noon until Wednesday midnight each week. Once you place your order we will have Curbside Pick-up of your order on Saturday from 8:00-10:00am only at our Saturday Market location.

1) THIS IS FOR LOCAL ORDERS ONLY / WE DO NOT SHIP OR DELIVER

2) Orders can be place from noon (12pm) Sundays until midnight (12am) Wednesdays for in person pickup only\*

\*Any orders placed on Thursdays, Fridays or Saturdays will not be delivered until the following Saturday.

\* Orders must be placed with each vendor. If your plan is to order from multiple vendors each purchase must be completed separately but your total orders will be aggregated and delivered as one order when you pick it/them up.

\* Inquires about individual orders will need to be directed to the vendor that the order was placed with.

3) Pick up at at 824 New Hampshire Street, in the west lot with entry from Rhode Island Street, starting 8am and no later than 10am Saturday.

4) WHEN YOU ARRIVE ON SITE

\* Remain in your vehicle

\* Follow posted signs and/or directions with onsite staff

\* Place a piece of paper with your first and last name on your dashboard to expedite staging and placement of your order in your vehicle.

(pickup instructions :

<https://drive.google.com/file/d/1rHEqQsAksUqDZQbtVzaorHUvwam4KsaE/view?usp=sharing>)

Mobile App for Android & iPhone. Visit the Google Play Store or the App Store or click on these links to download the LFM Mobile App for free.

Once you've downloaded the mobile app, if you experience any problems, download instructions at the following link:

[https://drive.google.com/file/d/1AcwMAvhxDA6sDoAvciz5Zo0xoCS\\_kdi8/view?usp=sharing](https://drive.google.com/file/d/1AcwMAvhxDA6sDoAvciz5Zo0xoCS_kdi8/view?usp=sharing)

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#### LIST OF OTHER FARMERS FOR ORDER AND DELIVERY

If you are needing to restock on fresh meats, breads, eggs, veggies and fruits, I encourage you to buy through our LOCAL farmers.

Many of these local farmers do weekly deliveries.

AMY'S MEATS AT THE HOMESTEAD (Lawrence):

Facebook page —> <https://www.facebook.com/AmysMeats/>

Website —> <https://www.amysmeats.com>

ANTHONY'S BEEHIVE (Lawrence):

Facebook page —> <https://www.facebook.com/thebeestorelawrence/>

Website—> <https://anthonysbeehive.com>

BE LOVE TOO FARM (Edgerton):

Facebook page —> <https://www.facebook.com/BeLoveToo/>

Website —> None

BOLZ RANCH (Topeka - Akaushi Beef):

Facebook page —> <https://m.facebook.com/bolzranch/>

Website —> None

COUNTRY ROAD FARMS (Eudora):

Facebook page —>

<https://www.facebook.com/2014countryroadfarms/>

Website —> None

FLORY FAMILY FARMS (Overbrook):

Facebook page —> <https://www.facebook.com/floryfamilyfarms/>

Website —> None

HAPPY VALLEY FARM (De Soto):

Facebook page —> <https://www.facebook.com/Happy-Valley-Farm-136305579842304/>

Website —> <http://happyvalleyfarm-ks.com/>

HEARTLAND MEAT MARKET (Lawrence):

Facebook page —> <https://www.facebook.com/heartlandmeatmarketlawrence/>

Website —> <https://heartlandmeatmarket.com>

JET PRODUCE AND MEATS (Leavenworth):

Facebook page —> <https://www.facebook.com/JetProduce/>

Website —> <https://www.jetproduceandmeats.com>

JUNIPER HILL FARMS (Lawrence):

Facebook page —> <https://www.facebook.com/Juniperhillfarmsks/>

Website —> <http://www.jhf-ks.com>

KROEGER'S COUNTRY MEATS (Lecompton):

Facebook page —> <https://www.facebook.com/kroegersmeats/>

Website —> None

LEEWAY BUTCHER (Lawrence):

Facebook page —> <https://www.facebook.com/leewaybutcher/>

Website —>

<http://leewaybutcher.com>

LIMESTONE GARDENS KANSAS (Overbrook):

Facebook page —> <https://www.facebook.com/limestonegardens/>

Website —> <https://www.limestonegardensks.com/>

MASEUALKUALLI FARMS (Lawrence):

Facebook page —> <https://www.facebook.com/peoplesfarms/>

Website —> <https://www.instagram.com/maseuallifarms/>

MELLOWFIELDS FARM (Lawrence):

Facebook page —> <https://www.facebook.com/mellowfields/>

Website —> <https://www.mellowfields.com>

MOON ON THE MEADOW FARM (Lawrence):

Facebook page —> <https://bit.ly/2J2oq99>

Website —> <http://www.commonharvestcsa.com>

PENDLETON'S COUNTRY MARKET (Lawrence):

Facebook page —> <https://www.facebook.com/Pendletons-Country-Market-180053123780/>

Website —> <https://www.pendletons.com>

PETERS FAMILY FARM (Baldwin City):

Fok page —> <https://www.facebook.com/Peters-Family-Farm-162556623794305/>

Website —> <https://www.petersfamilyfarm.com/>

RIVERVIEW FARMS (Lawrence):

Facebook page —>

<https://www.facebook.com/RiverviewFarms2018/>

Website —> None

ROLLING PRAIRIE FARMERS ALLIANCE (Lawrence):

Facebook page —> <https://www.facebook.com/rollingprairiefarmers/>

Website —> <http://www.rollingprairiecsa.com>

SOUTH BALDWIN FARMS (Baldwin City):

Facebook page —> <https://bit.ly/2UIVzBS>

Website —> None

STEVE'S MEAT MARKET (De Soto):

Facebook page —> <https://www.facebook.com/stevesmeatmarket/>

Website —> <https://stevesmeat.com>

STONY RIDGE FARMS (McLouth):

Facebook page —> <https://m.facebook.com/stonyridgefarmsmclouthks/>

Website —> <https://stonyridgefarm.weebly.com/>

SUNFLOWERPROVISIONS (Lawrence):

Facebook page —> <https://bit.ly/2wrJm6I>

Website —> <https://www.sunflowerprovisions.com/>

TASTY AFFAIR (Overbrook):

Facebook page —> <https://www.facebook.com/Tasty-Affair-111931617004044/>

Website —> None

TUCKEL FAMILY FARMS (Lawrence):

Facebook page —> <https://www.facebook.com/Tuckel-Family-Farms-336949310184619/>

Website —> None

VALLEY VIEW ELK

RANCH (Garnett):

Facebook page —> <https://www.facebook.com/pages/Valley-View-Elk-Ranch/644874432315202>

Website —> None

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COTTIN'S FARMERS MARKET

Hello! Here's what Thursday's Outdoor Market will look like:

About 6 vendors will set up in the back lot

There will be plenty of space between each vendor to ensure proper distancing

There will be NO hot food vendors, free state beer, or live music until it is safe to do so. Decisions are being made on a weekly basis as we monitor guidelines, restrictions, and recommendations that are presented.

We are all wishing we could have our "normal" Thursday Market filled with yummy hot food, great

tunes, Free State Ber, and a wide variety of vendors, but unfortunately, this is not the time. In the meantime, we want to continue to bring you the opportunity to get fresh items as safely as possible.

Until then, stop by the back lot Thursday May 7th from 4-6pm for fresh local produce, local meats, baked goods, small plants, and more! Stay Healthy! Cheers!

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#### OTHER NEWS AND WAYS TO CONNECT

##### ENROLL FOR KINDERGARTEN!

Children who will be five years old before August 31st 2020 are eligible to enroll for kindergarten! You can register online at <https://www.usd497.org/NewStudentRegistration>

Be sure to choose the link to register for the 2020-2021 school year. Email [enrollment@usd497.org](mailto:enrollment@usd497.org) with questions.

Did you know? Without accurate enrollment, it's hard for the school district to make staffing and class size decisions to prepare for the new school year. Staffing decisions need to be made in the very near future to prepare for the fall, so don't delay! And please share!

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##### SUNRISE COMMUNITY MEALS TO GO!

Friday May 15th 5-6pm

1501 Learnard Ave Ste E

We miss you! While it may be some time before we can all come together to connect & eat good food together - we want to feed you! We invite everyone - just like at our regular meals - to come out and grab some homemade burritos (meat or veg), side of roasted veggies & salsa. Made with love for our community!

We welcome everyone. Donations (\$0-\$6) accepted, but never required. Whether you need a night off from cooking or need a no-cost meal: Please drop by! We are serving between 5 and 6 p.m.

For those who drive to Sunrise, please stay in your car and we will come to you to take your order. Walkers and bikers: Please practice physical distancing and hang back from our building. We'll come to you:) We welcome you to park on the north side (15th) or on the east side (Learnard). \*fask masks, please!!\*

If you would like to donate money to support this meal, donate online by going to [www.sunriseprojectks.org/give](http://www.sunriseprojectks.org/give) or find us on Venmo: sunrise-project.

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##### CITY NEWS: HOUSEHOLD WASTE AND COMPOST FACILITY REOPENING PLANS

Household Hazardous Waste Facility to reopen Tuesday, May 19, by appointment only.

The City of Lawrence/Douglas County Household Hazardous Waste Facility will reopen to residents of Lawrence and Douglas County on May 19, by appointment only and with new guidelines. The facility will be open from 8:30 a.m. – 1 p.m., Tuesday through Thursday each week.

The facility is moving to an appointment-only operation to reduce the number of people at the facility at one time. Lawrence and Douglas County residents must sign up for an appointment by visiting [lawrenceks.org/swm/hhw](http://lawrenceks.org/swm/hhw). Prior to signing up for an appointment, residents must read through the facility's guidelines, including lists of accepted and not accepted materials. Residents who have issues setting an appointment online can call 785-832-3036 for assistance.

Appointments will be 15-minute time slots; late arrivals may be subject to cancellation and rescheduling.

Once customers arrive at the facility for their appointment, they will be greeted by a HHW staff member outside the gate. The staff member, maintaining a six-foot social distance and wearing proper protective equipment, will give instructions for dropping off products.

The facility's product reuse store will remain closed, and the Business Hazardous Waste program will remain suspended until further notice.

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The City of Lawrence Compost Facility will reopen on Saturday, May 16, with a new set of guidelines to ensure the safety of the public and employees. The facility will be open Saturdays from 9 a.m. to 3 p.m. to residents of Lawrence.

With the reopening of the facility, a maximum of 15 customers will be allowed into the facility at any given time to do self-loaded pickups of wood chips and/or compost, or to drop off brush and yard waste. Customers must bring tools (e.g., shovels, pitchforks) for loading. Personal motorized loading equipment (e.g., skid-steer) is not allowed. All pickups and drop-offs will be free of charge until further notice.

Because of the 15-customer limit, long wait times are

expected. The gates to the facility will close promptly at 3 p.m., and customers that have not entered the facility will be asked to return the following Saturday. Customers are encouraged to arrive early. As a reminder, vehicles should not stop on the railroad tracks near the entrance while waiting to enter the facility. City staff will be on-site to direct customers inside the facility.

Signage will be in place within the facility to help maintain six feet of social distance at all times.

The City-load compost and woodchip sales events have not been rescheduled at this time.

Residents using City services and facilities are encouraged to wear a face covering and gloves and follow the CDC's recommendations for Protecting Yourself & Others.

For more information, visit the City's webpage, or contact Municipal Services & Operations Solid Waste Customer Service at 785-832-3032 or [solidwaste@lawrenceks.org](mailto:solidwaste@lawrenceks.org).

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LPL SOFT OPENING MAY 18TH

The Lawrence Public

Library will remain closed to the public on May 18th, but on that date will reinitiate some services, including accepting books for return and arranging holds pick ups by appointment. Read the LPL Re-Opening plan news here: <https://d4804za1f1gw.cloudfront.net/wp-content/uploads/sites/56/2020/05/06200451/2020-5-6-Lawrence-Public-Library-Reopening-Plan.pdf>

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2020 CENSUS SELF RESPONSE DEADLINE EXTENDED

Fill out your 2020 Census response online today! It takes only a few minutes!

<https://2020census.gov/>

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RESTORE REOPENING -- NOTICES AND SALES

The ReStore has reopened!

Starting Wednesday May 6th, the ReStore will be open from 10am to 4pm Monday through Saturday.

Please note:

A limited number of customers will be allowed in the store at a time.

When visiting the ReStore, please wear a mask

Please maintain 6 ft social distance from other customers and our staff while shopping and at check out.

Donations will be accepted starting Wednesday May 6th BY

APPOINTMENT ONLY

Sign-up to schedule a donation drop-off at <https://www.sign>

Color Coded Discounts

Valid through 5/31/2020

Orange – 75% off

Blue – 50% off

Yellow – 25% off

Green – Priced As Marked

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NEIGHBOR SEWING MASKS



I've been working on sewn cloth masks for the last month. I've been shipping them to hospitals, but have switched gears to civilian needs. If anybody needs masks, contact me through email at kristinaeronat@gmail.com, and I can deliver (contactless) to a doorstep.

- Kristina E. Davis

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#### UNITED WAY 211

Help available for Douglas County residents!

United way 2-1-1 is ready to connect you to services you're looking for. Free, 24/7.

Call 2-1-1 to chat with a specialist

Text your zip code to 898211 to get referrals

Search online at <http://Douglas.MyresourceConnection.org>

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#### WIFI OUTSIDE LPL

You can literally get connected at the Lawrence Public Library -- outside of course. LPL moved our wifi access points to get

better reception from outside, 7 AM–10 PM every day. It's free!

Whether you're without wifi at home and on your device, or facing tough financial decisions about which expenses to cut, we invite you to use ours outside the building to get by.

We've tested it and here's what seems to work best while keeping us safely apart:

corners of the library

Greyhound bus bench

front entrance of the building

sidewalk bordering parking garage

NW corner of the parking garage

parking spots around the library

parking spots on KY that face the lawn

7th & KY sidewalk next to the library

By using the Lawrence Public Library network, you agree to adhere to the library's Internet Access and Safety Policy. To review this policy, visit our policies page at [lplks.org/policies](http://lplks.org/policies).

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## ELNA STUFF

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### ELNA FACEBOOK DISCUSSION GROUP PAGE

ELNA has a facebook page, and a discussion group. If you need something -- someone to run to the store for you, an item for your project,

etc -- post it there in the ELNA discussion group. If you aren't on facebook and don't want to be, email our coordinator, and she'll post it for you.

<https://www.facebook.com/groups/132049755222/>

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### ELNA MOWER AND TILLER FOR RENT

The predicted last frost/freeze date for Lawrence Kansas is April 25th! Get those gardens in! You can rent a lawn mower from ELNA for \$10 per half day, or a tiller for \$20. Contact Phil, in the 900 block of Pennsylvania at 785-843-8098 or [phil@pcollison.com](mailto:phil@pcollison.com). Or, if you're south of 12th, there's a mower a little closer at Lane's. Email Lane at [eastlawrence@yahoo.com](mailto:eastlawrence@yahoo.com) or text to 785-330-3552. Please be prepared to provide your own transportation.

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### ELNA NEEDS A BARN! (FOR YART STUFF)

Hi folks. We're still planning to reschedule the Yart Sale, and still collecting stuff. So while you're cleaning your spaces in all this new free time you have, save it for us! If you have some barn/garage space to share to store all

this stuff, we wanna be your new best friend. Do you have some space? Let us know at [eastlawrence@yahoo.com](mailto:eastlawrence@yahoo.com).

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As always, let us know if you need anything, and we'll try to help you out.

Thanks! Phil and Lane and the Board at ELNA.

[eastlawrence@yahoo.com](mailto:eastlawrence@yahoo.com) [phil@pcollison.com](mailto:phil@pcollison.com)

Or call 785-843-8098

## Danelle Walters

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**From:** Bobbie Walthall  
**Sent:** Thursday, June 4, 2020 8:04 AM  
**To:** Danelle Walters  
**Subject:** FW: CDBG Funding for ELNA

More correspondence to add to that item.



### **Mrs. Bobbie J. Walthall**

Senior Administrative Specialist  
City Manager's Office | [City of Lawrence, KS](#)  
P.O. Box 708, Lawrence, KS 66044  
office (785) 832-3400 | fax (785) 832-3405  
Email: [bjwalthall@lawrenceks.org](mailto:bjwalthall@lawrenceks.org)

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**From:** Kenna McNally <kmcnally04@gmail.com>  
**Sent:** Wednesday, June 3, 2020 5:34 PM  
**To:** City Commission Agendas <ccagendas@lawrenceks.org>  
**Subject:** CDBG Funding for ELNA

To whomever it may concern,

My name is Kenna McNally and I am helping advocate against the funding cut for East Lawrence Neighborhood Association. ELNA's funding is already incredibly low and due to the COVID-19 pandemic they have been unable to hold many of their regular fundraisers in order to have financials. This newly introduced cut of almost half of ELNA's funding is outrageous and unacceptable. I hope you take this request to heart.

Thank you,  
Kenna McNally

## Danelle Walters

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**From:** Bobbie Walthall  
**Sent:** Thursday, June 4, 2020 9:21 AM  
**To:** Danelle Walters  
**Subject:** FW: CDBG Funding for ELNA



### **Mrs. Bobbie J. Walthall**

Senior Administrative Specialist  
City Manager's Office | [City of Lawrence, KS](#)  
P.O. Box 708, Lawrence, KS 66044  
office (785) 832-3400 | fax (785) 832-3405  
Email: [bjwalthall@lawrenceks.org](mailto:bjwalthall@lawrenceks.org)

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**From:** Kalie McGinnis <[kalie.a.mcginnis@gmail.com](mailto:kalie.a.mcginnis@gmail.com)>  
**Sent:** Thursday, June 4, 2020 9:16 AM  
**To:** City Commission Agendas <[ccagendas@lawrenceks.org](mailto:ccagendas@lawrenceks.org)>; Lisa Larsen <[llarsen@lawrenceks.org](mailto:llarsen@lawrenceks.org)>; Stuart Boley <[sboley@lawrenceks.org](mailto:sboley@lawrenceks.org)>; Courtney Shipley <[cshipley@lawrenceks.org](mailto:cshipley@lawrenceks.org)>  
**Subject:** CDBG Funding for ELNA

As an East Lawrence resident, I am reaching out on behalf of the ELAN and urging you to consider increasing funding for the Neighborhood Associations to \$4800. The city recommended funding is \$2169 which is only 55% of the funding provided in the previous years. This severe funding cut combined with ELNA fundraiser events being cancelled due to covid will result in the association not being able to sustain itself. Please do not turn you back on our community. The ELNA provides us with a critical formal network to share resources, volunteer and cultivate/preserve East Lawrence culture and history. If there has ever been a time we need to support the Neighborhood Associations, it is now.

Thank you for your time and consideration,  
Kalie

## Danelle Walters

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**From:** Eric Farnsworth <tropicofkansas@zoho.com>  
**Sent:** Thursday, June 4, 2020 9:50 PM  
**To:** City Commission Agendas  
**Cc:** Danelle Walters  
**Subject:** CDBG Allocations - ELNA Coordinator

Dear City Commission,

Seriously?

The City budget was so tight that you needed to save \$2600 by cutting more than half of the ELNA Coordinator budget?

My property taxes are more than that.

So I have a few questions for you.

I am asking questions because I don't know the answers, but I have a feeling as to the direction the answers point.

Please respond with the answers if you know them:

How much has the city portion of East Lawrence property tax revenue increased in the last year, or 2 years?

How has the proportion of East Lawrence property tax revenue changed relative to total City property tax revenue in the last year, or 2 years?

What is the percentage difference between the average increase/decrease of City employee salary and the increase/decrease in City funding for the East Lawrence Neighborhood coordinator over the last year, 2 years, 10 years?

How much money has the City given to Doug Compton to build big, ugly buildings that nobody wanted?

Those were supposed to generate business and tax revenue, right? Did any of that happen? What is the net gain/loss for the City on those deals so far?

Has Doug Compton lived up to the contracts he signed with the City for those developments?

How about those same questions regarding the City's relationship with Tony Krsnich?

What about the resounding success of the Riverfront Mall too, while we are at it?

You see where I am going with this.

Here you all have an excellent opportunity to distinguish yourselves.

Differentiate yourselves from all those State and National politicians who we all loathe for their complete disregard of the well-being of anyone but themselves and the people who bribe them.

Keep the East Lawrence Neighborhood Coordinator funded to at least the prior level.

Thanks for listening,

Eric Farnsworth  
1022 New Jersey St

Sent using [Zoho Mail](#)

## Danelle Walters

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**From:** Bobbie Walthall  
**Sent:** Wednesday, June 10, 2020 1:16 PM  
**To:** Danelle Walters  
**Subject:** FW: ELNA Funding



### **Mrs. Bobbie J. Walthall**

Senior Administrative Specialist  
City Manager's Office | [City of Lawrence, KS](#)  
P.O Box 708, Lawrence, KS 66044  
office (785) 832-3400 | fax (785) 832-3405  
Email: [bjwalthall@lawrenceks.org](mailto:bjwalthall@lawrenceks.org)

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**From:** Kristina E. D. <kristinaeronat@gmail.com>  
**Sent:** Wednesday, June 10, 2020 11:56 AM  
**To:** City Commission Agendas <ccagendas@lawrenceks.org>; Lisa Larsen <llarsen@lawrenceks.org>; Stuart Boley <sboley@lawrenceks.org>; Courtney Shipley <cshipley@lawrenceks.org>; Brad Finkeldei <bfinkeldei@lawrenceks.org>; Jennifer Ananda <jananda@lawrenceks.org>  
**Subject:** ELNA Funding

Dear Mayor, Vice-Mayor, and City Commissioners,

I am writing to you yet again as a concerned resident of Lawrence, and member of the East Lawrence Neighborhood Association. I wrote last week concerned about the agenda to cut ELNA's budget. I've since learned that this counsel seems to have zero issue with taking funding away, even though there's no need to do so. Shame on you. Shame on all of you for trying to rob one of this community's poorest communities. With the current political climate and civil rights movement, how can you possibly justify these actions? Again, I strongly urge you not to make this budgetary change. East Lawrence is the heart of Lawrence, the pulse of downtown, and the neighborhood residents heavily rely on the services and support the Association provides. Not allotting ELNA with adequate funding would be a shameful mistake. You are all better than this. We voted for you because we believed you had our best interests in mind. Your constituents are speaking -- please listen.

Additionally, I see that once again the city is attempting to expand the jail. Now, more than ever, I urge you to vote NO on expanding the jail. The citizens of Lawrence have made it abundantly clear that we do not want this. You have the power to actually make a difference, you have the power to take the steps against systemic racism and to move towards reform in the criminal justice system. Do not simply voice concern with no follow-through. You all have the power to actually make a difference in this movement and I beg you, in the interests of all of your constituents, please vote no on the continued push for jail expansion. LAWRENCE DOES NOT WANT THIS.

Thank you, again, for listening to my concerns. We're counting on you to make the right, just, moral decisions.  
Sincerely,  
Kristina Eronat-Davis

205 East 12th Street  
Lawrence, 66044



## Danelle Walters

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**From:** Bobbie Walthall  
**Sent:** Wednesday, June 10, 2020 8:21 AM  
**To:** Danelle Walters  
**Subject:** FW: ELNA CDBG Funding

Mrs. Bobbie J. Walthall  
Senior Administrative Specialist  
City Manager's Office | City of Lawrence, KS P.O Box 708, Lawrence, KS 66044 office (785) 832-3400 | fax (785) 832-3405  
Email: bjwalthall@lawrenceks.org

-----Original Message-----

From: Caroline Slavin <caroslav@gmail.com>  
Sent: Tuesday, June 9, 2020 10:12 PM  
To: ananda@lawrenceks.org; Brad Finkeldei <bfinkeldei@lawrenceks.org>; Courtney Shipley <cshipley@lawrenceks.org>; Stuart Boley <sboley@lawrenceks.org>; Lisa Larsen <llarsen@lawrenceks.org>; Lisa Larsen <llarsen@lawrenceks.org>; City Commission Agendas <ccagendas@lawrenceks.org>  
Subject: ELNA CDBG Funding

Commissioners:

I'm writing to you today asking you to vote against cuts to the Lawrence neighborhood associations.

Our neighborhood associations provide an invaluable service to our community, particularly in great times of uncertainty like we find ourselves in now.

These associations, including my own ELNA, provide resources, connections, and information to those in our neighborhood. They are the "boots on the ground" making sure our neighbors find a real community here. This includes everything from finding someone to shovel the sidewalk of a neighbor in need to fostering community with our annual picnic.

As someone who didn't grow up in Lawrence, ELNA has been a keystone to my feeling a part of this community, both in East Lawrence and our town at large. It has helped keep me active and involved in local government, as well as fostered a community among people I can now proudly call my friends.

It is because of organizations like ELNA that our community is so strong. I urge you to not cut their funding.

I appreciate you taking the time to read my email, as well as your service to this community I love.

Caroline Slavin  
1119 Oregon Street  
East Lawrence

## Danelle Walters

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**From:** Bobbie Walthall  
**Sent:** Wednesday, June 10, 2020 1:15 PM  
**To:** Danelle Walters  
**Subject:** FW: Don't cut funding for Neighborhood associations!



### **Mrs. Bobbie J. Walthall**

Senior Administrative Specialist  
City Manager's Office | [City of Lawrence, KS](#)  
P.O. Box 708, Lawrence, KS 66044  
office (785) 832-3400 | fax (785) 832-3405  
Email: [bjwalthall@lawrenceks.org](mailto:bjwalthall@lawrenceks.org)

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**From:** Martha Brummett <martha.brum@gmail.com>  
**Sent:** Wednesday, June 10, 2020 12:10 PM  
**To:** Jennifer Ananda <jananda@lawrenceks.org>; Brad Finkeldei <bfinkeldei@lawrenceks.org>; Courtney Shipley <cshipley@lawrenceks.org>; Stuart Boley <sboley@lawrenceks.org>; Lisa Larsen <llarsen@lawrenceks.org>; City Commission Agendas <ccagendas@lawrenceks.org>  
**Subject:** Don't cut funding for Neighborhood associations!

To whom it may concern,

I urge you to vote against cutting funding to Lawrence neighborhood associations.

Thank you,  
Martha Brummett

## **Bobbie Walthall**

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**From:** Jesse Brinson <jesse@calledtogreatness.com>  
**Sent:** Monday, June 15, 2020 2:18 PM  
**To:** City Commission Agendas; Bcna Board  
**Subject:** Regular Agenda Item #1

External Email. Be careful with links and attachments.

- City of Lawrence IT Helpdesk

SUBJECT: Regular Agenda Item #1

Dear Mayor Ananda and City Commissioners:

We are writing to provide public comment on the above mentioned agenda item.

We are very puzzled as to why the neighborhood associations were scored so low on the (new) matrix used by staff to determine the CDBG allocations. Most Neighborhood Associations are not 501(c)3 non-profit organizations, so we depend on CDBG funding for our basic services. That includes paying our coordinator and putting out a print newsletter twice a year.

We miss the transparency we had when CDAC reviewed our requests and gave us an opportunity to answer questions they might have had about our application. When the decision was made to disband the CDAC and just have staff review the applications, no specific procedure was set up. The first we knew of the distribution of funds was at the June 2<sup>nd</sup> City Commission meeting. We're not sure why all the non-profits were granted their entire requests, yet the Neighborhood Associations were cut drastically. Access to the individual scoring matrices was not available until this past Friday afternoon. In fact, at the June 2<sup>nd</sup> commission meeting, the Community Development Manager indicated that matrix scoring for Neighborhood Associations vs. the other non-profits that fall under the Public Service category was like "comparing apples to oranges". Who were the "apples" and who were the "oranges"?

Would it be possible to table this item until the neighborhood associations could meet with the staff to get a better understanding of the matrix scoring? We hope we could find some consensus regarding the scoring and possibly be able to find enough money to fully fund our meager request of \$4800.

Thank you for your consideration.

Jesse Brinson  
President, Brook Creek Neighborhood Association

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Jesse Brinson  
Called To Greatness Ministries  
Community Outreach and Development Coordinator  
785-218-8684

Additional Resources for the 2020 City of Lawrence Annual Action Plan of the 2018-2022 Consolidated Plan:

1. Citizen Participation Plan (Revised April, 2020)
2. Step Up to Better Housing Strategy (Updated 2010)
3. City Commission Strategic Plan Critical Success Factors (2017)
4. Consolidated Plan Goals (2018-2022)
5. Affordable Housing Advisory Board Annual Report (2019)
6. Housing Vision Chart (Updated October 2009)
7. Continuum of Care local model (Updated 2020)
8. Low/Mod with Census Tract/Block Group (2010 Census Data)
9. Resale Provisions for HOME (2020)
10. Affidavit of Publication – Public Hearing 06/02/2020
11. Resolution No. 7322 (will be added upon adoption by City Commission)
12. Investment Summary 2020 – FINAL ADOPTED ALLOCATION 06/16/2020

# **City of Lawrence**

## **Citizen Participation Plan**

### **1. INTRODUCTION**

The City of Lawrence (City) is a federal entitlement jurisdiction that receives federal grant funding from the U.S. Department of Housing and Urban Development (HUD) for the following programs: Community Development Block Grant (CDBG) and HOME Investment Partnerships Program (HOME).

As a requirement for receiving the above named entitlement grants, the City is required to prepare the following documents:

- (a) [Consolidated Plan](#): A five year Consolidated Plan to identify local community development needs and set forth a funding strategy to address those needs.
- (b) [Annual Action Plan](#): An Annual Action Plan that summarizes the activities that will be undertaken in the upcoming Program Year (PY) to address the needs outlined in the Consolidated Plan.
- (c) [Consolidated Annual Performance Evaluation Report \(CAPER\)](#): A Performance Report that evaluates the progress during the previous PY in carrying out the activities outlined in the Annual Action Plan.
- (d) [Assessment of Fair Housing \(AFH\)](#): An assessment to identify local and regional fair housing issues and set goals for improving fair housing choice and access to opportunity. Assessment of Fair Housing uses the HUD provided Assessment of Fair Housing tool to guide grantees through the identification process of fair housing issues and related contributing factors.

Under HUD's Code of Federal Regulations for citizen participation (Title 24 CFR 91.105), the City is required to adopt a Citizen Participation Plan that sets forth the City's policies and procedures for citizen participation in the planning, execution, and evaluation of the Consolidated Plan, Annual Action Plan, CAPER, and Assessment of Fair Housing. The guidelines established in this Citizen Participation Plan apply to the development and adoption of all of the above-listed documents (hereafter referred to as "the Plans"). Each Plan individually describes the agencies, groups, organizations, and others who participated in the citizen participation and consultation process.

### **2. OBJECTIVE**

The Citizen Participation Plan establishes standards to promote citizen participation in the development of the Plans and related documents. The Citizen Participation Plan is designed to especially encourage participation by low- and moderate-income persons. As an entitlement jurisdiction for the respective HUD programs, the City is responsible for the implementation and use of the Citizen Participation Plan. The requirements for citizen participation do not restrict the responsibility or authority of the City for the development and execution of its Plans.

### **3. CITIZEN PARTICIPATION (24 CFR 91.105)**

The City provides for and encourages citizens to participate in the development of all the Plans covered by the Citizen Participation Plan. The City further encourages participation by low- and moderate-income persons, particularly those persons living in areas designated by the jurisdiction as a revitalization area or in a slum and blighted area and in areas where CDBG funds are proposed to be used, and by residents of predominantly low- and moderate-income neighborhoods, as defined by the City. The City will take appropriate actions to encourage the participation of all citizens, including minorities and non-English speaking persons, as well as persons with disabilities.

The City encourages the participation of local and regional institutions, Continuums of Care, and other organizations (including businesses, developers, nonprofit organizations, philanthropic organizations, and community-based and faith-based organizations) in the process of developing and implementing the Plans. The City encourages the participation of public and private organizations, including broadband internet service providers, organizations engaged in narrowing the digital divide, agencies whose primary responsibilities include the management of flood prone areas, public land or water resources, and emergency management agencies in the process of developing the Plans.

The City encourages, in conjunction with consultation with public housing agencies (PHA), the participation of residents of public and assisted housing developments (including any resident advisory boards, resident councils, and resident management corporations) in the process of developing and implementing the Plans, along with other low-income residents of targeted revitalization areas in which the developments are located. The City will make an effort to provide information to the PHA about the AFH, AFH strategy, and consolidated plan activities related to its developments and surrounding communities so that the PHA can make this information available at the annual public hearing(s) required for the PHA Plan.

The City will explore alternative public involvement techniques and quantitative ways to measure efforts that encourage citizen participation in a shared vision for change in communities and neighborhoods, and the review of program performance; e.g., use of focus groups and the Internet.

The City will provide citizens with a reasonable opportunity to comment on the Plans and on substantial amendments to the Plans, and will make the citizen participation plan public. The citizen participation plan will be in a format accessible to persons with disabilities, upon request.

The City will take reasonable steps to provide language assistance to ensure meaningful access to participation by non-English-speaking residents of the community. The City of Lawrence Community Development Division (CDD) Limited English Proficiency (LEP) Plan is established pursuant to and in accordance with Title VI of the Civil Right Act of 1964, Executive Order 13166, "Improving Access to Services for Persons With Limited English Proficiency," and the Department of Housing and Urban Development's (HUD) Final Guidance to Federal Financial Assistance Recipients Regarding Title VI Prohibition Against

National Origin Discrimination Affecting Limited English Proficient Persons, dated January 22, 2007, and effective February 21, 2007. The current CDD LEP Plan is available for public review online at: [https://lawrenceks.org/pds/reports\\_plans/](https://lawrenceks.org/pds/reports_plans/).

#### **4. CONSULTATION (24 CFR 91.100)**

In the development of the Plans, the City will consult with other public and private agencies and organizations that provide assisted housing, health services, and social services (including those focusing on services to children, elderly persons, persons with disabilities, persons with HIV/AIDS and their families, homeless persons), neighborhood-based groups, community-based and regionally-based organizations that represent protected class members, organizations that enforce fair housing laws, broadband internet service providers, organizations engaged in narrowing the digital divide, agencies whose primary responsibilities include the management of flood prone areas, public land or water resources, and emergency management agencies.

When preparing the portions of the consolidated plan describing the City's homeless strategy and the resources available to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) and persons at risk of homelessness, the City will consult with:

- (a) The Continuum of Care that serves the City's geographic area;
- (b) Public and private agencies that address housing, health, social service, victim services, employment, or education needs of low-income individuals and families; homeless individuals and families, including homeless veterans; youth; and/or other persons with special needs;
- (c) Publicly funded institutions and systems of care that may discharge persons into homelessness (such as health-care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); and
- (d) Business and civic leaders.

When preparing the portion of its consolidated plan concerning lead-based paint hazards, the City will consult with state or local health and child welfare agencies and examine existing data related to lead-based paint hazards and poisonings, including health department data on the addresses of housing units in which children have been identified as lead poisoned.

The City also will consult with adjacent units of general local government and local and regional government agencies, including local government agencies with metropolitan-wide planning and transportation responsibilities, particularly for problems and solutions that go beyond a single jurisdiction.

The City will consult with the Lawrence-Douglas County Housing Authority regarding consideration of public housing needs, planned programs and activities, the AFH,

strategies for affirmatively furthering fair housing, and proposed actions to affirmatively further fair housing in the consolidated plan.

A variety of mechanisms may be utilized to solicit input from the persons/service providers/agencies listed above. These include posting and/or mailing notices of public meetings and hearings, telephone or personal interviews, mail surveys, social media, internet-based feedback and consultation workshops.

## **5. AVAILABILITY OF DRAFT AND APPROVED DOCUMENTS**

The draft versions of Consolidated Plans and Annual Action Plans will present to residents, public agencies, and other interested parties, information that includes the estimated amount the City expects to receive (including grant funds and program income) and the range of activities that may be undertaken, including the estimated amount that will benefit persons of low- and moderate-income.

The City will publish the proposed Plans in a manner that affords its residents, public agencies, and other interested parties a reasonable opportunity to examine the contents and to submit comments. The requirement for publishing will be met by publishing a summary of each document in one or more newspapers of general circulation. The summary will describe the content and purpose of the Plan, and will include a list of the locations where copies of the entire proposed document may be examined.

The draft and final versions of Consolidated Plans, Annual Action Plans, CAPERs, Assessments of Fair Housing, and Citizen Participation Plans, and all related amendments, will be made available for public review online at the City of Lawrence website: [https://lawrenceks.org/pds/reports\\_plans/](https://lawrenceks.org/pds/reports_plans/).

Hard copies of the documents will be available at the City of Lawrence Planning and Development Services Department, 1 Riverfront Plaza, Suite 320 Lawrence, KS 66044. The City will provide a reasonable number of free copies of the Plans to residents and groups that request it.

The City will provide residents of the community, public agencies, and other interested parties with reasonable and timely access to information and records relating to the Plans, and use of assistance under the programs covered by this plan during the preceding five years.

## **6. AMENDMENTS**

Substantial Amendments will be necessary whenever any of the criteria under each Plan listed below is proposed. Substantial amendments to any of the Plans will be subject to Citizen Participation Plan requirements. The City will consider all substantial amendments at a public meeting. Notice of all public meetings and information regarding the proposed substantial amendment will be made by publishing a notice prior to the meeting, which will begin the 30-day public comment period. The City will consider any comments or views of residents of the community received in writing, or orally at public hearings, if any, in preparing any substantial amendment. The recommendation regarding a substantial amendment will be forwarded to the City Commission for discussion and



consideration of approval at a regularly scheduled meeting. If approved, the substantial amendment shall be attached to the plan, and submitted along with all public comments or views, to the local HUD office. Implementation of the amendment shall not occur before the expiration of the public comment period.

- (a) Consolidated Plan and Annual Action Plan Amendment Considerations: A Substantial Amendment will be made to the Consolidated Plan or Annual Action Plan whenever one of the following decisions is made:
- (i) To change the allocation priorities or a change in the method of distribution of funds.
  - (ii) To carry out an activity, using funds from any program covered by the Consolidated Plan (including program income), not previously described in the plan.
  - (iii) To change the purpose of a previously approved activity. The following categories of purpose are established:
    - (A) Acquisition and/or Disposition of Real Property;
    - (B) Public Facilities and Improvements;
    - (C) Clearance;
    - (D) Public Services;
    - (E) Rehabilitation;
    - (F) Economic Development;
    - (G) Homeownership Assistance;
    - (H) Planning; and
    - (I) Program Administration
  - (iv) To change the scope of a previously approved activity. A change in scope will occur when the cost of the activity is reduced or increased by 50% or more, or when the quantity of the activity is reduced or increased by 50% or more.
  - (v) To change the location of a previously approved activity, when the change of location will cause the targeted group of beneficiaries to lose the benefit.
  - (vi) To change the beneficiaries of a previously approved activity, when the targeted groups of beneficiaries will no longer benefit, or when the percentage of low- and moderate-income beneficiaries will be less than the minimum required by federal law or regulation.

All other changes may be handled administratively and are not subject to the public hearing requirements of this Citizen Participation Plan. The following changes are considered administrative:

- (i) Proportional adjustments to previously approved activities to accommodate actual HUD allocation amounts (provided new subrecipients are not awarded funds).
  - (ii) Reallocation of funds, not exceeding an amount of \$100,000, between activities approved in the current or prior Annual Action Plan.
  - (iii) Reallocation of fund balance, in any amount, from a completed activity to another approved activity.
  - (iv) If the carry forward of unspent grant funds would inhibit the City's ability to meet the CDBG timeliness spending test, allocations of CDBG funding in total amounts less than \$250,000 in a single Program Year may be directed toward eligible City Projects/Programs within the same category of the unspent allocation. The Planning and Development Services Director may propose one-time CDBG-eligible City infrastructure projects to the City Manager for such previously allocated but unspent CDBG funding. Depending on project size and scope, the City Manager may bring such one-time projects directly to the City Commission for authorization as deemed necessary and appropriate for the timely expenditure of CDBG funds.
- (b) Citizen Participation Plan Amendment Considerations: A substantial amendment to the Citizen Participation Plan is defined as an addition or deletion of the plan's priorities or goals. All other changes may be handled administratively and are not subject to the public hearing requirements of this Citizen Participation Plan.
- (c) Assessment of Fair Housing Amendment Considerations: An AFH previously accepted by HUD must be revised and submitted to HUD for review under the following circumstances:
- (i) A material change occurs. A material change is a change in circumstances in the jurisdiction of a program participant that affects the information on which the AFH is based to the extent that the analysis, the fair housing contributing factors, or the priorities and goals of the AFH no longer reflect actual circumstances. Examples include Presidentially declared disasters, under title IV of the Robert T. Stafford Disaster Relief and Emergency Assistance Act, in the program participant's area that are of such a nature as to significantly impact the steps a program participant may need to take to affirmatively further fair housing; significant demographic changes; new significant contributing factors in the participant's jurisdiction; and civil rights findings, determinations, settlements (including Voluntary Compliance Agreements), or court orders; or

- (ii) Upon HUD's written notification specifying a material change that requires the revision.

The City shall provide residents with reasonable notice of a revision to the AFH and provide not less than 30 calendar days to receive comments from residents. Notice of a revision to the AFH will be made public by publishing a notice prior to the revised AFH being submitted to HUD for review, which will begin the 30 day written comment period. The City shall consider the comments or views of residents, whether received in writing or orally, in regard to a revision to the AFH. A summary of any comments or views, and a summary of any comments or views not accepted and the reasons why, shall be attached to the revision to the AFH.

## **7. PUBLIC HEARINGS, NOTIFICATION AND ACCESS**

The City will follow the following procedure in conducting public hearings and providing notification and access to all Consolidated Plan and Annual Action Plan documents discussed in this Citizen Participation Plan:

- (a) Public Hearing Process: The City will conduct at least two public hearings per year to obtain citizens' views and comments, and to respond to proposals and questions. Such meetings will be conducted at a minimum of two different times of the program year and together will cover the following topics:
  - (i) Housing and Community Development Needs;
  - (ii) Development of Proposed Activities;
  - (iii) Proposed strategies and actions for affirmatively furthering fair housing consistent with the AFH; and
  - (iv) Review of Program Performance.

To obtain the views of residents of the community on housing and community development needs, including priority nonhousing community development needs and affirmatively furthering fair housing, the City will conduct at least one of these hearings before the Consolidated Plan is published for comment.

The City, at its discretion, may conduct additional outreach, public meetings, or public hearings as necessary to foster citizen access and engagement.

- (b) Public Hearing Notification: Notification of public hearings will be posted/printed at least two weeks prior to the meeting date. Noticing may include printing a public notice in newspaper(s) of general circulation in the City, website posting, email, and/or press releases.

Notices will include sufficient information about the subject of the hearing, including summaries when possible and appropriate, to permit informed comment.

- (c) Public Review/Comment Period: Public notices will be printed/posted prior to the commencement of any public review/comment period alerting citizens of the

documents for review. The minimum public review/comment period for each Plan is listed below:

<b>Document</b>	<b>Public Comment Period</b>
Consolidated Plan	30 days
Annual Action Plan	30 days
Substantial Amendments	30 days
CAPER	15 days
AFH	30 days
Citizen Participation Plan	30 days

Copies of all documents and notices will be available for public review at the City of Lawrence Planning and Development Services Department, 1 Riverfront Plaza, Suite 320 Lawrence, KS 66044, and on the City of Lawrence website: [https://lawrenceks.org/pds/reports\\_plans/](https://lawrenceks.org/pds/reports_plans/).

The City shall consider any comments or views of residents of the community received in writing or orally at all public hearings and/or meetings. A summary of these comments or views, and a summary of any comments or views not accepted and the reasons why, shall be attached to the Plans.

- (d) Access to Meetings: Unless otherwise noted, public hearings requiring City Commission action will be conducted at regularly scheduled City Commission meetings located at 6 E 6<sup>th</sup> Street, Lawrence, KS 66044. For public hearings and/or meetings not requiring City Commission action, the City will make every effort to conduct such meetings at a location accessible and convenient to potential and actual beneficiaries.

The City will provide residents of the community with reasonable and timely access to local meetings, consistent with accessibility and reasonable accommodation requirements, in accordance with section 504 of the Rehabilitation Act of 1973, the regulations at 24 CFR part 8, the Americans with Disabilities Act, and the regulations at 28 CFR parts 35 and 36, as applicable.

If an attendee or participant at a public hearing and/or meeting needs special assistance beyond what is normally provided, the City will attempt to accommodate such persons in every reasonable manner.

- (e) Technical Assistance: The City will provide for technical assistance to groups representative of persons of low- and moderate-income that request such assistance in commenting on the Plans and in developing proposals for funding assistance under any of the programs covered by the consolidated plan, with the level and type of assistance determined by the City. The assistance need not include the provision of funds to the groups.
- (f) Complaints: A complaint regarding any of the Plans and related documents covered by this Citizen Participation Plan must be submitted in writing to the

Planning and Development Services Director, 1 Riverfront Plaza, Suite 320 Lawrence, KS 66044.

Community Development Division staff will assist the complainant with the preparation of written complaints and/or advise the complainant of other sources of technical assistance. All complaints shall be submitted on a Complaint Form provided by the Community Development Division and shall be signed by the complainant.

Pursuant to 24 CFR 91.105(j), the City will provide a timely, substantive written response to every written resident complaint within 15 working days, where practicable.

- (g) Individuals with Limited English Proficiency: The City will take reasonable steps to provide language assistance to ensure meaningful access to public hearings where a significant number of non-English speaking residents can be reasonably expected to participate. If an individual or participant with Limited English Proficiency needs assistance beyond what is normally provided, the City will attempt to accommodate their request in every reasonable manner.

The City of Lawrence Community Development Division (CDD) Limited English Proficiency (LEP) Plan is established pursuant to and in accordance with Title VI of the Civil Right Act of 1964, Executive Order 13166, "Improving Access to Services for Persons With Limited English Proficiency," and the Department of Housing and Urban Development's (HUD) Final Guidance to Federal Financial Assistance Recipients Regarding Title VI Prohibition Against National Origin Discrimination Affecting Limited English Proficient Persons, dated January 22, 2007, and effective February 21, 2007. The current CDD LEP Plan is available for public review online at: [https://lawrenceks.org/pds/reports\\_plans/](https://lawrenceks.org/pds/reports_plans/).

- (h) In the Event of an Emergency: In the event of an unforeseen and unpreventable event that renders in-person public gathering impossible or inadvisable, such as a natural disaster or pandemic, public hearings may be held as a virtual meeting. Meeting formats may include webinars, webcasts, telecasts, radio or audio broadcasts, or other virtual communication tools as appropriate for the meeting format. Virtual meetings must provide, at a minimum, an opportunity for the public to submit public questions and for the presenter or public officials to make public response, or an acknowledgement of receipt of the comments. All questions and responses must be documented, either via text, such as meeting minutes or chat scripts, or recorded, or as appropriate for the meeting format. Virtual meetings must be publicly noticed, and in the event traditional noticing tools are unavailable or will not effectively reach the public, alternative public noticing efforts must be made and documented.

In the event of an emergency, the following alternatives may be instituted by the City:

- (i) The public comment and display period for the Consolidated Plan and/or Annual Action Plan and any amendment thereto will be consistent with HUD's requirements;
- (ii) Draft documents for public comment and review will be made available on the City's website at [https://lawrenceks.org/pds/reports\\_plans/](https://lawrenceks.org/pds/reports_plans/). Copies of the draft documents will be e-mailed upon request, if possible;
- (iii) Public meetings may be held as virtual meetings using online platforms for public viewing with the option for real-time questions to be presented; and/or
- (iv) The City may opt to hold one public hearing during the Consolidated Plan/Annual Plan process and its second required public hearing during the CAPER process for the same program year if a virtual hearing is not feasible.

## **8. ANTIDISPLACEMENT AND RELOCATION PLAN**

The City seeks to minimize, to the greatest extent feasible, the involuntary displacement, whether permanently or temporarily, of persons (families, individuals, businesses, nonprofit organizations, or farms) from projects funded with CDBG or HOME involving single or multi-family rehabilitation, acquisition, commercial rehabilitation, demolition, economic development, or capital improvement activities.

Projects that the City deems beneficial but that may cause displacement may be recommended and approved for funding only if the City demonstrates that such displacement is necessary and vital to the project and that they take efforts to reduce the number of persons displaced. Further, it must be clearly demonstrated that the goals and anticipated accomplishments of a project outweigh the adverse effects of displacement imposed on persons who must relocate.

This section describes the City's Residential Antidisplacement and Relocation Assistance Plan and how it will assist persons who will be temporarily relocated or permanently displaced due to the use of HUD funds. This plan takes effect whenever the City sponsors projects using CDGB or HOME funds that involve property acquisition or the demolition or conversion of low- and moderate-income dwelling units.

- (a) Minimizing Displacement: The City will take reasonable steps to minimize displacement occurring as a result of its CDBG and HOME activities. This means that the City will:
  - (i) Consider if displacement will occur as part of funding decisions and project feasibility determinations;
  - (ii) Assure, whenever possible, that occupants of buildings to be rehabilitated are offered an opportunity to return;

- (iii) Plan substantial rehabilitation projects in "stages" to minimize displacement; and
  - (iv) Meet all HUD notification requirements so that affected persons do not move because they have not been informed about project plans and their rights.
- (b) Relocation Assistance for Displaced Persons: Consistent with the goals and objectives of the CDBG and HOME programs, the City will take all reasonable steps necessary to minimize displacement of persons, even temporarily. If displacement occurs, the City will provide relocation assistance for lower income tenants who, in connection with an activity assisted under the CDBG and/or HOME Program(s), move permanently or move personal property from real property as a direct result of the demolition of any dwelling unit or the conversion of a lower-income dwelling unit in accordance with the requirements of 24 CFR 42.350. A displaced person who is not a lower-income tenant, will be provided relocation assistance in accordance with the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, and implementing regulations at 49 CFR Part 24.
- (c) One-For-One Replacement of Lower-Income Dwelling Units: The City will replace all occupied and vacant occupiable lower-income dwelling units that are demolished or converted to a use other than as lower-income dwelling units in connection with a project assisted with funds provided under the CDBG and/or HOME Program(s).

Before entering into a contract committing the City to use HUD funds on a project that will directly result in demolition of lower-income dwelling units or the conversion of lower-income dwelling units to another use, the City will make public, by providing a notice that such information is available at the City of Lawrence Planning and Development Services Department, and submit to HUD, a One-for-One Replacement Plan that contains the following information in writing:

- (i) A description of proposed assisted activity;
- (ii) The location on a map and number of dwelling units by size (number of bedrooms) that will be demolished or converted to a use other than for lower-income dwelling units as a direct result of the assisted activity;
- (iii) A time schedule for the commencement and completion of demolition or conversion;
- (iv) The location on a map and number of dwelling units by size (number of bedrooms) that will be provided as replacement dwelling units. If such data are not available at the time of the general submission, the submission shall identify the general location on an area map and the approximate number of dwelling units by size, and information identifying the specific

location and number of dwelling units by size shall be submitted and disclosed to the public as soon as it is available;

- (v) The source of funding and a time schedule for the provision of replacement dwelling units;
- (vi) The basis for concluding that each replacement dwelling unit will remain a lower-income dwelling unit for at least 10 years from date of initial occupancy; and
- (vii) Information demonstrating that any proposed replacement of dwelling units with smaller dwelling units (e.g., a 2-bedroom unit with two 1-bedroom units) is consistent with the needs assessment contained in its HUD-approved consolidated plan.

Under 24 CFR 42.375(d), the City may submit a request to HUD for a determination that the one-for-one replacement requirement does not apply, based on objective data, that there is an adequate supply of vacant lower-income dwelling units in standard condition available on a non-discriminatory basis within the area.

## **9. ASSESSMENT OF FAIR HOUSING**

During the development of the Assessment of Fair Housing (AFH), the City of Lawrence will:

- (a) Encourage citizens to participate in the development of the AFH and any revisions of the AFH.
- (b) Encourage the participation of Continuums of Care, businesses, developers, nonprofit organizations, philanthropic organizations, and community-based and faith-based organizations, in the process of developing and implementing the AFH.
- (c) Encourage, in conjunction with public housing agency consultations, participation of residents of public and assisted housing developments, including any resident advisory boards, resident councils, and resident management corporations, in the process of developing and implementing the AFH, along with other low-income residents of targeted revitalization areas in which the developments are located.
- (d) Take reasonable steps to provide language assistance to ensure meaningful access to participation by non-English-speaking, limited English proficiency residents, and persons with disabilities.
- (e) Make available to the public, residents, public agencies, and other interested parties any HUD-provided data and the other supplemental information the City plans to incorporate into its AFH at the start of the public participation process (or as soon as feasible after).
- (f) Provide for at least one public hearing during the development of the AFH, and provide not less than 30 calendar days to receive comments from residents.



- (g) Provide residents of the community with reasonable and timely access to local meetings, consistent with accessibility and reasonable accommodation requirements, in accordance with section 504 of the Rehabilitation Act of 1973 and implementing regulations at 24 CFR part 8 as well as the Americans with Disabilities Act and implementing regulations at 28 CFR part 35 and 36, as applicable.
- (h) Publish the proposed AFH in a manner that affords its residents, units of general local government, public agencies, and other interested parties a reasonable opportunity to examine its content and to submit comments.
- (i) A summary which describes the content and purpose of the AFH, and includes a list of locations where copies of the entire propose document may be examined, will be made public by publishing a display ad in one or more newspapers of general circulation, and by making copies of the AFH available on the City of Lawrence website at [https://lawrenceks.org/pds/reports\\_plans/](https://lawrenceks.org/pds/reports_plans/).
- (j) Provide for technical assistance to groups representative of persons of low-and-moderate income that request such assistance to comment on the AFH.
- (k) Consider the comments or views of residents, whether received in writing or orally at the public hearing, in preparing the final AFH. A summary of any comments or views, and a summary of any comments or views not accepted and the reasons why, shall be attached to the final AFH.
- (l) Provide a reasonable number of free copies of the AFH to residents and groups that request a copy.
- (m) Provide a timely, substantive written response to every written resident complaint related to the AFH and any revisions of the AFH, within an established period of time (normally within 15 working days, where practicable).

# Step Up to Better Housing

Developed in 1996 by the citizens and city staff of Lawrence, and adopted by the City Commission in 1997.  
Updated in 2010.

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Community Development Advisory Committee  
with guidance from the Community Commission on Homelessness

## A SUMMARY GUIDE:

to identify spending goals and priorities associated with CDBG and HOME allocations

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## **Emergency Housing**

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Temporary options for immediate & safe shelter for individuals and families who are homeless, transient, or experiencing an emergency situation.

*Emergency Shelter:* A short-term facility (90-120 days) used to get people off the street in order to stabilize for movement to better housing options. This option does not include or account for shelters that serve special populations (Willow Domestic Violence Center, First Step House, Family Promise, etc.)<sup>1</sup>

*Emergency Temporary Housing:* A parallel alternative to the shelter, where people can obtain immediate housing while awaiting a spot in Transitional Housing (TH) or other longer-term housing, working to address housing barriers.

### **NEEDS**

- Year-round, 24-hour emergency shelter with appropriate services for transients or chronically homeless, addicts, and other populations in need.
- Emergency housing for families.
- Shelter for battered women and their children.
- Shelter with peer support for people with severe and persistent mental illness.

### **STRATEGIES**

- Consider emergency shelter needs when investing available funds.
- Seek private and public funds to strengthen Lawrence emergency shelters.
- Endorse expansion efforts of well-managed existing shelters.
- Promote collaborative efforts with community-based providers.

## **Transitional Housing**

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Housing and services designed to promote residential stability, increase skills, enhance self-determination and move people who are homeless to permanent housing within 24 months.

### **NEEDS**

- Short-term housing units and services.
- Support for people with certain criminal backgrounds who are precluded from other housing options.
- Case-management funding.

### **STRATEGIES**

- Consider transitional housing needs when investing available funds.
- Endorse efforts to develop transitional housing in Lawrence.
- Encourage landlords to accept tenants who receive rental assistance.
- Support various case-management efforts.
- Ensure that housing is compliant.

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<sup>1</sup> As defined by the Community Commission on Homelessness Housing Vision Chart (10-13-2009)

## **Permanent Housing**

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A variety of ownership and rental choices including permanent supportive housing arrangements.

*Permanent Supportive Housing:* Permanent housing with ongoing support services.

*Permanent Housing:* Assisted or non-assisted public or private housing with no time limit.

### **NEEDS**

- Low-income homebuyer and rental assistance.
- Programs to help sustain homeownership.
- Public and private policies which promote permanent housing for people with low-incomes and for people with disabilities.
- Permanent supportive housing.
- A stock of decent affordable homes for purchase and rent.

### **STRATEGIES**

- Continue to invest funds for homebuyer assistance
- Consider supportive service needs for low-income elderly, persons with disabilities, and other at-risk populations when investing available funds.
- Continue to invest funds in rehabilitation, weatherization, and emergency funds.
- Secure more tenant-based rental assistance.
- Encourage landlords to accept tenants who receive rental assistance.
- Encourage landlords to accept tenants with poor or criminal histories.
- Facilitate proper code enforcement.
- Support agencies that provide housing stabilization services.

## **Revitalized Neighborhoods**

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### **NEEDS**

- Continued revitalization in low-moderate income neighborhoods.
- Continued environmental code enforcement.
- Education for homeowners and renters.
- Capital improvement projects (stormwater, paving, sidewalks, parks)
- Identification of blighted housing based on housing appraiser's information.

### **STRATEGIES**

- Promote neighborhood improvement.
- Improve existing housing stock.
- Encourage neighborhood associations.
- Encourage programs that promote crime prevention.
- Insure that housing is code compliant.
- Increase rental inspection rates and environmental code enforcement.
- Endorse mixed-income development.
- Support efforts to meet American Disabilities Act and Fair Housing Act requirements.
- Provide outreach and education to owners and residents regarding International Property Maintenance Code.

## **Community Facilities**

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### **NEEDS**

- Funding for capital improvements for structures housing agencies that provide services to low-moderate income individuals.
- Assurance that the investment is working for the community.

### **STRATEGIES**

- Support efforts by local nonprofits and other organizations serving the low-moderate income population by funding facilities and facility maintenance improvements.

Critical Success Factors	Description
Effective Governance and Professional Administration	The City effectively and collaboratively plans and prioritizes in a transparent manner to efficiently move the community forward. We clearly communicate, and boldly and professionally implement using sound leadership and relevant best practices.
Safe, Healthy and Welcoming Neighborhoods	All people in Lawrence live in neighborhoods that provide opportunities to lead a healthy lifestyle through good neighborhood design with access to safe and affordable housing and other services that help them meet their basic needs. The diverse and unique features of our neighborhoods are celebrated, creating a stronger community as a whole.
Innovative Infrastructure and Asset Management	The City of Lawrence has well-maintained, functional and efficient infrastructure, facilities and assets, and supports accessible, sustainable transportation options. We are innovative and forward thinking to meet community needs while preserving our natural and historic resources.
Commitment to Core Services	Core municipal services reflect legal mandates and the City's commitment to meet health, safety and welfare needs and maintain assets while adapting service levels to meet evolving community expectations.
Sound Fiscal Stewardship	The City provides easy access to relevant, accurate data for budgeting and decision making. Decisions are made by prioritizing across all government services considering needs, balanced with available resources, using fiscal policies based on industry best practice to ensure decisions reflect the current and long term impact.
Collaborative Solutions	The City of Lawrence actively seeks opportunities to leverage partnerships in order to enhance service delivery and quality of life in the most fiscally sound and responsible manner.
Economic Growth and Security	The City of Lawrence fosters an environment that provides both individuals and businesses the opportunity for economic security and empowers people's ability to thrive. Our community succeeds because of individual prosperity and a vibrant, sustainable local economy.

Con Plan Priority Need	Description
Improved quality of owner housing	Help qualified low-moderate income homeowners stay in their homes by providing assistance for necessary repairs and emergency assistance. These programs are administered by Community Development Division staff for the City of Lawrence.
Availability of affordable rental units	The community Housing Vision lists an ultimate goal of permanently housing people and families going through the shelter, however the community also strives to house, and keep housed, those that are in units already. Affordability is a challenge, and increasing affordable units is an effort between agencies and programs.
Housing for the homeless	The community has adopted the Community Housing Vision, which is the strategic plan that works with homelessness. The goal of the Vision is to move people from being homeless and in an emergency shelter situation into permanent housing. This also speaks to the emergency shelter component under public services.
Accessibility of affordable housing	Accessibility improvements for housing.
Homelessness prevention services	Provide assistance/counseling to those attempting to avoid eviction and/or utility disconnection.
Availability of affordable owner housing	Homeownership subsidy and first time homeowner assistance
Quality/quantity/access of public improvements	Capital Improvements such as crosswalks, parks, sidewalks, and streets in low moderate income neighborhoods that provide safety improvements.
Supportive services for those with HIV/AIDS	Douglas County AIDS Project assists those with HIV/AIDS with financial assistance.
Public Services for LMI persons	Provide operations and essential services support to public service agencies that primarily assist LMI persons and families. Services such as housing and consumer credit counseling, emergency shelter, and financial assistance programs.
Neighborhood improvement and stability	Assistance to low-moderate income neighborhoods in the areas of improved infrastructure, services, and function.
AFH: Lack of Resources - FH agencies and orgs	AFH Factor: Lack of resources for fair housing agencies and organizations is a concern that was discussed as a contributing factor to improving local fair housing outreach efforts in conjunction with the AFH document. Primarily undertaken by the City of Lawrence Human Relations Division. The Human Relations Division will increase partnerships with outside agencies for advocacy of fair housing education and awareness.
AFH: Location and type of Affordable Housing	Fair housing is distinct from affordable housing. However, there is a great deal of overlap between the two issues. Fair housing experts and advocates, including those consulted in Douglas County, know that the most prevalent barrier to fair housing is unaffordability. To address the contributing factors related to the type and location of affordable housing, the city, county and LDCHA will partner with the private market and other public organizations to increase the supply and variety of affordable housing in high opportunity neighborhoods. Development incentive programs that are already in place or that can be easily implemented at little to no cost, such as fee waivers, expedited review, zoning variances, etc., will be a primary tool for achieving this goal.
AFH: Availability of AH units in a range of sizes	Fair housing is distinct from affordable housing. However, there is a great deal of overlap between the two issues. Fair housing experts and advocates, including those consulted in Douglas County, know that the most prevalent barrier to fair housing is unaffordability. To address the contributing factors related to the type and location of affordable housing, the city, county and LDCHA will partner with the private market and other public organizations to increase the supply and variety of affordable housing in high opportunity neighborhoods. Development incentive programs that are already in place or that can be easily implemented at little to no cost, such as fee waivers, expedited review, zoning variances, etc., will be a primary tool for achieving this goal.
AFH: Lack affordable, accessible hsg - range of sz	Fair housing is distinct from affordable housing. However, there is a great deal of overlap between the two issues. Fair housing experts and advocates, including those consulted in Douglas County, know that the most prevalent barrier to fair housing is unaffordability. To address the contributing factors related to the type and location of affordable housing, the city, county and LDCHA will partner with the private market and other public organizations to increase the supply and variety of affordable housing in high opportunity neighborhoods. Development incentive programs that are already in place or that can be easily implemented at little to no cost, such as fee waivers, expedited review, zoning variances, etc., will be a primary tool for achieving this goal.
AFH: Loss of Affordable Housing	In order to accurately assess the housing needs in the community, a comprehensive housing assessment must be conducted. By knowing the extent of the housing issues, funds can be appropriately allocated to address the identified areas of need. A request for proposals was completed in March of 2017 and qualified proposals were reviewed to identify a consultant to conduct the assessment by 2018
AFH: Source of income discrimination	To effectively increase the availability, location, and type of affordable housing in the jurisdiction and region, community education will be critical. Improving the public perception of affordable housing and increasing the number of landlords participating in housing voucher programs should lead to increased access to affordable housing throughout the area.
AFH: Lack of access due to high housing costs	Maintaining existing affordable housing.
AFH: Displacement of residents - to econ. pressure	AFH Goal: Maintain existing affordable housing

\*AFH (Assessment of Fair Housing)

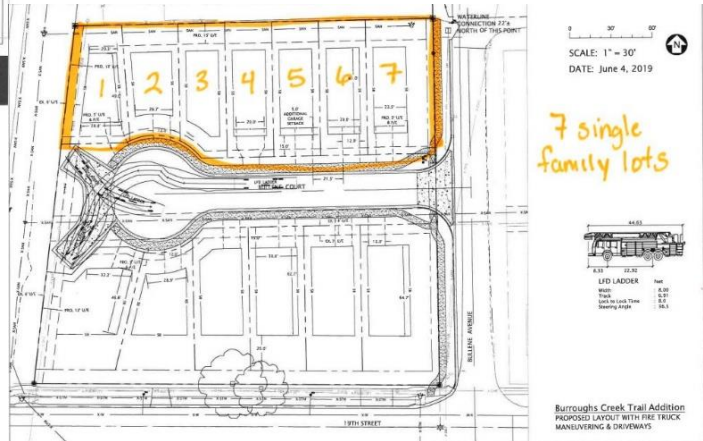


6-PLEX BUILDING ELEVATION

JANUARY 2019



BETHEL ESTATES OF LAWRENCE PHASE II  
Lawrence, Kansas



# City of Lawrence, Kansas Affordable Housing Advisory Board



Conceptual Rendering

## 2019 Annual Report



City of Lawrence

## **City of Lawrence Affordable Housing Advisory Board**

### **Chair**

Ron Gaches

### **Vice-Chair**

Shannon Oury

### **Board Members**

Rebecca Buford, Susan Cooper, Christina Gentry, Edith Guffey, Thomas Howe, Patrick Kelly, Paul Nuzum, Dana Ortiz, Monte Soukup, Sarah Waters, Erika Zimmerman

### **Staff Liaisons**

Diane Stoddard, Assistant City Manager  
Danielle Buschkoetter, Budget and Strategic Initiatives Manager  
Jeff Crick, Planning Manager  
Danelle Walters, Community Development Manager  
Brad Karr, Community Development Analyst

## Background

Pursuant to [Chapter 1, Article 18](#) of the code of the City of Lawrence, KS, the Affordable Housing Advisory Board (AHAB), "shall make annual reports to the Governing Body, no later than March 1 of each year, recounting board activities of the preceding calendar year. Such report shall, at a minimum, disclose all financial transactions involving monies raised and received by the board, including gifts and donations, and all projects which the board recommended and for which the Governing Body approved expenditures of money from the Affordable Housing Trust Fund. The annual report shall be filed with the City Clerk."

## Summary of 2019 Board Activities

The AHAB held a retreat in January 2019 to review the *Guiding Principles* and *Housing Needs by the Numbers* from the August 2018 [Housing Market Analysis](#). The board established a set of both ongoing and short-term goals. The board also voted on the top three tools from the [Lawrence Housing Toolkit](#) to address each short-term goal.

### 2018 Housing Market Analysis Guiding Principles:

#### Establishing a Vision & Mission

##### **Vision Statement**

*"Opportunity for affordable housing and supportive services for everyone in Lawrence"*

##### **Mission Statement**

*"The mission of the Affordable Housing Advisory Board is to make recommendations to the City Commission on ways everyone in Lawrence has access to safe, quality, affordable housing and supportive services necessary to maintain independent living with dignity."*

1. The City of Lawrence's role in addressing housing needs should be "reasonable and broad." The city's role should focus on facilitating new affordable development, preserving existing affordable stock, incentivizing and partnering with the private sector, providing supportive services, enacting reasonable regulations, and evaluating progress.
2. "There is no silver bullet." The housing market is dynamic and ever-changing. Housing needs will always exist in some form. Housing programs and policies should allow flexibility to adjust to unmet demand as the city changes.
3. "We can ask the private sector to help in this endeavor." Public sector investments and entitlements provide value to the private sector. It is appropriate to ask for affordable housing contributions in return.
4. Housing investments should be focused on the areas where the market is unable to meet the housing needs that exist.

### 2018 Housing Needs by the Numbers:

Category	Number in Need
Renters who cannot afford their current rentals, and who are cost-burdened	5,200 households (~2,500 are students)
Renters who want to buy and could be candidates for ownership	2,000
Families experiencing homelessness/at-risk of homelessness	700
Households with disabilities with accessibility modification needs	500
Renters with units in poor or fair condition	2,950
Owners with units in poor or fair condition	500



## Goals Identified in 2019

The board established a set of both ongoing and short-term goals. The board also voted on the top three tools from the [Lawrence Housing Toolkit](#) to address each short-term goal.



***Ongoing Goal:***

For the Affordable Housing Advisory Board to advocate or build community support for increased CIP funding, and other funding sources, during City budget process for 2019 and beyond (create and develop partnerships with various community organizations).

**Update:** The State of Kansas began collecting the voter approved 0.05% sales tax for affordable housing on April 1, 2019, and remitted to the City monthly, beginning in June 2019. Monthly revenue and expenses can be viewed on the [City of Lawrence OpenGov website](#). The board also continued to provide outreach and work with community organizations to build support for affordable housing.



***Ongoing Goal:***

Leverage the current CIP proposed Housing Trust Fund allocation 6-1 (\$9Million/\$125K per unit) to create more units of affordable rental housing, first time homebuyer homes, and supportive services within five years (have several funded projects with varying leverage ratios).

**Update:** The board continued to review leverage ratios on each round of funding recommendations, and adopted a weighted matrix to compare and score each application requesting funding. Leverage ratios are tracked and reported for each application receiving funding.



**Short-Term Goal (2019-2023):**

Narrow the rental gap for non-student renters earning less than \$25,000 annually (100 newly affordable rental units\*).

(\* Short-term goal metrics are intentionally aspirational, and will be reviewed and adjusted annually by the board, as needed, with the overall goal of increasing the number of affordable units. The board recognizes the need for additional outside funding, using housing trust funds as leverage, to reach the goal metrics. Metrics for goals 1 and 2 are five year totals, while 3, 4, and 5 are annual metrics. Totals provided include projects funded from 2016-2019.)

Top three tools by board vote to address this goal:

- a. Consider passing a city ordinance that makes “source of income” (including Section 8) a protected class (i.e., prevents landlords from refusing to accept housing voucher tenants).
- b. Encourage public-private partnerships with the land trust to leverage funding to produce more permanently affordable units.
- c. Explore using housing trust funds to secure properties where federal subsidies are set to expire.

**Update:** 57 rental units have been funded with housing trust funds, with 15 units completed and rented to date.



**Short-Term Goal (2019-2023):**

Low- and moderate-income renters who want to become owners have more options for purchasing affordable units (100 more units are affordable to low- and moderate-income renters who are qualified to become owners \*).

(\* Short-term goal metrics are intentionally aspirational, and will be reviewed and adjusted annually by the board, as needed, with the overall goal of increasing the number of affordable units. The board recognizes the need for additional outside funding, using housing trust funds as leverage, to reach the goal metrics. Metrics for goals 1 and 2 are five year totals, while 3, 4, and 5 are annual metrics. Totals provided include projects funded from 2016-2019.)

Top three tools by board vote to address this goal:

- a. Explore using housing trust funds to expand the current homebuyer assistance program.
- b. Fund the preservation and rehabilitation of small/modest homes through grants, buying blighted and vacant properties, etc.
- c. Consider relaxing development requirements, such as parking, open space, and setbacks for the creation of permanently affordable units.

**Update:** 20 new construction ownership units have been funded with housing trust funds and HOME funds, with five units completed and sold to date. An additional 16 households have received down payment and/or closing cost assistance funded with HOME funds, with all 16 households completed to date.



**Short-Term Goal (2019-2023):**

Low- and moderate-income persons with accessibility needs are able to get the improvements they need and/or find visitable and accessible housing (25 renter households that receive accessibility modifications annually\*).

(\* Short-term goal metrics are intentionally aspirational, and will be reviewed and adjusted annually by the board, as needed, with the overall goal of increasing the number of affordable units. The board recognizes the need for additional outside funding, using housing trust funds as leverage, to reach the goal metrics. Metrics for goals 1 and 2 are five year totals, while 3, 4, and 5 are annual metrics. Totals provided include projects funded from 2016-2019.)

Top three tools by board vote to address this goal:

- a. Explore using housing trust funds to expand the installation of accessibility modifications to all qualified housing units, not just rentals.
- b. Explore providing incentives or funding to retrofit existing units.
- c. Work with Independence, Inc. to determine if a program exists that matches those with disabilities with rental managers that have accessible units; pursue one if none exists.

**Update:** 24 renter and homeowner units have been funded with housing trust funds and CDBG funds, with 21 units completed to date.



**Short-Term Goal (2019-2023):**

Low- and moderate-income residents in unstable housing situations have more permanent affordable and supportive housing options (45 tenant based rental assistance vouchers available annually\*).

(\* Short-term goal metrics are intentionally aspirational, and will be reviewed and adjusted annually by the board, as needed, with the overall goal of increasing the number of affordable units. The board recognizes the need for additional outside funding, using housing trust funds as leverage, to reach the goal metrics. Metrics for goals 1 and 2 are five year totals, while 3, 4, and 5 are annual metrics. Totals provided include projects funded from 2016-2019.)

Top three tools by board vote to address this goal:

- a. Build new partnerships between nonprofit housing developers, homeless service providers, and private developers to provide more housing for the homeless.
- b. Explore using housing trust funds to assist faith-based organizations develop affordable housing.
- c. Support local and regional efforts in landlord outreach/recruitment and in reducing Fair Market Rent barriers.

**Update:** 133 household vouchers have been funded with housing trust funds and HOME funds, with 121 households served to date.



**Short-Term Goal (2019-2023):**

Low- and moderate-income residents living in housing in poor condition have improvements made (70 units brought into good condition annually\*).

(\* Short-term goal metrics are intentionally aspirational, and will be reviewed and adjusted annually by the board, as needed, with the overall goal of increasing the number of affordable units. The board recognizes the need for additional outside funding, using housing trust funds as leverage, to reach the goal metrics. Metrics for goals 1 and 2 are five year totals, while 3, 4, and 5 are annual metrics. Totals provided include projects funded from 2016-2019.)

Top three tools by board vote to address this goal:

- a. Fund the preservation and rehabilitation of small/modest homes through grants, buying blighted and vacant properties, etc.
- b. Explore using housing trust funds to expand the homeowner rehab loan programs to serve middle-income households. Identify/leverage other funding (e.g., Dept. of Energy) to achieve multiple objectives, for example, energy efficiency.
- c. Explore using housing trust funds to expand the weatherization of homes to serve low- and moderate-income households. Identify/leverage other funding (e.g., Dept. of Energy) to achieve multiple objectives, for example, energy efficiency.

**Update:** 104 homeowner unit improvements have been funded with CDBG funds, with all 104 completed to date.



Groundbreaking Ceremony for the Treatment & Recovery Campus of Douglas County

## Affordable Housing Trust Fund Awards

In 2019, the AHAB conducted two rounds of application reviews and recommendations of funding.

### 2019 Round One Funding

In May 2019, the AHAB announced a Notice of Funding Availability (NOFA) for awards up to \$250,000 from the City's Affordable Housing Trust Fund. The AHAB voted to recommend awarding funds to four projects. The City Commission approved the recommendations at its July 16, 2019 public meeting.

- \$125,000 to [Tenants to Homeowners, Inc.](#) to help fund the acquisition and residential development of seven lots to be sold to income-eligible households.
- \$50,000 to [Lawrence-Douglas County Housing Authority and Family Promise of Lawrence](#) to help fund tenant based rental assistance, rental and utility deposits assistance, and case management services to assist persons in maintaining housing and in obtaining permanent housing.
- \$25,000 to [Independence, Inc.](#) to help fund renter and homeowner accessibility modifications for income-eligible households.
- \$50,000 to [Lawrence Habitat for Humanity](#) to help fund the new construction of one home and the renovation of a second home, to be sold to income-eligible households.

### 2019 Round Two Funding

In September 2019, the AHAB announced a NOFA for awards up to \$475,000 from the City's Affordable Housing Trust Fund. The AHAB voted to recommend awarding funds to two projects. The City Commission approved the recommendations at its November 19, 2019 public meeting.

- \$350,000 to [Bethel Estates of Lawrence Phase II LP](#) to help fund the residential development of 42 rental units for residents 55 years and older and at or below 60% area median income.
- \$125,000 to [Porch Light Homes, LLC](#) to help fund the acquisition and residential development of six townhomes to be sold to income-eligible households.

## Defining Affordable Housing

*In general, affordable housing is defined as housing for which the occupant(s) is/are paying no more than 30 percent of his or her income for gross housing costs, including utilities.*

*In 2016, the Affordable Housing Advisory Board established additional definitions of affordable housing:*

### **Affordable Rental Housing**

*Housing units with monthly rent and utilities not exceeding 110% of the HUD defined Fair Market Rent, as determined yearly by the Lawrence Douglas County Housing Authority.*

### **Affordable Ownership Housing**

*Housing units for those earning up to 80% of the Area Median Family Income, as established yearly by HUD for the Lawrence, KS MSA.*

## Financial Transactions

The table below summarizes the financial transactions of the Affordable Housing Trust Fund in 2019. The table shows the audited beginning fund balance as of January 1, 2019.

<b>Beginning Balance (as of 1/1/2019)</b>		<b>\$227,579</b>
<b>Revenues:</b>		
General Fund Support	350,000	
Sales Tax Proceeds	497,000	
Interest	1,000	
<b>Total Revenues</b>		<b>\$848,000</b>
<b>Expenses:</b>		
Prior Year Payments	(200,000)	
Tenants to Homeowners, Inc.	(125,000)	
Lawrence-Douglas County Housing Authority/Family Promise	(50,000)	
Independence, Inc.	(25,000)	
Lawrence Habitat for Humanity	(50,000)	
Bethel Estates of Lawrence Phase II	(350,000)	
Porch Light Homes, LLC	(125,000)	
<b>Total Expenses</b>		<b>(925,000)</b>
<b>Ending Balance (as of 12/31/2019)*</b>		<b>150,579</b>

\*Fund balance is unaudited

## Membership Changes

In February 2019, a new board member representing Douglas County (Patrick Kelly) was appointed to the board. In December 2019, a new board member serving as a subsidized housing representative (Christina Gentry) was appointed to the board.

Rebecca Buford and Sarah Waters were both reappointed for three-year terms, to begin January 2020.

## List of Acronyms

- AHAB – Affordable Housing Advisory Board
- CDBG – Community Development Block Grant
- CIP – Capital Improvement Plan
- HOME – HOME Investment Partnerships Program
- HUD – Department of Housing and Urban Development
- MSA – Metropolitan Statistical Area
- NOFA – Notice of Funding Availability

**HOUSING VISION CHART** (6/14/2007; Updated by CCH 10/13/2009)

Emergency Housing Options				
Shelter	Temporary Housing	Transitional Housing (TBRA)	Permanent Supportive Housing	Permanent Housing
*75 **125 (one facility)	*100 new	*35 new	*22 new	
<p><b>Transients</b> (10 – outreach worker estimate) – may or may not seek shelter.</p> <p><b>Chronically homeless</b> (32 – PIT count) - may or may not seek shelter, may or may not be interested in permanent ETH, TH or PSH.</p>	<p><b>Single Homeless and Families without Children</b> (70 PIT count) – likely will seek shelter; 35% will move into TH; some will need PSH and others will need private housing.</p> <p><b>Homeless Families with Children</b> (45) – likely will seek shelter; many will move into TH; some will need private housing.</p>	<p><b>Single Homeless, Families Without Children and Families with Children</b> (35 HA estimate) – likely will qualify for TH immediately if vouchers are made available.</p>	<p><b>Single Homeless, Disabled and/or Chronic</b> (22 estimate) - assuming not ALL disabled will need PSH and not all chronically homeless will pursue PSH.</p>	

\* Number of units needed to meet immediate housing needs, based on 2007 Point-in-Time (PIT) Count numbers and service provider estimates.

\*\* Number of individuals based on 2009 information from social service agencies serving Lawrence homeless.

Emergency Shelter: A short-term facility (90-120 days) used to get people off the street in order to stabilize for movement to better housing options. This option does not include or account for shelters that serve special populations (WTCS, First Step House, etc.).

Emergency Temporary Housing: A parallel alternative to the shelter, where people can obtain immediate housing while awaiting a spot in TH or other longer-term housing, working to address housing barriers.

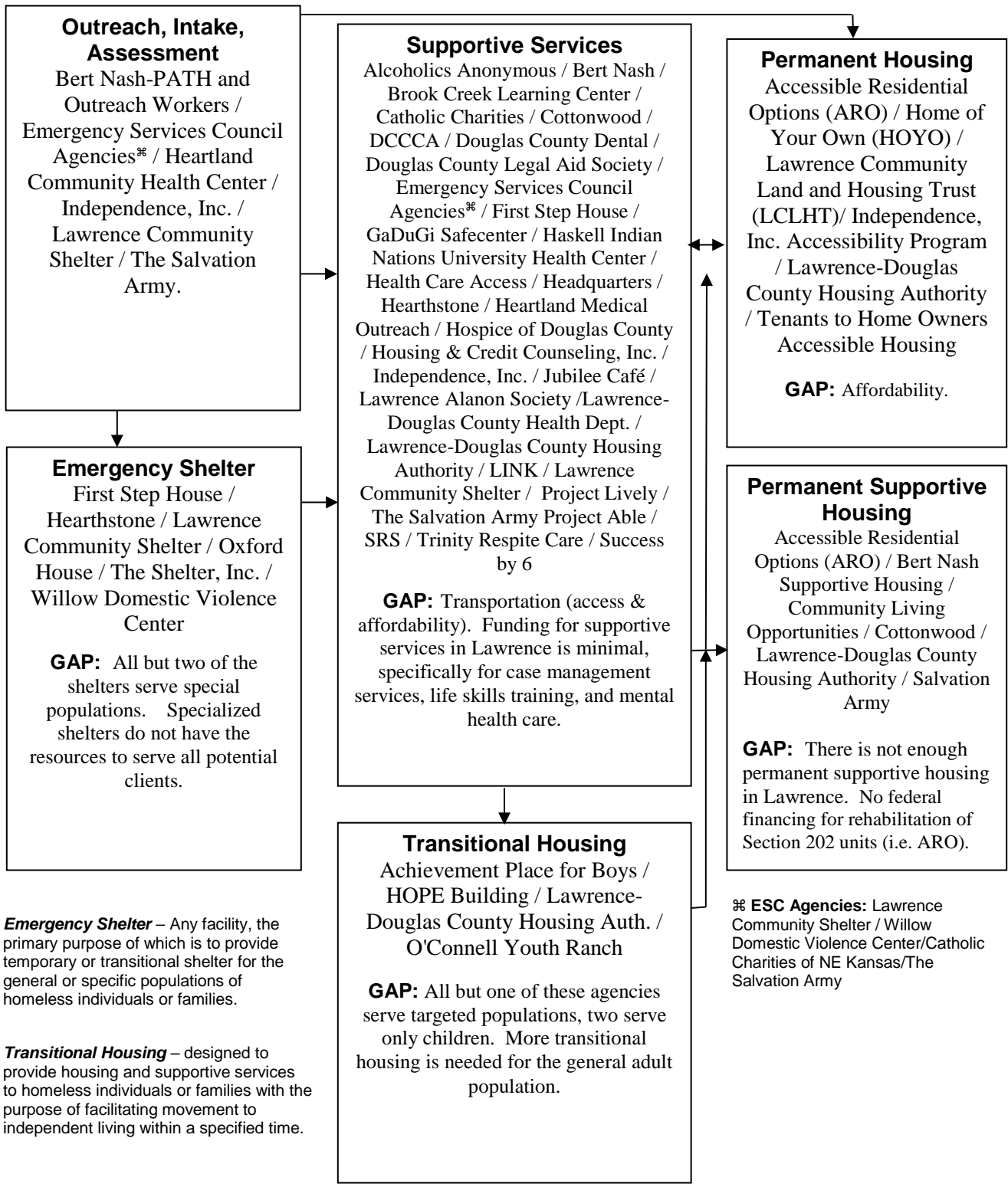
Transitional Housing: Assisted housing with support services, available for up to two years. Major gap is for people who are precluded from LDCHA due to methamphetamine conviction, sex offender status or other recent drug convictions.

Permanent Supportive Housing: Permanent housing with ongoing support services.

Permanent Housing: Assisted or non-assisted public or private housing with no time limit.

# City of Lawrence Continuum of Care for Housing and Homelessness 2020

A local adaptation of the HUD model



**Emergency Shelter** – Any facility, the primary purpose of which is to provide temporary or transitional shelter for the general or specific populations of homeless individuals or families.

**Transitional Housing** – designed to provide housing and supportive services to homeless individuals or families with the purpose of facilitating movement to independent living within a specified time.

⌘ **ESC Agencies:** Lawrence Community Shelter / Willow Domestic Violence Center/Catholic Charities of NE Kansas/The Salvation Army

**Revitalized Neighborhoods**  
Neighborhood Associations, Parks and Recreation, Lawrence Community Garden, Utilities, Public Works



Neighborhood Association	CT/BG	% low/mod	LOWMOD	TOTAL
Babcock	3/4	80.80%	1115	1380
Barker	2/4; 10.01/1	39.83%	940	2360
Breedzdale	10.01/2	40.63%	195	480
Briarwood	6.03/1	21.07%	810	3845
BCNA	2/1; 2/3; 2/4; 2/5; 2/6	59.06%	2835	4800
Centennial	9.01/1; 10.01/1	52.13%	1040	1995
Congressional Place	16/2	19.79%	1155	5835
Cottages	6.04/3	17.88%	160	895
Deerfield	6.03/2; 6.04/3; 6.04/4	16.72%	800	4785
Downtown	5.02/3; 2/1; 2/2	61.22%	2115	3455
ELNA	2/1; 2/2; 2/3	75.04%	2405	3205
Edgewood TA	2/5	75.91%	835	1100
Gateway	6.03/1	21.07%	810	3845
Hillcrest	5.02/1; 5.02/2	69.41%	2110	3040
Hills West	8.02/3	60.61%	1585	2615
Indian Hills	9.01/3; 9.01/4; 9.02/1	59.55%	2900	4870
Joseph Drive	7.02/4	38.93%	730	1875
Meadows Place	8.02/1	33.40%	895	2680
Monterey	6.03/1; 6.03/2	18.97%	1215	6405
NLIA	1/1; 1/2; 1/3	41.10%	1200	2920
OWL	5.02/3	37.90%	415	1095
ONA	3/1; 3/2; 3/3; 3/4	87.65%	4825	5505
Park Hill	10.01/2	40.63%	195	480
Perry Park	7.02/4	38.93%	730	1875
PNA	5.01/1; 5.01/2	59.90%	1830	3055
Prairie Meadows	8.02/1; 8.02/3	46.84%	2480	5295
Prairie Park	10.02/1; 10.02/2; 10.02/3	44.37%	2560	5770
Quail Ridge East	7.97/1	46.71%	710	1520
Quail Run	16/1; 16/3	18.48%	655	3545
Rain Tree	5.02/2	61.72%	1040	1685
Scenic Riverway	6.03/1; 6.03/2; 15/1	21.67%	1660	7660
Schwegler	9.01/2	69.66%	1010	1450
South Meadow	10.02/3	45.33%	995	2195
South Siders	10.02/2	18.73%	295	1575
Southern Parkway	8.02/3	60.61%	1585	2615
Stoneback Ridge	8.01/1	43.53%	505	1160
Sunflower	8.01/1	43.53%	505	1160
Sunset Hill	7.02/1; 7.02/2; 7.02/3	64.58%	3090	4785
University Heights	5.02/2	61.72%	1040	1685
University Place	3/4	80.80%	1115	1380
West Hills	5.02/2	61.72%	1040	1685
West Lawrence	6.03/1; 16/2	20.30%	1965	9680
Western Hills	16/1	10.71%	135	1260
Westwood	5.02/2	61.72%	1040	1685
Woods on 19th	2/4	32.47%	315	970

The Community Development Block Grant (CDBG) program requires that each CDBG funded activity must either principally benefit low- and moderate-income persons, aid in the prevention or elimination of slums or blight, or meet a community development need having a particular urgency. With respect to activities that benefit all the residents of a given area, at least 51 percent of the area's residents must be low and moderate income. The Office of Community Planning and Development provides estimates of the number of persons that can be considered Low, Low to Moderate, and Low, Moderate, and Medium income persons according to annually revised income limits. Data are provided at the Census Bureau's Geographic Summary Level "150": State-County-County Subdivision-Census Tract-Block Group. The statistical information used in the calculation of estimates identified in the data sets linked to the right comes from the 2011-2015 American Community Survey (ACS). ACS data are used with income limits for Metropolitan Areas and for Non Metropolitan Counties prepared by the Department's Office of Policy Development and Research to calculate the Low to Moderate Income Summary Data (LMISD). The Bureau of Census matches the income limits to the ACS surveys in a special tabulation in order to produce the estimates. Estimates are provided at three income levels: Low Income (50 percent); Moderate Income (80 percent), and Medium Income (120 percent). Additional Summary levels are also made available for city, town, county and Census Designated Places and Census Civil Divisions. Each block group record has an identification section containing Federal Information Processing Standards (FIPS) codes and names for the block group, census tract, county and state, plus the name, type, and the HUD Unit-of-Government-Identification-Code for the Community Development Block Grant (CDBG) grantee with jurisdiction over the block group area for FY 2018.

CDBGUOID	CDBGNAME	STUSAB	CDBGTY	STATE	COUNTY	COUNTYNAME	TRACT	BLKGRP	LOWMOD	LOWMODUNIV	LOWMODPCT	Total by Census Tract	CT/BG	Neighborhood Association
201902	Lawrence	KS	51	20	045	Douglas County	000100	1	345	775	44.52%		1/1	NLIA
201902	Lawrence	KS	51	20	045	Douglas County	000100	2	560	1415	39.58%		1/2	NLIA
201902	Lawrence	KS	51	20	045	Douglas County	000100	3	295	730	40.41%	41.10%	1/3	NLIA
201902	Lawrence	KS	51	20	045	Douglas County	000200	1	135	345	39.13%		2/1	BCNA, Downtown, ELNA
201902	Lawrence	KS	51	20	045	Douglas County	000200	2	1565	2015	77.67%		2/2	Downtown, ELNA
201902	Lawrence	KS	51	20	045	Douglas County	000200	3	705	845	83.43%		2/3	BCNA, ELNA
201902	Lawrence	KS	51	20	045	Douglas County	000200	4	315	970	32.47%		2/4	Barker, BCNA, Woods on 19th
201902	Lawrence	KS	51	20	045	Douglas County	000200	5	835	1100	75.91%		2/5	BCNA, Edgewood TA
201902	Lawrence	KS	51	20	045	Douglas County	000200	6	845	1540	54.87%	64.56%	2/6	BCNA
201902	Lawrence	KS	51	20	045	Douglas County	000300	1	1665	1840	90.49%		3/1	ONA
201902	Lawrence	KS	51	20	045	Douglas County	000300	2	830	910	91.21%		3/2	ONA
201902	Lawrence	KS	51	20	045	Douglas County	000300	3	1215	1375	88.36%		3/3	ONA
201902	Lawrence	KS	51	20	045	Douglas County	000300	4	1115	1380	80.80%	87.65%	3/4	Babcock, ONA, University Place
201902	Lawrence	KS	51	20	045	Douglas County	000400	1	25	40	62.50%		4/1	
201902	Lawrence	KS	51	20	045	Douglas County	000400	2	455	485	93.81%	91.43%	4/2	
201902	Lawrence	KS	51	20	045	Douglas County	000501	1	1080	1615	66.87%		5.01/1	PNA
201902	Lawrence	KS	51	20	045	Douglas County	000501	2	750	1440	52.08%	59.90%	5.01/2	PNA
201902	Lawrence	KS	51	20	045	Douglas County	000502	1	1070	1355	78.97%		5.02/1	Hillcrest
201902	Lawrence	KS	51	20	045	Douglas County	000502	2	1040	1685	61.72%		5.02/2	Hillcrest, Raintree, University Heights, West Hills, Westwood
201902	Lawrence	KS	51	20	045	Douglas County	000502	3	415	1095	37.90%	61.06%	5.02/3	Downtown, OWL
201902	Lawrence	KS	51	20	045	Douglas County	000603	1	810	3845	21.07%		6.03/1	Briarwood, Gateway, Monterey, Scenic Riverway, West Lawrence
201902	Lawrence	KS	51	20	045	Douglas County	000603	2	405	2560	15.82%	18.97%	6.03/2	Deerfield, Monterey, Scenic Riverway
201902	Lawrence	KS	51	20	045	Douglas County	000604	1	360	1720	20.93%		6.04/1	
201902	Lawrence	KS	51	20	045	Douglas County	000604	2	650	1050	61.90%		6.04/2	
201902	Lawrence	KS	51	20	045	Douglas County	000604	3	160	895	17.88%		6.04/3	Cottages, Deerfield
201902	Lawrence	KS	51	20	045	Douglas County	000604	4	235	1330	17.67%	28.13%	6.04/4	Deerfield
201902	Lawrence	KS	51	20	045	Douglas County	000702	1	1140	1575	72.38%		7.02/1	Sunset Hill
201902	Lawrence	KS	51	20	045	Douglas County	000702	2	1310	2115	61.94%		7.02/2	Sunset Hill
201902	Lawrence	KS	51	20	045	Douglas County	000702	3	640	1095	58.45%		7.02/3	Sunset Hill
201902	Lawrence	KS	51	20	045	Douglas County	000702	4	730	1875	38.93%	57.36%	7.02/4	Joseph Drive, Perry Park
201902	Lawrence	KS	51	20	045	Douglas County	000797	1	710	1520	46.71%		7.97/1	Quail Ridge East
201902	Lawrence	KS	51	20	045	Douglas County	000797	2	535	1260	42.46%		7.97/2	
201902	Lawrence	KS	51	20	045	Douglas County	000797	3	705	2335	30.19%	38.12%	7.97/3	
201902	Lawrence	KS	51	20	045	Douglas County	000801	1	505	1160	43.53%		8.01/1	Stoneback Ridge, Sunflower
201902	Lawrence	KS	51	20	045	Douglas County	000801	2	2925	4850	60.31%	57.07%	8.01/2	
201902	Lawrence	KS	51	20	045	Douglas County	000802	1	895	2680	33.40%		8.02/1	Meadows Place, Prairie Meadows
201902	Lawrence	KS	51	20	045	Douglas County	000802	2	1385	1445	95.85%		8.02/2	
201902	Lawrence	KS	51	20	045	Douglas County	000802	3	1585	2615	60.61%	57.34%	8.02/3	Hills West, Prairie Meadows, Southern Parkway
201902	Lawrence	KS	51	20	045	Douglas County	000901	1	415	605	68.60%		9.01/1	Centennial
201902	Lawrence	KS	51	20	045	Douglas County	000901	2	1010	1450	69.66%		9.01/2	Schwegler
201902	Lawrence	KS	51	20	045	Douglas County	000901	3	510	1090	46.79%		9.01/3	Indian Hills
201902	Lawrence	KS	51	20	045	Douglas County	000901	4	815	1500	54.33%		9.01/4	Indian Hills
201902	Lawrence	KS	51	20	045	Douglas County	000901	5	985	1065	92.49%	65.41%	9.01/5	
201902	Lawrence	KS	51	20	045	Douglas County	000902	1	1575	2280	69.08%	69.08%	9.02/1	Indian Hills
201902	Lawrence	KS	51	20	045	Douglas County	001001	1	625	1390	44.96%		10.01/1	Barker, Centennial
201902	Lawrence	KS	51	20	045	Douglas County	001001	2	195	480	40.63%	43.85%	10.01/2	Breedzdale, Park Hill
201902	Lawrence	KS	51	20	045	Douglas County	001002	1	1270	2000	63.50%		10.02/1	Prairie Park
201902	Lawrence	KS	51	20	045	Douglas County	001002	2	295	1575	18.73%		10.02/2	Prairie Park South Siders
201902	Lawrence	KS	51	20	045	Douglas County	001002	3	995	2195	45.33%	44.37%	10.02/3	Prairie Park, South Meadow
201902	Lawrence	KS	51	20	045	Douglas County	001201	1	400	1770	22.60%	22.60%	12.01/1	
201902	Lawrence	KS	51	20	045	Douglas County	001400	1	300	1565	19.17%	19.17%	14/1	
201902	Lawrence	KS	51	20	045	Douglas County	001500	1	445	1255	35.46%	35.46%	15/1	Scenic Riverway
201902	Lawrence	KS	51	20	045	Douglas County	001600	1	135	1260	10.71%		16/1	Quail Run, Western Hills
201902	Lawrence	KS	51	20	045	Douglas County	001600	2	1155	5835	19.79%		16/2	Congressional Place, West Lawrence
201902	Lawrence	KS	51	20	045	Douglas County	001600	3	520	2285	22.76%	19.30%	16/3	Quail Run

**A description of the guidelines that will be used for resale or recapture of HOME funds when used for homebuyer activities as required in 92.254, is as follows:**

As required by HOME regulations, to ensure affordability for the required period of time, the City has elected to impose resale requirements on this housing. Current resale requirements of the program ensure that the housing is made available for subsequent purchase only to a buyer whose family qualifies as a low or moderate income family (50%-80% MFI paying no more than 38 percent of income for Principal, Interest, Property Taxes and Insurance), and will use the property as their principal residence. The affordability period is secured by a recorded deed restriction signed by the buyer at closing.

**Notification to Prospective Buyers:** The resale policy is explained to the prospective homebuyer(s) prior to signing a contract to purchase the HOME-assisted unit. The prospective homebuyer(s) sign an acknowledgement that they understand the terms and conditions applicable to the resale policy as they have been explained. This document is included with the executed sales contract.

**Enforcement of Resale Provisions:** The resale policy is enforced through the use of a recorded deed restriction signed by the homebuyer(s) at closing. The deed restriction specifies:

1. The length of the affordability period (based on the dollar amount of HOME funds invested in the unit);
2. That the home remain the Buyer's principal residence throughout the affordability period; and
3. The conditions and obligations of the Owner should the Owner wish to sell before the end of the affordability period, including:
  - a. The Owner must contact the Developer or CHDO in writing if intending to sell the home prior to the end of the affordability period;
  - b. The subsequent buyer must be low or moderate income as defined by the resale provisions, and occupy the home as his/her principal residence for the remaining years of the affordability period. (However, if the new purchaser receives assistance through a HOME-funded program, the affordability period will be reset according to the amount of assistance provided);
  - c. The sales price must be affordable to the subsequent purchaser; affordability is defined as limiting the Principal, Interest, Taxes and Insurance (PITI) amount to no more than 38% of the new purchaser's monthly income; and
  - d. The Owner will receive a fair return on their investment as detailed in the resale provisions.

**Fair Return on Investment:** The City of Lawrence will administer its resale provisions by ensuring that the Owner receives a fair return on his/her investment and that the home will continue to be affordable to a specific range of incomes. Fair Return on Investment means the total homeowner investment, which includes the total cash contributed, plus up to 25% of the dollar amount of appreciation as calculated by the Housing Price Index Calculator, plus the approved capital improvement credits as described below:

1. The amount of the down payment plus principal paid to date;
2. Up to 80% of the cost of any capital improvements, documented with receipts and pictures provided by the homeowner, including but not limited to:
  - a. Room addition (bedroom, bathroom, family room);
  - b. Refurbishment/modernization of kitchens or bathrooms, limited to built-in new appliances, cabinets, or flooring;
  - c. Addition of porches or decks;
  - d. Installation of new central air conditioning or new upgraded heating equipment;
  - e. Major upgrading of electrical service or plumbing; and
  - f. Sprinkler system.

Any and all of which must have been paid for directly by the Owner and which were not installed through a federal, state, or locally funded grant program. All applicable City of Lawrence building codes and permitting requirements must have been followed.

3. Up to 25% of the appreciation as calculated by the **Housing Price Index (HPI)** Calculator of the Federal Housing Finance Agency. The HPI Calculator is currently located at <http://www.fhfa.gov/DataTools/Tools/pages/hpi-calculator.aspx> and projects what a given house purchased at a point in time would be worth today if it appreciated at the average appreciation rate of all homes in the area. The calculation shall be performed for the Lawrence, KS Metropolitan Statistical Area (MSA).

It is important to note that in certain circumstances, such as a declining housing market where home values are depreciating, the original homebuyer(s) may not receive a return on his/her investment because the home sold for less or the same price as the original purchase price. The fair return on investment does not include any reasonable and customary sales expenses paid by the buyer or seller in connection with the sale, such as closing costs and/or property taxes.

**A description of the guidelines for resale or recapture that ensures the affordability of units acquired with HOME funds? See 24 CFR 92.254(a)(4) are as follows:**

**Affordability to a Range of Buyers:** The City of Lawrence will ensure continued affordability to a range of buyers, particularly those whose total household incomes range from 50% to no greater than 80% MFI. The affordable sales price shall not exceed 95% of the median purchase price for the area as established by HUD.

**Example:** A home with a 10-year affordability period was purchased nine years ago by the original homeowner who now wishes to sell. The original homeowner's mortgage was \$120,000, and the principal amount paid down so far is \$19,830 leaving a current mortgage balance of \$100,170.

**Down Payment:** The original homeowner was required to put down \$2,000 at the signing of the sales contract.

**Cost of Capital Improvements:** The original homeowner renovated the kitchen and provided pictures and receipts totaling \$5,000.

**Appreciation/Depreciation of the property:** The original purchase price of the home was \$122,000 and the amount of developer subsidy using HOME funds was \$20,000, thus requiring the 10-year affordability period. Using the HPI Calculator, the house would be worth approximately \$126,789 as of 1st Quarter 2015.

Calculating the Fair Return to the Original Owner:

Down payment:	\$2,000
Up to 80% of approved Capital Improvements:	\$4,000
Principal paid to date:	\$19,830
Up to 25% of the appreciation per HPI:	<u>\$447</u>
	<b>\$26,277 Fair Return</b>

In order to realize a fair return to the original homeowner, the sales price must be set at \$126,447 (i.e., \$120,000 [\$19,830 in principal payments plus remaining mortgage balance of \$100,170] + \$2,000 down payment + \$4,000 capital improvements + \$447 HPI appreciation).

**Affordability for a Range of Buyers:** If the original homeowner sets the sales price at \$126,447 to get a fair return on investment and if current assumptions are used for front/back ratios, interest rates, insurance, taxes, an 80% Loan-to-Value (LTV) Ratio, etc., the monthly PITI would be approximately \$745. The PITI of \$745 could, in theory, be supported by an annual household income of \$23,520 and not exceed 38% of the subsequent homebuyer's monthly income. If the subsequent homeowner does not require any HOME subsidy to purchase the home, the original affordability period would end in one (1) year.

**Affidavit in Proof of Publication**

STATE OF KANSAS  
Douglas County

Emily Meisenheimer of the Legal Dept. of the Lawrence Journal-World being first duly sworn, deposes and says:

That this daily newspaper printed in the State of Kansas, and published in and of general circulation in Douglas County, Kansas, with a general paid circulation on a daily basis in Douglas County, Kansas, and that said newspaper is not a trade, religious or fraternal publication, and which newspaper has been admitted to the mails as periodicals class matter in said County, and that a notice of which is hereto attached, was published in the regular and entire issue of the Lawrence Journal-World

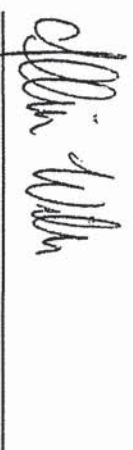
Said newspaper is published daily 365 days a year, has been so published continuously and uninterrupted in said county and state for a period of more than five years prior to the first publication of said notice and been admitted at the post office of Lawrence in said County as a second class matter.

That the attached notice is a true copy thereof and was published in the regular and entire issue of said newspaper for 1 consecutive days/weeks the first publication thereof being made as aforesaid on 05/18/2020 with publications being made on the following dates:

05/18/2020



Subscribed and sworn before me this  
26th day of May, 2020.



Notary Public

My appointment expires 08/19/2020.

Notary and Affidavit \$ 0.00  
Additional Copies \$ 0.00  
Publication Charges \$ 364.88  
Total \$ 364.88



**NOTICE OF PUBLIC HEARING FOR THE  
CITY OF LAWRENCE  
2020 ACTION PLAN  
Of the  
2018 - 2022 CONSOLIDATED PLAN**

Members of the Lawrence City Commission will conduct a public hearing on the 2020 Annual Action Plan of the 2018-2022 Consolidated Plan, including the 2020 Investment Summary, during their regular meeting which will be held on Tuesday, June 2, 2020 at 5:45 P.M.

Due to the Coronavirus Social Distancing, there is a chance that the meeting will be held virtually. If this is the case, the agenda notification disseminated on Thursday, May 28, 2020 will contain information about joining the meeting. If you would like City staff to forward the meeting information please contact Danielle Walters at [dwalters@lawrenceks.org](mailto:dwalters@lawrenceks.org).

During the public hearing, the City of Lawrence will seek input regarding the 2020 Annual Action Plan and 2020 Investment Summary. The Action Plan and Consolidated Plan is required by the Cranston-Gonzalez National Affordable Housing Act of 1990 and is the result of a collaborative process whereby a community establishes a unified vision for community development using federal, state, and local funds.

The annual hearing is intended to provide the following:

1. An opportunity to provide comments to the City's Annual Action Plan. The Action Plan provides a unified vision for community development. More specifically, it examines the housing needs of special populations, the availability of affordable housing, the condition of housing in the City, and the housing market. Additionally, the Plan examines the needs for infrastructure, capital improvements, and neighborhood development in the community. The Plan is a one-year strategy under the 2018-2022 Consolidated Plan.
2. An opportunity to make public comments concerning the Investment Summary.

Copies of the draft Action Plan and/or Investment Summary will be available May 18, 2020 on the City of Lawrence web site at [https://lawrenceks.org/dps/reports\\_plans/](https://lawrenceks.org/dps/reports_plans/). The public comment period for the Plan will be thirty (30) days from the date the plan is available, until June 17, 2020.

The City encourages written comments on this document. They may be mailed to City of Lawrence Community Development Division, P.O. Box 708, Lawrence, KS 66044, or emailed to [dwalters@lawrenceks.org](mailto:dwalters@lawrenceks.org).

2020 Investment Summary follows:

**2020 Investment Summary – DRAFT**

<b>CDBG Public Services</b>			
Brook Creek Neighborhood Association	\$2,032		
Operating Expenses			
East Lawrence Neighborhood Association	\$2,169		
Operating Expenses			
Pinkney Neighborhood Association	\$1,899		
Operating Expenses			
Schwiegler Neighborhood Association	\$1,581		
Operating Expenses			
Subtotal Neigh. Public Service	\$7,671		
<b>Catholic Charities of Northeast Kansas</b>			
Lawrence Emergency Assistance Center	\$15,000		
Housing and Credit Counseling Program	\$10,540		
Lawrence Community Shelter	\$52,432		
Stabilization services for shelter guests			
The Salvation Army	\$25,000		
Emergency Service Council			
Success By 6 Coalition of Douglas County	\$14,000		
Housing Assistance Fund			
Subtotal Agency Public Service	\$176,972		
<b>Public Services Total</b>	<b>\$124,643</b>		
<b>CDBG Non-Public Service</b>			
City of Lawrence	\$652,836		
Various Department Projects			
Community Living Opportunities	\$79,800		
Replace HVAC units in residential facilities			
Accessible Housing Program (AHP)	\$49,500		
Total Non-Public Service	\$782,136		
<b>CDBG Administration</b>			
2020 CDBG Contingency	\$0		
CDD Administration of CDBG	\$151,694		
<b>CDBG GRAND TOTAL</b>	<b>\$1,058,473</b>		
<b>HOME Investment Partnerships Program</b>			
LDCHA Ternan Based Rental Assistance	\$250,000		
CHDO Self-Asside	\$66,943		
CHDO Operating Expenses	\$22,314		
First-Time Homebuyer Program	\$81,830		
CDD Administration of HOME	\$44,629		
Lawrence Habitat for Humanity	\$25,575		
<b>HOME GRAND TOTAL</b>	<b>\$471,291</b>		
<b>Funding Sources</b>			
2020 CDBG Grant	\$758,473		
2019 Contingency	\$0		
Projected Program Income	\$50,000		
Grant Reallocation	\$250,000		
<b>Total CDBG Grant Allocation</b>	<b>\$1,058,473</b>		
2019 HOME Grant	\$446,291		
Projected Program Income	\$25,000		
Grant Reallocation	\$0		
<b>Total HOME Grant Allocation</b>	<b>\$471,291</b>		
<b>Total:</b>			
Total CDBG Grant Allocation	\$1,058,473		
Total HOME Grant Allocation	\$471,291		
<b>GRAND TOTAL CDBG &amp; HOME</b>	<b>\$1,529,764</b>		

**RESOLUTION NO. 7322**

**A RESOLUTION OF THE CITY OF LAWRENCE, KANSAS, AUTHORIZING THE MAYOR, OR THE MAYOR'S DESIGNEE, TO EXECUTE THE GRANT AGREEMENTS FOR THE 2020 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) AND 2020 HOME INVESTMENT PARTNERSHIPS PROGRAM (HOME) AND AUTHORIZING THE MAYOR, OR THE MAYOR'S DESIGNEE, TO SIGN SUCH OTHER DOCUMENTS, UNDERSTANDINGS, AND ASSURANCES AS MAY BE REQUIRED PURSUANT TO TITLE I OF THE HOUSING AND COMMUNITY DEVELOPMENT ACT OF 1974, CODIFIED AS AMENDED AT 42 U.S.C. § 5301 ET SEQ., AND TITLE II OF THE CRANSTON-GONZALEZ NATIONAL AFFORDABLE HOUSING ACT OF 1990, CODIFIED AS AMENDED AT 42 U.S.C. § 12703 ET SEQ.**

**WHEREAS**, the City of Lawrence, Kansas, is entitled to receive from the United States Department of Housing and Urban Development (HUD) certain funds under Title I of the Housing and Community Development Act of 1974, codified as amended at 42 U.S.C. § 5301 *et seq.*, and Title II of the Cranston-Gonzalez National Affordable Housing Act of 1990, codified as amended at 42 U.S.C. § 12703 *et seq.*;

**WHEREAS**, HUD requires that grant agreements for the 2020 Community Development Block Grant (CDBG) and the 2020 HOME Investment Partnerships Program (HOME) be executed by the recipient of such funds;

**WHEREAS**, HUD requires that the City submit to it, for approval, a Five-Year Consolidated Plan for the 2018-2022 program years and an Annual Update to the Consolidated Plan for the 2020 program; and

**WHEREAS**, HUD also requires that the City submit to it, from time to time, certain other documents, understandings, and assurances.

**NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF LAWRENCE, KANSAS:**

**SECTION 1.** The above-stated Recitals are adopted by reference and incorporated herein as if set forth *verbatim*.

**SECTION 2.** The Mayor, or the Mayor's designee, is hereby authorized to execute the City's grant agreements for the 2020 CDBG and 2020 HOME programs and to execute certain other documents, understandings, and assurances, required by HUD to be submitted to it from time to time, including but not limited to the following:

- (a) Consolidated Plan and Annual Update, including Substantial Amendments,
- (b) CDBG and HOME Grant Applications and required certifications,
- (c) HUD project Environmental Reviews, including ones prepared as Responsible Entity,
- (d) Consolidated Annual Performance and Evaluation Report, and
- (e) Sub-Recipient Agreements,

all in accordance with Title I of the Housing and Community Development Act of 1974, codified as amended at 42 U.S.C. § 5301 *et seq.*, and Title II of the Cranston-Gonzalez National Affordable Housing Act of 1990, codified as amended at 42 U.S.C. § 12703 *et seq.*

**SECTION 3.** This Resolution shall be effective upon adoption by the Governing Body.

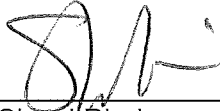
**ADOPTED** by the Governing Body of the City of Lawrence, Kansas, this 7<sup>th</sup> day of July, 2020.

**APPROVED:**



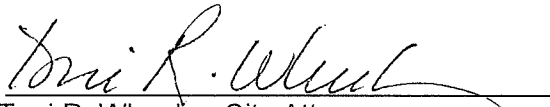
\_\_\_\_\_  
Jennifer Ahanda, J.D., M.S.W., Mayor

**ATTEST:**



\_\_\_\_\_  
Sherri Riedemann, City Clerk

**APPROVED AS TO FORM:**



\_\_\_\_\_  
Toni R. Wheeler, City Attorney



## 2020 Investment Summary

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<b>Brook Creek Neighborhood Association</b>	
Operating Expenses	\$3,032
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Operating Expenses	\$2,581
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<b>Catholic Charities of Northeast Kansas</b>	
Lawrence Emergency Assistance Center	\$14,000
<b>Housing and Credit Counseling</b>	
Housing and Credit Counseling Program	\$10,540
<b>Lawrence Community Shelter</b>	
Stabilization services for shelter guests	\$52,432
<b>The Salvation Army</b>	
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<b>Success By 6 Coalition of Douglas County</b>	
Housing Assistance Fund	\$13,000
<i>Subtotal Agency Public Service \$116,972</i>	
<b>Public Services Total</b>	<b>\$124,643</b>

<b>CDBG Non-Public Service</b>	
<b>City of Lawrence</b>	
Various Department Projects	\$652,836
<b>Community Living Opportunities</b>	
Replace HVAC units in residential facilities	\$79,800
<b>Independence, Inc</b>	
Accessible Housing Program (AHP)	\$49,500
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<b>Totals</b>	
Total CDBG Grant Allocation	\$1,058,473
Total HOME Grant Allocation	\$471,291
<b>GRAND TOTAL, CDBG &amp; HOME</b>	<b>\$1,529,764</b>