

Mechanical Permit

Please check box if there is work to be completed within the City right-of-way

Planning & Development Services | Building Safety Division

www.lawrenceks.org/pds/building-safety

Date: _____ Project Name (Commercial Only): _____

Project Address: _____ Project Valuation: \$ _____

Applicant Name: _____ Applicant Signature: _____

Homeowner Name: _____ Phone: _____ Email: _____

Project Information:

Residential Single Family or Duplex

Multi-Family

Commercial

Rooftop Unit

New

Replacement

Size/Tons: _____ Re-sizing Curb?

Outside Air Provided

Furnace

New

Replacement

Gas

Electric

Size/BTU: _____

Combustion Air Provided?

Outside Air Provided?

Air Conditioner

New

Replacement

Unit Size/Tons: _____

New Circuit Required?

Boiler (New or replacement boilers require plan review)

New

Replacement

Size/BTU: _____

Other: _____

Requested Inspection Date: _____

Contractor / Homeowner Contact Information

Mechanical Contractor (List Sub-Contractor Name and Contact Information if applicable)

Homeowner (Homeowners must also complete and attach the Owner/Occupant Form)

Name: _____

Address: _____
City State Zip

Email Address: _____ Phone: _____

- Missing or incomplete information may result in delay in review or processing of permits.
- Project valuation includes the price of equipment, labor and installation cost.
- Please include an email contact. Email is the primary method of communicating plan review comments and notifications that permits have been approved.
- All installations shall comply with currently adopted construction codes.
- **Exterior ground-mounted or building-mounted equipment, for other than single family homes or duplexes, including but not limited to mechanical equipment, utilities boxes and meters, shall be fully screened per 20-1006(b) of the Development Code. For more information regarding screening please contact City of Lawrence Planning & Development Services, Building Safety Division 785-832-7700.**