

# **City of Lawrence Building Code Board of Appeals Meeting November 1<sup>st</sup>, 2017 Development Services**

**MEMBERS PRESENT:** Mark Stogsdill, Michael Brunin, Greg Rau, Kevin Markley  
**MEMBERS ABSENT:** Sean Reardon  
**STAFF PRESENT:** Development Services  
Ex- Officio Janet Smalter-Plans Examiner, Barry Walthall –  
Building Official

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Meeting called to order 11:00am.

The Board reviewed minutes from the March 23<sup>rd</sup>, 2017 meeting. **Mark Stogsdill moved to approve minutes as written, Seconded by Greg Rau. Motion passed 4-0.**

Next item of business was to elect a new Chairman and Vice Chairman for the board.

**Markley made a motion to nominate Stogsdill as Chairman. Seconded by Brunin. Motion passed 4-0.**

**Stogsdill then moved to nominate Markley as Vice Chairman. Seconded by Rau. Motion passes 4-0.**

The next item was to review resolution 7224 relating to the policies and procedures of the advisory boards. Walthall stated that staff would be making every effort to pay close attention to this policy document and follow it to the letter. Markley asked who had prepared the policy document. Walthall responded the City Manager's Office staff, then it was approved by the City Commission. Stogsdill asked if there had been many changes to the policy. Walthall responded there had been some significant changes. There are now set term limits for board members that are consistent among all advisory Boards; City staff are generally prohibited from serving on advisory boards; training/orientation is mandated for new board members that must take place in the first 30-days of joining the boards; and recording of attendance is now mandated.

The board then reviewed the term expiration dates of all board members. Walthall discussed provisions for renewing terms of board members. Walthall then took a moment to recognize board member Sean Reardon and thank him for his service and contributions to the board over his term. Walthall also recognized guests in attendance. Local architect, Chris Cunningham. Bobbie Flory, with the Lawrence Home Builders Association. Also recognized were Sean Reid and Tina Rakes with Douglas County Zoning and Codes. Reid said he appreciated the opportunity to collaborate with the City in the code adoption process.

The next item of business was to begin the review process of the 2018 International Building Codes. Smalter stated she would like to discuss the review process,

assignments, and schedule. Staff has recommended that the process begin with review of the IRC. Smalter briefly summarized the list of codes for which the Board is responsible, which include the International Building Code, International Existing Building Code, International Energy Conservation Code, and the Property Maintenance Code, and the International Residential Code. Walthall recommended board members review chapters 3, 4, and 5 of the Significant Changes to the IRC in preparation for the December meeting. He stated the new books were to arrive soon.

Markley asked about the timeline for adoption. Walthall responded the goal was July 1<sup>st</sup>, 2019. City Commission would consider adoption in Feb or March 2019.

Walthall then discussed some changes to the Energy Code that he thought would make the adoption easier than in the past.

With all business complete, **Stogsdill moved to adjourn, Seconded by Markley. Vote passes 4-0.**