

City of Lawrence

Affordable Housing Advisory Board

January 8, 2018 minutes

MEMBERS PRESENT: Stuart Boley, Rebecca Buford, Dana Ortiz, Shannon Oury, Tim Stultz, Matt Sturtevant, Nancy Thellman, Erika Zimmerman

MEMBERS ABSENT: Zach Davis

STAFF PRESENT: Diane Stoddard, Assistant City Manager; Scott McCullough, Director of Planning and Development Services; Danelle Dresslar, Community Development Manager; Brad Karr, Community Development Programs Analyst; Jeff Crick, Planner II; Lisa Larsen, City Commissioner

Chair Sturtevant called the meeting to order at 11:02 am.

1. Public Comment

Sara Taliaferro spoke to the board about ideas from the Justice Matters affordable housing steering group concerning the composition of the board and the need for a more thorough and quantified scoring system for reviewing applications for funding.

2. Elect Chair and Vice-chair

Stultz nominated Sturtevant for Chair. Sturtevant accepted the nomination. No other nominations were received. Stultz moved to elect Sturtevant as Chair. The motion passed 7-0 with Sturtevant abstaining.

Ortiz nominated Oury for Vice-chair. Oury accepted the nomination. No other nominations were received. Ortiz moved to elect Oury Vice-Chair. The motion passed 7-0 with Oury abstaining.

3. Approve minutes from the December 11, 2017 meeting

Buford moved to approve the minutes from the December 11, 2017 meeting. Oury seconded the motion. The motion passed 8-0.

4. Monthly Financial Report

Stoddard presented the board with the [December 2017](#) Affordable Housing Trust Fund financial report.

5. Stakeholders to include in Housing Study focus groups

Stoddard presented the board with a [list of stakeholders](#) to be included in the housing study focus groups, created from the previously approved list of community stakeholders and additions suggested by staff. Oury suggested adding ECKAN to the list. Boley suggested adding Housing and Credit Counseling, Inc. to the list. Thellman suggested adding DCCCA. Thellman asked if there would be a focus group for residents living in subsidized housing. Stoddard said the surveys would be for residents, while the focus groups would be for the stakeholders who work with the residents.

Sturtevant asked about the major employers. Stoddard said staff would generate a list of the top five to ten employers in the city.

Sturtevant asked about the timeline of the housing study. Stoddard said BBC was working on a detailed timeline, and also expanding the scope of the study to include recommendations and a possible workshop for how to create a framework for allocations.

6. Quick Updates

a) New Ordinance to add additional board members and recommendations on HTF awards

Stoddard said the new ordinance to add additional board members and the recommendation on HTF awards would be on the January 16, 2018 City Commission agenda. McCullough indicated the amended bylaws reflecting the changes in the ordinance would be reviewed by the AHAB at their February meeting. Oury felt it would be important for some member of the AHAB to attend the January 16, 2018 City Commission meeting. Sturtevant asked if any AHAB members could attend the meeting to answer any questions. Oury, Buford, Thellman, and Ortiz all indicated they should be able to attend.

b) Reduce cost of housing memo

McCullough said the memo on reducing the cost of housing would be on the February 6, 2018 City Commission agenda. The item would be on the consent agenda for the City Commission to accept the summary on reducing costs and provide staff with direction for any changes.

7. Other New Business

Sturtevant asked about the timeline for the AHAB annual report. Stoddard said staff would present a draft of the annual report on the AHAB February agenda.

8. Next Meeting / Future Agenda Items

The next meeting will be on February 12, 2018.

9. Adjourn

Oury moved to adjourn the meeting. Stultz seconded the motion. The motion passed 8-0.

Future Meeting Dates / Tentative Agenda items

February 12, 2018 – Review amended bylaws, receive draft annual report

March 12, 2018

April 9, 2018

May 14, 2018

June 11, 2018

July 9, 2018

August 13, 2018

September 10, 2018

October 8, 2018

November 12, 2018

December 10, 2018

These minutes were approved by the Board February 12, 2018.