

Quarterly Neighborhood Performance Report - Quarter Two (November-January) Due Feb. 10

Neighborhood_Pinckney Neighborhood Association Completed By_Nathan Littlejohn Date_02/09/2018
Phone Number/Email_785 550 9110/pinckneyneighborhood@gmail.com

Each Neighborhood is required to have at least quarterly meetings. (minutes must be attached.)	Meeting Date #1	<u>November 18, 2017</u>	Minutes Attached?	<u>yes</u>
	Meeting Date #2	<u>January 20, 2018</u>	Minutes Attached?	<u>yes</u>
	Meeting Date #3		Minutes Attached?	
How was the neighborhood notified of the meeting(s)? (check all that apply)	email	<u>x</u>		
	newsletter	<u>x</u>		
	other announcement? (please specify)	<u>Facebook</u>		
Officer elections this quarter? (if so, attach list of new officers)	Yes	No x		
Each Neighborhood is encouraged to produce regular newsletters.	Date of Newsletter	<u>1/25/2018</u>	Copy Attached? (required)	<u>yes</u>
Also to be attached:				
Neighborhood activity list for the quarter, including method of notification as well as estimated attendance. (Required)				
Date	Notification	Activity	Attendees	
11/1/2017	Trunk or Treat email	Email correspondence	2	

11/1/2017	CDBG email		Email correspondence	2			
11/5/2017	Trunk or Treat email		Email correspondence	2			
11/6/2017	CDBG email		Email correspondence	2			
11/7/2017	CDBG email		Email correspondence	3			
11/7/2017	Trunk or Treat email		Email correspondence	2			
11/8/2017	CDBG email		Email correspondence	3			
11/8/2017	Trunk or Treat email		Email correspondence	3			
11/9/2017	LMH Work Advisory Group		Email correspondence	2			
11/9/2017	Trunk or Treat email		Email correspondence	2			
11/10/2017	CDBG email		Email correspondence	3			
11/10/2017	Trunk or Treat email		Email correspondence	2			
11/10/2017	LMH Work Advisory Group		Email correspondence	2			
11/10/2017	Trunk or Treat email		Email correspondence	2			
11/11/2017	CDBG email		Email correspondence	2			
11/12/2017	CDBG email		Email correspondence	2			
11/12/2017	Pinckney Site Council email		Email correspondence	20			
11/13/2017	Trunk or Treat email		Email correspondence	2			
11/13/2017	PNA email		PNA enews	233			
11/14/2017	PNA Outcomes email		Email correspondence	3			

11/15/2017	CDBG email		Email correspondence	2			
11/16/2017	CDBG email		Email correspondence	2			
11/17/2017	PNA Outcomes email		Email correspondence	3			
11/17/2017	CDBG email		Email correspondence	4			
11/17/2017	LMH Work Advisory Group		Meeting	20			
11/18/2017	PNA meeting		Meeting	5			
11/19/2017	CDBG email		Email correspondence	2			
11/20/2017	CDBG email		Email correspondence	2			
11/21/2017	CDBG email		Email correspondence	2			
11/22/2017	CDBG email		Email correspondence	2			
11/26/2017	Pinckney Site Council email		Email correspondence	20			
11/26/2017	CDBG email		Email correspondence	2			
11/27/2017	CDBG email		Email correspondence	2			
11/27/2017	Pinckney Safe Routes email		Email correspondence	16			
11/28/2017	Pinckney Safe Routes email		Email correspondence	20			
11/29/2017	Pinckney Elementary School Site Council meeting		Meeting	14			
11/30/2017	CDBG email		Email correspondence	2			
12/1/2017	CDBG email		Email correspondence	2			

12/1/2017	Pinckney Neighborhood Plan meeting		Email correspondence	3			
12/4/2017	Pinckney Safe Routes email		Email correspondence	20			
12/5/2017	Pinckney Neighborhood Plan meeting		Email correspondence	3			
12/6/2017	LAN email		Email correspondence	2			
12/19/2017	Pinckney Coordinator email		Email correspondence	2			
12/19/2017	Pinckney parks email		Email correspondence	2			
12/20/2017	Pinckney Coordinator email		Email correspondence	2			
12/20/2017	PNA email		PNA enews	230			
12/21/2017	Pinckney Coordinator email		Email correspondence	2			
12/26/2017	Pinckney parks email		Email correspondence	2			
12/27/2017	Pinckney Spring cleanup email - LMH		Email correspondence	2			
1/1/2018	Newletter		Email correspondence	2			
1/3/2018	Pinckney School email		Email correspondence	4			
1/3/2018	Pinckney Affordable Housing		Email correspondence	2			
1/4/2018	Pinckney School email		Email correspondence	4			
1/4/2018	Pinckney Neighborhood Plan meeting		Email correspondence	3			
1/5/2018	Pinckney Affordable Housing		Email correspondence	2			

1/6/2018	Newletter		Email correspondence	2			
1/6/2018	Pinckney School email		Email correspondence	4			
1/7/2018	Pinckney School email		Email correspondence	6			
1/7/2018	Pinckney parks email		Email correspondence	2			
1/8/2018	Pinckney School Site Council email		Email correspondence	7			
1/8/2018	Pinckney Neighborhood Plan meeting		Email correspondence	3			
1/9/2018	Pinckney Neighborhood Plan meeting		Email correspondence	3			
1/10/2018	Pinckney Neighborhood Plan meeting		Email correspondence	3			
1/10/2018	PNA meeting -LMH email		Email correspondence	2			
1/10/2018	Newsletter draft		Email correspondence	2			
1/11/2018	PNA meeting -LMH email		Email correspondence	2			
1/11/2018	Newsletter draft		Email correspondence	2			
1/12/2018	Newsletter draft		Email correspondence	2			
1/12/2018	Pinckney Neighborhood Plan meeting		Meeting	3			
1/16/2018	PNA email		PNA enews	234			
1/17/2018	Pinckney School email		Email correspondence	4			
1/18/2018	CDBG email		Email correspondence	2			

1/20/2018	PNA meeting		Meeting	13			
1/22/2018	PNA email		Email correspondence	2			
1/22/2018	PNA meeting outcomes		Email correspondence	3			
1/23/2018	Pinckney Spring cleanup email - LMH		Email correspondence	2			
1/23/2018	LAN email		Email correspondence	2			
1/24/2018	Pinckney Spring cleanup email - LMH		Email correspondence	2			
1/24/2018	Pinckney Site Council meeting		Meeting	8			
1/24/2018	LAN email		Email correspondence	2			
1/24/2018	PNA meeting outcomes		Email correspondence	3			
1/24/2018	CDBG email		Email correspondence	2			
1/24/2018	Pinckney Affordable Housing		Email correspondence	2			
1/25/2018	LAN email		Email correspondence	2			
1/25/2018	Pinckney Neighborhood Plan meeting		Email correspondence	2			
1/26/2018	Pinckney Neighborhood Plan meeting		Email correspondence	2			
1/31/2018	Big Event email		Email correspondence	2			
1/31/2018	Pinckney Affordable Housing - meeting w Oury		Meeting	2			

Best practices in regard to neighborhood events that can be shared with other neighborhood associations. Provide information on outreach, event, and outcome. (recommended)

I had the opportunity to participate in a meeting with Lawrence Memorial Hospital(LMH) to discuss upcoming branding changes and neighborhood issues. I believe that our efforts to reach out to LMH have resulted in our association being counted on as a valuable resource in the neighborhood.

We started the process of further developing our Neighborhood Plan. Additionally, I was able to recruit the Urban Planning Department of the University of Kansas to help us initiate it. This started with an overview meeting and was followed by my presentation to their graduate class who will be performing the work as a part of their project.

I was able to coordinate a meeting with Shannon Oury of the Lawrence/Douglas County Housing Authority concerning their plan to establish additional housing within the neighborhood. She will be our February meeting to further expand on their future projects.

Additionally, I participated in a site council meeting at our neighborhood elementary school discussing the establishment of safer routes around the school and neighborhood.

--	--	--	--	--	--	--	--

Any other information your neighborhood association feels will be information that will help to provide a clear view of your neighborhood associations accomplishments. (recommended)

PINCKNEY NEIGHBORHOOD ASSOCIATION MEETING OUTCOMES

Nov. 18, 2017

Lawrence - LMH

Meeting called to Order at 10:06 a.m.

MEETING PARTICIPANTS

Kim Heck, Pat Miller, Bart Littlejohn, Steve Braswell, Paul Liechti

PREVIOUS MEETING OUTCOMES & CURRENT MEETING AGENDA APPROVAL

Previous Meeting Outcomes and Proposed Agenda were approved. *Motion by S. Braswell; 2nd by P. Miller. Voice vote; Motion carries.*

TREASURER'S REPORT

- **Treasurer's Report** - Account balance is \$1,131.40; have \$329.60 in petty cash
- **CDBG Grant** - New information about English proficiency/how communicate/engage those who are not proficient in English will be required to be addressed in the grant application in the future.

Trunk or Treat Wrap up

The event was excellent; there were approximately 400 people in attendance (200 kids). PNA went through all 4 bags of candy (large, \$10 per bag), 5 gal. of cider, 200 donut holes. We raised \$299 for Health Care Access and had good donations of supplies. For the future, a Sunday may be a better day.

UPDATES, ANNOUNCEMENTS & ADDITIONAL REPORTS

- LAN Report: LAN is weighing in on the city's Airbnb potential regulations. Contact Kathy Tuttle with any concerns or information.
- Elections will be held at the Feb. PNA Meeting. Up for election are: VP and Secretary. The Board is asked to cultivate interest.
- Walk Pinckney: It is on hiatus during the cold months, and is planned to be restarted in the Spring.
- LMH is considering a re-branding. The hospital system is changing, and it may dictate a new name. There are focus groups being conducted; B. Littlejohn to participate or further explore. There is still interest in having a representative on the LMH Board from the Pinckney neighborhood.
- PNA Historian Katie Armitage has moved to the Barker neighborhood. K. Heck to contact her re: updating the Pinckney neighborhood map, and any historical information about the parks in the neighborhood, old street names, etc.
- Secretary Heck will not be at the Jan. or Feb. meetings; P. Liechti volunteered to fill in for the Jan. meeting.
- There will not be a December meeting due to the holidays.

BUSINESS ITEMS

- **Coordinator:** PNA is hiring a coordinator, planned for Feb. The original job description was reviewed, and suggestions given to better define the position's responsibilities.
- **Checking account:** There was unanimous support for PNA to obtain a checking account. P. Miller to pursue.

FUTURE MEETINGS

- Jan. 20
- Feb. 17

Meeting adjourned at 11:15 a.m. Motion by K. Heck; 2nd by P. Miller. Voice vote: Motion carries.

PINCKNEY NEIGHBORHOOD ASSOCIATION MEETING OUTCOMES

Jan. 20, 2018

LMH

Meeting called to Order at 10:07 a.m.

MEETING PARTICIPANTS

Bart Littlejohn, Pat Miller, Kristen Myers, Paul Liechti, Jen Unekis, Steve Braswell, Paul Jefferson

Guests: Derek Rogers, Dir. Lawrence Parks & Recreation; Russ Johnson, LMH President & CEO; Bill Woody, Greg Francisco, Julie Faust.

AGENDA/PREVIOUS MEETING OUTCOMES APPROVAL

Previous meeting outcomes were not available and will be distributed at February meeting.

Treasurer's Report

Now have a checking account; cashier's checks are no longer necessary. Balances: checking - \$1,715; savings - \$77; Petty cash - \$329, CDBG grant remaining funds: \$4,018 (should cover newsletters and coordinator salary). (Amounts in accounts are approximate.)

Update, Reports, Upcoming Events

- LAN Report: Due to change in meeting time, Steve Braswell can no longer attend and a new PNA representative on LAN will be sought. Dustin Stumblingbear was mentioned as a possible replacement.
- Pinckney Elementary School Tunnel: In addition to the "Big Sale" on Feb. 17th, a gofundme page has been established to help fund restoration of the mural damaged by the recent graffiti.
- PNA Coordinator: Ads have been placed soliciting applications for a new Coordinator. Applications will be accepted until Jan. 31, or until the position can be filled. A couple of applications have already been received.
- Neighborhood Plan: Stacey White and Ward Lyles, KU Urban Planning, has expressed interest in having class project to assist in updating the neighborhood plan possibly beginning this semester and/or continuing into the Fall Semester.

BUSINESS ITEMS

- The PNA Annual Meeting and Election will be Feb. 17th. Vice President and Secretary positions are open. This meeting will be held in the Community Health Facility at 3rd and Main Street.

Speaker Presentation:

- Derek Rogers presented ideas about possible changes to Woody Park and solicited input from the neighbor about what they felt was important to include design concepts. Bill Woody gave a brief history of the park named after his Grandfather, Elgin Woody, who was instrumental in development of youth sports in Lawrence. While nothing specific has been decided, there is strong interest in maintaining a ball field theme and have a memorial to Elgin Woody. Interest was expressed in safe areas accessible children, things that inspire creativity, be accessible to patients and visitors to LMH and Burt Nash, consideration of the relationship of the park to the Sandra Shaw Park and trail and planned future trail expansion. Funding for improvements will likely come from different sources and redevelopment could be done in phases. Mr. Rogers thought that concept design ideas could be prepared and brought to a PNA meeting in the near future.
- Russ Johnson provided an update on LMH parking other future changes to LMH facilities. West parking lot is nearly finished. Expansion and relocation of facilities near Rock Chalk should be completed by Feb. of 2020. Following relocation of facilities to the new development should reduce parking pressure around LMH and the Main Street diagonal parking expansion may not be necessary.

Future Meetings –

February 17 – Election & Annual Meeting - Community Health Facility

March 17 – LMH

April 17 – LMH

Meeting adjourned at 11:55 AM. Moved by Pat Miller, second by Steve Braswell.



PINCKNEY NEIGHBORHOOD ASSOCIATION

PO Box 125, Lawrence, KS 66044

January 2018 Newsletter

PNA Annual Meeting & Elections

Saturday, February 17 @ 10 a.m.

Lawrence-Douglas County Health Dept. / Bert Nash
200 Maine St. – 1st Floor Meeting Room

Each year in February, the Pinckney Neighborhood Association holds its annual meeting to elect officers and set goals for the coming year. We also plan events and get input from Pinckney residents on issues and concerns. Offices open for election this year are the Vice President and Secretary. We will also be asking for volunteers to head-up and work on several projects, including the parks clean-up, neighborhood plan update and PNA community events and service projects.

Everyone who lives in the Pinckney Neighborhood is automatically a member of the Pinckney Neighborhood Association and is encouraged to attend PNA Meetings, run for office, work on a committee and attend our events and activities.

Pinckney Neighborhood Association UPCOMING MEETINGS & EVENTS

February 17 – PNA Annual Meeting & Elections

10:00am at Lawrence-Douglas County Health Dept.
200 Maine St., first floor meeting room

March 17 – PNA Monthly Meeting

10:00am at Memorial Hospital
lower level, meeting room D south

April 7 – Pinckney Parks Clean-up Day

9:00am – Clinton, Constant, Burcham and Woody Parks and the Sandra Shaw Nature Trail

April 21 – PNA Monthly Meeting

10:00am at Lawrence Memorial Hospital
lower level, meeting room D south

May 19 – PNA Monthly Meeting

10:00am at Lawrence Memorial Hospital
lower level, meeting room D south

TBD – Annual Neighborhood Potluck Picnic

Pinckney Elementary School

Really Big Sale!

Feb. 17th – 8am to 1pm

The Really Big Sale, Pinckney School PTO's gigantic garage sale, is scheduled for Saturday, February 17th at the school. As you make room in your home for holiday gifts or spend time during winter break decluttering, please set aside your gently used clothes, toys, household items, and lightweight furniture to be donated to the sale.

DONATION DROPOFF TIMES AND LOCATIONS

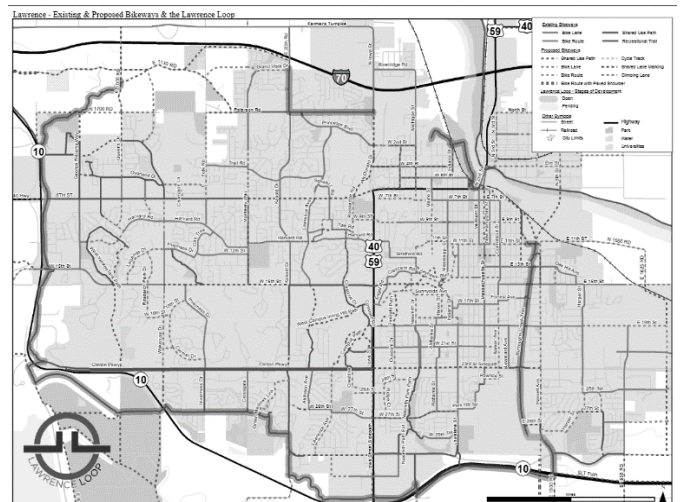
- 1/28: 12:00-2:00 outside by big storage containers
- 2/10: 11:00-1:00 outside by big storage containers
- 2/16: 8:00-3:00 outside by big storage containers
- ALL MORNING OPENERS IN JAN./FEB. outside the gym

Lawrence Loop

Draft Alignment Study report discusses potential connections through Pinckney Neighborhood

The Lawrence Loop, the shared use path that encircles much of the city, has two major gaps; one from Burroughs Creek Trail to Constant Park, and the other from Sandra Shaw Park to Peterson Road. The draft Alignment Study report was presented to the Technical Advisory Committee of the Lawrence-Douglas County Metropolitan Planning Organization in early January. The report will be referred to the City Commission at a future date. A copy can be found at:

<https://lawrenceks.org/loop/>



Pinckney Neighborhood Hiring Communications Coordinator

The Pinckney Neighborhood Association is seeking a person to serve as a part-time Communications Coordinator. This is a contract position that pays up to \$15/hr., depending on qualifications, and generally requires about 10-15 hours a month.

TO APPLY: Please send a cover letter expressing interest in the position and a resume, with one or more references, demonstrating that the applicant possesses the qualifications and expectations required of the Coordinator. Applications will be accepted until at least **January 31, 2018**, continuing until the position is filled, with an expected start date of March 1, 2018. A full description of the position can be found at:

www.PinckneyNeighborhood.org

Questions and applications should be submitted to:
Pinckney.Neighborhood@gmail.com

COMMUNICATIONS COORDINATOR JOB DESCRIPTION

Summary: The PNA Communications is responsible for completion or coordination of communications and related responsibilities, in coordination with the PNA Board, including:

- coordinating and attending regular monthly meetings (3rd Saturday each month at 10 a.m.);
- drafting quarterly PNA reports to the City of Lawrence
- planning for and coordinating yearly events (e.g. summer picnic and fall Trunk-or-Treat);
- preparing 4 to 6 newsletter or postcard mailings and monthly MailChimp e-newsletters with news and notices affecting the neighborhood;
- maintaining PNA email inbox and responding to emails, as directed by the PNA Board;
- coordinating signage and other advertising for PNA events; and
- other various tasks delegated from Board.

Expectations/Qualifications:

The Coordinator is expected to maintain professional demeanor and appearance while representing PNA, and to schedule time efficiently, and work through objectives to meet goals and deadlines on time.

The Coordinator shall:

- have excellent organizational, writing, editing, verbal and interpersonal skills;
- have ready access to a computer and the internet and proficiency with, and access to, Word, Excel, and Publisher software (or compatible software);
- be knowledgeable and proficient in (or be prepared to immediately take appropriate training for) the social

media platforms used by PNA, including Facebook, WordPress and MailChimp; and

- live within the limits of the City of Lawrence or Douglas County, Kansas.

Proficiency in a language in addition to English would be of interest to PNA, but is not required for this position.

The Pinckney Neighborhood Association provides equal contracting opportunities to all persons without regard to race, color, religion, sex, sexual orientation, national origin, age, marital or veteran status, disability(ies) or any other legally protected status.

Pinckney Tunnel Damage

As you may have heard, over winter break the tunnel under 6th Street in front of Pinckney Elementary School was vandalized with graffiti. Anyone with information about who might have done this is encouraged to contact the Lawrence Police at 785-832-7509.

The tunnel remains open for use by students and the public. The painted panels, which were commissioned from Van Go, have been removed for safe keeping until they can be restored. The walls have been mostly cleaned and will be repainted as soon as the weather is warm enough.

The Pinckney PTO will use proceeds from the Really Big Sale and funds raised through a GoFundMe account to finish cleaning the walls and panels and put a protective anti-graffiti coating on them. The City also plans to install a camera in the tunnel.

If you are interested in helping fund the tunnel rehab work, you can donate stuff for and/or shop at the Really Big Sale or donate at:

<https://www.gofundme.com/help-protect-the-pinckney-tunnel>

Lawrence Advisory Board Openings

Lawrence has many citizen-participation advisory boards. The City is currently seeking to fill vacancies on 12 advisory boards: affordable housing, community development, contractor licensing, homeless issues, human relations, aging, Lawrence alliance, mental health, plumbing code board of appeals, public transit, senior resource center, and sister cities. Anyone is interested in applying for a vacancy can visit the website (below) to check them out. You must click on the link at the top of the page ("volunteer to serve on a board") to fill out the web form.

<https://lawrenceks.org/board-vacancies/>

Woody Park Improvement Options discussed at PNA Jan. 20th Meeting

Derek Rogers, Director of the Lawrence Parks & Recreation Department, attended the PNA January 20th meeting to discuss some preliminary ideas about improvements to Woody Park that would make it a greater community asset. Elgin Woody's grandson, Bill Woody, Jr., also attended the meeting with other family members. Woody Park is located at 2nd Street and Maine Street, just north of Lawrence Memorial Hospital and just south of the western entrance to Sandra J. Shaw Community Health Park/Outside for a Better Inside Trail. Woody Park is not a regulation size ball field, but has been a nice field for parents and their kids. The Parks & Rec Dept. and the Woody family are exploring ideas and options, including adding playground gym equipment, ADA compliant fitness equipment, a T-ball size ball field, butterfly garden, benches, and historical information about Elgin Woody.

The Parks & Rec Dept. is still in the idea phase and is looking for community input regarding the project, and if the project moves forward, partners to help fund it. LMH has expressed interest in assisting in the revitalization of the park, with potential access for patients and their families. The Parks & Rec Dept. will connect with PNA, community members, LMH and other area organizations to consider options and fundraising ideas.



DOWNTOWN GROCERY GROUP

A letter of intent has now been signed. A grocer and developer are moving ahead with design plans and soon will submit plans and requests to the city. To learn more about the downtown grocery group, upcoming meetings and events follow them on Facebook or twitter:

<https://www.facebook.com/groups/DTGrocery/>
<https://twitter.com/dtgroc>

A Brief History of Elgin Woody and Woody Park

From the Lawrence Daily Journal-World for April 2, 1973:
Well-known Lawrence resident Elgin Woody was honored this week with the announcement that Lawrence's Lincoln Park at Second and Maine would henceforth be known as Elgin Woody Park. Lawrence Mayor John Emick attended the special services at Ninth Street Baptist Church and presented Woody with the key to the city. Woody, then 84 years old, was a native of Lawrence who had a long history of involvement in local sports programs, especially at Lincoln Park. He had frequently coached and sponsored teams known as Woody's Aces. "He's always cheerful, always brightens the day for folks," said Mayor Emick, "and since he's known as the Mayor of Lincoln Park, there is only one name that can appear on it -- Elgin Woody Park."

From the City of Lawrence Parks & Rec website:

Woody Park was purchased by the City in 1936 and named in honor of Elgin Woody, a Lawrence citizen who organized minority baseball and softball leagues for the town's youth. This 4-acre park was created in the same area used by Woody's leagues for games.

Low Income Energy Assistance Program

LIEAP is a federally funded program that helps eligible households pay a portion of their home energy costs by providing a one-time per year benefit. The 2018 application period is from Tuesday, January 16 through Thursday, March 31, 2018. Applications must be received prior to 5:00 PM, March 31, 2018.

Find additional information:

Phone: **1-800-432-0043**

KS Dept. of Children & Family's website:

www.dcf.ks.gov/services/ees/Pages/Energy/EnergyAssistance.aspx

Persons Eligible: To qualify, applicants must:

1. An adult living at the address must be personally responsible for paying the heating costs incurred at the current residence, payable either to the landlord or the fuel vendor.
2. Applicants must demonstrate a recent history of payments toward purchase of the primary heating energy.



Pinckney Neighborhood Association
PO Box 125
Lawrence, Kansas 66044

PRSRT STD U.S.
POSTAGE
PAID
Lawrence, KS
Permit #542

Inside this issue

- * Annual PNA meeting & elections
- * Upcoming PNA meetings, events
- * Job Opportunity – PNA Coordinator
- * Woody Park / Lawrence Loop options
- * Pinckney School Really Big Sale
- * Pinckney Tunnel Repair
- * Low Income Energy Assistance Program
- * City Advisory Board Openings

Get Active in Your Neighborhood!
Get Active in PNA!

If you live in the Pinckney Neighborhood, you are a member of PNA.
Now is the time to become an ACTIVE member!

Name(s): _____

Address: _____

Phone: _____

E-mail: _____

- Join the list to receive e-mail notices before monthly PNA meetings and special events. We will keep your information private. Expect 2 e-mails per month.
- Suggested Dues: an annual donation of \$1 per person or \$2 per household is greatly appreciated.

Please bring this form to the next PNA monthly meeting or mail it to:
Pinckney Neighborhood Association
PO Box 125 Lawrence, KS 66044

PNA Contact Information

Website

www.pinckneyneighborhood.org

E-mail

Pinckney.Neighborhood@gmail.com
(Subscribe to periodic e-newsletters)

Facebook

“Pinckney Neighborhood Association”

President

Bart Littlejohn (785) 550-9110

Vice President

vacant

Treasurer

Pat Miller (785) 550-6958

Secretary

Kim Heck (785) 331-9868