

Quarterly Neighborhood Performance Report - Quarter Four (May-July) Due August 10

Neighborhood: Pinckney Neighborhood Association Completed By: Nathan Littlejohn Date: 08/14/2017
 Phone Number/Email: 785 550 9110/pinckney.neighborhood@gmail.com

Each Neighborhood is required to have at least quarterly meetings. (minutes must be attached.)	Meeting Date #1	<u>May 20, 2017</u>	Minutes Attached?	<u>yes</u>
	Meeting Date #2	<u>Picnic - 6/3/2017</u>	Minutes Attached?	<u>no</u>
	Meeting Date #3	<u>July 15, 2017</u>	Minutes Attached?	<u>yes</u>

How was the neighborhood notified of the meeting(s)? (check all that apply)	email	<u>X</u>
	newsletter	<u></u>
	other announcement? (please specify)	<u>Facebook</u>

Officer elections this quarter? (if so, attach list of new officers)	Yes	No	X
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Each Neighborhood is encouraged to produce regular newsletters.	Date of Newsletter	<u>N/A</u>	Copy Attached? (required)	<u></u>

Also to be attached:

Neighborhood activity list for the quarter, including method of notification as well as estimated attendance. (Required)

Date	Notification	Activity	Attendees
5/1/2017	LAN email	Email correspondence	3
5/2/2017	N/A	E-news draft/Email/Facebook	1

5/2/2017	Picnic email		Email correspondence	2			
5/2/2017	Bicycle/Ped email		Email Correspondence	1			
5/2/2017	Picnic email		Email Correspondence	14			
5/3/2017	Email		Time Report	3			
5/3/2017	Email		Time Report	2			
5/3/2017	PNA email		PNA enews	237			
5/3/2017	N/A		Email/E-news/Gmail/facebook	1			
5/4/2017	Picnic email		Email Correspondence	4			
5/4/2017	Walk Pinckney		Flyer	1			
5/4/2017	Picnic email		Email Correspondence	3			
5/4/2017	Picnic email		Email Correspondence	3			
5/5/2017	Pinckney Elem		Email Correspondence	2			
5/5/2017	Sidewalk Comm		Email Correspondence	2			
5/7/2017	Sidewalk Comm		Email Correspondence	2			
5/8/2017	N/A		Phone/Email/Facebook re: picnic	1			
5/9/2017	LAN email		Email Correspondence	3			
5/9/2017	N/A		Email/Facebook re: apartment fire	1			
5/9/2017	N/A		Email/Facebook Correspondence	1			
5/9/2017	Picnic email		Email Correspondence	3			
5/10/2017	Picnic email		Email Correspondence	8			
5/10/2017	N/A		Tunnel Cleanup/in person donation pickup	1			
5/11/2017	LMH Printing		Email Correspondence	3			
5/11/2017	LMH Parking Lot		Email Correspondence	4			
5/11/2017	Picnic email		Email Correspondence	2			
5/11/2017	N/A		Email/Facebook/Phone re: LMH parking lot and picnic	1			
5/12/2017	N/A		Email re lights in tunnel	1			

5/12/2017	N/A		Email/phone re: lights in tunnel	1			
5/13/2017	Walk Pinckney event		Meeting	6			
5/13/2017	PNA meeting, email, Facebook, mail		Walk Pinckney	10			
5/14/2017	N/A		Email/post card draft review	1			
5/15/2017	LMH Parking Lot		Email Correspondence	2			
5/15/2017	N/A		Phone/email/in person meeting re: picnic	1			
5/15/2017	N/A		Deliver mail from PO box	1			
5/16/2017	N/A		Email correspondence	1			
5/16/2017	Picnic email		Email correspondence	4			
5/17/2017	N/A		Gmail reserve meeting room	1			
5/17/2017	PNA meeting, email, Facebook, mail		Tunnel cleanup	1			
5/17/2017	N/A		E-news draft/email/	2			
5/17/2017	Picnic email		Email correspondence	3			
5/18/2017	Mailing, Facebook, email		E-News/Email/Facebook	1			
5/18/2017	Enews		Email correspondence	2			
5/19/2017	PNA email		E-News/Email	237			
5/19/2017	N/A		Email correspondence	1			
5/20/2017	PNA meeting, email, Facebook, mail		PNA Meeting	10			
5/21/2017	Picnic email		Email correspondence	2			
5/21/2017	LMH Parking Lot		Email correspondence	2			
5/22/2017	Picnic email		Email correspondence	2			
5/22/2017	LMH Parking Lot		Email correspondence	2			
5/22/2017	LMH Parking Lot		Email Correspondence	2			
5/24/2017	PNA meeting discussion		In person meeting re: picnic/tunnel lights cleaning/downtown grocery update	1			

5/25/2017	N/A		Email/Facebook/Gmail re: picnic, tunnel,	1			
5/25/2017	Walk Pinckney		Email Correspondence	10			
5/25/2017	Downtown Grocery		Meeting	15			
5/27/2017	Picnic		Facebook Correspondence	1			
5/30/2017	N/A		Email Correspondence	2			
5/31/2017	Parking email		Email Correspondence	2			
5/31/2017	N/A		E-News draft/email/phone/in person meet re: picnic donations/tunnel cleanup	1			
5/31/2017	Picnic email		Email Correspondence	6			
5/31/2017	Enews draft		Email Correspondence	2			
6/1/2017	N/A		Email Correspondence	3			
6/1/2017	LAN		Meeting	21			
6/1/2017	Picnic email		Email Correspondence	2			
6/1/2017	PNA email		Enews/Email	231			
6/2/2017	N/A		Email/phone correspondence	3			
6/3/2017	PNA Picnic		Event	50+			
6/6/2017	N/A		Email/phone correspondence	2			
6/6/2017	Leaky roof email		Email Correspondence	2			
6/6/2017	City Commission meeting		Meeting	N/A			
6/7/2017	N/A		Email/phone correspondence	2			
6/7/2017	Pinckney Tunnel		Email Correspondence	2			
6/8/2017	N/A		Email/phone correspondence	4			
6/8/2017	Email		Email Correspondence	2			
6/12/2017	N/A		Email/phone correspondence	2			

6/12/2017	Lawrence Loop		Meeting	N/A			
6/14/2017	Walk Pinckney		Email Correspondence	6			
6/14/2017	Email		Email/phone correspondence	8			
6/16/2017	N/A		Email/phone correspondence	2			
6/16/2017	Email		Email Correspondence	2			
6/17/2017	Walk Pinckney event		Meeting	2			
6/20/2017	LMH Parking Lot		Email Correspondence	2			
6/20/2017	Email		Email/phone correspondence - Downtown Grocery Store	3			
6/20/2017	Downtown Grocery		Email Correspondence	3			
6/20/2017	City Commission meeting		Meeting	N/A			
6/22/2017	N/A		Email/phone correspondence	3			
6/23/2017	LMH email		Email Correspondence	3			
6/26/2017	Pinckney Elem email		Email Correspondence	2			
6/26/2017	LMH email		Email Correspondence	3			
6/28/2017	PNA email		PNA enews	225			
6/29/2017	N/A		Email Correspondence	2			
6/29/2017	Downtown Grocery meeting		Meeting	N/A			
6/30/2017	Neighborhood Plan Meeting		Meeting	2			
7/5/2017	N/A		Email/phone correspondence	1			
7/5/2017	Email		Email Correspondence	2			
7/6/2017	LMH meeting		Meeting	3			
7/6/2017	LMH email		Email Correspondence	2			
7/6/2017	Walk Pinckney		Email Correspondence	10			
7/6/2017	Email		Email/phone correspondence	1			
7/8/2017	Walk Pinckney event		Meeting	1			

7/8/2017	LMH		Email & Facebook Correspondence	N/A			
7/11/2017	LMH email		Email Correspondence	4			
7/11/2017	Neighborhood Plan email		Email Correspondence	2			
7/13/2017	Neighborhood Plan email		Email Correspondence	3			
7/15/2017	PNA meeting		Meeting	9			
7/16/2017	Email		Email Correspondence	2			
7/17/2017	Garage Sale email		Email Correspondence	3			
7/18/2017	Live Well Email		Email/phone correspondence	3			
7/19/2017	LMH email		Email Correspondence	2			
7/20/2017	Garage Sale email		Email Correspondence	2			
7/24/2017	Garage Sale Email		Email/phone correspondence	3			
7/24/2017	Email		Email/phone correspondence	2			
7/25/2017	Pinckney School email		Email/phone correspondence	4			
7/31/2017	Citizen Survey Email		Email/phone correspondence	2			

Best practices in regard to neighborhood events that can be shared with other neighborhood associations. Provide information on outreach, event, and outcome. (recommended)

We continued with our 'Walk Pinckney' initiative designed to provide outreach to those areas of our neighborhood that have diminishing levels of participation. This done through email, facebook, flyers and most important face to face encounters. We committed to walking certain areas of the neighborhood to introduce ourselves to our neighbors and let them know how much they are a part of Pinckney. It has provided an immediate benefit of increased attendance at our meeting and special events.

We are also reaching out to Lawrence Memorial Hospital as well as our neighborhood Medical Corridor to solidify our relationships and trying to develop ongoing strategies for the future.

Any other information your neighborhood association feels will be information that will help to provide a clear view of your neighborhood associations accomplishments. (recommended)

PINCKNEY NEIGHBORHOOD ASSOCIATION MEETING OUTCOMES

May 20, 2017

Lawrence LMH

Meeting called to Order at 10:10 a.m.

MEETING PARTICIPANTS

Kim Heck, Paul Liechti, Pat Miller, Lance Fahy, Bart Littlejohn, Steve Braswell, Lisa Larsen, Rebecca Buford, M Balia Thomas, Lynnette Littlejohn

GUEST SPEAKER - Rebecca Buford, Executive Director, Tenants to Homeowners

T-T-H has 8 units in Pinckney; nothing since 2006. If Pinckney residents see any empty lots in the neighborhood, contact Rebecca. A flier was routed about the housing trust and a short presentation was given. A recent accomplishment is the senior housing project, Cedarwood Senior Cottages. T-T-H has 78 homes in trust and does some rentals. Its federal funding has been cut by 66%; a priority is for affordable housing in mixed income neighborhoods. It would like to build smaller houses, 700 sq. ft., 2 per lot, but the city has restrictions.

REVIOUS MEETING OUTCOMES APPROVAL

Previous Meeting Outcomes were approved. Motion by P. Miller; 2nd by P. Liechti. Voice vote; Motion carries.

UPDATES, ANNOUNCEMENTS & REPORTS

- **Treasurer's Report** - Bank balance is \$1,148.33. Petty cash is at \$249. CDGB grant reimbursement will be \$629 (if we seek it)
- **LAN Update** - LAN determined that it needs to get involved earlier in the process on issues that affect neighborhoods
- **Sidewalks** - Lawrence Pedestrian Coalition was formed to work to bring an equitable solution to fund sidewalk repairs. Some ideas include: special sales or property tax; use .05 of the transit tax.
- **Downtown Grocery Store Reports** - Nothing new to report.
- **Announcements**
 - The next *Walk Pinckney* will be June 17, 10 a.m. - 12 p.m. President Littlejohn thanked everyone who has participated.
 - Pinckney School renovation is going well. The School District will set an open house date.
 - The Tunnel is having lighting issues. The city has been notified and a contractor will be fixing it.
 - Vice President Emily Hensley has resigned due to other commitments.
 - Communications Coordinator Lance Fahy will be leaving his position due to other commitments and his relocation to the East Lawrence neighborhood. He will continue to assist through June.

BUSINESS ITEMS

- PNA Potluck is June 3, 11:00 a.m. - 1 p.m. Almost all items have been secured and planning is nearly complete. Final details include:
 - S. Braswell to shop. Gift cards in the amount of \$100 [updated amount] have been donated.
 - Face painting, arts and crafts booth help, and photographer - Need TBD. P. Miller working on this
 - Ice - L. Fahy to get from Fast Lane
 - Bouncehouse & coolers from Anderson Rentals - Keven Edwards to pick up
 - Need the "cash value" of all donations especially in-kind
 - Signs need to be placed - P. Miller, B. Littlejohn and L. Fahy to coordinate
 - Volunteers need to arrive for set up at 10 a.m. at Clinton Park
- LMH Removal of Housing
 - LMH to remove 6 houses in the neighborhood to create more parking
 - PNA to attend Planning Commission Meeting on Wednesday (B. Littlejohn and/or P. Miller) to express appreciation for the forewarning, but concern for the lack of a long-term parking plan that coexists with the neighborhood.

FUTURE MEETINGS/TOPICS/EVENTS

No June Meeting.

July 15, Aug. 19 Meetings - Topics TBD

September 16 - Pinckney Garage Sale (tentative)

October 14 Meeting - Topic TBD

October 28 - Trunk or Treat (tentative date)

Meeting adjourned at 12:14 p.m. Motion by P. Miller; 2nd by P. Liechti. Voice vote; Motion carries.

PINCKNEY NEIGHBORHOOD ASSOCIATION MEETING OUTCOMES

July 15, 2017

Lawrence LMH

Meeting called to Order at 10:09 a.m.

MEETING PARTICIPANTS

Kim Heck, Paul Liechti, Pat Miller, Jen Unekis, Bart Littlejohn, Steve Braswell, M Balia Thomas, Lynnette Littlejohn, Rachel Stumblingbear

REVIOUS MEETING OUTCOMES & CURRENT MEETING AGENDA APPROVAL

Previous Meeting Outcomes were approved. Motion by P. Miller; 2nd by P. Liechti. Voice vote; Motion carries.

UPDATES, ANNOUNCEMENTS & REPORTS

- **Treasurer's Report** - Received \$55 in cash at the picnic and \$890 in in-kind donations; have \$304 total in petty cash; bank balance is \$1,148.33; have \$587.27 in CDGB grant reimbursement, which we will be using for the next newsletter.
- **LAN Update** - There are no pressing issues for LAN; sidewalks and bike paths will continue to be addressed.
- **Downtown Grocery Store Report** - Rhode Island neighbors are commenting; no change to slow progress.
- **LMH** - President Littlejohn met with LMH CEO Russ Johnson and Communications Director Janice Early and they discussed improving the relationship between LMH and the neighborhood by having better advance communication. LMH has a resurfacing of parking lots project, a tree trimming and removal of ash borer infected trees; and are planning to improve Woody Park to be more of a destination, i.e. offer a bike path and walking loop. Other ideas include a fitness area and creating a musical park. Need to recognize Bill Woody and keep the family informed of any changes. LMH has a fellowship program for employees to volunteer/learn about different aspects of the community. PNA might consider asking for assistance at the garage sale or trunk-or-treat. President Littlejohn requested a long-term parking plan.
- **Walk Pinckney** - has been successful and neighbors have been welcoming. Next *Walk Pinckney* will be Aug. 12, 10 a.m. - 12 p.m. We have completed sections 1,3,4,7,8
- **Lawrence Pedestrian Coalition** - is seeking safe route volunteers to get kids safely to/from school. Contact Gary Weber.
- **Live Well Lawrence Coalition** - There is a meeting July 27, 1:30-4 p.m. M Balia volunteered to attend.
- **PNA Pictures** - PNA is seeking a way to show its pictures on its website. P. Miller to research. Flickr and Facebook Albums were suggested.

BUSINESS ITEMS

- **PNA Potluck Recap** - it was very successful; had more people than in previous recent years.
 - S. Braswell to provide information on purchases (numbers)
 - For next year we will need more food.
- **Garage Sale Fundraiser** - tentatively set for Sept. 16. S. Braswell to find out how other neighborhoods host a garage sale that have limited time and resources to devote to soliciting, storing, pricing setting up and cleaning up. Send ideas on how to make it a great event to J. Unekis.
- **The Coordinator position** - is open. We will receive \$5075.85 in CDBG funds. PNA will pay \$12 - \$15 per hr. not a monthly salary. Need to review previous job description and advertise the position in August.
- **Newsletter** - will be published in late Aug./early Sept. promoting garage sale. Need content. Postcard to be produced to promote the trunk or treat in early Oct. Send ideas to P. Miller.
- **Neighborhoods Plan** - Next priority. Bonnie Johnson has agreed to assist.

FUTURE MEETINGS

August 19 - Meeting - Topic TBD

Sept. 16 - Garage Sale

October 14 Meeting - Topic TBD

October 28 - Trunk or Treat

Meeting adjourned at 11:40 a.m. Motion by P. Liechti ; 2nd by P. Miller. Voice vote: Motion carries.