Qua	rterly Neighborhood Terrori	nance Report Quarter C	The (August October) Due Nov.	10	
	By <u>Pat Miller</u> Jumber/Email <u>785-550-695</u>		2/03/2015 d@gmail.com		
Each Neighborhood is required to have at least	Meeting Date #1	8/15/2015	_	Minutes Attached?	Yes
quarterly meetings. (minutes must be attached.)	Meeting Date #2	9/19/2015	_	Minutes Attached?	Yes
	Meeting Date #3	10/17/2015		Minutes Attached?	Yes
			_		
How was the neighborhood notified of the	email		✓		
How was the neighborhood notified of the meeting(s)? (check all that apply)	newsletter		✓		
meeting(s): (check all that apply)	other announcement	? (please specify)	✓ Facebook and Website		
Officer elections this quarter? (if so, attach list of new officers)	Yes	No ✓			
Each Neighborhood is encouraged to produce	Date of Newsletter	Newsletter on 9/22/20	<u>15</u>	Copy Attached?	yes
regular newsletters.				(roguirod)	

(required)

Also to be attached:

Neighborhood activity list for the quarter, including method of notification as well as estimated attendance. (Required)

Date	Notification	Activity	Attendees
8/1/2015	Mailing, Facebook, Email	PNA annual potluck picnic & food drive for Just Food Douglas County	70
8/6/2015	N/A	LAN monthly meeting	1
8/7/2015	N/A	PNA reimbursement forms	2
8/7/2015	N/A	Email with LPD Neighborhood Resources Officer regarding crime in Pinckney neighborhood - request for NRO attendance at PNA meeting	1
8/12/2015	N/A	PNA quarterly reporting	3
8/15/2015	Mailing, Facebook, Email	PNA Monthly Meeting	10
8/25/2015	PNA meeting discusion	City Commission Meeting in support of approving negotiated Clinton Park/Picnkney School deed restriction & no build easement	1
9/16/2015	Email	PNA e-news	205 addressees
9/19/2015	Mailing, Facebook, Email	PNA Monthly Meeting	8
9/22/2015	Mail	PNA September Newsletter	1550 mailings
9/23/2015	PNA meeting discusion	Picnkney School Site Council Meeting	1
10/1/2015	PNA meeting discusion	LAN monthly meeting	1
10/1-24/2015	PNA meeting discusion	Developing Business Sponsors - phone, email and in-person communications with local businesses to request participation in PNA Trunk-or-Treat and involvement in PNA ongong activities	1
10/3/2015	Mailing, Facebook, Email	PNA Parks Cleanup - Sandra Shaw, Clinton & Woody Parks and Hugh Cameron Memorial Ravine	8
10/17/2015	Mailing, Facebook, Email	PNA Monthly Meeting	7
10/18/2015	PNA meeting discusion	Coordinator Candiate Interview	3
10/20/2015	Email	PNA e-news	202 addressees
10/22/2015	PNA meeting discusion	Coordinator Candiate Interview	3
10/22/2015	PNA meeting discusion	Downtown Grocery Store Meeting	1
10/24/2015	Mailing, Facebook, Email	PNA Trunk-or-Treat & Health Care Access Clinic collection of supplies and funds	100
10/26/2015	PNA meeting discusion	School Board Meeting voicing concerns regarding the proplosal to close the 6th Street tunnel at Pinckney School during construction	1
10/27/2015	PNA meeting discusion	Coordinator Selecton Committee	4
10/29/2015	PNA meeting discusion	Downtown Grocery Store Meeting	1

Best practices in regard to neighborhood events that can be shared with other neighborhood associations. Provide information on outreach, event, and outcome. (recommended)

Any other information your neighborhood association feels will be information that will help to provide a clear view of your neighborhood associations accomplishments. (recommended)

PINCKNEY NEIGHBORHOOD ASSOCIATION MEETING OUTCOMES

August 15, 2015

LMH Meeting Room D South

Meeting called to Order at 10:10 a.m.

Meeting Participants

Steve Braswell, Kim Heck, Paul Liechti, Pat Miller, Barbara Sufian, Phil Jones, Jenny Padilla, Katie Armitage, Melinda Toumi, Paul Jefferson (arrived at the conclusion of the meeting)

Approval of Consent Agenda (Meeting Agenda and July Meeting Outcomes)

Accepted as presented. (Motion by Paul Liechti, 2nd by Barbara Sufian. Voice vote. Motion carries.)

Treasurer's Report

PNA will have \$2,467 in its checking account after reimbursables and will be receiving a \$5,476.50 CDBG grant. Due to the resignation of the PNA coordinator, there was \$1,722.48 unspent in this year's grant. A motion was made to accept the Treasurer's report by Steve Braswell, 2nd by Melinda Toumi. Voice Vote. Motion carries.

LAN Update

S. Braswell attended the LAN meeting. Of note:

• Chamber President Larry McElwain presented a new direction for The Chamber. Rather than spending most of its resources pursing new companies, it will focus more on growing existing businesses and start-ups.

Business Items

- **Picnic.** It was a success! Approximately 75 people attended. We raised \$51.06 in cash; 76# of food. **K. Heck to write** thank you notes on behalf of PNA to Anderson Rentals, Fastlane, Checkers and Dillons. **P. Miller to write** a thank you to the anonymous donor for the music. For the future, we had 3 full packages of hot dogs leftover.
- Pinckney Playground portion of Clinton Park to USD 497 After further review of the proposed land transfer and discussions with the city and other parties including the Lawrence Preservation Alliance, PNA is pleased with the final rule, which will be brought to the City on Aug. 25. M. Toumi to represent PNA.
- **Coordinator.** The job description for the Communications Coordinator was reviewed and supported. PNA will pay \$300 /mo. (\$15.00 /hr. dependent upon skill set) for an average of 20 hrs. of work/mo. It is desired that the coordinator know the neighborhood. The job description will be shared with LAN and through PNA's communication channels. (**P. Miller to distribute**). Desired hire date is Sept. 25 with an ideal start date of Oct. 1. A committee of S. Braswell, P. Liechti, K. Heck and P. Miller to review applications.
- Trunk-or-Treat Oct. 24. B. Sufian is chairperson and will begin organizing. Kids from OWL are welcome, however, we will not co-host it with OWL. P. Miller to secure the LMH parking lot. A motion to make Health Care Access the charitable recipient was made by S. Braswell, 2nd by P. Liechti. Voice-voice. Motion carries.
- **Elections.** Elections take place at the Feb. 2016 meeting. Vice President and Secretary are up for election. PNA residents are encouraged to run. PNA still needs a treasurer; anyone interested contact P. Miller.
- Neighborhood Plan. The process to develop a plan was briefly discussed. P. Miller to ask Scott McCullough about availability/timing for a city planner's involvement. Others to invite for assistance could include Charlie Bryan, Community Health Planner; Bonnie Johnson, KU; Lynne Zollner, Planning Dept. Historic Preservation.
- Newsletter. A newsletter will sent to the neighborhood in the next two weeks. Send items to P. Miller.

Miscellaneous

- Volunteers are needed to do pedestrian and bicycle counts in various locations around Lawrence in September. To sign up, go to www.lawrenceks.org/mpo/volunteer
- PNA residents are encouraged to submit comments to Lawrence Listens about pedestrian and bicycle safety. To comment, go to http://www.lawrenceks.org/lawrence-listens
- There will be an opening on the CDGB Committee that awards grants. **P. Miller** to find out more.

Future Meeting Dates/Activities

- Sept. 19 Meeting; Oct. 3 Parks Clean up; Oct. 17 Meeting; Oct. 24 Trunk or Treat; Nov. 21 Meeting; Jan. 16 Meeting
- Feb. 20 Annual Meeting & Elections

A motion to adjourn was made by Paul Liechti; 2nd by Barbara Soufian. Voice Vote. Motion carries.

PINCKNEY NEIGHBORHOOD ASSOCIATION MEETING OUTCOMES

Sept. 19, 2015 LMH Meeting Room D South Meeting called to Order at 10:05 a.m.

Meeting Participants

Steve Braswell, Kim Heck, Paul Liechti, Pat Miller, Barbara Sufian, Lynette Littlejohn, Mike Shaw, Paul Jefferson (arrived at the conclusion of the meeting)

Approval of Consent Agenda (Meeting Agenda and July Meeting Outcomes)

Accepted as presented. (Motion by Paul Liechti, 2nd by Barbara Sufian. Voice vote. Motion carries.)

Treasurer's Report

There was no changes to the bank balance since the last report. During the meeting, a reimbursement for Pinckney materials to President Miller was approved and B. Sufian will witness. New CDBG grant has been received.

LAN Update

S. Braswell attended the LAN meeting. Of note:

- Housing lot sizes are being reduced from approx. 7,000 sq. ft. to approx. 5,000 sq. ft. by developers and drainage issues are of concern. Pinckney should consider addressing in the neighborhood plan and as well as sidewalks.
- The Downtown grocery store may become a reality in the old Borders location.
- Industry revenue bonds have been requested for the 8th & New Hampshire location re-construction; most likely as a means to avoid paying sales tax on materials.

Business Items

- Coordinator. The ad is on Facebook, Pinckney website, sent to LAN and is in the upcoming newsletter. Deadline to apply is Oct. 1. A committee of S. Braswell, L. Littlejohn, K. Heck and P. Miller to review applications.
- Waterline Replacement Program. Waterlines will be replaced in 5-phases on Michigan on both sides of 6th street and other streets in the neighborhood. The phased approach minimizes disruption since each phase is completed before the next phase begins. Street parking may be limited during working hours. Homeowners will be notified re: water outages. Major intersections will be addressed during the KU holiday break to take advantage of less traffic. Go online for more information (City of Lawrence rep Troy Shaw presented.)
- Parks Clean up: Oct. 3, 9:30 a.m. Parks include Burcham, Sandra Shaw, Clinton, Constant and Woody. S. Braswell to distribute bags to each park and to contact/remind the city. Choose your favorite park, wear gloves, stuff trash bags and leave them by the trash receptacles for Parks & Rec to pick up. Meet at Clinton at 11 a.m. post-cleanup. If it rains, we'll reschedule; if it is sprinkling the clean up is on.
- Trunk-or-Treat Oct. 24. B. Sufian is chairperson and has secured many, many sponsors and gift cards. Set up is at 3 p.m. Our social cause is Health Care Access. Go online to see what items they need. Sign up for to host a trunk is through sign up genie. Bus drivers will hand out fliers to students who ride the bus in the neighborhood. OWL kids are invited, too.
- **Neighborhood Plan**. Tabled until next meeting.

Miscellaneous

- It was approved to include information on how to donate funds to Just Food in the Pinckney newsletter.
- A short discussion about how to streamline the meeting ensued.

Future Meeting Dates/Activities

- Oct. 3 Parks Clean up
- Oct. 17 Meeting Potential speaker: Scott McCullough, City Planning Dept.
- Oct. 24 Trunk or Treat
- Nov. 21 Meeting Potential speaker: Charlie Bryan, Lawrence Department of Health
- **Jan. 16** Meeting
- Feb. 20 Annual Meeting & Elections

A motion to adjourn was made by Kim Heck; 2nd by Lynette Littlejohn. Voice Vote. Motion carries.

PINCKNEY NEIGHBORHOOD ASSOCIATION MEETING OUTCOMES

Oct. 17, 2015

LMH Meeting Room D South

Meeting called to Order at 10:05 a.m.

Meeting Participants

Steve Braswell, Kim Heck, Paul Liechti, Pat Miller, Barbara Sufian, Lance Fahy, Paul Jefferson (arrived at the conclusion of the meeting)

Approval of Consent Agenda (Meeting Agenda and September Meeting Outcomes)

Accepted as presented. (Motion by P. Liechti, 2nd by S. Braswell. Voice vote. Motion carries.)

Treasurer's Report

Since the last report there was approximately \$1,000 spent for web hosting and the newsletter. PNA is still seeking a Treasurer.

LAN Update

S. Braswell attended the LAN meeting. There were no significant issues discussed. Of note:

• The city's rental program is generating \$300,000 in annual fees; inspections are increasing and the program should attain break-even.

Business Items

- **Announcements**: 1) Oct. 22 there will be a celebration of Pinckney history at the school, 6 8 p.m. The Community is invited to attend. 2) KU is holding its regatta on Sun., Oct. 18 and needs volunteers. Go to the website for more information. 3) CDBG grant is due in December. **B. Sufian** volunteered to help **P. Miller** prepare it.
- **Pinckney Site Council**: Gould-Evans, the architects for the school have invited P. Miller to look at the new design of the school; construction will start next fall.
- **Downtown Grocery Store**: The development of a downtown grocery store may advance. There is a meeting Thurs., 9 a.m. if anyone is interested in attending. **L. Fahy** plans to attend.
- **KU Hire a Habitat**: Nov. 13. For a suggested donation of \$25 per hour for each volunteer, Lawrence residents can hire a KU student to do odd jobs. The funds raised go toward finding local families affordable housing.
- E-Cycling event: Oct. 24, 9 a.m. 1 p.m. at KU's Park & Ride, Clinton Parkway & Crestline Drive.
- **Trail Development:** A paved trail is being built between Constant Park and Burcham Park and it will cause erosion. City Commission will be discussing potential changes to it at its next meeting. **P. Miller** will attend.
- **Trunk or Treat:** Oct. 24 Our fall event should be a great success -- details are nearly final. We still need face-painter, and may need a tumbling pad by the entrance to the bounce house.
- **Parks Cleanup:** It was a successful event! For future events, may want to invite the Boy Scouts or other organizations to assist. Stream and deep ditch clean-up is challenging.
- **Elections:** February elections are approaching. Spread the word that we need candidates for the Vice President and Secretary. The Treasurer's office is vacant and has one year remaining in the term.

Future Meeting Dates

- Nov. 21 Meeting Potential speaker: Charlie Bryan, Lawrence Department of Health
- **Jan. 16** Meeting
- **Feb. 20** Annual Meeting & Elections

A motion to adjourn was made by K. Heck; 2nd by B. Sufian. Voice Vote. Motion carries.

PINCKNEY NEIGHBORHOOD ASSOCIATION



PO Box 125 Lawrence Kansas 66044 September 2015 Newsletter

Trunk-pr-Treat

Saturday, October 24th

It's back! This fall, PNA will again sponsor Trunk-or-Treat for all Pinckney Neighborhood residents, families of Pinckney Elementary School kids and our neighbors in Old West Lawrence! This year the event will be on Saturday, October 24th – a week before Halloween – and will be located in the Lawrence Memorial Hospital parking lot at 4th and Michigan.

As in past years, the Trunk-or-Treat will also be a fund raiser for **Health Care Access Clinic**, a free or reduced coast clinic located in our neighborhood. Trunk-or-Treat participants are encouraged to bring a donation of cash or supplies (see page 2).

Residents and businesses are invited to decorate their trunk or a booth in a Halloween theme and hand out candy or set up a game for kids to play. We are in the process of lining up local organizations and businesses to participate. The Lawrence Fire and Police Departments will be there with a Fire Truck and a Police Car! Local businesses that are already planning to be at the Trunk-or-Treat or donate supplies include First Student (the school bus company), Dillon's, Liberty Tax Service, Pawsh Wash, McDonald's, Panera Bread Company, and Hy-Vee!

Barbara Sufian is chair of the planning committee. The September 19th PNA meeting will focus on preparation for the Trunk-or-Treat. If you have any questions or want to join in the planning effort, please come to the meeting or call Barbara at 785-550-3816.

LOOK INSIDE FOR MORE DETAILS

Upcoming Neighborhood Meetings & Events

October 3 - Neighborhood Parks Clean-up

9:00 a.m. @ Clinton Park, Constant Park, Burcham Park, Woody Park or Sandra Shaw Memorial Park (see back page for details)

October 17 - PNA Monthly Meeting

10:00 a.m. @ Lawrence Memorial Hospital (D-South)

October 25 – Trunk or Treat

Lawrence Memorial Hospital Parking Lot – 4th &- Arkansas 3 to 4 – Set-up for trunks & games 4 to 6 – Open for visiting Trunk-or-Treaters

November 21 – PNA Neighborhood Meeting

10:00 a.m. @ Lawrence Memorial Hospital (D-South)

Part Time Job Opening PNA Communications Coordinator

The Pinckney Neighborhood Association (PNA) is seeking a part-time Communications Coordinator. If you are interested in applying, please review the summary of the job description and expectations listed below. The position pays up to \$15 per hour, depending on skills, and generally requires about 20 hours a month. All are welcome to apply; PNA is an equal opportunity contractor. PNA's website can be found at www.PicnkneyNeighborhood.org. Applications accepted until October 1: start date as soon as the coordinator is chosen and hired. Submit a statement of interest and a resume to Pinckney.Neighborhood@gmail.com

The Coordinator's contract will begin as soon as possible and will be completed on July 31, 2016, which is the end of PNA's grant year. Renewal of the contact is possible following an annual evaluation to be conducted in June. If needed, the position will be advertised in July for the following grant year.

Position Summary: The Coordinator for the PNA is responsible for completion or coordination of communications and related responsibilities, including:

- coordinating and attending regular meetings
- •filing quarterly PNA reports with the City of Lawrence
- planning for and coordinating yearly events
- preparing 4 to 6 newsletter or postcard mailings and monthly e-newsletters with news and notices affecting the neighborhood
- maintaining PNA email inbox and responding to emails, as directed by the PNA Board
- coordinating signage and advertising for PNA events
- •other various tasks as assigned by the PNA Board

The Coordinator will be expected to take initiative, contribute ideas, and keep the PNA Board informed of the Coordinator's activities. The Coordinator must schedule time efficiently and work through objectives to meet goals and deadlines on time.

Skills and Attributes: PNA seeks a communications coordinator who has excellent organizational, writing, editing, verbal and interpersonal skills and proficiency with, and access to, Microsoft Word, g-mail, MailChimp, Wordpress websites and Facebook. The coordinator must own or have access to a reliable computer with internet access. The Coordinator must maintain professional demeanor and appearance while representing PNA.

Trunk-or-Treat: The Details!

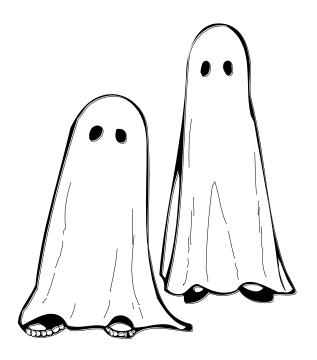
Who's Invited? All Pinckney Neighborhood residents, families of students at Pinckney Elementary School, and our neighbors in Old West Lawrence.

When and Where? Saturday, October 24th in the Lawrence Memorial Hospital parking lot on the corner of 4th and Michigan (enter at 4th and Alabama).

- Set-up starts at 3 p.m.
- Trunk-or-Treaters welcome from 4 to 6 p.m.

Admission? Free! We encourage you to bring donations for Health Care Access Clinic.

Why? To have fun, to bring neighbors together, and to give back to the community through donations to Health Care Access Clinic.



What will be Happening? There will be so many fun things to do! Games, candy, costume contests, great things to eat (cookies from Panara) and drink (Cider from Dillon's), and friends and neighbors to meet!

How Do I Participate? You and the kids can just show up at 4 to play games and get candy and other treats, BUT it would be way more FUN to also have a trunk or game! All you need to do is pick a Halloween theme, get a few decorations and a little candy or other items to give away, and set up your trunk or game between 3 and 4. Of course, you can pull out all the stops and try to win one of the fabulous prizes donated by our generous local businesses (e.g., gift certificates from the Merc & McDonalds).

Use Sign-up Genius to register your trunk or game. Look for the Pinckney Neighborhood Association "Trunk-or-Treat 2015" sign-up link at: www.signupgenius.com/go/30e0d44afaa2ba6f58-trunkortreat



Why is PNA Sponsoring this Event? The Pinckney neighborhood is very large (about 1500 residences/3500 residents). Gatherings like the Trunk-or-Treat are excellent opportunities to meet your neighbors while doing something fun. Connections formed during these events build strong, caring communities and foster cooperation during good times as well as in times of need.

Please join your neighbors at the Trunk-or-Treat on Saturday, October 24th to help build a strong and connected neighborhood!

Health Care Access Clinic

Donations sought at PNA Trunk-or-Treat

We are once again proud to include a project to help out Heath Care Access Clinic as part of our annual Trunk-or-Treat neighborhood gathering. Health Care Access Clinic, located at 330 Maine Street in the Pinckney Neighborhood, is a nonprofit organization with a mission of facilitating access and providing health care services for Douglas County, Kansas residents with limited financial means who are not covered by private or governmental insurance programs.

PNA seeks your donation of cash and other needed items for Health Care Access Clinic in order for them to fulfill their mission. Please bring a donation of a few dollars or any of the items listed below to the Trunk-or-Treat. You donations are greatly welcome, but not required, to participate in the event.

Items Needed by Health Care Access

For cold and flu season:

Mucinex 600 and 1200mg (plain and DM or other long acting expectorant)

Dylsem Syrup or similar 12 hour cough suppressant Phenylphedrine HCL 5mg (Sudafed or similar):

packages of 20-40 (larger pkgs cannot be dispensed)

Ibuprofen 200 mg

Naproxen 220mg

Acetaminophen 325 and 500mg

Generic Benadryl 25mg

Generic Dramamine 50mg

Generic Claritin 10mg packages of 100

Generic Zyrtec 10mg packages of 100

Other needed items:

Glucose Tablets: packages of 10 or 50 or more

Pill splitters

Men's reading glasses: 1.5/1.75/2.0 (\$1 at Dollar Tree)

Large band aids

Disposable wash cloths

Hand sanitizer (alcohol)

Hydrogen peroxide

Fish oil 1000 mg - 100 count bottles

Hydrocortisone 1% – 1 ounce tube

Generic Benadryl cream – 1 ounce tube

Triple antibiotic cream or ointment – 1 ounce tube

Quart and Gallon ziplock bags

Other needed items and methods of giving to Health Care Access are listed on their website at:

www.healthcareaccess.org/donate/

Pinckney Neighborhood Scores Big on Giving Back to the Community!

2015 Potluck Picnic Declared a Success

On Saturday, August 1st, after a delay caused by rain that flooded out our planned picnic in Burcham Park, Pinckney Neighborhood Association finally was able to hold its annual Potluck Picnic and Food Drive. About 75 neighbors gathered in Clinton Park to enjoy a hot dog lunch and catch-up with friends. Thanks to donations from local businesses and generous neighbors, we enjoyed a Bounce Castle, Popcorn, Face Painting, Kids Arts & Crafts, and Music by John Lomas and Michael Stevenson,.

We also gave back to the community by collecting donations for Just Food Douglas County in the form of \$51 in cash contributions and 76 pounds of food. Thank you Pinckney!

Thank you to contributing local businesses: Anderson Rentals, Checkers, Dillon's and Fast Lane!

More Opportunities to Help **Just Food Douglas County**

You may have heard the news that a former Just Food employee is alleged to have failed to pay payroll taxes and taken some of Just Food's much needed funds. The current Board of Directors of Just Food is attempting to raise \$60,000 by early October to pay the missing taxes.

Just Food has initiated a campaign called **Keep** the Pantry Door Open to raise the funds through donations from the public and matching funding from several donors. If you are interested in donating to Just Food to help keep the pantry doors open and to provide other valuable resources to families in need, you can make a contribution through an online funding link. More information about their current needs and the fundraising campaign can be found there.

www.crowdrise.com/keepthepantrydooropen



Pinckney Neighborhood Association PO Box 125 Lawrence, Kansas 66044 PRSRT STD U.S. POSTAGE

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Lawrence, KS Permit #542

Inside This Issue:

PNA Monthly Meeting dates

PNA Coordinator Job

Oct. 3 – Parks Clean-up Day

Oct. 24 - Trunk-or-Treat

Neighborhood Parks Clean-up Day Saturday, Oct. 3 – 9:30 to 11:00 a.m.

Our annual parks clean-up day is Saturday morning, October 3. Please join your neighbors and spend a little bit of your morning helping clean up our wonderful neighborhood parks. Meet at your favorite park at 9:30 a.m. – Constant Park (5th & Tennessee), Clinton Park (5th & Maine), Woody Park (3rd & Maine) or Burcham Park and Sandra Shaw Memorial Park (2nd & Indiana). At about 10:45, we'll all meet back at Clinton Park for refreshments.

The city furnishes us trash bags. All you need are gloves and good walking shoes. Help us keep our parks user-friendly by participating in this clean-up. You can also help year-around by picking up trash as you walk through the neighborhood or take your dogs for a walk.

Please send PNA an email if you want to be a team captain for one of the parks. Your responsibilities will simply include receiving a supply of trash bags and helping organize the folks who show up at your location.

PNA Contact Information

Website: www.pinckneyneighborhood.org

E-mail: Pinckney.Neighborhood@gmail.com

Subscribe to periodic e-newsletters

Facebook: "Pinckney Neighborhood Association"

President – Pat Miller

(785) 550-6958 pgmiller@sunflower.com

Vice President – Melinda Toumi

(785) 979-2477 melindatoumi@gmail.com

Treasurer – vacant (replacement being sought)

Secretary – Kim Heck

(785) 331-9869 kheck@stma.org

Newsletter:

Pat Miller – (785) 550-6958 pgmiller@sunflower.com