



## Neighborhood Update for LAN

February 5, 2015

### Item #1: Neighborhood Contact Information

Is your neighborhood a registered neighborhood? By registering your neighborhood group, you are given notification regarding pending development applications received by the Planning Department, giving your group the opportunity to comment on development projects that may impact your neighborhood. Register your neighborhood at [http://lawrenceks.org/pds/neighborhood\\_registration](http://lawrenceks.org/pds/neighborhood_registration). To find out if your neighborhood information is current, see the neighborhood list at <http://www.lawrenceks.org/pds/neighborhoodcontacts>.

### Item #2: Horizon 2020 Update Process –

The City and County Commission's adopted a joint resolution setting up a steering committee to oversee and guide the review process. The Steering Committee schedule of meetings, agenda packets and video-recordings can be found here: <http://www.lawrenceks.org/boards/horizon-2020-steering-committee/agendas-and-minutes>. There was an extensive public input period where comments are gathered from all stakeholders, including the public, advisory boards, neighborhood groups, and others that ended at the end of 2014. Beginning in January 2015, the committee will move into the issue prioritization phase of the process.

We would encourage you to sign up to receive emails throughout the update process regarding meetings and progress at the [Subscription website](#). Your input on the future of Lawrence and Douglas County is valued and important! If you have any questions about the [Comprehensive Plan](#) or about the [Open House Meetings](#), please feel free to let us know.

Visit our Comprehensive Plan update website at [lawrenceks.org/pds/horizon-2020-update-process](http://lawrenceks.org/pds/horizon-2020-update-process). If you have any comments, ideas, or questions, you can email them to [CompPlanUpdate@lawrenceks.org](mailto:CompPlanUpdate@lawrenceks.org), or call the Planning Office at (785) 832-3150.

### Item #3: Find Active Building Permits on City Website Interactive Map

In May 2014, Planning & Development Services launched a new Building Permits interactive map that shows locations and provides basic information about active City of Lawrence building permits (for both non-residential and residential new construction and addition projects, and for non-residential remodeling or change of use projects). Zoom in on the map to see building permits that have been recently issued in or around your neighborhood. Find the map on the City's website at [http://lawrenceks.org/city\\_maps](http://lawrenceks.org/city_maps) or <http://lawrenceks.org/pds/building-permits/map>.

### Item #4: City of Lawrence Subscription Services

*How can I stay involved with the latest City of Lawrence Notifications?*

Interested citizens can sign up to receive notification updates for various City services, events, and information, including advisory board information for the City Commission, Planning Commission, Board of Zoning Appeals, Historic Resources Commission, Community Commission on Homelessness (CCH) and the Community Development Advisory Committee (CDAC), as well as City News, Public Meeting Notices, Recreation Announcements, and Neighborhood news. All these subscriptions can be found at <http://www.lawrenceks.org/subscriptions>.

### Item #5: Project Submittals

Planning project submittals can now be accessed on the Planning Division's website through the following address: <http://www.lawrenceks.org/pds/submittals>. The list is updated every Monday and also includes a link to an interactive map that shows the locations of the projects.

## **Item #6: CDD Information**

The Community Development Advisory Committee has two openings for appointments to the committee. The open positions are for low-moderate income area representatives. The appointees must come from an area that is 51% or more low-mod and is not already geographically represented on the committee. Please forward any letters of interest to either Danelle Dresslar or to the City Manager's office.

## **Item #7: Rental Licensing Update**

The new city-wide rental licensing program became effective July 1, 2014. Single family zoned rental properties (most of which were licensed under the prior program) were affected by the new program beginning July 1, 2014. Owners of these single family zoned properties must submit new rental licensing program applications by no later than the annual license renewal dates established under the previous program. Required rental unit inspections for prior program annual licenses that expired after July 1, 2014 are being completed per the new program requirements. All other *non-single family zoned* rental units will become part of the Rental Licensing and Inspection Program starting on January 1, 2015 (although owners of property in non-single family zoning districts could elect to voluntarily license before then).

In early December 2014, City staff began to proactively identify owners of rental properties in non-single family zoning districts (from County, GIS and City Water Utility records) so owners could be notified in writing of the new licensing requirements, and of their deadline to apply (based on the first letter of the owner's last name or the first letter of the business entity ownership name). Advisory notices are being issued about six weeks prior to the owner's application deadline, with a follow-up notice about two weeks prior to the deadline, if necessary.

As of December 31, 2014, the City had issued 1,947 rental program licenses (for 2,718 total units) under the new program. Of these new licenses, 1,124 were for single family properties in single family zoning districts, 811 were for units in multi-family zoning districts (811 total units), and 12 were for multi-family zoning district master licenses for apartment complexes with 11 or more units (783 total units). As of December 31, 2014, 131 units had been inspected under the new program, and 86 units had been reinspected due to violations being found. So far, the required corrections are being made in less than a month, on average, with nearly 100% compliance within 60 days. Approximately 50 property owners have been issued notices to appear in Municipal Court for failure to renew a prior license or to obtain a license.

Program licensing and inspection activity reports will be provided to the City Commission on a routine basis under the "City Manager's Report" agenda item. The most recent report provided statistics through October 2014, and can be viewed at [http://www.lawrenceks.org/assets/agendas/cc/2014/12-09-14/cmreport\\_oct2014\\_monthly\\_rental\\_license\\_program\\_reports.pdf](http://www.lawrenceks.org/assets/agendas/cc/2014/12-09-14/cmreport_oct2014_monthly_rental_license_program_reports.pdf).

The City has hired two new administrative support positions and two of the four new rental inspector positions approved by the City Commission to support the new program.

The City has developed a website devoted to the Rental Licensing Program, which can be viewed at [www.lawrenceks.org/pds/rental-licensing](http://www.lawrenceks.org/pds/rental-licensing) or [www.lawrenceks.org/rent](http://www.lawrenceks.org/rent). The website contains information such as a Program Handbook, the adopting ordinance, inspection forms and guidance, licensing process and inspection brochures, a tenant information brochure, diagrams of program processes and FAQs for both owners and tenants. New or updated information is frequently being added to the website.

Please contact the City with questions at (785) 832-3345 or by email at [rentallicensing@lawrenceks.org](mailto:rentallicensing@lawrenceks.org).

**All information listed can be found at the City of Lawrence website: [www.lawrenceks.org/pds](http://www.lawrenceks.org/pds)**

*The Neighborhood Update is produced for LAN during the first week of every month to keep members updated on neighborhood oriented issues via communication directly from the City of Lawrence. For any additional information regarding CDBG information, please contact Danelle Dresslar by phone at 785-832-3108 or email [ddresslar@lawrenceks.org](mailto:ddresslar@lawrenceks.org) or for any other information contact Amy Miller by phone at 785-832-3166 or email [amiller@lawrenceks.org](mailto:amiller@lawrenceks.org). Comments are always welcome.*

## **Item #8: February Planning Commission Items**

*The Planning Commission will meet on February 23, 2015 at 6:30 p.m. in the Commission Meeting Room on the first floor of City Hall, 6 E. 6<sup>th</sup> Street. The deadline for receipt of all written communications is no later than 10:00 a.m. on Monday, February 23, 2015. Visit our website at [www.lawrenceks.org/pds/pc\\_agendas\\_minutes](http://www.lawrenceks.org/pds/pc_agendas_minutes) for more information or call us at 785-832-3150. The order in which the items will appear is not set. **The following is a tentative list of the items being presented at the February Planning Commission meeting and is subject to change.***

**The Planning Commission will consider the following public hearing and non hearing items at their Monday, February 23, 2015 meeting:**

**CUP-14-00550:** Consider a Conditional Use Permit for a new 198' self-supporting communication tower located at 1211 E 600 Rd. Submitted by SSC, Inc and Horvath Communications for Verizon Wireless on behalf of Rex and Shirley Johnson, property owners of record.

**SUP-14-00488:** Consider a Special Use Permit for Precious One's Learning Center, located at 1100 Kasold Dr. The proposal includes four pre-school classrooms accommodating approximately 50 children on weekdays. Submitted by Precious One's Learning Center, for Christ Community Church, property owner of record.

**Z-14-00552:** Consider a request to rezone approximately 51.85 acres from RS7 (Single-Dwelling Residential) District, RM12 (Multi-Dwelling Residential) District, and PUD [Alvamar] (Planned Unit Development) District to RM24 (Multi-Dwelling Residential) District including property located at 1800, 1809, and 2021 Crossgate Dr. Submitted by Paul Werner Architects on behalf of Alvamar Inc, property owner of record.

**Z-14-00553:** Consider a request to rezone approximately 5.18 acres from PUD [Alvamar] (Planned Unit Development) District to RS7 (Single-Dwelling Residential) District located along the north side of Quail Creek Drive. Submitted by Paul Werner Architects on behalf of Alvamar Inc, property owner of record.

**PP-14-00554:** Consider a Preliminary Plat for Alvamar Inc One Addition, a six lot subdivision containing 51.85 acres, including property located at 1800, 1809, and 2021 Crossgate Dr. The proposed subdivision is proposed to support future residential and recreational uses. Submitted by Paul Werner Architects on behalf of Alvamar Inc, property owner of record.

**PP-14-00555:** Consider a Preliminary Plat for Alvamar Inc Two Addition, a one lot subdivision containing 5.18 acres with frontage on the north side of Quail Creek Drive. The subdivision is proposed to support future low-density residential development. Submitted by Paul Werner Architects on behalf of Alvamar Inc, property owner of record.

**TA-14-00535:** Consider a Text Amendment to the City of Lawrence Land Development Code to add a *Use* that provides incubator space for business/entrepreneurial collaboration and prototyping. Staff will provide a memo for the commission consideration regarding options and articles within the Development Code that would need to be amended. *Initiated by Planning Commission on 11/17/14.*

**TA-13-00235:** Continue discussion related to proposed Text Amendments to the City of Lawrence Land Development Code, Article 9 and related sections of Chapter 20, for comprehensive revisions to parking and access standards. Discussion will focus on defining types of Major Recreational Equipment and identifying permitted parking locations for this equipment on residential properties. *Action on this item will not occur until after the commission completes their discussion on several of the elements of the code language and a final draft is available for their review.*

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