



City of Lawrence

PLANNING & DEVELOPMENT SERVICES

2017 CAPER



Consolidated Plan 2013-2017



City of Lawrence

PLANNING & DEVELOPMENT SERVICES

2017 CAPER



Consolidated Plan 2013-2017

CR-05 - Goals and Outcomes

Progress the jurisdiction has made in carrying out its strategic plan and its action plan. 91.520(a)

In the 2017 program year, it continued to be obvious in several categories that the cost of construction is carrying a higher price than when some of the long-standing programs were originally set up. An example of this is the Accessible Housing Program where the cost of ramps and accessibility modifications has seen a drastic increase. The Comprehensive Rehabilitation program continues to be examined, and the need for the furnace and emergency loan programs has not seen a slowdown. The public service agencies spend the majority of their funds, and as of the time of this draft the 2017 sidewalk program is out for bid and will be completed in the 2018 program year. As with previous years, staff is seeing an increase in applications and a decrease in resources.

Comparison of the proposed versus actual outcomes for each outcome measure submitted with the consolidated plan and explain, if applicable, why progress was not made toward meeting goals and objectives. 91.520(g)

Categories, priority levels, funding sources and amounts, outcomes/objectives, goal outcome indicators, units of measure, targets, actual outcomes/outputs, and percentage completed for each of the grantee's program year goals.

Goal	Category	Source / Amount	Indicator	Unit of Measure	Expected – Strategic Plan	Actual – Strategic Plan	Percent Complete	Expected – Program Year	Actual – Program Year	Percent Complete
Accessibility Modifications	Affordable Housing Non-Homeless Special Needs	CDBG: \$37,506	Rental units rehabilitated	Household Housing Unit	35	30	85.71%	4	7	175.00%
Accessibility Modifications	Affordable Housing Non-Homeless Special Needs	CDBG: \$	Homeowner Housing Rehabilitated	Household Housing Unit	0	0		0	0	

Administration	Administration	CDBG: \$127,552 / HOME: \$31,733 PD \$98,249	Other	Other	1	1	100.00%	1	1	100.00%
Capital Improvements	Non-Housing Community Development	CDBG: \$0	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	500	4140	828.00%	1000	0	0.00%
Comprehensive Housing Rehabilitation	Affordable Housing	CDBG: \$26,160	Homeowner Housing Rehabilitated	Household Housing Unit	45	9	20.00%	4	1	25.00%
Emergency and Furnace Loans	Affordable Housing	CDBG: \$46,316	Homeowner Housing Rehabilitated	Household Housing Unit	60	75	125.00%	18	12	66.67%
Energy Improvements - Weatherization	Affordable Housing	CDBG: \$25,624	Homeowner Housing Rehabilitated	Household Housing Unit	190	92	48.42%	17	16	94.12%
First Time Homebuyer Assistance	Affordable Housing	HOME: \$0	Homeowner Housing Added	Household Housing Unit	0			0	0	
First Time Homebuyer Assistance	Affordable Housing	HOME: \$43,983	Direct Financial Assistance to Homebuyers	Households Assisted	15	28	186.67%			

First Time Homebuyer Rehabilitation	Affordable Housing	CDBG: \$14,397	Homeowner Housing Rehabilitated	Household Housing Unit	8	1	12.50%			
Homeless/HIV/AIDS Services	Homeless Non-Homeless Special Needs	CDBG: \$37,683	Homeless Person Overnight Shelter	Persons Assisted	625	4205	672.80%	655	655	100.00%
Homeless/HIV/AIDS Services	Homeless Non-Homeless Special Needs	CDBG: \$0	Homelessness Prevention	Persons Assisted	50	42	84.00%			
Infrastructure	Non-Housing Community Development	CDBG: \$123,291	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	6000	9955	165.92%	22287	6260	28.09%
Neighborhood Assistance	Neighborhoods	CDBG: \$20,300	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	18629	63345	340.03%	13880	11595	83.54%
Property Acquisition/New Construction	Affordable Housing	HOME: \$96,670	Homeowner Housing Added	Household Housing Unit	12	9	75.00%	3	3	100.00%

Public Services	Non-Homeless Special Needs	CDBG: \$0	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	1020	909	89.12%			
Public Services	Non-Homeless Special Needs	CDBG: \$27,851	Public service activities for Low/Moderate Income Housing Benefit	Households Assisted	0	0		194	201	103.61%
Tenant-Based Rental Assistance	Affordable Housing Public Housing Homeless	HOME: \$201,201	Tenant-based rental assistance / Rapid Rehousing	Households Assisted	100	127	127.00%	22	15	68.18%

Table 1 - Accomplishments – Program Year & Strategic Plan to Date

Assess how the jurisdiction's use of funds, particularly CDBG, addresses the priorities and specific objectives identified in the plan, giving special attention to the highest priority activities identified.

The Community Development Advisory Committee who is the body that makes the CDBG and HOME recommendations have made very hard decisions over the past few years, and will continue to do so as this trend continues. The committee continued to use the Step Up to Better Housing Strategy which is included in this packet. The Strategy aligns with the Consolidated Plan in that all the projects must have a housing or neighborhood assistance theme.

The City of Lawrence developed a strategy to address four priorities: revitalized neighborhoods, emergency housing, transitional housing, and

permanent housing. The strategies within these four priorities were addressed in the following ways (not limited to):

Promote neighborhood improvement.

Actions: The City of Lawrence provided funding to low-moderate income neighborhoods to assist with operations, coordinator vendors, and neighborhood cleanup costs.

Consider emergency shelter needs when investing available funds.

Actions: The City spent a total of \$37,683.32 in CDBG funds to address emergency shelter needs.

Consider transitional housing needs when investing available funds.

Actions: The City budgeted \$193,717 of HOME funds for tenant based rental assistance, which is limited by HOME rules to two years of assistance per family.

During the 2017 program year, the Tenant-Based Rental Assistance (TBRA) program continued to house families from the 2015 and 2016 program years due to the 24-month nature of this program. For the three TBRA programs running currently, a total of \$183,525 has been expended in the

2017 program year.

Continue to invest funds in homebuyer assistance.

Actions: The City budgeted \$96,027.38 in HOME funds for general homebuyer assistance.

Consider supportive service needs for low-income elderly and persons with disabilities when investing available funds.

Actions: The City spent a total of \$37,506 in CDBG funds on permanent housing activities for low-income elderly, and persons with disabilities.

(Please note: Public service activities other than Low/Moderate Income Housing Benefit represents a duplicated count.)

DRAFT

CR-10 - Racial and Ethnic composition of families assisted

Describe the families assisted (including the racial and ethnic status of families assisted).

91.520(a)

	CDBG	HOME
White	315	15
Black or African American	100	2
Asian	4	0
American Indian or American Native	25	0
Native Hawaiian or Other Pacific Islander	6	0
Total	450	17
Hispanic	42	2
Not Hispanic	408	15

Table 2 – Table of assistance to racial and ethnic populations by source of funds

Narrative

The racial and ethnic status of the families assisted runs parallel to the overall demographics of the city of Lawrence. As of the 2012 - 2016 American Community Survey Five-Year Estimates, Lawrence was home to approximately 92,611 people, 16,651 of whom were members of minority groups. There are no specific areas of minority concentration within the City of Lawrence. According to the same survey, the median income of households in Lawrence was \$47,938 and 22.3% of individuals were in poverty. According to 2011-15 CHAS data, there were 34,915 households in Lawrence, and the percentage of households who earn less than 80% of the area median income and are therefore classified as low-or moderate-income by HUD was 48.95% of the city-wide population for whom household income could be determined. Funding for the 2017 program year was targeted toward these low and moderate income neighborhoods or toward activities that benefit all residents of the city who are low or moderate income.

CR-15 - Resources and Investments 91.520(a)

Identify the resources made available

Source of Funds	Source	Resources Made Available	Amount Expended During Program Year
CDBG	CDBG	895,810	799,466
HOME	HOME	412,406	502,080
HOPWA	HOPWA		
ESG	ESG		
Other	Other		

Table 3 - Resources Made Available

Narrative

The Consolidated Annual Performance and Evaluation Report (CAPER) provides an explanation for the use of federal funds granted to the City of Lawrence by the U.S. Department of Housing and Urban Development (HUD) under the Community Development Block Grant (CDBG) and Home Investment Partnerships (HOME) programs. This CAPER covers the period beginning August 1, 2017 through July 31, 2018. Programs and activities described in this plan primarily benefited low and moderate-income residents of the City of Lawrence, neighborhoods with high concentrations of low-income and moderate-income residents, and the city as a whole.

This report is the product of public outreach, public hearings, and consultation with over 50 agencies, groups, and organizations involved in the development of affordable housing, creation of job opportunities for low and moderate-income residents, and/or provision of services to children, elderly persons, persons with disabilities, persons with HIV/AIDS and their families, and homeless persons. A complete draft of this report has been made available for public review and comment for a 30-day period beginning September 20, 2018. The availability of both the draft report and the final report was advertised in the local newspaper, at local community recreation centers, the public library, and City Hall, and the complete document was available for review on the City's website www.lawrenceks.org/pds and in print form in the Development Services office of Planning and Development Services.

Identify the geographic distribution and location of investments

Target Area	Planned Percentage of Allocation	Actual Percentage of Allocation	Narrative Description
City of Lawrence	100	100	There are no target areas in the City of Lawrence.

Table 4 – Identify the geographic distribution and location of investments

Narrative

The City of Lawrence developed a strategy to address four priorities: revitalized neighborhoods, emergency housing, transitional housing, and permanent housing. The strategies within these four areas were addressed in the following ways (not limited to):

Promote neighborhood improvement.

Actions: The City of Lawrence provided funding to low-moderate income neighborhoods to assist with operations, coordinator vendors, and neighborhood cleanup costs.

Consider emergency shelter needs when investing available funds.

Actions: The City spent a total of \$37,683.32 in CDBG funds to address emergency shelter needs.

Consider transitional housing needs when investing available funds.

Actions: The City budgeted \$193,717 of HOME funds for tenant based rental assistance, which is limited by HOME rules to two years of assistance per family.

During the 2017 program year, the Tenant-Based Rental Assistance (TBRA) program continued to house families from the 2015 and 2016 program years due to the 24-month nature of this program. For the three TBRA programs running currently, a total of \$183,525 has been expended in the 2017 program year.

Continue to invest funds in homebuyer assistance.

Actions: The City budgeted 96,027.38 in HOME funds for general homebuyer assistance.

Consider supportive service needs for low-income elderly and persons with disabilities when investing available funds.

Actions: The City spent a total of \$37,506 in CDBG funds on permanent housing activities for low-income elderly, and persons with disabilities.

(Please note: Public service activities other than Low/Moderate Income Housing Benefit represents a duplicated count.)

Leveraging

Explain how federal funds leveraged additional resources (private, state and local funds), including a description of how matching requirements were satisfied, as well as how any publicly owned land or property located within the jurisdiction that were used to address the needs identified in the plan.

The City continues to identify match contributions for the HOME program. Thus far, match has been provided from projects meeting HUD's criteria for affordable housing activities (some with partial federal funding and some with no federal funding), including houses built or rehabilitated for sale to income-eligible buyers through the Lawrence Community Housing Trust, and houses built by Habitat for Humanity for sale to income-eligible families. The HOME program match has been obtained primarily from the following sources: (1) cash from non-federal sources for eligible affordable housing projects, such as cash donations from project supporters or grants from state or local government funds; (2) forgone fees and charges for building permits, building permit plan reviews and demolition permits required for such eligible projects; (3) the appraised market value of real property donations for such eligible projects; and (4) the value of donated project design services, donated site preparation services, donated project construction materials and/or donated project labor for such eligible projects. Moving forward, the City will continue to identify HUD-eligible affordable housing activities, which may include new or additional affordable housing activity providers, and which may also include additional/new HOME program match contribution sources such as grants provided for projects through the City's Affordable Housing Trust Fund (supported by a new City sales tax initiated in 2018) or forgone fees and charges for items such as City or County taxes, land development fees, or certain City water and sewer utility fees.

Fiscal Year Summary – HOME Match	
1. Excess match from prior Federal fiscal year	6,272,990
2. Match contributed during current Federal fiscal year	78,946
3. Total match available for current Federal fiscal year (Line 1 plus Line 2)	6,351,936
4. Match liability for current Federal fiscal year	67,449
5. Excess match carried over to next Federal fiscal year (Line 3 minus Line 4)	6,284,487

Table 5 – Fiscal Year Summary - HOME Match Report

Match Contribution for the Federal Fiscal Year								
Project No. or Other ID	Date of Contribution	Cash (non-Federal sources)	Foregone Taxes, Fees, Charges	Appraised Land/Real Property	Required Infrastructure	Site Preparation, Construction Materials, Donated labor	Bond Financing	Total Match
Lawrence Habitat for Humanity	09/30/2016	3,231	0	0	0	0	0	3,231
Lawrence Community Housing Trust	09/30/2016	75,714	0	0	0	0	0	74,091

Table 6 – Match Contribution for the Federal Fiscal Year

HOME MBE/WBE report

Program Income – Enter the program amounts for the reporting period				
Balance on hand at begin-ning of reporting period \$	Amount received during reporting period \$	Total amount expended during reporting period \$	Amount expended for TBRA \$	Balance on hand at end of reporting period \$
0	23,705	0	0	23,705

Table 7 – Program Income

Minority Business Enterprises and Women Business Enterprises – Indicate the number and dollar value of contracts for HOME projects completed during the reporting period						
	Total	Minority Business Enterprises				White Non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	
Contracts						
Dollar Amount	0	0	0	0	0	0
Number	0	0	0	0	0	0
Sub-Contracts						
Number	0	0	0	0	0	0
Dollar Amount	0	0	0	0	0	0
	Total	Women Business Enterprises	Male			
Contracts						
Dollar Amount	0	0	0			
Number	0	0	0			
Sub-Contracts						
Number	0	0	0			
Dollar Amount	0	0	0			

Table 8 - Minority Business and Women Business Enterprises

Minority Owners of Rental Property – Indicate the number of HOME assisted rental property owners and the total amount of HOME funds in these rental properties assisted						
	Total	Minority Property Owners				White Non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	
Number	0	0	0	0	0	0
Dollar Amount	0	0	0	0	0	0

Table 9 – Minority Owners of Rental Property

Relocation and Real Property Acquisition – Indicate the number of persons displaced, the cost of relocation payments, the number of parcels acquired, and the cost of acquisition						
Parcels Acquired		0		0		
Businesses Displaced		0		0		
Nonprofit Organizations Displaced		0		0		
Households Temporarily Relocated, not Displaced		0		0		
Households Displaced	Total	Minority Property Enterprises				White Non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	
Number	0	0	0	0	0	0
Cost	0	0	0	0	0	0

Table 10 – Relocation and Real Property Acquisition

CR-20 - Affordable Housing 91.520(b)

Evaluation of the jurisdiction's progress in providing affordable housing, including the number and types of families served, the number of extremely low-income, low-income, moderate-income, and middle-income persons served.

	One-Year Goal	Actual
Number of Homeless households to be provided affordable housing units	655	655
Number of Non-Homeless households to be provided affordable housing units	194	201
Number of Special-Needs households to be provided affordable housing units	4	0
Total	853	856

Table 11 – Number of Households

	One-Year Goal	Actual
Number of households supported through Rental Assistance	22	15
Number of households supported through The Production of New Units	4	3
Number of households supported through Rehab of Existing Units	4	7
Number of households supported through Acquisition of Existing Units	0	0
Total	30	25

Table 12 – Number of Households Supported

Discuss the difference between goals and outcomes and problems encountered in meeting these goals.

We did not have any special-needs applicants for affordable housing units to our programs this year, so that number came up to be under the one-year goal.

For Rental Assistance, the number used is our Tenant-Based Rental Assistance program (TBRA). The amount of households that can be helped is based on the family size of the applicants to the PHA, and

how much they were allocated. There were some larger families this year, so the number of households that the funds can assist has shrunk.

Discuss how these outcomes will impact future annual action plans.

We feel that this year in TBRA is an exception, and we hope to continue to look at providing TBRA to around 20 to 22 households a year. We will scale back the expectation on special-needs affordable units until we can find an effective way to track that data. Right now outside of projects specifically geared toward special-needs households, we do not track that data.

Include the number of extremely low-income, low-income, and moderate-income persons served by each activity where information on income by family size is required to determine the eligibility of the activity.

Number of Households Served	CDBG Actual	HOME Actual
Extremely Low-income	3	11
Low-income	10	3
Moderate-income	16	1
Total	29	15

Table 13 – Number of Households Served

Narrative Information

According to the Step Up to Better Housing strategy, permanent, affordable housing includes a variety of ownership and rental choices (including permanent supportive housing arrangements). Permanent Supportive Housing: Permanent housing with ongoing support services. Permanent Housing: Assisted or non-assisted public or private housing with no time limit. NEEDS: Low-income homebuyer and rental assistance; Programs to help sustain homeownership; Public and private policies which promote permanent housing for people with low-incomes and for people with disabilities; Permanent supportive housing; A stock of decent affordable homes for purchase and rent; Respite care for people in need.

According to the Step Up to Better Housing strategy, the following strategies apply to permanent housing: STRATEGIES: Continue to invest funds for homebuyer assistance; Consider supportive service needs for low-income elderly, persons with disabilities, and other at-risk populations when investing available funds; Continue to invest funds in rehabilitation, weatherization, and emergency funds; Secure more tenant-based rental assistance; Encourage landlords to accept tenants who receive rental assistance; Encourage landlords to accept tenants with poor or criminal histories; Facilitate proper code enforcement; Support agencies that provide housing stabilization services.

CR-25 - Homeless and Other Special Needs 91.220(d, e); 91.320(d, e); 91.520(c)

Evaluate the jurisdiction's progress in meeting its specific objectives for reducing and ending homelessness through: Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

The City, for the 11th year, allocated funding for Homeless Initiatives from its General Fund including \$143,970 for a homeless outreach team of three and \$2,375 for bus passes and work-related clothing and equipment to be dispersed by the shelter and agencies serving the homeless. This has allowed for continued outreach services. The Community Housing Vision (attached to this report) continued to be a guide to moving homeless individuals and families into housing.

Through the PATH grant, Bert Nash Community Mental Health Center conducted homeless outreach for people who are mentally ill. Additionally, through a contract with the City of Lawrence, Bert Nash managed an outreach team of three, for the homeless community at-large. Outreach workers went to places frequented by homeless people, established contact in order to build trust, then offered assessment and services. The homeless outreach workers set up case management services for those who qualified or referred people to other organizations for services. Besides outreach workers, most agencies that provided for the very-low income and homeless individuals or families were able to provide services or referrals for assistance.

Programs with ongoing case management and continuing care also contributed to prevention services in the community. To further assist with homeless prevention and outreach efforts, information and education about programs was posted on community bulletin boards in various locations where homeless and at-risk individuals congregate. The Lawrence Community Shelter, Success by 6, Catholic Charities of North East Kansas, The Salvation Army, Housing & Credit Counseling, Inc. and Independence, Inc. are all agencies that do intake, outreach, or assessment and some receive CDBG funding.

In addition, the Lawrence/Douglas County Continuum of Care region has implemented Coordinated Entry so there is another level of intake and assessment occurring on top of the usual avenues.

Addressing the emergency shelter and transitional housing needs of homeless persons

The Lawrence Community Shelter provided the only overnight shelter for homeless individuals and families. The Lawrence Police Department assisted with late night emergency admissions to the shelters. On weekday mornings and during the day, the Lawrence Community Shelter provided services, with an emphasis on employment, for people experiencing homelessness or who are at-risk of homelessness. The Lawrence Community Shelter continued to receive CDBG support for emergency housing activities.

The Lawrence-Douglas County Housing Authority (LDCHA) operates a transitional housing program using HOME TBRA funds which serves approximately 21 families, or 60+ individuals per year. Supportive services are provided by agencies that have entered into cooperative agreements with the LDCHA. Currently, the

LDCHA has agreements with The Salvation Army for Project Able, Bert Nash's Community Mental Health Center, Independence, Inc., the State of Kansas Department of Department of Children and Families (DCF), Family Promise of Lawrence, Douglas County AIDS Project, Douglas County Sheriff's Office Reentry Program, ECKAN, Lawrence Community Shelter, Catholic Charities of NE Kansas, and Cottonwood. The Douglas County Health Department, DCCCA, ECKAN and Cottonwood, Inc. work closely with the LDCHA to provide services to their clients. During the LDCHA's 2017 fiscal year (1/1/17 -12/31/18) The LDCHA received HOME funds from the City of Lawrence, and with those funds they served 68 homeless households and 160 total individuals (68 adults, 92 children). They have assisted 685 homeless households since 1999, with a successful completion rate of 82%. The City and County also provided funding for a program through LDCHA which served families in the homeless shelter and helped them obtain housing in much the same structure as the TBRA program. That program served 13 homeless families with 53 individuals and 35 children.

The Lawrence-Douglas County Housing Authority has received grants from the City and the County to implement the New Horizons program, which is a transitional housing program for families staying at the Lawrence Community Shelter. This program provides up to 24 months of subsidy and case management for the families who are participating.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: likely to become homeless after being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); and, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs

With the final expenditure of the Homelessness Prevention and Rapid Rehousing funds in February of 2012, the City of Lawrence has continued to apply to the State of Kansas Housing Resources Corporation for Emergency Solutions Grant funding for HPRP-type activities. Catholic Charities of North East Kansas provides the HPRP-type assistance for the City. Case management is an extremely large part of this activity, and those who are able to be successful and stabilized are assisted. The case manager continues to work with the families/individuals throughout the process, and sometimes a team of case managers are brought to the table for stabilization purposes. Catholic Charities partners with the Lawrence Community Shelter, along with other agencies, to provide services and identify families who are in need of housing. There are numerous other agencies in Lawrence and Douglas County who provide one-time assistance that are working to keep people housed as well. These agencies have indicated that there has been a rise in the demand for assistance as the economic situation has worsened. Professionals agree that many residents are a single paycheck away from experiencing homelessness.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

The City continued to support homeless prevention activities such as rent and utility assistance to avoid eviction and shutoff as well as landlord-tenant counseling. The further development of emergency transitional housing, as described in the housing vision, will result in fewer families being forced into shelters or onto the streets.

The Salvation Army continued their Transitional Housing program in program year 2017 as well. The TH program is able to serve four to five individuals or families.

A full sheltered/unsheltered homeless Point in Time count was conducted statewide on January 24, 2018 and 294 people were identified in Lawrence and Douglas County as literally homeless. This was a decrease of 25 people from the January 2017 count. Of the 294 literally homeless, 48 individuals met the definition of chronically homeless (having been homeless for one year or more, or having had four or more instances of homelessness in the past three years and having a disabling condition) and seven families met the chronic definition. The next full sheltered/unsheltered count will occur in January 2019.

The Lawrence Unified School District (USD 497) indicates that there are additional elementary age students (grades K-6) and secondary age students (grades 7-12) in the district that qualify as homeless under the McKinney-Vento Act, which includes families that are doubled-up or staying with family or friends. For the 2017 point-in-time count, doubled up families were not counted because this data was not reported to HUD. With varying definitions of homelessness used by agencies, it is difficult to paint a true picture of the extent of the problem.

Foster Care:

Youth who leave the foster care system because they have attained 18 years of age were eligible to participate in Independent Living Services, contracted by the Kansas Department of Children and Families (DCF). Caseworkers began working with youth who will age out of foster care on a discharge plan as early as age 15 to ensure that youth will not need to seek McKinney-Vento housing options. Planning included: housing, employment and education.

Mental Health:

DCF adopted a policy that would prevent discharging homeless individuals from publicly funded institutions or systems of care into homelessness or into HUD funded programs for the homeless.

Corrections:

The Douglas County Jail has developed an extensive re-entry program that includes a housing component. A full-time Re-entry Coordinator program began in 2008, and continues to provide services today. The Director of Re-Entry is active in the Homeless Issues Advisory Committee, as well as the Transitional Housing Provider meetings, which brings TBRA case managers together quarterly to discuss the HOME-funded program. The County recognizes that releasing offenders into homelessness increases the likelihood for re-offending.

DRAFT

CR-30 - Public Housing 91.220(h); 91.320(j)

Actions taken to address the needs of public housing

The Lawrence-Douglas County Housing Authority's Vision is to transform lives through accessible, affordable housing opportunities for all Douglas County residents. Their Mission is to preserve and expand affordable housing, and provide opportunities for participants to thrive through services and partnerships. Primary to this is the sound management, maintenance, and preservation of its public housing inventory according to the highest standards of the housing industry while at the same time providing responsible and responsive assistance to those they serve. (LDCHA website, www.ldcha.org). In 2017 the LDCHA served 993 children, 464 seniors, 451 non-elderly disabled, 49 homeless veterans, 218 formerly homeless individuals, and 501 families. The LDCHA received HOME funds from the City of Lawrence, and with those funds they served 68 homeless households and 160 total individuals (68 adults, 92 children). They have assisted 685 homeless households since 1999, with a successful completion rate of 82%. The City and County also provided funding for a program through LDCHA which served families in the homeless shelter and helped them obtain housing in much the same structure as the TBRA program. That program served 13 homeless families with 53 individuals and 35 children.

Additionally, LDCHA runs programs that assist youth exiting foster care programs (five youth assisted), families fleeing domestic violence (ten households), citizens exiting incarceration through the Re-Entry Program (five households) and VASH (45 veterans). LDCHA also offers a Full Circle Youth Program, a vehicle repair program, and resident services.

Actions taken to encourage public housing residents to become more involved in management and participate in homeownership

In 1999, the LDCHA was selected to participate in the Moving to Work Demonstration program (MTW), a Congressional Demonstration program that granted broad waivers from federal housing regulation for the purpose of moving households to work. Since 1999, the agency adopted a number of initiatives aimed at meeting this objective including the initial adoption of a new rent structure and work requirement for all non-elderly/non-disabled adults. The LDCHA has achieved great success at moving residents to work.

The LDCHA, as part of its MTW program, created a savings matching grant program to assist MTW participants with purchasing a home. Since the program started in 2001, 85 households have purchased a home, this includes Habitat for Humanity, Tenants to Homeowners, and traditional market purchases. The LDCHA Resident Services Office (RSO) runs several self sufficiency programs, including employment, education, and financial literacy. In 2017, the RSO assisted 267 individuals through support services, including economic stability. These services include case management, substance abuse treatment referrals, mental health interventions, parent education, financial literacy, and youth services.

Actions taken to provide assistance to troubled PHAs

The Lawrence-Douglas County Housing Authority is a high-performing agency. There have been no actions that have been required to provide assistance as they are not designated as "troubled".

DRAFT

CR-35 - Other Actions 91.220(j)-(k); 91.320(i)-(j)

Actions taken to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment. 91.220 (j); 91.320 (i)

A review of the City of Lawrence housing policy indicates there are no institutional barriers to obtain affordable housing. The city has adopted the 2015 International Codes (Building, Residential, Fire, Energy, Mechanical, Plumbing and Fuel Gas) and the 2014 National Electrical Code. The 2015 International Property Maintenance Code that has been adopted as the minimum housing code is similar to the requirements of HUD's Housing Quality Standards. The minimum housing code standards are enforced through the city's rental licensing program, which requires all rental dwelling units in the city to be annually licensed, with a minimum representative sample of a licensed property owner's total rental dwelling unit portfolio inspected by the city every three years (27 rental program minimum life safety and maintenance standards are enforced under the rental program in addition to the city's minimum housing code standards). All code standard deficiencies identified during rental program inspections must be promptly corrected to maintain the required license, and noncomplying owners are prosecuted in municipal court when corrections are not resolved, and a license is not maintained. All other minimum housing code standards compliance is enforced on a complaint basis. The city does not impose rent controls or impact fees. Regulations that are designed to protect the health, safety, and welfare of citizens may affect the cost of housing. However, these regulations are not designed to discourage the availability of affordable housing. Therefore, the City of Lawrence does not propose actions or reform steps to remove or restructure such policies in the coming five-year period.

Lawrence has formed an Affordable Housing Advisory Board which is charged with administering the City's Housing Trust Fund, which is funded under the Capital Improvement Plan. They are asked to advise the City Commission on affordable housing policy, recommend funding of the Trust Fund as well as the allocations from the Trust Fund, and to develop an affordable housing strategy.

Actions taken to address obstacles to meeting underserved needs. 91.220(k); 91.320(j)

The City continued to derive strategy and priorities for housing and community development through the Step Up to Better Housing strategy, which was developed cooperatively with public and private agencies and community groups. Housing, housing services, and community development are the focus of the strategy, which is divided into four areas: emergency housing, transitional housing, permanent housing and revitalized neighborhoods. The primary obstacle to meeting all of the identified needs, including those identified as high priorities is the general lack of funding resources available to the public and private agencies who serve low and moderate income residents. Lawrence, due to being an

entitlement community, is not eligible for state CDBG or HOME programs. Limited State HOME dollars are available for community development activities through the City's CHDO, and the city's general fund has been stretched to overcome stagnant property and sales tax revenues. The City will be entering into year three of the current Capital Improvement Plan which has allocated around \$300,000 per year to affordable housing activities through the Affordable Housing Trust Fund, and the City recently had a sales tax passed by voters to repurpose .05% sales tax to affordable housing activities. This will begin in April of 2019. This leaves little room for expansion of community development funding at the local level. Furthermore, the City of Lawrence's entitlement grants have been reduced over the last several years further limiting the funds available to address the needs in the community.

Actions taken to reduce lead-based paint hazards. 91.220(k); 91.320(j)

The city will ensure that all federally funded improvement programs for the existing housing stock use lead hazard reduction activities including evaluating lead hazard risk and using only lead free paint. Staff distributes Renovate Right pamphlets, published by the Environmental Protection Agency. The Community Development Division has three staff certified as Lead Hazard Risk Assessors and Lead-Based paint Inspectors. They have also received and provided training in Lead Safe Work Practices. In homes tested for lead-based paint, if it is determined lead is present, lead and structural rehabilitation is conducted and Lead Safe Work Practices are utilized.

The majority of Lawrence's housing stock was built prior to 1978 (estimated at 15,338 units), and because of the age of the housing there is a high prevalence of substandard units and units containing lead-based paint. In the Comprehensive Rehab program, all owner-occupied homes constructed prior to 1978 participating in the program are tested for lead-based paint. Based on data collection for those homes in the program that have been tested for lead-based paint, it can be estimated that there are 13,634 homes in Lawrence with lead-based paint hazards. Many of these units are occupied by low-moderate income persons. The city will ensure that all federally funded improvement programs for the existing housing stock use lead hazard reduction activities including evaluating lead hazard risk and using only lead free paint. Staff distributes Renovate Right pamphlets, published by the Environmental Protection Agency.

The Policy and Procedures for the Community Development Division (CDD) housing programs specifically states that "In homes tested for lead-based paint, if it is determined lead is present, lead and structural rehabilitation costs must be less than the program loan limit or the applicant must provide necessary additional funds." Lead-Based paint is not ignored within CDD programs. Lead-based paint inspections determine whether lead-based paint is present in a house, dwelling unit, residential building, or child-occupied facility, including common areas and exterior surfaces, and if present, which building components contain lead-based paint. A surface-by-surface inspection investigation to determine the presence of lead-based paint is conducted. All inspections are done by a licensed lead-based paint risk assessor or paint inspector. HUD lead-based paint standards are used for a determination of the presence of lead-based paint as defined by Title X of the Housing and Community Development Act of 1992. Inspection reports and clearance findings are retained in the client file.

Actions taken to reduce the number of poverty-level families. 91.220(k); 91.320(j)

One purpose of the Consolidated Plan Programs and other initiatives in Lawrence is to reduce the number of persons in poverty. The emphasis in Lawrence is to help people rise out of poverty, rather than temporarily easing their situation. Although essential short-term direct aid such as emergency food and shelter is provided, the strongest community support is for programs to address the root causes of poverty and assisting people in becoming self-sufficient in the long-term. Two key components of helping people attain self-sufficiency are employment and housing. Examples of programs that directly influence people's ability to escape poverty include job education and placement services as well as housing advocacy, homeless prevention and rental assistance. Projects that indirectly affect poverty include those that improve the community at-large and provide transportation and child care services that help people access employment and services. CDBG, HOME, CoC, and State ESG funds are often used as matching funds for other grants that also contribute to reducing the number of families living in poverty. Thus, the power of these federal dollars is leveraged to a greater extent. Recognizing that limited Consolidated Plan dollars should be focused where the need is greatest, Lawrence gives preference to projects that directly benefit low and moderate income residents or serve low and moderate income neighborhoods over those that will have indirect benefits. This strategy will ensure that scarce resources are directed to best serve those who have the greatest need, including those areas with the greatest concentration of poverty. In addition to Consolidated Plan programs, a number of other public, private, and partnership initiatives have been designed to assist in the reduction of poverty rates. These include the Workforce Development Center, the Douglas County Re-entry Program, and a partnership of employment agencies. The city's Step Up to Better Housing Strategy and the Housing Vision will serve as the baseline for the city's antipoverty strategy.

In 2017 the City continued to support the *Step Up to Better Housing* strategy to assist families in getting out of poverty through the provision of affordable housing. Actions taken are detailed under Revitalized Neighborhoods, Emergency Housing, Transitional Housing, Permanent Housing and Housing Needs.

Actions taken to develop institutional structure. 91.220(k); 91.320(j)

The City of Lawrence is committed to the goal of partnership with various agencies in the community regardless of their funding source in order to have the most effective impact that we can in the community. The Community Development Division, who administers the grants is a small division, however the impact is large when the partnerships with other agencies help to get the word out in the community. With these partnerships, the City is able to overcome gaps in institutional structures and enhance coordination.

Actions taken to enhance coordination between public and private housing and social service agencies. 91.220(k); 91.320(j)

Lawrence has a very strong commitment to agency coordination, and because of this commitment and the effort to bring community agencies and providers together this has been very successful. City staff attends quarterly meetings at the Lawrence-Douglas County Housing Authority as well as at the Bert Nash Mental Health Center. Agendas for advisory committees are structured as to obtain reports and feedback from community partners. The Homeless Issues Advisory Committee (HIAC) hears from a provider in each of the following areas on a quarterly basis: Emergency Shelter, Temporary/Transitional Housing, Permanent Supportive Housing, and Permanent Housing. In addition, the HIAC hears from a non-housing agency each quarter, including the City transit system, the local food bank, the hospital, mental health, utilities, temporary assistance providers, workforce development, and the Continuum of Care. Because of the effort to bring all stakeholders to the table no matter what the issue or discussion, there is a strong knowledge of community resources among the agencies. Lawrence is home to a very strong referral network and very effective discussions regarding needs analysis and service delivery.

The addition of the Affordable Housing Advisory Board has further elevated these partnerships, specifically with the developer and home builder community. Members of this community both attend meetings and sit on the board itself. The board consists of representatives from the Housing Authority, the CHDO, the faith-based community, homeless service providers, recipients of subsidized housing efforts, home builder community, Habitat for Humanity, the City Commission, and the County Commission.

Identify actions taken to overcome the effects of any impediments identified in the jurisdictions analysis of impediments to fair housing choice. 91.520(a)

The City of Lawrence has an accepted Assessment of Fair Housing (AFH). The AFH does indicate that Lawrence has done well in avoiding systematic impediments to fair housing choice, although affordability remains an important challenge. City ordinances, regulations, administrative policies, procedures and practices do not impede housing choice. The rental and homebuyer market, however, continue to remain at higher levels than most of the state of Kansas for those families of three or more. Most affordable housing in Lawrence is not accessible housing. The City of Lawrence Community Development Division allocates CDBG money to Independence, Inc., who administers the Accessible Housing Program, which allows for accessibility modifications in rental units. Currently there are around 54 units of subsidized housing in Lawrence that are accessible units. While it can be concluded that housing units are available in the community, they are not necessarily affordable.

CR-40 - Monitoring 91.220 and 91.230

Describe the standards and procedures used to monitor activities carried out in furtherance of the plan and used to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements

The City of Lawrence's Community Development Division will conduct at least one on-site monitoring visit for each sub-recipient every other program year. A monitoring schedule will be prepared and the sub-recipient visits will be prioritized by determining if any organization is new to the program; if there has been staff turnover in key agency positions; and if there have been previous compliance issues. Following the monitoring visit, a written letter describing the results of the visit will be drafted and a copy retained in the agency's file. Community Development staff closely monitors all federal programs. Administrative procedures will meet all federal rules, regulations and guidelines for program monitoring, compliance, and reporting. Staff conducts field inspections and also desk-monitors sub-recipients to ensure the compliance of locally administered projects. The City provides opportunities to the maximum extent possible, to women and minority owned business enterprises for contract bids and services. The City of Lawrence encourages inclusion in the list of approved bidders for minority and women-owned businesses, and actively works to recruit new contractors into the programs administered by the CDD. Rehabilitation program staff ensures that MBE and WBE entities are included in contractor recruitment activities. HOME sub-grantee agreements specifically contain the language: 3. Affirmative marketing and MBE/WBE records: (a) Records demonstrating compliance with the affirmative marketing procedures and requirements of 92.351. (b) Documentation and data on the steps taken to implement the jurisdiction's outreach programs to minority owned and female owned businesses including data indicating the racial/ethnic or gender character of each business entity receiving a contract or sub-contract of \$25,000 or more paid, or to be paid, with HOME funds; the amount of the contract or subcontract, and documentation of affirmative steps to assure that minority business and women's business enterprises have an equal opportunity to obtain or compete for contracts and subcontracts as sources of supplies, equipment, construction, and services. The Citizen Participation Plan outlines the requirements for compliance in the Consolidated Planning process, and as this is an adopted document by the City Commission, those guidelines will remain for the process. In addition, Staff also monitors the Consolidated Plan through the Annual Performance Report.

Citizen Participation Plan 91.105(d); 91.115(d)

Describe the efforts to provide citizens with reasonable notice and an opportunity to comment on performance reports.

The City of Lawrence abides by the Citizen Participation Plan most recently amended in September of 2016. The process makes it possible for anyone who wants to be involved to be able to provide input and have their ideas and recommendations heard. There are two public hearings yearly. Citizens have the

opportunity at both public hearings to speak to the CDAC and the staff and assist in planning and creation of the Consolidated Plan. Public hearings are advertised in the Lawrence Journal-World, and agendas/minutes from every CDD-staffed Citizen advisory board are published for citizen review on the website a minimum of one week prior to the scheduled meeting. A listserv notifies citizens of upcoming meetings and other items. Every effort is made to reach groups such as residents of low-moderate income neighborhoods, minorities, non-English speaking persons, persons with disabilities, public housing residents and other organizations such as the CoC, businesses, development officials, city government, and faith-based organizations. In addition, the Director of Planning and Development Services has frequently met with citizens who have concerns, challenges, or recommendations for community development. The City Manager has also worked with citizens that may be able to apply for a CDBG-funded program as a referral source, offering input on their behalf regarding the Plan. Citizen participation is the heart of the consolidated planning process, involving citizens in decisions that directly affect their lives. The Citizen Participation Plan formally designates structures, procedures, roles and policies to be followed by program participants. A secondary purpose of this Plan is to implement federal regulations regarding citizen participation for the consolidated planning process described by Title 24 CFR 91.105 of the Housing and Community Development Act of 1974, as amended. Nothing in this Plan shall restrict the responsibility and authority of the City of Lawrence (City) from developing and executing its CAPER. The plan was available on the City's website, www.lawrenceks.org/pds, as well as provided in hard copy form at the Development Services offices, located at 1 Riverfront Plaza, Suite 110, Lawrence KS 66044. The public hearing was held on September 27, 2018. The public notice for the hearing was published in the September 19, 2018 Lawrence Journal-World, and the 30-day public comment period began September 20, 2018. The public hearings are both held at the City of Lawrence City Commission Chambers, 6 East 6th Street, Lawrence, KS 66044. Applicant agencies were notified of the process and dates via the listserv. Staff provided technical assistance to applicants throughout the allocation process, including a review of the application packet for eligibility and correct documentation. The City has resources to assist with those who are non-English speaking and a complete Limited English Proficiency Plan is available on the website and at the CDD offices.

CR-45 - CDBG 91.520(c)

Specify the nature of, and reasons for, any changes in the jurisdiction's program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.

With the experience that the City of Lawrence has had with administering CDBG and HOME grants both in the 2017 program year and in previous years, the City feels that the manner in which the program has been handled has been effective and the City staff is very comfortable with the outcomes and experiences. As program administrators, the City staff is always looking at Best Practices and subsequently works to incorporate those items into the programs. There are no plans to change the practices with which the City administers either grant. Although projects and allocation amounts may differ from year to year, the focus has remained the same as has the administration of the program. One aspect staff will consider is the rising cost of construction as well as the attainability of the goals set forth in the Consolidated Plan.

Does this Jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants?

No

CR-50 - HOME 91.520(d)

Include the results of on-site inspections of affordable rental housing assisted under the program to determine compliance with housing codes and other applicable regulations

Please list those projects that should have been inspected on-site this program year based upon the schedule in §92.504(d). Indicate which of these were inspected and a summary of issues that were detected during the inspection. For those that were not inspected, please indicate the reason and how you will remedy the situation.

A list of those projects that should have been inspected on-site this program year based upon the schedule in §92.504(d) are included in the unique appendices.

Provide an assessment of the jurisdiction's affirmative marketing actions for HOME units. 92.351(b)

The City provides opportunities to the maximum extent possible, to women and minority owned business enterprises for contract bids and services. The City of Lawrence encourages inclusion in the list of approved bidders for minority and women-owned businesses, and actively works to recruit new contractors into the programs administered by the CDD. Rehabilitation program staff ensures that MBE and WBE entities are included in contractor recruitment activities. HOME sub-grantee agreements specifically contain the language:

3. Affirmative marketing and MBE/WBE records:

(a) Records demonstrating compliance with the affirmative marketing procedures and requirements of 92.351.

(b) Documentation and data on the steps taken to implement the jurisdiction's outreach programs to minority owned and female owned businesses including data indicating the racial/ethnic or gender character of each business entity receiving a contract or sub-contract of \$25,000 or more paid, or to be paid, with HOME funds; the amount of the contract or subcontract, and documentation of affirmative steps to assure that minority business and women's business enterprises have an equal opportunity to obtain or compete for contracts and subcontracts as sources of supplies, equipment, construction, and services.

Refer to IDIS reports to describe the amount and use of program income for projects, including the number of projects and owner and tenant characteristics

No Program Income was spent in 2017 Program Year based on the guidance from HUD to move the PI ahead to the next program year.

Describe other actions taken to foster and maintain affordable housing. 91.220(k) (STATES ONLY: Including the coordination of LIHTC with the development of affordable housing). 91.320(j)

A review of the City of Lawrence housing policy indicates there are no institutional barriers to obtain affordable housing. The city has adopted the 2015 International Codes (Building, Residential, Fire, Energy, Mechanical, Plumbing and Fuel Gas) and the 2014 National Electrical Code. The 2015 International Property Maintenance Code that has been adopted as the minimum housing code is similar to the requirements of HUD's Housing Quality Standards. The minimum housing code is enforced through the rental registration program that requires all rental properties located in single-family zoned areas to be inspected at least once every three years. All other minimum housing code is enforced on a complaint basis.

The City does not impose rent controls. Regulations that are designed to protect the health, safety, and welfare of citizens may affect the cost of housing. However, these regulations are not designed to discourage the availability of affordable housing. Therefore, the City of Lawrence did not propose actions or reform steps to remove or restructure such policies in 2017 program year.

Work continues by affordable housing groups to look at this issue of affordable housing, and a Housing Trust Fund has been set up and funded by the City of Lawrence for use in leveraging funding for affordable housing projects. The board is still in the discussion stages of planning and is working through their strategic plan. The City has also looked to amendments to the incentive policy and that will be a continued discussion going forward.

Additional Resources for the City of Lawrence 2013-2017 Consolidated Plan (2017 CAPER):

1. Citizen Participation Plan (Amended 2016)
2. Step Up to Better Housing Strategy (Updated 2010)
3. Housing Vision Chart (Updated October 2009)
4. Continuum of Care local Model (Updated January 2017)
5. Low/Mod with Census Tract/Block Group (2010 Census Data)
6. 2017 HOME Annual Performance Report
7. 2017 TBRA HOME Property Inspection List w/Results
8. 2017 HUD PR 26 – CDBG Financial Summary
9. Maps of Projects (Furnace Loan, Habitat for Humanity, Weatherization, First Time Homebuyer Assistance, Accessible Housing Program, Comprehensive Housing Rehabilitation, Emergency Loan, CHDO Set Aside)
10. Match documentation

CITIZEN PARTICIPATION PLAN

PURPOSE

Citizen participation is the heart of the Assessment of Fair Housing (AFH) and the consolidated planning process, involving citizens in decisions that directly affect their lives. The purpose of the Citizen Participation Plan is to encourage and insure full and proper citizen participation in the development of the AFH and at all stages of the Consolidated Plan process. The Citizen Participation Plan formally designates structures, procedures, roles and policies to be followed by program participants.

This Citizen Participation Plan shall be available to all interested persons in the Development Services Office at 1 Riverfront Plaza, Level 1, Suite 110. The AFH, Consolidated Plan, Annual Consolidated Plan Update, and the Annual Performance Report, regarding the Community Development Block Grant (CDBG) and HOME Investment Partnerships (HOME) Programs, shall also be available. All documents are available on the City of Lawrence website at www.lawrenceks.org/pds.

A secondary purpose of this Plan is to implement federal regulations regarding citizen participation for the AFH and the consolidated planning process described by Title 24 CFR 91.105 of the Housing and Community Development Act of 1974, as amended. Nothing in this Plan shall restrict the responsibility and authority of the City of Lawrence (City) from developing and executing its Consolidated Plan or AFH.

This document may be amended by the City Commission.

ASSESSMENT OF FAIR HOUSING

During the development of the Assessment of Fair Housing (AFH), the City of Lawrence shall:

1. Encourage citizens to participate in the development of the AFH and any revisions of the AFH.
2. Encourage the participation of Continuums of Care, businesses, developers, nonprofit organizations, philanthropic organizations, and community-based and faith-based organizations, in the process of developing and implementing the AFH.
3. Encourage, in conjunction with public housing agency consultations, participation of residents of public and assisted housing developments, including any resident advisory boards, resident councils, and resident management corporations, in the process of developing and implementing the AFH, along with other low-income residents of targeted revitalization areas in which the developments are located.
4. Take reasonable steps to provide language assistance to ensure meaningful access to participation by non-English-speaking, limited English proficiency residents, and persons with disabilities.
5. Make available to the public, residents, public agencies, and other interested parties any HUD-provided data and the other supplemental information the City plans to incorporate into its AFH at the start of the public participation process (or as soon as feasible after).
6. Provide for at least one public hearing during the development of the AFH, and provide not less than 30 calendar days to receive comments from residents.
7. Provide residents of the community with reasonable and timely access to local meetings, consistent with accessibility and reasonable accommodation requirements, in accordance with section 504 of the Rehabilitation Act of 1973 and implementing regulations at 24 CFR part 8 as well as the Americans with Disabilities Act and implementing regulations at 28 CFR part 35 and 36, as applicable.
8. Publish the proposed AFH in a manner that affords its residents, units of general local government, public agencies, and other interested parties a reasonable opportunity to examine its content and to submit comments.
9. A summary which describes the content and purpose of the AFH, and includes a list of locations where copies of the entire propose document may be examined, will be made public by publishing a display ad in one or more newspapers of general circulation, and by making copies of the AFH available on the City of Lawrence website at www.lawrenceks.org/pds.
10. Provide for technical assistance to groups representative of persons of low-and-moderate income that request such assistance to comment on the AFH.
11. Consider the comments or views of residents, whether received in writing or orally at the public hearing, in preparing the final AFH. A summary of any comments or views, and a summary of any comments or views not accepted and the reasons why, shall be attached to the final AFH.
12. Provide a reasonable number of free copies of the AFH to residents and groups that request a copy.
13. Provide a timely, substantive written response to every written resident complaint related to the AFH and any revisions of the AFH, within an established period of time (normally within 15 working days, where practicable).

REVISIONS TO THE ASSESSMENT OF FAIR HOUSING

1. An AFH previously accepted by HUD must be revised and submitted to HUD for review under the following circumstances:
 - a. A material change occurs. A material change is a change in circumstances in the jurisdiction of a program participant that affects the information on which the AFH is based to the extent that the analysis, the fair housing contributing factors, or the priorities and goals of the AFH no longer reflect actual circumstances. Examples include Presidentially declared disasters, under title IV of the Robert T. Stafford Disaster Relief and Emergency Assistance Act, in the program participant's area that are of such a nature as to significantly impact the steps a program participant may need to take to affirmatively further fair housing; significant demographic changes; new significant contributing factors in the participant's jurisdiction; and civil rights findings, determinations, settlements (including Voluntary Compliance Agreements), or court orders; or
 - b. Upon HUD's written notification specifying a material change that requires the revision.
2. The City of Lawrence shall provide residents with reasonable notice of a revision to the AFH and provide not less than 30 calendar days to receive comments from residents. Notice of a revision to the AFH will be made public by publishing a display ad prior to the revised AFH being submitted to HUD for review, which will begin the 30 day written comment period. The City shall consider the comments or views of residents, whether received in writing or orally, in regard to a revision to the AFH. A summary of any comments or views, and a summary of any comments or views not accepted and the reasons why, shall be attached to the revision to the AFH.

CONSOLIDATED PLAN OBJECTIVES

Citizen participation is encouraged in the development of the Consolidated Plan and any substantial amendments to the Consolidated Plan, and the Performance Report. To achieve the purposes of the Citizen Participation Plan, six objectives are established. These objectives constitute basic standards by which proper citizen participation can be measured, and are in no way intended to limit citizen participation.

1. Provide for and encourage citizen participation with particular emphasis on participation by persons of low- and moderate-income, particularly those who are residents of slum and blighted areas and of areas in which CDBG and HOME funds are proposed to be used, and provide for participation of residents in low- and moderate-income neighborhoods as defined by the City of Lawrence. Additionally, provide for and encourage participation of all citizens, including minorities and non-English speaking persons, as well as persons with disabilities. Provide for and encourage, in conjunction with the Lawrence-Douglas County Housing Authority, citizen participation of residents of public and assisted housing developments, along with other low-income residents of targeted revitalization areas in which the developments are located. Provide information to the housing authority about consolidated plan activities related to its developments within the community so that it may make this information available at the annual public hearing required under the Comprehensive Grant program.
2. Provide citizens with reasonable and timely access to local meetings, information, and records relating to the Consolidated Plan, Substantial Amendments, and the Performance Report, as required by regulations and relating to the actual use of funds under this title. Provide information regarding the displacement of persons and specifying the types and levels of assistance that will be available, even though no displacement is expected to occur.
3. Provide for technical assistance to groups representative of persons of low- and moderate-income that request such assistance in developing proposals, with the level and type of assistance to be determined by the City.
4. Provide for public hearings to obtain citizen views and to respond to proposals and questions at all stages of the consolidated planning process, including the Citizen Participation Plan, the development of needs, the review of proposed activities, and the review of program performance. Such hearings shall be held after adequate notice, at times and locations convenient to potential or actual beneficiaries, and with accommodation for persons with disabilities. Notice of public hearings will be published as display ads one - two weeks before the date of the public hearing.
5. Provide for a timely written answer to written complaints and grievances, within fifteen (15) working days where practicable.
6. Identify how the needs of non-English speaking residents will be met in the case of public hearings where a significant number of non-English speaking residents can be reasonably expected to participate.

OBJECTIVE NO. 1

Provide for and encourage citizen participation with particular emphasis on participation by persons of low- and moderate-income, particularly those who are residents of slum and blighted areas and of areas in which CDBG and HOME funds are proposed to be used, and provide for participation of residents in low- and moderate-income neighborhoods as defined by the City of Lawrence. Additionally, provide for and encourage participation of all citizens, including minorities and non-English speaking persons, as well as persons with disabilities. Provide for and encourage, in conjunction with the Lawrence-Douglas County Housing Authority, citizen participation of residents of public and assisted housing developments, along with other low-income residents of targeted revitalization areas in which the developments are located. Provide information to the housing authority about consolidated plan activities related to its developments within the community so that the housing authority may make this information available at the annual public hearing required under the Comprehensive Grant program.

The City Commission of the City of Lawrence, Kansas, desires to involve the affected citizens of the city in the decision-making process whereby Community Development Block Grant (CDBG) and HOME Investment Partnerships Program (HOME) funds are allocated. In order to achieve this goal, the following structure, procedures, roles, and policies have been adopted and are to be followed by program participants. The City will receive advisory input for program funding and policy recommendations from the Community Development Advisory Committee. The purpose of the Committee is to develop and propose funding strategies and policies; recommend the allocation of CDBG and HOME funds; and review appeals from determinations made by the Development Services staff regarding housing rehabilitation projects as prescribed in the Policies for Housing Rehabilitation Deferred Loans.

The Mayor, with the consent of the Governing Body, will appoint individual members of the Community Development Advisory Committee. The committee shall consist of eleven members of the community, of which six members shall be low or moderate income or live in a low or moderate income area or neighborhood, as defined by HUD census data. There will be appointed no more than one individual from any particular area or neighborhood. The remaining five members will be appointed at large from the community. Individual memberships will be held for three-year terms except when appointed to fill out an unexpired term. Initial appointments will be for one-, two- or three-year terms so that membership changes will be staggered. Members may serve two consecutive three-year terms. If originally appointed to an unexpired term, the member may complete that term plus two consecutive three-year terms. The City intends to appoint members from diverse elements of the community, with emphasis on people whose interests, commitment, and expertise can best fulfill the obligations and responsibilities of the Community Development Advisory Committee.

Committee members will be expected to seek information and input from citizens who reside in low and/or moderate-income neighborhoods or who are otherwise affected by CDBG/HOME activities. It is important that opportunities for citizens to participate in the CDBG/HOME planning process be provided. The Community Development Advisory Committee and Development Services staff will be

expected to help the City provide these opportunities.

I. GUIDELINES TO BE FOLLOWED BY CDBG FUNDED NEIGHBORHOOD ASSOCIATIONS

- A. Any neighborhood association receiving support funds through the CDBG Program will be required to adhere to the following guidelines:
1. Each association is required to have, at a minimum, quarterly meetings. The associations are encouraged to have regularly scheduled meetings each month.
 2. Business may be conducted only at open meetings of which all members have been notified a reasonable time in advance.
 3. Associations must elect officers on a yearly basis, in accordance with written bylaws. If there is a change or update of bylaws, the neighborhood association is to provide the new version to the City of Lawrence within 90 days from the time the changes are approved by the neighborhood. These bylaws shall be kept on file with the City. The members of the board or officers shall reside within, or own property within, the defined neighborhood boundaries.
 4. Neighborhood associations must have definite geographical boundaries. Membership must be open to any person eighteen years of age or older living or owning property in the specified area. Each association may allow for non-voting members in its bylaws.
 5. Neighborhood coordinators shall live within the City of Lawrence or Douglas County limits.
 6. Membership dues cannot exceed \$1.00 per year for individuals.
 7. Minutes of each meeting are to be forwarded to the Development Services Office within 30 days after each meeting. Neighborhoods shall submit quarterly performance reports to the City of Lawrence no later than November 10, February 10, May 10, and August 10 of the current grant year.
 8. An annual accounting of the use of CDBG funds is to be submitted to the Development Services Office.
 9. The associations are encouraged to utilize a portion of the funds to notify members and the public of the time and place of each meeting.
 10. The associations are encouraged to produce regular newsletters to keep the neighborhood residents apprised of upcoming activities and projects and to report on the results of such activities and projects.

OBJECTIVE NO. 2

Provide citizens with reasonable and timely access to local meetings, information, and records relating to the Consolidated Plan, Substantial Amendments, and the Performance Report, as required by regulations and relating to the actual use of funds under this title. Provide information regarding the displacement of persons and specifying the types and levels of assistance that will be available, even though no displacement is expected to occur.

The City will provide the media with times and dates of Community Development Advisory Committee meetings. Notice of meetings will be provided to members. Other members of the community will receive information upon request.

Prior to adoption of the Consolidated Plan, the City will make available information that includes the amount of assistance the City expects to receive and the range of activities that may be undertaken, including the amount that will benefit persons of low and/or moderate-income. A summary of the proposed Consolidated Plan will be published in the Lawrence Journal World and will be available in the Development Services Office. The summary will describe the contents and purpose of the Consolidated Plan, and locations where copies of the entire proposed plan may be examined.

The Consolidated Plan, as adopted, Substantial Amendments, and the Annual Performance Report will be available on the Development Services website. Upon request, the documents will be made available in a form accessible to persons with disabilities. All such documents will be kept on file for a minimum of five years.

With regard to displacement, the general policy of the City is to keep displacement of persons participating in the CDBG or HOME programs to an absolute minimum. In those rare occasions when displacement is necessary, the City will abide by the regulations of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended (URA), and Section 104(d) of the Housing and Community Development Act of 1974.

I. CDBG and HOME PROGRAM PROCEDURE.

A. The following dates are approximate. All activities will occur on or about the noted date.

- August 1 - The new grant year begins for the CDBG and HOME programs funded through the Consolidated Plan process.
- September - The Development Services staff will send notice and application forms to all interested parties regarding the CDBG/HOME Application process and deadline for the upcoming program year.
- A public meeting of the Community Development Advisory Committee, including public comment, will be held in September or October. The meeting is intended to provide: 1) Discussion of the City's performance during the most recent year; 2) General information and requirements for the CDBG and HOME programs, as well as the Consolidated Plan; 3) A forum for suggested future CDBG and HOME activities; 4) The opportunity to obtain the views of citizens, public agencies, and other interested parties on housing and community development needs of the community; and 5) A review of demographic data in the community to determine priority needs. The Annual Performance Report will be available at the public hearing for public comment. The thirty-day written comment period will begin. All written comments regarding the City's performance will be submitted to HUD along with the City's Annual Performance Report.
 - Development Services staff will provide application information at the public hearing to be used by interested parties for requesting CDBG/HOME funds for the upcoming program year.
- October 31 - Deadline for the Annual Performance Report to be submitted to HUD.
- November - The Community Development Advisory Committee will meet with the City Commission as needed in a Study Session to determine commission priorities for the upcoming CDBG program year.
- December 1- Deadline for upcoming program year grant proposals.
- January - The Community Development Advisory Committee begins meeting to consider grant proposals. Grant proposal requests will be distributed to the Committee at the first meeting.
- March - The Community Development Advisory Committee completes deliberations and makes preliminary recommendations. Applicants will have an opportunity to appeal recommendations before the recommendations are passed on to the City Commission.

- April - A draft Consolidated Plan or Annual Update will be available for review and comment in the Development Services Office as well as online at www.lawrenceks.org/pds. The Development Services staff will set a public hearing to review the Consolidated Plan, and to review the draft copy of the Investment Summary. The public hearing and proposed Investment Summary will be advertised as a display ad to afford citizens an opportunity to examine the statement's contents.
- April - The Community Development Advisory Committee will hold a public meeting, including public comment to review preliminary recommendations and goals and objectives set forth in the Consolidated Plan, and to review a draft copy of the Investment Summary. The thirty (30) day written comment period will begin.
- May - The Consolidated Plan will be completed and the City Commission will consider a resolution adopting the Consolidated Plan or Annual Update, including the Investment Summary, and authorizing the submission of the Consolidated Plan to HUD.
- The Development Services staff and City Commission in conformance with this Plan will carry out substantial amendments to the Consolidated Plan during the program year.
- June 15 - The Consolidated Plan is sent to the local HUD office. (HUD staff has 45 days to review the plan before the start of the program year.)
- June 30 - Appropriate Environmental Reviews for the CDBG and HOME Programs will be completed.
- July 15 - A memo will be sent to all upcoming program year subrecipients notifying them of the availability of funds on August 1.

II. SUBSTANTIAL AMENDMENT TO THE CONSOLIDATED PLAN.

- A. A Substantial Amendment will be made to the Consolidated Plan whenever one of the following decisions is made:
1. A change in allocation priorities or a change in the method of distribution of funds.
 2. To carry out an activity, using funds from any program covered by the Consolidated Plan (including program income), not previously described in the action plan.
 3. To change the purpose, scope, location, or beneficiaries of a previously approved activity. The following criteria has been established for determining Substantial Amendment:

A Substantial Amendment in the purpose of an activity will occur when the activity will serve a purpose other than that which was originally intended. In order to clarify purposes, the following categories are established:

- i. Housing
- ii. Infrastructure
- iii. Environment
- iv. Public Facilities
- v. Public Services
- vi. Economic Development
- vii. Planning
- viii. Program Administration

- B. A Substantial Amendment in the scope of an activity will occur when the cost of the activity is reduced or increased by 50% or more, or when the quantity of the activity is reduced or increased by 50% or more.
- C. A Substantial Amendment in the location of an activity will occur when a change of location will cause the targeted group of beneficiaries to lose the benefit.
- D. A Substantial Amendment in the beneficiaries of an activity will occur when the targeted groups of beneficiaries will no longer benefit, or when the percentage of low-income beneficiaries will be less than the minimum required by federal law or regulation.
- E. The Community Development Advisory Committee will consider Substantial Amendments at a public meeting conducted by said group. The recommendation regarding said Substantial Amendment will be forwarded to the City Commission for discussion and approval at the next regularly scheduled meeting. Notice of the meeting and information regarding the proposed Substantial Amendment will be made by publishing a display ad prior to the meeting, which will begin the thirty (30) day written comment period. Public comment may be heard at the meeting. If approved, the Substantial Amendment shall be attached to the

Consolidated Plan, and submitted along with all written comments, to the local HUD office. Implementation of the amendment shall not occur before the expiration of the written comment period.

OBJECTIVE NO. 3

Provide for technical assistance to citizens, public agencies, interested parties, and other groups representative of persons of low and/or moderate-income that request such assistance in developing proposals with the level and type of assistance to be determined by the City.

I. TECHNICAL ASSISTANCE.

- A. The Community Development Manager, or his/her designee, shall assist all interested persons or groups in preparing proposals for the consolidated planning process or other inter-governmental grants.
- B. The assistance provided shall include, at minimum:
 - 1. Assistance in the development of an implementation plan to address identified revitalization needs.
 - 2. Required supporting data and resources available for data.
 - 3. Application timetable.
 - 4. Applicable forms required for submission.
 - 5. Persons/places to be contacted for further information.
 - 6. All pertinent rules and regulations.

OBJECTIVE NO. 4

Provide for public hearings to obtain citizen views and to respond to proposals and questions at all stages of the consolidated planning process, including the Citizen Participation Plan, the development of needs, the review of proposed activities, and the review of program performance. Such hearings shall be held after adequate notice, at times and locations convenient to potential or actual beneficiaries, and with accommodation for persons with disabilities. Notice of public hearings will be published as display ads prior to the date of the public hearing.

I. PUBLIC HEARINGS.

- A. A minimum of two public hearings will be held during the year regarding the City's Consolidated Plan, which includes the Investment Summary for the CDBG and HOME programs. The City shall consider any comments or views of citizens received in writing, or orally at the public hearings, in preparing the final Consolidated Plan, Substantial Amendments, and/or the Annual Performance Report.
 - 1. One public hearing will be held before the Community Development Advisory Committee to provide:
 - a. Discussion of the City's performance during the most recent year.
 - b. General information and requirements for the CDBG and HOME programs, as well as the Consolidated Plan.
 - c. A forum for suggested future CDBG and HOME activities.
 - d. The opportunity to obtain the views of citizens, public agencies, and other interested parties on housing and community development needs of the community, including priority non-housing community development needs.
 - e. A review of demographic data in the community to determine priority needs.
 - 2. The second public hearing held before the Community Development Advisory Committee will review:
 - a. Preliminary recommendations and goals and objectives set forth in the Consolidated Plan, and to review the draft copy of the Investment Summary.

OBJECTIVE NO. 5

Provide for a timely written answer to written complaints and grievances, within fifteen (15) working days where practicable.

The Consolidated Plan of the City of Lawrence, Kansas, encompasses many activities and is regulated by several laws, rules, and regulations. One of the requirements of the program is that citizens be allowed to voice their comments, criticisms, and suggestions. In order to provide the citizens of Lawrence a procedure for voicing complaints with some assurance that complaints will receive fair consideration, the City of Lawrence has established the following procedure for hearing complaints regarding any part of the Consolidated Plan, planning process, Substantial Amendments, or the Annual Performance Report, including the Citizen Participation Plan, Community Development Block Grant (CDBG), and/or HOME Investment Partnerships (HOME) Programs.

I. COMPLAINT PROCESS.

- A. If any person wishes to lodge a complaint, the complaint shall be in written form and addressed to the Director, Planning and Development Services, P.O. Box 708, Lawrence, Kansas, 66044.
- B. If the person lodging the complaint does not get a satisfactory explanation from the Director, the complaint shall be addressed to the City Manager with the statement that the Director did not give a satisfactory response. This complaint shall also be in written form and addressed to P.O. Box 708, Lawrence, Kansas, 66044.
- C. If the complainant does not receive a satisfactory response from the City Manager, he or she may request that the complaint be included as an item on the agenda of the next regularly scheduled City Commission meeting for hearing. A record of this meeting will be maintained.
- D. If the complainant does not receive a satisfactory response to the complaint from the City Commission, the complainant may submit the complaint to the regional office of the U.S. Department of Housing and Urban Development (HUD), Attention: Regional Director, 400 State Avenue, Gateway Tower II, Kansas City, Kansas, 66101-2406. The City will forward all records of meetings relevant to the complaint to HUD upon request.
- E. Development Services staff will assist the complainant with the preparation of written complaints or advise the complainant of other sources that could help with the presentation.
- F. All complaints shall be submitted on a form provided by Development Services staff and shall be signed by the complainant or complainants.

COMPLAINT FORM

CITY OF LAWRENCE, KANSAS DEVELOPMENT SERVICES

PLEASE PRINT OR TYPE

1. NAME OF PERSON OR ORGANIZATION SUBMITTING COMPLAINT(S)

Name: _____

Address: _____

2. NATURE OF COMPLAINT

Please summarize briefly the facts. If you need more space for additional details, you may attach a statement. If your complaint is against an individual, please include that person's name.

3. PREVIOUS ACTION

Have you expressed your complaint to any person in Development Services verbally? _____

Who was that person? _____

Have you expressed your complaint to any person in any department of the City? _____

Who was that person? _____

Have you expressed your complaint to any member of the Community Development Advisory Committee? _____

Who was that person? _____

4. I HAVE READ THIS COMPLAINT (including any attachments) AND IT IS TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE, INFORMATION, AND BELIEF

Signature

Date

NOTE: The complainant will get a copy of this complaint and will receive a written reply within fifteen (15) days.

OBJECTIVE NO. 6

Identify how the needs of non-English speaking residents will be met in the case of public hearings where a significant number of non-English speaking residents can be reasonably expected to participate.

There are a minimum number of non-English speaking residents in Lawrence. If a member of the public or particular program beneficiary is non-English speaking, Development Services staff will make every attempt to find an interpreter to assist the citizen or beneficiary when questions arise or when information is to be given to the beneficiary.

Step Up to Better Housing

Developed in 1996 by the citizens and city staff of Lawrence, and adopted by the City Commission in 1997.
Updated in 2010.

Community Development Advisory Committee
with guidance from the Community Commission on Homelessness

A SUMMARY GUIDE:

to identify spending goals and priorities associated with CDBG and HOME allocations

Emergency Housing

Temporary options for immediate & safe shelter for individuals and families who are homeless, transient, or experiencing an emergency situation.

Emergency Shelter: A short-term facility (90-120 days) used to get people off the street in order to stabilize for movement to better housing options. This option does not include or account for shelters that serve special populations (Willow Domestic Violence Center, First Step House, Family Promise, etc.)¹

Emergency Temporary Housing: A parallel alternative to the shelter, where people can obtain immediate housing while awaiting a spot in Transitional Housing (TH) or other longer-term housing, working to address housing barriers.

NEEDS

- Year-round, 24-hour emergency shelter with appropriate services for transients or chronically homeless, addicts, and other populations in need.
- Emergency housing for families.
- Shelter for battered women and their children.
- Shelter with peer support for people with severe and persistent mental illness.

STRATEGIES

- Consider emergency shelter needs when investing available funds.
- Seek private and public funds to strengthen Lawrence emergency shelters.
- Endorse expansion efforts of well-managed existing shelters.
- Promote collaborative efforts with community-based providers.

Transitional Housing

Housing and services designed to promote residential stability, increase skills, enhance self-determination and move people who are homeless to permanent housing within 24 months.

NEEDS

- Short-term housing units and services.
- Support for people with certain criminal backgrounds who are precluded from other housing options.
- Case-management funding.

STRATEGIES

- Consider transitional housing needs when investing available funds.
- Endorse efforts to develop transitional housing in Lawrence.
- Encourage landlords to accept tenants who receive rental assistance.
- Support various case-management efforts.
- Ensure that housing is compliant.

¹ As defined by the Community Commission on Homelessness Housing Vision Chart (10-13-2009)

Permanent Housing

A variety of ownership and rental choices including permanent supportive housing arrangements.

Permanent Supportive Housing: Permanent housing with ongoing support services.

Permanent Housing: Assisted or non-assisted public or private housing with no time limit.

NEEDS

- Low-income homebuyer and rental assistance.
- Programs to help sustain homeownership.
- Public and private policies which promote permanent housing for people with low-incomes and for people with disabilities.
- Permanent supportive housing.
- A stock of decent affordable homes for purchase and rent.

STRATEGIES

- Continue to invest funds for homebuyer assistance
- Consider supportive service needs for low-income elderly, persons with disabilities, and other at-risk populations when investing available funds.
- Continue to invest funds in rehabilitation, weatherization, and emergency funds.
- Secure more tenant-based rental assistance.
- Encourage landlords to accept tenants who receive rental assistance.
- Encourage landlords to accept tenants with poor or criminal histories.
- Facilitate proper code enforcement.
- Support agencies that provide housing stabilization services.

Revitalized Neighborhoods

NEEDS

- Continued revitalization in low-moderate income neighborhoods.
- Continued environmental code enforcement.
- Education for homeowners and renters.
- Capital improvement projects (stormwater, paving, sidewalks, parks)
- Identification of blighted housing based on housing appraiser's information.

STRATEGIES

- Promote neighborhood improvement.
- Improve existing housing stock.
- Encourage neighborhood associations.
- Encourage programs that promote crime prevention.
- Insure that housing is code compliant.
- Increase rental inspection rates and environmental code enforcement.
- Endorse mixed-income development.
- Support efforts to meet American Disabilities Act and Fair Housing Act requirements.
- Provide outreach and education to owners and residents regarding International Property Maintenance Code.

Community Facilities

NEEDS

- Funding for capital improvements for structures housing agencies that provide services to low-moderate income individuals.
- Assurance that the investment is working for the community.

STRATEGIES

- Support efforts by local nonprofits and other organizations serving the low-moderate income population by funding facilities and facility maintenance improvements.

HOUSING VISION CHART (6/14/2007; Updated by CCH 10/13/2009)

Emergency Housing Options				
Shelter *75 **125 (one facility)	Temporary Housing *100 new	Transitional Housing (TBRA) *35 new	Permanent Supportive Housing *22 new	Permanent Housing
Transients (10 – outreach worker estimate) – may or may not seek shelter. Chronically homeless (32 – PIT count) - may or may not seek shelter, may or may not be interested in permanent ETH, TH or PSH.	Single Homeless and Families without Children (70 PIT count) – likely will seek shelter; 35% will move into TH; some will need PSH and others will need private housing. Homeless Families with Children (45) – likely will seek shelter; many will move into TH; some will need private housing.	Single Homeless, Families Without Children and Families with Children (35 HA estimate) – likely will qualify for TH immediately if vouchers are made available.	Single Homeless, Disabled and/or Chronic (22 estimate) - assuming not ALL disabled will need PSH and not all chronically homeless will pursue PSH.	

* Number of units needed to meet immediate housing needs, based on 2007 Point-in-Time (PIT) Count numbers and service provider estimates.

** Number of individuals based on 2009 information from social service agencies serving Lawrence homeless.

Emergency Shelter: A short-term facility (90-120 days) used to get people off the street in order to stabilize for movement to better housing options. This option does not include or account for shelters that serve special populations (WTCS, First Step House, etc.).

Emergency Temporary Housing: A parallel alternative to the shelter, where people can obtain immediate housing while awaiting a spot in TH or other longer-term housing, working to address housing barriers.

Transitional Housing: Assisted housing with support services, available for up to two years. Major gap is for people who are precluded from LDCHA due to methamphetamine conviction, sex offender status or other recent drug convictions.

Permanent Supportive Housing: Permanent housing with ongoing support services.

Permanent Housing: Assisted or non-assisted public or private housing with no time limit.

City of Lawrence

Continuum of Care for Housing and Homelessness

2017

A local adaptation of the HUD model

Outreach, Intake, Assessment

Bert Nash-PATH and Outreach Workers / Emergency Services Council Agencies* / Heartland Community Health Center / Independence, Inc. / Lawrence Community Shelter / The Salvation Army.

Emergency Shelter

First Step House / Hearthstone / Lawrence Community Shelter / Oxford House / The Shelter, Inc. / Willow Domestic Violence Center

GAP: All but two of the shelters serve special populations. Specialized shelters do not have the resources to serve all potential clients.

Emergency Shelter – Any facility, the primary purpose of which is to provide temporary or transitional shelter for the general or specific populations of homeless individuals or families.

Transitional Housing – designed to provide housing and supportive services to homeless individuals or families with the purpose of facilitating movement to independent living within a specified time.

Supportive Services

Alcoholics Anonymous / Bert Nash / Brook Creek Learning Center / Catholic Charities / Cottonwood / DCCCA / Douglas County Dental / Douglas County Legal Aid Society / Emergency Services Council Agencies* / First Step House / GaDuGi Safecenter / Haskell Indian Nations University Health Center / Health Care Access / Headquarters / Hearthstone / Heartland Medical Outreach / Hospice of Douglas County / Housing & Credit Counseling, Inc. / Independence, Inc. / Jubilee Café / Lawrence Alanon Society / Lawrence-Douglas County Health Dept. / Lawrence-Douglas County Housing Authority / LINK / Lawrence Community Shelter / Project Lively / The Salvation Army Project Able / SRS / Trinity Respite Care / Success by 6

GAP: Transportation (access & affordability). Funding for supportive services in Lawrence is minimal, specifically for case management services, life skills training, and mental health care.

Transitional Housing

Achievement Place for Boys / HOPE Building / Lawrence-Douglas County Housing Auth. / O'Connell Youth Ranch

GAP: All but one of these agencies serve targeted populations, two serve only children. More transitional housing is needed for the general adult population.

Permanent Housing

Accessible Residential Options (ARO) / Home of Your Own (HOYO) / Lawrence Community Land and Housing Trust (LCLHT) / Independence, Inc. Accessibility Program / Lawrence-Douglas County Housing Authority / Tenants to Home Owners Accessible Housing

GAP: Affordability.

Permanent Supportive Housing

Accessible Residential Options (ARO) / Bert Nash Supportive Housing / Community Living Opportunities / Cottonwood / Lawrence-Douglas County Housing Authority / Salvation Army

GAP: There is not enough permanent supportive housing in Lawrence. No federal financing for rehabilitation of Section 202 units (i.e. ARO).

⌘ **ESC Agencies:** Lawrence Community Shelter / Willow Domestic Violence Center/Catholic Charities of NE Kansas/The Salvation Army

Revitalized Neighborhoods

Neighborhood Associations, Parks and Recreation, Lawrence Community Garden, Utilities, Public Works

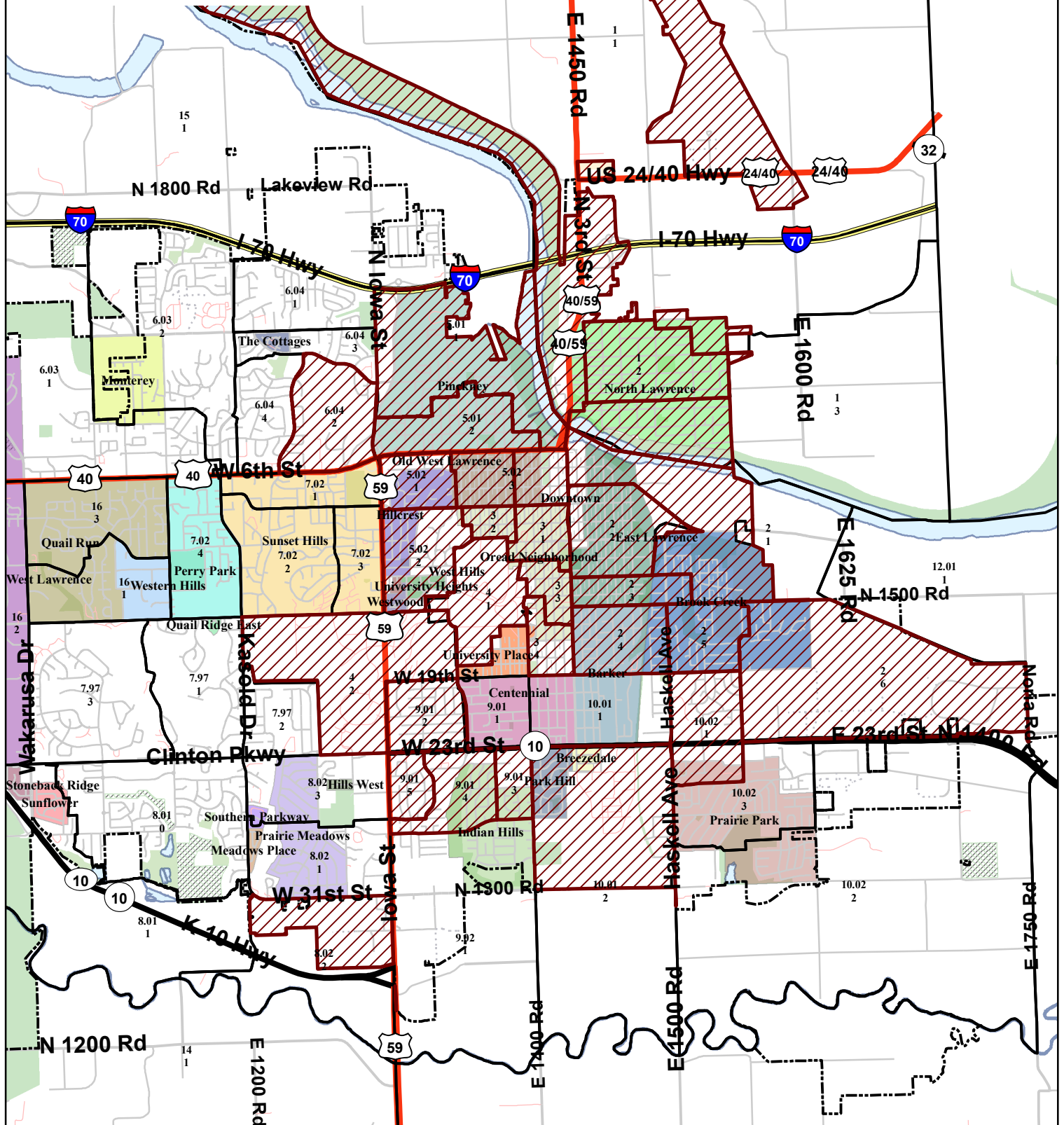
Low/Mod with Census Tract/Block Group (2010 Census Data)



- CDBG Eligible Area
- Census Tract/Block Group

DISCLAIMER NOTICE

The map is provided "as is" without warranty or any representation of accuracy, timeliness or completeness. The burden for determining accuracy, completeness, timeliness, merchantability and fitness for or the appropriateness for use rests solely on the requester. The City of Lawrence makes no warranties, express or implied, as to the use of the map. There are no implied warranties of merchantability or fitness for a particular purpose. The requester acknowledges and accepts the limitations of the map, including the fact that the map is dynamic and is in a constant state of maintenance, correction and update.



Annual Performance Report HOME Program

U.S. Department of Housing
and Urban Development
Office of Community Planning
and Development

OMB Approval No. 2506-0171
(exp. 8/31/2009)

Public reporting burden for this collection of information is estimated to average 2.5 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. This agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless that collection displays a valid OMB control number.

The HOME statute imposes a significant number of data collection and reporting requirements. This includes information on assisted properties, on the owners or tenants of the properties, and on other programmatic areas. The information will be used: 1) to assist HOME participants in managing their programs; 2) to track performance of participants in meeting fund commitment and expenditure deadlines; 3) to permit HUD to determine whether each participant meets the HOME statutory income targeting and affordability requirements; and 4) to permit HUD to determine compliance with other statutory and regulatory program requirements. This data collection is authorized under Title II of the Cranston-Gonzalez National Affordable Housing Act or related authorities. Access to Federal grant funds is contingent on the reporting of certain project-specific data elements. Records of information collected will be maintained by the recipients of the assistance. Information on activities and expenditures of grant funds is public information and is generally available for disclosure. Recipients are responsible for ensuring confidentiality when public disclosure is not required.

This form is intended to collect numeric data to be aggregated nationally as a complement to data collected through the Cash and Management Information (C/MI) System. Participants should enter the reporting period in the first block. The reporting period is October 1 to September 30. Instructions are included for each section if further explanation is needed.

Submit this form on or before December 31.	This report is for period (mm/dd/yyyy)		Date Submitted (mm/dd/yyyy)
Send one copy to the appropriate HUD Field Office and one copy to: HOME Program, Rm 7176, 451 7th Street, S.W., Washington D.C. 20410	Starting	Ending	

Part I Participant Identification

1. Participant Number	2. Participant Name		
3. Name of Person completing this report		4. Phone Number (Include Area Code)	
5. Address	6. City	7. State	8. Zip Code

Part II Program Income

Enter the following program income amounts for the reporting period: in block 1, enter the balance on hand at the beginning; in block 2, enter the amount generated; in block 3, enter the amount expended; and in block 4, enter the amount for Tenant-Based rental Assistance.

1. Balance on hand at Beginning of Reporting Period	2. Amount received during Reporting Period	3. Total amount expended during Reporting Period	4. Amount expended for Tenant-Based Rental Assistance	5. Balance on hand at end of Reporting Period (1 + 2 - 3) = 5
---	--	--	---	---

Part III Minority Business Enterprises (MBE) and Women Business Enterprises (WBE)

In the table below, indicate the number and dollar value of contracts for HOME projects completed during the reporting period.

	a. Total	Minority Business Enterprises (MBE)				f. White Non-Hispanic
		b. Alaskan Native or American Indian	c. Asian or Pacific Islander	d. Black Non-Hispanic	e. Hispanic	
A. Contracts						
1. Number						
2. Dollar Amount						
B. Sub-Contracts						
1. Number						
2. Dollar Amount						
	a. Total	b. Women Business Enterprises (WBE)	c. Male			
C. Contracts						
1. Number						
2. Dollar Amount						
D. Sub-Contracts						
1. Number						
2. Dollar Amounts						

Part IV Minority Owners of Rental Property

In the table below, indicate the number of HOME assisted rental property owners and the total dollar amount of HOME funds in these rental properties assisted during the reporting period.

	a. Total	Minority Property Owners				f. White Non-Hispanic
		b. Alaskan Native or American Indian	c. Asian or Pacific Islander	d. Black Non-Hispanic	e. Hispanic	
1. Number						
2. Dollar Amount						

Part V Relocation and Real Property Acquisition

Indicate the number of persons displaced, the cost of relocation payments, the number of parcels acquired, and the cost of acquisition. The data provided should reflect only displacements and acquisitions occurring during the reporting period.

	a. Number	b. Cost				
1. Parcels Acquired						
2. Businesses Displaced						
3. Nonprofit Organizations Displaced						
4. Households Temporarily Relocated, not Displaced						

Households Displaced	a. Total	Minority Business Enterprises (MBE)				f. White Non-Hispanic
		b. Alaskan Native or American Indian	c. Asian or Pacific Islander	d. Black Non-Hispanic	e. Hispanic	
5. Households Displaced - Number						
6. Households Displaced - Cost						

Current/Active participants on Transitional Voucher Program

NAME	ID #	Inspection Type	Inspection Date	Inspection Result
	13342	Annual	June 14, 2018	Fail
	99833	Annual	April 16, 2018	Fail
	13528	Annual	June 4, 2018	Fail
	95701	Annual	July 18, 2018	Pass
	11195	Annual	November 20, 2017	Fail
	14060	Annual	November 8, 2017	Fail
	13807	Annual	November 15, 2017	Pass
	99796	Annual	November 16, 2017	Fail
	12822	Annual	November 14, 2017	Fail
	13483	Annual	December 11, 2017	Fail
	13892	Annual	December 12, 2017	Fail
	97275	Annual	December 12, 2017	Fail
	14018	Annual	December 13, 2017	Pass
	13539	Annual	October 3, 2017	Fail
	14104	Annual	December 18, 2017	Pass
	11087	Annual	January 12, 2018	Fail
	14051	Annual	February 7, 2018	Fail
	13707	Initial	February 7, 2018	Pass
	14186	Initial	January 26, 2018	Pass
	13868	Initial	January 17, 2018	Pass
	14233	Initial	January 26, 2018	Pass
	94787	Initial	April 12, 2018	Pass
	14230	Initial	June 28, 2018	Pass
	13774	Initial	June 20, 2018	Pass

Individuals that received Permanent Voucher

NAME	ID #	Inspection Type	Inspection Date	Inspection Result
	13628	Annual	May 9, 2017	Pass
	11655	Annual	July 21, 2017	Fail
	12467	Annual	July 10, 2017	Fail
	13310	Initial	July 31, 2017	Fail
	12315	Annual	March 6, 2018	Fail
	96265	Annual	January 26, 2018	Fail
	94057	Annual	August 1, 2017	Pass

Individuals no longer or removed from Transitional Voucher Program

NAME	ID #	Inspection Type	Inspection Date	Inspection Result
	13070	Annual	July 5, 2017	Fail
	98887	Annual	February 23, 2018	Fail

13104	Annual	June 20, 2017	Pass
13451	Initial	February 6, 2017	Fail
13789	Initial	January 23, 2017	Pass
10419	Annual	November 16, 2017	Fail
13872	Initial	June 19, 2017	Pass

Re-Inspection Date if Required	Re-Inspection Result
--------------------------------	----------------------

July 16, 2018	Pass
May 1, 2018	Pass
July 5, 2018	Pass
N/A	N/A
December 20, 2017	Pass
November 28, 2017	Pass
N/A	N/A
December 6, 2017	Pass
December 14, 2017	Pass
December 18, 2017	Pass
January 2, 2018	Pass
January 11, 2018	Pass
N/A	N/A
November 2, 2017	Pass
January 17, 2018	Pass
January 18, 2018	Pass
February 21, 2018	Pass
N/A	N/A
N/A	N/A
N/A	N/A
N/A	N/A
N/A	N/A
N/A	N/A
N/A	N/A

Re-Inspection Date if Required	Re-Inspection Result	Permanent voucher/move-in date
--------------------------------	----------------------	--------------------------------

N/A	N/A	8/1/2017
June 15, 2018	Pass	9/1/2017
August 9, 2017	Pass	10/1/2017
August 14, 2017	Pass	12/1/2017
April 5, 2018	Pass	6/1/2018
February 26, 2018	Pass	4/1/2018
N/A	N/A	6/1/2018

gram

Re-Inspection Date if Required	Re-Inspection Result	Move-Out
--------------------------------	----------------------	----------

August 4, 2017	Pass	9/30/2017
March 27, 2018	Pass	5/31/2018

N/A	N/A	1/10/2018
February 23, 2017	Pass	9/30/2017
N/A	N/A	9/30/2017
December 18, 2017	Pass	3/31/2018
N/A	N/A	12/1/2017



Office of Community Planning and Development
U.S. Department of Housing and Urban Development
Integrated Disbursement and Information System
PR26 - CDBG Financial Summary Report
Program Year 2017
LAWRENCE , KS

DATE: 09-13-18
TIME: 10:24
PAGE: 1

PART I: SUMMARY OF CDBG RESOURCES

01 UNEXPENDED CDBG FUNDS AT END OF PREVIOUS PROGRAM YEAR	805,437.18
02 ENTITLEMENT GRANT	622,315.00
03 SURPLUS URBAN RENEWAL	0.00
04 SECTION 108 GUARANTEED LOAN FUNDS	0.00
05 CURRENT YEAR PROGRAM INCOME	200,217.00
05a CURRENT YEAR SECTION 108 PROGRAM INCOME (FOR SI TYPE)	0.00
06 FUNDS RETURNED TO THE LINE-OF-CREDIT	0.00
06a FUNDS RETURNED TO THE LOCAL CDBG ACCOUNT	0.00
07 ADJUSTMENT TO COMPUTE TOTAL AVAILABLE	0.00
08 TOTAL AVAILABLE (SUM, LINES 01-07)	1,627,969.18

PART II: SUMMARY OF CDBG EXPENDITURES

09 DISBURSEMENTS OTHER THAN SECTION 108 REPAYMENTS AND PLANNING/ADMINISTRATION	667,208.53
10 ADJUSTMENT TO COMPUTE TOTAL AMOUNT SUBJECT TO LOW/MOD BENEFIT	0.00
11 AMOUNT SUBJECT TO LOW/MOD BENEFIT (LINE 09 + LINE 10)	667,208.53
12 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	132,257.54
13 DISBURSED IN IDIS FOR SECTION 108 REPAYMENTS	0.00
14 ADJUSTMENT TO COMPUTE TOTAL EXPENDITURES	0.00
15 TOTAL EXPENDITURES (SUM, LINES 11-14)	799,466.07
16 UNEXPENDED BALANCE (LINE 08 - LINE 15)	828,503.11

PART III: LOWMOD BENEFIT THIS REPORTING PERIOD

17 EXPENDED FOR LOW/MOD HOUSING IN SPECIAL AREAS	0.00
18 EXPENDED FOR LOW/MOD MULTI-UNIT HOUSING	0.00
19 DISBURSED FOR OTHER LOW/MOD ACTIVITIES	667,208.53
20 ADJUSTMENT TO COMPUTE TOTAL LOW/MOD CREDIT	0.00
21 TOTAL LOW/MOD CREDIT (SUM, LINES 17-20)	667,208.53
22 PERCENT LOW/MOD CREDIT (LINE 21/LINE 11)	100.00%

LOW/MOD BENEFIT FOR MULTI-YEAR CERTIFICATIONS

23 PROGRAM YEARS(PY) COVERED IN CERTIFICATION	PY: 2017 PY: 2018 PY: 2019
24 CUMULATIVE NET EXPENDITURES SUBJECT TO LOW/MOD BENEFIT CALCULATION	0.00
25 CUMULATIVE EXPENDITURES BENEFITING LOW/MOD PERSONS	0.00
26 PERCENT BENEFIT TO LOW/MOD PERSONS (LINE 25/LINE 24)	0.00%

PART IV: PUBLIC SERVICE (PS) CAP CALCULATIONS

27 DISBURSED IN IDIS FOR PUBLIC SERVICES	141,958.02
28 PS UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	2,013.52
29 PS UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	14,167.27
30 ADJUSTMENT TO COMPUTE TOTAL PS OBLIGATIONS	0.00
31 TOTAL PS OBLIGATIONS (LINE 27 + LINE 28 - LINE 29 + LINE 30)	129,804.27
32 ENTITLEMENT GRANT	622,315.00
33 PRIOR YEAR PROGRAM INCOME	107,538.47
34 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PS CAP	0.00
35 TOTAL SUBJECT TO PS CAP (SUM, LINES 32-34)	729,853.47
36 PERCENT FUNDS OBLIGATED FOR PS ACTIVITIES (LINE 31/LINE 35)	17.78%

PART V: PLANNING AND ADMINISTRATION (PA) CAP

37 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	132,257.54
38 PA UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	0.00
39 PA UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	0.00
40 ADJUSTMENT TO COMPUTE TOTAL PA OBLIGATIONS	0.00
41 TOTAL PA OBLIGATIONS (LINE 37 + LINE 38 - LINE 39 +LINE 40)	132,257.54
42 ENTITLEMENT GRANT	622,315.00
43 CURRENT YEAR PROGRAM INCOME	200,217.00
44 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PA CAP	0.00
45 TOTAL SUBJECT TO PA CAP (SUM, LINES 42-44)	822,532.00
46 PERCENT FUNDS OBLIGATED FOR PA ACTIVITIES (LINE 41/LINE 45)	16.08%



Office of Community Planning and Development
U.S. Department of Housing and Urban Development
Integrated Disbursement and Information System
PR26 - CDBG Financial Summary Report
Program Year 2017
LAWRENCE , KS

DATE: 09-13-18
TIME: 10:24
PAGE: 2

LINE 17 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 17

Report returned no data.

LINE 18 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 18

Report returned no data.

LINE 19 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 19

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2015	7	2273	6089555	Public Works - Sidewalks Gap	03L	LMA	\$83,449.00
2015	7	2273	6111165	Public Works - Sidewalks Gap	03L	LMA	\$18,682.50
2016	6	2300	6089555	Public Works - Sidewalks Gap	03L	LMA	\$19,840.37
2016	6	2300	6111165	Public Works - Sidewalks Gap	03L	LMA	\$109,234.47
					03L	Matrix Code	\$231,206.34
2016	9	2297	6072673	LAWRENCE COMMUNITY SHELTER	03T	LMC	\$26,191.00
2017	10	2350	6100084	LAWRENCE COMMUNITY SHELTER	03T	LMC	\$37,683.32
					03T	Matrix Code	\$63,874.32
2017	10	2349	6111165	HOUSING AND CREDIT COUNSELING, INC.	05K	LMC	\$2,040.00
2017	10	2349	6132322	HOUSING AND CREDIT COUNSELING, INC.	05K	LMC	\$595.00
2017	10	2349	6150338	HOUSING AND CREDIT COUNSELING, INC.	05K	LMC	\$680.00
2017	10	2349	6157159	HOUSING AND CREDIT COUNSELING, INC.	05K	LMC	\$765.00
2017	10	2349	6170902	HOUSING AND CREDIT COUNSELING, INC.	05K	LMC	\$42.13
2017	10	2349	6175901	HOUSING AND CREDIT COUNSELING, INC.	05K	LMC	\$680.00
					05K	Matrix Code	\$4,802.13
2016	9	2294	6089555	EMERGENCY SERVICES COUNCIL	05Q	LMC	\$13,095.00
2016	9	2295	6072673	Catholic Charities of NE Kansas EA	05Q	LMC	\$8,572.00
2016	9	2298	6072673	Success By 6	05Q	LMC	\$2,086.60
2017	10	2347	6182110	Emergency Services Council	05Q	LMC	\$13,445.96
2017	10	2348	6182110	Catholic Charities of NE Kansas EA	05Q	LMC	\$9,604.26
2017	10	2351	6100084	Success By 6	05Q	LMC	\$1,110.40
2017	10	2351	6111163	Success By 6	05Q	LMC	\$935.00
2017	10	2351	6132322	Success By 6	05Q	LMC	\$790.80
2017	10	2351	6150338	Success By 6	05Q	LMC	\$1,275.00
2017	10	2351	6170902	Success By 6	05Q	LMC	\$838.95
2017	10	2351	6170912	Success By 6	05Q	LMC	\$300.59
2017	10	2351	6175901	Success By 6	05Q	LMC	\$300.00
2017	10	2351	6182110	Success By 6	05Q	LMC	\$1,172.24
					05Q	Matrix Code	\$53,526.80
2016	8	2290	6072673	EAST LAWRENCE NEIGHBORHOOD ASSOCIATION	05Z	LMA	\$400.00
2016	8	2290	6089555	EAST LAWRENCE NEIGHBORHOOD ASSOCIATION	05Z	LMA	\$485.00
2016	8	2291	6072673	NORTH LAWRENCE IMPROVEMENT ASSOCIATION	05Z	LMA	\$7.53
2016	8	2292	6089555	PINCKNEY NEIGHBORHOOD ASSOCIATION	05Z	LMA	\$587.27
2017	9	2343	6089591	BROOK CREEK NEIGHBORHOOD ASSOCIATION	05Z	LMA	\$290.00
2017	9	2343	6100084	BROOK CREEK NEIGHBORHOOD ASSOCIATION	05Z	LMA	\$1,216.54
2017	9	2343	6111163	BROOK CREEK NEIGHBORHOOD ASSOCIATION	05Z	LMA	\$280.00
2017	9	2343	6111165	BROOK CREEK NEIGHBORHOOD ASSOCIATION	05Z	LMA	\$340.00
2017	9	2343	6132322	BROOK CREEK NEIGHBORHOOD ASSOCIATION	05Z	LMA	\$265.00
2017	9	2343	6150338	BROOK CREEK NEIGHBORHOOD ASSOCIATION	05Z	LMA	\$290.00
2017	9	2343	6157159	BROOK CREEK NEIGHBORHOOD ASSOCIATION	05Z	LMA	\$1,270.36
2017	9	2343	6170902	BROOK CREEK NEIGHBORHOOD ASSOCIATION	05Z	LMA	\$315.00
2017	9	2343	6170912	BROOK CREEK NEIGHBORHOOD ASSOCIATION	05Z	LMA	\$265.00
2017	9	2343	6175901	BROOK CREEK NEIGHBORHOOD ASSOCIATION	05Z	LMA	\$270.00
2017	9	2343	6182110	BROOK CREEK NEIGHBORHOOD ASSOCIATION	05Z	LMA	\$195.00
2017	9	2344	6089591	EAST LAWRENCE NEIGHBORHOOD ASSOCIATION	05Z	LMA	\$400.00
2017	9	2344	6100084	EAST LAWRENCE NEIGHBORHOOD ASSOCIATION	05Z	LMA	\$800.00
2017	9	2344	6111163	EAST LAWRENCE NEIGHBORHOOD ASSOCIATION	05Z	LMA	\$400.00



Office of Community Planning and Development
U.S. Department of Housing and Urban Development
Integrated Disbursement and Information System
PR26 - CDBG Financial Summary Report
Program Year 2017
LAWRENCE , KS

DATE: 09-13-18
TIME: 10:24
PAGE: 3

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2017	9	2344	6132322	EAST LAWRENCE NEIGHBORHOOD ASSOCIATION	05Z	LMA	\$400.00
2017	9	2344	6150338	EAST LAWRENCE NEIGHBORHOOD ASSOCIATION	05Z	LMA	\$400.00
2017	9	2344	6157159	EAST LAWRENCE NEIGHBORHOOD ASSOCIATION	05Z	LMA	\$800.00
2017	9	2344	6170902	EAST LAWRENCE NEIGHBORHOOD ASSOCIATION	05Z	LMA	\$400.00
2017	9	2344	6170912	EAST LAWRENCE NEIGHBORHOOD ASSOCIATION	05Z	LMA	\$400.00
2017	9	2344	6175901	EAST LAWRENCE NEIGHBORHOOD ASSOCIATION	05Z	LMA	\$400.00
2017	9	2344	6182110	EAST LAWRENCE NEIGHBORHOOD ASSOCIATION	05Z	LMA	\$400.00
2017	9	2345	6089591	NORTH LAWRENCE IMPROVEMENT ASSOCIATION	05Z	LMA	\$301.95
2017	9	2345	6100084	NORTH LAWRENCE IMPROVEMENT ASSOCIATION	05Z	LMA	\$355.00
2017	9	2345	6111163	NORTH LAWRENCE IMPROVEMENT ASSOCIATION	05Z	LMA	\$1,465.84
2017	9	2345	6131206	NORTH LAWRENCE IMPROVEMENT ASSOCIATION	05Z	LMA	\$417.95
2017	9	2345	6132322	NORTH LAWRENCE IMPROVEMENT ASSOCIATION	05Z	LMA	\$283.39
2017	9	2345	6150338	NORTH LAWRENCE IMPROVEMENT ASSOCIATION	05Z	LMA	\$442.50
2017	9	2345	6157159	NORTH LAWRENCE IMPROVEMENT ASSOCIATION	05Z	LMA	\$1,143.51
2017	9	2345	6170902	NORTH LAWRENCE IMPROVEMENT ASSOCIATION	05Z	LMA	\$35.95
2017	9	2345	6170912	NORTH LAWRENCE IMPROVEMENT ASSOCIATION	05Z	LMA	\$60.90
2017	9	2345	6175901	NORTH LAWRENCE IMPROVEMENT ASSOCIATION	05Z	LMA	\$334.95
2017	9	2345	6182110	NORTH LAWRENCE IMPROVEMENT ASSOCIATION	05Z	LMA	\$233.91
2017	9	2346	6100084	PINCKNEY NEIGHBORHOOD ASSOCIATION	05Z	LMA	\$335.94
2017	9	2346	6131206	PINCKNEY NEIGHBORHOOD ASSOCIATION	05Z	LMA	\$948.57
2017	9	2346	6132322	PINCKNEY NEIGHBORHOOD ASSOCIATION	05Z	LMA	\$575.81
2017	9	2346	6150338	PINCKNEY NEIGHBORHOOD ASSOCIATION	05Z	LMA	\$407.81
2017	9	2346	6170902	PINCKNEY NEIGHBORHOOD ASSOCIATION	05Z	LMA	\$146.25
2017	9	2346	6170912	PINCKNEY NEIGHBORHOOD ASSOCIATION	05Z	LMA	\$535.09
2017	9	2346	6182110	PINCKNEY NEIGHBORHOOD ASSOCIATION	05Z	LMA	\$452.75
					05Z	Matrix Code	\$19,754.77
2014	1	2231	6072673	1334 BROOK ST., TTH	14A	LMH	\$5,659.88
2014	1	2231	6089555	1334 BROOK ST., TTH	14A	LMH	\$14,397.93
2016	2	2331	6072673	1632 E 18TH TER	14A	LMH	\$12,781.00
2016	4	2335	6072673	4840 TEMPE ST	14A	LMH	\$5,000.00
2016	4	2336	6072673	1613 POWERS ST	14A	LMH	\$2,800.00
2016	4	2340	6089555	2200 HARPER ST D 19	14A	LMH	\$2,500.00
2016	5	2337	6072673	442 MICHIGAN ST	14A	LMH	\$4,950.00
2016	5	2341	6089555	1905 Rhode Island St	14A	LMH	\$3,700.00
2016	5	2341	6157159	1905 Rhode Island St	14A	LMH	\$743.97
2017	1	2366	6111163	241 DEERFIELD LANE	14A	LMH	\$12,841.00
2017	1	2366	6111165	241 DEERFIELD LANE	14A	LMH	\$13,319.00
2017	4	2368	6150338	1336 BROOK ST	14A	LMH	\$4,990.00
2017	4	2383	6132322	816 E 14TH ST	14A	LMH	\$2,849.00
2017	4	2391	6182110	716 Alabama St	14A	LMH	\$5,000.00
2017	4	2392	6182110	2406 ALABAMA ST UNIT 14A	14A	LMH	\$3,700.00
2017	5	2367	6111165	507 Boulder St.	14A	LMH	\$1,315.73
2017	5	2367	6157159	507 Boulder St.	14A	LMH	\$3,426.00
2017	5	2369	6111163	3916 W 10TH CIRCLE	14A	LMH	\$5,000.00
2017	5	2370	6111163	1215 RHODE ISLAND ST	14A	LMH	\$5,000.00
2017	5	2371	6111163	1746 HARPER ST	14A	LMH	\$5,000.00
2017	5	2380	6182110	1908 E 19TH ST W-23	14A	LMH	\$1,654.96
2017	5	2384	6170902	2912 MOCCASIN DR	14A	LMH	\$2,100.00
2017	5	2387	6150338	1510 E 13th St	14A	LMH	\$685.00
2017	5	2393	6170912	1601 W 26TH ST	14A	LMH	\$2,500.00
2017	5	2393	6182110	1601 W 26TH ST	14A	LMH	\$2,500.00
2017	7	2372	6111165	1908 E 19TH ST. LOT E-105	14A	LMH	\$8,885.00
2017	7	2375	6175901	3323 IOWA ST #548	14A	LMH	\$5,980.00
2017	7	2376	6150338	1407 MAPLE LN	14A	LMH	\$1,095.00
2017	7	2385	6150338	645 MICHIGAN ST APT 1	14A	LMH	\$1,750.00
2017	7	2388	6170902	420 NORTH ST LOT 20	14A	LMH	\$8,800.00
2017	7	2390	6170902	1021 W 29TH TERR	14A	LMH	\$700.00



Office of Community Planning and Development
U.S. Department of Housing and Urban Development
Integrated Disbursement and Information System
PR26 - CDBG Financial Summary Report
Program Year 2017
LAWRENCE , KS

DATE: 09-13-18
TIME: 10:24
PAGE: 4

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2017	7	2390	6170912	1021 W 29TH TERR	14A	LMH	\$546.58
					14A	Matrix Code	\$152,170.05
2017	5	2365	6111163	241 Deerfield Ln	14D	LMH	\$9,600.00
2017	5	2365	6111165	241 Deerfield Ln	14D	LMH	\$400.00
					14D	Matrix Code	\$10,000.00
2017	2	2362	6111163	Weatherization Program	14F	LMH	\$3,351.51
2017	2	2362	6111165	Weatherization Program	14F	LMH	\$21,722.87
2017	2	2362	6157159	Weatherization Program	14F	LMH	\$550.18
					14F	Matrix Code	\$25,624.56
2016	2	2305	6072673	CDD-PROGRAM DELIVERY	14H	LMH	\$7,108.06
2017	1	2355	6089555	CDD-PROGRAM DELIVERY	14H	LMC	\$6,911.55
2017	1	2355	6089591	CDD-PROGRAM DELIVERY	14H	LMC	\$6,796.67
2017	1	2355	6100084	CDD-PROGRAM DELIVERY	14H	LMC	\$8,743.80
2017	1	2355	6111163	CDD-PROGRAM DELIVERY	14H	LMC	\$6,881.98
2017	1	2355	6111165	CDD-PROGRAM DELIVERY	14H	LMC	\$6,561.01
2017	1	2355	6131206	CDD-PROGRAM DELIVERY	14H	LMC	\$5,137.35
2017	1	2355	6132322	CDD-PROGRAM DELIVERY	14H	LMC	\$7,346.59
2017	1	2355	6150338	CDD-PROGRAM DELIVERY	14H	LMC	\$6,391.19
2017	1	2355	6150356	CDD-PROGRAM DELIVERY	14H	LMC	\$540.00
2017	1	2355	6157159	CDD-PROGRAM DELIVERY	14H	LMC	\$7,943.70
2017	1	2355	6170902	CDD-PROGRAM DELIVERY	14H	LMC	\$8,416.74
2017	1	2355	6170912	CDD-PROGRAM DELIVERY	14H	LMC	\$12,647.36
2017	1	2355	6175901	CDD-PROGRAM DELIVERY	14H	LMC	\$1,845.86
2017	1	2355	6182110	CDD-PROGRAM DELIVERY	14H	LMC	\$9,227.04
2017	7	2361	6111165	INDEPENDENCE, INC PROGRAM DELIVERY	14H	LMC	\$888.50
2017	7	2361	6132322	INDEPENDENCE, INC PROGRAM DELIVERY	14H	LMC	\$1,573.00
2017	7	2361	6150338	INDEPENDENCE, INC PROGRAM DELIVERY	14H	LMC	\$284.50
2017	7	2361	6170902	INDEPENDENCE, INC PROGRAM DELIVERY	14H	LMC	\$880.00
2017	7	2361	6170912	INDEPENDENCE, INC PROGRAM DELIVERY	14H	LMC	\$124.66
					14H	Matrix Code	\$106,249.56
Total							\$667,208.53

LINE 27 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 27

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2016	9	2297	6072673	LAWRENCE COMMUNITY SHELTER	03T	LMC	\$26,191.00
2017	10	2350	6100084	LAWRENCE COMMUNITY SHELTER	03T	LMC	\$37,683.32
					03T	Matrix Code	\$63,874.32
2017	10	2349	6111165	HOUSING AND CREDIT COUNSELING, INC.	05K	LMC	\$2,040.00
2017	10	2349	6132322	HOUSING AND CREDIT COUNSELING, INC.	05K	LMC	\$595.00
2017	10	2349	6150338	HOUSING AND CREDIT COUNSELING, INC.	05K	LMC	\$680.00
2017	10	2349	6157159	HOUSING AND CREDIT COUNSELING, INC.	05K	LMC	\$765.00
2017	10	2349	6170902	HOUSING AND CREDIT COUNSELING, INC.	05K	LMC	\$42.13
2017	10	2349	6175901	HOUSING AND CREDIT COUNSELING, INC.	05K	LMC	\$680.00
					05K	Matrix Code	\$4,802.13
2016	9	2294	6089555	EMERGENCY SERVICES COUNCIL	05Q	LMC	\$13,095.00
2016	9	2295	6072673	Catholic Charities of NE Kansas EA	05Q	LMC	\$8,572.00
2016	9	2298	6072673	Success By 6	05Q	LMC	\$2,086.60
2017	10	2347	6182110	Emergency Services Council	05Q	LMC	\$13,445.96
2017	10	2348	6182110	Catholic Charities of NE Kansas EA	05Q	LMC	\$9,604.26
2017	10	2351	6100084	Success By 6	05Q	LMC	\$1,110.40
2017	10	2351	6111163	Success By 6	05Q	LMC	\$935.00
2017	10	2351	6132322	Success By 6	05Q	LMC	\$790.80
2017	10	2351	6150338	Success By 6	05Q	LMC	\$1,275.00
2017	10	2351	6170902	Success By 6	05Q	LMC	\$838.95



Office of Community Planning and Development
U.S. Department of Housing and Urban Development
Integrated Disbursement and Information System
PR26 - CDBG Financial Summary Report
Program Year 2017
LAWRENCE , KS

DATE: 09-13-18
TIME: 10:24
PAGE: 5

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2017	10	2351	6170912	Success By 6	05Q	LMC	\$300.59
2017	10	2351	6175901	Success By 6	05Q	LMC	\$300.00
2017	10	2351	6182110	Success By 6	05Q	LMC	\$1,172.24
					05Q	Matrix Code	\$53,526.80
2016	8	2290	6072673	EAST LAWRENCE NEIGHBORHOOD ASSOCIATION	05Z	LMA	\$400.00
2016	8	2290	6089555	EAST LAWRENCE NEIGHBORHOOD ASSOCIATION	05Z	LMA	\$485.00
2016	8	2291	6072673	NORTH LAWRENCE IMPROVEMENT ASSOCIATION	05Z	LMA	\$7.53
2016	8	2292	6089555	PINCKNEY NEIGHBORHOOD ASSOCIATION	05Z	LMA	\$587.27
2017	9	2343	6089591	BROOK CREEK NEIGHBORHOOD ASSOCIATION	05Z	LMA	\$290.00
2017	9	2343	6100084	BROOK CREEK NEIGHBORHOOD ASSOCIATION	05Z	LMA	\$1,216.54
2017	9	2343	6111163	BROOK CREEK NEIGHBORHOOD ASSOCIATION	05Z	LMA	\$280.00
2017	9	2343	6111165	BROOK CREEK NEIGHBORHOOD ASSOCIATION	05Z	LMA	\$340.00
2017	9	2343	6132322	BROOK CREEK NEIGHBORHOOD ASSOCIATION	05Z	LMA	\$265.00
2017	9	2343	6150338	BROOK CREEK NEIGHBORHOOD ASSOCIATION	05Z	LMA	\$290.00
2017	9	2343	6157159	BROOK CREEK NEIGHBORHOOD ASSOCIATION	05Z	LMA	\$1,270.36
2017	9	2343	6170902	BROOK CREEK NEIGHBORHOOD ASSOCIATION	05Z	LMA	\$315.00
2017	9	2343	6170912	BROOK CREEK NEIGHBORHOOD ASSOCIATION	05Z	LMA	\$265.00
2017	9	2343	6175901	BROOK CREEK NEIGHBORHOOD ASSOCIATION	05Z	LMA	\$270.00
2017	9	2343	6182110	BROOK CREEK NEIGHBORHOOD ASSOCIATION	05Z	LMA	\$195.00
2017	9	2344	6089591	EAST LAWRENCE NEIGHBORHOOD ASSOCIATION	05Z	LMA	\$400.00
2017	9	2344	6100084	EAST LAWRENCE NEIGHBORHOOD ASSOCIATION	05Z	LMA	\$800.00
2017	9	2344	6111163	EAST LAWRENCE NEIGHBORHOOD ASSOCIATION	05Z	LMA	\$400.00
2017	9	2344	6132322	EAST LAWRENCE NEIGHBORHOOD ASSOCIATION	05Z	LMA	\$400.00
2017	9	2344	6150338	EAST LAWRENCE NEIGHBORHOOD ASSOCIATION	05Z	LMA	\$400.00
2017	9	2344	6157159	EAST LAWRENCE NEIGHBORHOOD ASSOCIATION	05Z	LMA	\$800.00
2017	9	2344	6170902	EAST LAWRENCE NEIGHBORHOOD ASSOCIATION	05Z	LMA	\$400.00
2017	9	2344	6170912	EAST LAWRENCE NEIGHBORHOOD ASSOCIATION	05Z	LMA	\$400.00
2017	9	2344	6175901	EAST LAWRENCE NEIGHBORHOOD ASSOCIATION	05Z	LMA	\$400.00
2017	9	2344	6182110	EAST LAWRENCE NEIGHBORHOOD ASSOCIATION	05Z	LMA	\$400.00
2017	9	2345	6089591	NORTH LAWRENCE IMPROVEMENT ASSOCIATION	05Z	LMA	\$301.95
2017	9	2345	6100084	NORTH LAWRENCE IMPROVEMENT ASSOCIATION	05Z	LMA	\$355.00
2017	9	2345	6111163	NORTH LAWRENCE IMPROVEMENT ASSOCIATION	05Z	LMA	\$1,465.84
2017	9	2345	6131206	NORTH LAWRENCE IMPROVEMENT ASSOCIATION	05Z	LMA	\$417.95
2017	9	2345	6132322	NORTH LAWRENCE IMPROVEMENT ASSOCIATION	05Z	LMA	\$283.39
2017	9	2345	6150338	NORTH LAWRENCE IMPROVEMENT ASSOCIATION	05Z	LMA	\$442.50
2017	9	2345	6157159	NORTH LAWRENCE IMPROVEMENT ASSOCIATION	05Z	LMA	\$1,143.51
2017	9	2345	6170902	NORTH LAWRENCE IMPROVEMENT ASSOCIATION	05Z	LMA	\$35.95
2017	9	2345	6170912	NORTH LAWRENCE IMPROVEMENT ASSOCIATION	05Z	LMA	\$60.90
2017	9	2345	6175901	NORTH LAWRENCE IMPROVEMENT ASSOCIATION	05Z	LMA	\$334.95
2017	9	2345	6182110	NORTH LAWRENCE IMPROVEMENT ASSOCIATION	05Z	LMA	\$233.91
2017	9	2346	6100084	PINCKNEY NEIGHBORHOOD ASSOCIATION	05Z	LMA	\$335.94
2017	9	2346	6131206	PINCKNEY NEIGHBORHOOD ASSOCIATION	05Z	LMA	\$948.57
2017	9	2346	6132322	PINCKNEY NEIGHBORHOOD ASSOCIATION	05Z	LMA	\$575.81
2017	9	2346	6150338	PINCKNEY NEIGHBORHOOD ASSOCIATION	05Z	LMA	\$407.81
2017	9	2346	6170902	PINCKNEY NEIGHBORHOOD ASSOCIATION	05Z	LMA	\$146.25
2017	9	2346	6170912	PINCKNEY NEIGHBORHOOD ASSOCIATION	05Z	LMA	\$535.09
2017	9	2346	6182110	PINCKNEY NEIGHBORHOOD ASSOCIATION	05Z	LMA	\$452.75
					05Z	Matrix Code	\$19,754.77
Total							\$141,958.02

LINE 37 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 37

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2016	1	2303	6072673	CDD_ADMINISTRATION-SALARIES, GENERAL	21A		\$9,142.90
2017	11	2354	6089555	CDD_ADMINISTRATION-SALARIES, GENERAL	21A		\$10,650.20

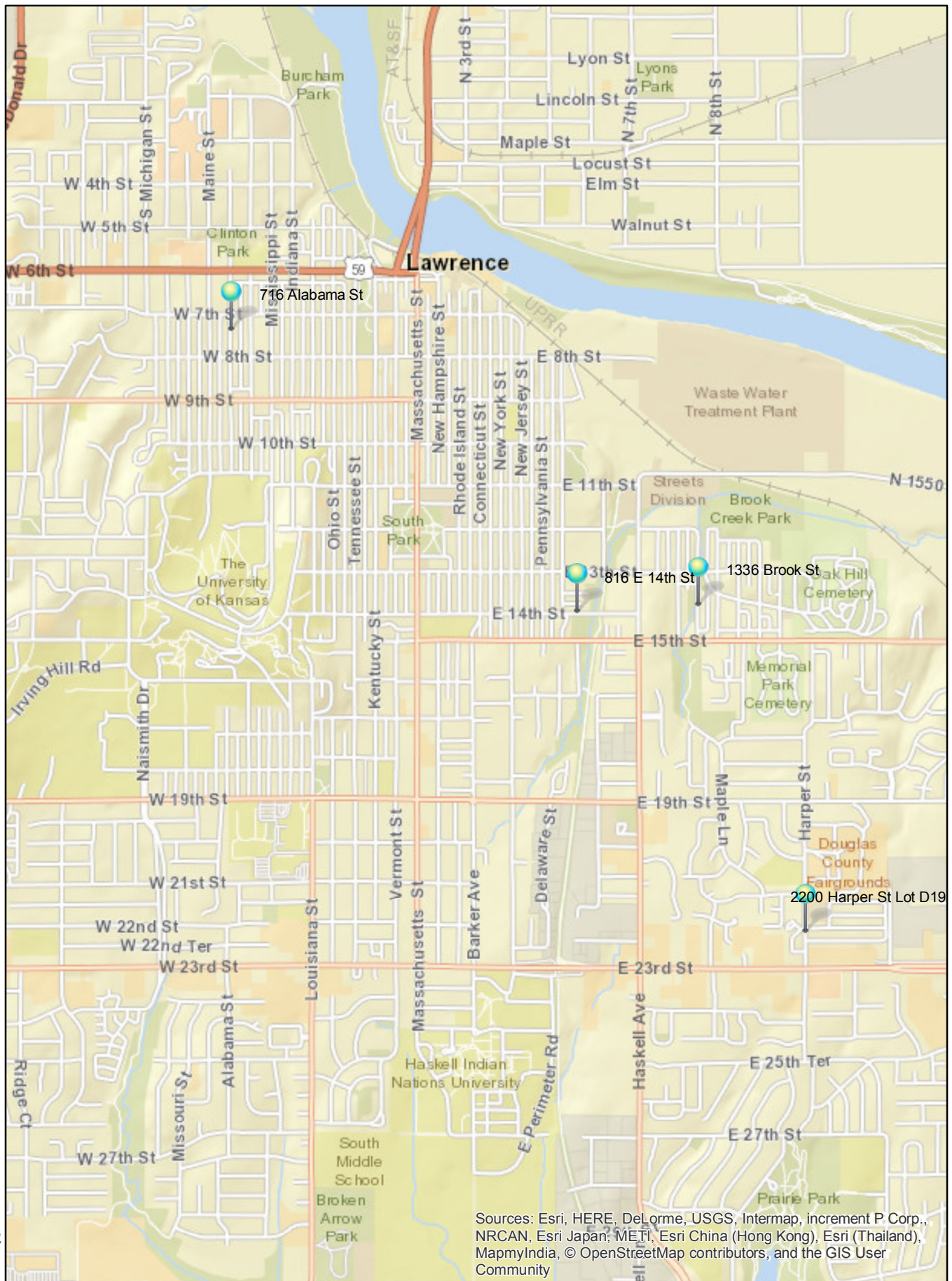


Office of Community Planning and Development
U.S. Department of Housing and Urban Development
Integrated Disbursement and Information System
PR26 - CDBG Financial Summary Report
Program Year 2017
LAWRENCE , KS

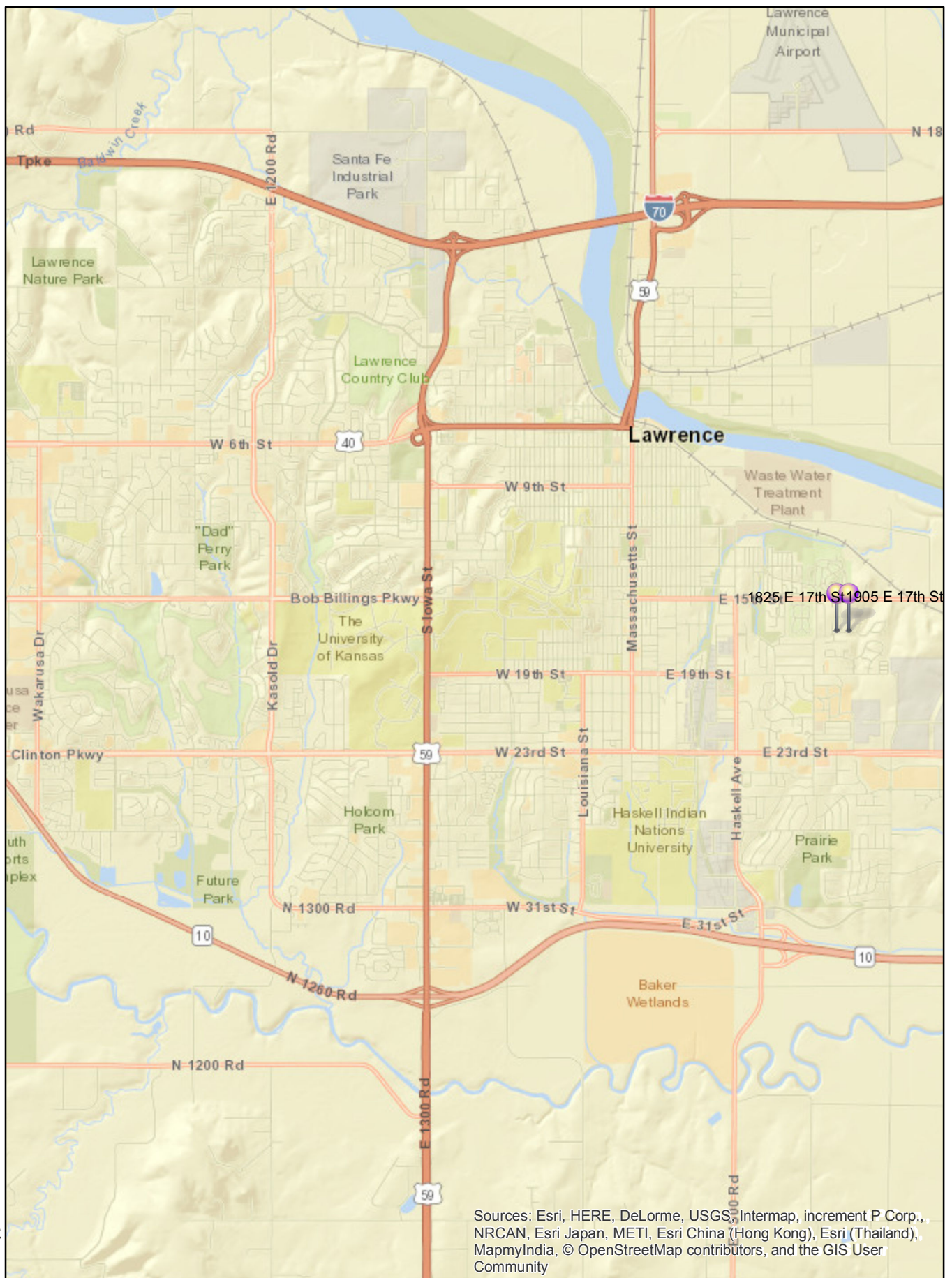
DATE: 09-13-18
TIME: 10:24
PAGE: 6

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2017	11	2354	6089591	CDD_ADMINISTRATION-SALARIES, GENERAL	21A		\$7,279.85
2017	11	2354	6100084	CDD_ADMINISTRATION-SALARIES, GENERAL	21A		\$11,265.47
2017	11	2354	6111163	CDD_ADMINISTRATION-SALARIES, GENERAL	21A		\$8,116.24
2017	11	2354	6111165	CDD_ADMINISTRATION-SALARIES, GENERAL	21A		\$12,353.94
2017	11	2354	6131206	CDD_ADMINISTRATION-SALARIES, GENERAL	21A		\$8,633.11
2017	11	2354	6132322	CDD_ADMINISTRATION-SALARIES, GENERAL	21A		\$7,280.44
2017	11	2354	6150338	CDD_ADMINISTRATION-SALARIES, GENERAL	21A		\$10,680.17
2017	11	2354	6157159	CDD_ADMINISTRATION-SALARIES, GENERAL	21A		\$9,567.95
2017	11	2354	6170902	CDD_ADMINISTRATION-SALARIES, GENERAL	21A		\$9,487.89
2017	11	2354	6170912	CDD_ADMINISTRATION-SALARIES, GENERAL	21A		\$12,340.27
2017	11	2354	6175901	CDD_ADMINISTRATION-SALARIES, GENERAL	21A		\$2,410.64
2017	11	2354	6182110	CDD_ADMINISTRATION-SALARIES, GENERAL	21A		\$13,048.47
Total					21A	Matrix Code	\$132,257.54
							\$132,257.54

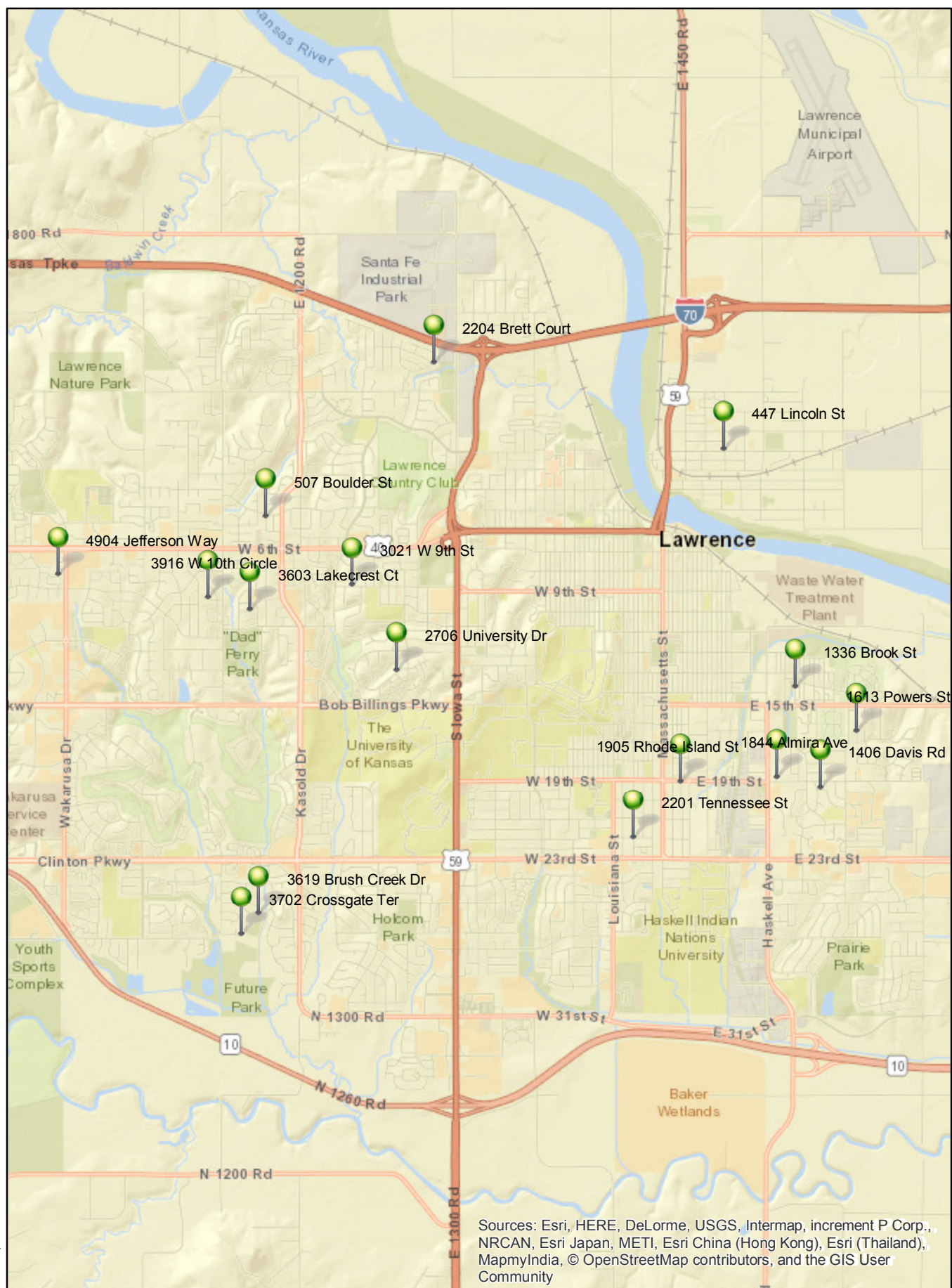
2017 Furnace Loan program



2017 Habitat for Humanity projects



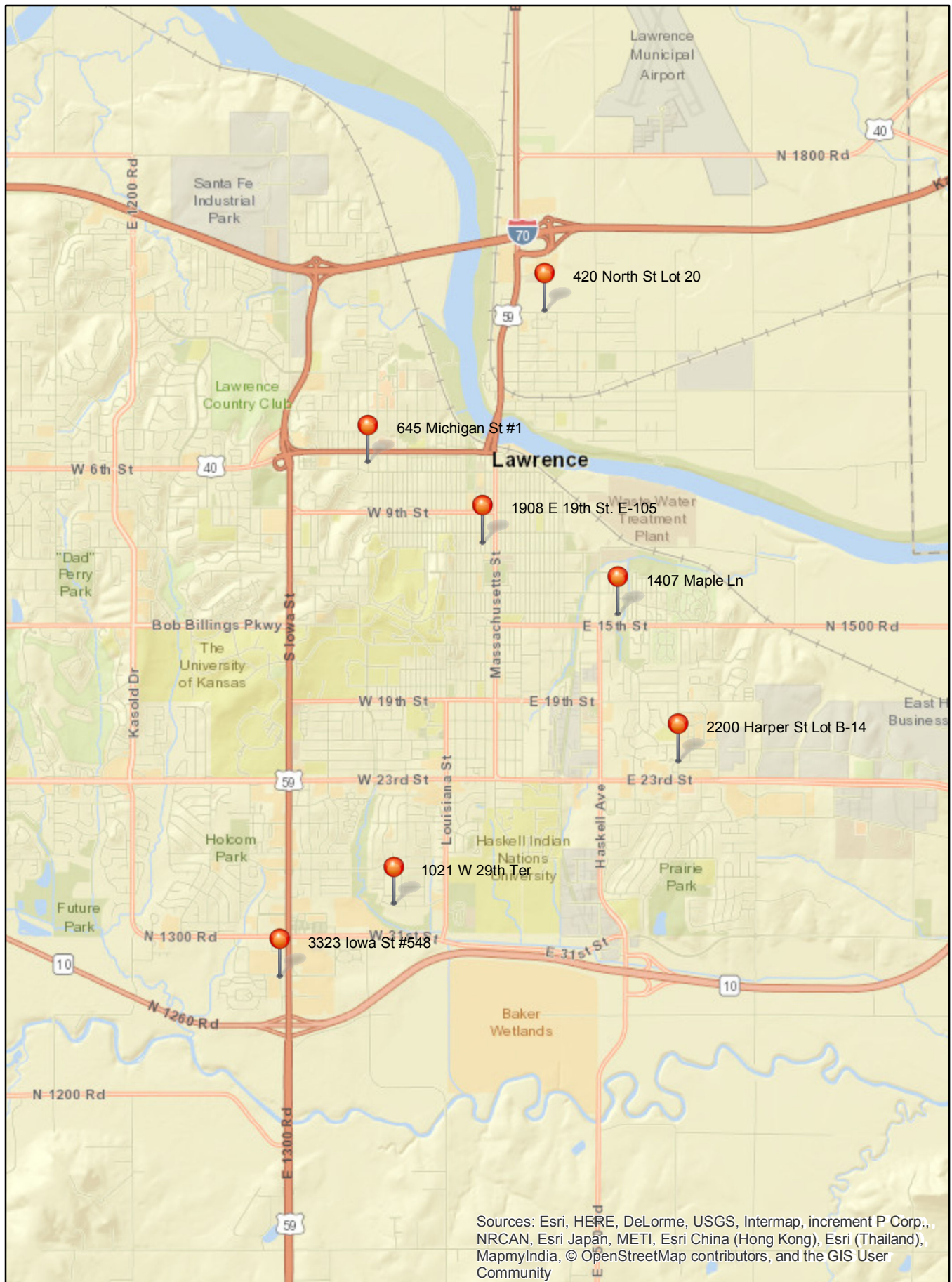
2017 Weatherization program



2017 First Time Homebuyer program



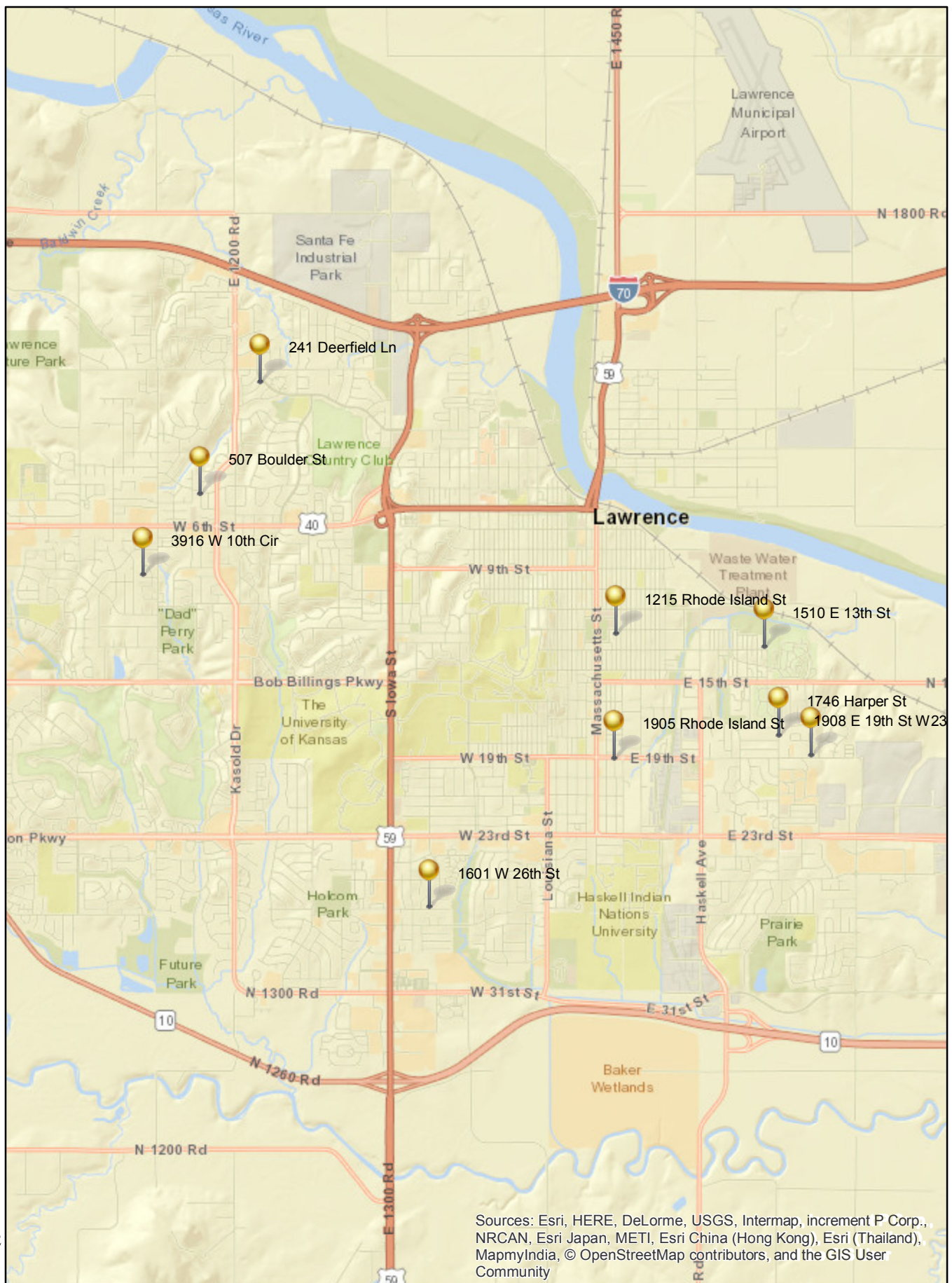
2017 Accessible Housing Program



2017 Comp Rehab program



2017 Emergency Loan program



2017 CHDO Set Aside projects



8/1/2016-7/31/2017

Date	Amount	From	Project Address	Category
8/3/16-11.29	\$12,068.00	2016 Auction Fundraising Individual	Cedarwood Senior Cottages	cash
6/19/17-7/31	\$10,750.00	2017 Auction Fundraising Individual	1346 RI	cash
6.1.2017	\$5,000.00	Central Bank of the Midwest	906 LaSalle	cash
7.27.17	\$33.11	Scott Temperature	Cedarwood Senior Cottages	in-kind
8.1.16-7.31.	\$15,629.67	United Way Grant	906 and 910 LaSalle	cash
10.31.2016	\$1,000.00	US Bank	Cedarwood Senior Cottages	cash
11.7.16	\$100.00	Bike and Build	Cedarwood Senior Cottages	cash
5.15.2017	\$11.07	Amazon Smile	Cedarwood Senior Cottages	cash
6.1.2017	\$3,000.00	Westar Donation	906 and 910 LaSalle	cash
8.1.16-7.31.	\$1,623.00	City of Lawrence Fee Waiver	906 and 910 LaSalle	in-kind
1.11.2017	\$500.00	McCray Lumber	906 LaSalle	cash
12.28.16	\$25,000.00	Housing Trust Fund Grant	906 and 910 LaSalle	cash
10.31.2016	\$1,000.00	APS Grant	2222 Yale Rd.	cash
TOTAL	\$75,714.85			

Habitat Match

waived permit fees

\$930.75
\$1,150.55
\$1,150.55
\$3,231.85