



City of Lawrence

PLANNING & DEVELOPMENT SERVICES

2021 CAPER

CONSOLIDATED ANNUAL PERFORMANCE AND EVALUATION REPORT



Consolidated Plan 2018-2022

CR-05 - Goals and Outcomes

Progress the jurisdiction has made in carrying out its strategic plan and its action plan. 91.520(a)

In the 2021 program year, the implications of the pandemic, even though it was coming to an end, continued to lead to an increase in the demand for local public service dollars, and at the same time showed a slowdown in other areas. Due to the Coronavirus pandemic, the local need for public services has been increased exponentially. In 2021 the City made the decision to recommend full funding of the Lawrence Community Shelter which will provide direct client services to vulnerable groups in the community for COVID-related re-housing activities. This follows the lead of the Unified Command in the community-wide COVID pandemic response.

Emergency and Furnace loan demand decreased, and Housing and Credit Counseling saw a decrease in traffic for those needing credit counseling that fell into the eligible income categories. The public service agencies spent the majority of their funds, and the Municipal Services and Operations department in the City completed the 2020 program year street program and 90% of the sidewalk gap program project. GoodLife Innovations (formerly Community Living Opportunities) completed an HVAC project at their residential facilities and completed the planning for a similar window project that will occur in the 2022 program year. As with previous years, staff is seeing an increase in applications and a decrease in resources. Staff continued to work with the Affordable Housing Advisory Board on new Affordable Housing Trust Fund projects that brought some of the AFH goals to the table, and additionally a large influx of Emergency Solutions Grant dollars contributed to a large increase in available rapid rehousing dollars in the community.

Comparison of the proposed versus actual outcomes for each outcome measure submitted with the consolidated plan and explain, if applicable, why progress was not made toward meeting goals and objectives. 91.520(g)

COVID slowed many projects down over the last program year, and there was a large amount of ESG funding that was assisting with the emergency nature of some income eligible housing issues that Lawrencians were struggling with. Staff is reworking the Weatherization program in partnership with the City's Sustainability Board, and the Accessible Housing Program determined that the inability to secure a method of sole source vendors for their projects made it impossible to move forward with CDBG as a funding source. The Housing Initiatives Division staff brought on a new employee, so the programs that had been at a standstill over the last year and half including the Comprehensive Housing Rehabilitation Program will be moving forward in 2022. Several 2021 projects are slated to complete in 2022, and several large projects are underway at this time and will complete in the early 2022 program year.

Goal	Category	Source / Amount	Indicator	Unit of Measure	Expected – Strategic Plan	Actual – Strategic Plan	Percent Complete	Expected – Program Year	Actual – Program Year	Percent Complete
Accessibility Modifications	Affordable Housing Non-Homeless Special Needs	CDBG: \$0	Rental units rehabilitated Homeowner units rehabilitated	Household Housing Unit	30	10	33.33%	0	0	0%
Administration (includes CHDO Operating)	Administration	CDBG: \$153,477.72 / HOME: \$59,731.51	Other – Administration Only	Grant Administration	1	1	100.00%	1	1	100.00%
Comprehensive Housing Rehabilitation (includes Activity Delivery costs)	Affordable Housing	CDBG: \$0	Homeowner Housing Rehabilitated	Household Housing Unit	10	2	20.00%	2	0	0%
Emergency and Furnace Loans (paid in previous program year, closed in 2021PY)	Affordable Housing	CDBG: \$0	Homeowner Housing Rehabilitated	Household Housing Unit	80	35	43.75%	15	1	6.67%
Energy Improvements – Weatherization (includes Activity Delivery Costs)	Affordable Housing	CDBG: \$0	Homeowner Housing Rehabilitated	Household Housing Unit	100	29	29.00%	4	0	0%

First Time Homebuyer Assistance	Affordable Housing	HOME: \$53,672.26	Direct Financial Assistance to Homebuyers	Households Assisted	15	15	100.00%	4	1	25.00%
Homeless Services - Shelter	Homeless Non-Homeless Special Needs	CDBG: \$55,274.40	Homeless Person Overnight Shelter	Persons Assisted	625	1,396	223.36%	180	259	143.89%
Infrastructure (sidewalks, Neighborhood Infrastructure and Activity Delivery Costs – 2019 projects and Activity Delivery only for 2020. Projects completing in 2021	Non-Housing Community Development	CDBG: \$713,764.15	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit *Total of census tracts where improvements were located	Persons Assisted	6000	21,470	357.83%	2000	4985	249.25%

Neighborhood Assistance (Neighborhood Communications)	Neighborhoods	CDBG: \$0	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted (low-mod population of area)	18,629	21,595	115.92%	0	0	0%
CDBG-CV Projects – Homeless Services	Public Service	CDBG-CV: \$53,980.60	Homeless Services	Persons Assisted					27	
CDBG-CV Projects – Daycare Services for LMI Households	Public Services	CDBG-CV: \$39,104.73	Child Development Services	Persons Assisted					40	
CDBG_CV Projects – Emergency Assistance	Public Services	CDBG-CV: \$99,999.68	Homeless Prevention	Persons Assisted					76	
Public Facility (Agency)	Non-Housing Community Development	CDBG: \$44,583.08	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	500	113	22.60%	9	0	0%

Property Acquisition/New Construction (amount reported on 2020 CAPER, projects closed on 2021 CAPER)	Affordable Housing	HOME: \$0	Homeowner Housing Added	Household Housing Unit	10	8	80.00%	1	2	200.00%
Public Services (Credit Counseling)	Non-Homeless Special Needs	CDBG: \$4,053.75	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	620	266	42.90%	35	25	71.43%
Public Services (rent/utility subsidy)	Non-Homeless Special Needs	CDBG: \$51,826.09	Homelessness Prevention	Persons Assisted	460	693	150.65%	200	192	96.00%
Tenant-Based Rental Assistance (PY 2019)	Affordable Housing Public Housing Homeless	HOME: \$137,723	Tenant-based rental assistance / Rapid Rehousing	Households Assisted	100	81	81.00%	20	18	90.00%

Table 1 - Accomplishments – Program Year & Strategic Plan to Date

Assess how the jurisdiction’s use of funds, particularly CDBG, addresses the priorities and specific objectives identified in the plan, giving special attention to the highest priority activities identified.

Several strategies and plans went into the creation of project and activity selection. These include the “Step up to Better Housing” strategy topic of housing focused neighborhood revitalization. Other considerations include the Lawrence City Commission’s Strategic Plan, the Consolidated

Plan priority needs, and the Consolidated Plan Assessment of Fair Housing needs. All of these plans/factors/needs are attached to this document.

The City's Strategic Plan Commitments for 2021 as identified by the Lawrence City Commission include community engagement, efficient and effective processes, equity and inclusion, sound fiscal stewardship, engaged and empowered teams, and environmental sustainability.

Consolidated Plan Priority Needs utilized in 2021 are: improved quality of owner occupied housing, availability of affordable rental units, housing for the homeless, accessibility of affordable rental housing, homeless prevention services, availability of affordable owner housing, quality/quantity/access of public improvements, public services for LMI persons and neighborhood improvement and stability.

AFH Consolidated Plan Priority Needs include: lack of resources – Fair Housing agencies and organizations, location and type of affordable housing, availability of affordable housing units in a range of sizes, lack of affordable, accessible housing in a range of sizes, expand housing choice and access to opportunity, loss of affordable housing, source of income discrimination, lack of access due to high housing costs, and displacement of residents to economic pressure.

Due to the Coronavirus pandemic, the local need for public services has been increased exponentially. The City made the decision to recommend full funding of the Lawrence Community Shelter which will provide direct client services to vulnerable groups in the community for COVID-related re-housing activities. This follows the lead of the Unified Command in the community-wide COVID pandemic response.

CR-10 - Racial and Ethnic composition of families assisted

Describe the families assisted (including the racial and ethnic status of families assisted).

91.520(a)

	CDBG	HOME
White	305	14
Black or African American	102	5
American Indian or American Native	23	1
Native Hawaiian or Other Pacific Islander	2	0
Native American or Alaskan Native	8	0
Black or African American & White	14	0
Native American or Alaska Native & Black or African American	7	0
Other Multiracial	24	2
Total	485	22
Hispanic	56	1
Not Hispanic	429	21

Table 1 – Table of assistance to racial and ethnic populations by source of funds

Narrative

The families assisted through CDBG include the public service projects completed by Lawrence Community Shelter, Success By 6, Catholic Charities, Housing and Credit Counseling, and the Ballard Center (485 total beneficiaries). It also includes one emergency loan. For HOME the number includes the TBRA program as well as two CHDO Development projects and one First time Homebuyer assistance project.

As of the 2016 - 2020 American Community Survey Five-Year Estimates, Lawrence was home to approximately 97,348 people, 21,769 of whom were members of racial and ethnic minority groups. There are no specific areas of minority concentration within the City of Lawrence. According to the same survey, the median income of households in Lawrence was \$55,598 and 18.8% of individuals were in poverty. According to HUD's 2014-18 Comprehensive Housing Affordability Strategy (CHAS) data, there were 37,555 households in Lawrence, and the percentage of households who earn less than 80% of the area median income and are therefore classified as low- or moderate-income by HUD was 46.57% of the city-wide population for whom household income could be determined. Funding for the 2021 program year was targeted toward these low- and moderate-income neighborhoods or toward activities that benefit all residents of the city who are low- or moderate-income.

CR-15 - Resources and Investments 91.520(a)

Identify the resources made available

Source of Funds	Source	Resources Made Available	Amount Expended During Program Year
CDBG	public - federal	1,101,759	1,030,576.66
CDBG-CV	Public – federal	950,250	193,085.01
HOME	public - federal	468,326	423,580.30

Table 1 - Resources Made Available

Narrative

As with each program year, some CDBG non-public service projects run over the course of several program years, most notably the projects being managed by the City's Municipal Services and Operations Department which includes a sidewalk gap project (\$300,000) which will complete in the 2022 program year. For the HOME funding, the TBRA projects span over 24 months of assistance so those are not completely expended in the current program year.

Identify the geographic distribution and location of investments

Target Area	Planned Percentage of Allocation	Actual Percentage of Allocation	Narrative Description
City of Lawrence	100	100	All Projects were completed within the City of Lawrence. There were no designated target areas.

Table 2 – Identify the geographic distribution and location of investments

Narrative

The Consolidated Annual Performance and Evaluation Report (CAPER) provides an explanation for the use of federal funds granted to the City of Lawrence by the U.S. Department of Housing and Urban Development (HUD) under the Community Development Block Grant (CDBG) and Home Investment Partnerships (HOME) programs. This CAPER covers the period beginning August 1, 2021 through July 31, 2022. Programs and activities described in this plan primarily benefited low- and moderate-income residents of the City of Lawrence, neighborhoods with high concentrations

of low- and moderate- income residents, and the city as a whole.

This report is the product of public outreach, public hearings, and consultation with local agencies, groups, and organizations involved in the development of affordable housing, delivery of public services, creation of job opportunities for low- and moderate-income residents, provision of services to children, elderly persons, persons with disabilities, and homeless persons. A complete draft of this report has been made available for public review and comment for a 30-day period beginning September 8, 2022. The availability of both the draft report and the final report was advertised in the local newspaper, on the City's social media accounts, and via press release to interested parties. The complete document was available for review on the City's website www.lawrenceks.org/pds/reports_plans. The public hearing is to be held on September 12, 2022 at the meeting of the Affordable Housing Advisory Board.

Leveraging

Explain how federal funds leveraged additional resources (private, state and local funds), including a description of how matching requirements were satisfied, as well as how any publicly owned land or property located within the jurisdiction that were used to address the needs identified in the plan.

The City continues to identify match contributions for the HOME program. Thus far, match has been provided from projects meeting HUD's criteria for affordable housing activities (with partial federal funding), including houses built or rehabilitated for sale to income-eligible buyers through the Lawrence Community Housing Trust, and houses built by Habitat for Humanity for sale to income-eligible families. The HOME program match has been obtained primarily from the following sources: (1) cash from non-federal sources for eligible affordable housing projects, such as cash donations from project supporters or grants from state or local government funds; (2) forgone fees and charges for building permits, building permit plan reviews and demolition permits required for such eligible projects; (3) the appraised market value of real property donations for such eligible projects; and (4) the value of donated project design services, donated site preparation services, donated project construction materials and/or donated project labor for such eligible projects. Moving forward, the City will continue to identify HUD-eligible affordable housing activities, which may include new or additional affordable housing activity providers, and which may also include additional/new HOME program match contribution sources such as grants provided for projects through the City's Affordable Housing Trust Fund (supported by a new City sales tax initiated in 2018) or forgone fees and charges for items such as City or County taxes, land development fees, or certain City water and sewer utility fees.

Fiscal Year Summary – HOME Match	
1. Excess match from prior Federal fiscal year	\$6,415,758.54
2. Match contributed during current Federal fiscal year	\$150,000
3. Total match available for current Federal fiscal year (Line 1 plus Line 2)	\$6,565,758.54
4. Match liability for current Federal fiscal year	\$44,684.39
5. Excess match carried over to next Federal fiscal year (Line 3 minus Line 4)	\$6,521,074.15

Match for 2021 FFY

Match Contribution for the Federal Fiscal Year								
Project No. or Other ID	Date of Contribution	Cash (non-Federal sources)	Foregone Taxes, Fees, Charges	Appraised Land/Real Property	Required Infrastructure	Site Preparation, Construction Materials, Donated labor	Bond Financing	Total Match
FFY 2021 Affordable Housing Trust Fund – Penn Street Lofts LIHTC project	12/28/2020	150,000	0	0	0	0	0	150,000

HOME MBE/WBE report

Program Income – Enter the program amounts for the reporting period				
Balance on hand at beginning of reporting period \$	Amount received during reporting period \$	Total amount expended during reporting period \$	Amount expended for TBRA \$	Balance on hand at end of reporting period \$
\$10,071.04	\$0	\$10,071.04	\$10,071.04	\$0

Table 3 – Program Income

Minority Business Enterprises and Women Business Enterprises – Indicate the number and dollar value of contracts for HOME projects completed during the reporting period						
	Total	Minority Business Enterprises				White Non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	
Contracts						
Dollar Amount	0	0	0	0	0	0
Number	0	0	0	0	0	0
Sub-Contracts						
Number	0	0	0	0	0	0
Dollar Amount	0	0	0	0	0	0
	Total	Women Business Enterprises	Male			
Contracts						
Dollar Amount	0	0	0			
Number	0	0	0			
Sub-Contracts						
Number	0	0	0			
Dollar Amount	0	0	0			

Table 4 - Minority Business and Women Business Enterprises

Minority Owners of Rental Property – Indicate the number of HOME assisted rental property owners and the total amount of HOME funds in these rental properties assisted

	Total	Minority Property Owners				White Non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	
Number	0	0	0	0	0	0
Dollar Amount	0	0	0	0	0	0

Table 5 – Minority Owners of Rental Property

Relocation and Real Property Acquisition – Indicate the number of persons displaced, the cost of relocation payments, the number of parcels acquired, and the cost of acquisition

Parcels Acquired		0	0
Businesses Displaced		0	0
Nonprofit Organizations Displaced		0	0
Households Temporarily Relocated, not Displaced		0	0

Households Displaced	Total	Minority Property Enterprises				White Non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	
Number	0	0	0	0	0	0
Cost	0	0	0	0	0	0

Table 6 – Relocation and Real Property Acquisition

CR-20 - Affordable Housing 91.520(b)

Evaluation of the jurisdiction's progress in providing affordable housing, including the number and types of families served, the number of extremely low-income, low-income, moderate-income, and middle-income persons served.

	One-Year Goal	Actual
Number of Homeless households to be provided affordable housing units	20	18
Number of Non-Homeless households to be provided affordable housing units	1	2
Number of Special-Needs households to be provided affordable housing units	0	0
Total	21	20

Table 1 – Number of Households

	One-Year Goal	Actual
Number of households supported through Rental Assistance	20	18
Number of households supported through The Production of New Units	1	2
Number of households supported through Rehab of Existing Units	21	1
Number of households supported through Acquisition of Existing Units	0	1
Total	42	22

Table 2 – Number of Households Supported

Discuss the difference between goals and outcomes and problems encountered in meeting these goals.

For Rental Assistance, the number used is our Tenant-Based Rental Assistance program (TBRA). The amount of households that can be helped is based on the family size of the applicants to the PHA, and how much they were allocated. There were some larger families this year, so the number of households that the funds can assist has shrunk. The Production of New Units includes CHDO activities. The Rehab of Existing Units includes Comprehensive Housing Rehabilitation, Emergency and Furnace Loans and the GoodLife, Inc. HVAC project for their group homes. The acquisition was a First-time Homebuyer project which paid down subsidy in order to bring a unit into the Lawrence Community Housing Trust.

As mentioned earlier in this document, the pandemic slowed down not only housing rehabilitation projects, but also projects like credit counseling and rent assistance. That is the reason for the differences in those related items.

Discuss how these outcomes will impact future annual action plans.

COVID impacted several projects, as well as projects being impacted by a staff opening for a Project Specialist which was filled at the latter part of the 2021 program year. Independence Inc., who ran the Accessible Housing Program, did not apply for funding in the 2021 program year due to the inability to secure a sole source vendor for the accessibility modifications.

There continues to be situations where projects will start in one grant year and end in another, so while the one year numbers may not reflect progress, over the course of a two-three year period these amounts should balance. The city will continue to utilize projections from the subrecipients when estimating assisted households. The City will continue to monitor the goals set forth in the Consolidated Plan and adjust moving forward as needed.

The City anticipates making several large-scale changes in the upcoming Consolidated Plan cycle (2023-2027) and will be gathering public input, and closely aligning the Consolidated Plan with the City’s Strategic Plan moving forward.

Include the number of extremely low-income, low-income, and moderate-income persons served by each activity where information on income by family size is required to determine the eligibility of the activity.

Number of Households Served	CDBG Actual	HOME Actual
Extremely Low-income	171	18
Low-income	56	0
Moderate-income	29	3
Total	256	21

Table 3 – Number of Households Served

Narrative Information

The above chart includes the agencies served by CDBG public services where emergency assistance was provided that assisted with eviction prevention (Housing Stabilization Collaborative (CV), Catholic Charities, Ballard Community Services, and Success By Six), Daycare Services, as well as for the emergency loan that was completed. The HOME number is made up of the TBRA program and the CHDO set aside, along with one project that utilized First Time Homebuyer funding.

According to the Step Up to Better Housing strategy, permanent, affordable housing includes a variety of ownership and rental choices (including permanent supportive housing arrangements).

- Permanent Supportive Housing: Permanent housing with ongoing support services.
- Permanent Housing: Assisted or non-assisted public or private housing with no time limit.

Permanent Housing Needs:

- Low-income homebuyer and rental assistance; Programs to help sustain homeownership;
- Public and private policies which promote permanent housing for people with low-incomes and for people with disabilities;
- Permanent supportive housing;
- A stock of decent affordable homes for purchase and rent; Respite care for people in need.

Permanent Housing Strategies:

- Continue to invest funds for homebuyer assistance;
- Consider supportive service needs for low-income elderly, persons with disabilities, and other at-risk populations when investing available funds;
- Continue to invest funds in rehabilitation, weatherization, and emergency loan programs;
- Secure more tenant-based rental assistance;
- Encourage landlords to accept tenants who receive rental assistance;
- Encourage landlords to accept tenants with poor or criminal histories;
- Facilitate proper code enforcement;
- Support agencies that provide housing stabilization services.

CR-25 - Homeless and Other Special Needs 91.220(d, e); 91.320(d, e); 91.520(c)

Evaluation of the jurisdiction's progress in meeting its specific objectives for reducing and ending homelessness through:

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

The City, for the 15th year, allocated funding for Homeless Initiatives from its General Fund including \$546,000 for expanding the Bert Nash Homeless Services, Response, and Outreach Team to a team of eight. In addition, the City provided Lawrence Community Shelter with general support of \$290,000 and provided funding for Winter Emergency Shelter operations at the downtown Community Building. The City also donated \$15,000 worth of bus passes to the Lawrence Community Shelter for use in 2021. All of these activities have helped to assist agencies in reaching out to homeless persons.

Through the PATH grant, Bert Nash Community Mental Health Center conducted homeless outreach for people who are mentally ill. Additionally, through a contract with the City of Lawrence, Bert Nash managed an outreach team of eight, for the homeless community at-large. Outreach workers went to places frequented by homeless people, established contact in order to build trust, then offered assessment and services. The homeless outreach workers set up case management services for those who qualified or referred people to other organizations for services. Besides outreach workers, most agencies that provided for the very-low income and homeless individuals or families were able to provide services or referrals for assistance.

Programs with ongoing case management and continuing care also contributed to prevention services in the community. To further assist with homeless prevention and outreach efforts, information and education about programs was posted on community bulletin boards in various locations where homeless and at-risk individuals congregate. The Lawrence Community Shelter, Success by 6, Catholic Charities of Northeast Kansas, The Salvation Army, Housing & Credit Counseling, Inc. and Independence, Inc. are all agencies that do intake, outreach, or assessment and some receive CDBG funding.

In addition, the Lawrence/Douglas County Continuum of Care region has implemented Coordinated Entry so there is another level of intake and assessment occurring on top of the usual avenues.

Housing Initiatives Division

The 2022 Budget includes a new plan to retool and expand the Housing Initiatives Division (HID) within the Planning and Development Services Department. The HID addresses Affordable Housing, and state and federally funded programs to assist homeowners and neighborhoods. The focus of that team was expanded to include outcomes related to homelessness and the team was rebranded as the Housing Initiatives Division from the former name, the Community Development Division. The Housing Initiatives Division continued to be assigned to the Planning and Development Services Department.

Formation of the proposed Housing Initiatives Division is presented as a budget neutral plan for the 2022 budget. The 2022 proposed budget included three additional positions compared to the present Planning and Development Services organizational chart. The new positions are accomplished through the reallocation of existing positions as well as an anticipated grant funded position. The grant funded position is the Homeless Programs Coordinator who works with high-level policy issues within the City that relate directly to homelessness. Supporting the Homeless Programs Coordinator are a Homeless Project Specialist position in Planning and Development Services and a Houseless Liaison position that is based in the Parks and Recreation Department. The Project Specialist is made possible by two vacant Patrol Officer positions from the Police Department.

The reallocation of positions to support the proposed Housing Initiatives Division is a sign of the commitment by the City to address the needs of people experiencing homelessness in our community. Additionally, the position reallocations are a sign of the need to support our operational departments, such as Police and Parks and Recreation, with proactive work towards outcomes that reduce the impact associated with homelessness on other City services. The work of the Housing Initiatives Division will alleviate calls for service otherwise addressed by Police and Parks and Recreation as well as other City operations.

Addressing the emergency shelter and transitional housing needs of homeless persons

The Lawrence Community Shelter provided the only overnight shelter for homeless individuals and families. The Lawrence Police Department assisted with late night emergency admissions to the shelters. On weekday mornings and during the day, the Lawrence Community Shelter provided services, with an emphasis on employment, for people experiencing homelessness or who are at-risk of homelessness. The Lawrence Community Shelter continued to receive CDBG support for emergency housing activities.

The Lawrence-Douglas County Housing Authority (LDCHA) operates a transitional housing program using HOME TBRA funds which serves approximately 20 families, or 60+ individuals per year. Supportive services are provided by agencies that have entered into cooperative agreements with the LDCHA. Currently, the LDCHA has agreements with Bert Nash's Community Mental Health Center, Independence, Inc., the State of Kansas Department of Department of Children and Families (DCF), Family Promise of Lawrence, Douglas County Sheriff's Office Reentry Program, ECKAN, Catholic Charities of NE Kansas, and The Willow Domestic Violence Center. During the LDCHA's 2021 fiscal year (1/1/21 -12/31/21) the LDCHA received HOME funds from the City of Lawrence, and with those funds they served 35 households experiencing homelessness (39 adults, 39 children). They have assisted 1005 homeless households since 1999, with an overall program successful completion rate of 84%. The City and County also provided funding for the New Horizons program through LDCHA which served families that are guests at the Lawrence Community Shelter and helped them obtain housing utilizing the same structure as the TBRA program. That program served 29 homeless families with 103 total individuals, 67 being children with a success rate of 82%. This program provides up to 24 months of subsidy and case management for the families who are participating.

Helping low-income individuals and families avoid becoming homeless, especially extremely

low-income individuals and families and those who are: likely to become homeless after being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); and, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs

The Housing Stabilization Collaborative was a CDBG-CV recipient, and they assisted with Emergency Rent and Utility assistance for those who were impacted by the pandemic. Lawrence also continues to focus on rapid rehousing and eviction prevention efforts. Lawrence is a state ESG recipient and consults with both the funding agency, the Kansas Housing Resources Corporation (KHRC), as well as the CoC. KHRC surveyed the CoC participating agencies and developed their funding plan and performance standards. Lawrence also participated in the Consolidated Plan process with the State, as well as attended training on ESG. In the 2021 ESG program year, the City received \$124,500 in funding which will fund three agencies, the Willow Domestic Violence Center (Emergency Shelter Operations), Lawrence Community Shelter (Emergency Shelter Operations and Rapid Re-Housing Programming) and Catholic Charities of Northeast Kansas - Lawrence (Homeless Prevention Programming and Rapid Re-Housing Programming). Additional funding was received for Homeless Management Information System (HMIS) programming and Administrative funding.

The City had received \$1,177,092 in ESG-CV Round One funding which funded four agencies, Lawrence Community Shelter (Emergency Shelter Operations), Bert Nash Community Mental Health Center (Rapid Re-Housing Programming), Catholic Charities of NE Kansas (Homeless Prevention) and Willow Domestic Violence Center (Emergency Shelter Operations). In addition, the city was awarded funding for operations of a sanctioned homeless campsite, as well as for emergency winter shelter operations in the EconoLodge hotel.

The City received \$915,480 in ESG-CV Round Two funding which will fund four agencies, Lawrence Community Shelter (Emergency Shelter Operations and Rapid Re-Housing Programming), Bert Nash Community Mental Health Center (Rapid Re-Housing Programming), Lawrence Douglas-County Housing Authority (Landlord Liaison Project and Landlord Risk Reduction Fund), and the United Way of Douglas County - Housing Stabilization Collaborative (Homeless Prevention Programming).

The City received reallocated ESG-CV dollars in the amount of \$333,900. These funds supported Emergency Shelter needs for the Lawrence Community Shelter and the Willow Domestic Violence Center, as well as the Lawrence-Douglas County Housing Authority.

Case management is an extremely large part of these activities, and those who are able to be successful and stabilized are assisted. The case manager continues to work with the families/individuals throughout the process, and sometimes a team of case managers are brought to the table for stabilization purposes. Catholic Charities partners with the Lawrence Community Shelter, along with other agencies, to provide services and identify families who are in need of housing. There are numerous other agencies in Lawrence and Douglas County who provide one-time assistance that are working to keep people housed as well.

These agencies have indicated that there has been a rise in the demand for assistance as the economic situation has worsened. Professionals agree that many residents are a single paycheck away from experiencing homelessness.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

The City continued to support homeless prevention activities such as rent and utility assistance to avoid eviction and shutoff, housing and financial counseling, as well as landlord-tenant counseling. The further development of emergency transitional housing, as described in the housing vision, will result in fewer families being forced into shelters or onto the streets.

In September of 2021, the Affordable Housing Advisory Board (AHAB) distributed a Notice of Funding Opportunity (NOFO) for up to \$1,225,000 in Affordable Housing Trust funding for projects impacting affordable housing. The due date for applications was November 1, 2021. The NOFO outlines the ongoing and short-term goals for AHAB and these funds. This NOFO referenced the AHAB's commitment to racial equity and inclusion and added the Racial Equity Impact Tool to the document. The NOFO also emphasized the AHAB's commitment to scattered site affordable housing and included special consideration to the response to the pandemic. At their meeting on December 13, 2021, the City Commission approved the following Affordable Housing Trust Funds awards for 2022:

- Tenants to Homeowners, Michigan Six Project - \$400,000
- Lawrence Douglas County Housing Authority, New Horizon Program - \$50,000
- Independence, Inc., Accessible Housing Program - \$50,000
- Housing Stabilization Collaborative, Housing Stabilization Collaborative Program - \$300,000
- Lawrence Habitat for Humanity, Critical System Repair - \$50,000
- Salb Construction, Going South Subdivision - \$0

A full sheltered/unsheltered homeless Point in Time count was conducted statewide on February 22, 2022 and 232 people were identified in Lawrence and Douglas County as literally homeless. Of the 232 literally homeless, 109 were in emergency shelters, 42 were in transitional housing, and 81 were unsheltered. Local providers and City Homeless Programs staff note that this number is not accurate, as the current by-name unsheltered list is averaging around 150 known people at any given time. The next full sheltered/unsheltered count will occur in January 2023.

The Lawrence Unified School District (USD 497) indicates that there are additional elementary age students (grades K-6) and secondary age students (grades 7-12) in the district that qualify as homeless under the McKinney-Vento Act, which includes families that are doubled-up or staying with family or

friends. For the 2022 point-in-time count, doubled up families were not counted because this data was not reported to HUD. With varying definitions of homelessness used by agencies, it is difficult to paint a true picture of the extent of the problem.

The Douglas County Jail has developed an extensive re-entry program that includes a housing component. The LDCHA receives state HOME funding for re-entry housing vouchers.

DRAFT

CR-30 - Public Housing 91.220(h); 91.320(j)

Actions taken to address the needs of public housing

The Lawrence-Douglas County Housing Authority's vision is to transform lives through accessible, affordable housing opportunities for all Douglas County residents. Their mission is to preserve and expand affordable housing, and provide opportunities for participants to thrive through services and partnerships. Primary to this is the sound management, maintenance, and preservation of its public housing inventory according to the highest standards of the housing industry while at the same time providing responsible and responsive assistance to those they serve. (LDCHA website, www.ldcha.org). In 2021 the LDCHA served 1,390 total households which included 2,624 people, 895 of them being children. Of the households served, 514 were senior households with an average income of \$17,085.00; 445 households were working households with an average income of \$26,796.00; and 448 households are people with disabilities holding an average income of \$14,651.00. Of all those households, 123 were homeless at time of entry into LDCHA programs. The LDCHA received HOME funds from the City of Lawrence, and the City and County also provided funding for a program through LDCHA which served families in the homeless shelter and helped them obtain housing in much the same structure as the TBRA program.

Additionally, LDCHA runs programs that assist youth exiting foster care programs (two youth assisted), families fleeing domestic violence (eight households), and citizens exiting incarceration through the Re-Entry Program (two households). LDCHA also offers a Full Circle Youth Program, a vehicle repair program, and resident services.

Actions taken to encourage public housing residents to become more involved in management and participate in homeownership

In 1999, the LDCHA was selected to participate in the Moving to Work (MTW) Demonstration program. This is a Congressional Demonstration program that granted broad waivers from federal housing regulations for the purpose of moving households toward self-sufficiency through employment. The LDCHA has adopted a number of initiatives aimed at meeting this objective, including the initial adoption of a new rent structure and work requirement for all non-elderly/non-disabled adults. The LDCHA has achieved great success at moving residents toward self-sufficiency.

The LDCHA Resident Services Office (RSO) runs several self-sufficiency programs supported by MTW initiatives, including employment, education, financial literacy/homeownership, and youth programs. In 2021, the Employment Program served 93 unique individuals with resume building, job application assistance, and interview preparation. Education supports include GED, vocational, and post-secondary academic coaching including FAFSA assistance. As tenants improve their self-sufficiency by increasing their income, they are encouraged to join the Home Ownership Program (HOP). This program includes one-on-one coaching and group workshops for first time homebuyer education. A savings-matching grant of up to \$3,000 is available to assist MTW participants at closing with purchasing a home and leaving low income assisted housing programs. Since the program started in 2001, 104 households have purchased

homes, with 31 households currently in the program. The LDCHA partners with Lawrence Habitat for Humanity and Tenants to Homeowners, and several clients purchase in the traditional market. Additionally, the LDCHA offers a Car Repair program that eliminates a barrier to employment and education by repairing a tenant's personal vehicle. In 2021, 14 households were able to maintain employment or stay in school due to the Car Repair program. The award winning Full Circle Youth Program focuses on art, education, and fitness to address childhood risk factors that contribute to intergenerational poverty. Located on-site at Edgewood Homes, the Full Circle Youth Program addresses the unique needs of public housing children where they live.

Actions taken to provide assistance to troubled PHAs

The Lawrence-Douglas County Housing Authority is a high-performing agency. There have been no actions that have been required to provide assistance as they are not designated as "troubled".

CR-35 - Other Actions 91.220(j)-(k); 91.320(i)-(j)

Actions taken to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment. 91.220 (j); 91.320 (i) – Lea Editing

The city has begun the Land Development Code rewrite process, with increasing housing affordability as one targeted goal for the project. The code rewrite steering committee includes representatives from local homebuilders, affordable housing developers, and affordable housing stakeholders who can identify and speak to city policy that serves to increase housing cost. The city is prohibited at the state level from enacting inclusionary zoning or rent control to increase and maintain affordable housing. However, the following local policies are specifically being reviewed and considered for updates that will foster greater housing affordability, including minimum lot size requirements, prioritization of single family zoning, multifamily zoning restrictions, density restrictions, parking requirements, frontage requirements, growth limitations, and building and permitting fees. The Code update process will include vigorous public engagement opportunities, with housing affordability as a topic for community consideration and input.

The city's Affordable Housing Advisory Board makes recommendations on affordable housing policy that either remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing, as well as policy that advances the development and/or preservation of affordable housing stock. Recommendations that have been adopted by the city include double density allowances and Capital Improvement Plan infrastructure investments for affordable housing development. The advisory board's recommendation for source of income discrimination protection was recently approved by the city's Civil Rights Commission and will be under review for consideration by the City Commission. The advisory board's new Policy Workgroup is advancing an Affordable Housing Overlay Zone policy that would ameliorate the current barriers to affordable housing in the Land Development Code and administrative processes, while maintaining current code for market rate residential and commercial developments.

The city continues to analyze public policies that intersect with housing affordability, and take action that will address local housing costs. In addition to the land development code, policies impacting growth, land tax, and building codes are under analysis for potential future action.

Actions taken to address obstacles to meeting underserved needs. 91.220(k); 91.320(j)

The City continued to derive strategy and priorities for housing and community development through the Step Up to Better Housing strategy, which was developed cooperatively with public and private agencies and community groups. Housing, housing services, and community development are the focus of the strategy, which is divided into five areas: emergency housing, transitional housing, permanent housing, revitalized neighborhoods, and community facilities. The City also concentrated on the Strategic Plan and aligning projects with those key outcome areas identified. With the creation of the next Consolidated

Plan (2023-2027) those priorities will shift and the primary objectives for the actions will respond to the City's Strategic Plan.

The primary obstacle to meeting all of the identified needs, including those identified as high priorities is the general lack of funding resources available to the public and private agencies who serve low and moderate income residents. Lawrence, due to being an entitlement community, is not eligible for state CDBG or HOME programs. Limited State HOME dollars are available for community development activities through the City's CHDO. The City will be entering into year five of the current Capital Improvement Plan which has allocated around \$300,000 per year to affordable housing activities through the Affordable Housing Trust Fund, and the City recently had a sales tax passed by voters to repurpose .05% sales tax to affordable housing activities. This began in April of 2019. Additionally, the City reallocated Social Service and special alcohol funds to housing and homeless activities so there are other partner programs that impact the work that CDBG and HOME are doing in the community occurring as well.

Actions taken to reduce lead-based paint hazards. 91.220(k); 91.320(j)

The city will ensure that all federally funded improvement programs for the existing housing stock use lead hazard reduction activities including evaluating lead hazard risk and using only lead free paint. Staff distributes Renovate Right pamphlets, published by the Environmental Protection Agency. The Housing Initiatives Division has staff certified as Lead Hazard Risk Assessors and Lead-Based Paint Inspectors. They have also received and provided training in Lead Safe Work Practices. In homes tested for lead-based paint, if it is determined lead is present, lead and structural rehabilitation is conducted and Lead Safe Work Practices are utilized.

The majority of Lawrence's housing stock was built prior to 1978 (estimated at 15,338 units), and because of the age of the housing there is a high prevalence of substandard units and units containing lead-based paint. In the Comprehensive Rehab program, all owner-occupied homes constructed prior to 1978 participating in the program are tested for lead-based paint. Based on data collection for those homes in the program that have been tested for lead-based paint, it can be estimated that there are 13,634 homes in Lawrence with lead-based paint hazards. Many of these units are occupied by low-moderate income persons. The city will ensure that all federally funded improvement programs for the existing housing stock use lead hazard reduction activities including evaluating lead hazard risk and using lead safe work practices. Staff distributes Renovate Right pamphlets, published by the Environmental Protection Agency.

The Policy and Procedures for the Housing Initiatives Division (HID) housing programs specifically state that "In homes tested for lead-based paint, if it is determined lead is present, lead and structural rehabilitation costs must be less than the program loan limit or the applicant must provide necessary additional funds." Lead-Based paint is not ignored within HID programs. Lead-based paint inspections determine whether lead-based paint is present in a house, dwelling unit, residential building, or child-occupied facility, including common areas and exterior surfaces, and if present, which building components contain lead-based paint. A surface-by-surface inspection to determine the presence of lead-based paint is conducted. All inspections are done by a licensed lead-based paint risk assessor or paint

inspector. HUD lead-based paint standards are used for a determination of the presence of lead-based paint as defined by Title X of the Housing and Community Development Act of 1992. Inspection reports and clearance findings are retained in the client file. Two staff members of the Housing Initiatives Division are certified Lead Paint Visual Assessment Inspectors.

Actions taken to reduce the number of poverty-level families. 91.220(k); 91.320(j)

One purpose of the Consolidated Plan Programs and other initiatives in Lawrence is to reduce the number of persons in poverty. The emphasis in Lawrence is to help people rise out of poverty, rather than temporarily easing their situation. Although essential short-term direct aid such as emergency food and shelter is provided, the strongest community support is for programs to address the root causes of poverty and assisting people in becoming self-sufficient in the long-term. Two key components of helping people attain self-sufficiency are employment and housing. Examples of programs that directly influence people's ability to escape poverty include job education and placement services as well as housing advocacy, homeless prevention and rental assistance. Projects that indirectly affect poverty include those that improve the community at-large and provide transportation and child care services that help people access employment and services. CDBG, HOME, CoC, and State ESG funds are often used as matching funds for other grants that also contribute to reducing the number of families living in poverty. Thus, the power of these federal dollars is leveraged to a greater extent. Recognizing that limited Consolidated Plan dollars should be focused where the need is greatest, Lawrence gives preference to projects that directly benefit low and moderate income residents or serve low and moderate income neighborhoods over those that will have indirect benefits. This strategy will ensure that scarce resources are directed to best serve those who have the greatest need, including those areas with the greatest concentration of poverty. In addition to Consolidated Plan programs, a number of other public, private, and partnership initiatives have been designed to assist in the reduction of poverty rates. These include the Workforce Development Center, the Douglas County Re-entry Program, and a partnership of employment agencies. The city participates in an antipoverty strategy workgroup in the community, and that, partnered with our strategic plan and consolidated plan will drive our work.

In 2021 The City derived strategy and priorities for housing and community development through the Step Up to Better Housing strategy, the City Commission Strategic Plan Critical Factors, and the Consolidated Plan Priority Needs to assist families in getting out of poverty through the provision of affordable housing. Actions taken are detailed under Revitalized Neighborhoods, Emergency Housing, Transitional Housing, Permanent Housing and Housing Needs.

Actions taken to develop institutional structure. 91.220(k); 91.320(j)

The City of Lawrence is committed to the goal of partnership with various agencies in the community regardless of their funding source in order to have the most effective impact that we can in the community. The Housing Initiatives Division – Federal Housing Grants, who administers the grants, is a small division however the impact is large when the partnerships with other agencies help to get the word out in the community. With these partnerships, the City is able to overcome gaps in institutional structures

and enhance coordination.

Actions taken to enhance coordination between public and private housing and social service agencies. 91.220(k); 91.320(j)

Lawrence has a very strong commitment to agency coordination, and because of this commitment and the effort to bring community agencies and providers together this has been very successful. City staff attends quarterly meetings at the Lawrence-Douglas County Housing Authority as well as monthly with the team at the Bert Nash Mental Health Center for coordinated entry. Agendas for advisory committees are structured as to obtain reports and feedback from community partners. Because of the effort to bring all stakeholders to the table no matter what the issue or discussion, there is a strong knowledge of community resources among the agencies. Lawrence is home to a very strong referral network and very effective discussions regarding needs analysis and service delivery.

The addition of the Affordable Housing Advisory Board has further elevated these partnerships, specifically with the developer and home builder community. Members of this community both attend meetings and sit on the board itself. The board consists of representatives from the Housing Authority, the CHDO, the faith-based community, homeless service providers, and recipients of subsidized housing efforts, home builder community, Habitat for Humanity, Board of Realtors, Chamber of Commerce, University of Kansas, and the Douglas County Commission. The local Housing Trust Fund has allowed for partnership projects as well, such as between the DV services provider and the CHDO, the CHDO and the University, and the local Housing Authority and the local Family Promise chapter.

With the inclusion of the CARES Act funding, these partnerships continued to grow and collaborative housing projects were created out of necessity. An influx of Rapid-Rehousing and Homeless Prevention funding to the community allowed for creative and effective program creation and execution. The Lawrence/Douglas County Housing Collaborative works in conjunction with the Coordinated Entry process to house, re-house, and stabilize renters in the community at risk of homelessness. The commitment to case management and success of the program will have lasting impacts on the community.

Identify actions taken to overcome the effects of any impediments identified in the jurisdictions analysis of impediments to fair housing choice. 91.520(a)

The City of Lawrence has an accepted Assessment of Fair Housing (AFH). The AFH does indicate that Lawrence has done well in avoiding systematic impediments to fair housing choice, although affordability remains an important challenge. City ordinances, regulations, administrative policies, procedures and practices do not impede housing choice. The rental and homebuyer market, however, continue to remain at higher levels than most of the state of Kansas for those families of three or more. Most affordable

housing in Lawrence is not accessible housing. The City of Lawrence allocated local Housing Trust Funds to Independence, Inc., who administers the Accessible Housing Program, which allows for accessibility modifications in housing units. Currently there are around 54 units of subsidized housing in Lawrence that are accessible units. While it can be concluded that housing units are available in the community, they are not necessarily affordable.

DRAFT

CR-40 - Monitoring 91.220 and 91.230

Describe the standards and procedures used to monitor activities carried out in furtherance of the plan and used to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements

The City of Lawrence's Housing Initiatives Division (HID) policy states that the HID will conduct at least one on-site monitoring visit for each subrecipient every other program year, though this is being handled remotely during the pandemic. A monitoring schedule will be prepared and the subrecipient visits will be prioritized by determining if any organization is new to the program; if there has been staff turnover in key agency positions; and if there have been previous compliance issues. Following the monitoring visit, a written letter describing the results of the visit will be drafted and a copy retained in the agency's file. Housing Initiatives staff closely monitors all federal programs. Administrative procedures will meet all federal rules, regulations and guidelines for program monitoring, compliance, and reporting. Staff conducts field inspections and desk-monitors subrecipients to ensure the compliance of locally administered projects. The City provides opportunities to the maximum extent possible, to women and minority owned business enterprises for contract bids and services. The City of Lawrence encourages inclusion in the list of approved bidders for minority and women-owned businesses, and actively works to recruit new contractors into the programs administered by the HID. Rehabilitation program staff ensures that MBE and WBE entities are included in contractor recruitment activities. HOME subrecipient agreements specifically contain the language: 14(a)iii Affirmative marketing and MBE/WBE records: (A) Records demonstrating compliance with the affirmative marketing procedures and requirements of 92.351. Affirmative marketing steps consist of actions to provide information and otherwise attract eligible persons in the housing market area to the available housing without regard to race, color, national origin, sex, religion, familial status, or disability. (B) Documentation and data on the steps taken to implement the jurisdiction's procedures to establish and oversee a minority outreach program within its jurisdiction to ensure the inclusion, to the maximum extent possible, of minorities and women, and entities owned by minorities and women, including, without limitation, real estate firms, construction firms, appraisal firms, management firms, financial institutions, investment banking firms, underwriters, accountants, and providers of legal services, in all contracts entered into by the participating jurisdiction with such persons or entities, public and private, in order to facilitate the activities of the participating jurisdiction to provide affordable housing. The Citizen Participation Plan outlines the requirements for compliance in the Consolidated Planning process, and as this is an adopted document by the City Commission, those guidelines will remain for the process. In addition, Staff also monitors the Consolidated Plan through the Annual Performance Report.

Citizen Participation Plan 91.105(d); 91.115(d)

Describe the efforts to provide citizens with reasonable notice and an opportunity to comment on performance reports.

For the 2021 program year, staff held a fall public hearing held at the Affordable Housing Advisory Board on September 12, 2022. The CAPER document was available for public comment from September 12, 2022 through October 13, 2022.

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CR-45 - CDBG 91.520(c)

Specify the nature of, and reasons for, any changes in the jurisdiction's program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.

While not necessarily a change in program objectives, the City of Lawrence, beginning with the 2020 program year, moved to a different form of allocation process, aligning the Consolidated Plan goals with the city's Strategic Plan and their Critical Success Factors. This change allowed for the funding priorities to align with the city's priorities, all while allowing for the same application process within the community to agencies. The use of a newly implemented scoring matrix provided a different outcome in regard to prioritizing funding, and staff put together an extensive outreach plan to ensure that the process is one that is reflective of the community's values. Moving forward, changes will take place in conjunction with the creation of the 2023-2027 Consolidated Plan and there is the potential for a realignment of the program goals with to be more in sync with the City's overall Strategic Plan.

Does this Jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants?

No

CR-50 - HOME 91.520(d)

Include the results of on-site inspections of affordable rental housing assisted under the program to determine compliance with housing codes and other applicable regulations

The inspections and results are listed in the attachment section of the report.

Provide an assessment of the jurisdiction's affirmative marketing actions for HOME units. 92.351(b)

Tenants to Homeowners, the City's CHDO, looks at the current tenant and applicant demographics and examines to be sure that the demographic statistics are equal to or more diverse than the average population in Lawrence, the service area. They base activities and communication outreach to those who are in the minority or least likely to apply by website and social media outreach, poster distribution throughout public areas in town and presentations and meetings with businesses and social service agencies in town targeting diverse and least likely to apply populations. In addition, Tenants to Homeowners provides six homebuyer workshops that are advertised through social media and the Lawrence Journal World, as well as through the Housing and Credit Counseling mailing list. They also work with Realtors, housing partners, and social service agencies. It is staff's opinion that the outreach plan provided by Tenants to Homeowners is effective in reaching minority demographic groups that wish to become homeowners, as proven by their agency statistics.

In addition, TTH is working on an Equitable Outreach Campaign initiative to ensure their outreach efforts, methods of outreach, and general opportunities are reaching and resonating with a greater segment of marginalized communities in Douglas County. TTH will partner with other local agencies for program referrals.

Refer to IDIS reports to describe the amount and use of program income for projects, including the number of projects and owner and tenant characteristics

The TBRA program, which is where the previous year program income has been applied, is currently assisting 18 households. The assistance provided spans from \$51 to \$2000 per unit. All of these households fall under the 0-30% AMI category.

Describe other actions taken to foster and maintain affordable housing. 91.220(k)

The City of Lawrence Strategic Plan includes several outcome indicators that address housing affordability, with accompanying strategies targeted to decrease housing insecurity for renters and homeowners, decrease cost of residential construction, increase in-fill development and increase the local affordable housing trust fund leverage. The following strategies have been employed in the last year to advance the city's affordable housing goals.

The city awarded \$1,050,000 in local Affordable Housing Trust Funds, which supported the development of thirteen new permanently affordable single family units, which are held in a local land trust. The trust fund dollars were leveraged by private, state and federal awards, as well as through the city's "double density bonus", allowing double density per lot when both units are held in permanent affordability. The bonus allows for twice the number of units to be built on the same number of lots, therefore doubling the community's permanently affordable housing stock. The Trust Fund additionally supported accessibility and weatherization modifications to 35 affordable units, and rental and utility assistance for 350 residents.

The city is also exploring municipally owned land that may be converted for affordable housing development. Approximately a dozen parcels were identified as potential for housing development. In May 2022 the city donated a 5-acre parcel to the local Community Housing Development Organization to develop 122 permanently affordable housing units. This donation allows for the first larger scale affordable housing development on the west side of Lawrence, which has a higher overall area median income and larger lot sizes than the rest of the city, and will allow for greater integration of affordable housing throughout the community.

The city is taking additional actions to foster and maintain affordable housing through policy solutions, including municipal land banking, a vacant structure registry, an affordable housing overlay zone, source of income tenant protections, and tax incentives for affordable housing developments. These policy tools are under review and consideration by community development and housing staff and the governing body.

Finally, the city is fostering affordable housing development through partnerships with local affordable housing developers, builders, and community nonprofits. In partnership with Douglas County, the city is leading a collective impact collaborative that is creating an affordable housing community plan, which will identify additional specific programmatic, policy, and community solutions that increase and preserve affordable housing. Once complete, the plan will guide actions and priorities for affordable housing for the next five years.

Additional Resources for the City of Lawrence 2018-2022 Consolidated Plan (2021 CAPER):

1. Citizen Participation Plan (Amended 2020)
2. Step Up to Better Housing Strategy (Updated 2010)
3. Housing Vision Chart (Updated 2010)
4. Affordable Housing Advisory Board 2021 Annual Report
5. Continuum of Care local Model (Updated January 2021)
6. Low/Mod with Census Tract/Block Group (2011-2015 ACS Data)
7. 2021 HOME Annual Performance Report
8. 2021 TBRA HOME Property Inspection List w/Results
9. 2021 HUD PR 26 – CDBG Financial Summary and CDBG-CV Financial Summary
10. 2021FFY Match documentation
11. Affidavit of Publication for Public Hearing (Ran September 6, 2022)

City of Lawrence

Citizen Participation Plan

1. **INTRODUCTION**

The City of Lawrence (City) is a federal entitlement jurisdiction that receives federal grant funding from the U.S. Department of Housing and Urban Development (HUD) for the following programs: Community Development Block Grant (CDBG) and HOME Investment Partnerships Program (HOME).

As a requirement for receiving the above named entitlement grants, the City is required to prepare the following documents:

- (a) [Consolidated Plan](#): A five year Consolidated Plan to identify local community development needs and set forth a funding strategy to address those needs.
- (b) [Annual Action Plan](#): An Annual Action Plan that summarizes the activities that will be undertaken in the upcoming Program Year (PY) to address the needs outlined in the Consolidated Plan.
- (c) [Consolidated Annual Performance Evaluation Report \(CAPER\)](#): A Performance Report that evaluates the progress during the previous PY in carrying out the activities outlined in the Annual Action Plan.
- (d) [Assessment of Fair Housing \(AFH\)](#): An assessment to identify local and regional fair housing issues and set goals for improving fair housing choice and access to opportunity. Assessment of Fair Housing uses the HUD provided Assessment of Fair Housing tool to guide grantees through the identification process of fair housing issues and related contributing factors.

Under HUD's Code of Federal Regulations for citizen participation (Title 24 CFR 91.105), the City is required to adopt a Citizen Participation Plan that sets forth the City's policies and procedures for citizen participation in the planning, execution, and evaluation of the Consolidated Plan, Annual Action Plan, CAPER, and Assessment of Fair Housing. The guidelines established in this Citizen Participation Plan apply to the development and adoption of all of the above-listed documents (hereafter referred to as "the Plans"). Each Plan individually describes the agencies, groups, organizations, and others who participated in the citizen participation and consultation process.

2. **OBJECTIVE**

The Citizen Participation Plan establishes standards to promote citizen participation in the development of the Plans and related documents. The Citizen Participation Plan is designed to especially encourage participation by low- and moderate-income persons. As an entitlement jurisdiction for the respective HUD programs, the City is responsible for the implementation and use of the Citizen Participation Plan. The requirements for citizen participation do not restrict the responsibility or authority of the City for the development and execution of its Plans.

3. CITIZEN PARTICIPATION (24 CFR 91.105)

The City provides for and encourages citizens to participate in the development of all the Plans covered by the Citizen Participation Plan. The City further encourages participation by low- and moderate-income persons, particularly those persons living in areas designated by the jurisdiction as a revitalization area or in a slum and blighted area and in areas where CDBG funds are proposed to be used, and by residents of predominantly low- and moderate-income neighborhoods, as defined by the City. The City will take appropriate actions to encourage the participation of all citizens, including minorities and non-English speaking persons, as well as persons with disabilities.

The City encourages the participation of local and regional institutions, Continuums of Care, and other organizations (including businesses, developers, nonprofit organizations, philanthropic organizations, and community-based and faith-based organizations) in the process of developing and implementing the Plans. The City encourages the participation of public and private organizations, including broadband internet service providers, organizations engaged in narrowing the digital divide, agencies whose primary responsibilities include the management of flood prone areas, public land or water resources, and emergency management agencies in the process of developing the Plans.

The City encourages, in conjunction with consultation with public housing agencies (PHA), the participation of residents of public and assisted housing developments (including any resident advisory boards, resident councils, and resident management corporations) in the process of developing and implementing the Plans, along with other low-income residents of targeted revitalization areas in which the developments are located. The City will make an effort to provide information to the PHA about the AFH, AFH strategy, and consolidated plan activities related to its developments and surrounding communities so that the PHA can make this information available at the annual public hearing(s) required for the PHA Plan.

The City will explore alternative public involvement techniques and quantitative ways to measure efforts that encourage citizen participation in a shared vision for change in communities and neighborhoods, and the review of program performance; e.g., use of focus groups and the Internet.

The City will provide citizens with a reasonable opportunity to comment on the Plans and on substantial amendments to the Plans, and will make the citizen participation plan public. The citizen participation plan will be in a format accessible to persons with disabilities, upon request.

The City will take reasonable steps to provide language assistance to ensure meaningful access to participation by non-English-speaking residents of the community. The City of Lawrence Community Development Division (CDD) Limited English Proficiency (LEP) Plan is established pursuant to and in accordance with Title VI of the Civil Right Act of 1964, Executive Order 13166, "Improving Access to Services for Persons With Limited English Proficiency," and the Department of Housing and Urban Development's (HUD) Final Guidance to Federal Financial Assistance Recipients Regarding Title VI Prohibition Against

National Origin Discrimination Affecting Limited English Proficient Persons, dated January 22, 2007, and effective February 21, 2007. The current CDD LEP Plan is available for public review online at: https://lawrenceks.org/pds/reports_plans/.

4. CONSULTATION (24 CFR 91.100)

In the development of the Plans, the City will consult with other public and private agencies and organizations that provide assisted housing, health services, and social services (including those focusing on services to children, elderly persons, persons with disabilities, persons with HIV/AIDS and their families, homeless persons), neighborhood-based groups, community-based and regionally-based organizations that represent protected class members, organizations that enforce fair housing laws, broadband internet service providers, organizations engaged in narrowing the digital divide, agencies whose primary responsibilities include the management of flood prone areas, public land or water resources, and emergency management agencies.

When preparing the portions of the consolidated plan describing the City's homeless strategy and the resources available to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) and persons at risk of homelessness, the City will consult with:

- (a) The Continuum of Care that serves the City's geographic area;
- (b) Public and private agencies that address housing, health, social service, victim services, employment, or education needs of low-income individuals and families; homeless individuals and families, including homeless veterans; youth; and/or other persons with special needs;
- (c) Publicly funded institutions and systems of care that may discharge persons into homelessness (such as health-care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); and
- (d) Business and civic leaders.

When preparing the portion of its consolidated plan concerning lead-based paint hazards, the City will consult with state or local health and child welfare agencies and examine existing data related to lead-based paint hazards and poisonings, including health department data on the addresses of housing units in which children have been identified as lead poisoned.

The City also will consult with adjacent units of general local government and local and regional government agencies, including local government agencies with metropolitan-wide planning and transportation responsibilities, particularly for problems and solutions that go beyond a single jurisdiction.

The City will consult with the Lawrence-Douglas County Housing Authority regarding consideration of public housing needs, planned programs and activities, the AFH,

strategies for affirmatively furthering fair housing, and proposed actions to affirmatively further fair housing in the consolidated plan.

A variety of mechanisms may be utilized to solicit input from the persons/service providers/agencies listed above. These include posting and/or mailing notices of public meetings and hearings, telephone or personal interviews, mail surveys, social media, internet-based feedback and consultation workshops.

5. AVAILABILITY OF DRAFT AND APPROVED DOCUMENTS

The draft versions of Consolidated Plans and Annual Action Plans will present to residents, public agencies, and other interested parties, information that includes the estimated amount the City expects to receive (including grant funds and program income) and the range of activities that may be undertaken, including the estimated amount that will benefit persons of low- and moderate-income.

The City will publish the proposed Plans in a manner that affords its residents, public agencies, and other interested parties a reasonable opportunity to examine the contents and to submit comments. The requirement for publishing will be met by publishing a summary of each document in one or more newspapers of general circulation. The summary will describe the content and purpose of the Plan, and will include a list of the locations where copies of the entire proposed document may be examined.

The draft and final versions of Consolidated Plans, Annual Action Plans, CAPERs, Assessments of Fair Housing, and Citizen Participation Plans, and all related amendments, will be made available for public review online at the City of Lawrence website: https://lawrenceks.org/pds/reports_plans/.

Hard copies of the documents will be available at the City of Lawrence Planning and Development Services Department, 1 Riverfront Plaza, Suite 320 Lawrence, KS 66044. The City will provide a reasonable number of free copies of the Plans to residents and groups that request it.

The City will provide residents of the community, public agencies, and other interested parties with reasonable and timely access to information and records relating to the Plans, and use of assistance under the programs covered by this plan during the preceding five years.

6. AMENDMENTS

Substantial Amendments will be necessary whenever any of the criteria under each Plan listed below is proposed. Substantial amendments to any of the Plans will be subject to Citizen Participation Plan requirements. The City will consider all substantial amendments at a public meeting. Notice of all public meetings and information regarding the proposed substantial amendment will be made by publishing a notice prior to the meeting, which will begin the 30-day public comment period. The City will consider any comments or views of residents of the community received in writing, or orally at public hearings, if any, in preparing any substantial amendment. The recommendation regarding a substantial amendment will be forwarded to the City Commission for discussion and

consideration of approval at a regularly scheduled meeting. If approved, the substantial amendment shall be attached to the plan, and submitted along with all public comments or views, to the local HUD office. Implementation of the amendment shall not occur before the expiration of the public comment period.

- (a) Consolidated Plan and Annual Action Plan Amendment Considerations: A Substantial Amendment will be made to the Consolidated Plan or Annual Action Plan whenever one of the following decisions is made:
- (i) To change the allocation priorities or a change in the method of distribution of funds.
 - (ii) To carry out an activity, using funds from any program covered by the Consolidated Plan (including program income), not previously described in the plan.
 - (iii) To change the purpose of a previously approved activity. The following categories of purpose are established:
 - (A) Acquisition and/or Disposition of Real Property;
 - (B) Public Facilities and Improvements;
 - (C) Clearance;
 - (D) Public Services;
 - (E) Rehabilitation;
 - (F) Economic Development;
 - (G) Homeownership Assistance;
 - (H) Planning; and
 - (I) Program Administration
 - (iv) To change the scope of a previously approved activity. A change in scope will occur when the cost of the activity is reduced or increased by 50% or more, or when the quantity of the activity is reduced or increased by 50% or more.
 - (v) To change the location of a previously approved activity, when the change of location will cause the targeted group of beneficiaries to lose the benefit.
 - (vi) To change the beneficiaries of a previously approved activity, when the targeted groups of beneficiaries will no longer benefit, or when the percentage of low- and moderate-income beneficiaries will be less than the minimum required by federal law or regulation.

All other changes may be handled administratively and are not subject to the public hearing requirements of this Citizen Participation Plan. The following changes are considered administrative:

- (i) Proportional adjustments to previously approved activities to accommodate actual HUD allocation amounts (provided new subrecipients are not awarded funds).
 - (ii) Reallocation of funds, not exceeding an amount of \$100,000, between activities approved in the current or prior Annual Action Plan.
 - (iii) Reallocation of fund balance, in any amount, from a completed activity to another approved activity.
 - (iv) If the carry forward of unspent grant funds would inhibit the City's ability to meet the CDBG timeliness spending test, allocations of CDBG funding in total amounts less than \$250,000 in a single Program Year may be directed toward eligible City Projects/Programs within the same category of the unspent allocation. The Planning and Development Services Director may propose one-time CDBG-eligible City infrastructure projects to the City Manager for such previously allocated but unspent CDBG funding. Depending on project size and scope, the City Manager may bring such one-time projects directly to the City Commission for authorization as deemed necessary and appropriate for the timely expenditure of CDBG funds.
- (b) Citizen Participation Plan Amendment Considerations: A substantial amendment to the Citizen Participation Plan is defined as an addition or deletion of the plan's priorities or goals. All other changes may be handled administratively and are not subject to the public hearing requirements of this Citizen Participation Plan.
- (c) Assessment of Fair Housing Amendment Considerations: An AFH previously accepted by HUD must be revised and submitted to HUD for review under the following circumstances:
- (i) A material change occurs. A material change is a change in circumstances in the jurisdiction of a program participant that affects the information on which the AFH is based to the extent that the analysis, the fair housing contributing factors, or the priorities and goals of the AFH no longer reflect actual circumstances. Examples include Presidentially declared disasters, under title IV of the Robert T. Stafford Disaster Relief and Emergency Assistance Act, in the program participant's area that are of such a nature as to significantly impact the steps a program participant may need to take to affirmatively further fair housing; significant demographic changes; new significant contributing factors in the participant's jurisdiction; and civil rights findings, determinations, settlements (including Voluntary Compliance Agreements), or court orders; or

- (ii) Upon HUD's written notification specifying a material change that requires the revision.

The City shall provide residents with reasonable notice of a revision to the AFH and provide not less than 30 calendar days to receive comments from residents. Notice of a revision to the AFH will be made public by publishing a notice prior to the revised AFH being submitted to HUD for review, which will begin the 30 day written comment period. The City shall consider the comments or views of residents, whether received in writing or orally, in regard to a revision to the AFH. A summary of any comments or views, and a summary of any comments or views not accepted and the reasons why, shall be attached to the revision to the AFH.

7. PUBLIC HEARINGS, NOTIFICATION AND ACCESS

The City will follow the following procedure in conducting public hearings and providing notification and access to all Consolidated Plan and Annual Action Plan documents discussed in this Citizen Participation Plan:

- (a) Public Hearing Process: The City will conduct at least two public hearings per year to obtain citizens' views and comments, and to respond to proposals and questions. Such meetings will be conducted at a minimum of two different times of the program year and together will cover the following topics:
 - (i) Housing and Community Development Needs;
 - (ii) Development of Proposed Activities;
 - (iii) Proposed strategies and actions for affirmatively furthering fair housing consistent with the AFH; and
 - (iv) Review of Program Performance.

To obtain the views of residents of the community on housing and community development needs, including priority nonhousing community development needs and affirmatively furthering fair housing, the City will conduct at least one of these hearings before the Consolidated Plan is published for comment.

The City, at its discretion, may conduct additional outreach, public meetings, or public hearings as necessary to foster citizen access and engagement.

- (b) Public Hearing Notification: Notification of public hearings will be posted/printed at least two weeks prior to the meeting date. Noticing may include printing a public notice in newspaper(s) of general circulation in the City, website posting, email, and/or press releases.

Notices will include sufficient information about the subject of the hearing, including summaries when possible and appropriate, to permit informed comment.

- (c) Public Review/Comment Period: Public notices will be printed/posted prior to the commencement of any public review/comment period alerting citizens of the

documents for review. The minimum public review/comment period for each Plan is listed below:

Document	Public Comment Period
Consolidated Plan	30 days
Annual Action Plan	30 days
Substantial Amendments	30 days
CAPER	15 days
AFH	30 days
Citizen Participation Plan	30 days

Copies of all documents and notices will be available for public review at the City of Lawrence Planning and Development Services Department, 1 Riverfront Plaza, Suite 320 Lawrence, KS 66044, and on the City of Lawrence website: https://lawrenceks.org/pds/reports_plans/.

The City shall consider any comments or views of residents of the community received in writing or orally at all public hearings and/or meetings. A summary of these comments or views, and a summary of any comments or views not accepted and the reasons why, shall be attached to the Plans.

- (d) Access to Meetings: Unless otherwise noted, public hearings requiring City Commission action will be conducted at regularly scheduled City Commission meetings located at 6 E 6th Street, Lawrence, KS 66044. For public hearings and/or meetings not requiring City Commission action, the City will make every effort to conduct such meetings at a location accessible and convenient to potential and actual beneficiaries.

The City will provide residents of the community with reasonable and timely access to local meetings, consistent with accessibility and reasonable accommodation requirements, in accordance with section 504 of the Rehabilitation Act of 1973, the regulations at 24 CFR part 8, the Americans with Disabilities Act, and the regulations at 28 CFR parts 35 and 36, as applicable.

If an attendee or participant at a public hearing and/or meeting needs special assistance beyond what is normally provided, the City will attempt to accommodate such persons in every reasonable manner.

- (e) Technical Assistance: The City will provide for technical assistance to groups representative of persons of low- and moderate-income that request such assistance in commenting on the Plans and in developing proposals for funding assistance under any of the programs covered by the consolidated plan, with the level and type of assistance determined by the City. The assistance need not include the provision of funds to the groups.

- (f) Complaints: A complaint regarding any of the Plans and related documents covered by this Citizen Participation Plan must be submitted in writing to the

Planning and Development Services Director, 1 Riverfront Plaza, Suite 320 Lawrence, KS 66044.

Community Development Division staff will assist the complainant with the preparation of written complaints and/or advise the complainant of other sources of technical assistance. All complaints shall be submitted on a Complaint Form provided by the Community Development Division and shall be signed by the complainant.

Pursuant to 24 CFR 91.105(j), the City will provide a timely, substantive written response to every written resident complaint within 15 working days, where practicable.

- (g) Individuals with Limited English Proficiency: The City will take reasonable steps to provide language assistance to ensure meaningful access to public hearings where a significant number of non-English speaking residents can be reasonably expected to participate. If an individual or participant with Limited English Proficiency needs assistance beyond what is normally provided, the City will attempt to accommodate their request in every reasonable manner.

The City of Lawrence Community Development Division (CDD) Limited English Proficiency (LEP) Plan is established pursuant to and in accordance with Title VI of the Civil Right Act of 1964, Executive Order 13166, "Improving Access to Services for Persons With Limited English Proficiency," and the Department of Housing and Urban Development's (HUD) Final Guidance to Federal Financial Assistance Recipients Regarding Title VI Prohibition Against National Origin Discrimination Affecting Limited English Proficient Persons, dated January 22, 2007, and effective February 21, 2007. The current CDD LEP Plan is available for public review online at: https://lawrenceks.org/pds/reports_plans/.

- (h) In the Event of an Emergency: In the event of an unforeseen and unpreventable event that renders in-person public gathering impossible or inadvisable, such as a natural disaster or pandemic, public hearings may be held as a virtual meeting. Meeting formats may include webinars, webcasts, telecasts, radio or audio broadcasts, or other virtual communication tools as appropriate for the meeting format. Virtual meetings must provide, at a minimum, an opportunity for the public to submit public questions and for the presenter or public officials to make public response, or an acknowledgement of receipt of the comments. All questions and responses must be documented, either via text, such as meeting minutes or chat scripts, or recorded, or as appropriate for the meeting format. Virtual meetings must be publicly noticed, and in the event traditional noticing tools are unavailable or will not effectively reach the public, alternative public noticing efforts must be made and documented.

In the event of an emergency, the following alternatives may be instituted by the City:

- (i) The public comment and display period for the Consolidated Plan and/or Annual Action Plan and any amendment thereto will be consistent with HUD's requirements;
- (ii) Draft documents for public comment and review will be made available on the City's website at https://lawrenceks.org/pds/reports_plans/. Copies of the draft documents will be e-mailed upon request, if possible;
- (iii) Public meetings may be held as virtual meetings using online platforms for public viewing with the option for real-time questions to be presented; and/or
- (iv) The City may opt to hold one public hearing during the Consolidated Plan/Annual Plan process and its second required public hearing during the CAPER process for the same program year if a virtual hearing is not feasible.

8. ANTIDISPLACEMENT AND RELOCATION PLAN

The City seeks to minimize, to the greatest extent feasible, the involuntary displacement, whether permanently or temporarily, of persons (families, individuals, businesses, nonprofit organizations, or farms) from projects funded with CDBG or HOME involving single or multi-family rehabilitation, acquisition, commercial rehabilitation, demolition, economic development, or capital improvement activities.

Projects that the City deems beneficial but that may cause displacement may be recommended and approved for funding only if the City demonstrates that such displacement is necessary and vital to the project and that they take efforts to reduce the number of persons displaced. Further, it must be clearly demonstrated that the goals and anticipated accomplishments of a project outweigh the adverse effects of displacement imposed on persons who must relocate.

This section describes the City's Residential Antidisplacement and Relocation Assistance Plan and how it will assist persons who will be temporarily relocated or permanently displaced due to the use of HUD funds. This plan takes effect whenever the City sponsors projects using CDGB or HOME funds that involve property acquisition or the demolition or conversion of low- and moderate-income dwelling units.

- (a) Minimizing Displacement: The City will take reasonable steps to minimize displacement occurring as a result of its CDBG and HOME activities. This means that the City will:
 - (i) Consider if displacement will occur as part of funding decisions and project feasibility determinations;
 - (ii) Assure, whenever possible, that occupants of buildings to be rehabilitated are offered an opportunity to return;

- (iii) Plan substantial rehabilitation projects in “stages” to minimize displacement; and
 - (iv) Meet all HUD notification requirements so that affected persons do not move because they have not been informed about project plans and their rights.
- (b) Relocation Assistance for Displaced Persons: Consistent with the goals and objectives of the CDBG and HOME programs, the City will take all reasonable steps necessary to minimize displacement of persons, even temporarily. If displacement occurs, the City will provide relocation assistance for lower income tenants who, in connection with an activity assisted under the CDBG and/or HOME Program(s), move permanently or move personal property from real property as a direct result of the demolition of any dwelling unit or the conversion of a lower-income dwelling unit in accordance with the requirements of 24 CFR 42.350. A displaced person who is not a lower-income tenant, will be provided relocation assistance in accordance with the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, and implementing regulations at 49 CFR Part 24.
- (c) One-For-One Replacement of Lower-Income Dwelling Units: The City will replace all occupied and vacant occupiable lower-income dwelling units that are demolished or converted to a use other than as lower-income dwelling units in connection with a project assisted with funds provided under the CDBG and/or HOME Program(s).

Before entering into a contract committing the City to use HUD funds on a project that will directly result in demolition of lower-income dwelling units or the conversion of lower-income dwelling units to another use, the City will make public, by providing a notice that such information is available at the City of Lawrence Planning and Development Services Department, and submit to HUD, a One-for-One Replacement Plan that contains the following information in writing:

- (i) A description of proposed assisted activity;
- (ii) The location on a map and number of dwelling units by size (number of bedrooms) that will be demolished or converted to a use other than for lower-income dwelling units as a direct result of the assisted activity;
- (iii) A time schedule for the commencement and completion of demolition or conversion;
- (iv) The location on a map and number of dwelling units by size (number of bedrooms) that will be provided as replacement dwelling units. If such data are not available at the time of the general submission, the submission shall identify the general location on an area map and the approximate number of dwelling units by size, and information identifying the specific

location and number of dwelling units by size shall be submitted and disclosed to the public as soon as it is available;

- (v) The source of funding and a time schedule for the provision of replacement dwelling units;
- (vi) The basis for concluding that each replacement dwelling unit will remain a lower-income dwelling unit for at least 10 years from date of initial occupancy; and
- (vii) Information demonstrating that any proposed replacement of dwelling units with smaller dwelling units (e.g., a 2-bedroom unit with two 1-bedroom units) is consistent with the needs assessment contained in its HUD-approved consolidated plan.

Under 24 CFR 42.375(d), the City may submit a request to HUD for a determination that the one-for-one replacement requirement does not apply, based on objective data, that there is an adequate supply of vacant lower-income dwelling units in standard condition available on a non-discriminatory basis within the area.

9. ASSESSMENT OF FAIR HOUSING

During the development of the Assessment of Fair Housing (AFH), the City of Lawrence will:

- (a) Encourage citizens to participate in the development of the AFH and any revisions of the AFH.
- (b) Encourage the participation of Continuums of Care, businesses, developers, nonprofit organizations, philanthropic organizations, and community-based and faith-based organizations, in the process of developing and implementing the AFH.
- (c) Encourage, in conjunction with public housing agency consultations, participation of residents of public and assisted housing developments, including any resident advisory boards, resident councils, and resident management corporations, in the process of developing and implementing the AFH, along with other low-income residents of targeted revitalization areas in which the developments are located.
- (d) Take reasonable steps to provide language assistance to ensure meaningful access to participation by non-English-speaking, limited English proficiency residents, and persons with disabilities.
- (e) Make available to the public, residents, public agencies, and other interested parties any HUD-provided data and the other supplemental information the City plans to incorporate into its AFH at the start of the public participation process (or as soon as feasible after).
- (f) Provide for at least one public hearing during the development of the AFH, and provide not less than 30 calendar days to receive comments from residents.

- (g) Provide residents of the community with reasonable and timely access to local meetings, consistent with accessibility and reasonable accommodation requirements, in accordance with section 504 of the Rehabilitation Act of 1973 and implementing regulations at 24 CFR part 8 as well as the Americans with Disabilities Act and implementing regulations at 28 CFR part 35 and 36, as applicable.
- (h) Publish the proposed AFH in a manner that affords its residents, units of general local government, public agencies, and other interested parties a reasonable opportunity to examine its content and to submit comments.
- (i) A summary which describes the content and purpose of the AFH, and includes a list of locations where copies of the entire proposed document may be examined, will be made public by publishing a display ad in one or more newspapers of general circulation, and by making copies of the AFH available on the City of Lawrence website at https://lawrenceks.org/pds/reports_plans/.
- (j) Provide for technical assistance to groups representative of persons of low-and-moderate income that request such assistance to comment on the AFH.
- (k) Consider the comments or views of residents, whether received in writing or orally at the public hearing, in preparing the final AFH. A summary of any comments or views, and a summary of any comments or views not accepted and the reasons why, shall be attached to the final AFH.
- (l) Provide a reasonable number of free copies of the AFH to residents and groups that request a copy.
- (m) Provide a timely, substantive written response to every written resident complaint related to the AFH and any revisions of the AFH, within an established period of time (normally within 15 working days, where practicable).

Step Up to Better Housing

Developed in 1996 by the citizens and city staff of Lawrence, and adopted by the City Commission in 1997.
Updated in 2010.

Community Development Advisory Committee
with guidance from the Community Commission on Homelessness

A SUMMARY GUIDE:

to identify spending goals and priorities associated with CDBG and HOME allocations

Emergency Housing

Temporary options for immediate & safe shelter for individuals and families who are homeless, transient, or experiencing an emergency situation.

Emergency Shelter: A short-term facility (90-120 days) used to get people off the street in order to stabilize for movement to better housing options. This option does not include or account for shelters that serve special populations (Willow Domestic Violence Center, First Step House, Family Promise, etc.)¹

Emergency Temporary Housing: A parallel alternative to the shelter, where people can obtain immediate housing while awaiting a spot in Transitional Housing (TH) or other longer-term housing, working to address housing barriers.

NEEDS

- Year-round, 24-hour emergency shelter with appropriate services for transients or chronically homeless, addicts, and other populations in need.
- Emergency housing for families.
- Shelter for battered women and their children.
- Shelter with peer support for people with severe and persistent mental illness.

STRATEGIES

- Consider emergency shelter needs when investing available funds.
- Seek private and public funds to strengthen Lawrence emergency shelters.
- Endorse expansion efforts of well-managed existing shelters.
- Promote collaborative efforts with community-based providers.

Transitional Housing

Housing and services designed to promote residential stability, increase skills, enhance self-determination and move people who are homeless to permanent housing within 24 months.

NEEDS

- Short-term housing units and services.
- Support for people with certain criminal backgrounds who are precluded from other housing options.
- Case-management funding.

STRATEGIES

- Consider transitional housing needs when investing available funds.
- Endorse efforts to develop transitional housing in Lawrence.
- Encourage landlords to accept tenants who receive rental assistance.
- Support various case-management efforts.
- Ensure that housing is compliant.

¹ As defined by the Community Commission on Homelessness Housing Vision Chart (10-13-2009)

Permanent Housing

A variety of ownership and rental choices including permanent supportive housing arrangements.

Permanent Supportive Housing: Permanent housing with ongoing support services.

Permanent Housing: Assisted or non-assisted public or private housing with no time limit.

NEEDS

- Low-income homebuyer and rental assistance.
- Programs to help sustain homeownership.
- Public and private policies which promote permanent housing for people with low-incomes and for people with disabilities.
- Permanent supportive housing.
- A stock of decent affordable homes for purchase and rent.

STRATEGIES

- Continue to invest funds for homebuyer assistance
- Consider supportive service needs for low-income elderly, persons with disabilities, and other at-risk populations when investing available funds.
- Continue to invest funds in rehabilitation, weatherization, and emergency funds.
- Secure more tenant-based rental assistance.
- Encourage landlords to accept tenants who receive rental assistance.
- Encourage landlords to accept tenants with poor or criminal histories.
- Facilitate proper code enforcement.
- Support agencies that provide housing stabilization services.

Revitalized Neighborhoods

NEEDS

- Continued revitalization in low-moderate income neighborhoods.
- Continued environmental code enforcement.
- Education for homeowners and renters.
- Capital improvement projects (stormwater, paving, sidewalks, parks)
- Identification of blighted housing based on housing appraiser's information.

STRATEGIES

- Promote neighborhood improvement.
- Improve existing housing stock.
- Encourage neighborhood associations.
- Encourage programs that promote crime prevention.
- Insure that housing is code compliant.
- Increase rental inspection rates and environmental code enforcement.
- Endorse mixed-income development.
- Support efforts to meet American Disabilities Act and Fair Housing Act requirements.
- Provide outreach and education to owners and residents regarding International Property Maintenance Code.

Community Facilities

NEEDS

- Funding for capital improvements for structures housing agencies that provide services to low-moderate income individuals.
- Assurance that the investment is working for the community.

STRATEGIES

- Support efforts by local nonprofits and other organizations serving the low-moderate income population by funding facilities and facility maintenance improvements.

HOUSING VISION CHART (6/14/2007; Updated by CCH 10/13/2009)

Emergency Housing Options				
Shelter	Temporary Housing	Transitional Housing (TBRA)	Permanent Supportive Housing	Permanent Housing
*75 **125 (one facility)	*100 new	*35 new	*22 new	
Transients (10 – outreach worker estimate) – may or may not seek shelter. Chronically homeless (32 – PIT count) - may or may not seek shelter, may or may not be interested in permanent ETH, TH or PSH.	Single Homeless and Families without Children (70 PIT count) – likely will seek shelter; 35% will move into TH; some will need PSH and others will need private housing. Homeless Families with Children (45) – likely will seek shelter; many will move into TH; some will need private housing.	Single Homeless, Families Without Children and Families with Children (35 HA estimate) – likely will qualify for TH immediately if vouchers are made available.	Single Homeless, Disabled and/or Chronic (22 estimate) - assuming not ALL disabled will need PSH and not all chronically homeless will pursue PSH.	

* Number of units needed to meet immediate housing needs, based on 2007 Point-in-Time (PIT) Count numbers and service provider estimates.

** Number of individuals based on 2009 information from social service agencies serving Lawrence homeless.

Emergency Shelter: A short-term facility (90-120 days) used to get people off the street in order to stabilize for movement to better housing options. This option does not include or account for shelters that serve special populations (WTCS, First Step House, etc.).

Emergency Temporary Housing: A parallel alternative to the shelter, where people can obtain immediate housing while awaiting a spot in TH or other longer-term housing, working to address housing barriers.

Transitional Housing: Assisted housing with support services, available for up to two years. Major gap is for people who are precluded from LDCHA due to methamphetamine conviction, sex offender status or other recent drug convictions.

Permanent Supportive Housing: Permanent housing with ongoing support services.

Permanent Housing: Assisted or non-assisted public or private housing with no time limit.

City of Lawrence, KS AFFORDABLE HOUSING ADVISORY BOARD 2021 ANNUAL REPORT



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AFFORDABLE HOUSING ADVISORY BOARD

Chair

- Monte Soukup

Vice-Chair

- Edith Guffey

Board Members

- Thomas Allen
- Rebecca Buford
- Ron Gaches
- Christina Gentry
- Thomas Howe
- Paul Nuzum
- Dana Ortiz
- Shannon Oury
- Shannon Reid
- Sarah Waters
- Erika Zimmerman

Staff Liasons

- Danielle Buschkoetter, Budget and Strategic Initiatives Administrator
- Jeff Crick, Director, Planning and Development Services
- Brad Karr, Community Development Analyst
- Lea Roselyn, Affordable Housing Administrator
- Diane Stoddard, Assistant City Manager
- Danelle Walters, Community Development Manager

ABOUT THE AFFORDABLE HOUSING ADVISORY BOARD

The mission of the Affordable Housing Advisory Board is to make recommendations to the City Commission on ways everyone in Lawrence has access to safe, quality, affordable housing and the supportive services necessary to maintain independent living with dignity.

Vision

Opportunity for affordable housing and supportive services for everyone in Lawrence.

Purpose

The purpose of the Affordable Housing Advisory Board is to advise the Governing Body of the City of Lawrence, Kansas, regarding issues affecting affordable housing and supportive services in the community. The Board is also charged with making recommendations to the Governing Body regarding the expenditure of money from the Affordable Housing Trust Fund, in order to support the acquisition, rehabilitation, and development of affordable housing and supportive services in the community, and regarding the cultivation and maintenance of steady and various streams of income to fund the Affordable Housing Trust Fund.

Annual Report Background

Pursuant to [Chapter 1, Article 18](#) of the code of the City of Lawrence, KS, the Affordable Housing Advisory Board (AHAB), "shall make annual reports to the Governing Body, no later than March 1 of each year, recounting board activities of the preceding calendar year. Such report shall, at a minimum, disclose all financial transactions involving monies raised and received by the board, including gifts and donations, and all projects which the board recommended and for which the Governing Body approved expenditures of money from the Affordable Housing Trust Fund. The annual report shall be filed with the City Clerk."

SUMMARY OF 2021 BOARD ACTIVITIES

2021 AHAB Elections and Appointments

In January of 2021 the Affordable Housing Advisory Board (AHAB) elected a new Board Chair and Vice-Chair. Monte Soukup, Justice Matters AHAB representative, was unanimously elected as Board Chair. Edith Guffey, member at large, was unanimously elected as Vice Chair.

In August of 2021, Thomas Allen was appointed by the Mayor to serve as a city at-large representative to the AHAB.

Affordable Housing Trust Fund Awards

2021 Awards

In January of 2021 the AHAB provided recommendations for 2021 Affordable Housing Trust Fund grant awards. The AHAB received and reviewed the following eight (8) applications, for \$1,544,497 in funding requests:

APPLICANT	PROJECT	REQUEST
Lawrence Habitat for Humanity	Critical Home Repair and Workforce Housing Project	\$50,000
Bert Nash Community Mental Health Center	Transitions Transitional Housing Project	\$493,097
Tenants to Homeowners/ Vecino Group	Libertad Lawrence Housing	\$450,000
Independence, Inc.	Accessible Housing Program	\$50,000
Lawrence-Douglas Co. Housing Authority	New Horizons voucher Program	\$50,000
Tenants to Homeowners	Affordable Rental Management (ARM) Program	\$110,000
United Way of Douglas County/Tenants to Homeowners/Family Promise of Lawrence	Housing Stabilization Collaborative (HSC)	\$291,400
Lawrence Community Shelter	Exiting Winter Shelter to Housing with Rapid Re-housing Assistance Program	\$50,000

At their meeting on January 11, 2021, the AHAB deliberated and made the following unanimous recommendations for funding: \$450,000 for the Tenants to Homeowners, Inc./Vecino Group Libertad Lawrence Project.

On January 11, 2021, Tenants to Homeowners sent a letter to the City for the Affordable Housing Advisory Board stating that the project partnerships had determined that they would be applying to the State for the Low Income Housing Tax Credit Program (LIHTC) in 2022, so they requested to withdraw their application. In February 2021 the AHAB reallocated the funding previously recommended for the Lawrence Libertad Project.

The AHAB recommended the following awards, which were approved by the City Commission in February of 2021:

APPLICANT	PROJECT	AWARD
Lawrence Habitat for Humanity	Critical Home Repair and Workforce Housing Project	\$50,000
Independence, Inc.	Accessible Housing Program	\$50,000
Lawrence-Douglas Co. Housing Authority	New Horizons voucher Program	\$50,000
Tenants to Homeowners	Affordable Rental Management (ARM) Program	\$100,000
United Way of Douglas County/Tenants to Homeowners/Family Promise of Lawrence	Housing Stabilization Collaborative (HSC)	\$150,000
Lawrence Community Shelter	Exiting Winter Shelter to Housing with Rapid Re-housing Assistance Program	\$50,000

Total 2021 Affordable Housing Trust Fund awards: \$450,000

2022 Awards

In September of 2021 the AHAB released the 2022 Affordable Housing Trust Fund Notice of Funding Opportunity (NOFO). In October of 2021 the AHAB received and reviewed the following six (6) applications, for \$1,225,000 in funding requests:

APPLICANT	PROJECT	REQUESTED
Tenants to Homeowners	Michigan Six	\$400,000
Lawrence-Douglas County Housing Authority	New Horizon	\$50,000
Independence, Inc.	Accessible Housing Program	\$50,000
Housing Stabilization Collaborative (TTH & FP)	Housing Stabilization Collaborative	\$500,000
Lawrence Habitat for Humanity	Critical System Repair	\$50,000
Salb Construction	Going South Subdivision	\$300,000

At their November 8, 2021 meeting the AHAB the AHAB received presentations from the six applicant representatives, and at their December 13, 2021 meeting, the AHAB provided recommendations for 2022 Affordable Housing Trust Fund awards. The City Council approved the following 2022 awards in January of 2022.

APPLICANT	PROJECT	Award
Tenants to Homeowners	Michigan Six new housing development	\$400,000
Lawrence Douglas County Housing Authority	New Horizon voucher program	\$50,000
Independence, Inc.	Accessible Housing Program	\$50,000
Housing Stabilization Collaborative	Housing stabilization services	\$300,000
Lawrence Habitat for Humanity	Critical System Repair	\$50,000

HOME Awards

At their March 8, 2021 meeting, the AHAB provided recommendations for 2021 HOME Investment Partnerships awards. The AHAB received and reviewed the following eight (4) applications, for \$489,900 in funding requests:

APPLICANT	PROJECT	REQUEST
City of Lawrence Community Development Division	First Time Homebuyer Program-Lawrence Comm. Housing Trust	\$100,000
Lawrence-Douglas County Housing Authority	Homeless Transitional Housing Program (TBRA)	\$300,000
Tenants to Homeowners, Inc.	CHDO Set-Aside Project Funds	\$66,750
Tenants to Homeowners, Inc.	CHDO Operating Funds	\$22,250

The AHAB deliberated and made the following recommendations for funding, which were awarded by the City Commission in March 2021:

APPLICANT	PROJECT	AWARD
City of Lawrence Community Development Division	First Time Homebuyer Program-Lawrence Comm. Housing Trust	\$84,996
Lawrence-Douglas County Housing Authority	Homeless Transitional Housing Program (TBRA)	\$250,000
Tenants to Homeowners, Inc.	CHDO Set-Aside Project Funds	\$67,998
Tenants to Homeowners, Inc.	CHDO Operating Funds	\$20,000

Total 2021 HOME Fund awards: \$422,994

Advancing Affordable Housing Policy

In addition to increasing supply and access to safe and affordable housing, the AHAB advances affordable housing through policy advocacy. The AHAB considered and took action on the following affordable housing policy in 2021.

House Bill 2065

In March of 2021 the AHAB took action in support of House Bill number 2065, an act concerning the Kansas act prohibiting discrimination in housing based on the source of income of the buyer or renter. The AHAB supported the advancement of this bill by recommending the Lawrence City Commission send a letter to the Director of the Kansas Housing Resources Corporation and members of the Office of Rural Prosperity Housing Workgroup requesting an examination of laws which may impede affordable housing in Kansas. The AHAB also recommended the City Commission communicate with our Kansas legislative delegation about City support for HB 2065. As a result of AHAB recommendations, Mayor Finkeldei [sent a letter](#) to the Kansas Housing Resources Corporation in support of increasing the availability and equitable access to safe and affordable housing.

Source of Income Nondiscrimination

In December of 2020 the AHAB began research and discussions on a local Source of Income Nondiscrimination ordinance, in response to the growing concern of housing vouchers not being accepted as a form of payment to access

DEFINING AFFORDABLE HOUSING

In general, affordable housing is defined as housing for which the occupant(s) are **paying no more than 30 percent of their income for gross housing costs, including utilities.**

In 2016, the Affordable Housing Advisory Board established the following additional definitions of affordable housing:

Affordable Rental Housing

Housing units with monthly rent and utilities not exceeding 110% of the HUD defined Fair Market Rent, as determined yearly by the Lawrence Douglas County Housing Authority.

Affordable Ownership Housing.

Housing units for those earning up to 80% of the Area Median Family Income, as established yearly by HUD for the Lawrence, KS MSA.

affordable housing. The AHAB reviewed and discussed legal parameters of a local ordinance as [outlined by the City Attorney's Office](#), and heard presentations from the Live Well Sexual Assault Prevention Housing subgroup to learn peer city local source of income nondiscrimination ordinances and local data on voucher acceptance and rental availability. The AHAB advanced a local source of income nondiscrimination policy through a recommendation to the City of Lawrence Human Relations Commission.

Text Amendment TA-20-00002

In August of 2020 the AHAB moved to recommend a text amendment to the Land Development Code to the Planning Commission and City Commission. The recommendation goal is to reduce the cost of housing by 5% in the City of Lawrence by providing developers with flexibility to complete sidewalks before an occupancy permit is issued, and to provide for continuation between occupied homes through any vacant lots. The recommended changes are targeted toward street tree requirements, plat studies, and sidewalk installation timing. At their August 17, 2021 meeting, the City Commission moved to deny the proposed changes to street tree, traffic impact study, or downstream sanitary sewer analysis requirements.

City Identified Property for Affordable Housing Development

With the goal of increasing affordable housing infill development and affordable housing stock, the AHAB requested, received, and reviewed [a report on city owned property](#) that may be useable for affordable housing development or conversion. The report noted that while the City of Lawrence owns a significant amount of property, the City does not own a significant amount of property that is currently served with utilities and not otherwise designated for use. The City of Lawrence owns several parcels which may have some potential for future development for affordable housing, outlined in the [September 7, 2021 memo](#). As a result of that presentation, the AHAB moved to recommend to the City Commission to consider issuing a Request for Proposals seeking development opportunities from private property owners.

GOALS

In 2019, the board established a set of both ongoing and short-term goals, based on the results from the August 2018 [Housing Market Analysis](#). In 2021, the board continued their work towards achieving these goals.



ONGOING GOAL 1:

For the Affordable Housing Advisory Board to advocate or build community support for increased CIP funding, and other funding sources, during City budget process for 2019 and beyond (create and develop partnerships with various community organizations).

PROGRESS:

In December 2021 the board made a recommendation to the City Commission to provide general city funds towards the development of roads and infrastructure to support affordable housing development, while maintaining the Affordable Housing Trust Fund budget to develop and maintain affordable housing stock.

The board also continued to provide outreach and work with community organizations including Justice Matters, the Live Well Coalition, the Housing Stabilization Collaborative, Lawrence Renters Together, the Community Health Plan Affordable Housing Group, the Housing and Homelessness Stakeholders group, Built for Zero, the Human Relations Commission, the Kansas Housing Resources Corporation, the Lawrence Chamber of Commerce, and others to build support for affordable housing.

Monthly Affordable Housing Trust Fund revenue and expenses can be viewed on the [City of Lawrence OpenGov website](#).



ONGOING GOAL 2:

Leverage the current CIP proposed Housing Trust Fund allocation 6-1 (\$9Million/\$125K per unit) to create more units of affordable rental housing, first time homebuyer homes, and supportive services within five years.

PROGRESS:

The board continued to review leverage ratios on each round of funding recommendations, and utilized a weighted matrix to compare and score each application requesting funding. Leverage ratios are tracked and reported for each application receiving funding.



SHORT-TERM* GOAL 1:

Narrow the rental gap for non-student renters earning less than \$25,000 annually.

Output goal: 100 newly affordable rental units total in 5 years, from 2019-2023.

PROGRESS:

104 rental units have been funded with housing trust funds, with 56 units completed to date.



SHORT-TERM* GOAL 2:

Low- and moderate-income renters who want to become owners have more options for purchasing affordable units.

Output goal: 100 more units are affordable to low- and moderate-income renters who are qualified to become owners.

PROGRESS:

21 new construction ownership units have been funded with housing trust funds and HOME funds, with 11 units completed and sold to date.



SHORT-TERM* GOAL 3:

Low- and moderate-income persons with accessibility needs are able to get the improvements they need and/or find visitable and accessible housing

Output goal: 25 renter households that receive accessibility modifications annually for a total of 125 in 5 years.

PROGRESS:

39 renter and homeowner units have been funded with housing trust funds and CDBG funds, with 29 units completed to date.



SHORT-TERM* GOAL 4:

Low- and moderate-income residents in unstable housing situations have more permanent affordable and supportive housing options.

Output goal: 45 tenant based rental assistance vouchers available annually for a total of 225 in 5 years.

PROGRESS:

298 household vouchers have been funded with housing trust funds and HOME funds.



SHORT-TERM* GOAL 5:

Low- and moderate-income residents living in housing in poor condition have improvements made (70 units brought into good condition annually).

PROGRESS:

153 homeowner unit improvements have been funded with CDBG funds, with all **133** completed to date.

Affordable Housing Dashboard

The [interactive dashboard](#) for affordable housing projects funded by both the Affordable Housing Trust Fund and federal dollars. The dashboard contains a live map and information on funded projects. Project documents are in the process of being uploaded to the complete the dashboard and staff will continue to add new projects as they are funded.



**Short term goals are from 2019-2023. Short-term goal metrics are intentionally aspirational, and will be reviewed and adjusted annually by the board, as needed, with the overall goal of increasing the number of affordable units. The board recognizes the need for additional outside funding, using housing trust funds as leverage, to reach the goal metrics. Metrics for goals 1 and 2 are five-year totals, while 3, 4, and 5 are annual metrics. Totals provided include projects funded from 2016-2019.*

2021 PROJECTS

Accessible Housing Program

The Independence, Inc.

7 households were served with the support of the 2021 Affordable Housing Trust Funds. The types of modifications made included installation of: grab bars, an accessible toilet, a handheld shower head, a walk-in shower, low-rise steps, and three ramps. The Independence, Inc. Accessible Housing Program helps to ensure people with disabilities are able to maintain affordable housing by getting the accessibility modifications they need to continue living independently in the community with dignity. This vital program directly increases the Lawrence housing stock that is both affordable *and* accessible.



Before



After



Before



After



Before



After

Affordable Rental Management (ARM) Program *Tenants to Homeowners, Inc.*

With \$100,000 in Housing Trust Fund dollars awarded to Tenants to Homeowners for the Affordable Rental Management (ARM) pilot program, TTH has gone under contract for construction and property management services for two residential properties, which includes one four-bedroom single-family residence and a 15-unit complex. Over the next five years the initial \$100,000 in Affordable Housing Trust Fund (AHTF) subsidy will provide \$163,200 of affordable housing by way of decreased rents. Low rents are achieved in an agreement with private owner in exchange for capital improvements. These capital improvements are what is initially covered by awarded AHTF dollars. The project is currently in process. Assuming all 19 bedrooms are occupied for the duration of the program agreement, total subsidy investment per person over the 5-year period is just under \$87.72/month with a return on that investment of \$142.98/month in program generated affordability (decreased rents based on Lawrence Fair Market rent as of 2021). In addition to measuring the affordability of these units, ARM also provides capital improvements to the privately owned properties. While Lawrence technically does not have any "blighted areas", individual cases of blight and disrepair exist. ARM is capitalizing on these instances by approaching the issue of affordable housing through a holistic lens. In addition to affordability, ARM is making repairs to vacant and/or underutilized privately owned housing stock. This approach cures instances of blight through each ARM enlisted property, and improves the safety and welcoming character of our community.

Critical Home Repair *Lawrence Habitat for Humanity*

Financial support provided through the Housing Trust Fund allowed Lawrence Habitat for Humanity (Lawrence Habitat) to complete critical home repair for safe affordable housing. In 2021, Lawrence Habitat set a goal to build upon their Aging in Place repair program by adding critical home repair to their list of community programs. Based on the [Housing Market Analysis](#), three out of four homeowners that expressed their house was in fair/poor condition have not made needed repairs because they cannot afford them. With Affordable Housing Trust Funds, Lawrence Habitat completed three critical repair projects and helped move us closer to our goal for low and moderate income residents in unstable housing conditions to have improvements made in order to maintain safe and affordable housing with dignity.

"As a homeowner on a fixed income, social security only, we are so grateful for all your help on getting us a new hot water heater. We were out of hot water for 6 days. Thank you so much."
- Don Williams

Exiting Winter Shelter to Housing with Rapid Re-housing Assistance *Lawrence Community Shelter*

Lawrence Community Shelter's (LCS) Rapid Re-housing program assists individuals and families who are experiencing homelessness to identify housing, take the necessary steps to acquire housing, secure housing, and stabilize. Rapid re-housing is intended to help individuals obtain housing quickly without preconditions using the Housing First Approach. Housing First (HF) allows individuals to meet the ultimate need of secured shelter so that they can focus on other challenges they are facing. Lawrence Community Shelter's Rapid Re-housing project helps meet affordable housing goals by providing low income residents experiencing homelessness access to permanent, affordable housing through housing identification and rental assistance. With the Affordable Housing funds, LCS was able to assist 44 individuals with rapid rehousing services, and 41 individuals were housed. The recidivism rate was only 4.5% (2 individuals) returning to the shelter within the same year. With the help of rapid rehousing funds, LCS had an average of only 43.1 days at the shelter per person for 2021. This is a 21% reduction in length of stay from 2020.

Housing Stabilization Collaborative *Tenants to Homeowners, Family Promise of Lawrence, United Way of Douglas County*

The Housing Stabilization Collaborative's (HSC) mission is to support housing stability for all people living in Douglas County by engaging tenants, utility companies, landlords, and social service agencies in building a culture of safe, affordable, and accessible housing. The HSC has brought together agencies and funding to provide rental/utility assistance and address systemic housing issues in the Douglas County community. The HSC has one collective rent/utility assistance process for all agencies to access through a shared application. There are more than 12 agencies involved in the HSC's monthly Stabilization meetings including Tenants to Homeowners (TTH), Family Promise of Lawrence (FPL), United Way of Douglas County (UWDGCO), The Willow DV Center, Centro Hispano (HP), Success by Six (SB6), Ballard Center (BC), Kansas Holistic Defenders, City of Lawrence, Douglas County, KS Homeless Coalition, and Catholic Charities of NEKS (CCNEKS). This Housing Stabilization Collaborative funding was also used to leverage other funds – the HSC has brought a total of \$1,968,000 of housing supports into the Douglas County community, a majority of which has remained in the City of Lawrence. From the beginning of the program in 2020 through January 14th, 2022, the HSC has assisted roughly 1,000 households in preventing, or moving out of, homelessness. 89 households were provided with tenant based rental assistance through the 2021 Affordable Housing Trust Fund.

New Horizons Program

Lawrence Douglas County Housing Authority

The LDCHA's New Horizons Transitional program provides the most significant opportunity for permanent housing assistance to homeless families staying at the Lawrence Community Shelter. Families enrolled in the New Horizons Housing Program participate in self-sufficiency activities including Renter's Education courses. The courses provide education and tools for families to be successful in their housing goals and to understand their rights and obligations as tenants. Families also have access to the Resident Services office, which provides additional self-sufficiency supports including programs for youth, wellness, employment, educational/vocational assistance, financial literacy, transportation, and case management services. This program assists in the achievement of affordable housing goals by creating a pathway to permanent housing assistance for families experiencing homelessness, and with a success rate of 79%, rental assistance with case management has proven to be a successful process for helping households find housing stability. In 2021, 26 households were housed through New Horizons, for a total of 94 individuals, 62 of which are children.

Workforce Housing

Lawrence Habitat for Humanity

Financial support provided through the Housing Trust Fund allowed Lawrence Habitat for Humanity (Lawrence Habitat) to build workforce housing and complete their 104th home build.

Habitat Lawrence uses best practices for building safe and affordable housing, and has a supportive community and strong volunteer base, which allows them to build efficiently and with purpose.

At the Dedication of her home, Habitat Lawrence's 104th Homeowner shared, "I want to start off by saying thank you to Habitat, the women's build, and all the volunteers. This has been one of the greatest experiences of my life. I just want to say again, thank you to all the volunteers you all worked so hard and are selfless you helped me make my dream of owning my own home come true. Now I can provide the stability for my daughter and Chico. Words can't truly express how I feel except to say I feel like can breathe for the first time in a long time. My family's next chapter can now begin!"

This is a true testament of the impact affordable housing can make for a family and our community, and Lawrence Habitat wouldn't be able to complete this life-changing work without the support of our community.



Building Process



Complete!

FINANCIAL TRANSACTIONS

The table below summarizes the financial transactions of the Affordable Housing Trust Fund in 2021.

Beginning Balance (as of 1/1/2021)		\$1,191,744
<u>Revenues</u>		
General Fund Support	350,000	
Interest	3,301	
Sales Tax Proceeds	1,023,397	
Miscellaneous	-	
	Total Revenues	\$1,376,698
<u>Expenses</u>		
United Way of Douglas County: Housing Stabilization Collaborative	(150,000)	
Independence, Inc: Accessible Housing Program	(50,000)	
Lawrence Community Shelter: Exiting Winter Shelter to Housing with Rapid Rehousing Assistance Program	(50,000)	
Tenants to Homeowners: Affordable Rental Management Program	(100,000)	
Lawrence Habitat for Humanity: Critical Home Repair & Workforce Housing	(50,000)	
LDCHA: New Horizons Vouchers	(50,000)	
Investing Fees	(1,087)	
	Total Expenditures	(\$451,087)
Ending Balance (as of 12/31/2021)*		\$2,117,355

**Fund balance is unaudited*

LIST OF ACRONYMS

AHAB	Affordable Housing Advisory Board
CDBG	Community Development Block Grant
CIP	Capital Improvement Plan
HOME	HOME Investment Partnerships Program
HUD	Department of Housing and Urban Development
LIHTC	Low-Income Housing Tax Credit program
MSA	Metropolitan Statistical Area
NOFO	Notice of Funding Opportunity

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ADDITIONAL RESOURCES

[Affordable Housing Advisory Board Bylaws](#)

[2018 Lawrence Housing Market Analysis](#)

[Lawrence Housing Toolkit](#)

[AHAB Goals and Accomplishments](#)

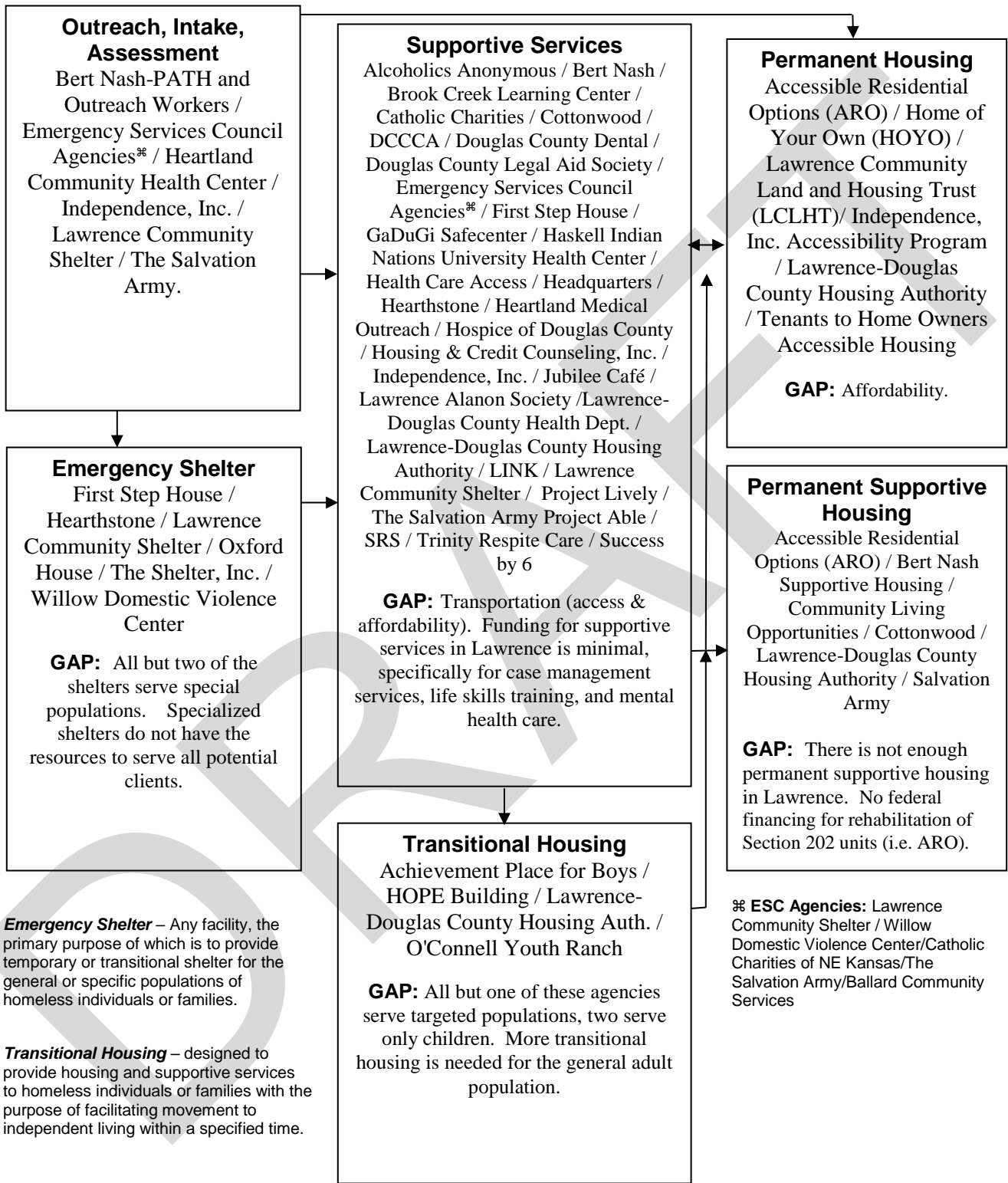
[Monthly Affordable Housing Trust Fund Financial Reporting](#)

[Interactive Map of Projects Funded by the Affordable Housing Trust Fund](#)

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City of Lawrence Continuum of Care for Housing and Homelessness 2021

A local adaptation of the HUD model



Emergency Shelter – Any facility, the primary purpose of which is to provide temporary or transitional shelter for the general or specific populations of homeless individuals or families.

Transitional Housing – designed to provide housing and supportive services to homeless individuals or families with the purpose of facilitating movement to independent living within a specified time.

⌘ **ESC Agencies:** Lawrence Community Shelter / Willow Domestic Violence Center/Catholic Charities of NE Kansas/The Salvation Army/Ballard Community Services

Revitalized Neighborhoods
Neighborhood Associations, Parks and Recreation, Lawrence Community Garden, Utilities, MSO

Neighborhood Association	CT/BG	% low/mod	LOWMOD	TOTAL
Babcock	3/4	80.80%	1115	1380
Barker	2/4; 10.01/1	39.83%	940	2360
Breededale	10.01/2	40.63%	195	480
Briarwood	6.03/1	21.07%	810	3845
Brook Creek	2/1; 2/3; 2/4; 2/5; 2/6	59.06%	2835	4800
Centennial	9.01/1; 10.01/1	52.13%	1040	1995
Congressional Place	16/2	19.79%	1155	5835
The Cottages	6.04/3	17.88%	160	895
Crossgate Court HOA	7.97/3	30.19%	705	2335
Deerfield	6.03/2; 6.04/3; 6.04/4	16.72%	800	4785
Downtown	5.02/3; 2/1; 2/2	61.22%	2115	3455
East Lawrence	2/1; 2/2; 2/3	75.04%	2405	3205
Edgewood Tenants	2/5	75.91%	835	1100
Gateway	6.03/1	21.07%	810	3845
Heatherwood Heights	7.97/2	42.46%	535	1260
Hillcrest	5.02/1; 5.02/2	69.41%	2110	3040
Hills West	8.02/3	60.61%	1585	2615
Indian Hills	9.01/3; 9.01/4; 9.02/1	59.55%	2900	4870
Kennedy	10.02/1	63.50%	1270	2000
Meadows Place	8.02/1	33.40%	895	2680
Monterey	6.03/1; 6.03/2	18.97%	1215	6405
North Lawrence	1/1; 1/2; 1/3	41.10%	1200	2920
North Perry Park	7.02/4	38.93%	730	1875
Old West Lawrence	5.02/3	37.90%	415	1095
Oread Neighborhood Association	3/1; 3/2; 3/3; 3/4	87.65%	4825	5505
Oread Residents Association	3/1; 3/2; 3/3; 3/4	87.65%	4825	5505
Park Hill	10.01/2	40.63%	195	480
Perry Park	7.02/4	38.93%	730	1875
Pinkney	5.01/1; 5.01/2	59.90%	1830	3055
Prairie Meadows	8.02/1; 8.02/3	46.84%	2480	5295
Prairie Park	10.02/1; 10.02/2; 10.02/3	44.37%	2560	5770
Quail Ridge	7.97/1	46.71%	710	1520
Quail Run	16/1; 16/3	18.48%	655	3545
Raintree	5.02/2	61.72%	1040	1685
Scenic Riverway	6.03/1; 6.03/2; 15/1	21.67%	1660	7660
Schwegler	9.01/2	69.66%	1010	1450
South Meadow	10.02/3	45.33%	995	2195
South Siders N 1300 Road	10.02/2	18.73%	295	1575
Southern Parkway	8.02/1; 8.02/3	46.84%	2480	5295
Springwood Heights	8.02/3	60.61%	1585	2615
Stoneback Ridge	8.01/1	43.53%	505	1160
Sunflower	8.01/1	43.53%	505	1160
Sunset Hill	7.02/1; 7.02/2; 7.02/3	64.58%	3090	4785
University Heights	5.02/2	61.72%	1040	1685
University Place	3/4	80.80%	1115	1380
West Hills	5.02/2	61.72%	1040	1685
West Lawrence	6.03/1; 16/2	20.30%	1965	9680
Western Hills	16/1	10.71%	135	1260
Westwood	5.02/2	61.72%	1040	1685
Woodfield HOA	7.97/1	46.71%	710	1520
Woods on 19th	2/4	32.47%	315	970

The Community Development Block Grant (CDBG) program requires that each CDBG funded activity must either principally benefit low- and moderate-income persons, aid in the prevention or elimination of slums or blight, or meet a community development need having a particular urgency. Most activities funded by the CDBG program are designed to benefit low- and moderate-income (LMI) persons. That benefit may take the form of housing, jobs, and services. Additionally, activities may qualify for CDBG assistance if the activity will benefit all the residents of a primarily residential area where at least 51 percent of the residents are low- and moderate-income persons, i.e. area-benefit (LMA). The Office of Community Planning and Development (CPD) provides estimates of the number of persons that can be considered Low-, Low- to Moderate-, and Low-, Moderate-, and Medium-income persons based on special tabulations of data from the 2011-2015 ACS 5-Year Estimates. The Low- and Moderate-Income Summary Data may be used by CDBG grantees to determine whether or not a CDBG-funded activity qualifies as an LMA activity. The LMI percentages are calculated at various principal geographies provided by the U.S. Census Bureau. The statistical information used in the calculation of estimates identified in the data sets comes from two sources: 1) the 2011-2015 American Community Survey (ACS), and 2) the Income Limits for Metropolitan Areas and for Non Metropolitan Counties. The data necessary to determine an LMI percentage for an area is not published in the publicly-available ACS data tables. Therefore, the Bureau of Census matches family size, income, and the income limits in a special tabulation to produce the estimates for FY2021.

CDBGUOIGID	CDBGNAME	STUSAB	CDBGTY	STATE	COUNTY	COUNTYNAME	TRACT	BLKGRP	LOWMOD	LOWMODUNIV	LOWMODPCT	Total by Census Tract	CT/BG	Neighborhood Association
201902	Lawrence	KS	51	20	045	Douglas County	000100	1	345	775	44.52%		1/1	NLIA
201902	Lawrence	KS	51	20	045	Douglas County	000100	2	560	1415	39.58%		1/2	NLIA
201902	Lawrence	KS	51	20	045	Douglas County	000100	3	295	730	40.41%	41.10%	1/3	NLIA
201902	Lawrence	KS	51	20	045	Douglas County	000200	1	135	345	39.13%		2/1	BCNA, Downtown, ELNA
201902	Lawrence	KS	51	20	045	Douglas County	000200	2	1565	2015	77.67%		2/2	Downtown, ELNA
201902	Lawrence	KS	51	20	045	Douglas County	000200	3	705	845	83.43%		2/3	BCNA, ELNA
201902	Lawrence	KS	51	20	045	Douglas County	000200	4	315	970	32.47%		2/4	Barker, BCNA, Woods on 19th
201902	Lawrence	KS	51	20	045	Douglas County	000200	5	835	1100	75.91%		2/5	BCNA, Edgewood TA
201902	Lawrence	KS	51	20	045	Douglas County	000200	6	845	1540	54.87%	64.56%	2/6	BCNA
201902	Lawrence	KS	51	20	045	Douglas County	000300	1	1665	1840	90.49%		3/1	ONA, ORA
201902	Lawrence	KS	51	20	045	Douglas County	000300	2	830	910	91.21%		3/2	ONA, ORA
201902	Lawrence	KS	51	20	045	Douglas County	000300	3	1215	1375	88.36%		3/3	ONA, ORA
201902	Lawrence	KS	51	20	045	Douglas County	000300	4	1115	1380	80.80%	87.65%	3/4	Babcock, ONA, University Place, ORA
201902	Lawrence	KS	51	20	045	Douglas County	000400	1	25	40	62.50%		4/1	
201902	Lawrence	KS	51	20	045	Douglas County	000400	2	455	485	93.81%	91.43%	4/2	
201902	Lawrence	KS	51	20	045	Douglas County	000501	1	1080	1615	66.87%		5.01/1	PNA
201902	Lawrence	KS	51	20	045	Douglas County	000501	2	750	1440	52.08%	59.90%	5.01/2	PNA
201902	Lawrence	KS	51	20	045	Douglas County	000502	1	1070	1355	78.97%		5.02/1	Hillcrest
201902	Lawrence	KS	51	20	045	Douglas County	000502	2	1040	1685	61.72%		5.02/2	Hillcrest, Raintree, University Heights, West Hills, Westwood
201902	Lawrence	KS	51	20	045	Douglas County	000502	3	415	1095	37.90%	61.06%	5.02/3	Downtown, OWL
201902	Lawrence	KS	51	20	045	Douglas County	000603	1	810	3845	21.07%		6.03/1	Briarwood, Gateway, Monterey, Scenic Riverway, West Lawrence
201902	Lawrence	KS	51	20	045	Douglas County	000603	2	405	2560	15.82%	18.97%	6.03/2	Deerfield, Monterey, Scenic Riverway
201902	Lawrence	KS	51	20	045	Douglas County	000604	1	360	1720	20.93%		6.04/1	
201902	Lawrence	KS	51	20	045	Douglas County	000604	2	650	1050	61.90%		6.04/2	
201902	Lawrence	KS	51	20	045	Douglas County	000604	3	160	895	17.88%		6.04/3	Cottages, Deerfield
201902	Lawrence	KS	51	20	045	Douglas County	000604	4	235	1330	17.67%	28.13%	6.04/4	Deerfield
201902	Lawrence	KS	51	20	045	Douglas County	000702	1	1140	1575	72.38%		7.02/1	Sunset Hill
201902	Lawrence	KS	51	20	045	Douglas County	000702	2	1310	2115	61.94%		7.02/2	Sunset Hill
201902	Lawrence	KS	51	20	045	Douglas County	000702	3	640	1095	58.45%		7.02/3	Sunset Hill
201902	Lawrence	KS	51	20	045	Douglas County	000702	4	730	1875	38.93%	57.36%	7.02/4	North Perry Park, Perry Park
201902	Lawrence	KS	51	20	045	Douglas County	000797	1	710	1520	46.71%		7.97/1	Quail Ridge; Woodfield HOA
201902	Lawrence	KS	51	20	045	Douglas County	000797	2	535	1260	42.46%		7.97/2	Heatherwood Heights
201902	Lawrence	KS	51	20	045	Douglas County	000797	3	705	2335	30.19%	38.12%	7.97/3	Crossgate Court HOA
201902	Lawrence	KS	51	20	045	Douglas County	000801	1	505	1160	43.53%		8.01/1	Stoneback Ridge, Sunflower
201902	Lawrence	KS	51	20	045	Douglas County	000801	2	2925	4850	60.31%	57.07%	8.01/2	
201902	Lawrence	KS	51	20	045	Douglas County	000802	1	895	2680	33.40%		8.02/1	Meadows Place, Prairie Meadows
201902	Lawrence	KS	51	20	045	Douglas County	000802	2	1385	1445	95.85%		8.02/2	
201902	Lawrence	KS	51	20	045	Douglas County	000802	3	1585	2615	60.61%	57.34%	8.02/3	Hills West, Prairie Meadows, Southern Parkway
201902	Lawrence	KS	51	20	045	Douglas County	000901	1	415	605	68.60%		9.01/1	Centennial
201902	Lawrence	KS	51	20	045	Douglas County	000901	2	1010	1450	69.66%		9.01/2	Schwegler
201902	Lawrence	KS	51	20	045	Douglas County	000901	3	510	1090	46.79%		9.01/3	Indian Hills
201902	Lawrence	KS	51	20	045	Douglas County	000901	4	815	1500	54.33%		9.01/4	Indian Hills
201902	Lawrence	KS	51	20	045	Douglas County	000901	5	985	1065	92.49%	65.41%	9.01/5	
201902	Lawrence	KS	51	20	045	Douglas County	000902	1	1575	2280	69.08%	69.08%	9.02/1	Indian Hills
201902	Lawrence	KS	51	20	045	Douglas County	001001	1	625	1390	44.96%		10.01/1	Barker, Centennial, Kennedy
201902	Lawrence	KS	51	20	045	Douglas County	001001	2	195	480	40.63%	43.85%	10.01/2	Breededale, Park Hill
201902	Lawrence	KS	51	20	045	Douglas County	001002	1	1270	2000	63.50%		10.02/1	Prairie Park, Kennedy
201902	Lawrence	KS	51	20	045	Douglas County	001002	2	295	1575	18.73%		10.02/2	Prairie Park South Siders
201902	Lawrence	KS	51	20	045	Douglas County	001002	3	995	2195	45.33%	44.37%	10.02/3	Prairie Park, South Meadow
201902	Lawrence	KS	51	20	045	Douglas County	001500	1	445	1255	35.46%	35.46%	15/1	Scenic Riverway
201902	Lawrence	KS	51	20	045	Douglas County	001600	1	135	1260	10.71%		16/1	Quail Run, Western Hills
201902	Lawrence	KS	51	20	045	Douglas County	001600	2	1155	5835	19.79%		16/2	Congressional Place, West Lawrence
201902	Lawrence	KS	51	20	045	Douglas County	001600	3	520	2285	22.76%	19.30%	16/3	Quail Run

Annual Performance Report HOME Program

U.S. Department of Housing
and Urban Development
Office of Community Planning
and Development

OMB Approval No. 2506-0171
(exp. 8/31/2009)

Public reporting burden for this collection of information is estimated to average 2.5 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. This agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless that collection displays a valid OMB control number.

The HOME statute imposes a significant number of data collection and reporting requirements. This includes information on assisted properties, on the owners or tenants of the properties, and on other programmatic areas. The information will be used: 1) to assist HOME participants in managing their programs; 2) to track performance of participants in meeting fund commitment and expenditure deadlines; 3) to permit HUD to determine whether each participant meets the HOME statutory income targeting and affordability requirements; and 4) to permit HUD to determine compliance with other statutory and regulatory program requirements. This data collection is authorized under Title II of the Cranston-Gonzalez National Affordable Housing Act or related authorities. Access to Federal grant funds is contingent on the reporting of certain project-specific data elements. Records of information collected will be maintained by the recipients of the assistance. Information on activities and expenditures of grant funds is public information and is generally available for disclosure. Recipients are responsible for ensuring confidentiality when public disclosure is not required.

This form is intended to collect numeric data to be aggregated nationally as a complement to data collected through the Cash and Management Information (C/MI) System. Participants should enter the reporting period in the first block. The reporting period is October 1 to September 30. Instructions are included for each section if further explanation is needed.

Submit this form on or before December 31.	This report is for period (mm/dd/yyyy)		Date Submitted (mm/dd/yyyy)
Send one copy to the appropriate HUD Field Office and one copy to: HOME Program, Rm 7176, 451 7th Street, S.W., Washington D.C. 20410	Starting	Ending	

Part I Participant Identification

1. Participant Number	2. Participant Name		
3. Name of Person completing this report		4. Phone Number (Include Area Code)	
5. Address	6. City	7. State	8. Zip Code

Part II Program Income

Enter the following program income amounts for the reporting period: in block 1, enter the balance on hand at the beginning; in block 2, enter the amount generated; in block 3, enter the amount expended; and in block 4, enter the amount for Tenant-Based rental Assistance.

1. Balance on hand at Beginning of Reporting Period	2. Amount received during Reporting Period	3. Total amount expended during Reporting Period	4. Amount expended for Tenant-Based Rental Assistance	5. Balance on hand at end of Reporting Period (1 + 2 - 3) = 5
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Part III Minority Business Enterprises (MBE) and Women Business Enterprises (WBE)

In the table below, indicate the number and dollar value of contracts for HOME projects completed during the reporting period.

	a. Total	Minority Business Enterprises (MBE)			f. White Non-Hispanic
		b. Alaskan Native or American Indian	c. Asian or Pacific Islander	d. Black Non-Hispanic	
A. Contracts					
1. Number					
2. Dollar Amount					
B. Sub-Contracts					
1. Number					
2. Dollar Amount					
	a. Total	b. Women Business Enterprises (WBE)	c. Male		
C. Contracts					
1. Number					
2. Dollar Amount					
D. Sub-Contracts					
1. Number					
2. Dollar Amounts					

Part IV Minority Owners of Rental Property

In the table below, indicate the number of HOME assisted rental property owners and the total dollar amount of HOME funds in these rental properties assisted during the reporting period.

	a. Total	Minority Property Owners				f. White Non-Hispanic
		b. Alaskan Native or American Indian	c. Asian or Pacific Islander	d. Black Non-Hispanic	e. Hispanic	
1. Number						
2. Dollar Amount						

Part V Relocation and Real Property Acquisition

Indicate the number of persons displaced, the cost of relocation payments, the number of parcels acquired, and the cost of acquisition. The data provided should reflect only displacements and acquisitions occurring during the reporting period.

	a. Number	b. Cost
1. Parcels Acquired		
2. Businesses Displaced		
3. Nonprofit Organizations Displaced		
4. Households Temporarily Relocated, not Displaced		

Households Displaced	a. Total	Minority Business Enterprises (MBE)				f. White Non-Hispanic
		b. Alaskan Native or American Indian	c. Asian or Pacific Islander	d. Black Non-Hispanic	e. Hispanic	
5. Households Displaced - Number						
6. Households Displaced - Cost						

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Current/Active participants on Transitional Voucher Program

NAME	ID #	Inspection Type	Inspection Date	Inspection Result	Re-Inspection Date if Required	Re-Inspection Result	Inspection Type	Inspection Date	Inspection Result	Re-Inspection Date if Required	Re-Inspection Result
	15487	Annual	11/23/2021	Pass							
	14873	Initial Inspection	2/1/2022	Fail	2/3/2022	Pass					
	15263	Annual Inspection	1/11/2022	Pass							
	97080	Annual	2/14/2022	Pass							
	15241	Annual	3/21/2022	Pass							
	15402	Initial Inspection	1/20/2022	Fail	1/20/2022	Pass					
	15540	Initial Inspection	3/18/2022	Pass							
	15427	Initial Inspection	1/31/2022	Fail	3/2/2022	Pass					
	93745	Initial Inspection	3/14/2022	Fail	3/23/2022	Pass					
	14665	Initial Inspection	3/29/2022	Pass							
	15675	Initial Inspection	4/7/2022	Pass							
	12678	Initial Inspection	3/14/2022	Pass							
	93301	Initial Inspection	3/22/2022	Fail	4/19/2022	Pass					
	15700	Initial Inspection	4/1/2022	Fail	4/29/2022	Pass					
	15736	Initial Inspection	6/24/2022	Pass							
	15763	Initial Inspection	7/1/2022	Pass							
	92892	Initial Inspection	7/11/2022	Fail	7/13/2022	Pass					

Individuals that received Permanent Voucher

NAME	ID #	Inspection Type	Inspection Date	Inspection Result	Re-Inspection Date if Required	Re-Inspection Result	Inspection Type	Inspection Date	Re-Inspection Date if Required	Re-Inspection Result	Permanent voucher/move-in date
	14868	Annual Inspection	5/16/2022	No Show		Pass					10/1/2020
	15057	Annual Inspection	7/14/2021	Fail	7/23/2021	Pass					9/1/2020
	14743	Annual Inspection	9/12/2021	Fail	9/13/2021	Pass					12/1/2020
	15034	Annual Inspection	9/21/21	Fail	10/21/2021	Pass					10/1/2020
	97429	Annual Inspection	9/9/2021	Fail	10/7/2021	Pass					11/1/2020
	14142	Initial Inspection	10/29/2021	Pass							11/1/2020
	15073	Annual Inspection	8/17/2021	Fail	8/25/2021	Pass					11/1/2020
	12059	Annual Inspection	9/10/2021	Pass							2/1/2021
	12756	Annual Inspection	9/15/2021	Pass							4/1/2021
	14994	Annual Inspection	10/19/2021	Pass							5/1/2021
	15044	Annual Inspection	11/16/2021	Pass							6/1/2021
	15123	Annual Inspection	12/20/2021	Pass							6/1/2021
	15041	Annual Inspection	5/10/2022	Fail	6/9/2022	Fail	Re-Inspection	6/13/2022		Pass	8/1/2021
	10206	Annual Inspection	5/16/2022	Fail	6/15/2022	Pass					8/1/2021
	15455	Annual Inspection	10/11/2021	Pass							8/1/2021

Individuals no longer or removed from Transitional Voucher Program

NAME	ID #	Inspection Type	Inspection Date	Inspection Result	Re-Inspection Date if Required	Re-Inspection Result	Move-Out
	15031						8/31/2022
	15112						1/31/2022
	15172						3/31/2022
	11541						4/30/2022



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PART I: SUMMARY OF CDBG RESOURCES

01 UNEXPENDED CDBG FUNDS AT END OF PREVIOUS PROGRAM YEAR	849,185.26
02 ENTITLEMENT GRANT	801,759.00
03 SURPLUS URBAN RENEWAL	0.00
04 SECTION 108 GUARANTEED LOAN FUNDS	0.00
05 CURRENT YEAR PROGRAM INCOME	97,883.65
05a CURRENT YEAR SECTION 108 PROGRAM INCOME (FOR SI TYPE)	0.00
06 FUNDS RETURNED TO THE LINE-OF-CREDIT	0.00
06a FUNDS RETURNED TO THE LOCAL CDBG ACCOUNT	0.00
07 ADJUSTMENT TO COMPUTE TOTAL AVAILABLE	0.00
08 TOTAL AVAILABLE (SUM, LINES 01-07)	1,748,827.91

PART II: SUMMARY OF CDBG EXPENDITURES

09 DISBURSEMENTS OTHER THAN SECTION 108 REPAYMENTS AND PLANNING/ADMINISTRATION	877,098.94
10 ADJUSTMENT TO COMPUTE TOTAL AMOUNT SUBJECT TO LOW/MOD BENEFIT	0.00
11 AMOUNT SUBJECT TO LOW/MOD BENEFIT (LINE 09 + LINE 10)	877,098.94
12 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	153,477.72
13 DISBURSED IN IDIS FOR SECTION 108 REPAYMENTS	0.00
14 ADJUSTMENT TO COMPUTE TOTAL EXPENDITURES	0.00
15 TOTAL EXPENDITURES (SUM, LINES 11-14)	1,030,576.66
16 UNEXPENDED BALANCE (LINE 08 - LINE 15)	718,251.25

PART III: LOWMOD BENEFIT THIS REPORTING PERIOD

17 EXPENDED FOR LOW/MOD HOUSING IN SPECIAL AREAS	0.00
18 EXPENDED FOR LOW/MOD MULTI-UNIT HOUSING	0.00
19 DISBURSED FOR OTHER LOW/MOD ACTIVITIES	869,501.47
20 ADJUSTMENT TO COMPUTE TOTAL LOW/MOD CREDIT	0.00
21 TOTAL LOW/MOD CREDIT (SUM, LINES 17-20)	869,501.47
22 PERCENT LOW/MOD CREDIT (LINE 21/LINE 11)	99.13%

LOW/MOD BENEFIT FOR MULTI-YEAR CERTIFICATIONS

23 PROGRAM YEARS(PY) COVERED IN CERTIFICATION		PY: 2020 PY: 2021 PY: 2022
24 CUMULATIVE NET EXPENDITURES SUBJECT TO LOW/MOD BENEFIT CALCULATION	877,098.94	
25 CUMULATIVE EXPENDITURES BENEFITING LOW/MOD PERSONS	877,098.94	
26 PERCENT BENEFIT TO LOW/MOD PERSONS (LINE 25/LINE 24)	100.00%	

PART IV: PUBLIC SERVICE (PS) CAP CALCULATIONS

27 DISBURSED IN IDIS FOR PUBLIC SERVICES	111,154.24
28 PS UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	4,594.23
29 PS UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	4,292.00
30 ADJUSTMENT TO COMPUTE TOTAL PS OBLIGATIONS	0.00
31 TOTAL PS OBLIGATIONS (LINE 27 + LINE 28 - LINE 29 + LINE 30)	111,456.47
32 ENTITLEMENT GRANT	801,759.00
33 PRIOR YEAR PROGRAM INCOME	132,139.26
34 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PS CAP	0.00
35 TOTAL SUBJECT TO PS CAP (SUM, LINES 32-34)	933,898.26
36 PERCENT FUNDS OBLIGATED FOR PS ACTIVITIES (LINE 31/LINE 35)	11.93%

PART V: PLANNING AND ADMINISTRATION (PA) CAP

37 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	153,477.72
38 PA UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	0.00
39 PA UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	0.00
40 ADJUSTMENT TO COMPUTE TOTAL PA OBLIGATIONS	0.00
41 TOTAL PA OBLIGATIONS (LINE 37 + LINE 38 - LINE 39 +LINE 40)	153,477.72
42 ENTITLEMENT GRANT	801,759.00
43 CURRENT YEAR PROGRAM INCOME	97,883.65
44 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PA CAP	0.00
45 TOTAL SUBJECT TO PA CAP (SUM, LINES 42-44)	899,642.65
46 PERCENT FUNDS OBLIGATED FOR PA ACTIVITIES (LINE 41/LINE 45)	17.06%



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LINE 27 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 27

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity to prevent, prepare for, and respond to Coronavirus	Activity Name	Grant Number	Fund Type	Matrix Code	National Objective	Drawn Amount
2020	8	2470	6565262	No	LAWRENCE COMMUNITY SHELTER	B20MC200005	EN	03T	LMC	\$4,313.48
2021	7	2496	6565262	No	HOMELESS SHELTER OPERATIONS - LAWRENCE COMMUNITY SHELTER	B21MC200005	EN	03T	LMC	\$432.00
2021	7	2496	6593835	No	HOMELESS SHELTER OPERATIONS - LAWRENCE COMMUNITY SHELTER	B21MC200005	EN	03T	LMC	\$23,404.20
2021	7	2496	6620645	No	HOMELESS SHELTER OPERATIONS - LAWRENCE COMMUNITY SHELTER	B21MC200005	EN	03T	LMC	\$4,873.52
2021	7	2496	6620664	No	HOMELESS SHELTER OPERATIONS - LAWRENCE COMMUNITY SHELTER	B21MC200005	EN	03T	LMC	\$4,545.62
2021	7	2496	6638335	No	HOMELESS SHELTER OPERATIONS - LAWRENCE COMMUNITY SHELTER	B21MC200005	EN	03T	LMC	\$8,764.14
2021	7	2496	6674668	No	HOMELESS SHELTER OPERATIONS - LAWRENCE COMMUNITY SHELTER	B21MC200005	EN	03T	LMC	\$8,941.44
								03T	Matrix Code	\$55,274.40
2020	10	2467	6565262	No	HOUSING AND CREDIT COUNSELING, INC.	B20MC200005	EN	05K	LMC	\$162.15
2021	9	2498	6565485	No	HOUSING AND FINANCIAL COUNSELING PROGRAM - HOUSING AND CREDIT COUNSELING, INC.	B21MC200005	EN	05K	LMC	\$648.60
2021	9	2498	6583263	No	HOUSING AND FINANCIAL COUNSELING PROGRAM - HOUSING AND CREDIT COUNSELING, INC.	B21MC200005	EN	05K	LMC	\$486.45
2021	9	2498	6593835	No	HOUSING AND FINANCIAL COUNSELING PROGRAM - HOUSING AND CREDIT COUNSELING, INC.	B21MC200005	EN	05K	LMC	\$810.75
2021	9	2498	6620645	No	HOUSING AND FINANCIAL COUNSELING PROGRAM - HOUSING AND CREDIT COUNSELING, INC.	B21MC200005	EN	05K	LMC	\$162.15
2021	9	2498	6632732	No	HOUSING AND FINANCIAL COUNSELING PROGRAM - HOUSING AND CREDIT COUNSELING, INC.	B21MC200005	EN	05K	LMC	\$648.60
2021	9	2498	6638335	No	HOUSING AND FINANCIAL COUNSELING PROGRAM - HOUSING AND CREDIT COUNSELING, INC.	B21MC200005	EN	05K	LMC	\$486.45
2021	9	2498	6666571	No	HOUSING AND FINANCIAL COUNSELING PROGRAM - HOUSING AND CREDIT COUNSELING, INC.	B21MC200005	EN	05K	LMC	\$324.30
2021	9	2498	6674668	No	HOUSING AND FINANCIAL COUNSELING PROGRAM - HOUSING AND CREDIT COUNSELING, INC.	B21MC200005	EN	05K	LMC	\$324.30
								05K	Matrix Code	\$4,053.75
2021	9	2497	6565485	No	KEEP INFANTS AND TODDLERS HOUSED EMERGENCY ASSISTANCE - SUCCESS BY 6	B21MC200005	EN	05Q	LMC	\$3,767.18
2021	9	2497	6583263	No	KEEP INFANTS AND TODDLERS HOUSED EMERGENCY ASSISTANCE - SUCCESS BY 6	B21MC200005	EN	05Q	LMC	\$2,239.00
2021	9	2497	6616048	No	KEEP INFANTS AND TODDLERS HOUSED EMERGENCY ASSISTANCE - SUCCESS BY 6	B21MC200005	EN	05Q	LMC	\$3,104.88
2021	9	2497	6620645	No	KEEP INFANTS AND TODDLERS HOUSED EMERGENCY ASSISTANCE - SUCCESS BY 6	B21MC200005	EN	05Q	LMC	\$1,150.00
2021	9	2497	6620664	No	KEEP INFANTS AND TODDLERS HOUSED EMERGENCY ASSISTANCE - SUCCESS BY 6	B21MC200005	EN	05Q	LMC	\$1,436.50
2021	9	2497	6674668	No	KEEP INFANTS AND TODDLERS HOUSED EMERGENCY ASSISTANCE - SUCCESS BY 6	B21MC200005	EN	05Q	LMC	\$2,302.44
2021	9	2499	6583263	No	LAWRENCE FAMILY SUPPORT CENTER EMERGENCY ASSISTANCE - CCNEK	B21MC200005	EN	05Q	LMC	\$2,427.02
2021	9	2499	6593835	No	LAWRENCE FAMILY SUPPORT CENTER EMERGENCY ASSISTANCE - CCNEK	B21MC200005	EN	05Q	LMC	\$3,165.09
2021	9	2499	6616048	No	LAWRENCE FAMILY SUPPORT CENTER EMERGENCY ASSISTANCE - CCNEK	B21MC200005	EN	05Q	LMC	\$2,000.00
2021	9	2499	6620645	No	LAWRENCE FAMILY SUPPORT CENTER EMERGENCY ASSISTANCE - CCNEK	B21MC200005	EN	05Q	LMC	\$1,157.89
2021	9	2499	6620664	No	LAWRENCE FAMILY SUPPORT CENTER EMERGENCY ASSISTANCE - CCNEK	B21MC200005	EN	05Q	LMC	\$1,000.00
2021	9	2499	6632732	No	LAWRENCE FAMILY SUPPORT CENTER EMERGENCY ASSISTANCE - CCNEK	B21MC200005	EN	05Q	LMC	\$250.00
2021	9	2499	6638335	No	LAWRENCE FAMILY SUPPORT CENTER EMERGENCY ASSISTANCE - CCNEK	B21MC200005	EN	05Q	LMC	\$1,655.77
2021	9	2499	6666571	No	LAWRENCE FAMILY SUPPORT CENTER EMERGENCY ASSISTANCE - CCNEK	B21MC200005	EN	05Q	LMC	\$2,062.46
2021	9	2499	6674668	No	LAWRENCE FAMILY SUPPORT CENTER EMERGENCY ASSISTANCE - CCNEK	B21MC200005	EN	05Q	LMC	\$1,107.86
2021	9	2500	6583263	No	EMERGENCY FAMILY STABILIZATION PROGRAM - BALLARD CENTER	B21MC200005	EN	05Q	LMC	\$8,441.00
2021	9	2500	6593835	No	EMERGENCY FAMILY STABILIZATION PROGRAM - BALLARD CENTER	B21MC200005	EN	05Q	LMC	\$14,559.00
								05Q	Matrix Code	\$51,826.09
				No	Activity to prevent, prepare for, and respond to Coronavirus					\$111,154.24
Total										\$111,154.24

LINE 37 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 37

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2021	11	2493	6565262	CDD_ADMINISTRATION-CDBG	21A		\$10,149.45
2021	11	2493	6565360	CDD_ADMINISTRATION-CDBG	21A		\$9,267.05
2021	11	2493	6565485	CDD_ADMINISTRATION-CDBG	21A		\$14,222.39



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Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2021	11	2493	6583263	CDD_ADMINISTRATION-CDBG	21A		\$9,296.18
2021	11	2493	6593835	CDD_ADMINISTRATION-CDBG	21A		\$3,493.89
2021	11	2493	6616048	CDD_ADMINISTRATION-CDBG	21A		\$2,421.82
2021	11	2493	6620624	CDD_ADMINISTRATION-CDBG	21A		\$11,345.30
2021	11	2493	6620645	CDD_ADMINISTRATION-CDBG	21A		\$12,305.32
2021	11	2493	6620664	CDD_ADMINISTRATION-CDBG	21A		\$12,049.84
2021	11	2493	6632732	CDD_ADMINISTRATION-CDBG	21A		\$16,693.01
2021	11	2493	6638335	CDD_ADMINISTRATION-CDBG	21A		\$10,845.93
2021	11	2493	6666571	CDD_ADMINISTRATION-CDBG	21A		\$18,476.39
2021	11	2493	6666594	CDD_ADMINISTRATION-CDBG	21A		\$8,173.83
2021	11	2493	6674668	CDD_ADMINISTRATION-CDBG	21A		\$14,737.32
					21A	Matrix Code	\$153,477.72
Total							\$153,477.72

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PART I: SUMMARY OF CDBG-CV RESOURCES

01 CDBG-CV GRANT	950,250.00
02 FUNDS RETURNED TO THE LINE-OF-CREDIT	0.00
03 FUNDS RETURNED TO THE LOCAL CDBG ACCOUNT	0.00
04 TOTAL AVAILABLE (SUM, LINES 01-03)	950,250.00

PART II: SUMMARY OF CDBG-CV EXPENDITURES

05 DISBURSEMENTS OTHER THAN SECTION 108 REPAYMENTS AND PLANNING/ADMINISTRATION	193,085.01
06 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	0.00
07 DISBURSED IN IDIS FOR SECTION 108 REPAYMENTS	0.00
08 TOTAL EXPENDITURES (SUM, LINES 05 - 07)	193,085.01
09 UNEXPENDED BALANCE (LINE 04 - LINE8)	757,164.99

PART III: LOWMOD BENEFIT FOR THE CDBG-CV GRANT

10 EXPENDED FOR LOW/MOD HOUSING IN SPECIAL AREAS	0.00
11 EXPENDED FOR LOW/MOD MULTI-UNIT HOUSING	0.00
12 DISBURSED FOR OTHER LOW/MOD ACTIVITIES	193,085.01
13 TOTAL LOW/MOD CREDIT (SUM, LINES 10 - 12)	193,085.01
14 AMOUNT SUBJECT TO LOW/MOD BENEFIT (LINE 05)	193,085.01
15 PERCENT LOW/MOD CREDIT (LINE 13/LINE 14)	100.00%

PART IV: PUBLIC SERVICE (PS) CALCULATIONS

16 DISBURSED IN IDIS FOR PUBLIC SERVICES	193,085.01
17 CDBG-CV GRANT	950,250.00
18 PERCENT OF FUNDS DISBURSED FOR PS ACTIVITIES (LINE 16/LINE 17)	20.32%

PART V: PLANNING AND ADMINISTRATION (PA) CAP

19 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	0.00
20 CDBG-CV GRANT	950,250.00
21 PERCENT OF FUNDS DISBURSED FOR PA ACTIVITIES (LINE 19/LINE 20)	0.00%

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LINE 10 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 10

Report returned no data.

LINE 11 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 11

Report returned no data.

LINE 12 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 12

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2019	14	2501	6591770	CV - HOUSING STABILIZATION COLLABORATIVE EMERGENCY ASSISTANCE - TENANTS TO HOMEOWNERS	05Q	LMC	\$59,819.99
			6620678	CV - HOUSING STABILIZATION COLLABORATIVE EMERGENCY ASSISTANCE - TENANTS TO HOMEOWNERS	05Q	LMC	\$40,179.69
		2505	6616049	CV - HOMELESS SERVICES - BERT NASH CMC	03T	LMC	\$10,435.57
			6620678	CV - HOMELESS SERVICES - BERT NASH CMC	03T	LMC	\$4,801.55
			6632977	CV - HOMELESS SERVICES - BERT NASH CMC	03T	LMC	\$16,398.48
			6661687	CV - HOMELESS SERVICES - BERT NASH CMC	03T	LMC	\$13,093.34
			6661689	CV - HOMELESS SERVICES - BERT NASH CMC	03T	LMC	\$9,251.66
		2506	6661687	CV - DG CO Child Dev. Association - COVID-19 Childcare	05L	LMC	\$16,659.71
			6661689	CV - DG CO Child Dev. Association - COVID-19 Childcare	05L	LMC	\$22,445.02
Total							\$193,085.01

LINE 16 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 16

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2019	14	2501	6591770	CV - HOUSING STABILIZATION COLLABORATIVE EMERGENCY ASSISTANCE - TENANTS TO HOMEOWNERS	05Q	LMC	\$59,819.99
			6620678	CV - HOUSING STABILIZATION COLLABORATIVE EMERGENCY ASSISTANCE - TENANTS TO HOMEOWNERS	05Q	LMC	\$40,179.69
		2505	6616049	CV - HOMELESS SERVICES - BERT NASH CMC	03T	LMC	\$10,435.57
			6620678	CV - HOMELESS SERVICES - BERT NASH CMC	03T	LMC	\$4,801.55
			6632977	CV - HOMELESS SERVICES - BERT NASH CMC	03T	LMC	\$16,398.48
			6661687	CV - HOMELESS SERVICES - BERT NASH CMC	03T	LMC	\$13,093.34
			6661689	CV - HOMELESS SERVICES - BERT NASH CMC	03T	LMC	\$9,251.66
		2506	6661687	CV - DG CO Child Dev. Association - COVID-19 Childcare	05L	LMC	\$16,659.71
			6661689	CV - DG CO Child Dev. Association - COVID-19 Childcare	05L	LMC	\$22,445.02
Total							\$193,085.01

LINE 19 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 19

Report returned no data.

2021 Match - City of Lawrence

<i>File #</i>	<i>Type</i>	<i>Address</i>	<i>Project</i>	<i>Date</i>	<i>Reason</i>	<i>Amount</i>
HTF 2021	Affordable Housing Trust Fund Allocation	801 Pennsylvania	Penn Street Lofts LIHTC project	12/28/2020	Matching Grant	\$150,00.00
TOTAL						\$150,000.00

DRAFT

AFFIDAVIT IN PROOF OF PUBLICATION

STATE OF KANSAS
Douglas County

Kelly Schellman of the Legal Dept. of the Lawrence Daily Journal-World being first duly sworn, deposes and says:

That this daily newspaper printed in the State of Kansas, and published in and of general circulation in Douglas County, Kansas, with a general paid circulation on a daily basis in Douglas County, Kansas, and that said newspaper is not a trade, religious or fraternal publication, and which newspaper has been admitted to the mails as periodicals class matter in said County, and that a notice of which is hereto attached, was published in the regular and entire issue of the Lawrence Daily Journal-World

Said newspaper is published six days per week, 52 weeks per year; has been so published continuously and uninterruptedly in said county and state for a period of more than five years prior to the first publication of said notice and been admitted at the post office of Lawrence in said County as second class matter.

That the attached notice is a true copy thereof and was published in the regular and entire issue of said newspaper for 1 consecutive days/weeks the first publication thereof being made as aforesaid on 09/06/2022 with publications being made on the following dates:

09/06/2022



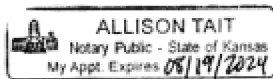
Subscribed and sworn to before me this 6th day of September 2022



Notary Public

My Commission Expires: 08/19/2024

Publication Charges: \$164.45



(First Published in the Lawrence Daily Journal-World on the 6th of September, 2022)

NOTICE OF PUBLIC HEARING
FOR THE CITY OF LAWRENCE COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) AND HOME INVESTMENT PARTNERSHIPS (HOME) PROGRAMS

Members of the City's Affordable Housing Advisory Board will conduct a public hearing on the Community Development Block Grant (CDBG) and HOME Investment Partnerships (HOME) Programs at the Affordable Housing Advisory Board meeting on Monday, September 12, 2022, at 11:00 am in the City Commission Chambers, First Floor, City Hall, 6 East 6th Street, Lawrence, Kansas, 66044.

This meeting will be held in a hybrid format, which means attendees can choose whether to attend in-person or virtually. People may join the meeting virtually by Zoom or in-person. Some staff will be present in the room while others will participate virtually. Virtual participation will be allowed for any participant, including staff, board members, and the public.

The agenda notification that will be distributed on Tuesday, September 6, 2022 will contain information about joining the meeting. If you would like City staff to forward the meeting information, please contact Danelle Walters at dwalters@lawrenceks.org.

The hearing is intended to provide the following:

1. A discussion of the City's performance in implementation of past CDBG and HOME activities, especially those funded during the past program year. The Consolidated Annual Performance and Evaluation Report (CAPER) will be completed and will be submitted to the U.S. Department of Housing and Urban Development (the federal agency which funds the program) by October 31, 2022. Copies of the performance report will be available for review on September 8, 2022, online at https://lawrenceks.org/pds/reports_plans/. The written comment period for the CAPER will be thirty (30) days from the date of the publication, until October 9, 2022. Written comments may be sent to the Housing Initiatives Di-

vision, P.O. Box 708, Lawrence, KS 66044 or emailed to dwalters@lawrenceks.org.

2. General information about the CDBG and HOME programs, as well as the Consolidated Plan.

3. A forum for suggested future CDBG and HOME activities for the upcoming Consolidated Plan period (2023 - 2027) and upcoming program year (August 1, 2023 to July 31, 2024), and to discuss procedures for making proposals for CDBG or HOME funded activities.

4. An opportunity for Lawrence citizens, public agencies, and other interested parties to express and discuss their opinions about the needs of low- and moderate-income persons, housing and community development needs, and other needs in Lawrence they feel are important.