

Executive Summary

AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

1. Introduction

This Annual Action Plan provides a basis and strategy for the use of federal funds granted to the City of Lawrence by the U.S. Department of Housing and Urban Development (HUD) under the Community Development Block Grant (CDBG) and Home Investment Partnerships (HOME) programs. This Action Plan covers the period beginning August 1, 2014 through July 31, 2015. Programs and activities described in this plan are intended to primarily benefit low and moderate-income residents of the City of Lawrence, neighborhoods with high concentrations of low-income and moderate-income residents, and the city as a whole.

This plan is the product of public outreach, public hearings, and consultation with over 30+ agencies, groups, and organizations involved in the development of affordable housing, creation of job opportunities for low and moderate-income residents, and/or provision of services to children, elderly persons, persons with disabilities, persons with HIV/AIDS and their families, and homeless persons. A complete draft of this update has been made available for public review beginning April 21, 2014, and the public was able to comment for a 30-day period beginning April 24, 2014 at the Public Hearing. The availability of both the draft plan and the final plan is advertised in the local newspaper and the complete documents are available for review on the City's website www.lawrenceks.org and in print form in the Development Services office of Planning and Development Services.

2. Summarize the objectives and outcomes identified in the Plan

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

Throughout this Consolidated Plan, the Step up to Better Housing Strategy is mentioned on numerous occasions. This Strategy will continue to be the guideline for funding allocations and recommendations. There are four main pieces to the Strategy, and they include Emergency Housing (Temporary options for immediate & safe shelter for individuals and families who are homeless, transient, or experiencing an emergency situation), Transitional Housing (housing and services designed to promote residential stability, increase skills, enhance self-determination and move people who are homeless to permanent housing within 24 months), Permanent Housing (a variety of ownership and rental choices including permanent supportive housing arrangements), and Revitalized Neighborhoods. In creating this

Consolidated Plan, the Strategy remains the focal point for determining objectives and assessing expected outcomes.

3. Evaluation of past performance

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

The City of Lawrence continues to utilize the "Step Up to Better Housing" strategy as the basis for funding decisions made by the Community Development Advisory Committee. The document is approved by the City Commission, and reaffirmed on a yearly basis prior to allocating funding for CDBG and HOME activities and projects. Because of this Strategy, funding is consistently allocated to one of five areas: Emergency Shelter, Transitional Housing, Permanent/Permanent Supportive Housing, Revitalized Neighborhoods, and Community Facilities. This strategy has proven to both provide the most benefit to sustaining services in the community that serve low-moderate income individuals and families, as well as to effectively meet the three objectives of providing decent, affordable housing, suitable living environments, or economic opportunities. The City of Lawrence Community Development Division has been very successful at providing homeowner improvement programs such as weatherization, comprehensive housing rehabilitation, emergency and furnace loans, and first-time homebuyer rehabilitation. Public service agencies and CDBG-Funded neighborhood associations provide reporting on performance measures and other capital improvement projects such as public service building repair and sidewalk gap construction has proven immediate community benefits.

4. Summary of Citizen Participation Process and consultation process

Summary from citizen participation section of plan.

The City of Lawrence abides by the Citizen Participation Plan most recently amended in May of 2012. This plan is approved by the City Commission. Citizen participation is the heart of the consolidated planning process, involving citizens in decisions that directly affect their lives. The purpose of the Citizen Participation Plan is to encourage and insure full and proper citizen participation at all stages of the Consolidated Plan process. The Citizen Participation Plan formally designates structures, procedures, roles, and policies to be followed by program participants. A secondary purpose of this Plan is to implement federal regulations regarding citizen participation for the consolidated planning process described by Title 24 CFR 91.105 of the Housing and Community Development Act of 1974, as amended. Nothing in this Plan shall restrict the responsibility and authority of the City of Lawrence (City) from developing and executing its Consolidated Plan. There are six objectives outlined in the Citizen Participation Plan: OBJECTIVE NO. 1: Provide for and encourage citizen participation with particular emphasis on participation by persons of low and moderate income, particularly those who are residents of slum and blighted areas and of areas in which CDBG and HOME funds are proposed to be used, and provide for participation of residents in low and moderate income neighborhoods as defined by the City of Lawrence. Additionally, provide for and encourage participation of all citizens, including minorities

and non-English speaking persons, as well as persons with disabilities. Provide for and encourage, in conjunction with the Lawrence-Douglas County Housing Authority, citizen participation of residents of public and assisted housing developments, along with other low-income residents of targeted revitalization areas in which the developments are located. Provide information to the housing authority about consolidated plan activities related to its developments within the community so that the housing authority may make this information available at the annual public hearing required under the Comprehensive Grant program. OBJECTIVE NO. 2: Provide citizens with reasonable and timely access to local meetings, information, and records relating to the Consolidated Plan, Substantial Amendments, and the Performance Report, as required by regulations and relating to the actual use of funds under this title. Provide information regarding the displacement of persons and specifying the types and levels of assistance that will be available, even though no displacement is expected to occur. OBJECTIVE NO. 3: Provide for technical assistance to citizens, public agencies, interested parties, and other groups representative of persons of low and/or moderate income that request such assistance in developing proposals with the level and type of assistance to be determined by the City. OBJECTIVE NO. 4: Provide for public hearings to obtain citizen views and to respond to proposals and questions at all stages of the consolidated planning process, including the Citizen Participation Plan, the development of needs, the review of proposed activities, and the review of program performance. Such hearings shall be held after adequate notice, at times and locations convenient to potential or actual beneficiaries, and with accommodation for persons with disabilities. Notice of public hearings will be published as display ads prior to the date of the public hearing. OBJECTIVE NO. 5: Provide for a timely written answer to written complaints and grievances, within fifteen (15) working days where practicable. OBJECTIVE NO. 6: Identify how the needs of non-English speaking residents will be met in the case of public hearings where a significant number of non-English speaking residents can be reasonably expected to participate.

5. Summary of public comments

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

6. Summary of comments or views not accepted and the reasons for not accepting them

There were no public comments that were not accepted.

7. Summary

Based on the needs of the community, the Step up to Better Housing Strategy remains the focus of funding allocation recommendations. The Community Development Advisory Committee will continue

to reaffirm the Strategy before each funding cycle, and funding decisions will be based on relevancy to the Strategy.

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PR-05 Lead & Responsible Agencies – 91.200(b)

1. Agency/entity responsible for preparing/administering the Consolidated Plan

Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
Lead Agency	LAWRENCE	
CDBG Administrator	LAWRENCE	
HOME Administrator	LAWRENCE	

Table 1 – Responsible Agencies

Narrative (optional)

The lead agency for the Consolidated Plan is the Community Development Division of the Planning and Development Services Department, City of Lawrence, KS. This division and department oversaw the development of the plan. Two citizen advisory boards performed key roles:

The Homeless Issues Advisory Committee (HIAC)

Purpose:

- To implement the community's plan for homeless services
- To make policy recommendations regarding addressing homelessness
- To make regular reports to the community on the progress of the plan

Members: The 9 committee members are drawn from the following community resources – housing and other service providers, law enforcement, business leaders, current or previously homeless individuals, faith leaders, neighborhoods and researchers. Members are appointed by the mayor and may serve up to two, three-year terms.

The Community Development Advisory Committee (CDAC)

Purpose:

- To develop and propose community development strategy and policy
- To recommend allocation of CDBG and HOME funds
- Review housing, environmental, and rental housing code appeals.

Members: The 11 committee members are drawn from low and moderate income areas and neighborhoods at-large.

Consolidated Plan Public Contact Information

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AP-10 Consultation – 91.100, 91.200(b), 91.215(I)

1. Introduction

The following list is comprised of the agencies that have served on committees, provided direct input or provided input via other means, CDBG, HOME, and CoC-funded sub-recipients, and delivered the CDBG and HOME services directly. The Consolidated Plan and Action Plan process is a year-round accumulation of reports, discussions, analysis, and observations. All the agencies/groups listed below have had a part in the final product as well as decisions and discussions that happen year-round.

Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(I))

Lawrence has a very strong commitment to agency coordination, and because of this commitment and the effort to bring community agencies and providers together this has been very successful. City staff attends quarterly meetings at the Lawrence-Douglas County Housing Authority as well as at the Bert Nash Mental Health Center. Agendas for advisory committees are structured as to obtain reports and feedback from community partners. The HIAC hears from a provider in each of the following areas on a monthly basis: Emergency Shelter, Temporary/Transitional Housing, Permanent Supportive Housing, and Permanent Housing. In addition, the HIAC hears from a non-housing agency each month, including the City transit system, the local food bank, the hospital, mental health, utilities, temporary assistance providers, workforce development, and the Continuum of Care. Because of the effort to bring all stakeholders to the table no matter what the issue or discussion, there is a strong knowledge of community resources among the agencies. Lawrence is home to a very strong referral network and very effective discussions regarding needs analysis and service delivery.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.

Lawrence and Douglas County are a part of the Kansas Balance of State (BoS) Continuum of Care (CoC). The BoS consists of eight regions containing 101 counties. Lawrence and Douglas County is its own region within the CoC. Danelle Dresslar, Community Development Manager in the Community Development Division has served for two years as the Chair of the CoC Committee as well as the regional coordinator for the Lawrence/Douglas County region. The CoC committee meets on a monthly basis and there are reports heard from each region including Lawrence/Douglas County. The information from the CoC meeting is reported back to the HIAC as well as other service providers and agencies in the community. Community service providers and partners meet on a year-round basis regarding Point-In-Time (PIT) homeless count efforts, and these providers attend the HIAC meetings as well. The PIT numbers are used throughout the community in varying capacities, and because of the

efforts of the City and the service providers the importance and impact of the count are appreciated and every effort is made to perform an effective and efficient count. In addition, the City of Lawrence is an Emergency Solutions Grant recipient through the State of Kansas and coordination between the City and the CoC is reached in that way as well. Within the community, the numbers received as part of the PIT efforts are implemented into the Community Housing Vision, and gaps are identified from what housing services are available and what the actual need is. The BoS have not reported any unaccompanied youth in recent years, and the community has placed a special emphasis on homeless families with children and agencies have looked at their programs and resources to service this particular population. Referral sources are utilized when a particular sector of homeless are unable to obtain resources in Lawrence or Douglas county.

The City also works with KHRC in the local implementation of the HMIS system through MAACLink. The City facilitates training, provides agency feedback to the vendor, and in addition staff has also attended the HMIS training. The City works with both the local agencies as well as MAACLink for HMIS service delivery.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS

Lawrence is a state ESG recipient, and consults with both the funding agency, the Kansas Housing Resources Corporation (KHRC) as well as the CoC. KHRC surveyed the CoC participating agencies and developed their funding plan and performance standards. Lawrence also participated in the Consolidated Plan process with the State as well as attended training on ESG. The City of Lawrence funds three agencies with their ESG allocation, the Lawrence Community Shelter, Catholic Charities of North East Kansas, and the Willow Domestic Violence Center. The City also works with KHRC in the local implementation of the HMIS system through MAACLink. The City facilitates training, provides agency feedback to the vendor, and in addition staff has also attended the HMIS training. The City works with both the local agencies as well as MAACLink for HMIS service delivery.

2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction's consultations with housing, social service agencies and other entities

1	Agency/Group/Organization	City of Lawrence Community Development Division of Planning and Development Services
	Agency/Group/Organization Type	Lead Agency Grantee Department
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Public Housing Needs Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs Market Analysis Economic Development Anti-poverty Strategy Lead-based Paint Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Lead Agency. Delivers homeowner improvement programs. Lead-based paint strategy, market analysis, program monitoring and administration.
2	Agency/Group/Organization	City of Lawrence City Commission
	Agency/Group/Organization Type	Other government - Local

	What section of the Plan was addressed by Consultation?	Housing Need Assessment Public Housing Needs Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs Market Analysis Economic Development Anti-poverty Strategy Lead-based Paint Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Final approval of Action Plan, CAPER, and Consolidated Plan. Approval of Investment Summary and funding allocations.
3	Agency/Group/Organization	Homeless Issues Advisory Committee
	Agency/Group/Organization Type	Mayor-Appointed City advisory board
	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Participation in the HIAC meetings and recommendations to the City Commission regarding homelessness issues and service gaps. Creation of the Community Housing Vision and implementation of the plan. Regional planning group for the Douglas County CoC region. Participant in joint planning retreats with the CDAC.
4	Agency/Group/Organization	Community Development Advisory Committee
	Agency/Group/Organization Type	Mayor-appointed City advisory board

	What section of the Plan was addressed by Consultation?	Housing Need Assessment Public Housing Needs Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs Market Analysis Economic Development Anti-poverty Strategy Lead-based Paint Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Allocation of funding for CDBG and HOME, held public hearings, took citizen input and citizen participation. Recommended funding to City Commission.
5	Agency/Group/Organization	Balance of State CoC
	Agency/Group/Organization Type	Douglas County CoC Regional Group
	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	HIAC is the regional planning group for the CoC. Recommendations made for funding, support of projects, recruitment of potential applicants. Participation in state-wide CoC meetings and required data gathering for HUD.
6	Agency/Group/Organization	Bert Nash Mental Health Center
	Agency/Group/Organization Type	Services-Persons with Disabilities Homeless Outreach

	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Participation in HIAC, CoC regional activities, transitional housing consultation, Point-In-time data collection. Participant in creating and implementation of Community Housing Vision. Active in regional planning for the CoC. Provides input on unsheltered homeless and homeless needs gap analysis.
7	Agency/Group/Organization	Coalition on Homeless Concerns (CHC)
	Agency/Group/Organization Type	Regional organization
	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Chair of HIAC is also officer of the CHC. Members of the CHC attend the HIAC meetings. Provide input on homeless concerns and provide discussion of solutions. The CHC also holds community forums and discussions on the issues seen by the homeless community as well as the agencies that serve them. This is reported back to the HIAC under Public Comment on a quarterly basis.
8	Agency/Group/Organization	DOUGLAS COUNTY AIDS PROJECT
	Agency/Group/Organization Type	Services-Persons with HIV/AIDS
	What section of the Plan was addressed by Consultation?	Homelessness Strategy Non-Homeless Special Needs

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	CDBG sub-recipient. Provides monthly client reporting, provides analysis of needs within grant application. Provides quarterly report to the HIAC.
9	Agency/Group/Organization	Habitat for Humanity
	Agency/Group/Organization Type	Housing
	What section of the Plan was addressed by Consultation?	Housing Need Assessment
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	HOME sub-recipient. Provides the department with plans for housing development within the community via the grant application.
10	Agency/Group/Organization	First Step at Lakeview
	Agency/Group/Organization Type	Housing
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Consultation on bus pass allocation and needs analysis for women and children in drug and alcohol rehabilitation services.
11	Agency/Group/Organization	HOUSING AND CREDIT COUNSELING, INC
	Agency/Group/Organization Type	Service-Fair Housing
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	CDBG sub-recipient. Provides monthly client reporting. Provides analysis of needs within grant application. Reports quarterly to the HIAC, participation in CDAC public hearings.
12	Agency/Group/Organization	INDEPENDENCE, INC
	Agency/Group/Organization Type	Services-Persons with Disabilities
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Non-Homeless Special Needs

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	CDBG sub-recipient. Provides accessibility improvements for disabled renters. Reports quarterly to the HIAC, provides demographics and input to staff regarding their clientele.
13	Agency/Group/Organization	Landlords of Lawrence
	Agency/Group/Organization Type	Housing
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Public Housing Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Report quarterly to HIAC. Speak to challenges and assessment of the Section 8 voucher program, as well as HPRP-related housing programs. Provide input on improvements and enhancements to the system.
14	Agency/Group/Organization	Lawrence Board of Realtors
	Agency/Group/Organization Type	Housing
	What section of the Plan was addressed by Consultation?	Housing Need Assessment
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Work with building codes and standards. Provide input on process as well as gaps and enhancements in the construction of permanent housing in the community.
15	Agency/Group/Organization	LAWRENCE COMMUNITY SHELTER, INC.
	Agency/Group/Organization Type	Services-homeless
	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	LCS is the only emergency homeless shelter in Lawrence. Active participant in HIAC meetings and the regional CoC effort. CDBG sub-recipient. Reports monthly on demographics of clientele. Meets regularly with CDD staff regarding needs analysis and recommendations. ESG funded agency.

16	Agency/Group/Organization	LAWRENCE HOUSING AUTHORITY
	Agency/Group/Organization Type	PHA Services-homeless
	What section of the Plan was addressed by Consultation?	Public Housing Needs Homelessness Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	HOME sub-recipient for TBRA program. Meets regularly with CDD staff regarding TBRA, Section 8, Moving to Work, and case management. Administered HPRP program for the City. Monthly reporting to HIAC regarding programs. Very active in community partnerships, LIHTC projects, and is also a CoC funded-agency with a PSH program.
17	Agency/Group/Organization	Department for Children and Families
	Agency/Group/Organization Type	Services-Children Other government - State
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Participant in LDCHA transitional housing program. MOU with LDCHA for case management of TBRA clients. Provides assessment and details of services in community. Provides consultation to the plan for foster care discharge.
18	Agency/Group/Organization	TENANTS TO HOMEOWNERS, INC.
	Agency/Group/Organization Type	Housing
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	HOME program Community Housing Development Organization (CHDO). Quarterly meeting with staff regarding projects and consistent market analysis. Works with first-time homebuyer rehabilitation, CHDO set-aside, Neighborhood Stabilization Program, LIHTC, and permanent housing development. Administers Lawrence Community Housing Trust.
19	Agency/Group/Organization	THE SALVATION ARMY
	Agency/Group/Organization Type	Housing

	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Strategy Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Participant in HIAC meetings on a quarterly basis, CoC-funded agency for Permanent Supportive Housing as well as Supportive Services, participant in TBRA program case management, active in regional CoC. Assistance with PIT and data collections for HUD-required information. Provide analysis and assessment of service needs and gaps. SSVF program administrator.
20	Agency/Group/Organization	THE WILLOW DOMESTIC VIOLENCE CENTER
	Agency/Group/Organization Type	Services-Victims of Domestic Violence
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Participant in the HIAC meetings on a quarterly basis. Provide reports to committee on successes and challenges to deliver DV services. Participant in the CoC activities, including PIT data collection. Partner with LDCHA for TBRA program. ESG sub-recipient. CDBG sub-recipient.
21	Agency/Group/Organization	EMERGENCY SERVICES COUNCIL
	Agency/Group/Organization Type	Services-homeless
	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	CDBG sub-recipient. Provide monthly reporting to the CDD regarding client demographics. Report quarterly to HIAC regarding services and identification of service gaps.

22	Agency/Group/Organization	SOCIAL SERVICE LEAGUE OF LAWRENCE
	Agency/Group/Organization Type	Services-homeless
	What section of the Plan was addressed by Consultation?	Anti-poverty Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	CDBG sub-recipient. Provides analysis and needs assessment via grant application.
23	Agency/Group/Organization	PUBLIC WORKS DEPARTMENT
	Agency/Group/Organization Type	Other government - Local
	What section of the Plan was addressed by Consultation?	non-housing community development
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	CDBG sub-recipient. Completed inventory of city sidewalk conditions and created a sidewalk gap program to address the needs of walkability in CDBG-funded neighborhoods, as well as other area benefit locations. Consults with CDD staff regarding analysis of neighborhood conditions and strategy to repair such areas. Also works with neighborhoods to provide area capital improvements such as neighborhood crosswalks, storm water management, and street repair.
24	Agency/Group/Organization	Various Neighborhood Associations and agencies
	Agency/Group/Organization Type	Neighborhood Group Neighborhood Organization
	What section of the Plan was addressed by Consultation?	Market Analysis non-housing community development
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Low-moderate income neighborhoods can qualify for CDBG operating and coordinator funding. Currently five neighborhoods receive funding: Brook Creek, Oread, Pinckney, East Lawrence, and North Lawrence. The associations provide detailed neighborhood assessments of services, condition, and needs in application. In addition, each neighborhood has representation on the CDAC and provide input during the entire Consolidated planning process. Work directly with Public Works department on neighborhood capital improvement projects.

25	Agency/Group/Organization	Lawrence Police Department
	Agency/Group/Organization Type	Other government - Local
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Public Housing Needs Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs Market Analysis Anti-poverty Strategy Lead-based Paint Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Collaboration with the Lawrence Police Department in the Development Services Department include: assistance to staff, and representation on HIAC. Provide input from a public safety viewpoint regarding homelessness issues and additionally provide input on code enforcement issues, including blight and violating properties.
26	Agency/Group/Organization	Douglas County Sheriff's Office
	Agency/Group/Organization Type	Other government - County
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Representation and input from HIAC membership. Provide consultation on re-entry challenges and implemented procedures. Provide input on the specific population leaving incarceration. Active in CoC data collection and meetings as well. Also active in TBRA program with the LDCHA.
27	Agency/Group/Organization	Family Promise of Lawrence
	Agency/Group/Organization Type	Services-homeless

	What section of the Plan was addressed by Consultation?	Homeless Needs - Families with children
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Active participant in regional CoC efforts, as well as represented on the HIAC. Provide information on their population including challenges to reaching permanent housing. Report quarterly to HIAC.
28	Agency/Group/Organization	Lawrence Memorial Hospital
	Agency/Group/Organization Type	Publicly Funded Institution/System of Care
	What section of the Plan was addressed by Consultation?	Homelessness Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Active participant in HIAC membership. Provides detailed reporting on homeless and ER service. Provide consultation on discharge planning.
29	Agency/Group/Organization	Just Food, Inc.
	Agency/Group/Organization Type	Services-homeless
	What section of the Plan was addressed by Consultation?	Homelessness Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Provides quarterly reporting to HIAC regarding food disbursement and clientele demographics. Provides assessment information regarding food pantry service delivery in the community.
30	Agency/Group/Organization	CATHOLIC CHARITIES OF NE KANSAS
	Agency/Group/Organization Type	Services-homeless
	What section of the Plan was addressed by Consultation?	Homelessness Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Provides quarterly report to HIAC regarding assistance services and programs. Active partner with LDCHA in TBRA program. Provides assessment information regarding service delivery in the community.
31	Agency/Group/Organization	Lawrence Business Community
	Agency/Group/Organization Type	Civic Leaders

What section of the Plan was addressed by Consultation?	Homelessness Strategy
Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Active participant in HIAC membership. Provides input on challenges that the business community faces with homelessness in the downtown business district. Facilitates discussions with community members regarding homelessness.

Table 2 – Agencies, groups, organizations who participated

Identify any Agency Types not consulted and provide rationale for not consulting

All service providers and agencies that provide services directly pertaining to the Consolidated Planning process have been involved in some type of consultation. Some have been consulted during other meetings and other forums. There have been no agencies left off of communication efforts or meeting invitations. The City of Lawrence works very hard to ensure strong and positive community collaboration.

Other local/regional/state/federal planning efforts considered when preparing the Plan

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	Kansas Statewide Homeless Coalition	Coordination in terms of homeless program delivery and strategic planning.
Horizon 2020 - Comprehensive Land Use Plan	Lawrence/Douglas County Metropolitan Planning Organization	Development, HOME included, abides by the City's Land Use Plan, including but not limited to building codes and zoning requirements.
2014 - 2018 Kansas Consolidated Plan	Kansas Housing Resources Corporation	The City of Lawrence is an ESG recipient from the State of Kansas, and there have been several community projects that have involved LIHTC that obtain entry-level CDAC recommendations. In addition the CHDO, Tenants to Homeowners has been a past recipient of State HOME funds. The City of Lawrence has also been a past recipient of NSP and HPRP funding, outlined in this plan.

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Transportation 2013 - Long Range Transportation PI	Lawrence/Douglas County Metropolitan Planning Organization	Overlap in the transportation plan occurs with bus routes and walkability routes within the community, especially in low-moderate income areas. CDBG funds are used for sidewalk repair and public facility projects, all affected by the ability to reach the destination agency or area.

Table 3 – Other local / regional / federal planning efforts

Narrative (optional)

The City of Lawrence regularly consults with the State of Kansas as well as Douglas County government. While the CDBG and HOME funding affect the city itself, importance is placed on effective collaboration with all agencies with the same cause and goals. The goals of the Consolidated Plan and corresponding Annual Action Plans should be, and are, efforts that have the support of the three levels of government in our community. Several CDBG and HOME-funded agencies work with both the City and the County to reach their goals and deliver their services. As Lawrence is the city in Douglas County where many of the service agencies are located, County partnerships are crucial to provide the level of service necessary to accomplish goals and serve the greater community. The City has a history of strong partnerships with both the State and County and look to continue those relationships and collaborations moving forward.

AP-12 Participation – 91.105, 91.200(c)

1. Summary of citizen participation process/Efforts made to broaden citizen participation Summarize citizen participation process and how it impacted goal-setting

The City of Lawrence abides by the Citizen Participation Plan most recently amended in May of 2012. This plan is approved by the City Commission.

Citizen participation is the heart of the consolidated planning process, involving citizens in decisions that directly affect their lives. The purpose of the Citizen Participation Plan is to encourage and insure full and proper citizen participation at all stages of the Consolidated Plan process. The Citizen Participation Plan formally designates structures, procedures, roles, and policies to be followed by program participants. A secondary purpose of this Plan is to implement federal regulations regarding citizen participation for the consolidated planning process described by Title 24 CFR 91.105 of the Housing and Community Development Act of 1974, as amended. Nothing in this Plan shall restrict the responsibility and authority of the City of Lawrence (City) from developing and executing its Consolidated Plan. This plan is attached to the Annual Action Plan. It outlines the objectives and calendar for goal-setting and public participation.

Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
1	Public Meeting	All Citizens	Public meetings regarding the allocation process were held twice a month and advertised on the City website and notification system via php listserv. All agendas, supplemental documentation, agency application, and minutes are available on the website.	All minutes are available on the City of Lawrence website found here: www.lawrenceks.org/pds .	There were no comments submitted that were not accepted.	www.lawrenceks.org/pds
2	Public Hearing	All citizens			There were no comments not accepted.	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
3	Newspaper Ad	All citizens	This ad was in conjunction with the Public Hearing. The notice included the link to the website for the Annual Action Plan and contained the Investment Summary, as well as information on how to submit comments on the Plan.		There were no comments not accepted.	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
4	Internet Outreach	All Citizens	A listserv was utilized to inform the public of meetings and decisions of the CDAC. All citizens are encouraged to sign up for the service. Agendas and minutes are sent out to the listserv one week prior to the meetings. All meetings were open to the public.	NA	There were no comments not accepted.	

Table 4 – Citizen Participation Outreach

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Expected Resources

AP-15 Expected Resources – 91.220(c) (1, 2)

Introduction

The priorities and accomplishment goals outlined in this document are based on assumptions about future funding levels for the Consolidated Plan programs. In all cases, the City of Lawrence has used the presumption of level-funding of each program at Federal Fiscal Year 2014 levels as outlined below. Because these programs are subject to annual Congressional appropriations as well as potential changes in funding distribution formulas or the number of communities eligible to receive entitlement grants, the accomplishment projections and planned activities are subject to change with availability of funding.

Priority Table

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Reminder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	687,069	75,000	100,000	862,069	0	The City will continue to derive strategy and priorities for housing and community development through the Step Up to Better Housing Strategy, which was developed cooperatively with public and private agencies and community groups. Housing, housing services, and community development are the focus of the strategy, which is divided into four areas: emergency housing, transitional housing, permanent housing and revitalized neighborhoods.

Annual Action Plan
2014

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Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Reminder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
HOME	public - federal	Acquisition Homebuyer assistance Homeowner rehab Multifamily rental new construction Multifamily rental rehab New construction for ownership TBRA	386,148	0	0	386,148	0	The City will continue to derive strategy and priorities for housing and community development through the Step Up to Better Housing Strategy, which was developed cooperatively with public and private agencies and community groups. Housing, housing services, and community development are the focus of the strategy, which is divided into four areas: emergency housing, transitional housing, permanent housing and revitalized neighborhoods.

Table 5 - Expected Resources – Priority Table

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

The City received an Emergency Solutions Grant (ESG) from the State of Kansas for \$148,964.00. ESG funds were used by two agencies to provide shelter operations and essential services, as well as homeless prevention, rapid re-housing, and HMIS support. In 2013, the City of Lawrence was granted an additional NSP allocation of \$75,000. In the 2013 program year, this money was used to redevelop one vacant lot in North Lawrence. This property has been redeveloped into four fully accessible rental units, with one renting to an eligible tenant at 50% LMI in partnership with the City's CHDO, Tenants to Homeowners, Inc. The City and Tenants to Homeowners are exploring other funding options with

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NSP program income funding to provide additional infill development opportunities. The City of Lawrence funds a portion of the budget of four agencies (\$132,600 - Ballard Community Center, Lawrence Community Shelter, Housing and Credit Counseling, and the Willow Domestic Violence Center) that also receive CDBG funding, usually at 1 to 4% of the agency budget. Additionally, the City of Lawrence funded a portion of the budget of five non-profit agencies (\$377,722 - Boys and Girls Club of Lawrence, Health Care Access, The Salvation Army, The Shelter, Inc., and VanGo Mobile Arts) that did not receive CDBG funding in program year 2012, but who serve low- to moderate-income or homeless individuals and families. Thus, total City funds devoted to nonprofit agencies was \$510,322. The City of Lawrence also funds a Homeless Outreach Team at a total cost of \$164,000. The City continues to identify match contributions for the HOME program. Thus far, match has been obtained from cash from non-federal sources; forgone taxes, fees, and charges; appraised land and real property; and site preparation, construction materials, and donated labor. HOME match requirements were satisfied through cash from non-federal sources, forgone fees, donated labor, and donated construction materials.

If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

This is not applicable to the City of Lawrence.

Discussion

Lawrence will continue to utilize the Step Up to Better Housing Strategy as housing is among the highest of priority needs in the community. Resources will continue to be leveraged to provide the most we can with limited funding

Annual Goals and Objectives

AP-20 Annual Goals and Objectives - 91.420, 91.220(c)(3)&(e)

Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Comprehensive Housing Rehabilitation	2013	2017	Affordable Housing	City of Lawrence	Improved quality of owner housing.	CDBG: \$349,029	Homeowner Housing Rehabilitated: 9 Household Housing Unit
2	Energy Improvements - Weatherization	2013	2017	Affordable Housing	City of Lawrence	Improved quality of owner housing.	CDBG: \$35,000	Homeowner Housing Rehabilitated: 35 Household Housing Unit
3	Emergency and Furnace Loans	2013	2017	Affordable Housing	City of Lawrence	Improved quality of owner housing.	CDBG: \$80,000	Homeowner Housing Rehabilitated: 17 Household Housing Unit
4	First Time Homebuyer Assistance	2013	2017	Affordable Housing	City of Lawrence	Availability of affordable owner housing.	HOME: \$70,000	Homeowner Housing Added: 2 Household Housing Unit
5	Accessibility Modifications	2013	2017	Affordable Housing Non-Homeless Special Needs	City of Lawrence	Accessibility of affordable rental housing.	CDBG: \$32,397	Rental units rehabilitated: 11 Household Housing Unit
6	Tenant-Based Rental Assistance	2013	2017	Affordable Housing Public Housing Homeless	City of Lawrence	Housing for the homeless.	HOME: \$200,304	Tenant-based rental assistance / Rapid Rehousing: 20 Households Assisted

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
7	Homeless/HIV/AIDS Services	2013	2017	Homeless Non-Homeless Special Needs	City of Lawrence	Housing for the homeless. Supportive services for those with HIV/AIDS. Homelessness prevention services.	CDBG: \$43,118	Homeless Person Overnight Shelter: 655 Persons Assisted Housing for People with HIV/AIDS added: 20 Household Housing Unit
8	Public Services	2013	2017	Non-Homeless Special Needs		Homelessness prevention services. Public Services for LMI persons.	CDBG: \$33,355	Public service activities for Low/Moderate Income Housing Benefit: 204 Households Assisted
9	Neighborhood Assistance	2013	2017	Neighborhoods	City of Lawrence	Neighborhood improvement and stability.	CDBG: \$26,587	Public service activities other than Low/Moderate Income Housing Benefit: 15000 Persons Assisted
10	Property Acquisition/New Construction	2013	2017	Affordable Housing	City of Lawrence	Availability of affordable owner housing.	HOME: \$57,922	Homeowner Housing Added: 2 Household Housing Unit
11	Infrastructure	2013	2017	Non-Housing Community Development	City of Lawrence	Quality/quantity/access of public improvements. Neighborhood improvement and stability.	CDBG: \$110,443	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 20000 Persons Assisted

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
12	Capital Improvements	2013	2017	Non-Housing Community Development	City of Lawrence	Accessibility of affordable rental housing. Quality/quantity/access of public improvements. Neighborhood improvement and stability.	CDBG: \$14,726	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 1500 Persons Assisted
13	Administration	2013	2017	Administration	City of Lawrence		CDBG: \$137,414 HOME: \$57,922	

Table 6 – Goals Summary<TYPE=[text] REPORT_GUID=[9B4786E64DDAC839A8E119B13CB7DB46]>

Goal Descriptions

1	Goal Name	Comprehensive Housing Rehabilitation
	Goal Description	Comprehensive Housing Rehab prevents deterioration of existing structures that are already owner-occupied. Homeowners with low-moderate income often cannot afford to make necessary improvements to their homes, which leads to deterioration of the properties. Bringing a home up to rehab standards at a minimal cost to homeowners extends the life of existing housing stock and allows homeowners to remain in their homes longer. Includes Program Delivery costs.
2	Goal Name	Energy Improvements - Weatherization
	Goal Description	The weatherization program is a grant program for low-moderate income homeowners, which improves the energy efficiency of homes and thus increasing the affordability of the housing.
3	Goal Name	Emergency and Furnace Loans
	Goal Description	Emergency and furnace loans are no-interest, deferred-payment loans that allow homeowners to make emergency repairs such as electrical, plumbing or roofing and to replace failing furnaces with newer, energy-efficient systems.

4	Goal Name	First Time Homebuyer Assistance
	Goal Description	The First Time Homebuyer Program, which is administered in partnership with Tenants to Homeowners and the Lawrence Community Land and Housing Trust, offers low-moderate income people an opportunity for homeownership. The program provides up to \$25,000 in down payment and closing costs for qualifying individuals and up to \$25,000 in rehab costs. With the Land Trust model subsidies are retained and ensure that affordable housing stock remains affordable far into the future. This program accomplishes affordable housing goals as well as neighborhood revitalization goals.
5	Goal Name	Accessibility Modifications
	Goal Description	The Accessible Housing Program (AHP) enables individuals with disabilities to live in affordable and accessible housing that is integrated throughout the community.
6	Goal Name	Tenant-Based Rental Assistance
	Goal Description	Addresses the housing needs of the homeless who are not eligible for other local housing assistance.
7	Goal Name	Homeless/HIV/AIDS Services
	Goal Description	Funding will be allocated to the emergency shelter for operations and to the local agency that assists those with HIV/AIDS with financial assistance.
8	Goal Name	Public Services
	Goal Description	Funding will be allocated to tenant/landlord counseling services, as well as to emergency financial assistance for rent, utility, or deposits. In addition, funding will be provided for playground equipment for a Women's domestic violence shelter.
9	Goal Name	Neighborhood Assistance
	Goal Description	Funding is provided to neighborhood associations in low-moderate census tracts in Lawrence to provide for operations, such as the coordinator salary as well as newsletter costs. Funding is provided to Brook Creek Neighborhood Association, East Lawrence Neighborhood Association, North Lawrence Improvement Association, and Pinckney Neighborhood Association.
10	Goal Name	Property Acquisition/New Construction
	Goal Description	Acquisition and new construction of affordable housing. Includes CHDO set-aside.
11	Goal Name	Infrastructure
	Goal Description	Projects include sidewalk gap projects in a low-moderate income neighborhoods as well as stormwater improvements at a senior housing site in a low-moderate income neighborhood.

12	Goal Name	Capital Improvements
	Goal Description	Projects include building repair on an agency building who serves low-moderate income clientele.
13	Goal Name	Administration
	Goal Description	CDBG and HOME administration, including CHDO operating.

Estimate the number of extremely low-income, low-income, and moderate-income families to whom the jurisdiction will provide affordable housing as defined by HOME 91.215(b):

Under the HOME-funded goals of Tenant-Based Rental Assistance (20 families assisted), First-time Homebuyer Assistance (two families assisted), and CHDO Set-Aside (2 families assisted) the grant will assist approximately 24 families with housing.

AP-35 Projects – 91.220(d)

Introduction

The City of Lawrence Community Development Advisory Committee (CDAC) is the body that receives and reviews applications for the CDBG and HOME funding. The applications are due to the committee in December, and the allocation process occurs between January and April. A public hearing is held in April and the City Commission receives the allocation recommendations as well as the annual Action Plan/five-year Consolidated Plan in May for approval. The CDAC has worked with the "Step Up to Better Housing" strategy since 1996 and all funding decisions are based on a component of housing or housing-related activities, with an underlying focus of revitalized neighborhoods.

#	Project Name
1	Comprehensive Housing Rehabilitation
2	Weatherization
3	First Time Homebuyer Assistance
4	Furnace Loans
5	Emergency Loans
6	Capital Improvements
7	Accessibility Modifications
8	Tenant Based Rental Assistance (TBRA)
9	Neighborhood Association Assistance
10	Public Services
11	Administration
12	CHDO SET ASIDE

Table 7 – Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

The City will continue to derive strategy and priorities for housing and community development through the Step Up to Better Housing Strategy, which was developed cooperatively with public and private agencies and community groups. Housing, housing services, and community development are the focus of the strategy, which is divided into four areas: emergency housing, transitional housing, permanent housing and revitalized neighborhoods. The primary obstacle to meeting all of the identified needs, including those identified as high priorities is the general lack of funding resources available to the public and private agencies who serve low and moderate income residents. Lawrence, due to being an entitlement community, is not eligible for state CDBG or HOME programs. No state dollars are available for community development activities and the city's general fund has been stretched to overcome stagnant property and sales tax revenues. Local cuts have resulted in a hiring freeze and reductions of all department budgets. This leaves little room for expansion of community development funding at the local level. Furthermore, the City of Lawrence's entitlement grants have been reduced over the last

several years further limiting the funds available to address the needs in the community.

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Projects

AP-38 Projects Summary

Project Summary Information

1	Project Name	Comprehensive Housing Rehabilitation
	Target Area	City of Lawrence
	Goals Supported	Comprehensive Housing Rehabilitation
	Needs Addressed	Improved quality of owner housing.
	Funding	CDBG: \$349,029
	Description	City of Lawrence Community Development Division. City-wide program that provides up to \$25,000 to bring owner-occupied homes to rehabilitation standards. This improves housing stock and makes continued home ownership a possibility for low and moderate income residents of Lawrence. (8-12 Units) Includes program delivery costs.
	Target Date	7/31/2015
	Estimate the number and type of families that will benefit from the proposed activities	The goal in the comprehensive rehabilitation program is completion of eight homes. The homes are owner-occupied and the owners are income eligible. Included in the comprehensive rehabilitation program is program delivery costs of approximately \$150,000.
	Location Description	Various locations within the City of Lawrence.
2	Planned Activities	Comprehensive Housing Rehab prevents deterioration of existing structures that are already owner-occupied. Homes with low-moderate income owners often cannot afford to make the necessary improvements to their homes, which leads to deterioration of the properties. This program brings the home up to a rehab standard at minimal cost to the homeowner, and allows extension of the life of the housing stock and allows homeowners to remain in their homes longer.</p>
	Project Name	Weatherization
	Target Area	City of Lawrence

	Goals Supported	Energy Improvements - Weatherization
	Needs Addressed	Improved quality of owner housing.
	Funding	CDBG: \$35,000
	Description	The weatherization program is a grant program for low-moderate income homeowners, which improves the energy efficiency of homes and thus increasing the affordability of the housing
	Target Date	7/31/2015
	Estimate the number and type of families that will benefit from the proposed activities	The Weatherization program will assist approximately 35 homes with one or a combination of storm windows, weather stripping of doors, and attic insulation. All households will be income-qualified at or below 80% AMI.
	Location Description	Within the City of Lawrence
	Planned Activities	The weatherization program is a grant program for low-moderate income homeowners, which improves the energy-efficiency of homes and thus increasing the affordability of the housing. The program consists of weather stripping of doors, storm windows, and attic insulation.
3	Project Name	First Time Homebuyer Assistance
	Target Area	City of Lawrence
	Goals Supported	First Time Homebuyer Assistance
	Needs Addressed	Availability of affordable owner housing.
	Funding	HOME: \$70,000
	Description	The First Time Homebuyer Program, which is administered in partnership with Tenants to Homeowners and the Lawrence Community Land and Housing Trust, offers low-moderate income people an opportunity for homeownership. The program provides up to \$25,000 in down payment and closing costs for qualifying individuals and up to \$25,000 in rehab costs. With the Land Trust model subsidies are retained and ensure that affordable housing stock remains affordable far into the future. This program accomplishes affordable housing goals as well as neighborhood revitalization goals.
	Target Date	7/31/2015

	Estimate the number and type of families that will benefit from the proposed activities	Due to funding cuts, this project is only estimated to help two new first-time homebuyers in the 2014 Program year.
	Location Description	Locations of homes will vary based on available housing stock.
	Planned Activities	The First Time Homebuyer Program, which is administered in partnership with Tenants to Homeowners and the Lawrence Community Land and Housing Trust, offers low-moderate income people an opportunity for homeownership. The program provides up to \$25,000 in down payment and closing costs for qualifying individuals and up to \$25,000 in rehab costs. With the Land Trust model subsidies are retained and ensure that affordable housing stock remains affordable far into the future. This program accomplishes affordable housing goals as well as neighborhood revitalization goals.
4	Project Name	Furnace Loans
	Target Area	City of Lawrence
	Goals Supported	Emergency and Furnace Loans
	Needs Addressed	Improved quality of owner housing.
	Funding	CDBG: \$40,000
	Description	Emergency and furnace loans are no-interest, deferred-payment loans that allow homeowners to make emergency repairs such as electrical, plumbing or roofing and to replace failing furnaces with newer, energy-efficient systems.
	Target Date	7/31/2015
	Estimate the number and type of families that will benefit from the proposed activities	A minimum of eight households will benefit from the Furnace Loan program. Maximum amount per unit = \$5,000.
	Location Description	Various within the City of Lawrence
	Planned Activities	Emergency and furnace loans are no-interest, deferred-payment loans that allow homeowners to make emergency repairs such as electrical, plumbing or roofing and to replace failing furnaces with newer, energy-efficient systems.
5	Project Name	Emergency Loans

	Target Area	City of Lawrence
	Goals Supported	Emergency and Furnace Loans
	Needs Addressed	Improved quality of owner housing.
	Funding	CDBG: \$40,000
	Description	Emergency and furnace loans are no-interest, deferred-payment loans that allow homeowners to make emergency repairs such as electrical, plumbing or roofing and to replace failing furnaces with newer, energy-efficient systems.
	Target Date	7/31/2015
	Estimate the number and type of families that will benefit from the proposed activities	A minimum of eight families will benefit from the Emergency Loan program. Maximim program limit per household = \$5,000.
	Location Description	Various locations in the City of Lawrence.
	Planned Activities	Emergency and furnace loans are no-interest, deferred-payment loans that allow homeowners to make emergency repairs such as electrical, plumbing or roofing and to replace failing furnaces with newer, energy-efficient systems.
6	Project Name	Capital Improvements
	Target Area	City of Lawrence
	Goals Supported	Infrastructure Capital Improvements
	Needs Addressed	Quality/quantity/access of public improvements. Neighborhood improvement and stability.
	Funding	CDBG: \$125,169
	Description	The Capital Improvements include infrastructure, building, and other capital enhancements that benefit low-moderate income persons, clientele, or areas.
	Target Date	7/31/2015

	Estimate the number and type of families that will benefit from the proposed activities	<p>Tenants to Homeowners Cedarwood paver installation- \$25,543 (14 residents of adjacent townhomes, various low-income neighborhood traffic)</p> <p>Social Service League of Lawrence Building repairs - \$14,726 (approximately 200 people per month = 2,400)</p> <p>City of Lawrence Public Works Department Sidewalk Gap Project - \$85,900 (various neighborhoods tba. Approximately 20,000 people benefitting)</p>
	Location Description	<p>Tenants to Homeowners - 2500 Cedarwood, Lawrence, KS (Cedarwood Senior Gardens)</p> <p>Social Service League of Lawrence - 905 Rhode Island, Lawrence, KS (East Lawrence Neighborhood)</p> <p>City of Lawrence Public Works Department - Various locations in low-moderate income neighborhoods.</p>
	Planned Activities	<p>Tenants to Homeowners Cedarwood Senior Cottages paver installation- \$25,543 (14 residents of adjacent townhomes, various low-income neighborhood traffic) Installation of pavers in the common green space of Cedarwood Senior Gardens. Additional funding to retaining wall for improved drainage.</p> <p>Social Service League of Lawrence Building repairs - \$14,726 (approximately 200 people per month = 2,400) Project includes replacement of guttering, replacement of floor joints, replacement of door jamb, and window repair.</p> <p>City of Lawrence Public Works Department Sidewalk Gap Project - \$85,900 (various neighborhoods tba. Approximately 20,000 people benefitting) Project will fill in gaps that exist in various locations within the low-moderate income neighborhoods of Lawrence.</p>
7	Project Name	Accessibility Modifications
	Target Area	City of Lawrence
	Goals Supported	Accessibility Modifications
	Needs Addressed	Accessibility of affordable rental housing.
	Funding	CDBG: \$32,397
	Description	The Accessible Housing Program (AHP) enables individuals with disabilities to live in affordable and accessible housing that is integrated throughout the community. The program includes accessibility modifications in rental units for low-moderate income persons.
	Target Date	7/31/2015

	Estimate the number and type of families that will benefit from the proposed activities	The Accessible Housing Program will assist approximately eight rental homes with accessibility improvements.
	Location Description	Independence Inc. is located at 200 Haskell Avenue, Lawrence, KS. The projects will be carried out in various parts within the City of Lawrence.
	Planned Activities	Accessibility modifications including, but not limited to, entrance ramps, widening of doors, roll-in shower improvements, accessible sinks, accessible height toilets, and grab bars.
8	Project Name	Tenant Based Rental Assistance (TBRA)
	Target Area	City of Lawrence
	Goals Supported	Tenant-Based Rental Assistance
	Needs Addressed	Availability of affordable rental units. Housing for the homeless.
	Funding	HOME: \$200,304
	Description	Tenant Based Rental Assistance is provided to families and individuals who are homeless who do not otherwise qualify for housing subsidy. Maximum term of 24 months.
	Target Date	7/31/2015
	Estimate the number and type of families that will benefit from the proposed activities	This request will be able to house approximately 20 homeless families per year for two years.
	Location Description	Lawrence-Douglas County Housing Authority is located at 1600 Haskell Avenue, Lawrence, KS. The families are housed in various locations within the City of Lawrence.
	Planned Activities	Funds under this project are used to provide both rent subsidies and deposits to private landlords on behalf of low income homeless individuals and families for transitional housing, or, where necessary, deposit assistance for homeless households through the agency's traditional public housing or Section 8 programs.
9	Project Name	Neighborhood Association Assistance
	Target Area	City of Lawrence

	Goals Supported	Neighborhood Assistance
	Needs Addressed	Neighborhood improvement and stability.
	Funding	CDBG: \$26,587
	Description	Coordinator and operating costs to low-moderate income neighborhoods.
	Target Date	7/31/2015
	Estimate the number and type of families that will benefit from the proposed activities	Funding is provided to neighborhood associations in low-moderate census tracts in Lawrence to provide for operations such as the coordinator salary as well as newsletter costs. Funding is provided to Brook Creek Neighborhood Association (pop. 4,941), East Lawrence Neighborhood Association (pop. 3,195), North Lawrence Improvement Association (Pop. 2,157), and Pinckney Neighborhood Association (Pop. 3,587). Total served = 13,880.
	Location Description	Map of low-mod census tracts is included with this Action Plan.
	Planned Activities	Funding is provided to neighborhood associations in low-moderate census tracts in Lawrence to provide for operations such as the coordinator salary as well as newsletter costs.
10	Project Name	Public Services
	Target Area	City of Lawrence
	Goals Supported	Homeless/HIV/AIDS Services Public Services
	Needs Addressed	Housing for the homeless. Supportive services for those with HIV/AIDS. Public Services for LMI persons.
	Funding	CDBG: \$76,473
	Description	Assistance to agencies primarily service LMI persons.
	Target Date	7/31/2015

Estimate the number and type of families that will benefit from the proposed activities	The 2014 CDBG Public Services allocation will go to the following agencies: Ballard Community Services for their Emergency Services Council fund (\$9,743 - approximately 40 families). Douglas County AIDS Project for their Emergency Assistance Fund (\$4,148 - approximately 20 families). Housing and Credit Counseling, Inc. for Tenant/Landlord Counseling, (\$11,905 - approximately 80 people). Success by Six for their Housing Assistance Fund (\$9,744 - approximately 96 families). The Willow Domestic Violence Shelter for playground equipment repair and replacement at their DV shelter (\$1,963 - approximately 92 children throughout the 2014PY). Lawrence Community Shelter - operating costs for homeless shelter. (\$38,970 - approximately 1200 men, women, and children).
Location Description	The 2014 CDBG Public Services allocation will go to the following agencies: Ballard Community Services for their Emergency Services Council fund, 708 Elm Street, Lawrence KS. (\$9,743 - approximately 40 families). Douglas County AIDS Project for their Emergency Assistance Fund, 346 Maine Street, Suite 160, Lawrence KS. (\$4,148 - approximately 20 families). Housing and Credit Counseling for Tenant Landlord Counseling, Inc, 2518 Ridge Court, Suite 207, Lawrence, KS. (\$11,905 - approximately 80 people). Success by Six for their Housing Assistance Fund 1525 West 6th Street, Lawrence, KS. (\$9,744 - approximately 96 families). The Willow Domestic Violence Shelter (address suppressed) for playground equipment repair and replacement at their DV shelter (\$1,963 - approximately 92 children throughout the 2014PY). Lawrence Community Shelter - 3655 East 25th Street, Lawrence, KS. (\$38,970 - approximately 1200 men, women, and children).
Planned Activities	The 2014 CDBG Public Services allocation will go to the following agencies: Ballard Community Services for their Emergency Services Council fund, which funds rent and utility payments of up to \$250 for income qualified individuals and families. (\$9,743 - approximately 40 families). Douglas County AIDS Project for their Emergency Assistance Fund, which funds rent, utility, and medicine payments for income qualified individuals and families of people with HIV/AIDS. (\$4,148 - approximately 20 families). Housing and Credit Counseling, Inc, which funds tenant/landlord counseling for income eligible individuals and families (\$11,905 - approximately 80 people). Success by Six for their Housing Assistance Fund which provides rent and utility assistance for income-eligible families with children. (\$9,744 - approximately 96 families). The Willow Domestic Violence Shelter for playground equipment repair and replacement at their DV shelter (\$1,963 - approximately 92 children throughout the 2014PY). Lawrence Community Shelter - operating costs for homeless shelter. (\$38,970 - approximately 1200 men, women, and children).

11	Project Name	Administration
	Target Area	City of Lawrence
	Goals Supported	Administration
	Needs Addressed	Improved quality of owner housing. Availability of affordable rental units. Housing for the homeless. Accessibility of affordable rental housing. Homelessness prevention services. Availability of affordable owner housing. Quality/quantity/access of public improvements. Supportive services for those with HIV/AIDS. Public Services for LMI persons. Neighborhood improvement and stability.
	Funding	CDBG: \$137,414 HOME: \$57,922
	Description	Administration of HOME and CDBG including CHDO operating.
	Target Date	7/31/2015
	Estimate the number and type of families that will benefit from the proposed activities	Administration of CDBG and HOME grants. CHDO operating funds.
	Location Description	NA
	Planned Activities	CDBG Administration: \$137,414 HOME Administration: \$38,615 CHDO Operating: \$19,307
12	Project Name	CHDO SET ASIDE
	Target Area	City of Lawrence
	Goals Supported	Property Acquisition/New Construction
	Needs Addressed	Availability of affordable owner housing.

Funding	HOME: \$57,922
Description	Acquisition and/or construction of new housing.
Target Date	7/31/2015
Estimate the number and type of families that will benefit from the proposed activities	One project will be assisted with this funding. Location to be determined.
Location Description	To be determined.
Planned Activities	CHDO set-aside activities.

AP-50 Geographic Distribution – 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

Activities will be carried out in the City of Lawrence and will either provide direct benefit to low-moderate income clientele, low-moderate income neighborhoods, or agencies that provide services to low-mod clientele.

Geographic Distribution

Target Area	Percentage of Funds

Table 8 - Geographic Distribution

Rationale for the priorities for allocating investments geographically

Lawrence does not have target areas. A map illustrating the low-mod census tracts is attached to this Annual Action Plan.

Discussion

All activities will be carried out in the City of Lawrence and will either provide direct benefit to low-moderate income clientele, low-moderate income neighborhoods, or agencies that provide services to low-mod clientele.

Affordable Housing

AP-55 Affordable Housing – 91.220(g)

Introduction

According to the Step Up to Better Housing Strategy, permanent, affordable housing includes a variety of ownership and rental choices (including permanent supportive housing arrangements). Permanent Supportive Housing: Permanent housing with ongoing support services. Permanent Housing: Assisted or non-assisted public or private housing with no time limit. NEEDS: Low-income homebuyer and rental assistance; Programs to help sustain homeownership; Public and private policies which promote permanent housing for people with low-incomes and for people with disabilities; Permanent supportive housing; A stock of decent affordable homes for purchase and rent; Respite care for people in need.

One Year Goals for the Number of Households to be Supported	
Homeless	125
Non-Homeless	10
Special-Needs	204
Total	339

Table 9 - One Year Goals for Affordable Housing by Support Requirement

One Year Goals for the Number of Households Supported Through	
Rental Assistance	20
The Production of New Units	2
Rehab of Existing Units	10
Acquisition of Existing Units	0
Total	32

Table 10 - One Year Goals for Affordable Housing by Support Type

Discussion

According to the Step Up to Better Housing Strategy, the following strategies apply to permanent housing: STRATEGIES: Continue to invest funds for homebuyer assistance; Consider supportive service needs for low-income elderly, persons with disabilities, and other at-risk populations when investing available funds; Continue to invest funds in rehabilitation, weatherization, and emergency funds; Secure more tenant-based rental assistance; Encourage landlords to accept tenants who receive rental assistance; Encourage landlords to accept tenants with poor or criminal histories; Facilitate proper code enforcement; Support agencies that provide housing stabilization services.

AP-60 Public Housing – 91.220(h)

Introduction

The City of Lawrence and the Lawrence-Douglas County Housing Authority have a very viable working relationship, and the partnership between the agencies spans beyond Consolidated Plan items. The City is actively searching for alternative funding opportunities for the TBRA program. In addition to TBRA the Housing Authority has a very successful Move To Work program in place. The Lawrence-Douglas County Housing Authority sees the community as a big picture and not just in relation to the services that they provide. The successful partnerships between the Housing Authority and the community will only continue to become stronger.

Actions planned during the next year to address the needs to public housing

HOME funds will continue to be granted to LDCHA for the Homeless Transitional TBRA Program.

Actions to encourage public housing residents to become more involved in management and participate in homeownership

According to the LDCHA, the Resident Services Department reported the following: Eight families served through Resident Services purchased homes in 2012. Six were in public housing and two were Section 8 residents. All of these households participated in the Moving To Work Program, and four participated in the Down Payment Matching Grant Initiative. One household received \$1,654.83 and three received the full \$3,000 match. In addition in 2011, 36 other participants in the Homeownership and Financial Literacy program increased their credit scores by an average of 32 points. Since implementing the match program in 2009 25 LDCHA residents have participated in the home ownership program.

If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance

LDCHA is a high-performing agency.

Discussion

The reduction in HOME funds over the last several years has had a large impact on the amount of families the TBRA assistance has been able to help. LDCHA continues to seek additional funding to assist in this program and continue the progression of the community Housing Vision.

AP-65 Homeless and Other Special Needs Activities – 91.220(i)

Introduction

The Lawrence Community Shelter is the sole homeless shelter in operation in Lawrence. The Lawrence Community Shelter provides shelter for those who are unable to pass a Breathalyzer test, as well as also accepting non-intoxicated, single male/female individuals and families in need of shelter. The Lawrence Police Department assists with late night emergency admissions to the shelter. On weekday mornings and during the day, the Lawrence Community Shelter provides drop in shelter and services, with an emphasis on employment, for people experiencing homelessness or who are at-risk of homelessness. The Lawrence Community Shelter receives CDBG support for emergency housing activities as the sole emergency shelter in Lawrence. Family Promise of Lawrence also provides temporary shelter for families in Lawrence. The Lawrence Community Shelter recently moved into a new shelter facility in Lawrence that enables a larger number of guests as well as enhanced services and job programs. Service agencies assist homeless individuals with finding housing and supportive services. Transitional housing is also provided through vouchers funded by HOME funds to the general homeless population. LDCHA will receive HOME funds for transitional housing vouchers (Tenant Based Rental Assistance). The Salvation Army has developed a transitional housing program, and continues to apply for funding through the Balance of State Continuum of Care. As mentioned previously, the poverty rate in Lawrence is at 29%. The 2009 Point in Time homeless count provided a number of 112 individuals who were literally homeless, precariously housed, or imminently homeless. This number did not count those housed in transitional housing. The 2011 Point in Time homeless count provided a number of 242 individuals who were literally homeless, precariously housed or imminently homeless. This number did count those housed in transitional housing. The LDCHA TBRA program is designed to bring chronically homeless people into temporary housing. Looking at the homeless count number considering that the one emergency shelter in Lawrence is filled to capacity every night, the daily usage of the drop in center is high, and the multitude of individuals served by meal programs or other services on a daily basis, indicates there is a definite need for transitional housing subsidy in Lawrence. Private nonprofit agencies administer 62 (only six for chronically homeless) units of permanent supportive housing in Lawrence. The Community Commission on Homelessness estimates the need for another 32 supportive housing units for chronically homeless individuals. The need was based on information extrapolated from the 2011 Homeless Survey. The Lawrence-Douglas County Housing Authority (LDCHA) is currently in the 9th year of a Continuum of Care Supportive Housing Grant for its permanent supportive housing program, Hope Building. Hope Building provides housing and support services for up to six chronically homeless persons with disabilities. The LDCHA operates the program with the Bert Nash Community Mental Health Center providing mental health services and DCCCA providing substance abuse services. As of January 2014, the Hope Building was at full capacity.

Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including

Reaching out to homeless persons (especially unsheltered persons) and assessing their

individual needs

During the 2014 program year, funding will remain intact for the Homeless Outreach Team, which is funded from the City General Fund. This outreach team of four is charged with reaching out to unsheltered homeless, and they work to facilitate a client's move into the emergency shelter, Family Promise shelter, or other temporary housing solutions. They work with the Housing Vision to move people along the continuum of housing. Part of the outreach effort is to build a sense of trust with the case worker and the homeless individual or family. Case managers assist this population with service referrals, obtaining identification, transportation to both medical appointments as well as job/workforce opportunities, and obtaining benefits. The social service network in Lawrence is a very diverse partnership between agencies and several meetings are held quarterly that bring together case managers to discuss service delivery and opportunities. Lawrence, being part of the Balance of State Continuum of Care, is part of discussions to centralize intake on a statewide level, and currently local service providers, outreach workers, and case managers have free access to the Homeless Information Management System (HMIS). Case management for those experiencing homelessness has proven to be the most effective way to transition the person or family into housing, and have them remain in housing.

Addressing the emergency shelter and transitional housing needs of homeless persons

In January of 2013, the Lawrence Community Shelter, which is the only emergency shelter in Lawrence, moved into a new facility that increased their bed capacity from 75 to 125. They have a separate family area and workforce programs on site, along with a new case management plan to move their guests into housing. If a guest stays at the shelter they must be involved in programming to facilitate their move to housing. The Homeless Outreach Team, as well as numerous service providers, have case management agreements with the Lawrence-Douglas County Housing Authority for their TBRA program. Included in the regulations of the TBRA program is a requirement of case management and wrap around service delivery for their clients. The idea behind the case management and TBRA is to move them from a temporary home (TBRA) to either permanent housing or Section 8 housing. Without reaching out to the people affected and offering a wrap-around case management approach maintaining housing is extremely difficult. Although new programs have begun in the 2014 calendar year, Lawrence, much like many other geographical areas, experiences a lack of Permanent Supportive Housing (PSH) Units for those with mental illness or disabilities. Currently there are 14 units of PSH in the community, which are a mixture of individual and family units. This continues to be a focus of the CoC.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

As mentioned previously, case management is the most effective method of assisting all homeless (chronic, families with children, veterans and their families) both obtain housing and remain housed. Lawrence, nor the Balance of State Continuum of Care, has seen any documented instances of unaccompanied youth, however there are shelter spots available should that change. Once a person enters the emergency shelter, they are provided case management and an expectation of moving them across the Housing Vision and into a minimum of transitional housing. Once in Transitional Housing, extensive case management occurs with the assigned case manager, as well as through the LDCHA Resident Services Department, which helps with items such as computer education, workforce training, resume building, and other lifestyle-type activities. Families with children have seen a dramatic increase in recent years, and agencies have worked to modify programming and shelter space to accommodate the rising number of this population. Lawrence Community Shelter provides a separate space for families with children in their shelter facility, and Lawrence Family Promise is a faith-based initiative that houses families in a network of member congregations. Family Promise also offers their own case management and mentoring program, and has recently begun offering an intermediary housing option for those who successfully complete their shelter program, but might not be financially able to support their own housing immediately.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.

Overall, there are several programs in the Lawrence community that work with families to try to avoid homelessness. There are utility programs, rental assistance, utility assistance, and landlord-tenant relations programs. There is a firm commitment to keeping people housed in the community, thus never having to enact the Housing Vision for everyone. Many agencies have Memorandums of Understanding which run through a series of providers. Everyone has the same goal, which is to either house the homeless or help them to remain housed. Foster Care: Youth who leave the foster care system because they have attained 18 years of age are eligible to participate in Independent Living Services, contracted by Kansas Department of Children and Families (DCF). Caseworkers begin working with youth who will age out of foster care on a discharge plan as early as age 15 to ensure that youth will not need to seek McKinney-Vento housing options. Planning includes housing, employment and education. Mental Health: DCF has adopted a policy that would prevent discharging homeless individuals from publicly funded institutions or systems of care into homelessness or into HUD funded programs for the homeless. Additionally, Bert Nash works closely with State hospitals for discharge of patients who have been released. Bert Nash sets up intake appointments with all those released in Douglas County and works to follow up with them to work through the issue of being released into homelessness. Corrections: The Douglas County Jail has developed an extensive re-entry program that includes a housing component. A full-time Re-entry Coordinator works within the community in

collaboration with other service providers and housing providers, as well as sitting on the Community Commission on Homelessness. The County recognizes that releasing offenders into homelessness increases the likelihood for re-offending.

Discussion

Lawrence prides itself on a decades-long track record of successful partnerships among public and private sector entities in regard to homeless and other special needs activities. The Consolidated Plan delivery system is an example of this. Communication and cooperation between the City of Lawrence's Community Development Division and the partner agencies and organizations that administer activities is strong. CDD staff has worked closely with the organizations involved in Consolidated Plan programs to improve regulatory compliance, monitoring, cooperation and partnerships among agencies, and technical capacity of organizations involved in project delivery.

One year goals for the number of households to be provided housing through the use of HOPWA for:
Short-term rent, mortgage, and utility assistance to prevent homelessness of the individual or family
Tenant-based rental assistance
Units provided in housing facilities (transitional or permanent) that are being developed, leased, or operated
Units provided in transitional short-term housing facilities developed, leased, or operated with HOPWA funds
Total

AP-75 Barriers to affordable housing – 91.220(j)

Introduction

The City of Lawrence will continue to provide the Analysis of Impediments (AI). The AI does indicate that Lawrence has done well in avoiding systematic impediments to fair housing choice, although affordability remains an important challenge. City ordinances, regulations, administrative policies, procedures and practices do not impede housing choice. The rental and homebuyer market, however, continue to remain at higher levels than most of the state of Kansas for those families of three or more.

Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment

A review of the City of Lawrence housing policy indicates there are no institutional barriers to obtain affordable housing. The city has adopted the 2012 International Codes (Building, Residential, Fire, Energy, Mechanical, Plumbing and Fuel Gas) and the 2011 National Electrical Code. The 2012 International Property Maintenance Code that has been adopted as the minimum housing code is similar to the requirements of HUD's Housing Quality Standards. The minimum housing code is enforced through the rental registration program that requires all rental properties located in single-family zoned areas to be inspected at least once every three years. All other minimum housing code is enforced on a complaint basis. The city does not impose rent controls or impact fees. Regulations that are designed to protect the health, safety, and welfare of citizens may affect the cost of housing. However, these regulations are not designed to discourage the availability of affordable housing. Therefore, the City of Lawrence does not propose actions or reform steps to remove or restructure such policies in the coming five-year period.

Discussion

The primary obstacle to meeting all of the identified needs, including those identified as affordable housing activities, is the general lack of funding resources available to the public and private agencies who serve low and moderate income residents.

AP-85 Other Actions – 91.220(k)

Introduction

This Annual Action Plan provides a basis and strategy for the use of federal funds granted to the City of Lawrence by the U.S. Department of Housing and Urban Development (HUD) under the Community Development Block Grant (CDBG) and Home Investment Partnerships (HOME) programs. This Action Plan covers the period beginning August 1, 2014 through July 31, 2015. Programs and activities described in this plan are intended to primarily benefit low and moderate-income residents of the City of Lawrence, neighborhoods with high concentrations of low-income and moderate-income residents, and the city as a whole.

Actions planned to address obstacles to meeting underserved needs

The primary obstacle to meeting all of the identified needs, including those identified as high priorities is the general lack of funding resources available to the public and private agencies who serve low and moderate income residents. Lawrence, due to being an entitlement community, is not eligible for state CDBG funding. Since no state dollars are available for community development activities, the city's general fund has been stretched to overcome stagnant property and sales tax revenues. Local cuts have resulted in reductions of all department budgets. This leaves little room for expansion of community development funding at the local level. Furthermore, the City of Lawrence's entitlement grants have been reduced over the last several years further limiting the funds available to address the needs in the community. Staff continues to look for other funding opportunities to leverage projects and priorities in the Consolidated Plan.

Actions planned to foster and maintain affordable housing

As required by HOME regulations, to ensure affordability for the LCHT program, the City has elected to impose resale requirements. Current resale requirements of the program ensure that the housing is made available for subsequent purchase only to a buyer whose family qualifies as a low or moderate income family (60%-80% MFI) per HUD guidelines, and will use the property as its principal residence. Through a previously determined and agreed upon formula, the house is sold to the eligible buyer for substantially less than the home's market appraised value and LCHT leases the land to the buyer for \$25 per month. The affordability period is maintained by a land-lease agreement between the buyer and LCHT and this agreement is protected with deed restrictions and a lien signed by the buyer. Due to the subsidy, the housing is affordable to the new homebuyer and the seller gains equity from mortgage payments, improvements made to the land and 25% of the market appreciation since the initial purchase of the property, thus providing the original HOME-assisted owner a fair return on investment.

Actions planned to reduce lead-based paint hazards

The city will ensure that all federally funded improvement programs for the existing housing stock use lead hazard reduction activities including evaluating lead hazard risk and using only lead free paint. Staff distributes Renovate Right pamphlets, published by the Environmental Protection Agency. The Community Development Division has three staff certified as Lead Hazard Risk Assessors and Inspectors. They have also received and provided training in Lead Safe Work Practices.

Actions planned to reduce the number of poverty-level families

One purpose of the Consolidated Plan Programs and other initiatives in Lawrence is to reduce the number of persons in poverty. The emphasis in Lawrence is to help people rise out of poverty, rather than temporarily easing their situation. Although essential short-term direct aid such as emergency food and shelter is provided, the strongest community support is for programs to address the root causes of poverty and assisting people in becoming self-sufficient in the long-term. Two key components of helping people attain self-sufficiency are employment and housing. Examples of programs that directly influence people's ability to escape poverty include job education and placement services as well as housing advocacy, homeless prevention and rental assistance. Projects that indirectly affect poverty include those that improve the community at-large and provide transportation and child care services that help people access employment and services. CDBG, HOME, CoC and State ESG funds are often used as matching funds for other grants that also contribute to reducing the number of families living in poverty. Thus, the power of these federal dollars is leveraged to a greater extent. Recognizing that limited Consolidated Plan dollars should be focused where the need is greatest; Lawrence gives preference to projects that directly benefit low and moderate income residents or serve low and moderate income neighborhoods over those that will benefit the city as a whole. This strategy will ensure that scarce resources are directed to best serve those who have the greatest need, including those areas with the greatest concentration of poverty. In addition to Consolidated Plan programs, a number of other public, private, and partnership initiatives have been designed to assist in the reduction of poverty rates. These include the Workforce Development Center, the Douglas County Re-entry Program, and a newly forming partnership of employment agencies. The City's "Step Up to Better Housing" Strategy and the "Housing Vision" developed by the former Community Commission on Homeless will serve as the baseline for the city's antipoverty strategy.

Actions planned to develop institutional structure

The Planning and Development Services Department, Community Development Division (CDD) is the lead agency of the City in the development of the Consolidated Plan and Annual Action Plans. CDD provides fiscal and regulatory oversight of all CDBG and HOME funding. The Lawrence City Commission acts as the final authority for the appropriation of funds for Annual Action Plan activities under the

Consolidated Plan grant programs, following recommendations of the CDAC. In addition, the City provides opportunities to the maximum extent possible, to women and minority owned business enterprises for contract bids and services. The City of Lawrence encourages inclusion in the list of approved bidders for minority and women-owned businesses, and actively works to recruit new contractors into the programs administered by the CDD. HOME sub-grantee agreements specifically contain the language:³ Affirmative marketing and MBE/WBE records: (a) Records demonstrating compliance with the affirmative marketing procedures and requirements of 92.351. (b) Documentation and data on the steps taken to implement the jurisdiction's outreach programs to minority owned and female owned businesses including data indicating the racial/ethnic or gender character of each business entity receiving a contract or sub-contract of \$25,000 or more paid, or to be paid, with HOME funds; the amount of the contract or subcontract, and documentation of affirmative steps to assure that minority business and women's business enterprises have an equal opportunity to obtain or compete for contracts and subcontracts as sources of supplies, equipment, construction, and services. Within each of the priority funding areas, activities will be completed and managed by a diverse team of public, private, not-for-profit, and institutional partners. The lists below identify some of the principal partners for each funding area.

Actions planned to enhance coordination between public and private housing and social service agencies

To accomplish these goals, the City of Lawrence will work closely with the Lawrence-Douglas County Housing Authority on their Tenant Based Rental Assistance (TBRA) to cover the activity of Rental Housing Subsidies through the HOME program. Tenants to Homeowners, Inc., the City of Lawrence CHDO, will be the agency primarily working towards the goal of Construction of Housing as well as Direct Home Ownership Assistance objectives. CDD staff will administer the Rehabilitation and Energy Efficiency programs through the City of Lawrence using local licensed contractors. CDD staff, in addition, continues to work to educate the community as well as program participants on ways to make their homes energy efficient and save money on energy bills. Social service agencies will offer tenant and rental assistance as well as consultation, and the homeless shelter will provide programming to move people from the shelter situation into housing of a more permanent nature.

Discussion

Lawrence prides itself on a decades-long track record of successful partnerships among public and private sector entities. The Consolidated Plan delivery system is an example of this. Communication and cooperation between the City of Lawrence's Community Development Division and the partner agencies and organizations that administer activities is strong. CDD staff has worked closely with the organizations involved in Consolidated Plan programs to improve regulatory compliance, monitoring, cooperation and partnerships among agencies, and technical capacity of organizations involved in project delivery.

Program Specific Requirements

AP-90 Program Specific Requirements – 91.220(I)(1,2,4)

Introduction

The Community Development Advisory Committee (CDAC) has made allocation recommendations for CDBG and HOME funding for the 2014 program year based on the Step Up to Better Housing Strategy. The Action Plan is a piece of the over all Consolidated Plan and the goals are all based on the Strategy. Program income is taken into consideration while allocation recommendations are being discussed.

Community Development Block Grant Program (CDBG)

Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	100,000
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
Total Program Income:	100,000

Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	100.00%

HOME Investment Partnership Program (HOME)
Reference 24 CFR 91.220(l)(2)

1. A description of other forms of investment being used beyond those identified in Section 92.205 is as follows:

Not applicable to the City of Lawrence.

2. A description of the guidelines that will be used for resale or recapture of HOME funds when used for homebuyer activities as required in 92.254, is as follows:

HOME funds are allocated for a First Time Homebuyer Program through the City's designated Community Housing Development Organization (CHDO), Tenants to Homeowners, Inc. (TTH) and for Lawrence Habitat for Humanity's homeowner program. The TTH First Time Homebuyer program is the Lawrence Community Housing Trust (LCHT). The LCHT was instituted in Lawrence to preserve long term affordable housing for Lawrence residents with low and moderate incomes. The City and TTH have long partnered in providing this homebuyer program. The City provides funding, technical assistance, and oversight to TTH, and TTH in turn, does outreach for potential homebuyers, provides the pre-purchase education, and generally administers the program. The LCHT First Time Homebuyer Program supersedes the City's previous First Time Homebuyer Program, Homeowners Out of Tenants (HOOT). As required by HOME regulations, to ensure affordability for the LCHT program, the City has elected to impose resale requirements. Current resale requirements of the program ensure that the housing is made available for subsequent purchase only to a buyer whose family qualifies as a low or moderate income family (60%-80% MFI) per HUD guidelines, and will use the property as its principal residence. Through a previously determined and agreed upon formula, the house is sold to the eligible buyer for substantially less than the home's market appraised value.

3. A description of the guidelines for resale or recapture that ensures the affordability of units acquired with HOME funds? See 24 CFR 92.254(a)(4) are as follows:

The TTH First Time Homebuyer program is the Lawrence Community Housing Trust (LCHT). The LCHT was instituted in Lawrence to preserve long term affordable housing for Lawrence residents with low and moderate incomes. The City and TTH have long partnered in providing this homebuyer program. The City provides funding, technical assistance, and oversight to TTH, and TTH in turn, does outreach for potential homebuyers, provides the pre-purchase education, and generally administers the program. The LCHT First Time Homebuyer Program supersedes the City's previous First Time Homebuyer Program, Homeowners Out of Tenants (HOOT). As required by HOME regulations, to ensure affordability for the LCHT program, the City has elected to impose resale requirements. Current resale requirements of the program ensure that the housing is made available for subsequent purchase only to a buyer whose family qualifies as a low or moderate income family (60%-80% MFI) per HUD guidelines, and will use the property as its principal

residence. Through a previously determined and agreed upon formula, the house is sold to the eligible buyer for substantially less than the home's market appraised value and LCHT leases the land to the buyer for \$25 per month. The affordability period is maintained by a land-lease agreement between the buyer and LCHT and this agreement is protected with deed restrictions and a lien signed by the buyer. Due to the subsidy, the housing is affordable to the new homebuyer and the seller gains equity from mortgage payments, improvements made to the land and 25% of the market appreciation since the initial purchase of the property, thus providing the original HOME-assisted owner a fair return on investment.

4. Plans for using HOME funds to refinance existing debt secured by multifamily housing that is rehabilitated with HOME funds along with a description of the refinancing guidelines required that will be used under 24 CFR 92.206(b), are as follows:

Not Applicable. No HOME-funded rehabilitation is undertaken in the City of Lawrence program.

Discussion

Lawrence will continue to work toward home ownership as well as TBRA with HOME funds. Both pieces are important to the Community Housing Vision and are parts that remain a high priority. Program income gathered in the CDBG program will be applied upon receipt and no program income will be unspent during the grant year.