



# Second Program Year Action Plan

The CPMP Second Annual Action Plan includes the [SF 424](#) and Narrative Responses to Action Plan questions that CDBG, HOME, HOPWA, and ESG grantees must respond to each year in order to be compliant with the Consolidated Planning Regulations. The Executive Summary narratives are optional.

## Narrative Responses

### GENERAL

#### **Executive Summary**

The Executive Summary is required. Include the objectives and outcomes identified in the plan and an evaluation of past performance.

Program Year 2 Action Plan Executive Summary:

This Annual Action Plan provides a basis and strategy for the use of federal funds granted to the City of Lawrence by the U.S. Department of Housing and Urban Development (HUD) under the Community Development Block Grant (CDBG) and Home Investment Partnership (HOME) programs. This Action Plan covers the period beginning August 1, 2009 through July 31, 2010. Programs and activities described in this plan are intended to primarily benefit low and moderate-income residents of the City of Lawrence, neighborhoods with high concentrations of low-income and moderate-income residents, and the city as a whole.

This plan is the product of public outreach, public hearings, and consultation with over 50 agencies, groups, and organizations involved in the development of affordable housing, creation of job opportunities for low and moderate-income residents, and/or provision of services to children, elderly persons, persons with disabilities, persons with HIV/AIDS and their families, and homeless persons. A complete draft of this update has been made available for public review and comment for a 30-day period beginning April 15, 2009. The availability of both the draft plan and the final plan is advertised in the local newspaper and the complete documents are available for review on the City's website [www.lawrenceks.org](http://www.lawrenceks.org) and in print form in the Development Services office of Planning and Development Services.

**Available Funds**

	CDGB	HOME	TOTAL
2009 Entitlement	\$807,823.00	\$695,905.00	\$1,503,728.00
Estimated 2009 Program Income	\$100,000.00	0	\$100,000.00
Reallocation of Funds	\$250,000.00	0	\$250,000.00
Total Funds Available	\$1,157,823.00	\$695,905.00	\$1,853,728.00

**Summary of Priorities, Goals, Budgets, and Anticipated Accomplishments**

The table below outlines the priority need categories that HUD has found to be eligible to be supported with Consolidated Plan program funds. The chart estimates the amount and percentage of total Consolidated Plan funds that will be spent on each priority need category during the 2009 Program Year covered by this plan. Below each goal, high and medium priority objectives are also listed. The proposed funding amounts are constrained in many cases by program eligibility requirements and expenditure caps.

<b>Goal: Homeless/HIV/AIDS - \$51,675 (3%)</b>	
Objectives	Priority
1. Increase the number of homeless persons moving into permanent housing.	HIGH
2. Provide housing assistance and supportive services for persons with HIV/AIDS.	HIGH
<b>Goal: Non-homeless Special Needs - \$69,000 (4%)</b>	
Objectives	Priority
1. Increase housing opportunities and services for persons with special needs.	MEDIUM
2. Improve accessibility of affordable rental housing.	HIGH
<b>Goal: Rental Housing - \$299,421 (15%)</b>	
Objectives	Priority
1. Increase the availability of affordable rental housing.	HIGH
2. Provide assistance/counseling to avoid eviction and utility disconnection.	HIGH
<b>Goal: Owner-Occupied Housing - \$862,347 (41%)</b>	
Objectives	Priority
1. Increase the availability of affordable owner housing.	HIGH
2. Improve the quality of owner housing.	HIGH
<b>Goal: Public Facilities - \$9,660 (.5%)</b>	
Objectives	Priority
1. Improve the quality of neighborhood facilities serving LMI persons.	MEDIUM
<b>Goal: Infrastructure - \$226,178 (12%)</b>	
Objectives	Priority
1. Improve quality/quantity/access of public improvements that benefit LMI persons.	MEDIUM
<b>Goal: Public Services - \$69,498 (4%)</b>	
Objectives	Priority
1. Improve services for LMI persons.	HIGH
2. Support neighborhood improvement and stability, and encourage a sense of community in LMI areas.	HIGH

Note: Program Administration for LDCHA, Tenants to Homeowners, Inc. (CHDO), and Community Development Division for CDBG and HOME is estimated to cost \$265,949 (14%). Contingency Fund is \$0. Percentages may not total 100 due to rounding.

## General Questions

1. Describe the geographic areas of the jurisdiction (including areas of low income families and/or racial/minority concentration) in which assistance will be directed during the next year. Where appropriate, the jurisdiction should estimate the percentage of funds the jurisdiction plans to dedicate to target areas.
2. Describe the basis for allocating investments geographically within the jurisdiction (or within the EMSA for HOPWA) (91.215(a)(1)) during the next year and the rationale for assigning the priorities.
3. Describe actions that will take place during the next year to address obstacles to meeting underserved needs.
4. Identify the federal, state, and local resources expected to be made available to address the needs identified in the plan. Federal resources should include Section 8 funds made available to the jurisdiction, Low-Income Housing Tax Credits, and competitive McKinney-Vento Homeless Assistance Act funds expected to be available to address priority needs and specific objectives identified in the strategic plan.

Program Year 2 Action Plan General Questions response:

### **Geographic Areas to be Assisted and Priorities for Area-wide Assistance**

As of the 2007 American Community Survey, Lawrence was home to 89,158 people, 13,720 of whom were members of minority groups. According to the same survey, Lawrence was home to 14,310 households who earn less than 80% of the area median income and are therefore classified as low-or moderate-income by HUD. This represents 40% of the city-wide population for whom household income could be determined. The following map illustrates the block groups with the heaviest concentrations of low-income and moderate-income residents in Lawrence. Consolidated Plan funds will generally be targeted toward these low and moderate income neighborhoods or toward activities that benefit all residents of the city who are low or moderate income.



The map is provided "as is" without warranty or any representation of accuracy, timeliness or completeness. The burden for determining accuracy, completeness, timeliness, merchantability and fitness for or the appropriateness for use is solely on the requester. The City of Lawrence makes no warranties, express or implied, as to the use of the map. There are no implied warranties of merchantability or fitness for a particular purpose. The requester acknowledges and accepts the limitation of the map, including the fact that the map is dynamic and is in a constant state of maintenance, correction and update.



## **Basis for Allocation of Funds**

**Geographic Allocation** – Because the primary national objectives of the Consolidated Plan programs are to benefit low and moderate-income residents, Lawrence’s block grant program funds will be targeted to low and moderate-income activities and neighborhoods. The map above illustrates these areas.

**Priority Needs** – Guided by the eligibility requirements of the various Consolidated Plan programs, the City of Lawrence recognizes the following priority need categories for the 2009 program year. Relative priorities and funding ratios were established through the needs information obtained through the plan development process. A core component of the public outreach in preparing this plan was to prioritize among a list of real needs given the limited amount of funding available through the Consolidated Plan programs.

<b>Goal: Homeless/HIV/AIDS</b>	
<b>Objectives</b>	<b>Priority</b>
1. Increase the number of homeless persons moving into permanent housing.	HIGH
2. Provide housing assistance and supportive services for persons with HIV/AIDS.	HIGH
<b>Goal: Non-homeless Special Needs</b>	
<b>Objectives</b>	<b>Priority</b>
1. Increase housing opportunities and services for persons with special needs.	MEDIUM
<b>Goal: Rental Housing</b>	
<b>Objectives</b>	<b>Priority</b>
1. Increase the availability of affordable rental housing.	HIGH
2. Improve accessibility of affordable rental housing.	HIGH
3. Provide assistance/counseling to avoid eviction and utility disconnection.	HIGH
<b>Goal: Owner-Occupied Housing</b>	
<b>Objectives</b>	<b>Priority</b>
1. Increase the availability of affordable owner housing.	HIGH
2. Improve the quality of owner housing.	HIGH
<b>Goal: Public Facilities</b>	

Objectives	Priority
1. Improve the quality of neighborhood facilities serving LMI persons.	MEDIUM
<b>Goal: Infrastructure</b>	
Objectives	Priority
1. Improve quality/quantity/access of public improvements that benefit LMI persons.	MEDIUM
<b>Goal: Public Services</b>	
Objectives	Priority
1. Improve services for LMI persons.	HIGH
2. Support neighborhood improvement and stability, and encourage a sense of community in LMI areas.	HIGH

### Obstacles

The primary obstacle to meeting all of the identified needs, including those identified as high priorities is the general lack of funding resources available to the public and private agencies who serve low and moderate income residents. Lawrence, due to being an entitlement community, is not eligible for state CDBG or HOME programs. Since no state dollars are available for community development activities, the city's general fund has been stretched to overcome stagnant property and sales tax revenues. Local cuts have resulted in a hiring freeze and reductions of all department budgets. This leaves little room for expansion of community development funding at the local level. Furthermore, the City of Lawrence's entitlement grants have been reduced over the last several years further limiting the funds available to address the needs in the community.

City of Lawrence Consolidated Plan Resources PY04 – PY09					
City Program Year	CDBG	HOME	ADDI	Total	% Change
2004	\$963,000.00	\$719,997.00	\$50,174.00	\$1,733,171.00	
2005	\$911,227.00	\$684,842.00		\$1,596,069.00	-8%
2006	\$816,981.00	\$645,694.00		\$1,462,675.00	-9%
2007	\$828,822.00	\$643,923.00		\$1,472,745.00	+1%
2008	\$798,320.00	\$626,133.00		\$1,424,453.00	-3%
2009	\$807,823.00	\$695,905.00		\$1,503,728.00	+9%

## Managing the Process

1. Identify the lead agency, entity, and agencies responsible for administering programs covered by the consolidated plan.
2. Identify the significant aspects of the process by which the plan was developed, and the agencies, groups, organizations, and others who participated in the process.
3. Describe actions that will take place during the next year to enhance coordination between public and private housing, health, and social service agencies.

Program Year 2 Action Plan Managing the Process response:

### Lead Agency

The Community Development Division of the Planning and Development Services Department, City of Lawrence, KS oversaw the development of the plan. Two citizen advisory boards performed key roles:

### The Community Commission on Homelessness (CCH)

Purpose:

- To implement the community's plan for homeless services
- To make policy recommendations regarding addressing homelessness
- To make regular reports to the community on the progress of the plan

Members: The 11 committee members are drawn from the following community resources – housing and other service providers, law enforcement, business leaders, current or previously homeless individuals, faith leaders, neighborhoods and researchers. Members are appointed by the mayor and may serve up to two, three-year terms.

Members	Constituency	Term Expires
Katherine Dinsdale	Faith Community	12/31/09
Loring Henderson	Service Provider	12/31/09
Shirley Martin-Smith	Business Leader	12/31/09
Wes Dahlberg	Service Provider	12/31/09
Hubbard Collinsworth	Homeless Community	12/31/10
Mike Monroe	Law Enforcement	12/31/10
Shannon Murphy	Sheriff's Office	12/31/10
Jeanette Collier	Service Provider	12/31/11
Sandra Winn Tutwiler	Community Volunteer	12/31/11
Robert Mosely	Community Volunteer	12/31/11
Charlotte Knoche	Public Housing Authority	12/31/10



## **The Community Development Advisory Committee (CDAC)**

Purpose:

- To develop and propose community development strategy and policy
- To recommend allocation of CDBG and HOME funds
- Review housing, environmental and rental housing code appeals.

Members: The 11 committee members are drawn from low and moderate income areas and neighborhoods at-large.

Members	Constituency	Term expires
Curtis Harris	Low-mod area	09/30/09
Patti Welty	Low-mod area	09/30/09
Brenda Nunez	Low-mod area	09/30/09
Marci Francisco	Low-mod area	09/30/10
Julie Mitchell	Low-mod area	09/30/11
Quinn Miller	Low-mod area	09/30/11
Vern Norwood	At-large area	09/30/09
Aimee Polson	At-large area	09/30/10
Roberta Suenram	At-large area	09/30/11

## **Plan Development**

The fore-mentioned committees make recommendations to Community Development Staff and the City Commission regarding housing and neighborhood development needs, strategies and policies. All meetings are open to the public and the public may provide input and feedback as needed.

In addition to the public participation efforts outlined above, the City of Lawrence CDD and the CDAC conducts two advertised public hearings and provides an advertised public comment period to obtain feedback and solicit input into this Consolidated Plan. The first hearing was held on September 25, 2008 at City Hall. The hearing included an introduction to the Consolidated Plan's purpose and process as well as the presentation of the 2007 CAPER. The primary purpose of the hearing was to solicit comment on the performance of past activities, community needs and strategies for addressing those needs in the 2009 Action Plan.

A second public hearing was held April 23, 2009 at City Hall. The hearing concluded the CDAC's allocation deliberations and continued the 30-day comment period for the Second-Year Action Plan. A draft of the Annual Action Plan was prepared in March 2009 and made available for public review and comment after

April 16, 2009. A summary of comments received and the City's responses is included elsewhere in this document.

Notice of the availability of the draft plan and the opportunity to comment on them was advertised in the Lawrence Journal World, posted on the website ([www.lawrenceks.org](http://www.lawrenceks.org)), and e-mailed to a distribution list containing members of advisory boards, elected officials, government officials, agency personnel, and interested members of the public.

### **Consultation Process**

In developing this Action Plan, the Community Development Division, acting as the lead plan development agency, has consulted with representatives from more than 50 agencies, groups, and organizations involved in the development of affordable housing, creation of job opportunities for low-income and moderate-income residents, and/or provision of services to children, elderly persons, persons with disabilities, persons with HIV/AIDS and their families, and homeless persons. In addition to the hearings, CDD staff has met with representatives, staff, and members of the Lawrence-Douglas County Housing Authority, the local Continuum of Care agencies, and the Lawrence Association of Neighborhoods, during PY 2008.

### **Citizen Participation**

1. Provide a summary of the citizen participation process.
2. Provide a summary of citizen comments or views on the plan.
3. Provide a summary of efforts made to broaden public participation in the development of the consolidated plan, including outreach to minorities and non-English speaking persons, as well as persons with disabilities.
4. Provide a written explanation of comments not accepted and the reasons why these comments were not accepted.

\*Please note that Citizen Comments and Responses may be included as additional files within the CPMP Tool.  
Program Year 2 Action Plan Citizen Participation response:

Citizen participation is the heart of the consolidated planning process, involving citizens in decisions that directly affect their lives. The purpose of the Citizen Participation Plan is to encourage and insure full and proper citizen participation at all stages of the Consolidated Plan process. The Citizen Participation Plan formally designates structures, procedures, roles and policies to be followed by program participants. Citizen participation is encouraged in the development of the Consolidated Plan and any substantial amendments to the Consolidated Plan, and the Performance Report. To achieve the purposes of the Citizen Participation Plan, six objectives are established.

1. Provide for and encourage citizen participation with particular emphasis on participation by persons of low- and moderate-income, particularly those who are residents of slum and blighted areas and of areas in which CDBG and HOME funds are proposed to be used, and provide for participation of residents in low- and moderate-income neighborhoods as defined by the City of Lawrence. Additionally, provide for and encourage participation of all citizens, including minorities and non-English speaking persons, as well as persons with disabilities. Provide for and encourage, in conjunction with the Lawrence-Douglas County Housing Authority, citizen participation of residents of public and assisted housing developments, along with other low-income residents of targeted revitalization areas in which the developments are located. Provide information to the housing authority about consolidated plan activities related to its developments within the community so that it may make this information available at the annual public hearing required under the Comprehensive Grant program.
2. Provide citizens with reasonable and timely access to local meetings, information, and records relating to the Consolidated Plan, Substantial Amendments, and the Performance Report, as required by regulations and relating to the actual use of funds under this title. Provide information regarding the displacement of persons and specifying the types and levels of assistance that will be available, even though no displacement is expected to occur.
3. Provide for technical assistance to groups representative of persons of low- and moderate-income that request such assistance in developing proposals, with the level and type of assistance to be determined by the City.
4. Provide for public hearings to obtain citizen views and to respond to proposals and questions at all stages of the consolidated planning process, including the Citizen Participation Plan, the development of needs, the review of proposed activities, and the review of program performance. Such hearings shall be held after adequate notice, at times and locations convenient to potential or actual beneficiaries, and with accommodation for persons with disabilities. Notice of public hearings will be published as display ads prior to the date of the public hearing.
5. Provide for a timely written answer to written complaints and grievances, within fifteen (15) working days where practicable.
6. Identify how the needs of non-English speaking residents will be met in the case of public hearings where a significant number of non-English speaking residents can be reasonably expected to participate.

## Citizen Comment on the 2009 Action Plan:

**From:** Margene Swarts

**Sent:** Tuesday, May 05, 2009 12:46 PM

**To:** Danelle Dresslar

**Subject:** FW: Community Development Grant Funding Agenda Item #, City Commission 5/5/09

**From:** John Bowen [mailto:jbowen@sunflower.com]

**Sent:** Tuesday, May 05, 2009 12:20 PM

**To:** mikeamex515@hotmail.com

**Cc:** maf@sunflower.com; vern.norwood@aging.ks.gov; juliahenrym@yahoo.com; Margene Swarts

**Subject:** FW: Community Deleopment Grant Funding Agenda Item #, City Commission 5/5/09

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**From:** John Bowen [mailto:jbowen@sunflower.com]

**Sent:** Tuesday, May 05, 2009 11:50 AM

**To:** 'Aron Cromwell'; 'City Commission'; 'Lance Johnson'; 'Michael Dever'; 'Mike Amyx'; 'Robert Chestnut'

**Cc:** 'Aimee Polson'; 'Brenda Nunez'; 'Curtis Harris'; 'Julie Mitchell'; 'Marci Francisco'; 'Margene Swarts'; 'Patti Welty'; 'Quinn Miller'; 'Roberta Suenram'; 'Vern Norwood'

**Subject:** Community Deleopment Grant Funding Agenda Item #, City Commission 5/5/09

I missed seeing this item come up for comments. I Believe we should look for modification of target group as defined next year in our funding as shown on our list.

I spend a few years in a similar community on the Community Development Act Advisory Committee. It was both a university and college city much like Lawrence but twice as large.

I would like the CDAC committee and the city redefine how the target group is defined and picked. We have a case where student's nonresident are included in the income level population. They are either have zero income or low income because they are going to school. Presently, their low income is used for population income in some the areas for the target group. In those areas, we should use the income of the resident owners or tweak with the value of the rental if we cannot get the income of the owners and not the student population income. Then we would have the funds available for building repair, safety, transportation (vehicle-i.e. cars & bikes, pedestrians ways-paths-i.e. paths & sidewalks, lighting and signs) and winterization, organizing, organization funding and general clean up of the area. In this way more deserving people will be helped for the good of the whole community and a better looking community.

John E. Bowen

403 Dakota Street

Lawrence, KS 66046-4715

Phone 785/842-9082

Email [jbowen@sunflower.com](mailto:jbowen@sunflower.com)

## Institutional Structure

1. Describe actions that will take place during the next year to develop institutional structure.

Program Year 2 Action Plan Institutional Structure response:

### Institutional Structure

The Planning and Development Services Department, Community Development Division (CDD) is the lead agency of the City in the development of the Consolidated Plan and Annual Action Plans. CDD provides fiscal and regulatory oversight of all CDBG and HOME funding sources. The Lawrence City Commission acts as the final authority for the appropriation of funds for Annual Action Plan activities under the Consolidated Plan grant programs, following recommendations of the CDAC.

Within each of the priority funding areas, activities will be completed and managed by a diverse team of public, private, not-for-profit, and institutional partners. The lists below identify some of the principal partners for each funding area.

#### Goal: Homeless/HIV/AIDS

Bert Nash Community Mental Health  
Center

Douglas County AIDS Project (DCAP)

Lawrence Community Shelter

Lawrence-Douglas County Housing Authority

The Salvation Army

Women's Transitional Care Services

#### Goal: Non-homeless Special Needs

Bert Nash Community Mental Health  
Center

Community Living Opportunities

Cottonwood, Inc.

Independence, Inc.

#### Goal: Rental Housing

Emergency Services Council

Housing and Credit Counseling, Inc.

Independence, Inc.

Lawrence-Douglas County Housing Authority

#### Goal: Owner-Occupied Housing

Lawrence Habitat for Humanity

Housing and Credit Counseling, Inc.

Independence, Inc.

Tenants to Homeowners, Inc. (Housing Trust)

#### Goal: Public Facilities

Ballard Community Center

Penn House

Social Service League

Van Go Mobile Arts

**Goal: Infrastructure**

Public Works Department

Various Neighborhood Associations and Agencies

**Goal: Public Services**

Neighborhood Associations

Various Non-Profit Organizations

Lawrence prides itself on a decades-long track record of successful partnerships among public and private sector entities. The Consolidated Plan delivery system is an example of this. Communication and cooperation between the City of Lawrence's Community Development Division and the partner agencies and organizations that administer activities is strong.

CDD staff has worked closely with the organizations involved in Consolidated Plan programs to improve regulatory compliance, monitoring, cooperation and partnerships among agencies, and technical capacity of organizations involved in project delivery.

The greatest weakness in the delivery system remains the lack of available funding to support community development, affordable housing and public service activities. It is becoming increasingly difficult to maintain existing levels of activity and nearly impossible to expand services or undertake new activities.

## **Monitoring**

1. Describe actions that will take place during the next year to monitor its housing and community development projects and ensure long-term compliance with program requirements and comprehensive planning requirements.

Program Year 2 Action Plan Monitoring response:

The City of Lawrence's Community Development Division will conduct at least one on-site monitoring visit for each sub-recipient during the program year. A monitoring schedule will be prepared and the sub-recipient visits will be prioritized by determining if any organization is new to the program; if there has been staff turnover in key agency positions; and if there have been previous compliance issues. Following the monitoring visit, a written letter describing the results of the visit will be drafted and a copy retained in the agency's file.

Community Development staff closely monitors all federal programs. Administrative procedures will meet all federal rules, regulations and guidelines for

program monitoring, compliance, and reporting. Staff conducts field inspections and also desk-monitors sub-recipients to ensure the compliance of locally administered projects. Staff also monitors the Consolidated Plan through the Annual Performance Report.

## **Lead-based Paint**

1. Describe the actions that will take place during the next year to evaluate and reduce the number of housing units containing lead-based paint hazards in order to increase the inventory of lead-safe housing available to extremely low-income, low-income, and moderate-income families, and how the plan for the reduction of lead-based hazards is related to the extent of lead poisoning and hazards.

Program Year 2 Action Plan Lead-based Paint response:

The city will ensure that all federally funded improvement programs for the existing housing stock use lead hazard reduction activities including evaluating lead hazard risk and using only lead free paint. Staff distributes *Protect Your Family from Lead in Your Home* pamphlets, published by the Environmental Protection Agency. The Community Development Division has two staff certified as Lead Hazard Risk Assessors and Inspectors. They have also received training in Lead Safe Work Practices. One staff serves on the state board that deals with lead issues.

## **HOUSING**

### **Specific Housing Objectives**

\*Please also refer to the Housing Needs Table in the Needs.xls workbook.

1. Describe the priorities and specific objectives the jurisdiction hopes to achieve during the next year.
2. Describe how Federal, State, and local public and private sector resources that are reasonably expected to be available will be used to address identified needs for the period covered by this Action Plan.

Program Year 2 Action Plan Specific Objectives response:

The following table outlines the specific accomplishment goals that the City of Lawrence hopes to achieve during the 2009 Program Year.

Activity	Accomplishment Unit	Goal
Rental Housing Subsidies (HOME)	04-Households	50
Construction of Housing (HOME)	10-Housing Units	4
Direct Homeownership Assistance (HOME)	04-Households	4
Rehab, Single Unit Residential (CDBG)	10-Housing Units	12
Energy Efficiency Improvements (CDBG)	10-Housing Units	40

## Needs of Public Housing

1. Describe the manner in which the plan of the jurisdiction will help address the needs of public housing and activities it will undertake during the next year to encourage public housing residents to become more involved in management and participate in homeownership.
2. If the public housing agency is designated as "troubled" by HUD or otherwise is performing poorly, the jurisdiction shall describe the manner in which it will provide financial or other assistance in improving its operations to remove such designation during the next year.

Program Year 2 Action Plan Public Housing Strategy response:

The Lawrence Community Land and Housing Trust (Housing Trust) program is the City's first time homebuyer program. Outreach to tenants of public housing, families assisted by public housing agencies, and residents of manufactured housing will be done primarily through Tenants to Homeowners, Inc. (TTH, Inc.), and Independence, Inc.

First-Time Homebuyer workshops are advertised in the local newspaper, through the local television channel, on local radio stations through public service announcements, in neighborhood association newsletters, in agency newsletters including those from Independence, Inc. and Lawrence-Douglas County Housing Authority (LDCHA), and on Tenants to Homeowners' and the City's websites.

To ensure targeted populations are reached, brochures are distributed and a workshop is scheduled onsite at Lawrence-Douglas County Housing Authority (LDCHA), Independence, Inc., and Haskell Indian Nations University.

## Barriers to Affordable Housing

1. Describe the actions that will take place during the next year to remove barriers to affordable housing.

Program Year 2 Action Plan Barriers to Affordable Housing response:

A review of the City of Lawrence housing policy indicates there are no institutional barriers to obtain affordable housing. The city has adopted the 2006 International



Codes (Building, Residential, Fire, Energy, Mechanical, Plumbing and Fuel Gas) and the 2005 National Electrical Code. The 2006 International Property Maintenance Code that has been adopted as the minimum housing code is similar to the requirements of HUD's Housing Quality Standards. The minimum housing code is enforced through the rental registration program that requires all rental properties located in single-family zoned areas to be inspected at least once every three years. All other minimum housing code is enforced on a complaint basis.

The city does not impose rent controls or impact fees. Regulations that are designed to protect the health, safety, and welfare of citizens may affect the cost of housing. However, these regulations are not designed to discourage the availability of affordable housing. Therefore, the City of Lawrence does not propose actions or reform steps to remove or restructure such policies in the coming year.

### **HOME/ American Dream Down payment Initiative (ADDI)**

1. Describe other forms of investment not described in § 92.205(b).
2. If the participating jurisdiction (PJ) will use HOME or ADDI funds for homebuyers, it must state the guidelines for resale or recapture, as required in § 92.254 of the HOME rule.
3. If the PJ will use HOME funds to refinance existing debt secured by multifamily housing that is that is being rehabilitated with HOME funds, it must state its refinancing guidelines required under § 92.206(b). The guidelines shall describe the conditions under which the PJ will refinance existing debt. At a minimum these guidelines must:
  - a. Demonstrate that rehabilitation is the primary eligible activity and ensure that this requirement is met by establishing a minimum level of rehabilitation per unit or a required ratio between rehabilitation and refinancing.
  - b. Require a review of management practices to demonstrate that disinvestments in the property has not occurred; that the long-term needs of the project can be met; and that the feasibility of serving the targeted population over an extended affordability period can be demonstrated.
  - c. State whether the new investment is being made to maintain current affordable units, create additional affordable units, or both.
  - d. Specify the required period of affordability, whether it is the minimum 15 years or longer.
  - e. Specify whether the investment of HOME funds may be jurisdiction-wide or limited to a specific geographic area, such as a neighborhood identified in a neighborhood revitalization strategy under 24 CFR 91.215(e)(2) or a Federally designated Empowerment Zone or Enterprise Community.
  - f. State that HOME funds cannot be used to refinance multifamily loans made or insured by any federal program, including CDBG.
4. If the PJ is going to receive American Dream Down payment Initiative (ADDI) funds, please complete the following narratives:
  - a. Describe the planned use of the ADDI funds.

- b. Describe the PJ's plan for conducting targeted outreach to residents and tenants of public housing and manufactured housing and to other families assisted by public housing agencies, for the purposes of ensuring that the ADDI funds are used to provide down payment assistance for such residents, tenants, and families.
- c. Describe the actions to be taken to ensure the suitability of families receiving ADDI funds to undertake and maintain homeownership, such as provision of housing counseling to homebuyers.

Program Year 2 Action Plan HOME/ADDI response:

## Resources

In 2009, the City will receive \$807,823 in CDBG funds. The budget projects \$100,000 in program income and \$250,000 will be reallocated from previous allocations, which provides total CDBG funding of **\$1,157,823**. The HOME grant will have \$695,905 and thus, the 2009 Investment Summary lays out spending of **\$1,853,728**. See Investment Summary below.

Source of Funds	Amount
CDBG Grant	807,823
Program Income (Projected)	100,000
Reallocation	250,000
<b>Total CDBG Funds</b>	<b>\$1,157,823</b>
HOME Grant	695,905
<b>Total HOME Funds</b>	<b>\$695,905</b>
<b>Total Funds</b>	<b>\$1,853,728</b>

Additionally, the City of Lawrence applied to the state of Kansas for Emergency Shelter Grant (ESG) funds through a competitive process. An award announcement is expected in June, 2009.

<b>CDBG Public Services</b>	
<b>Brook Creek Neighborhood Association</b>	
Operating and Coordinator Expenses	6,115
<b>East Lawrence Neighborhood Association</b>	
Operating and Coordinator Expenses	11,200
<b>North Lawrence Improvement Association</b>	
Operating and Coordinator Expenses	4,300
Neighborhood Clean-up	1,800
<b>Oread Neighborhood Association</b>	
Operating and Coordinator Expenses	10,520
<b>Pinckney Neighborhood Association</b>	
Operating Expenses	2,734
<i>Subtotal Target Neigh. Public Service</i>	<b>\$36,669</b>
<b>The Ballard Community Center</b>	
Emergency Services Council	7,829
<b>Douglas County AIDS Project</b>	
Emergency Assistance Program	3,925
<b>Housing and Credit Counseling, Inc.</b>	
Tenant-Landlord Counseling & Education	25,000
<b>Lawrence Community Shelter, Inc</b>	
<b>214 W. 10th Street</b>	
Emergency Shelter Operations	36,500
<b>The Salvation Army</b>	
<b>946 New Hampshire</b>	
Feeding Program	11,250
<i>Subtotal Agency Public Service</i>	<b>\$84,504</b>
<b>Public Services Total</b>	<b>121,173</b>
<b>CDBG Capital Improvements</b>	
<b>Community Development Division (CDD)</b>	
Comprehensive Housing Rehabilitation	395,248
LCLHT First Time Homebuyer Rehab	100,000
Weatherization	40,000
Furnace Loans & Emergency Loans	35,000
<i>subtotal CDD</i>	<b>\$570,248</b>
<b>City of Lawrence Public Works Division</b>	
Sidewalk Project	226,178
<i>Subtotal Sidewalks PW</i>	<b>\$226,178</b>
<b>Oread Neighborhood Association</b>	
Water Meter Installation - Law. Comm. Garden	1,260
<i>Subtotal Neighborhood Cap. Improvements</i>	<b>\$1,260</b>
<b>Community Living Opportunities</b>	
Group Home Roof Repair	36,000
<b>Independence, Inc</b>	
Accessible Housing Program (AHP)	33,000
<b>Van Go Mobile Arts, Inc.</b>	
Exterior Lighting for Facility	8,400
<i>Subtotal Agency Capital Improvements</i>	<b>\$77,400</b>
<b>Total Capital Improvements</b>	<b>875,086</b>

<b>Contingency</b>	<b>0</b>
<b>CDD Administration of CDBG</b>	<b>161,564</b>
<b>GRAND TOTAL CDBG</b>	<b>1,157,823</b>

<b>HOME</b>	
Tenant Based Rental Assistance	299,421
LDCHA TBRA Administration	29,590
CHDO Set-Aside	104,385
CHDO Operating Expenses	34,795
First-Time Homebuyer Program	187,714
CDD Administration of HOME	40,000
<b>GRAND TOTAL HOME</b>	<b>695,905</b>

<b>FUNDING SOURCES:</b>	
<b>2009 CDBG Grant</b>	<b>807,823</b>
<b>Projected Program Income</b>	<b>100,000</b>
<b>Grant Reallocation</b>	<b>250,000</b>
<b>Total CDBG Grant Allocation</b>	<b>1,157,823</b>

<b>2009 HOME Grant</b>	<b>695,905</b>
<b>Projected Program Income</b>	<b>0</b>
<b>Total HOME Grant Allocation</b>	<b>695,905</b>

<b>Total CDBG Grant Allocation</b>	<b>1,157,823</b>
<b>Total HOME Grant Allocation</b>	<b>695,905</b>
<b>GRAND TOTAL, CDBG &amp; HOME</b>	<b>1,853,728</b>

## **Other Resources**

United Way of Douglas County and individual social service agency funding continue to address many needs identified in this plan. United Way usually raises more than a million dollars each year and nearly all the social service agencies raise money through annual campaigns and special events. CDBG and HOME funds enhance agency stability, increase public confidence and fill one-time needs, thus leveraging additional resources.

## **HOME Program Match Sources and Uses**

The City continues to identify match contributions for the HOME program. Thus far, match has been obtained from cash from non-federal sources; forgone taxes, fees, and charges; appraised land and real property; and site preparation, construction materials, and donated labor. The City received a 100% reduction of match liability for Fiscal Years 2003 through 2009 as a result of the declaration of a major disaster for Douglas County, Kansas, pursuant to the Robert T. Stafford Disaster Relief and Emergency Assistance Act. This designation is due to the May 2003 tornado, the January 2005 ice storm, and the December 2007 winter storm in Douglas County. The reduction in match will apply to all HOME funds expended by the City during the 2003 through 2009 Program Years. The City will continue to accumulate and track match from non-cash resources such as forgone taxes, fees, and charges and in 2010 will begin documenting/expending the 25% match requirement for HOME funds as they are expended.

## **HOME Program Recapture Provisions**

Recapture provisions must ensure that the City recoups all or a portion of the HOME assistance to the homebuyers if the housing does not continue to be the principal residence of the family for the duration of the period of affordability. Currently, Lawrence uses the *reduction during affordability period* method. The City reduces the amount to be recaptured at the rate of 5% a year for four years, then 10% a year for three more years. The maximum reduction of the HOME investment is 50%. The reduction for each year occurs at the completion of the year and is not prorated by the month. Recapture occurs when the homebuyer ceases to be the owner/occupant of the home.

Recapture provisions, as mentioned previously, pertain to the on-going participants in the former Homeowners Out Of Tenants (HOOT) program. Because the HOOT program has changed to a Housing and Land Trust First Time Homebuyers Program the affordability requirements will be based on resale, rather than recapture, provisions. These provisions will ensure that the housing is made available for subsequent purchase only to a buyer whose family qualifies as a low-income family and will use the property as its principal residence.

## HOMELESS

### Specific Homeless Prevention Elements

\*Please also refer to the Homeless Needs Table in the Needs.xls workbook.

1. Sources of Funds—Identify the private and public resources that the jurisdiction expects to receive during the next year to address homeless needs and to prevent homelessness. These include the McKinney-Vento Homeless Assistance Act programs, other special federal, state and local and private funds targeted to homeless individuals and families with children, especially the chronically homeless, the HUD formula programs, and any publicly-owned land or property. Please describe, briefly, the jurisdiction's plan for the investment and use of funds directed toward homelessness.
2. Homelessness—In a narrative, describe how the action plan will address the specific objectives of the Strategic Plan and, ultimately, the priority needs identified. Please also identify potential obstacles to completing these action steps.
3. Chronic homelessness—The jurisdiction must describe the specific planned action steps it will take over the next year aimed at eliminating chronic homelessness by 2012. Again, please identify barriers to achieving this.
4. Homelessness Prevention—The jurisdiction must describe its planned action steps over the next year to address the individual and families with children at imminent risk of becoming homeless.
5. Discharge Coordination Policy—Explain planned activities to implement a cohesive, community-wide Discharge Coordination Policy, and how, in the coming year, the community will move toward such a policy.

Program Year 2 Action Plan Special Needs response:

### Specific Homeless Prevention Elements

#### Continuum of Care

Lawrence developed its Continuum of Care strategy in 1993. Revisions and updates have been made to the strategy as services have changed and needs have shifted. The Continuum of Care strategy is used to move homeless individuals and/or families from homelessness through necessary supportive services to permanent housing. The lead entity for the CoC planning process had been the Practitioners Panel (PP), however in 2008 the Practitioner's Panel opted to join the Statewide Continuum of Care in order to access additional funding opportunities. The Practitioner's Panel disbanded when the switch to the Statewide Continuum of Care took place. Homeless strategy for Lawrence will continue to be developed locally, although funding will now be aligned with the statewide continuum that is lead by the Kansas Statewide Homeless Coalition. See Continuum of Care Diagram and the Housing Vision Chart below.

### **Intake, Outreach, and Assessment**

Through the PATH grant, Bert Nash Community Mental Health Center conducts homeless outreach for people who are mentally ill. Through a contract with the City of Lawrence, Bert Nash manages an outreach team of four, for the homeless community at-large. Outreach workers go to places frequented by homeless people, establish contact in order to build trust, then offer assessment and services. The homeless outreach workers can set up case management services for those who qualify or can refer people to other organizations for services. Besides outreach workers, most agencies that provide for the very-low income and homeless individuals or families are able to provide services or referrals for assistance.

Programs with ongoing case management and continuing care also contribute to prevention services in the community. To further assist with homeless prevention and outreach efforts information and education about programs are posted on community bulletin boards in various locations where homeless and at-risk individuals congregate.

Douglas County Aids Project, The Lawrence Community Shelter, The Salvation Army, Housing & Credit Counseling, Inc. and Independence, Inc. are all agencies that do intake, outreach, or assessment and will receive CDBG funding. See Investment Summary for details.

### **Emergency Shelter**

In the past, the general homeless population, including families, have been able to access nighttime emergency shelter at The Salvation Army upon passing a Breathalyzer test. The plan for 2009 includes the May 31, 2009 closing of this 24-hour, seven-day-a-week shelter that began operations during 2004 as the result of collaboration between The Salvation Army and the Lawrence Community Shelter. The Lawrence Community Shelter provides shelter for those who are unable to pass a Breathalyzer test. They also accept non-intoxicated, single male/female individuals in need of shelter. The Lawrence Police Department assists with late night emergency admissions to the shelters. On weekday mornings and during the day, the Lawrence Community Shelter provides drop in shelter and services, with an emphasis on employment, for people experiencing homelessness or who are at-risk of homelessness. The Lawrence Community Shelter will receive CDBG support for emergency housing activities as The Salvation Army will be ceasing emergency shelter activities as of May 31, 2009.

### **Transitional Housing**

Service agencies assist homeless individuals with finding housing and supportive services. Transitional housing is also provided through vouchers funded by HOME funds to the general homeless population. LDCHA will receive HOME funds for

transitional housing vouchers (Tenant Based Rental Assistance). The Salvation Army is developing their own transitional housing program that will replace their emergency shelter program.

### **Permanent Supportive Housing**

Private nonprofit agencies administer 62 (only six for chronically homeless) units of permanent supportive housing. The Community Commission on Homelessness estimates the need for another 32 supportive housing units for chronically homeless individuals. The need was based on the 2008 Homeless Survey.

Lawrence-Douglas County Housing Authority (LDCHA) is currently in the 5<sup>th</sup> year of a Continuum of Care Supportive Housing Grant for its permanent supportive housing program, Hope Building. Hope Building provides housing and support services for up to six chronically homeless persons with disabilities. The LDCHA operates the program with the Bert Nash Community Mental Health Center providing mental health services and DCCCA providing substance abuse services. As of January 2009, the Hope Building was at full capacity.

### **Chronic Homelessness**

Developing permanent supportive housing units for chronic homelessness is a high priority for the City of Lawrence. LDCHA will continue to operate HOPE Building, a PSH project that serves six chronically homeless individuals. Additionally, LDCHA submitted a Shelter+Care application for the 2009 CoC and was declined. The Salvation Army also submitted an application for their TH project and they were not awarded funding. Faith-based initiative Family Promise has developed small PSH projects serving 2-3 chronically homeless individuals. It is the goal of the city to develop 26 new PSH opportunities during the 2008-2012 Consolidated Plan Period.

Beginning in 2006, the City of Lawrence began funding a homeless outreach team with general fund dollars. The outreach team of four makes connections with homeless individuals on the street and in shelters, with the goal of engaging them in services and eventually assisting them in movement to more stable housing options.

The coordination of efforts to end chronic homelessness includes the implementation of the Homeless Management Information System (HMIS). The Lawrence CoC implemented HMIS with nine participating agencies in 2006 and transitioned to the statewide HMIS during 2008. The HMIS includes HUD funded and non-HUD funded emergency shelters, transitional housing and permanent supportive housing programs, as well as service agencies providing outreach and case management services to homeless.

## **Preventing Homelessness**

The city will continue to support homeless prevention activities such as rent and utility assistance to avoid eviction and shutoff as well as landlord-tenant counseling. The further development of emergency transitional housing, as described in the housing vision, will result in fewer families being forced into shelters or onto the streets. The LDCHA is implementing a program called the e-Housing Connection. The concept is "to generate multiple sites for temporary housing for individuals and families to obtain immediate housing while waiting for more permanent arrangements", and is in accordance with the Community Commission on Homelessness' Emergency Temporary Housing Program element of the Housing Vision. The Connection works to bring together landlords that have vacant properties and homeless individuals/families that are in need of emergency housing for whom a homeless shelter is not suitable. The program also includes a case management element, and the case manager signs an agreement that is an addendum to the lease. Access to the program is facilitated through local support service agencies after the homeless family/individual enters into a written support service and case management plan. The program is geared toward individuals and families who do not presently have permanent housing but who, with stabilization through case management and supportive services, will be able to secure permanent housing in three to six months and successfully maintain that housing.

The Salvation Army is working toward implementing their Transitional Housing program in program year 2009 as well. The TH program will be able to serve four to five individuals or families. This amount was originally envisioned to be approximately 15 individuals or families based on the funding request from HUD, but the grant request was declined. The Salvation Army plans that the program will be up and running in mid to late 2009, with other funding sources.

## **Discharge Planning**

### **Foster Care:**

Youth who leave the foster care system because they have attained 18 years of age are eligible to participate in Independent Living Services, contracted by Kansas Social and Rehabilitative Services. Caseworkers begin working with youth who will age out of foster care on a discharge plan as early as age 15 to ensure that youth will not need to seek McKinney-Vento housing options. Planning includes housing, employment and education.



**Mental Health:**

SRS has adopted a policy that would prevent discharging homeless individuals from publicly funded institutions or systems of care into homelessness or into HUD funded programs for the homeless.

**Corrections:\***

The Douglas County Jail is in the process of developing an extensive re-entry program that includes a housing component. A full-time Re-entry Coordinator has recently been hired. The County recognizes that releasing offenders into homelessness increases the likelihood for re-offending.

**City of Lawrence**  
**Continuum of Care for Housing and Homelessness**  
**(Added to Balance of State in 2008)**  
**2009**

A local adaptation of the HUD model

**Outreach, Intake, Assessment**

Bert Nash-PATH and Outreach Workers / Emergency Services Council Agencies\* / Douglas County AIDS Project / Independence, Inc. / Lawrence Community Shelter / The Salvation Army.

**Supportive Services**

Alcoholics Anonymous / Bert Nash / Brookcreek Learning Center / Catholic Community Services / Cottonwood / DCCCA / Douglas County AIDS Project / Douglas County Dental / Douglas County Legal Aid Society / Emergency Services Council Agencies\* / First Step House / GaDuGi Safecenter / Haskell Indian Nations University Health Center / Health Care Access / Headquarters / Hearthstone / Heartland Medical Outreach / Hospice of Douglas County / Housing & Credit Counseling, Inc. / Independence, Inc. / Jubilee Café / Lawrence Alano Society / Lawrence-Douglas County Health Dept. / Lawrence-Douglas County Housing Authority / LINK / Lawrence Community Shelter / Project Lively / The Salvation Army Project Able / SRS / Trinity Respite Care

**GAP:** Transportation (access & ...)

**Permanent Housing**

Accessible Residential Options (ARO) / Home of Your Own (HOYO) / Lawrence Community Land and Housing Trust (LCLHT) / Independence, Inc. Accessibility Program / Lawrence-Douglas County Housing Authority / Tenants to Homeowners, Inc. Accessible Housing

**Permanent Supportive Housing**

Accessible Residential Options (ARO) / Bert Nash 911 House / Community Living Opportunities / Cottonwood / Lawrence-Douglas County Housing Authority

**GAP:** There is not enough permanent supportive housing in Lawrence. No federal financing for rehabilitation of Section 202 units (i.e. ARO).

**Emergency Shelter**

First Step House / Hearthstone / Lawrence Community Shelter / Oxford House / The Shelter, Inc. / Women's Transitional Care Services

**GAP:** All but Lawrence Community Shelter serve special populations. Specialized shelters do not have the resources to serve all potential clients.

**Transitional Housing**

Achievement Place for Boys / HOPE Building / Lawrence-Douglas County Housing Auth. / O'Connell Youth Ranch / The Salvation Army "Project Able"

**GAP:** All but one of these agencies serve targeted populations, two serve only children. More transitional housing is needed for the general adult population.

**Emergency Shelter** – Any facility, the primary purpose of which is to provide temporary or transitional shelter for the general or specific populations of homeless individuals or families.

**Transitional Housing** – designed to provide housing and supportive services to homeless individuals or families with the purpose of facilitating movement to independent living within a specified time.

⌘ **ESC Agencies:** Ballard Center / Douglas County Senior Services / ECKAN / Penn House / The Salvation Army / Women's Transitional Care Services.

**Revitalized Neighborhoods**

Neighborhood Associations, Parks and Recreation, Lawrence Community Garden, Utilities, Public Works

## Housing Vision Chart

Emergency Housing Options													
Shelter			Temporary Housing			Transitional Housing (TBRA)			Permanent Supportive Housing			Permanent Housing	
*75 (one facility)			*100 new			*35 new			*22 new				
<b>Transients</b> (10 – outreach worker estimate) – may or may not seek shelter. <b>Chronically homeless</b> (32 – PIT count) - may or may not seek shelter, may or may not be interested in permanent ETH, TH or PSH.			<b>Single Homeless and Families without Children</b> (70 PIT count) – likely will seek shelter; 35% will move into TH; some will need PSH and others will need private housing. <b>Homeless Families with Children</b> (45) – likely will seek shelter; many will move into TH; some will need private housing.			<b>Single Homeless, Families Without Children and Families with Children</b> (35 HA estimate) – likely will qualify for TH immediately if vouchers are made available.			<b>Single Homeless, Disabled and/or Chronic</b> (22 estimate) - assuming not ALL disabled will need PSH and not all chronically homeless will pursue PSH.				

*\* Number of units needed to meet immediate housing needs, based on 2007 Point-in-Time (PIT) Count numbers and service provider estimates.*

Emergency Shelter: A short-term facility (90-120 days) used to get people off the street in order to stabilize for movement to better housing options. This option does not include or account for shelters that serve special populations (WTCS, First Step House, etc.).

Emergency Temporary Housing: A parallel alternative to the shelter, where people can obtain immediate housing while awaiting a spot in TH or other longer-term housing, working to address housing barriers.

Transitional Housing: Assisted housing with support services, available for up to two years. Major gap is for people who are precluded from LDCHA due to methamphetamine conviction, sex offender status or other recent drug convictions.

Permanent Supportive Housing: Permanent housing with ongoing support services.

Permanent Housing: Assisted or non-assisted public or private housing with no time limit.

## Emergency Shelter Grants (ESG)

(States only) Describe the process for awarding grants to State recipients, and a description of how the allocation will be made available to units of local government.

Program Year 2 Action Plan ESG response:

## COMMUNITY DEVELOPMENT

### Community Development

\*Please also refer to the Community Development Table in the Needs.xls workbook.

1. Identify the jurisdiction's priority non-housing community development needs eligible for assistance by CDBG eligibility category specified in the Community Development Needs Table (formerly Table 2B), public facilities, public improvements, public services and economic development.
2. Identify specific long-term and short-term community development objectives (including economic development activities that create jobs), developed in accordance with the statutory goals described in section 24 CFR 91.1 and the primary objective of the CDBG program to provide decent housing and a suitable living environment and expand economic opportunities, principally for low- and moderate-income persons.

\*Note: Each specific objective developed to address a priority need, must be identified by number and contain proposed accomplishments, the time period (i.e., one, two, three, or more years), and annual program year numeric goals the jurisdiction hopes to achieve in quantitative terms, or in other measurable terms as identified and defined by the jurisdiction.

Program Year 2 Action Plan Community Development response:

### Community Development

Lawrence has a wide variety of non-housing community development needs. Most of these needs are met through the General Fund and other non-CDBG sources. Based on the Capital Improvement Plan projections and needs identified during the Consolidated Plan process, the city projects nearly \$34,000,000 in non-housing community development needs during the next program year.

### Antipoverty Strategy

1. Describe the actions that will take place during the next year to reduce the number of poverty level families.

Program Year 2 Action Plan Antipoverty Strategy response:

### Antipoverty Strategy

One purpose of the Consolidated Plan Programs and other initiatives in

Lawrence is to reduce the number of persons in poverty. The emphasis in Lawrence is to help people rise out of poverty, rather than temporarily easing their situation. Although essential short-term direct aid such as emergency food and shelter is provided, the strongest community support is for programs to address the root causes of poverty and assisting people in becoming self-sufficient in the long-term. Two key components of helping people attain self-sufficiency are employment and housing.

Examples of programs that directly influence people's ability to escape poverty include job education and placement services as well as housing advocacy, homeless prevention and rental assistance. Projects that indirectly affect poverty include those that improve the community at-large and provide transportation and child care services that help people access employment and services. CDBG, HOME, CoC and State ESG funds are often used as matching funds for other grants that also contribute to reducing the number of families living in poverty. Thus, the power of these federal dollars is leveraged to a greater extent.

Recognizing that limited Consolidated Plan dollars should be focused where the need is greatest; Lawrence gives preference to projects that directly benefit low and moderate income residents or serve low and moderate income neighborhoods over those that will benefit the city as a whole. This strategy will ensure that scarce resources are directed to best serve those who have the greatest need, including those areas with the greatest concentration of poverty.

In addition to Consolidated Plan programs, a number of other public, private, and partnership initiatives have been designed to assist in the reduction of poverty rates. These include the Workforce Development Center, the Douglas County Re-entry Program, and a newly forming partnership of employment agencies.

The city's Step Up to Better Housing Strategy and the Housing Vision developed by the Community Commission on Homeless will serve as the baseline for the city's antipoverty strategy.

## NON-HOMELESS SPECIAL NEEDS HOUSING

### **Non-homeless Special Needs (91.220 (c) and (e))**

\*Please also refer to the Non-homeless Special Needs Table in the Needs.xls workbook.

1. Describe the priorities and specific objectives the jurisdiction hopes to achieve for the period covered by the Action Plan.

2. Describe how Federal, State, and local public and private sector resources that are reasonably expected to be available will be used to address identified needs for the period covered by this Action Plan.

Program Year 2 Action Plan Specific Objectives response:

Due to limited funding, the City of Lawrence anticipates supporting only those activities identified as “high” priorities among all identified needs. Since none of the non-homeless special needs are identified as “high” priority, no Consolidated Plan Funds will be allocated to this during the 2009 PY.

## **Housing Opportunities for People with AIDS**

\*Please also refer to the HOPWA Table in the Needs.xls workbook.

1. Provide a Brief description of the organization, the area of service, the name of the program contacts, and a broad overview of the range/ type of housing activities to be done during the next year.
2. Report on the actions taken during the year that addressed the special needs of persons who are not homeless but require supportive housing, and assistance for persons who are homeless.
3. Evaluate the progress in meeting its specific objective of providing affordable housing, including a comparison of actual outputs and outcomes to proposed goals and progress made on the other planned actions indicated in the strategic and action plans. The evaluation can address any related program adjustments or future plans.
4. Report on annual HOPWA output goals for the number of households assisted during the year in: (1) short-term rent, mortgage and utility payments to avoid homelessness; (2) rental assistance programs; and (3) in housing facilities, such as community residences and SRO dwellings, where funds are used to develop and/or operate these facilities. Include any assessment of client outcomes for achieving housing stability, reduced risks of homelessness and improved access to care.
5. Report on the use of committed leveraging from other public and private resources that helped to address needs identified in the plan.
6. Provide an analysis of the extent to which HOPWA funds were distributed among different categories of housing needs consistent with the geographic distribution plans identified in its approved Consolidated Plan.
7. Describe any barriers (including non-regulatory) encountered, actions in response to barriers, and recommendations for program improvement.
8. Please describe the expected trends facing the community in meeting the needs of persons living with HIV/AIDS and provide additional information regarding the administration of services to people with HIV/AIDS.
9. Please note any evaluations, studies or other assessments that will be conducted on the

local HOPWA program during the next year.

Program Year 2 Action Plan HOPWA response:

N/A

### **Specific HOPWA Objectives**

Describe how Federal, State, and local public and private sector resources that are reasonably expected to be available will be used to address identified needs for the period covered by the Action Plan.

Program Year 2 Specific HOPWA Objectives response:

N/A

### **Other Narrative**

Include any Action Plan information that was not covered by a narrative in any other section.