



Call for Projects Fact Sheet

Key Dates:

- April 4, 2025: Call for Projects Application opens
- April 10, 2025: Project Sponsor Informational Webinar at 11am
- May 21, 2025: Application Deadline to MPO Staff by 5:00pm
- June 12, 2025: MPO Policy Board Funding Recommendation Approval

Background:

The federal Carbon Reduction Program (CRP) is administered by the Federal Highway Administration (FHWA). This formula program provides \$6.42 billion in funding to states and Metropolitan Planning Organizations (MPOs) for projects designed to reduce transportation emissions with co-benefits such as safety, provision of mode choice, and increased accessibility.

The CRP is a 5-year program spanning Federal Fiscal Years (FFY) 2022 to FFY 2026. The Kansas Department of Transportation (KDOT) is expected to receive an estimated total of \$63.3 million through this federal program over this 5-year period. Of the funds that Kansas is to receive, legislation requires that 65% be suballocated to areas within the state by population. This portion of funds is allocated to urbanized areas with populations over 200K, urbanized areas with a population of 50K-200K (small MPO areas), urban areas with a population of 5,000-49,999, and areas < 5,000 in population. The remaining 35% is provided to the state as statewide flexible funds. These funds can be obligated anywhere in the state.

The federal Carbon Reduction Program required States to develop a Strategy for the reduction of transportation emissions. The Strategy requires states to think beyond the prioritization of funding and develop a more comprehensive approach to addressing transportation emissions. In consultation with the state's MPOs, KDOT developed its Transportation Emissions Reduction Strategy (TERS).

This Call for Projects furthers the implementation of the goals and strategies of the Transportation Emissions Reduction Strategy. Projects submitted should align with the TERS while being consistent with the Lawrence - Douglas County MPO's Metropolitan Transportation Plan, called Transportation 2050 and other local plans.

KDOT Transportation Emissions Reduction Strategy Goals:

The KDOT TERS is based on primary goals developed collaboratively between KDOT staff, MPOs, and other stakeholders. Those primary goals include:

1. Safety
2. Innovation
3. Sustainability

Secondary goals were also identified in the TERS and helped to inform the identification of project types and implementation strategies. Among the secondary goals are investments in labor and workforce development, implementation of rural solutions, and advancing transit.

Project Sponsor Informational Webinar:

An informational webinar for the call for projects will take place at 11am on April 10th. The application process and program details will be discussed, and attendees can ask questions.

<https://lawrenceks.zoom.us/meeting/register/quyN5OE3Rkef9-j-6JeVyg>

Eligible Project Sponsors:

Cities, Counties, Transit Agencies, Tribal Nations, MPOs, Non-Profits, School/School Districts are eligible to sponsor a CRP funded project.

Organizations must be within Douglas County, the federal metropolitan planning boundaries of the Lawrence – Douglas County Metropolitan Planning Organization.

Program Details:

- Funding under the federal Carbon Reduction Program may be used for a wide variety of project types (see below).
- Projects must benefit the reduction of on road transportation related emissions.
- Projects must support the implementation of the Primary and Secondary Goals of the KDOT TERS.
- Federal CRP funds can be combined with other funding sources, such as Transportation Alternatives, on eligible projects.
- Projects specifically listed in the federal CRP Guidance are eligible without further emissions reduction demonstration.
- Project types that are not specifically listed in the guidance must demonstrate a carbon emissions reduction and be approved by FHWA.

Example Eligible Project Types:

- Energy-efficient street lighting replacements and traffic control devices
- Infrastructure-based intelligent Transportation Systems (ITS)
- Bike, pedestrian, and non-motorized facilities and micro-mobility projects
- Traffic monitoring, management, and control facilities
- Projects to improve traffic flow that are eligible under the Congestion Mitigation and Air Quality (CMAQ) program, and do not involve the construction of new capacity.
- Public transportation projects that are eligible under 23 U.S.C. 142, primarily capital projects

For a complete list of eligible project types, please refer to federal CRP Guidance at:

https://www.fhwa.dot.gov/environment/crp/resources/crp_guidance.pdf Electric vehicle charging infrastructure projects have been removed from federal CRP funding consideration by KDOT until further notice.

Available Federal Funding:

Funding from FFY 2025 to FFY 2027 will be programmed in this call for projects. For the Lawrence – Douglas County Metropolitan Planning Organization, a total of \$455,827.00 of federal CRP funds are available. This includes an estimated amounts for FFY 2026 and 2027. These funds are subject to future availability.

	2026 Estimate	2027 Estimate	Total
Lawrence	\$223,500.00	\$232,327.00	\$455,827.00

The federal Carbon Reduction Program is a reimbursement based federal-aid program.

Local Match Requirement:

The federal Carbon Reduction Program requires a minimum 20% local cash match. Extra credit will be awarded during project application evaluation to projects proposing a greater local match contribution.

Project Award Amounts:

The Lawrence – Douglas County Metropolitan Planning Organization Policy Board will approve projects to be awarded and award amounts based on available funding levels. Awards will be made at a set maximum amount. Maximum federal reimbursement is 80% of the total cost of eligible phases up to the federal awarded amount. The Project Sponsor will be responsible for all costs in excess of the federal maximum or those determined to be ineligible.

Eligible Project Phases:

Construction and construction engineering costs are included as participating phases and are eligible for reimbursement. Preliminary engineering, utility, and right of way costs will be the responsibility of the Project Sponsor.

Project Readiness:

The focus of this call for projects is on projects that are "shovel-ready" or can be implemented in a condensed timeframe. Selected projects must be able to be obligated by the end of FFY 2027, September 30, 2027.

Project Selection Process:

MPO staff will review applications for clarity, completeness, and eligibility. KDOT staff will review applications to confirm eligibility. Projects will be evaluated, scored, and Staff will develop a scored project list for a selection committee to discuss and select projects from. L-DC MPO staff will coordinate with KDOT to review and score projects. Staff completed scoring, project applications, and staff recommendations will be shared with the MPO Technical Advisory Committee for their recommendation to the L-DC MPO Policy Board. The Policy Board will make the final decision on project selection. Selected project(s) will be provided with an award letter and additional instructions for programming after the awarded project is included in the applicable STIP amendment.

Project scores are only one criterion to be considered for project selection. Other factors such as available funding levels, project readiness, MPO MTP consistency, and geographic distribution within the MPO Planning Boundary can be factored into recommendations.

TIP/STIP Inclusion:

Projects, once approved by the MPO, must be included in the Transportation Improvement Program (TIP) and subsequently approved in the Statewide Transportation Improvement Program (STIP). Awarded projects must be included in the November 2025 STIP Amendment or earlier.

Evaluation and Scoring Criteria:

For scoring criteria and the points possible for each, please refer to the Scoring Rubric on page 5.

Timetable

Call For Project Applications Opens	4/4/25
Project Sponsor Informational Webinar	4/10/25 11:00am
Project Application Deadline	5/21/25
Staff Scoring and Evaluation	5/22/25 – 5/27/25
MPO Technical Advisory Committee Project Selection Discussions/Recommendation	6/3/25
MPO Policy Board Approves Project Recommendations	6/12/25
Projects Amended to the TIP	8/21/25
Projects Amended to the STIP	9/4/25

Project Oversight and Administration:

Awarded projects will be administered by KDOT or the Federal Transit Administration, depending on the project type. Transit projects selected for funding may be transferred to FTA for project development and administration as appropriate. Project sponsors will be provided with contact information for next steps with KDOT in the project award letter. Sponsors will utilize the State's LPA Processes for project development.

Projects will be developed, administered and let as appropriate by KDOT Bureau of Local Projects.

Obligation Deadline:

Selected Projects for FFY 2025 to FFY 2027 must obligate federal CRP funds by the end of FFY 2027, September 30, 2027.

How to apply:

The Transportation Emissions Reduction Program Application may be found at: <https://lawrenceks.org/mpo/terp>. Please review and complete all portions of the application. Applications are to be submitted mpo@lawrenceks.gov

Application Deadline:

Project Applications and all supporting documentation is due to the MPO on *May 21, 2025 at 5:00pm*. Applications received after the deadline will not receive further consideration.

Contacts:

Jessica Mortinger
Transportation Planning Manager
mpo@lawrenceks.org

Resources:

- Federal CRP Fact Sheet: https://www.fhwa.dot.gov/bipartisan-infrastructure-law/crp_fact_sheet.cfm
- Federal CRP Guidance: https://www.fhwa.dot.gov/environment/crp/resources/crp_guidance.pdf
- KDOT Transportation Emissions Reduction Strategy (TERS): <https://www.ksdot.gov/home/showpublisheddocument/3371/638721151487126928>

APPLICANT NAME: PROJECT TITLE: Reviewer Name:

COMPRHENSIVE REVIEW SCORING RUBRIC- 100 points possible			Reviewer Score and Notes	
Max Points	Application Criteria	Criteria Details	Score	Notes
15	PROJECT NEED	Project need and benefit. Project addresses one or more of the following: a safety concern, transportation emissions reduction, multimodal enhancement. (0-15 pts)		
5	DETAILED MAPS & PHOTOS	Maps and photos identify the project location, boundaries, and existing conditions are provided and clear. (0-5 pts)		
15	PROJECT READINESS	Not initiated= 0 pts, Initiated=1 pt, Complete= 3 pts <ul style="list-style-type: none"> • Design/engineering • NEPA • Right of Way Acquisition • Utility Relocation • Final Engineering (0-15 pts) Project must be developed to federal aid specifications		
10	COST ESTIMATES	Cost estimates are detailed and reasonable based on the estimated total project costs and the associated work phase(s). (0-10 pts)		
5	COMMUNITY SUPPORT	A broad representation of letters of support from key partners and stakeholders are included. Letters demonstrate that the public has been informed of the project through various methods with little to no known public opposition. If applicable, letters from individuals or businesses whose property may be affected are included. (0-5 pts)		
5	OPERATIONS & MAINTENANCE	The project includes a dedicated revenue source for operations and maintenance. (0-5 pts)		
5	PROJECT TIMELINE	The project is capable of letting by the end of FFY 2027 (0-5 pts)		
5	PROJECT ELIGIBILITY	The project is a listed, eligible Carbon Reduction Program activity (0-5 pts)		
15	TRANSPORTATION EMISSIONS	Describes how the project will reduce transportation emissions (0-15pts)		
10	PLAN CONSISTENCY	Project supports the goals of the Metropolitan Transportation Plan (MTP) (0-5 pts)		
10		Project supports the primary and secondary goals of the Transportation Emissions Reduction Plan (TERS) (0-5 pts)		

	Total Score (out of 100)	Sum all scores and enter in right column	
10	EXTRA CREDIT	Local match greater than 20% <ul style="list-style-type: none"> • 5 pts if >25% • 10 pts if >30% 	
	Total Score	Total Score + Extra Credit	
Additional Reviewer Comments:			



KDOT TRANSPORTATION EMISSIONS REDUCTION STRATEGY



MPO Transportation Emissions Reduction Program (TERP)

Application Application Deadline: May, 21 2025 at 5:00pm

Applications submitted after this deadline will not be considered.

Project Sponsor Information

Type of Project Sponsor (*Indicate One*)

- | | | | |
|------------------------------------|---|------------------------------------|--|
| <input type="radio"/> County | <input type="radio"/> Tribal Government | <input type="radio"/> State Agency | <input type="radio"/> School/School District |
| <input type="radio"/> Municipality | <input type="radio"/> Federal Agency | <input type="radio"/> Non-profit | <input type="radio"/> Transit Agency |

Primary Project Sponsor: _____

Mailing Address: _____

Phone Number: _____

Primary Contact Person

(Should be an elected official or an employee or representative of the primary project sponsor)

Name: _____

Title: _____

Mailing Address: _____

Direct Phone Number: _____

Email: _____

Secondary Contact Person

(Should be an elected official or an employee or representative of the primary project sponsor)

Name: _____

Title: _____

Mailing Address: _____

Direct Phone Number: _____

Email: _____

Project Information *(please be as specific as possible)*

Project Title: _____

Project Location/Address: _____

Please provide a detailed map and photos of project location and attach them to this application.

Project Scope of Work and Description:

Please describe the project's basic design features and include an assessment of the current condition of all transportation facilities relating to the project.

What is the federal Functional Classification of the facility to be improved?

Project Timeline and Cost

What is the readiness level of the project? Please enter start dates for each phase of your project and indicate if phase has already begun.

	Not Initiated	Expected start date	Initiated	Complete
1. Design/Engineering	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>
2. NEPA	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>
3. ROW Acquisition	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>
4. Utility Relocation	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>
5. Final Engineering	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>

If initiated, is the project developed to federal aid specifications?

YES ☐ NO ☐

What is the minimum amount of federal funds required for this project to proceed? \$_____

Explain if/how the project includes a dedicated/revenue source for operations and maintenance.

Emission Reductions and Plan Consistency

Is your project a listed, eligible Carbon Reduction Program Activity?

YES ☐ NO ☐

If yes, which eligible category does your project fall under? *Please refer to:*
https://www.fhwa.dot.gov/environment/crp/resources/crp_guidance.pdf

Does your proposed project benefit transportation emissions?

https://www.fhwa.dot.gov/environment/crp/resources/crp_guidance.pdf

YES ☐ NO ☐

In what ways does your project benefit transportation emissions reductions?

Please describe the nature of the transportation problem at this location and the benefits that would result from the project (e.g., transportation emissions reduction, safety improvements, multimodal enhancements, accessibility, etc.):

How does this proposed project support the MPO's Metropolitan Transportation Plan (MTP)?

How does this proposed project support the implementation of the KDOT TERS? *Please refer to:*
<https://www.ksdot.gov/home/showpublisheddocument/3371/638721151487126928>

What Primary Goals does the proposed project support and how? What Secondary Goals does it support from the TERS? *Please refer to:*
<https://www.ksdot.gov/home/showpublisheddocument/3371/638721151487126928>

Please attach photos, maps, drawings, preliminary designs, letters of support, or any other relevant information.