

**Attendance:**

**VOTING MEMBERS PRESENT**

<input type="checkbox"/>	Branden Boyd (V-Chair) (Alt)	City of Eudora
X	Keith Browning	Douglas County
X	Ed Courton (Chair) (Alt)	Baldwin City
X	Charles Soules	Lawrence PW
X	Jeff Crick (Alt)	L-DC PDS
<input type="checkbox"/>	Robert Nugent	Lawrence Transit
<input type="checkbox"/>	Lynley Sanford	Lecompton
X	Allison Smith	KDOT
<input type="checkbox"/>	Aaron Quisenberry	KU on Wheels

**NON-VOTING MEMBERS PRESENT**

<input type="checkbox"/>	Paul Foundoukis	FHWA
<input type="checkbox"/>	Daniel Nguyen	FTA
<input type="checkbox"/>	Charlie Bryan	L-DC Health Dept.

**STAFF PRESENT**

X	Jessica Mortinger, AICP	L-DC MPO
X	Ashley Myers, AICP	L-DC MPO
<input type="checkbox"/>	Ryan Pearson	L-DC MPO

**GUESTS PRESENT**

X	Charles Fertig
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**1. Call Meeting to Order, Welcome and Introductions**

Ed Courton called the meeting to order at 1:35 PM. A quorum was present.

**2. Public Comment**

Mr. Fertig indicated he was pleased with the changes that had been made at 27<sup>th</sup> Ter & Fairfield from yield signs to stop signs.

**3. Action Item: Approval of minutes from the May 1 meeting**

Ed Courton asked if anyone had changes to the minutes. Keith Browning moved to approve the minutes; the motion was seconded by Allison Smith and passed unanimously 5-0.

**4. Action Item: Recommend Approval of the Revised Public Participation Plan**

Ashely Myers presented the Public Participation Plan noting it reflected the addition of Performance Measures, the inclusion of social media strategies, and the MPO Bicycle Advisory Committee. She also noted a revised version was posted on the TAC agenda to include the addition of MTP Amendment and Administrative Revision details. The draft plan was available for a 45-day public comment period from June 8<sup>th</sup> to July 23<sup>rd</sup>. One public comment was received, however the comment was related to the bikeway plan update and will be included in that plan update in addition to the appendices of the PPP.

Allison Smith asked if the revised PPP was going to be posted for another public comment period. Jessica Mortinger said staff did not plan to have a second public comment period, but if TAC thought it was appropriate it could be done. Ed Courton indicated the public had an opportunity to comment and the addition by staff was consistent with the other public participation processes. Ms. Mortinger indicated the TAC/MPO could revisit the PPP if it was necessary based on public or member comments in the future.

Ms. Smith noted this MPO is the only one in the State to include Performance Measures process in their PPP. Ms. Mortinger said staff felt it was appropriate to set expectations for the public about how and when to get involved in the varying processes for setting and/or changing performance measures. She also noted the process can be revised if it needs to be in the future.

Chuck Soules moved to recommend approval of the PPP; the motion was seconded by Keith Browning and passed unanimously 5-0.

## **5. Action Item: Recommend Approval of FFY17 TIP Amendment #5**

Ashley Myers presented the FFY17 TIP Amendment by reviewing the project list. The Amendment was out for public comment July 18<sup>th</sup> to August 2<sup>nd</sup>. Three comments were received. Comments were posted online at: <https://lawrenceks.org/mpo/tip/comments>. Two of the comments were not in relation to things staff could address in regard to the TIP Amendment. The City of Lawrence submitted the third comment requesting the 19th & Iowa St Ped/Bike Underpass project (#505) be altered to have all funding years in 2018 rather than 2019. The project was already included in Amendment 5 adjusting the funding amounts. This change to the years allows KDOT to obligate FFY18 funding towards the project. The change was requested during the public comment period, thus it was treated as a public comment. The request and subsequent project change were posted during the public comment period to enable transparency. Ms. Smith asked MPO staff to include the comments received and the MPO responses in their TIP submittal to KDOT. Keith Browning moved to recommend approval of FFY17 TIP Amendment #5; the motion was seconded by Chuck Soules and passed unanimously 5-0.

## **6. Discussion Item: FFY19 TIP Development Process**

Ashley Myers updated TAC on the process of developing the FFY19 TIP. She made requests for reviewing the project list to project sponsors who hadn't yet. Ms. Myers indicated Keith Browning would like to have a conversation about two bridge projects he had included in the TIP and their regional significance. While the projects are not required they are on valuable network links. Jessica Mortinger indicated MPO staff also worked with the City of Lawrence to include a grouped bicycle and pedestrian project in the TIP to include the scale and scope of the bicycle and pedestrian improvements that are occurring in the region, even though the individual projects aren't standalone regionally significant. After discussing project #248 and #249, TAC members agreed they felt comfortable leaving the projects in the TIP.

Ms. Myers indicated the FFY19 TIP will go out for public comment August 15<sup>th</sup> thru September 14<sup>th</sup> and will come before the TAC at the October meeting.

## **7. Quick Updates**

Jessica Mortinger explained KDOT currently has a call for Transportation Alternatives funding projects. Project Sponsors who wish to have letters of support/consistency from the MPO need to provide information to MPO staff before August 31<sup>st</sup>. Allison Smith asked if the projects would go to the MPO. Ms. Mortinger indicated the KDOT call for projects did not require action of the policy board and MPO staff did not plan to take projects to the MPO, not to mention the timing of project submittals would have required the projects to be on the August TAC/MPO and many project sponsors hadn't finalized project development far enough to meet that timeline. Ms. Smith asked if the MPO would notify TAC/MPO of project submissions. Ms. Mortinger indicated that the MPO did not provide notification for letters that were consistent with current planned projects. For example Regional Transit providers letters of support are written based on approved plans by staff and don't go to MPO Policy Board. Ms. Mortinger asked TAC members if they would like notice. Keith Browning said it would be nice to get notification about projects being submitted. Ms. Mortinger indicated MPO staff would provide TAC members the materials provided from project sponsors by August 31<sup>st</sup>.

Ms. Mortinger said the Cooperative Agreement between the MPO, Lawrence Transit, and KDOT, which discusses how they will work together, needs to be updated to include performance measures. The City of Lawrence legal team is currently reviewing the changes and it will be distributed to KDOT soon.

Ms. Mortinger said the MPO staff processed FFY17 TIP Administrative Revision #3 to revise FTA operating funds on project 412.

Ms. Mortinger said the MPO staff processed a 2018 UPWP Administrative Revision to update labor rates and actual hours spent to date.

Ms. Mortinger noted staff are working on a 2018 UPWP amendment, a new 2019 UPWP and the ongoing Bikeway Plan Update.

**8. Other Business**

Allison Smith noted KDOT has begun a Legislative Transportation Taskforce and would be expected to draft a report by January to plan the next state transportation projects. No local consultation has been scheduled.

**9. Next Meeting: September 4, 2018 or another date set by the TAC**

The meeting adjourned at 2:31 PM.