

TECHNICAL ADVISORY COMMITTEE - AGENDA

1. Call Meeting to Order, Welcome and Introductions

2. Public Comment

The public is allowed to speak to any items or issues that are not scheduled on the agenda after first being recognized by the Chair. Each person will be limited to 5 minutes for public comment.

3. Action Item: Approval of minutes from the May 1 meeting (attached)

4. Action Item: Recommend Approval of the Revised Public Participation Plan (updated 8.2.18)

<https://assets.lawrenceks.org/assets/mpo/ppp/PPP.pdf> - Public comment received was related to the bikeway plan update. Public comment is included in the pdf.

5. Action Item: Recommend Approval of FFY17 TIP Amendment #5

<https://lawrenceks.org/mpo/tip> - Public comment period ends on August 2nd. Public comments received to date are included in the link.

6. Discussion Item: FFY19 TIP Development

MPO staff will present TIP development process. The TIP is planned to be posted for public comment August 15 to September 13.

7. Quick Updates

a. Transportation Alternatives Funding Opportunity – Due September 10 -

<http://www.ksdot.org/bureaus/burtransplan/TransAlt.asp> - Staff will review project sponsors request for letters of support and assess consistency with plans to draft letters. Requests should be made to the MPO staff before August 31st. Requests should include project description with proposed improvements.

b. Cooperative Agreement

c. FFY17 TIP Administrative Revision # 3 - <https://lawrenceks.org/mpo/tip>

d. UPWP Administrative Revision #1 - <https://lawrenceks.org/mpo/upwp>

e. Upcoming UPWP Amendment #1

f. 2019 UPWP

g. Bikeway Plan Update

8. Other Business

9. Next Meeting: September 4, 2018 or another date set by the TAC

Special Accommodations: Please notify the Lawrence-Douglas County Metropolitan Planning Organization (L-DC MPO) at (785) 832-3150 at least 72 hours in advance if you require special accommodations to attend this meeting (i.e., qualified interpreter, large print, reader, hearing assistance). We will make every effort to meet reasonable requests.

The L-DC MPO programs do not discriminate against anyone on the basis of race, color, national origin, sex, age, or handicap/disability, according to Title VI of the Civil Rights Act of 1964. For more information or to obtain a Title VI Complaint Form, see www.lawrenceks.org/mpo/title6 or call (785) 832-3150.

Attendance:

VOTING MEMBERS PRESENT

<input checked="" type="checkbox"/>	Keith Browning	Douglas County
<input checked="" type="checkbox"/>	David Cronin (Alt)	Lawrence PW
<input checked="" type="checkbox"/>	Leslie Herring (Vice-Chair) (Alt)	City of Eudora
<input type="checkbox"/>	Ed Courton (Chair) (Alt)	Baldwin City
<input type="checkbox"/>	Lynley Sanford	Lecompton
<input checked="" type="checkbox"/>	Scott McCullough	L-DC PDS
<input checked="" type="checkbox"/>	Allison Smith	KDOT
<input checked="" type="checkbox"/>	Robert Nugent	Lawrence Transit
<input checked="" type="checkbox"/>	Aaron Quisenberry	KU on Wheels

NON-VOTING MEMBERS PRESENT

<input type="checkbox"/>	Paul Foundoukis	FHWA
<input type="checkbox"/>	Daniel Nguyen	FTA
<input checked="" type="checkbox"/>	Charlie Bryan	L-DC Health Dept.

STAFF PRESENT

<input type="checkbox"/>	Jessica Mortinger, AICP	L-DC MPO
<input checked="" type="checkbox"/>	Ashley Myers, AICP	L-DC MPO
<input type="checkbox"/>	Ryan Pearson	L-DC MPO

GUESTS PRESENT

<input checked="" type="checkbox"/>	Charles Fertig	
<input checked="" type="checkbox"/>	Branden Boyd	City of Eudora

1. Call Meeting to Order, Welcome and Introductions

Leslie Herring called the meeting to order at 1:33 PM. A quorum was present.

2. Public Comment

No public comment.

3. Action Item: Approval of minutes from the March 6 & April 20 meetings

Leslie Herring asked if anyone had changes to the minutes. Scott McCullough moved to approve the minutes from March 6th and April 20th; the motion was seconded by Keith Browning and passed unanimously 7-0.

4. Action Item: Recommend Approval of the Bus Transfer Location Analysis

Bob Nugent presented the bus transfer location analysis to the committee (<https://assets.lawrenceks.org/assets/mpo/tac/2018/TACBusTransferLocationPresentation.pdf>). This is the second site location analysis, which has been conducted. The prior study was approached as a technical evaluation; it focused on how the location would impact service and resources. The previous process was slightly truncated and when the Commission chose a location, it was not feasible. During the current study a technical analysis was performed along with community goalsetting. The goals of the residents allowed the analysis team to guide their technical work in developing site selection criteria. Mr. Nugent described the 7 site goals and criteria, which were determined to be most important when assessing the feasibility of a transit transfer location.

Through the analysis of travel patterns the consultants discovered the center of trip making and demographic measures was around the University campus. The consultants split the transit data into three different zones. Zone A is located immediately around the campus, Zone B extends out west and slightly north and south, and Zone C covers the rest of Lawrence.

The original candidate sites were reduced to five potential locations for additional analysis. Mr. Nugent then presented and discussed each of the 5 sites and explained how the sites were narrowed down to two recommended sites. Based on the analysis done and input during the final public meeting and public survey, it was determined that Site A (Vermont Street between 7th Street and 8th Street), the current transfer location, could be retained to serve and maintain a presence in downtown. This would mean the street-based transfer activity could be retained with upgrades to enhance the pedestrian and waiting

environments, but would not have the capacity and growth capability of an off-street location. Site D (1941 Stewart Avenue between 19th Street and 20th Street) could be further evaluated as an off-street facility. This site has the space to allow for indoor/outdoor use, the room for current bus capacity and allowance for growth and compatibility with partner systems. If Site D were selected as the preferred site, Site A could be maintained as a system transfer point for downtown activities and for routes that focus on the northeast part of Lawrence. Additional traffic analysis including ingress/egress at both sites will be further conducted. Service planning to determine impacts of a main transfer location staged at Site D will also be conducted. Leslie Herring asked what the next steps are after the ingress/egress analysis. The analysis will go to MPO Policy Board for acceptance and then to the Lawrence City Commission. After this there will need to be further study of the preferred sites.

Leslie Herring moved to recommend approval of the Bus Transfer location analysis to the MPO Policy Board, Scott McCullough seconded; it passed unanimously 7-0.

5. Action Item: Recommend Approval of Competitive CPG Projects

Ashley Myers presented the Competitive CPG projects, which were discussed at the previous TAC meeting. Three scopes of work were developed based on the projects selected previously for further discussion. The Multimodal Traffic Impact Study Methodology and Guidelines, the 23rd Street: Learnard Street to East City Limits Multimodal Corridor Study, and the Intelligent Transportation Systems: Inventory/Data Collection and Bicycle Detection Study. TAC needs to discuss the scopes and prioritize the projects for submission.

In the Multimodal Traffic Impact Study the MPO would be exploring best practices and providing localized recommendations for the municipalities and the county on how traffic impact studies should be conducted. This project would require an 80/20 split, with \$32,000 Competitive CPG and \$8,000 local match. Allison Smith said she and Jessica Mortinger had discussed how this project can be applied for but has lower chances than others. The state of the practice is already moving towards per person trips from the Institute of Traffic Engineering and using their manuals. KDOT felt the monetary amount for the project listed may be too high and this could possibly be accomplished by the City through a different method. Leslie Herring asked if the project scope just needed to be redefined to reflect the considerations of future Traffic Engineering manuals. Ms. Smith said the project can still be applied to but with the awareness that this particular project would need to be more convincing for the need.

The 23rd Street: Learnard Street to East City Limits Multimodal Corridor Study was developed because the area is slated for reconstruction in 2021 and this would develop a vision, an implementation strategy, and provide an opportunity for the public to reimagine the street for comfortable multimodal transportation. This project would require an 80/20 split, with \$80,000 Competitive CPG and \$20,000 local match. This study would influence the future engineering design of the project. Ms. Smith suggested mentioning in the application Public Works would be conducting the preliminary engineering but outcome of the study would influence the process.

The Intelligent Transportation Systems: Inventory/Data Collection study would consist of the purchase, installation, and maintenance of technology, and on-going collection of data at 7 currently equipped intersections, and the purchase and installation of technology to equip 8 additional intersections. The additional intersections would be along 9th Street, 23rd and Naismith, 19th and Haskell, and 2nd and McDonald. These would tie into the other intersections that already exist and help install ITS across the city. This would provide information on turn movements, bicycle volumes, and traffic at these locations to help understand travel time and improve operations. The CPG request for this project only covers 45% of the project at \$75,000 with a \$100,000 local match. Ms. Smith discussed the fact KDOT helped purchase several bicycle counters for the MPOs and how this will fit together. Ms. Herring asked what the rationale for having more local match for the ITS project versus the 23rd Street Multimodal Corridor study. Ms. Myers said this was related to the funding sources within Public Works for each project. Scott McCullough asked when the projects are approved for submission. Ms. Myers said MPO Policy Board will be asked to approve

them on May 17th and City Commission on May 15th. Ms. Smith said KDOT has requested the projects be prioritized before their submission because the MPO is submitting multiple applications.

TAC selected the 23rd Street Multimodal Corridor study as the highest rank priority, then the Intelligent Transportation System study, and then the Traffic Impact study as the lowest rank priority. Scott McCullough motioned to approve recommendation of the CPG Projects in priority order to the MPO Policy Board, David Cronin seconded; passed 6-0 with Allison Smith abstaining.

6. Discussion Item: FFY19 TIP Development Process

Ashley Myers presented the process for the FFY 19 TIP and the changes that will be occurring. The biggest change will be the introduction of performance measures to the TIP. Projects will be due June 8th and the TIP development process completed by October. There will need to be a TIP amendment prior to the update.

The MPO staff are in the process of developing a web form for TIP projects that includes performance measures, T2040 goals, and questions about bikeway and sidewalk miles. Currently, only safety performance measures have been set, the next ones will be set in the fall. These will apply to all future and current projects.

7. Action Item: Countywide Bikeway Plan Update Scope of Work

Ashley Myers presented the Countywide Bikeway Plan update. The last update was done in 2014 and there have been changes since then. There is now dedicated bicycle and pedestrian funding, the development of a Bicycle and Pedestrian Task Force, feedback from the Bicycle Friendly Community, and KU adopted their first bike plan. At minimum the plan would include the vision and goals for biking, showing what is desired for implementation, a continuous network, bicycle amenities, and performance measures from T2040, which fit into the plan. The Steering Committee for the update will be the MPO BAC along with Kathryn Schartz as Transportation Commission liaison. There are three phases planned: starting in May there will be open houses, a survey, and bicycle rides, then a second round in the fall, followed by the third round in the spring/summer of 2019.

Keith Browning motioned to approve the Countywide Bikeway Plan update scope of work, Allison Smith seconded; it passed unanimously 7-0.

8. Quick Updates

Ashley Myers explained the Cooperative Agreement is an agreement between the MPO, Lawrence Transit, and KDOT, which discusses how they will work together. This needs to be updated to include performance measures. The City of Lawrence legal team is currently reviewing the changes and it will be distributed to KDOT soon.

Ms. Myers said the Public Participation Plan Amendment needs to be amended as well to include performance measures. The changes have been made and this could go out for public comment in June. Leslie Herring asked if this amendment was a federal requirement or a choice made by the MPO staff. Ms. Myers said the MPO chose to amend the Public Participation Plan to clarify how the annual reporting of performance measures will be conducted.

The FFY17 TIP requires an administrative revision to adjust the fiscal year for the Massachusetts St, 11th to 14th St Lane reconfiguration to have all phases in 2018 for funding reasons.

9. Other Business

Leslie Herring asked if there was any other business. Allison Smith said KDOT has released a new bike map and this is available to be distributed in any library or city facility that requests copies. Aaron Quisenberry mentioned that KU bike share has started. Ms. Herring said Eudora bike share is in the beginning phases.

There are several bike share bikes on display currently in front of the community center. They will be experimenting with GPS tracking for their bike share. These were purchased with LMH endowment funding.

10. Next Meeting: June 5, 2018 or another date set by the TAC

The meeting adjourned at 2:52 PM.

DRAFT