TECHNICAL ADVISORY COMMITTEE (TAC)
Minutes for Tuesday, November 7, 2017 Meeting

Voting Members
Allison Smith (KDOT)
Keith Browning (Douglas County Public Works Director)
Chuck Soules (City of Lawrence Public Works Director)
Scott McCullough (Lawrence-Douglas County Planning & Development)
Bob Nugent (Lawrence Transit)
Danny Kaiser (KU on Wheels)

Non-Voting Members
Paul Foundoukis (Federal Highway Administration – Kansas Division)

Staff
Jessica Mortinger (Senior Transportation Planner)
Ashley Myers (Transportation Planner)
Ryan Pearson (Transportation Planning Intern)

1. Call Meeting to Order, Welcome and Introductions
Danny Kaiser called the meeting to order at 1:30 PM. A quorum was present.

2. Action Item: Approval of minutes from the August 1, 2017 meeting (attached)
Danny Kaiser asked if anyone had changes to the minutes. There were none. Chuck Soules
moved to approve the minutes; the motion was seconded by Scott McCullough and passed
unanimously, 6-0.

3. Receive the 2017 Unified Planning Work Program (UPWP) Administrative
Revision # 2
Jessica Mortinger presented the UPWP Administrative revision #2 which adjusted the budget
based on completed 2017 work to date, remaining work, and percentages completed. There
were no changes to the work planned during the calendar year. There was also no change in
the total UPWP programmed expenses.

4. Receive the FFY2017-2020 Transportation Improvement Program (TIP)
Administrative Revision
Ashley Myers presented the TIP administrative revision #1. Revisions are allowed when the
total project cost is changing by less than 20%. The Lawrence Safe Routes to School TA
project needed to revise construction costs by a couple of thousand dollars, which is way less
than 20% of the total project cost. However we received this information after the last full
amendment was completed and this change needed to be made before the next amendment.
Therefore, it was processed as an administrative revision.

5. Action Item: Recommend approval of the 2018 Unified Planning Work Program
(UPWP)
Jessica Mortinger presented the programmed projects including a bikeway plan update (which
we will do in house next year). A new agreement will be developed with KDOT to clarify the
roles and responsibilities of the planning partners. Furthermore, Ms. Mortinger said there is
funding currently not programmed. Next year begins the three year cycle of carrying over
funding, which we can do to build funds for a bigger project.
Danny Kaiser asked if there were any questions. Allison Smith moved to recommend approval of the 2018 UPWP; the motion was seconded by Chuck Soules and passed unanimously, 6-0.

6. Quick Updates

T2040 Update – Ashley Myers said we have been busy preparing for the second round of public engagement which will occur November 13th – 21st. It was determined it would be better to do public engagement after the sales tax vote as to not confuse people. The results of today’s vote will inform what is shown to the public. Part I of the T2040 update will be released on Monday (the 13th). There is no new information in the draft. The draft word copy of the plan was formatted in InDesign and performance measure data from October Steering Committee meeting were added in. Jessica Mortinger said there has been some interest in the KDOT projects and that Aaron Frits, from KDOT, provided a statement regarding the KDOT West Leg SLT, from I-70 to US-59/Iowa Street to address concerns about the project design. It was decided to add a note to the two west leg projects saying, “Design is not finalized”.

Lawrence Loop Alignment Study – Jessica Mortinger said we received the first draft of the report. MPO staff and the steering committee are reviewing it. We are still waiting to hear back from the railroad about potential alignments.

Bus Transfer Location Analysis – Jessica Mortinger said the study team is planning the second open house and survey #3. The next step is to select potential sites. Bob Nugent will be meeting with land owners and determine sites feasibility. The final report will be completed by January. Scott McCullough asked if the city planning process is used to help determine sites. Bob Nugent said we are looking for opportunities for joint developments (adjacent property) and potential additional revenue streams. However, infrastructure and entry into the site are the main concerns. Mr. Nugent indicated that planning staff could review the proposed sites.

Safety Analysis – Jessica Mortinger said the analysis determined preliminary hot spots based on analysis criteria for local facilities (it does not focus on state facilities). The study team provided comments on the hot spots and prioritization criteria. Locations for additional analysis were being selected by the study team. The consultant is currently working on identifying strategies to improve the safety of the identified locations.

7. Other Business

The committee also discussed the differences between the T2040 Travel Demand Model and the KDOT model (specifically K-10 west leg). Jessica Mortinger said employment and population assumptions have changed since the last time the T2040 model and the KDOT model were developed and they are big factors. There were concerns about the differences. Ms. Mortinger said it was decided after reviewing the two models that a manual trip conversion of trips from I-70 to K-10 needed to be made in our new model. New traffic counts will be available in February, which will give a better idea of the flow of traffic.

8. Next Meeting: December 5, 2017 or another date set by the TAC

The meeting adjourned at 2:03 pm.