Tuesday, November 7, 2017 at 1:30 PM
Planning Conference Room
City Hall, 6 East 6th Street
Lawrence, Kansas 66044

TECHNICAL ADVISORY COMMITTEE - AGENDA

1. **Call Meeting to Order, Welcome and Introductions**

2. **Action Item: Approval of minutes from the August 1, 2017 meeting (attached)**

3. **Receive the 2017 Unified Planning Work Program (UPWP) Administrative Revision # 2 -** https://assets.lawrenceks.org/assets/mpo/upwp/2017AR2.pdf

4. **Receive the FFY2017-2020 Transportation Improvement Program (TIP) Administrative Revision –** https://assets.lawrenceks.org/assets/mpo/tip/2017-2020TIPAR1-Summary.pdf

5. **Action Item: Recommend approval of the 2018 Unified Planning Work Program (UPWP) –** https://lawrenceks.org/mpo/upwp

6. **Quick Updates**
   a. **T2040 Update –** www.lawrenceks.org/mpo/t2040-update
      Open House Dates/Times (November 13th – 21st)
   b. **Lawrence Loop Alignment Study –** www.lawrenceks.org/loop
   c. **Bus Transfer Location Analysis –** www.lawrencetransit.org/bus-transfer-location-analysis
   d. **Safety Analysis**

7. **Other Business**

8. **Next Meeting: December 5, 2017 or another date set by the TAC**

Special Accommodations: *Please notify the Lawrence-Douglas County Metropolitan Planning Organization (L-DC MPO) at (785) 832-3150 at least 72 hours in advance if you require special accommodations to attend this meeting (i.e., qualified interpreter, large print, reader, hearing assistance). We will make every effort to meet reasonable requests.*

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TECHNICAL ADVISORY COMMITTEE (TAC)
Minutes for Tuesday, August 1, 2017 Meeting

Voting Members
Allison Smith (KDOT)
Keith Browning (Douglas County Public Works Director)
Chuck Soules (City of Lawrence Public Works Director)
Scott McCullough (Lawrence-Douglas County Planning & Development)
Ed Courton (City of Baldwin City)

Non-Voting Members
Chris Tilden (Lawrence-Douglas County Health Department)

Staff
Jessica Mortinger (Senior Transportation Planner)
Ashley Myers (Transportation Planner)

1. Call Meeting to Order, Welcome and Introductions
Chuck Soules called the meeting to order at 1:36 PM. A quorum was present.

2. Action Item: Approval of Minutes from the July 11, 2017 meeting
Chuck Soules asked if anyone had changes to the minutes. There were none. Scott McCullough moved to approve the minutes; the motion was seconded by Ed Courton and passed unanimously, 5-0.

3. Action Item: Approve the FFY2017-2020 Transportation Improvement Program (TIP) Amendment #2
Ashley Myers presented the TIP amendment. She reviewed the project additions being requested as part of the amendment, including additions of the funding 5310/5311 transit operations and capital grants that were awarded by KDOT to local paratransit providers and the Massachusetts Street 11th to 14th Street lane reconfiguration project to establish a center turn lanes and bikeway. After closer review of project 205 TAC agreed the name should be changed to 23rd Street (K-10) Access Point Consolidation. Chuck Soules asked if the 23rd Street project had to do with the turn back money from KDOT. Ms. Myers said she didn't think so, but she would check with David Cronin to see if the funding/years were correct. Allison Smith said she would check the 883 to ensure it was correct.

The motion to approve TIP Amendment #2 was made by Ed Courton, seconded by Scott McCullough, and pass unanimously, 5-0.

4. Discussion Item: 2018 Unified Planning Work Program
Jessica Mortinger said it was time to start thinking about what projects the MPO wishes to identify for inclusion in the 2018 work program. Ms. Mortinger said the MPO staff will be finishing the Transportation 2040 update in March. Other planning projects MPO staff have discussed and/or had requests to consider include: 1) an updated countywide bikeway plan, to reconcile all the recent bikeway planning since the last plan was approved especially the Lawrence Ped/Bike Issues Taskforce and the Lawrence Loop Alignment Study; 2)a request to consider a wayfinding study for the Lawrence Loop and/or wayfinding throughout Lawrence. Ms. Mortinger noted that Topeka completed one that we could look at. Allison Smith said we should be careful if we do a wayfinding study, because we need to stay away from design related activities, but high level planning is okay.

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Ms. Mortinger mentioned the ADA transition plan could also be worked on, however, KDOT has previously indicated that Consolidated Planning Grant funding can only be used on what is in the public ROW and what is applicable to transportation.

Ms. Smith said the cooperative agreement needs to be updated to include performance based planning and a new TIP would need to be developed in the fall of 2018.

Chris Tilden said the list sounds good. The bikeway plan makes sense because there are so many different bikeway elements out there that the plan could give a consolidated picture. Ms. Mortinger said it could be an implementation plan for bike funding.

Jessica Mortinger noted that the end of 2017 is a claw back year, so any remaining MPO funding will be clawed back by KDOT, with the MPO being allowed to retain 20%. Allison Smith noted that the funding reclaimed by KDOT would be offered to the MPOs through a competitive process.

5. Quick Updates

T2040 Update – Jessica Mortinger said that the steering committee will be meeting on August 24. This meeting will include a review of the base transportation model, funding scenarios, and project lists.

Lawrence Loop Alignment Study – Ms. Mortinger said the next open house will be on September 18. This meeting will allow people to comment on the potential alignments that were identified in the first open house.

Bus Transfer Location Analysis – Ms. Mortinger said there will be a public meeting on August 3. There will be two one hour meetings from 4-5 and 6-7. It will include a presentation and discussion so we can determine the vision/amenities of a bus transfer site rather than a specific location, which will come later.

Safety Analysis – Ms. Mortinger said we began the GIS work on this project with the consultant. This work will evaluate all crash types – auto, bike, and pedestrian.

6. Other Business

There was none.

7. Next Meeting: September 5, 2017 or another date set by the TAC

The meeting was adjourned at 2:15.

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