SPECIAL TIP TECHNICAL ADVISORY COMMITTEE (TAC)
Minutes for Thursday, June 23, 2016 Meeting

Voting Members
Allison Smith (KDOT) via phone
Robert Nugent (Lawrence Transit Administrator)
Danny Kaiser (KU on Wheels Administrator)
Leslie Herring (City of Eudora)
Ed Courton (City of Baldwin City)
Keith Browning (Douglas County Public Works Director)
David Cronin (Lawrence City Engineer- Acting Chair for Chuck Soules)

Non-Voting Members
Daniel Nguyen (Federal Transit Administration) via phone
Charlie Bryan (Lawrence-Douglas County Health Department)

Other
Chris Tilden (Lawrence-Douglas County Health Department)

Staff
Jessica Mortinger (Senior Transportation Planner)
Ashley Myers (Transportation Planner)

1. Call to Order and Welcome
David Cronin called the meeting to order at 10:01 AM. A quorum was present and introductions were made.

2. Action Item: Review and Approval of the 2015-2019 Transportation Improvement Program Amendment #5
David Cronin asked Jessica Mortinger to explain the TIP amendment. Ms. Mortinger said the Lawrence Transit Multi-Modal Transit Center project needed to be included in the TIP in order for EPA to give a categorical exemption. This project was submitted for TIGER grant funding. A July TIP amendment was already scheduled to occur, so MPO staff decided to do the July TIP amendment in June instead. She asked Ashley Myers to explain the amendment. Ms. Myers stated several new projects are being amended into the TIP based on funding awards include the Eudora south trail project and the Lawrence Safe Routes to School project. Other projects had phases shifted from FY2015/2016 to later years.

Keith Browning asked about the two toll credit projects MPO # 200 and 244? Allison Smith said it had to do with changing local match. The toll credits through Federal Highways allow the State to spend Federal funding at a higher rate and thus lowering the State funding in the project. He also asked to have ‘Lawrence’ added to the project name of the Safe Routes to School TA project and to have the two schools receiving sidewalk listed in the description.

Leslie Herring asked about the letting day for the Eudora South Trail. It is supposed to be let in July 2017, is it in the correct fiscal year in the TIP? Ms. Mortinger said yes it is in the correct year and Allison Smith at KDOT checked the project listing and said it looked accurate. Ms. Smith said Leslie will need to work with her KDOT engineer to move the project forward.

Ms. Mortinger then went over the eleven comments that were submitted by Michael Kelly. Mr. Browning said it seems like he wants more information. Daniel Nguyen and Ms. Smith said having a list of completed construction projects and projects experiencing delay is
appropriate for new TIPs and to be incorporated once a year, not at the quarterly amendments.

The TAC reviewed Mr. Kelly’s comments and noted that they should be provided to the local project sponsor. For example it was noted that Mr. Kelly requested each project state their Safe Routes to School (SRTS) implications. It was decided the TIP wasn’t the appropriate place to list this; instead he needs to have discussions with the local government sponsoring each project.

Ms. Smith said many of the questions that were submitted by Mr. Kelly are too deep for the TIP purpose. Ms. Mortinger said she spoke with him yesterday to try and address his concerns, and let him know that the MPO would forward any local concerns to the project sponsors.

Charlie Bryan said the Douglas County Community Health Impact Project (CHIP) dissolved as of this month, so it does not need to be listed a project sponsor option in the TIP. Staff noted it will be removed.

Bob Nugent moved to recommend approval of the TIP Amendment as written to the MPO Policy Board. The motion was seconded by Keith Browning and passed unanimously (7-0).

3. Other Business

4. Next Meeting July 5, 2016 or another date set by the TAC
The meeting adjourned at 10:20 am.