TECHNICAL ADVISORY COMMITTEE (TAC)
Minutes for Thursday, July 5, 2016 Meeting

Voting Members
Allison Smith (KDOT)
Robert Nugent (Lawrence Transit Administrator)
Danny Kaiser (KU on Wheels Administrator)
Leslie Herring (City of Eudora)
Ed Courton (City of Baldwin City)
Keith Browning (Douglas County Public Works Director)
Chuck Soules (City of Lawrence Public Works Director)
Scott McCullough (Lawrence-Douglas County Planning & Development)

Non-Voting Members
Paul Foundoukis (Federal Highway Administration)
Charlie Bryan (Lawrence-Douglas County Health Department)

Staff
Jessica Mortinger (Senior Transportation Planner)
Ashley Myers (Transportation Planner)

1. Call to Order and Welcome
Danny Kaiser called the meeting to order at 1:30 PM. A quorum was present and introductions were made.

2. Action Item: Approval of Minutes from the April 5, 2016 and June 23, 2016 Meetings
Danny Kaiser asked if anyone had any changes to the attached minutes. There were none. Scott McCullough moved to approve the April and June minutes as written. The motion was seconded by Keith Browning and passed unanimously, 7-0.

3. Action Item: Review and Approval of the 2016 Coordinated Public Transit-Human Service Transportation Plan (CPT-HSTP)
Ashley Myers presented the CPT-HST, noting specifically the list of improvements made since the last plan was written and the stakeholder engagement which resulted in survey and interviews with over 70 respondents. Ms. Myers also mentioned that the online information developed as a resource for providers as a part of this planning process could be found at: www.lawrencetransit.org/regional-transit. She asked if there were any questions or discussion. Allison Smith noted that KDOT is in the process of updating all the statewide CPT-HSTP plans. A motion was made to approve the 2016 CPT-HSTP by Allison Smith, seconded by Bob Nugent and passed unanimously 7-0.

Chuck Soules arrived.

4. Action Item: Review and Approval of 2016 UPWP Amendment 1
Jessica Mortinger presented the Amendment. She asked if there were any questions. There were none. A motion was made to approve the 2016 UPWP Amendment by Scott McCullough and seconded by Bob Nugent. The motion passed unanimously, 8-0.
5. Discussion Item: Review the FY2017 Transportation Improvement Program (TIP) development process
Ashley Myers shared the TIP development review process with the TAC and shared the forms for submitting and details for editing projects in the new TIP project listings database. Project edits are due by July 22nd.

6. Quick Updates
Transit COA – Ashley Myers noted that the consultants were in Lawrence in May to conduct outreach and stakeholder meetings. They developed the existing conditions and market analysis and are now working on route profiles. A survey is underway at www.lawrencetransitstudy.com/survey/.

Bike Share Feasibility Study - Jessica Mortinger noted that the consultants were in Lawrence in June to conduct outreach and stakeholder meetings. Steering committee members visited the Kansas City and Topeka bike share systems. The consultants are now working on the technical side of the feasibility study. A survey is underway at www.lawrenceks.org/mpo/bikeshare.

2017 UPWP – Jessica Mortinger noted that after the August TAC a meeting is planned to discuss the 2017 work plan for the MPO.

Bicycle Rideability Map Update - Jessica Mortinger noted that the BAC is working on updating the Rideability map and that they are working with the City Manager’s office to solicit funding to print the map.

Eudora SRTS – MPO staff have provided mapped student addresses and proposed priority routes from the Regional Pedestrian Plan to the SRTS team. The next meeting is planned for July 29th.

7. Other Business
Allison Smith noted that Mike King is leaving KDOT. Richard Carlson will be serving as the temporary Secretary of Transportation.

8. Next Meeting August 2, 2016 or another date set by the TAC
The meeting adjourned at 1:59 PM.