

TECHNICAL ADVISORY COMMITTEE (TAC)
Minutes for Tuesday, April 5, 2016 Meeting

Voting Members

Allison Smith (KDOT)
Robert Nugent (Lawrence Transit Administrator)
Danny Kaiser (KU on Wheels Administrator)
Scott McCullough (Lawrence-Douglas County Planning & Development)
Bill Winegar (City of Baldwin City)
Keith Browning (Douglas County Public Works Director)
Chuck Soules (Lawrence Public Works Director- Chair)

Non-Voting Members

Paul Foundoukis (Federal Highway Administration)
Daniel Nguyen (Federal Transit Administration)

Others

None

Staff

Jessica Mortinger (Senior Transportation Planner)
Adam Weigel (Transportation Planning Intern)

1. Call to Order and Welcome

Chuck Soules called the meeting to order at 1:30 PM. A quorum was present.

2. Action Item: Approval of Minutes from the February 2, 2016 Regular Meeting

Chuck Soules asked if anyone had any changes to the minutes. There were none. Scott McCullough moved to approve the minutes as written. The motion was seconded by Danny Kaiser and passed unanimously (5-0).

Keith Browning and Bob Nugent arrived.

3. Action Item: Review and Approval of the 2015-2019 Transportation Improvement Program Amendment #4

Jessica Mortinger stated that there are no new projects, only changes to cost estimates and dates of existing projects in the TIP. Chuck Soules asked about the date for the Santa Fe Depot restoration. Jessica Mortinger indicated said it was still slated for FFY 2016. Paul Foundoukis asked why the SLT/K-10 was listed as 2 separate projects. Jessica Mortinger clarified that SLT legs North and South of 6th St./Hwy 40 are two distinct design and implementation projects, more detail about the separation is included in the project tables. A motion was made by Danny Kaiser to approve the amendment, and the motion was seconded by Scott McCullough. The motion passed unanimously (7-0)

4. Action Item: Review and Approval of the 2016 Public Participation Plan (PPP)

Jessica Mortinger presented the Public Participation Plan, along with public comments the MPO has received as part of the public comment period. One commenter, Frank Male would like expanded commitments from KDOT in their public engagement process. Chuck Soules asked if KDOT has an email list people can sign up for to be notified of anything going on in the county. Allison Smith said that for project specific information people could sign up to be notified however for regions of the state that wasn't possible. Allison noted that KDOT notified property owners within 500 feet of K-10 between Clinton Parkway and US-59. Allison Smith noted that they also reached out to a list of stakeholders and would provide

the list to the MPO so it could be shared with the MPO. Jessica Mortinger and Scott McCullough agreed that would be helpful. Scott McCullough asked how the MPO would engage the public with a specific project like this corridor study. Jessica Mortinger indicated that the MPO's MTP would engage the whole community around the plan and specific areas would notify stakeholders in the same way. She also noted that in specific area studies, like those conducted by KDOT, when the City is involved they can, like they did in the K-10 widening study request that mailings be made and provide addresses to KDOT.

Daniel Nguyen indicated this is consistent with how the MPO should engage and advertise the process in the community. Paul Foundoukis stated that as amendments are made to existing plans, the best way for people to engage is to attend TAC meetings or MPO meetings where those amendments are being discussed or before decisions are being made as part of the public process. Specific property notification should not happen each time there is a proposed amendment to an existing plan. Instead the public should engage in the process by attending existing meetings. Keith Browning added that it is difficult to get people interested in engaging when plans are being created for 10 years down the road. Often, the public begins to engage when implementation is beginning. Allison Smith said that details are being finalized on having a public forum sometime in May to discuss Kasold access to the SLT. Details would be shared with the City of Lawrence so they could advertise the meeting. Chuck Soules agreed this was the plan. Allison Smith noted that the KDOT PPP has a toolbox of

Jessica Mortinger noted that the public comment period on the plan ends April 9th. Allison Smith asked if any additional comments were received they would be brought back to TAC. Jessica Mortinger indicated that any comments that were appropriate for the TAC to reconsider their decision would be brought back. She also noted that the new online Tell Us public engagement portal for the MPO will provide better transparency and opportunity for engagement, where the public and TAC members can view the comments received during the process. Chuck Soules asked if members wanted to send the plan as written to the MPO Policy Board for consideration. A motion was made by Bill Winegar to approve the PPP and was seconded by Allison. The motion passed unanimously (7-0)

5. Action Item: Create the Bike Share Feasibility and Transit COA Study Steering Committees

Jessica Mortinger asked TAC members to review the draft steering committees for the studies. Chuck Soules asked why there are no citizens on proposed steering committees, just staff. Jessica Mortinger responded that inviting citizens onto these committees could lead to unnecessarily large groups and that both studies have extensive public engagement. The MPO precedent is to recognize formal committees in the steering committee process. Scott McCullough suggested that the Health Department have representation on the Bike Share steering committee; TAC members agreed that was a good idea. Paul clarified that the bike share study will not include on-street facilities, just capital like technology, bike racks, bikes, etc. Danny thought there might be a better representative at KU than KU Parking & Transit, perhaps KU Recreation Services? Jessica indicated she will reserve a spot for KU but talk more with Danny about who would be the best representative group. Scott McCullough asked who is typically the operator/champion of bike share systems in other locations. Allison Smith said that it can be a number of different organizations: non-profits, transit organizations, municipalities, etc. Bob Nugent asked if Lawrence Transit needed to be included on the Bike Share Feasibility steering committee. Jessica Mortinger responded that bike shares often improves people's access to transit, so Bob's expertise would be important on the committee. Chuck Soules asked about who would fund the implementation of a bike share program. Jessica Mortinger noted that identifying a champion/operator and funding would be fundamental to implementation of a bike share in Lawrence. Scott

McCullough made a motion to approve the proposed steering committees with the addition of the Health Department to the Bike Share Feasibility committee and the revision of a KU representative TBD instead of listing KU Transit on the Bike Share Feasibility committee. The motion was seconded by Allison. The motion passed unanimously (7-0)

6. Quick Updates

- a. **Regional Pedestrian Plan** - Adam Weigel gave a presentation on the Regional Pedestrian Plan to Baldwin City's City Council last night, and more revision and public engagement of the plan is expected over the next few months on all the cities plans.
- b. **Competitive CPG Studies- Transit COA, Bike Share Feasibility** – Contracts have been signed on the Competitive CPG Studies (Transit COA and Bike Share Feasibility), and kickoffs to each study are being readied.
- c. **Coordinated Public Transit & Human Services Transportation Plan** - An updated draft of the Coordinated Public Transit & Human Services Transportation Plan is out for public comment, and it will be on the June TAC agenda for consideration.

7. Other Business

Allison Smith noted that Jessica Upchurch is leaving her position at KDOT at the end of this school year to take a position in Denver; Nelda Buckley is expected to take over for Jessica Upchurch. Allison also noted that Josh Powers had left KDOT and Mike Spadafore was taking over his position as Public Transit Manager.

Daniel Nguyen indicated that FTA/FHWA are planning a planning review of the MPO later in the year.

Allison Smith said that KDOT completed a Title VI review with no major findings, just a few updates.

Next Meeting-May 3, 2016 or another date set by the TAC

There are no items currently scheduled for May and the meeting may be canceled unless members have anything to discuss. The meeting adjourned at 2:07 PM.