TECHNICAL ADVISORY COMMITTEE (TAC)
Minutes for Tuesday, November 3, 2015 Meeting

Voting Members
Cory Davis (KDOT)
Robert Nugent (Lawrence Transit Administrator)
Danny Kaiser (KU on Wheels Administrator)
Scott McCullough (Lawrence-Douglas County Planning & Development)
Barack Matite (City of Eudora)
Keith Browning (Douglas County Public Works Director)
Chuck Soules (Lawrence Public Works Director)
Bill Winegar (Baldwin City Public Works Director)

Non-Voting Members
Others
Dave Flipse (Baldwin City Public Works Assistant Director)

Staff
Jessica Mortinger (Senior Transportation Planner)

Item 1: Call to Order, Welcome and Introductions
Scott McCullough called the meeting to order at 1:31 PM. A quorum was present and introductions were made.

Item 3: Action Item: Approval of Minutes from the October 6, 2015 Regular Meeting
Scott McCullough asked if anyone had any changes to the minutes. There were none. Danny Kaiser moved to approve the minutes as written. The motion was seconded by Robert Nugent and passed unanimously.

Item 4: Action Item: Review and Approval of the 2016 UPWP
Jessica Mortinger presented the 2016 UPWP and highlighted the major work projects planned for 2016 including: a Transit Comprehensive Operations Analysis, a Bike Share Feasibility Study, an on call modeling consultant, an update to the Public Participation Plan, initiating the T2040 update, completion of the Regional Pedestrian Plan, and participation in the Safe Routes to School planning process in Lawrence & Eudora. This UPWP was posted online for a 30-day public comment period from October 16th to November 14th. This amendment is seeking TAC approval to be presented to the MPO for approval on November 19th. Jessica Mortinger asked if there were any questions or discussion about the work planned for 2016. Scott McCullough asked what the timeline for the Transit COA and the Bike Share Study would be. Jessica Mortinger indicated that staff was working on drafting a Request for Proposals (RFPs) to issue them in January. A motion was made by Keith Browning and seconded by Robert Nugent to approve the 2016 UPWP. The motion was passed unanimously, 6-0.

Item 7: Quick Updates
a. TA Letters of Support – Jessica Mortinger let TAC members know that local project sponsors were seeking letters of support for their TA projects at the November MPO Policy Board meeting. To date, there are four projects the MPO staff is aware of. New this year, sponsors that are submitting multiple projects are required to prioritize their projects. This change does not impact the MPO Policy Board’s support; however, it is a new consideration for project sponsors.
b. Functional Classification Map Update – Jessica Mortinger indicated that the City of Lawrence and Douglas County Public Works staff met with the MPO to propose a list of revisions for arterial classification downgrades. The changes are being mapped and will be
sent to TAC members as soon as they are completed. The TAC/MPO can consider the amended network at their January meetings.

c. TIP Amendment- Planned for January – Jessica Mortinger informed the TAC that the MPO staff will be working on a TIP amendment outside of the regularly scheduled amendments that still fell within a State TIP Amendment. Staff will be contacting project sponsors for changes and additions to the TIP in December.

d. New Staff – Jessica Mortinger let the TAC know that the MPO would be welcoming Ashley Myers as a Transportation Planner in late November and would be hiring an intern soon too.

**Item 7: Other Business**
There was none.

**Item 8: Next Meeting-December 1, 2015 or another date set by the TAC**
The meeting adjourned at 1:48 PM.