



# Memorandum

Date: September 12, 2013

To: Park and Ride Steering Committee Members

From: Jim Meyer, AICP – URS Corporation

Subject: **September 18<sup>th</sup>, 2013 Park and Ride Steering Committee Meeting**

The Park and Ride Steering Committee will meet on Wednesday, September 18<sup>th</sup> between 10:00 a.m. and 11:00 a.m. The meeting will focus the following:

- Identify remaining study issues/concerns to address
- Discuss materials to display at the October 9<sup>th</sup> Open House
- Discuss materials/format of the draft and final report

## Project Update

At the August 2013 steering committee meeting, the Park and Ride Steering Committee members provided guidance to the project team to generally define potential park and ride locations within Lawrence and other areas of Douglas County. As part of the process, the project team has developed a conceptual park and ride layout (two alternatives included in the corresponding PDF) for a dedicated park and ride facility. We are also in the process of developing a conceptual layout for a shared-use park and ride facility. We will discuss these further with the committee on Wednesday.

## Next Steps

On October 9<sup>th</sup> we will hold our second, and final, public open house. We would like to discuss with the steering committee members the park and ride materials that should be displayed at the October open house. Also, we would like to discuss the information/feedback that we want to obtain from open house attendees.

Following this meeting, we will begin developing the draft report. We would like to discuss the general format/content that will be included in the report. In general, we believe the report will highlight the general locations for park and ride facilities and discuss the potential opportunities. The intent of the plan will be to provide enough detail to advance park and ride locations for further analysis and eventual development or implementation. At this point in time it is not our intention to prioritize specific sites; however, as discussed at the last meeting, we do plan to recommend the concept of a shared-use park and ride facility that would serve as a trial run. We will discuss this with you in more detail on Wednesday.