REGIONAL TRANSIT ADVISORY COMMITTEE (RTAC)
Minutes for Tuesday, January 26, 2016 Meeting

VOTING MEMBERS PRESENT:
Robert Nugent (Lawrence Transit Administrator)
Danny Kaiser (KU on Wheels Administrator)
Heather Thies (Cottonwood Inc.)
Heidi Briery (Douglas County Senior Services)
Tracy Kihm (Bert Nash Community Mental Health Center)
LaNeece Jardón (Independence Inc.)
Ben Brest (Midland Care Connection- Transportation)

NON-VOTING MEMBERS PRESENT:
Lisa Womack (Ride KC/Johnson County Transit)

STAFF PRESENT:
Jessica Mortinger (L-DC MPO Senior Transportation Planner)
Ashley Myers (L-DC MPO Transportation Planner)

1. Call to Order and Introductions – Tracy Kihm called the meeting to order at 1:35 PM, a quorum was present and introductions were made.

2. Action Item: Approval of Minutes from the October 1, 2015 Meeting
Tracy Kihm asked if anyone had any changes to the minutes, no changes were requested. Heidi Briery made a motion to approve the minutes, seconded by Bob Nugent, the motion passed unanimously (6-0).

3. Discussion Item: Coordinated Public Transit – Human Services Transportation Plan review and discussion
Jessica Mortinger shared the tracked changes version of the CPT-HSTP from the October meeting. Ms. Kihm led a discussion of the changes.

The plan vision and goals were individually discussed. Bob Nugent asked when the vision/goals should be developed. Perhaps after the ride alongs are completed? Ms. Mortinger said we should wait to finalize the vision and goals until we get the ride along feedback.

Each of the bullets in the “things that should be considered for implementation now as a result of the CPT-HSTP development process” section was discussed.

Mr. Nugent said two Lawrence Transit employees currently go to locations to discuss transit. They could talk about the other services at the same time. The only thing they need is a brochure.

It was decided a brochure should be developed to meet the need of “creating a comprehensive directory of available community transportation services” as listed in the plan. MPO staff will gather the information for the brochure and Lawrence Transit’s marketing team will help design it. RTAC members will be able to review the brochure before it is finalized so the various organizations can approve of it. The brochure will include a flow chart showing which services people are eligible for.
Lisa Womack mentioned the Link for Care service which is an online resource for the Kansas City Metro. It might be possible for the Douglas County providers to link into the system. MPO staff will look into this possibility and coordinate compiling the information for the website.

MPO staff indicated they would:
- Gather information for the brochure
- Look into the possibility of connecting with the Link for Care website and compile the information for inclusion
- Conduct ride alongs and a client interview at Cottonwood
- Develop a rider survey for distribution via RTAC members
- Work on editing the Plan based on RTAC members comments

RTAC members indicated they would:
- Distribute the rider survey on their vehicles and at group activities
- Send their continuity of operations plans/emergency plans to Bob at Lawrence Transit

4. Discussion Item: Provider Updates
Jessica Mortinger said she had a call recently with KDOT about the state contract they are putting out to update the other CTD plans. She said our plan is most likely going to be finished by the time KDOT gets started. But perhaps there could be coordination of the three MPOs within the CTDs to create a CTD wide coordinated plan.

Ms. Mortinger mentioned the Transit RFP COA was due today. Mr. Nugent said the scope of work includes a discussion of countywide resources and looking at fare free. The consultant may visit the providers to discuss regional transit.

Heather Thies, LaNeece Jardon, and Tracy Kihm said their organizations are all receiving a Title VI site review in the next month by a KDOT consultant.

Ms. Thies said she thinks Cottonwood is finally going to get the vehicle awarded last year.

Heide Briery said she started using a duffle bag to hold wheelchair tie downs. She wanted to share the idea with the others.

5. Other Business
There was none.

6. Public Comments
No public comments.

7. Next Meeting
The January RTAC meeting adjourned at 3:05 PM. MPO staff will be in contact to get the next RTAC meeting scheduled after the ride alongs are completed.