REGIONAL TRANSIT ADVISORY COMMITTEE (RTAC)  
Minutes for Wednesday March 5th, 2014 Meeting

VOTING MEMBERS PRESENT:  
Robert Nugent (Lawrence Transit Administrator)  
Carrie Lindsey (Lawrence-Douglas County Housing Authority)  
Heather Thies (Cottonwood Inc.)  
Tina Roberts (Douglas County Senior Services)  
Danny Kaiser (University of Kansas)

NON-VOTING MEMBERS PRESENT:  
None

STAFF PRESENT:  
Todd Girdler (L-DC MPO Senior Transportation Planner)  
Jessica Mortinger (L-DC MPO Transportation Planner)

OTHER:  
Terry Berner, Douglas County Senior Services-Transportation Coordinator

1. Call to Order and Introductions – Carrie Lindsey called the meeting to order at 1:36 PM, a quorum was present and introductions were made.

2. Action Item: Approval of Minutes from the December 4, 2013 Meeting  
Carrie Lindsey asked if anyone had any changes to the minutes, no changes were requested. Heather Thies made a motion to approve the minutes, seconded by Bob Nugent, the motion passed unanimously.

3. Discussion/Action Item: CTD meeting requirement  
Carrie verified that all the providers had received the response letter from KDOT. The letter from KDOT reiterated that continued attendance at CTD #1 would be required. Bob Nugent also reminded members that KDOT has some changes occurring and that urban providers in the state have plans at this point to participate in the discussion. Members observed that it seems KDOT is defining these regions for administrative management rather than based on the actual urban trips that drive regional service. Providers indicated they were planning to participate as much as possible. Carrie Lindsey indicated that Lawrence could host a regional meeting if requested. Robert Nugent informed the RTAC that the rural and urban providers use different ride matching software and that is one of several technical and operational details that need to be discussed as we move from a CTD to a regional organization with larger areas.

4. Discussion Item: Multimodal Studies Update  
Jessica Mortinger informed the RTAC that the final reports for the Multimodal Studies were posted online. The next step is to have the MPO Policy Board approve it and then to put it out to the local governments for their approval. The local governments can simply accept the project as complete; approve its recommendations, and/or direct staff to incorporate those recommendations into local planning documents. The form that the local government approval takes is up to each local governing body. Bob Nugent said that the timing for these recommendations is good for multimodal coordination and planning in Lawrence and Douglas County.
5. **Discussion Item: Transit Center Location Analysis Study Update**
Bob Nugent briefly summarized the history of this transit hub study and recent City Commission and KU actions to get us to this point where two locations are still being considered seriously for the new hub. He then informed the RTAC that they held a land use meeting at the 21st/Iowa/Stewart location proposed by KU. There are no longer plans to host a public meeting for the 9th/Iowa/Centennial location because the property is owned privately and the City does not have permission. Both the 21st/Iowa and 9th/Iowa vicinity sites were being studied with traffic studies completed and possible traffic mitigation measures being discussed.

6. **Discussion Item: Coordinated Transportation and Emergency Response**
Bob Nugent thanked providers for submitting their information to the spreadsheet put together by the MPO staff. He is continuing to participate in the process to communicate and share resources. Heather Thies mentioned that the prepared together meeting was scheduled for March 6th at 11:30 at the Lawrence - Douglas County Health Department for anyone who was interested to attend.

7. **Discussion Item: Bus Roadeo**
Bob Nugent shared the plans for the Annual MV Transportation Bus Roadeo and asked providers if their drivers would like to participate. He mentioned that in the future this event should expand and offer a statewide competition to send state representation to the National Bus Roadeo event. Other providers present asked how they could participate, and Mr. Kaiser indicated that they would be looking for volunteers to help judge the event.

8. **Discussion Item: Provider Updates**
Providers noted that they had received their award notifications from KDOT. Ms. Mortinger asked members to forward those award letters and budgets to her for inclusion in the next TIP amendment as appropriate.

Danny Kaiser announced that KU on Wheels and Lawrence Transit had signed their new service contract with MV Transportation. The contract is for 5 years.

Providers asked Mr. Nugent and Mr. Kaiser if the optional service agreement for vehicle maintenance was in effect. Both indicated it was and that requests for assistance needed to be made via email to Mr. Nugent and Mr. Kaiser. Providers thanked the fixed route providers for providing this valuable service. Carrie Lindsey indicated that this example of coordination was a great success for RTAC and should be noted as such.

Heather Thies indicated that their train the trainer activity was approved by KDOT to get the updated training.

Providers discussed attending and carpooling for the regional 5310 meeting hosted by KDOT in the coming months. More details are yet to be announced by KDOT.

9. **Other Business –** There was none.

10. **Public Comments -** No public comments.

11. **Next Meeting -** The next meeting will be scheduled and held within the the next few months. The MPO staff will poll members for the best available time to meet. The meeting was adjourned at 2:29 PM.