
1. Call Meeting to Order and Introductions

2. Public Comment

The public is allowed to speak to any items or issues that are not scheduled on the agenda after first being recognized by the Chair. Each person will be limited to 5 minutes for public comment.

3. Action Item: Approval of Minutes from February 21, 2019 (attached)

4. Discussion Item: Updates

a. Project Updates Memo (attached)

- Safe Routes to School Plans (Lawrence, Eudora, Baldwin City)
- Lawrence Bikes Plan

b. Recent TAC meeting minutes – www.lawrenceks.org/boards/technical-advisory-committee

- TAC – February 5th Meeting – approved and posted online

5. Action Item: Approval of the FFY19 TIP Amendment 2

<https://assets.lawrenceks.org/assets/mpo/tip/2019-2022TIPA2-Summary.pdf>

No public comments were received during the 15-day public comment period. The TAC recommended approval at their April 2nd meeting.

6. Action Item: Approval of the 23rd St Multimodal Corridor Study Steering Committee and Project Advisory Committee (attached)

The TAC recommended approval at their April 2nd meeting.

7. Other Business

8. Adjournment – Next Meeting: May 16, 2019 or another date set by the MPO.

Special Accommodations: Please notify the Lawrence-Douglas County Metropolitan Planning Organization (L-DC MPO) at (785) 832-3150 at least 72 hours in advance if you require special accommodations to attend this meeting (i.e., qualified interpreter, large print, reader, hearing assistance). We will make every effort to meet reasonable requests.

The L-DC MPO programs do not discriminate against anyone on the basis of race, color, national origin, sex, age, or handicap/disability, according to Title VI of the Civil Rights Act of 1964. For more information or to obtain a Title VI Complaint Form, see www.lawrenceks.org/mpo/title6 or call (785) 832-3150.

Attendance:

VOTING MEMBERS PRESENT

<input checked="" type="checkbox"/>	Jennifer Ananda	Lawrence City Commission
<input checked="" type="checkbox"/>	Cory Davis (Chair)	KS Dept. of Transportation
<input checked="" type="checkbox"/>	Michelle Derousseau (V-C)	Douglas County Commission
<input checked="" type="checkbox"/>	Matthew Herbert	Lawrence City Commission
<input checked="" type="checkbox"/>	Jimmy Wilkins	City of LeCompton
<input checked="" type="checkbox"/>	Rob Sands	L-DC Planning Commission
<input type="checkbox"/>	Eric Struckhoff	L-DC Planning Commission

STAFF PRESENT

<input checked="" type="checkbox"/>	Scott McCullough, AICP	L-DC PDS
<input checked="" type="checkbox"/>	Jessica Mortinger, AICP	L-DC MPO
<input checked="" type="checkbox"/>	Ashley Myers, AICP	L-DC MPO
<input checked="" type="checkbox"/>	April Snay	L-DC MPO

NON-VOTING MEMBERS

<input type="checkbox"/>	Brian Cramer	City of Baldwin City
<input type="checkbox"/>	Paul Foundoukis	FHWA
<input type="checkbox"/>	Daniel Nguyen	FTA
<input type="checkbox"/>	Jeff Severin	University of Kansas
<input type="checkbox"/>	Tim Reazin	City of Eudora

Other in Attendance

<input checked="" type="checkbox"/>	James Bartle Gen. Mgr.	Westwick L.C.
<input checked="" type="checkbox"/>	Courtney Shipley	Self

Meeting Audio – Time stamps are next to agenda items.

1. Call Meeting to Order and Introductions - 0:00

Cory Davis called the meeting to order at 3:01 PM. A quorum was present.

2. Public Comments - 0:35

No public comment was made.

3. Action Item: Approval of Minutes from November 15, 2018 - 0:57

Cory Davis asked if anyone had comments on the minutes. There were none. Cory Davis motioned to approve the minutes and was seconded by Jennifer Ananda; the motion was approved, 6-0.

4. Discussion Item: Updates - 1:07

a. Project Updates Memo

- Safety Videos - 1:10
- 2017-2018 Summary of the Coordinated Public Transit–Human Services Transportation Plan (CPT-HSTP) Goals and Strategies - 2:10

b. Recent TAC meeting minutes - 2:50 – www.lawrenceks.org/boards/technical-advisory-committee

- TAC – November 6th Meeting – approved and posted online

Jessica Mortinger informed the committee on the success of the Bike Video premiere and explained the update memo and the addressed the TAC minutes. Ms. Mortinger asked if any discussion was desired. There was none.

5. Action Item: Election of Chair and Vice Chair for 2019 - 3:06

Cory Davis announced he is taking a different position at KDOT and therefore it would be unlikely he will remain in this position on the MPO Policy Board throughout the year. Matthew Herbert nominated Michelle

Derusseau for chair. Michelle Derusseau nominated Jennifer Ananda for Vice Chair. Cory Davis motioned to approve the nomination of Michelle Derusseau as Chair and Jennifer Ananda as Vice Chair. Matthew Herbert moved to approve and is seconded by Jimmy Wilkins; the motion passed unanimously 6-0.

6. Action Item: FFY19 TIP Amendment 1 - 4:50

<https://assets.lawrenceks.org/assets/mpo/tip/2019-2022TIPA1-Summary.pdf>

No public comments were received during the public comment period. Administrative Corrections -

<https://assets.lawrenceks.org/assets/mpo/tip/comments/TIPA1-AdminCorrection.pdf>

The TAC recommended approval at their February 5th meeting.

Ashley Myers explained administrative changes made to the TIP Amendment. Michelle Derusseau asked for approval of the FFY19 Amendment 1. Mathew Herbert moved to approve and is seconded by Jennifer Ananda and passed unanimously 6-0.

7. Action Item: Approve the 2019 Safety Targets - 5:00

MPOs are expected to report safety targets annually to KDOT by February 27. Staff reviewed the 2017 crash data to realign 2019 targets. The TAC recommended approval at their February 5th meeting.

Ashley Myers presented administrative changes made and data from the Safety Targets. Michelle Derusseau asked for a motion to approve the 2019 Safety Targets. Matthew Herbert motioned and was seconded by Jennifer Ananda; the motion was approved unanimously 6-0.

8. Action Item: Rescind previously established 2020 Safety Targets - 8:45

In February 2018, yearly 2018, 2019, and 2020 safety targets were established. As part of the annual process, staff is recommending the 2020 target be rescinded so 2020 safety targets can be set in using 2019 crash data. The TAC recommended approval at their February 5th meeting.

Matthew Herbert moved to rescind the targets and was seconded by Jennifer Ananda; the motion passed unanimously 6-0.

9. Discussion Item: City of Lawrence Ethics Policy and Kansas Open Meetings Act (KOMA) Presentation - 19:50

<https://assets.lawrenceks.org/documents/Resolutions/Resolutions-7200s/Res7269.pdf>

Jessica Mortinger informed the committee of the City of Lawrence Ethics Policy and KOMA. Ms. Mortinger told the committee audio recordings of MPO Policy Board meetings will be posted in addition to meeting minutes starting with this meeting. Ms. Mortinger asked if there were any questions. There were none.

10. Other Business - 25:20

There was none.

11. Adjournment - Next Meeting: March 21, 2019 or another date set by the MPO. - 25:45

Meeting adjourned at 3:29 PM.



Memorandum

TO: L-DC MPO Members
FROM: Jessica Mortinger, Transportation Planning Manager
Ashley Myers, Transportation Planner
CC: Scott McCullough, Director of Planning & Development Services
Date: April 11, 2019
Re: MPO Activity Updates

The following list is a summary of selected projects and a brief description of recent MPO staff work and updates since the last MPO meeting.

Safe Routes to School Plans (Lawrence) – The MPO began working with City of Lawrence Municipal Services and Operations, USD 497, the Lawrence-Douglas County Health Department and the City/County Sustainability Office to write a Lawrence Citywide Safe Routes to School Plan. The team is currently evaluating existing crossing guard locations, updating mapping, as well as preparing for the Bike to School day celebration May 8th and the twice annual travel tally survey.

Safe Routes to School Plans (Eudora) – The MPO began working with Lawrence-Douglas County Health Department, the City/County Sustainability Office, the City of Eudora, and USD 491 to write a Eudora Safe Routes to School Plan. This spring, data will be collected about how students arrive and leave school in a travel tally. This will be the first time these counts have been conducted. The Eudora Safe Routes to School planning process will be individualized to Eudora based on the school district’s desired level of engagement.

Safe Routes to School Plans (Baldwin City) – The MPO began working with Lawrence-Douglas County Health Department, the City/County Sustainability Office, the City of Baldwin City, and USD 348 to write a Baldwin City Safe Routes to School Plan. This spring, data will be collected about how students arrive and leave school in a travel tally. This will be the first time these counts have been conducted. The Baldwin City Safe Routes to School planning process will be individualized to Baldwin City based on the school district’s desired level of engagement.

Lawrence Bikes Plan – This plan is nearing completion and is planned to be available for public comment in May. A local bikeway design guide will be included as an appendix.

23rd Street Multimodal Corridor Study – Public Engagement Summary

The Lawrence - Douglas County Metropolitan Planning Organization (MPO) contracted with Olsson, Inc. to conduct the 23rd Street Multimodal Corridor Study. The study will utilize charrettes, which is an intensive planning session where people collaborate on a vision for the future with immediate feedback to designers. Two committees (Steering Committee and Project Advisory Committee) are being formed by the MPO Policy Board; the compositions are listed below.

Steering Committee		Project Advisory Committee	
Jeff Crick	Planning & Development Services	Brit Crum-Cano/	City of Lawrence - Economic Development -
David Cronin	Municipal Services & Operations	Diane Stoddard	Lawrence Venture Park
Jacob Baldwin	Municipal Services & Operations	Appointed by HINU	Haskell University
Allison Smith	KDOT	Appointed by BCC	Douglas County Fairgrounds
Jessica Mortinger	MPO	Marlin Bates or designee	Douglas County Extension
Ashley Myers	MPO	Ron May or designee	Lawrence Public Schools
		Appointed by LCS	Lawrence Community Shelter
		Appointed by TC	Transportation Commission representative
		Appointed by MPO BAC	MPO Bicycle Advisory Committee representative
		Appointed by Mayor	Property owner within 1,000'
		Appointed by Mayor	Business owner within 1,000'

Planning Process

The study will include in-person and online engagement and will follow the Public Participation process outlined in the Metropolitan Planning Organization's (MPO) [Public Participation Plan](#)¹. A three-day visioning and planning charrette and two-hour public open house will be held to gather input on the project. A survey will be utilized to gather input on existing conditions. Mailers will be sent to all property owners within 1,000 feet of E. 23rd Street, from Learnard Ave. to the eastern city limits, notifying them of the open house and survey. Notifications of public input opportunities will be sent via the City's e-subscription service to the MPO's Transportation Planning, MPO Policy Board, MPO Technical Advisory Committee, the Lawrence Transportation Commission, and media lists. A work session will be held with the Transportation Commission to report on progress before the final draft of the plan is developed. Once the plan is drafted it will be presented to the Technical Advisory Committee, MPO Policy Board, and the Transportation Commission prior to consideration by the Lawrence City Commission.

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In-Person Engagement

A three-day visioning and planning charrette will be held during the week of June 24 at the Douglas County Fairgrounds Flory Meeting Hall (2120 Harper Street). On the first day, the team will work with the Steering Committee and the Project Advisory Committee to establish a vision for the plan and develop a set of guiding principles to inform the broader planning process and charrette. On days two and three, the team

¹ <https://assets.lawrenceks.org/assets/mpo/ppp/PPP.pdf>

will explore potential solutions for achieving this defined vision through a charrette, utilizing preference exercises, individual and group discussions, and other activities. The consultant team will use preliminary information and maps to establish the project vision, gather feedback, and sketch concepts in real-time. This process will be exceptionally interactive allowing the public to see how the process incorporates their input.

Residents will be invited to an open house to view the progress from the charrette and share their thoughts on the outcome at the end of the second day. On the third day, the Steering Committee, will review the public input, preferred concepts, and ideas to draft a conceptual plan for 23rd Street.

Online Engagement

Additionally, online engagement will be utilized allowing interested participants to learn how to be involved in the process and provide input on the existing conditions via an online survey, which will be available prior to the charrette process. Information about the process, meetings, open house, and survey will be posted on the project webpage at <https://lawrenceks.org/mpo/23rd-st-corridor-study>.