

**POLICY BOARD AGENDA**

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**1. Call Meeting to Order and Introductions**

**2. Public Comment**

The public is allowed to speak to any items or issues that are not scheduled on the agenda after first being recognized by the Chair. Each person will be limited to 5 minutes for public comment.

**3. Action Item: Approval of Minutes from September 19, 2019 (attached)**

**4. Discussion Item: Updates**

**a. Project Updates Memo (attached)**

- Safe Routes to School (Lawrence, Eudora, Baldwin City)
- Transportation Alternative (TA) Letters
- 2020 Safety Targets

**b. Recent TAC meeting minutes – [www.lawrenceks.org/boards/technical-advisory-committee](http://www.lawrenceks.org/boards/technical-advisory-committee)**

- TAC – August 13<sup>th</sup> Meeting – approved and posted online

**5. Action Item: Approval of the FFY19 TIP Amendment 4**

<https://assets.lawrenceks.org/mpo/tip/2019-2022TIPA4-Summary.pdf>

The public comment period was September 5-20. No public comments were received. A no-cost revision was added to project 302 (Intersection of US-40/K-10 at Wakarusa/27<sup>th</sup> St Signal) on September 19. The TAC recommended approval at their October 8<sup>th</sup> meeting.

**6. Action Item: Approval of the Title VI and Limited English Proficiency Plans**

[https://assets.lawrenceks.org/mpo/title\\_vi/TitleVI-Draft.pdf](https://assets.lawrenceks.org/mpo/title_vi/TitleVI-Draft.pdf)

[https://assets.lawrenceks.org/mpo/title\\_vi/LEP-Draft.pdf](https://assets.lawrenceks.org/mpo/title_vi/LEP-Draft.pdf)

Staff updated these federally required plans. The Title VI plan details how the MPO complies with Title VI of the Civil Rights Act of 1964, which states people can't be excluded from participation based on race, color, or national origin. The Limited English Proficiency (LEP) plan outlines how the MPO identifies people who may need language assistance and our process for providing it. The TAC recommended approval at their October 8<sup>th</sup> meeting.

**7. Action Item: Approval of the 2019 Unified Planning Work Program Amendment 1**

<https://assets.lawrenceks.org/mpo/upwp/2019A1draft.pdf>

The public comment period is October 1-15. The amendment adjusts the budget and text to reflect changes. The document is scheduled to go before the Policy Board on October 17. The TAC recommended approval at their October 8<sup>th</sup> meeting.

**8. Other Business**

**9. Adjournment** – Next Meeting: November 21, 2019 or another date set by the MPO.

*Special Accommodations: Please notify the Lawrence-Douglas County Metropolitan Planning Organization (L-DC MPO) at (785) 832-3150 at least 72 hours in advance if you require special accommodations to attend this meeting (i.e., qualified interpreter, large print, reader, hearing assistance). We will make every effort to meet reasonable requests.*

*The L-DC MPO programs do not discriminate against anyone on the basis of race, color, national origin, sex, age, or handicap/disability, according to Title VI of the Civil Rights Act of 1964. For more information or to obtain a Title VI Complaint Form, see [www.lawrenceks.org/mpo/title6](http://www.lawrenceks.org/mpo/title6) or call (785) 832-3150.*

**2019 MPO Policy Board Attendance**

|                         | January  | February | March    | April   | May      | June     | July     | August  | September | October | November | December |
|-------------------------|----------|----------|----------|---------|----------|----------|----------|---------|-----------|---------|----------|----------|
| Jennifer Ananda         | Canceled | Present  | Canceled | Absent  | Canceled | Canceled | Canceled | Present | Present   |         |          |          |
| Cory Davis/Matt Messina | Canceled | Present  | Canceled | Present | Canceled | Canceled | Canceled | Present | Present   |         |          |          |
| Michelle Derusseau      | Canceled | Present  | Canceled | Absent  | Canceled | Canceled | Canceled | Present | Absent    |         |          |          |
| Matthew Herbert         | Canceled | Present  | Canceled | Present | Canceled | Canceled | Canceled | Present | Absent    |         |          |          |
| Rob Sands               | Canceled | Present  | Canceled | Present | Canceled | Canceled | Canceled | Present | Present   |         |          |          |
| Eric Struckhoff         | Canceled | Absent   | Canceled | Present | Canceled | Canceled | Canceled | Present | Present   |         |          |          |
| Jimmy Wilkins           | Canceled | Present  | Canceled | Present | Canceled | Canceled | Canceled | Absent  | Absent    |         |          |          |

**Attendance:**

**VOTING MEMBERS PRESENT**

|                                     |                                   |                            |
|-------------------------------------|-----------------------------------|----------------------------|
| <input checked="" type="checkbox"/> | Jennifer Ananda (V-C) (via phone) | Lawrence City Commission   |
| <input type="checkbox"/>            | Michelle Derusseau (Chair)        | Douglas County Commission  |
| <input type="checkbox"/>            | Matthew Herbert                   | Lawrence City Commission   |
| <input checked="" type="checkbox"/> | Matthew Messina                   | KS Dept. of Transportation |
| <input type="checkbox"/>            | Jimmy Wilkins                     | City of Lecompton          |
| <input checked="" type="checkbox"/> | Rob Sands (via phone/in person)   | L-DC Planning Commission   |
| <input checked="" type="checkbox"/> | Eric Struckhoff (via phone)       | L-DC Planning Commission   |

**STAFF PRESENT**

|                                     |                         |          |
|-------------------------------------|-------------------------|----------|
| <input checked="" type="checkbox"/> | Scott McCullough, AICP  | L-DC PDS |
| <input checked="" type="checkbox"/> | Jessica Mortinger, AICP | L-DC MPO |
| <input checked="" type="checkbox"/> | Ashley Myers, AICP      | L-DC MPO |
| <input checked="" type="checkbox"/> | Cece Riley              | L-DC MPO |

**NON-VOTING MEMBERS**

|                          |                 |                      |
|--------------------------|-----------------|----------------------|
| <input type="checkbox"/> | Brian Cramer    | City of Baldwin City |
| <input type="checkbox"/> | Paul Foundoukis | FHWA                 |
| <input type="checkbox"/> | Daniel Nguyen   | FTA                  |
| <input type="checkbox"/> | Jeff Severin    | University of Kansas |
| <input type="checkbox"/> | Tim Reazin      | City of Eudora       |

**GUESTS**

|                                     |                   |          |
|-------------------------------------|-------------------|----------|
| <input checked="" type="checkbox"/> | John Bradley, DVM | Resident |
| <input checked="" type="checkbox"/> | Scott Zaremba     | Resident |

**Meeting Audio** – Time stamps are next to agenda items.

**1. Call Meeting to Order and Introductions – 0:00**

Matthew Messina filled in as Chair and called the meeting to order at 3:11 PM. A quorum was present.

**2. Public Comment – 0:40**

There were none.

**3. Action Item: Approval of Minutes from August 15, 2019 – 0:50**

Jennifer Ananda motioned to approve the minutes, seconded by Rob Sands; the motion passed unanimously, 4-0

**4. Discussion Item: Updates – 1:40**

**a. Project Updates Memo**

- Bicycle & Pedestrian Counts
- Downtown Bike Parking Counts
- Safe Routes to School (Lawrence, Eudora, Baldwin City)

**b. Recent TAC meeting minutes – [www.lawrenceks.org/boards/technical-advisory-committee](http://www.lawrenceks.org/boards/technical-advisory-committee)**

- TAC – August 13<sup>th</sup> Meeting – approved and posted online

Jessica Mortinger presented progress on Safe Routes to School counting and the Parent Survey. Matthew Messina asked how information was being gathered for counts, if it was machines or volunteers. Ms. Mortinger explained this counting project is part of our annual counting program and is done through volunteers only. It is not the MPO's turn to use the automated counters we are sharing with the Flint Hills and Topeka MPOs.

**5. Action Item: Approval of the East 23rd Street Multimodal Corridor Plan – 3:24**

<https://assets.lawrenceks.org/mpo/23Study/DraftPlan.pdf>

<https://assets.lawrenceks.org/mpo/23Study/23studyPP-MPO.pdf>

Ms. Mortinger presented the PowerPoint developed by Olsson to explain the 23rd Street Corridor Study vision and implementation strategy for 23rd Street. The planning process provided an opportunity for the public to reimagine the street. This plan lays the foundation for the design of 23rd Street from the Haskell Bridge to 600 feet east of Anderson Ave. when it is reconstructed in 2021-22. Rob Sands asked if 23<sup>rd</sup> will still be a designated truck route and was concerned about new lane widths being adequate. Ms. Mortinger said yes, this will remain a truck route and due to the traffic calming conditions and reduced speeds the new lane widths will be sufficient. John Bradley inquired about the timeline for the project. Ms. Mortinger reported Municipal Services and Operations (MSO) is to begin searching for a design consult in 2020 and reconstruction should begin in 2021. Scott Zaremba asked if there would be road maintenance completed before reconstruction. Scott McCullough said that would be a discussion for MSO. Ms. Mortinger said the TAC recommended approval at their September 3<sup>rd</sup> meeting. Mathew Sands motioned to approve the East 23rd Street Multimodal Corridor Plan, seconded by Ms. Ananda; the motioned passed unanimously, 4-0.

**6. Other Business – 23:45**

There was none

**7. Adjournment – 24:01**

Meeting adjourned at 3:35 PM.



## Memorandum

**TO: L-DC MPO Members**  
**FROM: Jessica Mortinger, Transportation Planning Manager**  
**Ashley Myers, Transportation Planner**  
**CC: Scott McCullough, Director of Planning & Development Services**  
**Date: October 10, 2019**  
**Re: MPO Activity Updates**

The following list is a summary of selected projects and a brief description of recent MPO staff work and updates since the last MPO meeting.

**Safe Routes to School Plans (Lawrence)** – The SRTS partnership (MPO, City of Lawrence, the Lawrence-Douglas County Health Department, the City/County Sustainability Office, and USD 497) has continued to conduct school crossing guard counts. A parent survey was distributed to Lawrence Public Schools Elementary and Middle School parents. Once survey results are received they will be tabulated for the November 14 citywide Safe Routes to School Open House. Travel tally surveys were collected in August.

**Safe Routes to School Plans (Eudora)** – The SRTS partnership (MPO, City of Eudora, the Lawrence-Douglas County Health Department, the City/County Sustainability Office, and USD 491) to write a Eudora Safe Routes to School Plan. Travel tally surveys were collected in August to complement the tallies collected last April.

**Safe Routes to School Plans (Baldwin City)** – The SRTS partnership (MPO, City of Baldwin City, the Lawrence-Douglas County Health Department, the City/County Sustainability Office, and USD 348) to write a Baldwin City Safe Routes to School Plan. Travel tally surveys were collected in August to complement the tallies collected last April.

**Transportation Alternative (TA) Letters**– The TA Program is administered by KDOT and provides funding for a variety of alternative transportation projects, including pedestrian and bicycle facilities. An estimated \$7 million of federal funds are anticipated to be available to award and program for federal fiscal year 2021. All selected projects are required to meet a minimum 20% local cash match. Applications are due on November 1<sup>st</sup>. MPO staff will review project scopes to provide letters of consistency with MPO planning documents for applicants from Douglas County.

**2020 Safety Targets** – The MPO is federally required to create annual Safety targets. TAC discussed the staff developed targets at their October 8<sup>th</sup> meeting. After a lengthy discussion TAC members reached a consensus to move forward with the targets. A 15-day public comment period will begin on October 11 and end on October 25. The final safety targets will be reviewed by TAC and will be brought before the MPO Policy Board for final approval in November.