
1. Call Meeting to Order and Introductions

(Cory Davis – L-DC MPO Chair)

2. Action Item: Approval of Minutes from July 20, 2017 (attached)

(Cory Davis – L-DC MPO Chair)

3. Discussion Item: Old Business and Correspondence

(Jessica Mortinger – MPO Staff)

a. Project Updates Memo (attached)

- T2040 Update
- Lawrence Loop Alignment Study
- Bus Transfer Location Analysis
- Safety Analysis

b. Recent TAC meeting minutes

- TAC – July 11 Meeting – approved and posted online at
www.lawrenceks.org/boards/technical-advisory-committee

4. Action Item: Approve the FFY2017-2020 Transportation Improvement Program (TIP) Amendment #2 – No comments were received

<https://assets.lawrenceks.org/assets/mpo/tip/2017-2020TIPA2-Summary.pdf>

5. Discussion Item: 2018 Unified Planning Work Program

6. Other Business

7. Public Comments

This item is to allow brief public comments on items not listed specifically on the agenda. Comments from each individual or organization will be limited to five minutes.

8. Adjournment

Next Meeting: The MPO Policy Board will meet next for its regularly scheduled meeting on September 21, 2017 or another date set by the MPO if needed.

Special Accommodations: Please notify the Lawrence-Douglas County Metropolitan Planning Organization (L-DC MPO) at (785) 832-3150 at least 72 hours in advance if you require special accommodations to attend this meeting (i.e., qualified interpreter, large print, reader, hearing assistance). We will make every effort to meet reasonable requests.

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2017 MPO Policy Board Attendance												
	January	February	March	April	May	June	July	August	September	October	November	December
Lisa Larsen	Canceled	Present	Absent	Present	Canceled	Canceled	Present					
Matthew Herbert	Canceled	Absent	Present	Present	Canceled	Canceled	Absent					
Michelle Derousseau	Canceled	Present	Present	Present	Canceled	Canceled	Present					
Eric Struckhoff	Canceled	Absent	Present	Present	Canceled	Canceled	Absent					
Bryan Culver	Canceled	Present	Present	Present	Canceled	Canceled	Present					
Christi Darnell	Canceled	Absent	Absent	Absent	Canceled	Canceled	Absent					
Cory Davis	Canceled	Present	Present	Present	Canceled	Canceled	Present					

Lawrence-Douglas County Metropolitan Planning Organization (MPO) Policy Board Meeting Minutes- Thursday, July 20, 2017

Attendance:

Organization	Name	Present
Voting Members		
Lawrence City Commission	Lisa Larsen	X
Lawrence City Commission	Matthew Herbert	
Douglas County Commission	Michelle Derusseau	X
L-DC Metropolitan Planning Commission	Eric Struckhoff	
L-DC Metropolitan Planning Commission	Bryan Culver	X
City of Baldwin City	Christi Darnell	
Kansas Department of Transportation	Cory Davis	X
Non-Voting Members		
Federal Highway Administration	Paul Foundoukis	
Federal Transit Administration	Daniel Nguyen	
University of Kansas	Paul Graves	
City of Lecompton	Jimmy Wilkins	
City of Eudora	Tim Reazin	
Staff		
Lawrence - Douglas County MPO	Jessica Mortinger, AICP	X
Lawrence - Douglas County MPO	Ashley Myers, AICP	X
Lawrence-Douglas County Planning & Development Services Dept.	Scott McCullough, AICP	X
Others		
Kansas Department of Transportation	Allison Smith	X

1. Call Meeting to Order and Introductions

Cory Davis called the meeting to order at 3:02.

2. Action Item: Approval of Minutes from April 20, 2017

Cory Davis presented the minutes and asked if there was any discussion. There was none. Lisa Larsen motioned to approve minutes, Bryan Culver seconded, and passed unanimously, 4-0.

3. Discussion Item: Old Business and Correspondence

Jessica Mortinger presented the old business, correspondence, TAC minutes and asked MPO members if they had any questions. She spoke about the T2040 Update Survey responses. There were over 1,500 responses. A Themes and Priorities document was put together as an executive summary of the survey responses. The MPO is also overseeing three consultant conducted studies. The Lawrence Loop Alignment Study had its first open house in June and had about 100 people in attendance. From the input given, three alignments will be chosen to study further using tools such as a SWAT Analysis. Results of this analysis will be brought back to the public for further input in late July/August. The Transit Center Location Analysis will have a public meeting on August 3rd. The last study is the Safety Analysis. Three years of crash data is being analyzed for Douglas County to identify 12 locations that are crash hotspots. The MPO will then work with the consultants to come up with mitigation techniques.

Bryan Culver asked if the status of the sales tax vote will affect the transit center analysis. Ms. Mortinger said that the study will not be completed before the sales tax vote. This analysis will have a much higher level of public participation in the process that was not introduced in

the previous study. The community values identified as key to the transit center location will be used in selecting sites. Cory Davis said that there has been a rise in public engagement statewide.

4. Action Item: Adopt the initial KDOT targets for the Statewide Transit Asset Management (TAM) Plan

Cory Davis presented the TAM plan KDOT targets for adoption. It is a federal requirement for targets that deal with Useful Life Bench (ULB). The ULB is the point at which we can reasonably consider a vehicle or facility to last in usable condition. Mr. Davis asked for the adoption of the plan, which would be included as part of the T2040 update. Jessica Mortinger mentioned the University of Kansas only operates on an abbreviated schedule, which changes the Useful Life of their fleet. She said there might need to be a discussion about having a separate category for KU to better represent the county and allow for funding designation. There is not a lot of funding earmarked for capital so the government is requesting information on the fleet inventory nationwide to know how much funding will be needed in the future. A motion was made to adopt the initial KDOT targets for the Statewide Transit Asset Management Plan by Bryan Culver, seconded by Lisa Larsen, and passed unanimously, 4-0.

5. Discussion Item: Receive the Functional Class Administrative Revision

Ashley Myers explained that the Functional Classification Map is a federal requirement. There were several small technical issues identified by KDOT that needed to be addressed. These were processed as an administrative revision because there were three small technical changes that didn't change the intent of the map. At N 1950 Road, the classification was changed to Minor Collector from Local to connect with the road classification in Leavenworth County. At 23rd Street east of Franklin Road, the classification before the opening of the east leg of K-10 was Other Freeway and Expressway but has now been changed to Minor Arterial due to 23rd Street no longer serving as K-10. At 23rd Street/N 1400 Road and East 1900 Road, the original classification of Minor Arterial was too high of a classification due to the classification of surrounding streets. There is a Federal rule that states a higher classification cannot terminate at a lower classification because it causes the network to be incomplete. The entire area was reclassified, including these two roadways changed to Major Collector to complete the network.

6. Discussion Item: Receive the Unified Planning Work Program Administrative Revision #1

Jessica Mortinger explained that the UPWP required an administrative decision to reflect several differences in the actual cost versus the predicted. There were also merit changes for staff time that need to be reflected in the UPWP. She also said that an amendment will be done later this year.

7. Other Business

Cory Davis said that 39 applications were received for TA funding. Jessica Mortinger said that next time there needs to be a clarification in the application on what is required by the Policy Board and the MPO staff. Several local governments expressed the desire for more time between the application opening and the end date.

8. Public Comments

There were no public comments.

9. Adjournment

The meeting adjourned at 3:20 pm. The MPO Policy Board will meet next for its regularly scheduled meeting on August 17, 2017 or another date set by the MPO if needed.



Memorandum

TO: L-DC MPO Members
FROM: Jessica Mortinger, Senior Transportation Planner
Ashley Myers, Transportation Planner
CC: Scott McCullough, Director of Planning & Development Services
Date: August 10, 2017
Re: MPO Activity Updates

The following list is a summary of selected projects and a brief description of recent MPO staff work since the last MPO meeting held on July 20, 2017.

T2040 Update – Staff is drafting plan vision and goals based on the public input from Phase I. The steering committee will meet in August to begin discussing the financial projections and project selection based on model output as the plan develops. Public input as of June 1, 2017 is available at <https://assets.lawrenceks.org/assets/mpo/T2040/AppendixB-PublicInput-DRAFT.pdf>

Lawrence Loop Alignment Study – This study will explore potential alignments between missing sections of the Lawrence Loop shared use path from Burroughs Creek Rail Trail to Burcham Park and the west side of the Sandra Shaw Trail to the Peterson Road Shared Use Path. The consultants and study team have chosen alignments to investigate feasibility to present to the public on September 18th at the 2nd Open House and online on Lawrence Listens from September 5th to September 19th.

Bus Transfer Location Analysis – The consultants hosted the first public meeting and online survey in August. The analysis will focus on 1) identifying and articulating community values for a transfer site or sites. 2) Reporting and confirming the information gained from the meeting through presentation of conceptual designs for transfer sites. 3) Use the information gained through the public engagement process along with logistical/operational needs to develop recommended locations and site specific designs. Once developed these locations will be presented to the public for feedback and/or confirmation. The next public input opportunities are as follows:

- 1st Lawrence Listens Survey – Tying Community Values to Components of the Bus Transfer Location, available to the public from August 3-17 at <https://lawrenceks.org/lawrence-listens>
- 2nd Lawrence Listens Survey – Verifying Values & Determining Site Selection Criteria, available to the public October 2-16 at <https://lawrenceks.org/lawrence-listens>
- Second Public Meeting, Location and Time – Planned for the week of November 13, future information provided at a later time.
- 3rd Lawrence Listens Survey – Analyzing Sites Using Publicly Driven Criteria, available November 13-30.

Safety Analysis – This study will identify hot spots for crash sites for all modes, including auto, bicyclists, and pedestrians. A minimum of twelve locations will be looked at and will be used in the future for justification for safety projects. GIS work has begun.