



Thursday, July 20, 2017
3:00-4:30 PM
6 East 6th Street
Lawrence City Hall
City Commission Room

1. Call Meeting to Order and Introductions

(Cory Davis – L-DC MPO Chair)

2. Action Item: Approval of Minutes from April 20, 2017 (attached)

(Cory Davis – L-DC MPO Chair)

3. Discussion Item: Old Business and Correspondence

(Jessica Mortinger – MPO Staff)

a. Project Updates Memo (attached)

- T2040 Update
- Lawrence Loop Alignment Study
- Transit Center Location Analysis
- Safety Analysis
- Health Impact Assessments Bike Pedestrian Counts
- Bike/Pedestrian Counter Purchases

b. Recent TAC meeting minutes

- TAC – April 20 Meeting – approved and posted online at www.lawrenceks.org/boards/technical-advisory-committee

4. Action Item: Adopt the initial KDOT targets for the Statewide Transit Asset Management (TAM) Plan (attached)

5. Discussion Item: Receive the Functional Class Administrative Revision –
assets.lawrenceks.org/assets/mpo/T2040/fcnclass2017revision.pdf

6. Discussion Item: Receive the Unified Planning Work Program Administrative Revision #1 –
www.lawrenceks.org/mpo/upwp

7. Other Business

8. Public Comments

This item is to allow brief public comments on items not listed specifically on the agenda. Comments from each individual or organization will be limited to five minutes.

9. Adjournment

Next Meeting: The MPO Policy Board will meet next for its regularly scheduled meeting on August 17, 2017 or another date set by the MPO if needed.

Special Accommodations: Please notify the Lawrence-Douglas County Metropolitan Planning Organization (L-DC MPO) at (785) 832-3150 at least 72 hours in advance if you require special accommodations to attend this meeting (i.e., qualified interpreter, large print, reader, hearing assistance). We will make every effort to meet reasonable requests.

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Lawrence-Douglas County Metropolitan Planning Organization (MPO) Policy Board Meeting Minutes- Thursday, April 20, 2017

Attendance:

Organization	Name	Present
Voting Members		
Lawrence City Commission	Lisa Larsen	X
Lawrence City Commission	Matthew Herbert	X
Douglas County Commission	Michelle Derousseau	X
L-DC Metropolitan Planning Commission	Eric Struckhoff	X
L-DC Metropolitan Planning Commission	Bryan Culver	X
City of Baldwin City	Christi Darnell	
Kansas Department of Transportation	Cory Davis	X
Non-Voting Members		
Federal Highway Administration	Paul Foundoukis	
Federal Transit Administration	Daniel Nguyen	
University of Kansas	Paul Graves	
City of Lecompton	Jimmy Wilkins	
City of Eudora	Tim Reazin	
Staff		
Lawrence - Douglas County MPO	Jessica Mortinger, AICP	X
Lawrence - Douglas County MPO	Ashley Myers, AICP	X
Lawrence-Douglas County Planning & Development Services Dept.	Scott McCullough, AICP	X

1. Call Meeting to Order and Introductions

Cory Davis called the meeting to order at 3:01. Introductions were made.

2. Action Item: Approval of Minutes from March 16, 2017 (attached)

Corey Davis presented the minutes and asked if there was any discussion. There was none. Approval of the minutes was moved by Matthew Herbert, seconded by Eric Struckhoff and passed unanimously, 6-0

3. Discussion Item: Old Business and Correspondence

Jessica Mortinger presented the old business, correspondence and TAC minutes and asked MPO members if they had any questions. She said MPO staff has tabled to promote the T2040 survey at 35 locations. The first phase of public engagement for T2040 will conclude on April 30th. We are currently in the process to hire consultants to perform a Lawrence Loop Alignment Study. The Safety Analysis and Countermeasure Identification study RFP was re-released to solicit responses and will close on May 4. The Transit Center Location Analysis is currently on hold waiting for a decision from the Lawrence City Commission.

4. Action Item: Approve Corridors for Critical Rural Freight Corridors (CRFC) and Critical Urban Freight Corridors (CUFC) Designation to Submit to KDOT

Jessica Mortinger presented TAC's recommendation for the Critical Rural Freight Corridors (CRFC) and Critical Urban Freight Corridors (CUFC) to submit to KDOT. She noted that the state of Kansas has 75 miles of Critical Urban Freight Corridors and 150 miles of Critical Rural Freight Corridors. Once a project is designated a CRFC or CUFC it can be submitted for a FAST Lane grant, which is similar to the TIGER grant process in that it is highly competitive.

Cory Davis said KDOT asked the MPOs to identify areas and corridors to be designated as CRFC or CUFC.

A motion to recommend west K-10 between US-50 and I-70 as a Critical Freight Corridor to KDOT was made by Eric Struckhoff, seconded by Matthew Herbert and passed unanimously, 6-0.

5. Other Business

6. Public Comments

There were no public comments.

7. Adjournment

The meeting adjourned at 3:15 pm. The MPO Policy Board will meet next for its regularly scheduled meeting on May 18, 2017 or another date set by the MPO if needed.

DRAFT



Memorandum

TO: L-DC MPO Members
FROM: Jessica Mortinger, Senior Transportation Planner
Ashley Myers, Transportation Planner
CC: Scott McCullough, Director of Planning & Development Services
Date: July 13, 2017
Re: MPO Activity Updates

The following list is a summary of selected projects and a brief description of recent MPO staff work since the last MPO meeting held on April 20, 2017.

T2040 Update – The T2040 Public Engagement Phase I went well with a far greater amount of response from populations typically unheard from before. Staff is currently analyzing public input and have completed a draft of Part I. Analysis of the public input has included separating responses into city specific data files so that each municipality can use feedback to their specific needs. Education and encouragement of traffic laws was a major comment from respondents. Modes of transportation were ranked on a scale of 1-5, with all modes falling in the 3 range. Staff is currently addressing steering committee comments on Part I of the plan. The steering committee will meet in August to begin discussing the financial aspects of the plan. Public input as of June 1, 2017 is available at <https://assets.lawrenceks.org/assets/mpo/T2040/AppendixB-PublicInput-DRAFT.pdf>

Lawrence Loop Alignment Study – This study will explore potential alignments between missing sections of the Lawrence Loop shared use path from Burroughs Creek Rail Trail to Burcham Park and the west side of the Sandra Shaw Trail to the Peterson Road Shared Use Path. An open house meeting at the library had over 100 participants providing input on potential alignments. The next step is for the consultant to propose alignment options and release a public survey.

Transit Center Location Analysis – This study will identify potential transit center locations. The contract with the consultant was signed and kickoff steering committee meeting is scheduled. Robert Nugent is heading this project.

Safety Analysis – This study will identify hot spots for crash sites for all modes, including auto, bicyclists, and pedestrians. A minimum of twelve locations will be looked at and will be used in the future for justification for safety projects. The contract with the consultant has been signed and the data has been received from KDOT. A meeting with the consultant and GIS staff is being scheduled shortly.

Health Impact Assessments Bike Pedestrian Counts – MPO Staff coordinated 27 volunteers to conduct 13 counts along the Lawrence Loop which were provided as part of the Health Impact Assessment work being completed by the Lawrence-Douglas County Health Department.

Bike/Pedestrian Counter Purchases – The MPO is coordinating with the Flint Hills and Topeka MPO to jointly purchase automated bicycle and pedestrian counters that can be used in the bicycle and pedestrian counting programs.

TAM Plan: Initial Target chart description

There are three **Categories** that we must report on in Kansas:

1. Rolling Stock (revenue-producing vehicles)
2. Equipment (non-revenue producing vehicles)
3. Facilities (large scale)

Each Category is then split by **Class** of items. For the vehicles, it is split by vehicle type (minivan, cutaway, etc.) For the facilities, it is split into administrative, maintenance, parking, and passenger facilities.

The next column lists **Examples** of each item. These are merely for your reference. Your vehicles may differ (you may have a Dodge instead of a Ford, for example).

The **Abbreviations** category lists all the official abbreviations for each inventory item.

The **Based on** column lists how the asset will be scored in the TAM. All vehicles will be scored by their age, and all facilities will be scored on their condition.

The **FTA Useful Life** column lists the point at which FTA allows us to consider replacement of vehicles under extenuating circumstances.

The **KDOT Replacement threshold** lists where we have said we will consider replacement of vehicles under extenuating circumstances (please note, KDOT has always been a little more stringent than the FTA requirements.) You will see that there is no replacement threshold for facilities; we will consider their repair and/or replacement on a case-by-case basis, knowing that repair will always be our first thought.

The **Useful Life Benchmark** column lists the number of years (for vehicles) or TERM score (for facilities) at which we will be considering our inventory. Basically, this number is the point at which we can reasonably consider a vehicle or facility to last in usable condition.

Finally, the **Performance Target** column lists at what value we would like to set our initial targets for the Group Plan:

- **Rolling stock revenue vehicles = 25%**, meaning that every year at inventory time, no more than 25% of the fleet (statewide, not by agency) will have passed their ULB and still be in service.
- **Equipment non-revenue vehicles = 75%**, meaning that every year at inventory time, no more than 75% of the non-revenue vehicles (statewide, not by agency) will have passed their ULB and still be in service.
- **Facilities = 25%**, meaning that every year at inventory time, no more than 25% of the facilities in service to public transit (statewide, not by agency) will have scored a 3.0 or lower on the FTA TERM Scale (where 5.0 = brand new building and 1.0 = recommended for demolition).

Comments on these Initial Targets are due no later than December 29, 2016 at 3pm to KDOT.

Category		Class	Example	Abbreviation	Based on	Initial Target for KDOT Group Plan		
Rolling Stock (revenue vehicles)					FTA Useful Life	KDOT Replacement threshold	Useful Life Benchmark	x% of fleet that is older than the ULB
	Over-the-road Bus	<i>Motocoach</i>	BR	Age	12 years / 500K miles	14 years / 750K miles	14	25%
	Full-sized Bus	<i>Gillig</i>	BU	Age	10 years / 350K miles	12 years / 500K miles	14	25%
	Cutaway Bus	<i>Ford Cut-away</i>	CU	Age	4 years / 100K miles	5 years / 100K miles	10	25%
	Van	<i>Ford Transit</i>	VN	Age	4 years / 100K miles	5 years / 100K miles	8	25%
	Minivan	<i>Dodge Caravan</i>	MV	Age	4 years / 100K miles	5 years / 100K miles	8	25%
Equipment (non-revenue vehicles)					FTA Useful Life	KDOT Replacement threshold	Useful Life Benchmark	x% of fleet that is older than the ULB
	Van	<i>Ford Transit</i>	VN	Age	4 years / 100K miles	5 years / 100K miles	8	75%
	Minivan	<i>Dodge Caravan</i>	MV	Age	4 years / 100K miles	5 years / 100K miles	8	75%
	SUV	<i>Ford Explorer</i>	SV	Age	4 years / 100K miles	5 years / 100K miles	8	75%
	Automobile	<i>Ford Taurus</i>	AO	Age	4 years / 100K miles	5 years / 100K miles	8	75%
Facilities (large-scale)					FTA Useful Life	KDOT Replacement threshold	TERM score benchmark	x% of facilities that scores lower than 3.0 on the TERM Scale
	Administrative	<i>Agency headquarters</i>	F-ADMIN	Condition	40 years	n/a	3.00	25%
	Maintenance	<i>Repair garage</i>	F-MAINT	Condition	40 years	n/a	3.00	25%
	Parking	<i>> 500 spaces</i>	F-PARK	Condition	40 years	n/a	3.00	25%
	Passenger	<i>Indoor transit hub station</i>	F-PASS	Condition	40 years	n/a	3.00	25%