



Thursday, December 14, 2017
3:00-4:30 PM
6 East 6th Street
Lawrence City Hall
City Commission Room

1. Call Meeting to Order and Introductions

(Cory Davis – L-DC MPO Chair)

2. Action Item: Approval of Minutes from November 16, 2017 (attached)

(Cory Davis – L-DC MPO Chair)

3. Discussion Item: Old Business and Correspondence

(Jessica Mortinger – MPO Staff)

a. Project Updates Memo (attached)

- T2040 Update
- Lawrence Loop Alignment Study
- Bus Transfer Location Analysis
- Safety Analysis
- Ozone Designation Update
- Kansas Statewide Freight Plan

b. Recent TAC meeting minutes

- TAC – November 7th Meeting – approved and posted online at www.lawrenceks.org/boards/technical-advisory-committee

4. Action Item: Approve the FFY2017-2020 Transportation Improvement Program (TIP) Amendment 3

No public comments were received.

<https://assets.lawrenceks.org/assets/mpo/tip/2017-2020TIPA3-Summary.pdf>

(Ashley Myers – MPO Staff)

5. Action Item: Consider a letter of support for Topeka Transit

Topeka Metro is considering applying to KDOT for competitive Commuter Discretionary Program funding to operate commuter bus service along I-70.

(Jessica Mortinger – MPO Staff)

6. Other Business

7. Public Comments

This item is to allow brief public comments on items not listed specifically on the agenda. Comments from each individual or organization will be limited to five minutes.

8. Adjournment

Next Meeting: The MPO Policy Board will meet next for its meeting on January 18, 2018 or another date set by the MPO if needed.

Special Accommodations: Please notify the Lawrence-Douglas County Metropolitan Planning Organization (L-DC MPO) at (785) 832-3150 at least 72 hours in advance if you require special accommodations to attend this meeting (i.e., qualified interpreter, large print, reader, hearing assistance). We will make every effort to meet reasonable requests.

The L-DC MPO programs do not discriminate against anyone on the basis of race, color, national origin, sex, age, or handicap/disability, according to Title VI of the Civil Rights Act of 1964. For more information or to obtain a Title VI Complaint Form, see www.lawrenceks.org/mpo/title6 or call (785) 832-3150.

2017 MPO Policy Board Attendance												
	January	February	March	April	May	June	July	August	September	October	November	December
Lisa Larsen	Canceled	Present	Absent	Present	Canceled	Canceled	Present	Present	Canceled	Canceled	Present	
Matthew Herbert	Canceled	Absent	Present	Present	Canceled	Canceled	Absent	Present	Canceled	Canceled	Absent	
Michelle Derusseau	Canceled	Present	Present	Present	Canceled	Canceled	Present	Present	Canceled	Canceled	Present	
Eric Struckhoff	Canceled	Absent	Present	Present	Canceled	Canceled	Absent	Present	Canceled	Canceled	Present	
Bryan Culver	Canceled	Present	Present	Present	Canceled	Canceled	Present	Absent	Canceled	Canceled	Present	
Christi Darnell	Canceled	Absent	Absent	Absent	Canceled	Canceled	Absent	Absent	Canceled	Canceled	Absent	
Cory Davis	Canceled	Present	Present	Present	Canceled	Canceled	Present	Present	Canceled	Canceled	Present	

Lawrence-Douglas County Metropolitan Planning Organization (MPO) Policy Board Meeting Minutes- Thursday, November 16, 2017

Attendance:

Organization	Name	Present
Voting Members		
Lawrence City Commission	Lisa Larsen	X
Lawrence City Commission	Matthew Herbert	
Douglas County Commission	Michelle Derusseau	X
L-DC Metropolitan Planning Commission	Eric Struckhoff	X
L-DC Metropolitan Planning Commission	Bryan Culver	X
City of Baldwin City	Christi Darnell	
Kansas Department of Transportation	Davonna Moore	X
Non-Voting Members		
Federal Highway Administration	Paul Foundoukis	
Federal Transit Administration	Daniel Nguyen	
University of Kansas	Paul Graves	
City of Lecompton	Jimmy Wilkins	
City of Eudora	Tim Reazin	
Staff		
Lawrence - Douglas County MPO	Jessica Mortinger, AICP	X
Lawrence - Douglas County MPO	Ashley Myers, AICP	
Lawrence-Douglas County Planning & Development Services Dept.	Scott McCullough, AICP	
Others		
Kansas Department of Transportation	Allison Smith	X

1. Call Meeting to Order and Introductions

Davonna Moore called the meeting to order at 3:03pm

2. Action Item: Approval of Minutes from August 17, 2017

Davonna Moore presented the minutes and asked if there was any discussion. There was none. Eric Struckhoff motioned to approve minutes, Michelle Derusseau seconded, and passed unanimously, 4-0.

3. Discussion Item: Old Business and Correspondence

Jessica Mortinger presented the old business, correspondence, TAC minutes and asked MPO members if they had any questions. There were none.

4. Receive the 2017 Unified Planning Work Program (UPWP) Administrative Revision # 2

Jessica Mortinger presented the UPWP Administrative revision #2 which adjusted the budget based on completed 2017 work to date, remaining work, and percentages completed. There were no changes to the work planned during the calendar year. There was also no change in the total UPWP programmed expenses.

5. Receive the FFY2017-2020 Transportation Improvement Program (TIP) Administrative Revision

Jessica Mortinger presented the TIP administrative revision #1. Revisions are allowed when the total project cost is changing by less than 20%. The Lawrence Safe Routes to School TA project needed to revise construction costs by a couple of thousand dollars, which is less than

20% of the total project cost. However, we received this information after the last full amendment was completed and this change needed to be made before the next amendment. Therefore, it was processed as an administrative revision.

Lisa Larson arrived.

6. Action Item: Approve the 2018 Unified Planning Work Program (UPWP)

Jessica Mortinger presented the programmed projects including a bikeway plan update (which we will do in house next year). A new agreement will be developed with KDOT to clarify the roles and responsibilities of the planning partners. Furthermore, Ms. Mortinger said there is funding currently not programmed. Next year begins the three year cycle of carrying over funding, which we can do to build funds for a bigger project.

Lisa Larsen asked how the work on prioritizing projects for bike/ped will incorporate the public engagement. Ms. Mortinger said the bike/ped prioritization that the Lawrence Transportation Commission is working on will focus on implementing the communities approved pedestrian and bicycle plans which have been developed with public engagement and public comment opportunities.

Eric Struckhoff moved to approve the 2018 UPWP; the motion was seconded by Bryan Culver and passed unanimously, 5-0.

7. Other Business

There was no other business.

8. Public Comments

There were no public comments.

9. Adjournment

The meeting adjourned at 3:37 pm. The MPO Policy Board will meet next for its regularly scheduled meeting on December 14, 2017 (which is a week earlier than normal due to the holidays) or another date set by the MPO if needed.



Memorandum

TO: L-DC MPO Members
FROM: Jessica Mortinger, Senior Transportation Planner
Ashley Myers, Transportation Planner
CC: Scott McCullough, Director of Planning & Development Services
Date: December 7, 2017
Re: MPO Activity Updates

The following list is a summary of selected projects and a brief description of recent MPO staff work and updates since the last MPO meeting.

T2040 Update – The second phase of public engagement concluded the week of Thanksgiving. 10 hours of open houses were held throughout Douglas County. 61 people attended the open houses and 88 surveys were completed either in person or online. We are now reviewing the input and revising the proposed goals, objectives, and strategies to reflect the input. A draft plan will be prepared for the T2040 Steering Committee to review in January. A final draft plan will be released for the 30 day public comment period. Comments received will be reviewed by the T2040 Steering Committee who will recommend approval of the final plan to the MPO Policy Board. An updated plan must be approved before the current plan expires March 21, 2018.

Lawrence Loop Alignment Study – This study explored potential alignments between missing sections of the Lawrence Loop shared use path from Burroughs Creek Rail Trail to Burcham Park and the west side of the Sandra Shaw Trail to the Peterson Road Shared Use Path. The final report is planned for the January TAC/MPO Policy Board meetings.

Bus Transfer Location Analysis – A second public meeting was held on November 29 to receive public input on potential bus transfer location sites. A 3rd Lawrence Listens Survey is available until December 17 to gather additional input. After reviewing all of the public input the study team will likely narrow down the five candidate locations to two. A final report will be presented to the TAC/MPO during the 1st Quarter of 2018.

Safety Analysis – The study identified 12 crash hot spot locations (6 City of Lawrence and 6 County) for further study and identification of countermeasures to improve safety. A technical report will be provided to City of Lawrence and Douglas County public works staff for their consideration and incorporation into future work as funding allows. The study process has also produced a replicable model that can be used to identify crash hot spots in future years. A final report and presentation will be presented for consideration during the 1st Quarter of 2018.

Ozone Designation Update – All 105 counties in the state have been designated as being in attainment for this most recent ozone standard by EPA. This attainment status means we will not be required to work through the transportation conformity process at this time.

Kansas Statewide Freight Plan – The Kansas Statewide Freight Plan was approved by the Federal Highway Administration in November 2017. This plan identified Critical Urban Freight Corridors, which provide access and connection to the Primary Highway Freight Network, the Interstate with other ports, public transportation facilities, or other intermodal transportation

facilities. The State was allowed to designate 75 miles of critical urban freight corridors. K-10 from US-59 to I-70 was included as a critical urban freight corridor. This designation of the 9 mile west leg of K-10 means the corridor can be submitted for a FAST Lane grant for funding to construct improvements. The Fast Lane grant process is similar to the TIGER grant process in that it is highly competitive.

View a handout at: <https://assets.lawrenceks.org/assets/mpo/KSFreightPlan.pdf>

View the plan at: <http://www.ksdot.org/burRail/Rail/default.asp>