

Lawrence-Douglas County Metropolitan Planning Organization (MPO) Policy Board Meeting Minutes- Thursday, November 16, 2017

Attendance:

Organization	Name	Present
Voting Members		
Lawrence City Commission	Lisa Larsen	X
Lawrence City Commission	Matthew Herbert	
Douglas County Commission	Michelle Derusseau	X
L-DC Metropolitan Planning Commission	Eric Struckhoff	X
L-DC Metropolitan Planning Commission	Bryan Culver	X
City of Baldwin City	Christi Darnell	
Kansas Department of Transportation	Davonna Moore	X
Non-Voting Members		
Federal Highway Administration	Paul Foundoukis	
Federal Transit Administration	Daniel Nguyen	
University of Kansas	Jeff Severin	
City of Lecompton	Jimmy Wilkins	
City of Eudora	Tim Reazin	
Staff		
Lawrence - Douglas County MPO	Jessica Mortinger, AICP	X
Lawrence - Douglas County MPO	Ashley Myers, AICP	
Lawrence-Douglas County Planning & Development Services Dept.	Scott McCullough, AICP	
Others		
Kansas Department of Transportation	Allison Smith	X

1. Call Meeting to Order and Introductions

Davonna Moore called the meeting to order at 3:03pm

2. Action Item: Approval of Minutes from August 17, 2017

Davonna Moore presented the minutes and asked if there was any discussion. There was none. Eric Struckhoff motioned to approve minutes, Michelle Derusseau seconded, and passed unanimously, 4-0.

3. Discussion Item: Old Business and Correspondence

Jessica Mortinger presented the old business, correspondence, TAC minutes and asked MPO members if they had any questions. There were none.

4. Receive the 2017 Unified Planning Work Program (UPWP) Administrative Revision # 2

Jessica Mortinger presented the UPWP Administrative revision #2 which adjusted the budget based on completed 2017 work to date, remaining work, and percentages completed. There were no changes to the work planned during the calendar year. There was also no change in the total UPWP programmed expenses.

5. Receive the FFY2017-2020 Transportation Improvement Program (TIP) Administrative Revision

Jessica Mortinger presented the TIP administrative revision #1. Revisions are allowed when the total project cost is changing by less than 20%. The Lawrence Safe Routes to School TA project needed to revise construction costs by a couple of thousand dollars, which is less than

20% of the total project cost. However, we received this information after the last full amendment was completed and this change needed to be made before the next amendment. Therefore, it was processed as an administrative revision.

Lisa Larson arrived.

6. Action Item: Approve the 2018 Unified Planning Work Program (UPWP)

Jessica Mortinger presented the programmed projects including a bikeway plan update (which we will do in house next year). A new agreement will be developed with KDOT to clarify the roles and responsibilities of the planning partners. Furthermore, Ms. Mortinger said there is funding currently not programmed. Next year begins the three year cycle of carrying over funding, which we can do to build funds for a bigger project.

Lisa Larsen asked how the work on prioritizing projects for bike/ped will incorporate the public engagement. Ms. Mortinger said the bike/ped prioritization that the Lawrence Transportation Commission is working on will focus on implementing the communities approved pedestrian and bicycle plans which have been developed with public engagement and public comment opportunities.

Eric Struckhoff moved to approve the 2018 UPWP; the motion was seconded by Bryan Culver and passed unanimously, 5-0.

7. Other Business

There was no other business.

8. Public Comments

There were no public comments.

9. Adjournment

The meeting adjourned at 3:37 pm. The MPO Policy Board will meet next for its regularly scheduled meeting on December 14, 2017 (which is a week earlier than normal due to the holidays) or another date set by the MPO if needed.