



Thursday, November 16, 2017
3:00-4:30 PM
6 East 6th Street
Lawrence City Hall
City Commission Room

1. Call Meeting to Order and Introductions

(Cory Davis – L-DC MPO Chair)

2. Action Item: Approval of Minutes from August 17, 2017 (attached)

(Cory Davis – L-DC MPO Chair)

3. Discussion Item: Old Business and Correspondence

(Jessica Mortinger – MPO Staff)

a. Project Updates Memo (attached)

- T2040 Update
- Lawrence Loop Alignment Study
- Bus Transfer Location Analysis
- Safety Analysis
- Bicycle & Pedestrian Counts
- Bicycle & Pedestrian Automated Counters
- Technical Assistance from Community Transportation Association of America (CTAA)

b. Recent TAC meeting minutes

- TAC – August 1st Meeting – approved and posted online at www.lawrenceks.org/boards/technical-advisory-committee

4. Receive the 2017 Unified Planning Work Program (UPWP) Administrative Revision # 2 - <https://assets.lawrenceks.org/assets/mpo/upwp/2017AR2.pdf>

(Jessica Mortinger – MPO Staff)

5. Receive the FFY2017-2020 Transportation Improvement Program (TIP) Administrative Revision –

<https://assets.lawrenceks.org/assets/mpo/tip/2017-2020TIPAR1-Summary.pdf>

(Ashley Myers– MPO Staff)

6. Action Item: Approve of the 2018 Unified Planning Work Program (UPWP) –

<https://lawrenceks.org/mpo/upwp>

(Jessica Mortinger – MPO Staff)

7. Other Business

8. Public Comments

This item is to allow brief public comments on items not listed specifically on the agenda. Comments from each individual or organization will be limited to five minutes.

9. Adjournment

Next Meeting: The MPO Policy Board will meet next for its meeting on December 14, 2017 or another date set by the MPO if needed.

Special Accommodations: Please notify the Lawrence-Douglas County Metropolitan Planning Organization (L-DC MPO) at (785) 832-3150 at least 72 hours in advance if you require special accommodations to attend this meeting (i.e., qualified interpreter, large print, reader, hearing assistance). We will make every effort to meet reasonable requests.

The L-DC MPO programs do not discriminate against anyone on the basis of race, color, national origin, sex, age, or handicap/disability, according to Title VI of the Civil Rights Act of 1964. For more information or to obtain a Title VI Complaint Form, see www.lawrenceks.org/mpo/title6 or call (785) 832-3150.

2017 MPO Policy Board Attendance

	January	February	March	April	May	June	July	August	September	October	November	December
Lisa Larsen	Canceled	Present	Absent	Present	Canceled	Canceled	Present	Present	Canceled	Canceled		
Matthew Herbert	Canceled	Absent	Present	Present	Canceled	Canceled	Absent	Present	Canceled	Canceled		
Michelle Derusseau	Canceled	Present	Present	Present	Canceled	Canceled	Present	Present	Canceled	Canceled		
Eric Struckhoff	Canceled	Absent	Present	Present	Canceled	Canceled	Absent	Present	Canceled	Canceled		
Bryan Culver	Canceled	Present	Present	Present	Canceled	Canceled	Present	Absent	Canceled	Canceled		
Christi Darnell	Canceled	Absent	Absent	Absent	Canceled	Canceled	Absent	Absent	Canceled	Canceled		
Cory Davis	Canceled	Present	Present	Present	Canceled	Canceled	Present	Present	Canceled	Canceled		

Lawrence-Douglas County Metropolitan Planning Organization (MPO) Policy Board Meeting Minutes- Thursday, August 17, 2017

Attendance:

Organization	Name	Present
Voting Members		
Lawrence City Commission	Lisa Larsen	X
Lawrence City Commission	Matthew Herbert	X
Douglas County Commission	Michelle Derusseau	X
L-DC Metropolitan Planning Commission	Eric Struckhoff	X
L-DC Metropolitan Planning Commission	Bryan Culver	
City of Baldwin City	Christi Darnell	
Kansas Department of Transportation	Cory Davis	X
Non-Voting Members		
Federal Highway Administration	Paul Foundoukis	
Federal Transit Administration	Daniel Nguyen	
University of Kansas	Paul Graves	
City of Lecompton	Jimmy Wilkins	
City of Eudora	Tim Reazin	
Staff		
Lawrence - Douglas County MPO	Jessica Mortinger, AICP	X
Lawrence - Douglas County MPO	Ashley Myers, AICP	X
Lawrence-Douglas County Planning & Development Services Dept.	Scott McCullough, AICP	X
Others		
Kansas Department of Transportation	Allison Smith	X

1. Call Meeting to Order and Introductions

Cory Davis called the meeting to order at 3:01pm

2. Action Item: Approval of Minutes from April 20, 2017

Cory Davis presented the minutes and asked if there was any discussion. There was none. Matthew Herbert motioned to approve minutes, Lisa Larsen seconded, and passed unanimously, 5-0.

3. Discussion Item: Old Business and Correspondence

Jessica Mortinger presented the old business, correspondence, TAC minutes and asked MPO members if they had any questions. There were none.

4. Action Item: Approve the FFY2017-2020 Transportation Improvement Program (TIP) Amendment #2

Ashley Myers presented the TIP amendment. She reviewed the project additions being requested as part of the amendment, including additions of the funding 5310/5311 transit operations and capital grants that were awarded by KDOT to local paratransit providers and the Massachusetts Street 11th to 14th Street lane reconfiguration project to establish a center turn lanes and bikeway. Ms. Larsen asked if the Mass St project was budgeted in the City of Lawrence Capital Improvement Program Budget. Ms. Myers reviewed the City of Lawrence submission form for the project which noted that the local funding was noted to be CIP reserve, which means it was budgeted, but not specially called out in the budget. Ms. Mortinger noted that the HSIP funding allocated to the project was dependent on the design and the issue had been considered by the Transportation Commission at their August meeting.

A motion to approve TIP Amendment #2 was made by Eric Struckhoff, seconded by Lisa Larsen, and pass unanimously, 5-0.

5. Discussion Item: 2018 Unified Planning Work Program

Jessica Mortinger said it was time to start thinking about what projects the MPO wishes to identify for inclusion in the 2018 work program. Ms. Mortinger said the MPO staff will be finishing the Transportation 2040 update in March. Other planning projects MPO staff have discussed to include an updated countywide bikeway plan, to reconcile all the recent bikeway planning since the last plan was approved especially the Lawrence Ped/Bike Issues Taskforce and the Lawrence Loop Alignment Study; and coordination with City of Lawrence Public Works on an updated ADA transition plan. Ms. Mortinger noted Consolidated Planning Grant funding can only be used on what is in the public ROW and what is applicable to transportation. MPO staff received a request to consider a wayfinding study for the Lawrence Loop and/or wayfinding throughout Lawrence. Cory Davis noted that Topeka completed one that we could look at. MPO staff feel like this project will be best to consider for a competitive application and a scope would need to be discussed as part of that process.

Jessica Mortinger noted that the end of 2017 is a claw back year, so any remaining MPO funding will be clawed back by KDOT, with the MPO being allowed to retain 20%. This would mean the amount of Consolidated Planning Grant funding available would be closer to the annual amount.

Allison Smith noted that there were no federal emphasis areas for 2018, but that the air quality designations have been un-delayed from their previous delay. At this time, Douglas County doesn't have an air quality monitor, but the proxy monitor is in Leavenworth. The Leavenworth monitor is in compliance. KDOT and MPO staff will continue to track any change with air quality and conformity.

Ms. Mortinger asked MPO Policy Board members to provide input on work the MPO should consider for 2018.

6. Other Business

There was no other business.

7. Public Comments

There were no public comments.

8. Adjournment

The meeting adjourned at 3:29 pm. The MPO Policy Board will meet next for its regularly scheduled meeting on September 21, 2017 or another date set by the MPO if needed.



Memorandum

TO: L-DC MPO Members
FROM: Jessica Mortinger, Senior Transportation Planner
Ashley Myers, Transportation Planner
CC: Scott McCullough, Director of Planning & Development Services
Date: November 9, 2017
Re: MPO Activity Updates

The following list is a summary of selected projects and a brief description of recent MPO staff work since the last MPO meeting.

T2040 Update – Public engagement phase two starts on November 13. During a two week period staff will host 10 hours of open houses throughout Douglas County. There will also be an online opportunity to comment for those who cannot make it to the meeting. This phase of public engagement will seek feedback on the proposed goals, objectives and strategies for the plan. The survey and plan draft materials will be posted on the MPO Tell Us Portal and T2040 webpage (<https://lawrenceks.org/mpo/t2040-update>) on November 13th.

Lawrence Loop Alignment Study – This study explored potential alignments between missing sections of the Lawrence Loop shared use path from Burroughs Creek Rail Trail to Burcham Park and the west side of the Sandra Shaw Trail to the Peterson Road Shared Use Path. Based on the first set of proposed alignments and determining that the preferred route wasn't feasible, the consultants and study team release additional route alignment options and hosted a survey on Lawrence Listens, based on all the feedback and meetings with the railroad, a final report is being drafted for consideration at the December TAC/MPO Policy Board meetings.

Bus Transfer Location Analysis – Since the 1st Open House and the 1st/2nd Surveys complete the consultants have identified community values and desired amenities for transfer site(s). Using the public input the consultants are working to identify sites that can meet the logistical/operational needs. Once developed these locations will be presented to the public for feedback and/or confirmation. The next public input opportunities are as follows:

- Second Public Meeting, Location and Time – Planned for November 29 in the City Commission Room, 5-7pm.
- 3rd Lawrence Listens Survey – Analyzing Sites Using Publicly Driven Criteria, available in November. <https://lawrenceks.org/lawrence-listens>

Safety Analysis – The GIS analysis is complete and 12 locations (6 City of Lawrence and 6 County) have been selected for further study and identification of countermeasures to improve safety. A technical report will be provided to public works staff for their consideration and incorporation into future work and budgets. The study process has also produced a replicable model that can be used to identify safety projects in future years. A final report and presentation will be presented for consideration at the January TAC & MPO Policy Board meetings.

Bicycle & Pedestrian Counts – In September 2017, the MPO staff coordinated counts at 28 locations throughout our community. The locations were counted by 42 volunteers who manually

observed bicyclists and pedestrians. Count locations included bicycle and pedestrian activity areas or corridors (downtown, near schools, parks, etc.) and locations near proposed major bicycle or pedestrian improvements or recently built improvements. The Lawrence and Eudora count summaries are located at www.lawrenceks.org/mpo/bikepedcount.

Bicycle & Pedestrian Automated Counters – The MPO coordinated a joint purchase of automated bicycle and pedestrian counters to share with the Flint Hills and Topeka MPOs. The counters will provide an opportunity for cities in the MPO region to collect bicycle and pedestrian counts to supplement the manual volunteer counts without having to manually observe. We will first get the counters on rotation in 2018 and are coordinating with City of Lawrence Public Works to conduct counts.

Technical Assistance from Community Transportation Association of America (CTAA) – Chris Zeilinger, CTAA Assistant Director, met with the Regional Transit Advisory Committee and hosted meetings in Eudora and Baldwin City to discuss transportation need and services within those communities and connecting them to services in Lawrence. The meetings brought good discussion about the desire for services in both communities and RTAC is awaiting a report from Mr. Zeilinger with recommendations of next steps for consideration of implementing service.