1. Call Meeting to Order and Introductions  
   (Bryan Culver – L-DC MPO Chair)

2. Action Item: Approval of Minutes from July 21, 2016 (attached)  
   (Bryan Culver – L-DC MPO Chair)

3. Discussion Item: Old Business and Correspondence  
   (Jessica Mortinger – MPO Staff)
   a. Project Updates Memo (attached)
      • Transit COA
      • Bike Share Feasibility
      • Functional Classification
   b. Recent TAC meeting minutes
      • July 5 and September 6 Meeting – approved and posted online at www.lawrenceks.org/boards/technical-advisory-committee

4. Action Item: Review and Approve of the Regional Pedestrian Plan-  
   (www.lawrenceks.org/mpo/PedPlan)  
   The MPO staff will present the plan for approval. The plan was out for 30-day public comment period August 2 – September 1. The comments received during the public comment period and MPO responses are posted online. This Plan received TAC recommendation for approval on September 6.

5. Action Item: Establish the T2040 Steering Committee (attached)  
   The MPO staff will present the proposed steering committee members for consideration.

   The TIP was out for 30-day public comment period August 19 – September 18. The MPO staff will present the revised TIP draft for approval and the public comments received during the public comment period. This TIP is anticipated to receive TAC recommendation for approval on October 4.

7. Action Item: Review and Approve the revised Title VI Program Manual  
   (www.lawrenceks.org/assets/mpo/title_vi/2016-TitleVI-DRAFT.pdf)  
   The MPO staff will present the revised Program Manual for approval. The Program Manual is anticipated to receive TAC recommendation for approval on October 4.

   The MPO staff will present the LEP Plan for approval. This LEP Plan is anticipated to receive TAC recommendation for approval on October 4.

9. Other Business
10. Public Comments
   This item is to allow brief public comments on items not listed specifically on the agenda. Comments from each individual or organization will be limited to five minutes.

11. Adjournment
   Next Meeting: The MPO Policy Board will meet next for its regularly scheduled meeting on November 17, 2016 or another date set by the MPO if needed.

Special Accommodations: Please notify the Lawrence-Douglas County Metropolitan Planning Organization (L-DC MPO) at (785) 832-3150 at least 72 hours in advance if you require special accommodations to attend this meeting (i.e., qualified interpreter, large print, reader, hearing assistance). We will make every effort to meet reasonable requests.

The L-DC MPO programs do not discriminate against anyone on the basis of race, color, national origin, sex, age, or handicap/disability, according to Title VI of the Civil Rights Act of 1964. For more information or to obtain a Title VI Complaint Form, see www.lawrenceks.org/mpo/title6 or call (785) 832-3150.
1. **Call Meeting to Order and Introductions**
   Bryan Culver called the meeting to order at 3:00 pm.

2. **Action Item: Approval of Minutes from the April 28 and July 5, 2016 MPO Meeting**
   Bryan Culver presented the minutes and asked if there was any discussion. There was none. Approval of the minutes was moved by Cory Davis, seconded by Nancy Thellman and passed 4-0 with Eric Struckoff abstaining.

3. **Discussion Item: Old Business and Correspondence**
   Jessica Mortinger presented the old business, correspondence and TAC minutes and asked MPO members if they had any questions. There were none.

Jessica Mortinger presented the draft CPT-HST, highlighting the accomplishments since the previous plan and the stakeholder engagement that the MPO staff conducted as part of the planning process working with RTAC to update this plan. The plan was out for 30-day public comment period April 4 – May 4. This Plan received RTAC and TAC recommendation for approval on March 23rd and July 5th, respectively. Bryan Culver asked how often the MPO engages the RTAC in the process to update the plan. Ms. Mortinger indicated this is the second plan the MPO has coordinated and every 4-5 years is how often the MPO plans to update the plan. A motion was made by Nancy Thellman to approve the CPT-HSTP seconded by Cory Davis and passed unanimously (5-0).

Nancy Thellman asked why ridership for Johnson County Transit K-10 connector was down. Cory Davis indicated that the fare increase in prices and fuel prices were down, which led to a reduction in ridership. Ms. Thellman also asked if KU was sponsoring the service. Mr. Davis indicated they were not. The service originally began with KDOT providing startup funding; as a strategy to avoid widening K-10. The operating funding is now part of the JoCo Transit budget with a $120,000 contribution from the City of Lawrence for the past few years.

5. **Action Item: Review and Approval of UPWP Amendment 1**

Jessica Mortinger presented the draft UPWP Amendment, which was out for 15-day public comment period June 29 – July 14 and received no comments. This Amendment received TAC recommendation for approval on July 5. A motion was made by Stuart Boley to approve the UPWP Amendment #1 seconded by Nancy Thellman and passed unanimously (5-0).

6. **Discussion Item: Review the FY2017 Transportation Improvement Program**

Jessica Mortinger shared the schedule for the (TIP) development process and let the MPO Policy Board know they should expect to see a new TIP for consideration at their October meeting.

7. **Other Business**

8. **Public Comments**

There were none.

9. **Adjournment**

The meeting adjourned at 3:18 pm.

Next Meeting: The MPO Policy Board will meet next for its regularly scheduled meeting on August 18, 2016 at 3:00pm in the City Commission Room at Lawrence City Hall (6 East 6th St) or another date set by the MPO if needed. Jessica Mortinger indicated that the meeting would likely be canceled.
Memorandum

TO: L-DC MPO Members
FROM: Jessica Mortinger, Senior Transportation Planner
Ashley Myers, Transportation Planner
CC: Scott McCullough, Director of Planning & Development Services
Date: September 28, 2016
Re: MPO Activity Updates

The following list is a summary of selected projects and a brief description of recent MPO staff work since the last MPO meeting held on July 21, 2016

**Transit COA** – Nelson Nygaard has finished ten of the route profiles that show ridership by trip and by stop, route productivity, on-time performance, and potential service improvement options. Two tech memos have been completed that include existing conditions and a market analysis. The survey will be concluding on October 1st – [www.lawrencetransitstudy.com/survey](http://www.lawrencetransitstudy.com/survey). The Consultant team will be in Lawrence to hold public meetings including events on the KU campus on October 26 and public meetings on October 27. The final report is expected in December.

**Bike Share Feasibility** – Toole Design Group has completed the first couple chapters of the study and are working on responding to staff comments. The survey will conclude on October 1st – [www.lawrenceks.org/mpo/bikeshare](http://www.lawrenceks.org/mpo/bikeshare). A meeting with KU Student Senate and KU Endowment is planned. The final feasibility report is expected by December.

**Functional Classification** – MPO staff is working to accommodate a KDOT request for changes to the functional classification map to reflect the Kasold Drive and K-10 crossing changes. KDOT also suggested rebalancing the functional classifications. A revised functional classification will be send to TAC and MPO before the end of the year.
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<td>Lawrence Transportation Commission</td>
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<td>Jessica Mortinger</td>
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<td>Ashley Myers</td>
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<td>Adam Weigel</td>
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Placeholders for anticipated committees