POLICY BOARD AGENDA - REGULAR MEETING

1. Call Meeting to Order and Introductions
   (Bryan Culver – L-DC MPO Chair)

2. Action Item: Approval of Minutes from the August 20, 2015 MPO Meeting (attached draft)
   (Bryan Culver – L-DC MPO Chair)

3. Discussion Item: Old Business and Correspondence
   (Jessica Mortinger – MPO staff)
   a. Project Updates (attached memo)
      • Competitive Consolidated Planning Grant Funding Award
      • 2016 UPWP
      • Regional Pedestrian Plan
      • Bicycle & Pedestrian Issues Taskforce
      • Bicycle & Pedestrian Documentation Project
      • Safe Routes to School Planning
   b. Recent TAC meeting minutes
      • August 4, 2015 Regular Meetings – approved and posted online at
        www.lawrenceks.org/boards/technical-advisory-committee

4. Action Item: Review and Approval of the 2015 UPWP Amendment #2
   (www.lawrenceks.org/mpo/upwp/2015A2DRAFT)
   The MPO staff will present an amendment that updates the budget with current staff
   hourly rates and makes other updates to the UPWP reflecting changes which have
   occurred since the UPWP Amendment #1 was approved. This amendment will be posted
   online for the 15-day public comment period from September 29th to October 14th. This
   amendment was approved by the TAC on October 6th.

5. Action Item: Review the KU Transportation Alternatives (TA) Program Grant
   Applications and MPO Support Resolutions (see attached project information
   and support resolutions)
   The MPO staff will present the KU proposed Jayhawk Boulevard Streetscaping Project
   planned for submission to KDOT for grant funding. The MPO staff will ask the MPO
   members to approve the support resolution. Representatives from KU will be present to
   answer any MPO questions about the projects.

6. Other Business

7. Public Comments
   This item is to allow brief public comments on items not listed specifically on the
   agenda. Comments from each individual or organization will be limited to five minutes.

8. Adjournment
   Next Meeting: The MPO Policy Board will meet next for its regularly scheduled meeting
   on November 19, 2015 or another date set by the MPO if needed.
**Special Accommodations:** Please notify the Lawrence-Douglas County Metropolitan Planning Organization (L-DC MPO) at (785) 832-3150 at least 72 hours in advance if you require special accommodations to attend this meeting (i.e., qualified interpreter, large print, reader, hearing assistance). We will make every effort to meet reasonable requests.

The L-DC MPO programs do not discriminate against anyone on the basis of race, color or national origin, according to Title VI of the Civil Rights Act of 1964. For more information or to obtain a Title VI Complaint Form, see [www.lawrenceks.org/mpo/title6](http://www.lawrenceks.org/mpo/title6) or call (785) 832-3150.
1. Call Meeting to Order and Introductions
Bryan Culver called the meeting to order at 4:02 PM and introductions were made.

2. Action Item: Approval of Minutes from the July 16, 2015 MPO Meeting
Bryan Culver presented the minutes and asked if there was any discussion. There was none. Approval of the minutes was moved by, seconded by and passed unanimously 4-0 with Bryan Culver abstaining.

3. Discussion Item: Old Business and Correspondence
Jessica Mortinger presented the Projects Update Memo included in the agenda packet and noted the link to the TAC minutes posted online. Tim Reazin asked if changes to elementary school bus routes and drop off zones would have any impact on Safe Routes to School Planning. Jessica noted MPO staff was working with the Lawrence-Douglas County Health Department on getting feedback for proposed routes at the school teams SRTS fair at Liberty Memorial Central Middle school at a date TBD because of conflicts with the Taste of Lawrence event. Primary networks based on likely pedestrian destinations would be developed for Baldwin City and Eudora. Jessica added primary networks based on pedestrian destinations
were underway for the City of Eudora and Baldwin City. Bryan Culver asked how many bicycle pedestrian count locations were counted each year. Jessica noted there were typically around 20 depending on the weather and number of volunteers.

Jessica Mortinger presented 2015-2019 TIP Amendment #2. This draft TIP amendment was out for public comment from July 28th to August 12th. No comments were submitted on the draft. The amendment includes project additions and changes from KDOT and local governments in the region. The TAC had a discussion revising the existing two page definition of regionally significant to simplify it however, they did not agree to a definition for this TIP amendment. It will be expected as part of a future amendment. David Cronin asked where the KDOT City Connecting Link or KLINK project was located on the amendment. Jessica Mortinger noted that the project for proposed 2018 KLINK didn’t have confirmed funding from KDOT and wasn’t included in this amendment. A motion to approve the TIP amendment #2 was made by Nancy Thellman, seconded by Tim Reazin and passed unanimously, 6-0.

5. **Other Business**
Cory Davis noted the Competitive-Consolidated Planning Grant Applications were being processed by KDOT and results would be available by the next scheduled MPO meeting.

Cory noted that there is a pending call for Transportation Alternatives Program (TAP) funding. It is expected to be open mid-September and due in November. and a KDOT workshop would be held on September 9th.

6. **Public Comments**
There was none.

7. **Adjournment**
The August 2015 MPO meeting adjourned at 4:17 PM

Next Meeting: The MPO Policy Board will meet next for its regularly scheduled meeting on September 17th, 2015 or another date set by the MPO if needed.
Memorandum

TO: L-DC MPO Members
FROM: Jessica Mortinger, Transportation Planner
CC: Scott McCullough, Director of Planning & Development Services
Date: October 15, 2015
Re: MPO Activity Updates

The following list is a summary of selected projects and a brief description of recent MPO staff work since the last MPO meeting held on August 13, 2015.

**Competitive Consolidated Planning Grant Funding Award**

On September 3rd, the MPO received notification that $190,000 in federal funding has been awarded for a Transit Comprehensive Operations Analysis and a Bike Share feasibility Study.

- **Transit Comprehensive Operations Analysis (COA)** – An in-depth study to provide detailed review of the existing transit system to enhance service quality for existing and new customers, and increase the value of the system for the community it serves. The study will include extensive data collection and analysis that will paint a picture of commuting patterns, latent demand, financial planning needs, operational deficiencies, how best to close those deficiencies given existing resources, and explore the feasibility of fare free. Maximum estimated total cost $200,000 with $150,000 CPG and $50,000 local transit funding match.

  Using data collected in this analysis, the COA will present recommendations with the aim of increasing ridership and productivity throughout the service area, more efficient utilization of limited financial resources, and generally improving connectivity both within and between adjacent service areas.

- **Bike Share Feasibility** – Study the feasibility and the market demand for a bike share system, identify an operator and implementation strategies. This analysis could explore the appropriate service areas, opportunities to integrate with transit services, select a business model, identify an operator or host agency and identify funding opportunities for implementation. This project will develop a feasible plan and implementation strategy for a Bike Share program that, increases access to bicycles for transportation, promotes healthy living, increases bicycling visibility, reduces our community’s carbon footprint and improves access to transit. Maximum estimated total cost $50,000 with $40,000 CPG and $10,000 local Planning & Development Services budgeted funding for the MPO.

This federal funding will be available for use by the MPO in 2016 and will be programmed in the MPO’s 2016 Unified Planning Work Program (UPWP).

**2016 UPWP** – MPO staff is drafting a 2016 UPWP that will go out for a 30 day public comment period that will begin October 15th. The 2016 UPWP will be on the November agenda for MPO consideration. Major projects for 2016 include: Transit COA, Bike Share Feasibility Study, completion of the Regional Pedestrian Plan, contract for Modeling services, update of the Public Participation Plan and the start of the update to Transportation 2040.
Regional Pedestrian Plan – MPO staff met with Eudora and Baldwin City staff to reflect their local context in the city specific recommendations. Staff is awaiting cost estimates and planning changes from Lawrence Public Works Staff and the SRTS Committee to incorporate into the Lawrence recommendations.

Bicycle & Pedestrian Issues Taskforce - MPO staff attended the Taskforce meetings on August 19, August 31st, September 16th, September 26th and September 28th. The MPO presented the Draft Pedestrian Plan and answered questions about MPO documents and planning processes.

Bicycle & Pedestrian Documentation Project- MPO staff coordinated 34 volunteers to count 20 locations as part of the 7th annual bicycle & pedestrian counting efforts. Volunteers used the standardized National Bicycle and Pedestrian Documentation (NBPD) Project methodology. A count summary is being compiled.

Safe Routes to School Planning- MPO staff is participating in the ongoing SRTS planning process. Walk to School Day was October 7th and 13 schools in Lawrence Participated.
The University of Kansas Presents…

Proposed Jayhawk Boulevard Streetscaping Project
Featuring a Unique Bus Shelter & Other Amenities Adjacent to Strong Hall

Features:

- **Bus Shelter**: Modeled on an historic trolley shelter at this location in the early 20th century, and incorporating remnants of the original trolley track and a replica bench.
- **Interpretive Kiosks**: Displaying history of the trolley loop active on campus from 1910-1933, and evolution of the campus transit system.
- **Bus Monitor**: Displaying real-time GPS-enabled bus arrival times and emergency notifications.
- **Public Art**: Featuring art commissioned for this project and space for temporary installations.
- **Landscaping**: Including low shrubs to demarcate the plaza’s northern edge.
- **Other**: Existing bike racks are conveniently located nearby. Trash and recycling receptacles will be provided. Opportunities for additional future amenities might include drinking fountains, water bottle refill station, campus directory map, and solar-powered charging stations for electronic devices.

Benefits:

- **Multimodal Use**: Will serve thousands of transit bus riders, wheelchair users, pedestrians, and bicyclists each day class is in session. Eleven different KU and City of Lawrence transit routes use Jayhawk Boulevard, resulting in about 700 bus trips per day serving about 2.4 million riders per year. This is one of the most heavily used bus stops in the center of campus, serving the campus population and visitors, as well as a link to the Lawrence community.
- **Context-Sensitive**: Will enhance the scenic and historic character of this location. Jayhawk Boulevard is at the heart of the University of Kansas Historic District, and Lawrence Convention & Visitors Bureau lists it as a major historical attraction.
- **Social Space**: Will be a convenient and welcoming place for people to meet. Jayhawk Boulevard is the “Main Street” of KU’s campus, and a major venue for student and community events including Hawk Week festivities, homecoming parades, organized runs, and bicycling races.

Estimated Cost:

- Transportation Alternatives Funds Requested: $ 200,000 (80%)
- Local Match: $ 50,000 (20%)
- Total Estimated Cost: $ 250,000 (100%)

Projected Schedule (if funded):

- April 2016: TA awards announced.
- May 2016: Procure A/E services, commence design.
- June 2016: Design reviews, prepare construction documents.
- July 2016: Final reviews, procure contractor, order materials.
- August 2016-October 2016: Construction, project completion and ribbon cutting.
RESOLUTION

WHEREAS, the Lawrence-Douglas County Metropolitan Planning Organization (L-DC MPO) is designated as the Metropolitan Planning Organization (MPO) to carry out the Continuing, Cooperative and Comprehensive planning program (3C Process), including regional planning for a multi-modal transportation system that is coordinated with local comprehensive planning (land use, economic development, etc.) efforts; and

WHEREAS, the L-DC MPO is responsible for the creation, maintenance, and implementation of a Metropolitan Transportation Plan (MTP) and the Transportation Improvement Program (TIP) and has a role in assisting the state agencies and local governments of the region with securing funds to make transportation system improvements that are consistent with the region’s Metropolitan Transportation Plan; and,

WHEREAS, the following scenic/environmental project is located in Lawrence near regionally significant transport routes as well as a major traffic generator, namely the University of Kansas campus, and is designed to implement improved amenities for transit riders in this important and historically significant part of the Lawrence Urbanized Area; and,

WHEREAS, this project is an important part of the region's multi-modal transportation system and is designed to help make connections between walking, cycling and transit more viable modes of transportation on and around the KU campus and to encourage those non-motorized modes of travel to be used more frequently in the Lawrence-Douglas County Region.

NOW, THEREFORE BE IT RESOLVED, that the Lawrence-Douglas County Metropolitan Planning Organization strongly supports and endorses the application made by the University of Kansas for Federal Transportation Alternatives (TA) funding for a Transportation Enhancement (TE) project described below. This project will be administered by the Kansas Department of Transportation (KDOT), and the L-DC MPO agrees to add this project to its Transportation Improvement Program (TIP) if funding for this project is awarded.

Jayhawk Boulevard Streetscaping Project, Adjacent to Strong Hall
Primary Category: Scenic/Environmental

Project Location: This project is located in the heart of the University of Kansas Campus in Lawrence, Kansas, within the University of Kansas Historic District.

Project Description: The project will install a bus shelter modeled on an historic trolley shelter at this location in the early 20th century, and incorporating remnants of the original trolley track and a replica...
bench. It will include interpretive kiosks to display history of the trolley loop active on campus from 1910-1933, and evolution of the campus transit system. The stop will also feature a bus monitor to display real-time GPS enabled bus arrival times and emergency notifications. The improvement will serve thousands of transit bus riders, wheelchair users, pedestrians, and bicyclists each day class is in session. Eleven different KU and City of Lawrence transit routes use Jayhawk Boulevard, resulting in about 700 bus trips per day serving about 2.4 million riders per year. This is one of the most heavily used bus stops in the center of campus, serving the campus population and visitors, as well as a link to the Lawrence community.

Total TA Funded Estimated Project Cost: $250,000 (100%)
Transportation Alternatives Funds Requested: $200,000 (80%)
KU Local Cash Match: $50,000 (20%)

APPROVED by the Lawrence-Douglas County Metropolitan Planning Organization at their meeting on October 15, 2015.

Bryan Culver, L-DC MPO Chairperson
Scott McCullough, L-DC MPO Secretary