1. Call Meeting to Order and Introductions
Bryan Culver called the meeting to order at 4:03 PM and introductions were made.

2. Action Item: Approval of Minutes from the October 15, 2015 MPO Meeting
Bryan Culver presented the minutes and asked if there was any discussion. There was none. Approval of the minutes was moved by Cory Davis, seconded by Tim Reazin, and passed 3-0-1, with Nancy Thellman abstaining. Stuart Boley arrived after the vote.

3. Discussion Item: Old Business and Correspondence
Scott McCullough presented the Projects Update Memo included in the agenda packet and noted the link to the TAC minutes posted online. Bryan Culver asked if there were any comments or questions. A member asked what the functional classification revision included. Allison Smith let the policy board know that the TAC was working on the functional classification revision to downgrade arterial roadways that are not part of the national highway system.
4. **Action Item: Review and Approval of the 2016 UPWP**
Scott McCullough presented the 2016 work program for MPO approval. The highlights of the 2016 work projects include: a Transit Comprehensive Operations Analysis, a Bike Share Feasibility Study, an on call modeling consultant, an update to the Public Participation Plan, initiating the T2040 update, completion of the Regional Pedestrian Plan, and participation in the Safe Routes to School planning process in Lawrence & Eudora. This UPWP was posted online for a 30-day public comment period from October 16 to November 14. No comments were received. This UPWP was approved by TAC on November 3, 2015. Scott asked if anyone had any questions about the proposed amendment. There were none. A motion was made by Nancy Thellman and seconded by Cory Davis to approve the UPWP Amendment #2. The motion was passed unanimously, 5-0.

5. **Action Item: Review the Transportation Alternatives (TA) Program Grant Applications and MPO Support Resolutions (see attached project information and support resolutions)**
Scott McCullough noted that the MPO agenda packet has four proposed support resolutions for Douglas County TA projects. He noted that there are no limits to the number of projects they want to support and that historically the MPO has chosen not to prioritize projects; however, they can if they want to. He also mentioned that the 2015 TA application requires cities submitting multiple applications to prioritize their applications. Scott invited project sponsors to share their proposed projects for submission to KDOT and handouts of project descriptions and maps were provided.

- City of Lawrence – Lawrence Loop – David Cronin presented the item.
- City of Lawrence – Safe Routes to School – Nick Voss presented the item.
- City of Eudora – Shared Use Path – Barack Matite presented the item.
- City of Baldwin City - Shared Use Path – Bill Winegar presented the item.

A motion to approve the support all four resolutions was made by Nancy Thellman, seconded by Stuart Boley, and passed unanimously, 5-0.

6. **Other Business**
Scott McCullough thanked Tim Reazin for his service on MPO. He stated a Lecompton representative was up for the 2016 position.

7. **Public Comments**

8. **Adjournment**
The meeting adjourned at 4:33 PM

Next Meeting: The December 17, 2015 MPO Policy Board meeting has been canceled.