POLICY BOARD AGENDA - REGULAR MEETING

1. Call Meeting to Order and Introductions
   (Bryan Culver – L-DC MPO Chair)

2. Action Item: Approval of Minutes from the July 16, 2015 MPO Meeting
   (attached draft)
   (Bryan Culver – L-DC MPO Chair)

3. Discussion Item: Old Business and Correspondence
   (Jessica Mortinger – MPO staff)
   a. Project Updates (attached memo)
      - Regional Pedestrian Plan
      - Bicycle & Pedestrian Issues Taskforce
      - Bicycle & Pedestrian Documentation Project
      - Safe Routes to School Planning
      - Title VI Annual Report
      - 19th Street Road Safety Assessment
   b. Recent TAC meeting minutes
      - July 7, 2015 Regular Meetings – approved and posted online at
        www.lawrenceks.org/boards/technical-advisory-committee

   Amendment #2 (www.lawrenceks.org/assets/mpo/tip/2015-2019TIP-
   A2DRAFT.pdf)
   The MPO staff will present the 2015-2019 TIP Amendment #2. This draft TIP
   amendment was out for public comment from July 28th to August 12th. The amendment
   includes project additions and changes from KDOT and local governments in the region

5. Other Business

6. Public Comments
   This item is to allow brief public comments on items not listed specifically on the
   agenda. Comments from each individual or organization will be limited to five minutes.

7. Adjournment
   Next Meeting: The MPO Policy Board will meet next for its regularly scheduled meeting
   on September 17, 2015 or another date set by the MPO if needed.

Special Accommodations: Please notify the Lawrence-Douglas County Metropolitan Planning
Organization (L-DC MPO) at (785) 832-3150 at least 72 hours in advance if you require special
accommodations to attend this meeting (i.e., qualified interpreter, large print, reader, hearing
assistance). We will make every effort to meet reasonable requests.

The L-DC MPO programs do not discriminate against anyone on the basis of race, color or
national origin, according to Title VI of the Civil Rights Act of 1964. For more information or to
obtain a Title VI Complaint Form, see www.lawrenceks.org/mpo/title6 or call (785) 832-3150.
Lawrence-Douglas County Metropolitan Planning Organization (MPO)  
Policy Board Meeting Minutes- Thursday, July 16, 2015

**Attendance:**

<table>
<thead>
<tr>
<th>Organization</th>
<th>Name</th>
<th>Present</th>
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<tbody>
<tr>
<td><strong>Voting Members</strong></td>
<td></td>
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<tr>
<td>Lawrence City Commission</td>
<td>Matthew Herbert</td>
<td>x</td>
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<tr>
<td>Lawrence City Commission</td>
<td>Stuart Boley</td>
<td>x</td>
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<tr>
<td>Douglas County Commission</td>
<td>Nancy Thellman</td>
<td>x</td>
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<tr>
<td>L-DC Metropolitan Planning Commission</td>
<td>Jim Denney</td>
<td>x</td>
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<tr>
<td>L-DC Metropolitan Planning Commission</td>
<td>Bryan Culver (Chair)</td>
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<td>City of Eudora</td>
<td>Tim Reazin</td>
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<tr>
<td>Kansas Department of Transportation</td>
<td>Cory Davis</td>
<td>x</td>
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<tr>
<td><strong>Non-Voting Members</strong></td>
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<tr>
<td>Federal Highway Administration</td>
<td>Paul Foundoukis</td>
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<tr>
<td>Federal Transit Administration</td>
<td>Daniel Nguyen</td>
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<tr>
<td>University of Kansas</td>
<td>Paul Graves</td>
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<tr>
<td>City of Lecompton</td>
<td>Mary Jane Hoffer</td>
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<td>City of Baldwin City</td>
<td>Marilyn Pearse</td>
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<tr>
<td><strong>Staff</strong></td>
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<tr>
<td>Lawrence - Douglas County MPO</td>
<td>Jessica Mortinger, AICP</td>
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<tr>
<td>City of Lawrence-Douglas County Planning &amp; Development Services Dept.</td>
<td>Scott McCullough, AICP</td>
<td>x</td>
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<tr>
<td>Lawrence - Douglas County MPO</td>
<td>Seokwon Kim</td>
<td>x</td>
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<tr>
<td><strong>Others</strong></td>
<td></td>
<td></td>
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<tr>
<td>Kansas Department of Transportation</td>
<td>Allison Smith</td>
<td>x</td>
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1. **Call Meeting to Order and Introductions**
   Cory Davis called the meeting to order at 4:04 PM and introductions were made.

2. **Action Item: Approval of Minutes from the May 21, 2015 MPO Meeting**
   Cory Davis presented the minutes and asked if there was any discussion. There was none. Approval of the minutes was moved by Jim Denney, seconded by Matthew Herbert and passed unanimously.

3. **Discussion Item: Old Business and Correspondence**
   Scott McCullough presented the memo update to the Regional Pedestrian Plan. Scott informed the MPO that the Regional Pedestrian Plan would be used as an informative guide to the Bicycle & Pedestrian Issues Taskforce and a draft is expected in a few weeks. Scott McCullough asked if there were any questions, there were none.

4. **Action Item: Support for the Competitive Consolidated Planning Grant (CPG) Applications**
   Scott McCullough presented the projects for Competitive Consolidated Planning Grant Funding recommended by the Technical Advisory Committee including the Comprehensive Operations Analysis including the Fare Free feasibility and the Bike Share Feasibility study and their respective resolutions of support. Nancy Thellman asked about the other projects considered.
Allison Smith noted the list of projects under consideration included Complete Streets, an air quality conformity study, and an Oread parking study. A motion to approve the Comprehensive Operations Analysis including the Fare Free Feasibility study and the Bike Share Feasibility study for the Competitive-Consolidated Planning Grant application and support resolutions as presented was moved by Nancy Thellman, seconded by Matthew Herbert and 4-0-1 with Cory Davis abstaining.

5. Other Business
Matthew Herbert asked why the Kasold interchange in regard to the K-10 West Leg Study was eliminated as an option. Jim Denney noted he understood an interchange for the Kasold Drive alternative was out because it was not feasible for an overpass or underpass. Nancy Thellman noted a joint city/county meeting on the K-10 West Leg study was scheduled for September 1st at 4:00pm in the City Commission Room. Scott McCullough added September was chosen for the meeting date because the consultants were gathering more information on the effects the interchanges had on local streets.

6. Public Comments
There was none.

7. Adjournment
The July 2015 MPO meeting adjourned at 4:16 PM

Next Meeting: The MPO Policy Board will meet next for its regularly scheduled meeting on August 20, 2015 or another date set by the MPO if needed.
Memorandum

TO: L-DC MPO Members
FROM: Jessica Mortinger, Transportation Planner
CC: Scott McCullough, Director of Planning & Development Services
Date: August 13, 2015
Re: MPO Activity Updates

The following list is a summary of selected projects and a brief description of recent MPO staff work since the last MPO meeting held on July 16, 2015.

Regional Pedestrian Plan – MPO staff posted a draft of the first section of the plan online and is awaiting engineering estimates from Lawrence Public Works to complete the Lawrence recommendations. MPO staff met with Eudora staff and is scheduled to meet with Baldwin City staff to reflect their local context in the city specific recommendations.

Bicycle & Pedestrian Issues Taskforce - MPO staff attended the Taskforce meetings on July 15th and July 27th. The MPO shared with the taskforce the relevant transportation plans.

Bicycle & Pedestrian Documentation Project - MPO staff is coordinating and soliciting volunteers for the 7th annual bicycle & pedestrian counting efforts. Counts are conducted by volunteers at locations across the city. Volunteers use the standardized National Bicycle and Pedestrian Documentation (NBPD) Project method created by Alta Planning and Design and the Institute of Transportation Engineers (ITE). Count summaries from previous years can be found online at: www.lawrenceks.org/mpo/bicycle_planning.

Safe Routes to School Planning - MPO staff is participating in the ongoing SRTS planning process. A school teams SRTS fair is being planned for September 10th.

Title VI Annual Report - MPO staff is preparing an Annual Title VI report to submit to KDOT.

19th Street Road Safety Assessment - MPO staff participated in the Federal Highway Administration (FHWA) Road Safety Assessment (RSA). The RSA team conducted walking audits of the route to address route and site specific multimodal issues. The report identifies the location and type of issue being considered; a discussion and photo examples of the issues; and lower, medium, and higher cost suggestions of measures for consideration. The report can be found online at: www.lawrenceks.org/assets/mpo/corridor/19thStRSA.pdf. Lawrence Public Works is investigating the feasibility of the suggestions for short and long term project identification.