1. Call Meeting to Order and Introductions
Mr. Culver called the meeting to order at 4:02 PM and introductions were made.

2. Action Item: Approval of Minutes from the April 17, 2014 MPO Meeting
Mr. Culver presented the previous meeting minutes and asked if there was any discussion. Todd Girdler noted that there was one correction in the item 2-Minutes section. The presented minutes for approval were for the March meeting, not the February meeting as written in the draft minutes that went out in the meeting packet. Approval of the minutes from the April 17th meeting as corrected was moved by Mike Dever, seconded by Jim Denney and passed unanimously.

3. Discussion Item: Old Business and Correspondence
Mr. Girdler presented the Project Updates Memo included in the agenda packet and the TAC minutes posted online. Mr. Culver asked if there were any questions about the items presented.
Jim Denney asked about the firm deadline of April 24th for delivery of the final products for the Multimodal Studies Project. Todd Girdler informed the MPO that the consultant had missed that deadline. Allison Smith noted that she had been working with MPO staff to get this project completed and that the MPO staff is doing all they can to get this contract work completed and the project budget closed out. The MPO staff is waiting on the printed reports that should arrive within the next few days and then the final payment can be made and the project can be closed.

Mike Dever and Jim Denney asked about the TIP cycle and how that had changed. Todd Girdler explained that the TIP requires a four-year term but all the other MPOs in Kansas use a five-year format so the MPO staff is now working on a new TIP covering five years. The MPO staff is also working on a new TIP to be approved in September to coincide with the end of the federal fiscal year. These changes are being made to help coordinate the MPO’s TIP document with the KDOT Statewide Transportation Program (STIP).

4. Action Item: 2014 Unified Planning Work Program – Amendment #1
Todd Girdler briefly reviewed the changes being made in this work program amendment and noted that this amendment was approved by the Technical Advisory committee (TAC) on March 6th. He also noted that no public comments were received by staff on this item. The changes being made with this amendment will revise several budget amounts to reflect the desire to spend remaining Consolidated Planning Grant (CPG) funds on needed items by the end of this year because according to the KDOT Excess Funds Policy this is the end of a three-year funding cycle and most of the carryover CPG money left in our budget on December 31, 2014 will be returned to KDOT for redistribution rather than retained by our MPO. This has prompted the MPO staff to move the schedule up for hiring a consultant team to do ITS architecture update work and to program more funds for that project in 2014 and less funding in 2015. There were also text and schedule changes related to the budget shifts and updates as part of this amendment. Mr. Girdler noted that all of these changes are noted on the List of changes sheet sent out in the agenda packet. Mike Dever noted that he appreciated the mark-up copy with changes in red and the changes list sent out with the meeting packet. That format made it easier to see what has changed. A motion to approve this UPWP amendment as presented was moved by Jim Denney, seconded by Allison Smith and passed unanimously.

5. Other Business
Todd Girdler informed the MPO that staff was forming a steering committee for the Regional Pedestrian Plan and there is a desire to have a MPO representative on that committee. Committee members will be asked to meet a few times (probably no more than four meetings) during the course of this project to discuss pedestrian issues among themselves and with staff, and to review drafts of the plan. Bryan Culver asked if any member would like to volunteer for this committee. Mike Dever told the Board that he thought Bob Schumm would be a good choice for that position and if Bob could not do it then he would be interested. Bryan Culver moved that the MPO appoint Bob Schumm to the Regional Pedestrian Plan Steering Committee pending his acceptance and if he refuses then to appoint Mike Dever to fill that position. The motion was seconded by Jim Denney and passed unanimously. Mike Dever asked Todd girdler to send Bob Schumm an email informing him of his appointment.

Todd Girdler informed the Board that he had received a request from Charlie Bryan of the Lawrence-Douglas County Health Department to provide a slot for a Lawrence Public Schools representative on the Regional Pedestrian Plan Steering Committee. He reminded the Board that this idea of having school board representatives on this steering committee was discussed at the last MPO meeting and not approved because it would lead to all five districts in the county having a member which would make the committee rather large, and that the school officials would coordinate with this pedestrian plan through their contacts with MPO staff and work on their district
Safe Routes To School (SRTS) plans. He also noted that this Regional Pedestrian Plan is a closer look at the pedestrian facility component of the regional multimodal transport system, and it is not a SRTS focused plan. This MPO plan and the region’s SRTS plans should be coordinated, but they are not the same thing. Chris Tilden of the Health Department noted that the school district official who wanted to be appointed to this steering committee has been named as the representative from the Lawrence Pedestrian Coalition so this request is now withdrawn. MPO members agreed that their previous April approval on the membership of this steering committee would remain unchanged.

Paul Graves informed the Board that work on the next phase of the Jayhawk Boulevard project would begin right after graduation this month and continue through the summer break period.

6. Public Comments
There was none.

7. Adjournment
The MPO Policy Board decided to meet next on June 19, 2014 if a meeting is needed. Todd Girdler noted that the MPO usually skips one meeting in the summer and one near the end of the year. A motion to adjourn was moved by Mike Dever, seconded by Jim Denney and passed unanimously. The meeting was adjourned at 4:36PM.