

**Lawrence-Douglas County Metropolitan Planning Organization (MPO)
Policy Board**

Meeting Minutes-Thursday, October 17th, 2013

Attendance:

Organization	Name	Present
Voting Members		
Lawrence City Commission	Michael Dever	X
Lawrence City Commission	Bob Schumm	
Douglas County Commission	Nancy Thellman	X
L-DC Metropolitan Planning Commission	Bryan Culver	X
City of Lecompton	Mary Jane Hoffer	
Kansas Department of Transportation	Davonna Moore	X
Non-Voting Members		
Federal Highway Administration	Paul Foundoukis	
Federal Transit Administration	Joni Roeseler	
University of Kansas	Peg Livingood	
City of Baldwin City	Ken Wagner	
City of Eudora	John Fiore	
Staff		
Lawrence - Douglas County MPO	Mr. Girdler, AICP	X
Lawrence - Douglas County MPO	Ms. Mortinger	X
City of Lawrence-Douglas County Planning & Development Services Dept.	Scott McCullough	X
Others		
Kansas Department of Transportation	Allison Smith	X

1. Call Meeting to Order and Introductions were made

Ms. Moore called the meeting to order at 4:05 PM a quorum was assured, and introductions were made.

2. Election of MPO Chair

Ms. Mortinger informed members of the need to elect a new Chair to replace Bruce Liese who recently had to resign his position on the MPO due to work schedule conflicts. The MPO members discussed options for appointment. Mr. Dever motioned to appoint Mr. Culver; the motion was seconded by Ms. Thellman and passed unanimously.

3. Action Item: Approval of Minutes from the August 15, 2013 MPO Meeting

Ms. Moore presented the August minutes and asked if there was any discussion. There was none. Approval of the minutes from the August 15th meeting was moved by Mr. Dever, seconded by Mr. Culver and passed unanimously.

4. Discussion Item: Old Business and Correspondence:

Mr. Girdler presented the Project Updates Memo & TAC Minutes included in the agenda packet and asked if any members of the Board had additional questions. Members discussed some of the projects included in the updates memo.

5. Action Item: 2014 Unified Planning Work Program 2014 Unified Planning Work Program

Mr. Girdler presented the draft UPWP to the MPO for approval explaining that this is new work program for next calendar year and it describes the work that the MPO staff has planned and the budget that will be used to accomplish those tasks. For 2014 the MPO staff plans on working on all of the routine activities that must be done each year like grant tracking and billing as well as activities like the annual bicyclist-pedestrian counting program that has been done by this MPO for several years now. The 2014 program will also feature the following major activities:

- Complete a 2014-2017 Transportation Improvement Program (TIP)
- Create a single report for access management related regulations used in Douglas County
- Make adjustments to the MPO documents and processes to address the new MAP-21 requirements for performance measuring and asset management as needed
- Work with KDOT to design and implement a program to inform the state's and the region's freight community (major shippers and carriers) about the transportation planning process and invite them to become involved and share their concerns with the MPO
- Work with MPO planning partners to implement the recommendations from the Multimodal Studies Project (Commuter Park & Ride Study, Fixed Route Transit and Pedestrian Accessibility Study, Countywide Bikeway System Plan)
- Complete the RFP hiring process for a consultant to update the Regional ITS Architecture
- Complete work on a regional Pedestrian Plan that includes strategies for making pedestrian facility investments and for confirming the importance of the walking environment in the multimodal transportation system
- Participate in the implementation of recommendations from the Transit Hub Study and the I-70 Commuter Bus Transit Study as needed

This UPWP was posted online for a 30-day public comment period and received no public comments. Ms. Smith noted that KDOT had approved the MPO's request for toll credits in the amount of \$22,182. Ms. Moore asked if there were any questions about the proposed 2014 UPWP. There was none. A motion to approve this 2014 UPWP as presented was moved by Ms. Thellman, seconded by Ms. Moore and passed unanimously.

6. Action Item: 2012-2015 Transportation Improvement Program – Amendment #7

Ms. Mortinger presented the TIP amendment to the MPO for approval explaining that this TIP amendment was precipitated by changes to four projects in the City of Lawrence including: 31st Street – Haskell to O'Connell, 9th and Kentucky Intersection, 23rd and Iowa Intersection, 6th and Iowa Intersection. This amendment was posted online for a 15 day public comment period and received no public comment. MPO staff is awaiting additional funding changes from the Lawrence & KDOT turn back agreement for a 1st quarter amendment in 2014. A motion to approve this TIP amendment as presented was moved by Mr. Dever seconded by Mr. Culver and passed unanimously.

7. Other Business

KDOT announced they were in the process of hiring a new planner.

8. Public Comments

There was none.

9. Adjournment

The MPO staff noted that there may not be a need for a November and/or December MPO meeting, and they would let members know soon if either of those meetings would be canceled. The October meeting was adjourned at 4:39 PM.