



**MEETING 3 NOTES**  
 Intelligent Transportation Systems (ITS) Steering Committee  
 Tuesday, April 13, 2021  
 10:30 - Noon  
 Virtual meeting hosted in  
 Parks and Recreation Administration Building  
 1141 Massachusetts St

	Agency	Stakeholder		Agency	Stakeholder
	FTA	Eva Steinman	X	Lawrence	Nick Hoyt
X	FHWA	David LaRoche	X		Dustin Smith
X	KDOT	Michael Flory, Taylor McHenry, Garry Olson, Mike Floberg	X		Caleb Pettengill
	KTA	David Jacobsen	X		Micah Seybold
X	KC Scout	Randy Johnson	X		Rob Neff
	Baldwin City	Ed Courton	X		Kevin Fussell
	Eudora	Branden Boyd	X		Douglas County
			X	Lawrence Transit	Adam Weigel
			X	KU On Wheels	Aaron Quisenberry
	<b>Staff</b>			<b>Public</b>	
	L-DC MPO	Jessica Mortinger	X	Douglas County Emergency Communications	Tony Foster
X	L-DC MPO	Ashley Bryers			
X	L-DC MPO	Sarah Buford			
X	L-DC MPO	Ari Leyva			

1. **Zoom Meeting Preamble (10:30am)**
2. **Introductions** – Introductions were made. Rob Neff said he invited Tony Foster to participate in the meeting based on discussions about a couple of the ITS projects.
3. **Public Comment** – No public comments were given.
4. **Meeting 2 Notes** – Meeting notes were found satisfactory.
5. **Plan Update Process (Discussion)** – No comments were made.

Intelligent Transportation System (ITS) Plan Update						
Task	March 4 @ 1:30 - 3:00	March 29 @ 1:30 - 3:00	April 13 @ 10:30 - Noon	April 26 @ 1:30 - 3:00	May	June
<b>Development</b>						
Steering Committee	Kickoff	Meeting 2	Meeting 3	Meeting 4		
Meeting Topic	Overview, Discuss ITS needs, & Verify goals (T2040 & ITS)	Discuss projects (new & old)	Discuss timeline, priorities & necessary agreements	Review draft plan		
Homework	Review & comment on ITS needs & Review existing projects for Meeting 2	Provide any further comments on projects	Review & comment on necessary agreements	Review & comment on draft plan		
<b>Review</b>						
15-day public comment period					Anticipated - May 6 - May 21*	
Document public comments & make necessary edits					X	
TAC/MPO Policy Board consideration of ITS Plan						Anticipated - June 1 & June 17*
Pending Policy Board approval post online and send to KDOT, FHWA, and FTA						X

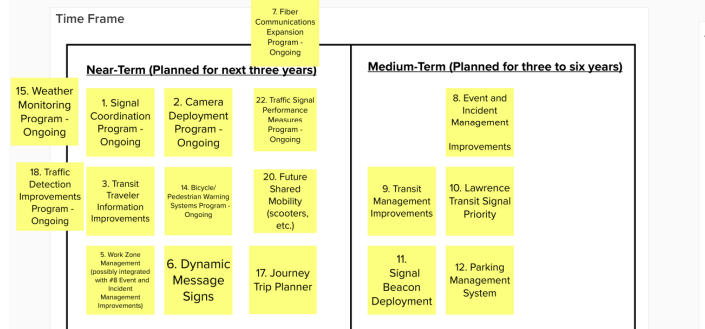
\* Anticipated dates. The final dates depend on how the planning process advances.

2.25.21

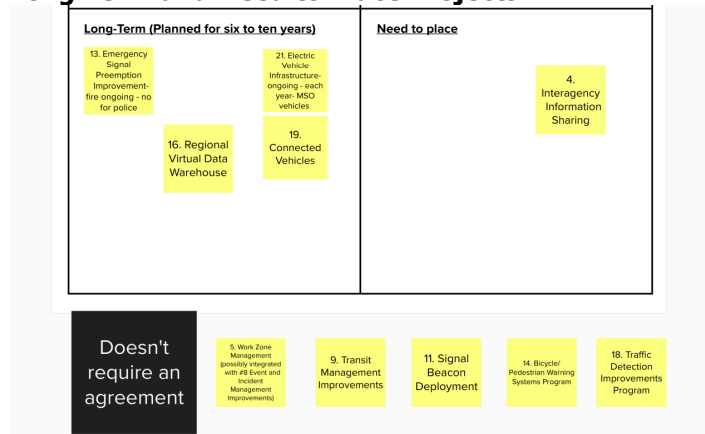
\*\* Public participation process includes: Newspaper advertisement, email to subscription list, place document online and at public locations - Baldwin City Public Library, Eudora City Hall, Lawrence Public Library, Lecompton City Hall, and MPO Office, send to TAC and Policy Board for review

**6. Prioritizing Projects (Discussion)** – The Committee used Mural change where the projects were placed in priority order.

**a. Near Term and Medium-Term Projects**



**b. Long Term and Need to Place Projects**



**7. Necessary Agreements for ITS Projects**– The Committee used Mural to discuss stakeholders and existing and necessary agreements.

**a. Signal Coordination Program, Camera Deployment Program, Transit Traveler Information Improvements**

Project	Stakeholders	Agreement Types
1. Signal Coordination Program	MSO (Lead) KDOT	Interagency Agreement sent timings for approval, partnering on projects taylor will check with traffic unit if a formal agreement is necessary
2. Camera Deployment Program	MSO (Lead) LXPO KDOT DG, Emergency Management ECC - DG KTA KC Scout	MOU not sure if sharing Interagency Agreement
3. Transit Traveler Information Improvements	Lawrence Transit (Co-Lead) IT KU on Wheels (Co-Lead)	Interagency Agreement operating MOU transit center agreement with KU

## b. Intra-agency Information Sharing, Dynamic Message Signs

Agreements		
Project	Stakeholders	Agreement Types
<p>4. Interagency Information Sharing</p> <p>similar to event and incident</p>	<p>MSO Lead, DG Emergency Management, DG PW, DG Sheriff, LKPD, KTA, K&amp;K KU Transportation Services, KU on Wheels, Local Cities Emergency Services, KC Scout, Lawrence Transit, Local Cities, Fire</p>	<p>Interagency Agreement</p> <p>MOU</p>
<p>6. Dynamic Message Signs</p>	<p>KDOT (Lead), MSO, KTA, KC Scout</p>	<p>Interagency Agreement</p> <p>MOU</p> <p>KDOT can approve items to put on Lawrence boards - KDOT controls</p> <p>once boards are in place have TIM meeting to have policy</p>

## c. Fiber Communications Expansion Program, Event and Incident Management Improvements, Lawrence Transit Signal Priority

Agreements		
Project	Stakeholders	Agreement Types
<p>7. Fiber Communications Expansion Program</p>	<p>IT &amp; Level, MSO, DG PW, KDOT, KTA, KU, KC Scout, Private Communications</p>	<p>Interagency Agreement</p> <p>MOU</p> <p>City has Fiber MOUs with DCCC, KU &amp; multiple Private Communications Cos</p>
<p>8. Event and Incident Management Improvements</p>	<p>DG Emergency Management, LKPD, MSO, DG PW, DG Sheriff, KDOT, KTA, KU on Wheels, KU, Lawrence Transit, Local Cities, Local Cities Emergency Services, KC Scout</p>	<p>Interagency Agreement</p> <p>need written procedures - mso, emergency man, police, fire</p> <p>2 different policies - 1 for accident, 2 - work zone</p>
<p>10. Lawrence Transit Signal Priority</p>	<p>Lawrence Transit (Lead), MSO, IT</p>	<p>Interagency Agreement</p> <p>MOU</p> <p>No agreement necessary since all city departments</p>

MS  
DT  
Fire  
TIM  
ve

**d. Parking Management Systems, Emergency Signal Preemption Improvements, Weather Monitoring Program**

Agreements		
Project	Stakeholders	Agreement Types
12. Parking Management Systems	KU Transportation Services (City Lead) Parking (Co-lead) scooters would have MOU - maybe separate ones	Inter: No agreement necessary between city and KU Agre: MOU
13. Emergency Signal Preemption Improvements	L-DG Fire Medical (Lead) MSO	Interagency Agreement No agreement - city department
15. Weather Monitoring Program	MSO (Lead) DG Emergency Management DG PW KDOT KTA Lawrence Transit (KU on Wheels - First Transit) DMS boards - can notify of weather issues everbridge - emergency management run - weather, fire, highway road closures -> Tony or Jillian	Interagency Agreement unsure if agreement is needed MOU
IT GIS Server to let people know of issue		

**e. Regional Virtual Data Warehouse, Journey Trip Planner, Connected Vehicles**

Agreements		
Project	Stakeholders	Agreement Types
16. Regional Virtual Data Warehouse	KDOT (Lead) LKFD MSO DG Emergency Management DG PW DG Sheriff KTA KU on Wheels KU Lawrence Transit Local Cities Local Cities Emergency Services Fire	Interagency Agreement MOU
17. Journey Trip Planner	MSO (Lead) - lead agreement with 3rd party KDOT KTA KU on Wheels KU Lawrence Transit (MSO) Local Cities Private Information Services Travelling Public 3rd party company MSO - Asset Management - Protection network routing	Interagency Agreement MOU Operations Agreement
New Project 19. Connected Vehicles	MSO KDOT KC Scout	agreement once known

**f. Future Shared Mobility, Electric Vehicle Infrastructure, Traffic Signal Performance Measures Program**

Agreements			
Project	New Projects	Stakeholders	Agreement Types
20. Future Shared Mobility (scooters, etc.)		MSO Lawrence Transit/KU on Wheels KU	MOU with provider
21. Electric Vehicle Infrastructure		Lawrence-Douglas County Sustainability (Lead) Lawrence Transit KU Transportation Services- 1 to 3 parking garages	Evergy Parking MSO
22. Traffic Signal Performance Measures Program		MSO	internal O&M

**8. Next Meeting – Meeting adjourned at 11:40pm**

- Meeting 4 - April 26 @ 1:30