Attendance:  
VOTING MEMBERS PRESENT  
- Bill Anderson  City of Lecompton/At Large  
- Jacki Becker  Douglas County (Vice-Chair)  
- Justin Eddings  City of Eudora  
- David Hamby  City of Lawrence (Chair)  
- Steve Hitchcock  City of Baldwin City  
- Cameron Jacques  Douglas County  
- Marianne Melling  City of Lawrence  

NON-VOTING MEMBERS PRESENT  
- Matt Messina  KDOT  
- Kathryn Schartz  Transportation Commission  
- Vacant  KU BAC  

STAFF PRESENT  
- Jessica Mortinger, AICP  L-DC MPO  
- Ashley Myers, AICP  L-DC MPO  
- Ryan Pearson  L-DC MPO  
- David Cronin  Lawrence MSO  

GUESTS PRESENT  
- Michael Almon  Sustainability Action Network  

1) Potluck Lunch  
The meeting began with a potluck lunch at Noon.  

2) Discussion of the Es of bicycle planning  
   a) Evaluation  
   Discussed potential evaluation methods and data which could be used in evaluations along with the Bicycle Friendly Communities rating, the Places for Bikes City Rating, and the STAR Community Rating.  
   
   b) Education  
   Discussed the Bike Friendly Driver course, driver’s education, how bike education could reduce insurance expenses, the Bicycle Lessons and Safety Training (BLAST) and Safe Routes to School (SRTS), and how encouragement, education, and enforcement are tied together.  
   
   c) Enforcement  
   Discussed ways people could report unsafe driving behaviors (near bicycle riders), fear which can be classified as safety vs. the perception of safety, and speed.  
   
   d) Encouragement  
   Discussed how other communities have citywide clean up days and how perhaps the Big Event at KU could be used to help clean the trails/streets. Other ideas such as having a car free day was discussed.  
   
   e) Equity  
   Discussed having outreach to stakeholders who do typically have access to our process. Also discussed having a joint session with the Lawrence Transportation Commission.  
   
   f) Engineering
The group completed a mapping exercise to discuss if the draft priority network is sufficient. It was decided there should be a secondary network and people should have access to the priority or secondary network with a 1/3 - 3/4 of a mile. The main goal is to complete the priority network. It was decided a bike route with a sign is not enough of a bikeway.

3) Next steps
   a) Phase 2 engagement
      A second survey was discussed which will prioritize the education, enforcement, engineering elements.

   b) Do we need further work sessions?
      It was decided at least another meeting will need to be held before the plan is finished.

   c) Plan Details
      It was discussed it would make sense to split the bike plan into two plans: Lawrence specific and a Eudora/Baldwin City/Lecompton/Douglas County plan. This is because the different entities are in such different places as far as implementation. Lawrence now has the dedicated bike/pedestrian funding. Additionally, the MPO is going to start Safe Routes to School (SRTS) planning in Eudora and Baldwin City in 2019. It makes sense to coordinate the bicycle plan with planning for safe routes because we will achieve the most momentum if we frame the conversation around kids getting to school safely.

      Michael Almon provided the attached handout and talked about visibility as an issue and protected bike lanes are necessary.

      The meeting ended near 4 pm.