



Alcohol Use Fee Application

Applicant Name: _____
PLEASE PRINT

Address: _____
STREET CITY STATE ZIP CODE

Location Reserved: _____

Date of Event: _____ **Time of Event:** _____ **to:** _____
START TIME END TIME

Type of Event: _____
BRIEF DESCRIPTION

This permit is subject to the following conditions:

1. Alcoholic Liquors and Cereal Malt Beverages (together known as "Alcoholic Beverages" for the purposes of this permit) may only be served to the permit holder and their own guests at the location and between the times listed above.
2. The sale of Alcoholic Beverages in City parks is prohibited without the required Lawrence and Kansas licenses. Charging admissions or cover charges, selling tickets, selling cups and other similar activities constitute sales.
3. Alcoholic Beverages may not be advertised at the permit site.
4. It is the responsibility of applicant to furnish the Alcoholic Beverages that will be consumed and the applicant has the duty to ensure that their guests do not become intoxicated.
5. Alcoholic Beverages may not be served to anyone who may not lawfully possess or consume those beverages.
6. Consumption of Alcoholic Beverages must be confined to the specified area reserved and listed above. Unless otherwise stated, permits for consumption in Shelters and Gazebos shall only include the area within a 30-ft radius of the permitted facility.
7. Applicant is responsible for the lawful disposal of all trash and refuse produced by the permitted event.
8. This permit must be in plain view in the above described area whenever applicant is serving Alcoholic Beverages.
9. Glass bottles in City Parks are prohibited unless specifically noted on this permit.
Use of glass bottles permitted: **YES** ☐ **NO** ☐ (to be completed by staff)

Additional information: _____

Applicant Signature: _____ **Date:** _____

LPRD Staff Signature: _____ **Date:** _____