

City of Lawrence  
Parks and Recreation Advisory Board  
September 13, 2016 minutes

MEMBERS PRESENT: Chair, Sue Hack, Vice Chair, Allen Humphrey, Joe Caldwell,  
LaRisa Chambers, Andy Clayton

MEMBERS ABSENT:

STAFF PRESENT: Tim Laurent, Ernie Shaw, Mark Hecker, Roger Steinbrock

PUBLIC PRESENT: Commissioner Lisa Larsen, Kim Anspach

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I. Meeting called to order by Chair Hack

II. Approval of August 9, 2016, minutes by Humphrey, and seconded by Caldwell.

III. Concerns

Clayton inquired about the Hy-Vee contract at Sports Pavilion Lawrence. Laurent responded Hy-Vee ended the contract as there were a couple of factors that were developing for the company. A full service restaurant is under construction; therefore the staff that was assigned to SPL will be utilized at the new restaurant. Financially, Hy-Vee revealed they were just breaking even and it was not beneficial to them to continue the contract. At this time, there have been three companies that have submitted RFP's. Interviews are scheduled for this Thursday.

Caldwell was contacted by the board president of the Lawrence Aquahawks with concerns regarding swim lanes equity. Caldwell reached out to Shaw and will meet with Aquatic staff today to relay those concerns and review a resolution that would be benefit both parties.

IV. Sponsorship policy draft

Laurent presented a policy draft for the board to review before submitting to City Hall. A brief summary of the policy states that Facility Entitlement Sponsorship and Facility Presenting Sponsorship would require commission approval. Event, Program and Presenting sponsorships would be approved internally by Department Director. The policy also goes into detail stating the requirements needed in order to obtain a sponsor partnership with an outside organization.

V. P & R Master Plan --- update on Dates and Process

Shaw reported the Master Plan is on the Work Session agenda for this evening City Commission meeting. Once commission has review it and any comments or recommendations are received, those will be compiled into a final document and sent out the Steering Committee for review. October 18 is the goal to have it finalized and sent back to the commission for final approval.

VIII. Staff reports

- i. Recreation/ Expenses-Revenue/2016 Financial Updates  
Hecker presented the July report. Recreation revenue across the board looks good. The year should end on a positive side. Golf Course is still reflecting a negative balance of \$7,000 but it is diminishing.
  - ii. Parks/Golf Course/Projects Report/2016 financial updates  
Hecker reported the Sunflower Grant was received and the Baldwin Creek Trail is currently under construction. Concrete has been added to approximately 1/3-mile from Rock Chalk Park, extending to the bridge before inclement weather set in. Another big project in the works is the HVAC system at the leisure pool and the Indoor Aquatic Center. Duct work has been replaced in the Leisure Pool area and should eliminate the chlorine smell. MS 150 is scheduled for this weekend. Hecker also reported, currently working with a company to identify energy efficiency in our buildings. There were approximately 15 projects that were reviewed, one being the air conditioning at the Community Building. If it was replaced for new, that Capital Improvement could be paid for through the Energy Savings Program. It is a State program called FCIP. The idea is that by installing new HVAC equipment, the energy savings will be high enough to pay for the capital expense over a period of 20 -24 years.
  - iii. Marketing Report  
Steinbrock reported the Pooch Plunge had a recorded number of dogs participating this year at 426. August enrollment numbers are also setting a record. Winter/Spring Activity Guide will be released in late November.
- X. Other – Hack inquired about the Emerald Ash trees and the progress of treating or removing the trees. Hecker responded there have been approximated 175 trees that have been removed since June. 350 trees have been treated. Tree planting replacements has not begun yet. Anspach with Explore Lawrence shared that the USATF Committee was in town visiting Sports Pavilion Lawrence. Junior Olympics is being focused upon at this time.

Meeting adjourned. Next Advisory Board meeting scheduled for noon, Tuesday, October 11, 2016.