

Lawrence Parks and Recreation

Advisory Board Meeting Minutes

June 14, 2016

MEMBERS PRESENT: Chair, Sue Hack, Vice Chair, Allen Humphrey, Joe Caldwell, Andy Clayton

MEMBERS ABSENT: LaRisa Chambers

STAFF PRESENT: Tim Laurent, Ernie Shaw, Jimmy Gibbs, Roger Steinbrock, Chad Tower, John Grosdidier, Kelsey Morgan

GUESTS: Commissioners: Lisa Larsen; Nikki Wentling

- I. Meeting called to order by Chair Hack
- II. Approval of May 10, 2016, minutes by Humphrey, and seconded by Caldwell.
- III. Concerns
Clayton inquired if the children who attend the Boys and Girls Club are tested on their swimming ability prior to utilizing the facility. Gibbs responded in the past it has been relied upon the Boys and Girls staff to oversee their children's swimming level. Due to a few incidents this year there are now some additional requirements in place to make sure everyone is kept safe.
- IV. SPL report and upcoming events – Tim & Chad
Tower reported approximately 30,500 patrons have been assigned a key card to the facility and the number continues to rise. This year, the average attendance to Sports Pavilion Lawrence has been 57,247 each month, with 2,629 patrons participating in classes. As of right now there are 33 tournaments scheduled for this year with a few more in the works.
- V. P & R Master Plan --- update on Dates and Process
Shaw reported the survey has been mailed out to random households. If all goes as planned GreenPlay LLC, will review the results and present them at the July 12 meeting with the Steering Committee and Advisory Board members. The following day, July 13, committee members and the advisory board will put recommendations together. GreenPlay LLC will take the information and compose a draft that will be reviewed on August 23. A public online survey will also available on June 23 through July 3. The preliminary recommendations will be placed on the consent agenda for the City Commission to review on July 12. Draft Presentation of Recommendations to Commission in a work session on September 13 followed by a final Recommendation Presentation in October.
- VI. Report on recent staff changes
Hecker reported 3 Forestry positions have been filled. Currently there are two vacancy positions in Aquatics and one part-time position at Prairie Park Nature Center. Steinbrock introduced two interns, Kelsey Morgan who is from Topeka and is attending William Jewell College. Kelsey is majoring in Recreation Sport

Management. John Grosdidier is a graduate from Emporia State and his major is in Recreation Management.

VII. 2017 Budget Presentation 6-14-16

Hecker presented an overview of projects and equipment replacement that are \$75,000 and over along with the budget presentation that will be presented to the City Commission.

VIII. Staff reports

i. Recreation/ Expenses-Revenue/2016 Financial Updates

Hecker indicated the recreation revenue is exceeding expenses by \$600,000, which is "fabulous" but in the coming months the expenses will increase substantially as we pay more part-time staff during the summer months. Eagle Bend Golf Course operated at a deficit of about \$35,000 in May and has seen 7,382 rounds played so far this year, 1,376 fewer than the year-to-date at this time in 2015.

ii. Parks/Golf Course/Projects Report/2016 financial updates

Clayton inquired if the projects report items were prioritized. Hecker responded this is the first year items were reviewed by management teams, Finance and City Commission. Once items were reviewed they were ranked by recommended priority.

iii. Marketing Report

Steinbrock provided an update on enrollment for the month of May. Enrollment is currently around 15 percent down for the year compared to last year at this time, but May, as well as June to-date has shown great strides in picking up some of the shortfall. OrganWise Program continues this summer with partnership with Boys and Girls Club and is also extending into a few preschool programs. The Bill Self/LPRD Golf Classic will be held this Friday. Currently there are 29 teams that have signed up, that number is up from last year. LPRD Staff Summer Kick Off BBQ was held in May and the weather compared to the past several years, was wonderful, not a cloud in the sky.

X. Other – None

Meeting adjourned. Next Advisory Board meeting scheduled for noon, Tuesday, July 12, 2016, Carnegie Building – southeast meeting room. Joint session with Master Plan Steering Committee and Advisory Board.