

City of Lawrence
Parks and Recreation Advisory Board
March 13, 2018 minutes

MEMBERS PRESENT: Chair, Allen Humphrey, Sue Hack, and John Blazek
MEMBERS ABSENT: Mandy Enfield
STAFF PRESENT: Derek Rogers, Roger Steinbrock, Lee Ice, Mark Hecker
PUBLIC PRESENT: Chris Tilden, Kim Anspach

- I. Meeting called to order by Humphrey
- II. Approval of January 9, 2018, minutes by Hack, and seconded by Blazek.
- III. Highlights/Concerns

Hack discussed the tobacco-free signs being not being visible at the dog park. Blazek complimented staff on the cleanliness of SPL. Blazek has concerns with personal trainers using SPL for their own benefit. Rogers mentioned staff is developed a new policy that would be discussed during staff reports. Hack said Leadership Lawrence met at SPL and staff was very professional and did a great job.
- IV. Motion to switch order of agenda items to take items in the order VI, V, and IV by Hack, seconded by Blazek. Motioned carried 3-0.
- V. Expanding Number of Board Members

Rogers said that Vice-Mayor Lisa Larson had asked about expanding the number of board members for the Parks and Recreation Advisory Board and adjusting the meeting times at a recent City Commission Meeting. Mayor Stuart Boley asked for it to be discussed by the advisory board. Discussion centered on increasing the number of board members and changing of meeting times. Rogers suggested a 6 p.m. Monday meeting and expanding the board from five people to seven people to begin the conversation. The board agreed on expanding the membership of the board. Hack motioned to recommend expanding the board to seven members; seconded by Blazek. Motion carried 3-0.
- VI. Recommend changes to Board Meeting Times (CC Request)

Board asked what the City Commission was looking for in terms of meeting times. Rogers provided the various times other advisory boards meet. Humphrey said he would contact Mayor Boley to better understand what meeting time the City Commission desired for the advisory board.
- VII. Review/Approvals of Bylaws

The by-law template was presented to the board for review. Discussion centered on meeting absences. It was suggested changing the number of absences to five;

VIII. Discuss/Elect Vice Chair or Defer until New Board Members Arrive
Decision to postpone chair/vice-chair elections was made until board expansion was decided.

VIII. Staff reports

- i. Recreation/ Expenses-Revenue/2017 Financial Updates –
Ice discussed the new personal training policy that went into effect March 12 for all facilities. Ice said they continue to address parking issues for SPL. He said Winter activities are finishing up, spring activities will start up the week of March 26.
- ii. Parks/Golf Course/Projects Report/2017 financial updates –
Hecker reported that they have finished construction of the new cart barn and remodeling of the old cart barn. The Kansas Golf Association is now leasing space from us. New multi-purpose room available at the Community. Building. Flooring, parking lot and playground equipment updates will take place at various facilities.
- iii. Marketing Report – Steinbrock reported that he was currently working on the *Summer/Fall Activities Guide*. It will be dropping Sunday, April 29, in the Sunday Lawrence Journal-World. He said he was coordinating flower planting volunteers with Crystal Miles, horticulture and forestry manager. He said Parks and Recreation along with a few other groups were hosting the 42nd Annual Tree City USA city event for the State of Kansas in Lawrence where Lawrence could receive the Tree City USA designation for the fortieth time. He said he was also promoting various activities for the upcoming Easter holiday.

IX. Public Comment – None.

X. Other – Next Month – Budget Review; CIP Projects.

Meeting adjourned. Next Advisory Board meeting scheduled for noon, Tuesday, April 10, 2018.